

PLACE
TOM DAVIES
SCULPTURE





2017 Budget
Summary

Category Descriptions

The following definitions relate to the revenue and expense categories used in the presentation of the operating budget.

Revenues:

Levies

This category consists of supplementary taxation and payments-in-lieu of taxation received from government agencies.

Provincial Grants and Subsidies

This category consists of grants received from the Province of Ontario for specific functions such as Ontario Works, Housing Services, Children Services, Emergency Medical Services, and the Ontario Municipal Partnership Fund.

Federal Grants and Subsidies

This category consists of grants received from the Federal government for specific functions funded through agencies such as FedNor and Human Resources Development Canada.

User Fees

This category consists of fees for use of services such as, but not limited to, ice and hall rentals, leisure activities, cemetery fees, library fees, applications for building permits, water/wastewater, and transit.

Licensing and Lease Revenues

This category consists of licensing fees such as business licenses, lottery licenses, taxi licensing and lease revenues.

Investment Earnings

This category accounts for investment income, interest on Greater Sudbury Utility note, interest on tax arrears, and interest earned on internal capital financing.

Contributions from Reserves and Capital

This reflects the contributions from reserves and reserve funds for various projects identified in the operating budget.

Other Revenues

This category includes revenues such as the Ontario Lottery and Gaming Corporation and Provincial Offences Act fines collected.

Expenses:

Salaries and Benefits

This category consists of compensation for all employees such as salaries, benefits, service pay, overtime, car allowance, and boot and tool allowance.

Materials - Operating Expenses

This category includes items such as office supplies, salt and sand, asphalt, gravel and shop supplies, tax write-offs, insurance costs, telephone costs, property taxes and other general expenses.

Energy Costs

This category consists of water, hydro, natural gas, propane, diesel and unleaded fuel.

Rent and Financial Expenses

This category includes bank charges, debit and credit charges, tax interest on penalty write-offs, cost of rental equipment and rent expense.

Purchased/Contract Services

This category consists of items that are outsourced, such as, but not limited to, Housing Services providers, Children Services providers, Ontario Works, roads maintenance contracts, vehicle repairs, hired or rental equipment, and professional services.

Debt Repayment

This category consists of internal and external debt payments.

Grants - Transfer Payments

This category consists of any grants given to community groups and outside boards such as Conservation Sudbury (Nickel District Conservation Authority), Sudbury & District Health Unit, Arts and Culture grants, grants to playgrounds, and transfer payments to Ontario Works recipients.

Contributions to Reserves and Capital

This reflects the contributions to reserves and reserve funds and the transfer to capital fund for capital envelopes.

Internal Recoveries

The line internal recoveries consist of allocations to each department for indirect overhead costs and program support.

As well there are indirect overhead charges for areas such as engineering services which are allocated to water/wastewater, roads and solid waste.

This line also includes the equipment charges and credits predominately in Infrastructure, Parks and Emergency Services area. These equipment charges represent the cost of the maintenance, repairs and a depreciation component which allows for future replacement of equipment and vehicles.

2017 Operating Budget Summary

	Actual			Budget		Budget Change		
	2014 Actuals	2015 Actuals	2016 Projected Actuals	2016 Budget	2017 Budget	Dollar Change	Percent Change	
Revenues								
Levies	(241,092,943)	(241,484,352)	(249,358,432)	(10,282,809)	(10,452,932)	(170,123)	-1.7%	
Provincial Grants & Subsidies	(121,748,958)	(123,496,491)	(123,523,037)	(122,699,472)	(125,009,969)	(2,310,497)	-1.9%	
Federal Grants & Subsidies	(936,740)	(1,015,447)	(767,145)	(914,431)	(893,167)	21,264	2.3%	
User Fees	(104,571,568)	(102,502,194)	(108,000,620)	(109,102,751)	(114,287,605)	(5,184,854)	-4.8%	
Licensing & Lease Revenues	(4,967,467)	(4,907,377)	(5,249,691)	(5,121,785)	(5,271,401)	(149,616)	-2.9%	
Investment Earnings	(11,347,787)	(13,041,510)	(10,777,671)	(10,693,611)	(10,607,891)	85,720	0.8%	
Contr from Reserve and Capital	(12,910,419)	(13,546,811)	(8,030,462)	(8,134,357)	(7,021,132)	1,113,225	13.7%	
Other Revenues	(13,156,548)	(18,368,425)	(14,589,267)	(14,587,653)	(14,722,044)	(134,391)	-0.9%	
Total Revenues	(510,732,429)	(518,362,608)	(520,296,325)	(281,536,870)	(288,266,141)	(6,729,271)	-2.4%	
Expenses								
Salaries & Benefits	226,032,378	227,321,852	232,374,123	232,676,054	238,778,452	6,102,398	2.6%	
Materials - Operating Expenses	46,172,769	48,940,964	49,809,021	49,192,084	49,147,018	(45,066)	-0.1%	
Energy Costs	21,426,391	20,273,263	20,281,381	19,784,223	20,796,543	1,012,320	5.1%	
Rent and Financial Expenses	-	-	689,619	718,477	869,358	150,881	21.0%	
Purchased/Contract Services	98,333,947	98,561,812	98,034,411	97,928,491	99,795,187	1,866,696	1.9%	
Debt Repayment	5,617,475	8,750,414	10,017,586	10,017,586	10,154,147	136,561	1.4%	
Grants - Transfer Payments	35,808,293	37,403,365	37,465,422	38,018,903	40,818,477	2,799,574	7.4%	
Contr to Reserve and Capital	77,926,945	77,708,175	73,716,225	72,477,446	77,039,170	4,561,724	6.3%	
Internal Recoveries	(585,769)	(597,237)	(285,682)	(289,773)	(321,798)	(32,025)	-11.1%	
Total Expenses	510,732,429	518,362,608	522,102,106	520,523,490	537,076,554	16,553,064	3.2%	
Net Budget	-	-	1,805,781	238,986,620	248,810,413	9,823,793	4.1%	
Assessment Growth							(0.7%)	
Municipal Property Tax Increase							3.4%	
Recommended Service Level Changes (See Business Cases)							433,611	0.2%
Recommended Municipal Property Tax Increase								3.6%
Staffing Complement								
Full Time Positions				2016 Budget	2017 Budget			
Part Time Hours				1,992	1,988			
Crew Hours				833,302	856,338			
Overtime Hours				149,601	149,762			
Volunteers				28,638	28,618			
				350	350			

Analysis of Operating Budget Changes – Revenues (\$000)

2016 Revenue Budget	\$281,537
Levies	170
Increase in payments in lieu of taxes	
Provincial Grants and Subsidies	2,310
Reduction in OMPF funding (\$2.5M)	
Increased Social Services Funding \$2M	
Increased funding for Housing \$2M	
Increased Case Mix Index for Pioneer Manor \$0.4M	
Increased funding for Children Services \$0.3M	
Decreased program funding in Economic Development (\$0.2M)	
Increased funding for Emergency Medical Services (\$0.3M)	
Federal Grants and Subsidies	(21)
Reduction in Economic Development program funding (\$135K)	
Increase in Homelessness Initiative funding \$30K	
Increase in Police Services funding \$85K	
User Fees	5,185
Increased Water/Wastewater user fees and general 3% increase on all other user fees, except those adjusted by the department	
Licensing and Lease Revenues	150
Increase in Environmental Services for the sale of landfill gas \$75K	
Increase in Security and By-Law for the new animal pound fees \$50K	
Increase in Aggregate Resources Revenue \$25K	
Investment Earnings	(86)
Reduction in Investment Income (\$200K)	
Increase in interest revenue from tax arrears \$100K	
Contribution from Reserve and Capital	(1,113)
Remove prior year one-time Revenues (\$0.9M)	
Reduction in Transit per the Long-Term Financial Plan (\$0.2M)	
Other Revenues	134
Reduction in funding for the Community Car Flow program (\$400K)	
New revenue from recently installed solar panels \$200K	
Increase in Blue Box funding \$200K	
Increase in miscellaneous recoveries \$130K	
2017 Revenue Budget	\$288,266

Analysis of Operating Budget Changes – Expenses (\$000)

2016 Expense Budget	\$520,523
Salaries and Benefits	6,102
Contractual Increases from CBA and employer benefit costs	
Materials: Operating Expenses	(45)
Decrease in funded programs	
Energy Costs	1,012
Utility increases (Hydro 5%, Natural Gas 10%, Water 7.4%)	
Rent and Financial Expenses	151
Increase in vehicle rental fees \$90K	
Increase in rent expense \$60K	
Purchased/Contract Services	1,867
Increase in contractual obligations and 2% inflation	
Debt Repayment	137
Debt Repayment: Mainly in the following sections: South End Library and Countryside Arena interest (\$14K), Water debt interest (\$40K), Wastewater debt \$206K, LEL Centre (\$15K)	
Grants: Transfer Payments	2,800
Increase in grants for housing programs (funded) \$1.8M	
Increase in social services grants \$0.8M	
2% increase in grant to SDHU \$0.2M	
Contribution to Reserve and Capital	4,562
Increase in capital envelopes	
Internal Recoveries	(32)
Reduction in fuel charges to departments	
2017 Expense Budget	\$537,077

Staffing Changes

The following table provides a summary of the staff complement reflected in the 2016 and 2017 Operating Budgets.

Staff Complement		2016		2017		FT Staff Change	PT Hour Change
		FT Staff	PT Hours	FT Staff	PT Hours		
Department							
Corporate Revenue and Expenses		11	0	2	0	-9	0
Mayor and Council		5	3,654	5	3,654	0	0
Auditor General		0	3,654	0	3,654	0	0
CAO and Communications		10	2,345	10	518	0	-1,827
Administrative Services		78	3,308	78	12,443	0	9,135
Human Resources and OD		21	14,616	21	16,443	0	1,827
Financial Services		71	4,293	71	3,955	0	-338
Economic Development		20	4,538	20	8,172	0	3,634
Assets, Transit and Fleet	GM's Office	1	0	1	0	0	0
	Asset Services	19	10,936	20	12,184	1	1,248
	Transit & Fleet	153	79,834	153	80,179	0	345
Infrastructure	GM's Office	2	0	2	0	0	0
	Engineering	48	12,814	48	12,814	0	0
	Water / Wastewater	135	35,936	135	35,361	0	-575
	Roads	140	50,642	140	51,098	0	456
	Environmental Services	21	20,755	22	21,533	1	778
	Planning and Development	42	15,790	42	15,790	0	0
	Building Services	31	3,500	31	3,500	0	0
Community Development	GM's Office	2	0	2	0	0	0
	Children's Services	13	1,200	13	1,300	0	100
	Housing Services	10	2,457	10	4,284	0	1,827
	Long-Term Care-Senior Services	243	241,078	243	243,650	0	2,572
	Social Services	93	0	93	0	0	0
	Citizen Services	64	48,061	64	48,061	0	0
	Leisure Services	93	319,854	93	322,369	0	2,515
Emergency Services	Emergency Services	12	8,365	14	8,365	2	0
	Emergency Medical Services	122	35,624	120	35,624	-2	0
	Fire Services	129	6,038	129	6,038	0	0
Outside Boards	Airport (CDC)	20	5,408	20	5,408	0	0
	Police Services	383	48,203	386	49,703	3	1,500
Total		1,992	982,903	1,988	1,006,100	-4	23,197

Analysis of Full-Time Equivalent (FTE) Change

Corporate Revenue:

- The reduction in permanent staff is due to the individuals identified through P6M retiring in year.

CAO and Communications

- The reduction in part-time hours relates to a one-year budget option for the Web Content Editor which was approved as part of the 2016 Budget process.

Administrative Services

- The increase in part-time hours is due to the implementation of animal control and pound services approved by Council in late 2016.

Human Resources and Organizational Development

- The increase in part-time hours is for a 3-year health and safety advisor funded from Roads, Environmental Services, and Water/Wastewater.

Financial Services

- The reduction in part-time hours is a result of a funded contract position ending in 2017.

Economic Development

- The increase in part-time hours is due to additional Provincial and Federal funding for the Regional Business Centre and the Mining Supply Assistance Program.

Assets Transit and Fleet

Asset Services

- The increase in full-time staff and part-time hours is a result of an initiative to take over the maintenance at the Provincial Tower at 199 Larch St. as approved by Council in early 2016.

Transit and Fleet

- The increase in part-time hours is based on the number of week days to be worked in 2017.

Infrastructure

Water/Wastewater

- The decrease in part/crew time hours is due to changes in work programs.

Roads

- The increase in part-time hours is based on a full year of the Active Transportation Coordinator. The position was budgeted for $\frac{3}{4}$ of a year in 2016.

Environmental Services

- The increased full-time position and 1,999 part-time hours is a result of the implementation plan the programs associated with reducing the weekly curbside garbage limit as approved by Council in 2016.
- There was also a decrease in the part-time hours of 1,221 as these were repurposed to fund the new Manager of Waste Processing and Disposal Services position.

Community Development

Children Services

- The increased part-time hours are funded through the Healthy Kids Community Challenge program.

Housing Services

- The increased part-time hours are for the Project Development Officer and are funded through the Affordable Housing program.

Long-Term Care Senior Services (Pioneer Manor)

- The increased part-time hours are funded through the Case Mix Index (CMI) allocation.

Leisure Services

- The increased part-time hours in Leisure Services are required to bring the budget in line with actual hours worked at community halls, arenas, pools and other leisure facilities.

Emergency Services

- Full-time positions have been reallocated within Emergency Services and Emergency Medical Services to better align with work requirements.

Police Services

- Police Services have increased their full-time staff and part-time hours as approved by its board.