

Municipal Accommodation Tax Quarterly Remittance Application



This form is to be completed and submitted for approval by eligible providers only. Please review the MAT Policy and Procedures to determine eligibility.

Accommodation Provider Name

Customer Number	
Business Name	
Operating As (if different)	

Establishment Address

Number and Street	
Apt/PO Box, etc	
City, Province	
Postal Code	

Mailing Address

SAME AS ABOVE? YES NO (if NO, fill in cells below)

Number and Street	
Apt/PO Box, etc	
City, Province	
Postal Code	

Contact information

Name	
Telephone	
E-mail Address	

Total Number of Rooms

Frequency of HST Remittance

- Monthly
- Quarterly
- Annually
- Not Registered

Current Average Daily Room Rate

Check the box that applies to your establishment and provide the required documentation.

Provider Type	Provide the following documents with application
<input type="checkbox"/> For profit/ business/commercial (\$30,000 ¹ or less)	From most recent filing period: 1) Financial Statements (audited or reviewed) 2) Notice of assessment
<input type="checkbox"/> Not for Profit/Charitable organization (\$50,000 ¹ or less)	From most recent filing period: 1) Financial Statements (audited or reviewed) 2) Registered Charity Information Return Summary (T1242E) or Corporate Notice of Assessment (not for profit)
<input type="checkbox"/> Personal (\$30,000 ¹ or less)	From most recent filing period: 1) T776E Statement of Real Estate Rentals 2) Notice of Assessment

¹ Per CRA, small supplier limit for HST purposes.

Notes:

Authorized By

Authorized Person's signature

Date

Position

Personal Information contained on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 for the purposes of administering payment of accounts owing pursuant to the Municipal Accommodation Tax by-law to the City of Greater Sudbury. Questions about the collection of the information can be directed to the Supervisor of Accounts Receivable at the City of Greater Sudbury, 200 Brady Street, Sudbury, ON, P3A 5P3

E-MAIL COMPLETED FORM TO mat@greatersudbury.ca
 Questions regarding this application can be directed to the MAT administrator at 705-674-4455 extension 2336.