

Minutes of the Annual Contractors Meeting

**Wednesday, March 4, 2020 at 9:00 a.m.
Caruso Club, Lower Hall – 385 Haig Street, Sudbury**

Present: Mike McEachern, Agilis Networks
Jack Bianchini, Belanger Construction
Alain Bergeron, Belanger Construction
Mike Beatty, BOT Construction
Bruce Tait Jr., Bruce Tait Construction
Justin Woodley, Build North
Ariel Mupsasoni, Build North
Anthony McCrae, Cable Wave Utility Services
Vaughn Blacklock, Cecchetto & Sons Ltd.
Michael Glass, Comet Contracting
Carl Jorgensen, Conservation Sudbury
Bailey Chabot, Conservation Sudbury
Sarah Woods, Conservation Sudbury
Steven Powell, Double T Earth Moving
Todd Thomas, Double T Earth Moving
Denis Lefrancois, Eastlink
Brian Coleman, Eaton Electrical Sector, Canadian Operations
Chris Minor, Enbridge
Michael McGivery, Enbridge
John Vestergaard, Enbridge
Mark Langille, EXP Services Inc.
Mike Cornell, EXP Services Inc.
Steve Cormier, EXP Services Inc.
Danielle Hess, Fer-Pal Infrastructure
Jeff Osso, Fer-Pal Infrastructure
Pete Irwin, G-Tel
Jason Meyer, G-Tel
Amy Loranger, Garson Pipe Contractors Limited
Kevin Dixon, Garson Pipe Contractors Limited
Clint Gratton, Gratton Construction
Chris MacDonald, GSU
Olga Marleau, GSU
Jim Edwards, Hollaway Construction
Don Gunn, Infratech Services
John Medeiros, Insituform Technologies
Allen Chau, Interpaving Limited
Amy Chau, Interpaving Limited
Alex McDougall, Interpaving Limited
Ashley Smith, Interpaving Limited
Juan Crespo, Interpaving Limited
Mark Harisson, Interpaving Limited
Kevin Russell, K.J. Beamish Construction
John Thomas, K.J. Beamish Construction
Jason Labrosse, Lacroix Construction

Present: Dan, Marc Lafreniere Construction
Mario, Marc Lafreniere Construction
Real Perras, M & G Fencing Inc.
Danielle Perras, M & G Fencing Inc.
Jorge Maddix, MCA Contracting Ltd.
Manuel Alves, MCA Contracting Ltd.
Carlos Alves, MCA Contracting Ltd.
Denis Shank, Northern Ontario Builders Association
Sarah McKeever, Ontario1Call
Crystal Bedore, Ontario1Call
Jennifer Parent, Ontario Regional Common Ground Alliance (ORCGA)
Douglas Lapp, Ontario Regional Common Ground Alliance (ORCGA)
Isaac Alkhoury, PCL Constructors Canada Ltd.
Paul Kamerads, PCL Constructors Canada Ltd.
Brad Durigon, PCL Constructors Canada Ltd.
Rob Buttrum, Pickard Construction
Tim Pollard, Pioneer Construction Inc.
Bruce Ibbitson, Realterm Energy
Andre Piette, Steel Control Services
Tammy Leduc, Steel Control Services
Scott Sutton, R.G. Sutton Inspection Services Inc.
Adam Chenier, Teranorth Construction & Engineering Ltd.
Barry Tonello, Teranorth Construction & Engineering Ltd.
Ben Bond, Teranorth Construction & Engineering Ltd.
Brad Isaac, Teranorth Construction & Engineering Ltd.
Chad Mcdermid, Teranorth Construction & Engineering Ltd.
Chris Bot, Teranorth Construction & Engineering Ltd.
Dan Auger, Teranorth Construction & Engineering Ltd.
Ed Carriere, Teranorth Construction & Engineering Ltd.
Gary Cooper, Teranorth Construction & Engineering Ltd.
Jim Bot, Teranorth Construction & Engineering Ltd.
Luigi Gianfrancesco, Teranorth Construction & Engineering Ltd.
Marc Lacroix, Teranorth Construction & Engineering Ltd.
Tiago DaSilva, Teranorth Construction & Engineering Ltd.
Terry Del Bosco, Tulloch Engineering
Barry Shoppoff, Union Gas Limited
Marc Tonelli, Union Gas Limited
Chris Vandruenen, Van Druenen Construction Inc.
Eric Potvin, Van Druenen Construction Inc.
Shawn Romanko, Vianet
Luc Burton, Villano Construction
Mark Beaudry, Wamco Waterworks Northern
Gilbert St. Cyr, Wamco Waterworks Northern
Tony Cecutti, General Manager of Growth and Infrastructure, City of Greater Sudbury (CGS)
David Shelsted, Director of Engineering Services, CGS
Rebecca Gilchrist, Project Manager, CGS (Chair)
Akli Ben-Anteur, Project Engineer, CGS
Andre Deschenes, Field Inspector, CGS
Andrew Peltomaki, Project Manager, CGS

Present: Brad Johns, Manager of Project Services, CGS
Brian Beatch, Field Inspector, CGS
Brittany Hallam, D&C Operations Engineer, CGS
Cheryl Beam, Manager, Distribution & Collection, CGS
Chris Cornell, Project Manager, CGS
Dan Ebsary, Field Inspector, CGS
Dave Barrett, Purchasing Coordinator, CGS
David Kalviainen, Roads Engineer, CGS
Drew MacDonald, Project Engineer, CGS
Guido Mazza, Director-Building Services/Chief Building Official Building Services, CGS
Jason West, Project Manager, CGS
Jody Rybachuk, Project Manager, CGS
John Temelini, Field Inspector, CGS
Jonathan Clark, Subdivision/SPC Engineer, CGS
Kari Bertrand, Chief Procurement Officer, CGS
Kelli Sheppard, Communications, CGS
Kelly Brooks, Communications, CGS
Kevin Reynish, Drainage Engineer Technician, CGS
Kimberly Zarichney, Project Manager, CGS
Lesley Ketchabaw, Records Clerk/Typist, CGS (Recorder)
Lisa Wooldridge, Construction Services Coordinator, CGS
Marc Houry, Project Manager, CGS
Marie Litalien, Manager of Communications & French Language Communications, CGS
Michael Scarpellini, Field Inspector, CGS
Michelle Brosseau, Locates Program Administrator, CGS
Mike Loken, Manager, Wastewater Treatment, CGS
Miranda Edwards, Project Manager, CGS
Nicholas Suban, Engineering Review Technician, CGS
Paul Javor, Drainage Engineer, CGS
Rino Carniello, Quality Assurance Technician, CGS
Rose-Marie Bobiwash, Engineering & Construction Clerk, CGS (Recorder)
Randy Halverson, Manager of Linear Infrastructure Services, CGS
Raymond Guillet, Contract Administrator, CGS
Rob Rocca, Manager of Design Services, CGS
Scott Baas, Field Inspector, CGS
Scott MacHattie, Assistant City Solicitor, CGS
Shawn Gingrich, Control Draftsperson, CGS
Shawn Hinton, Construction Services Coordinator, CGS
Shawn Turner, Director of Assets, CGS
Stefan Zhelev, Assistant City Solicitor, CGS
Stephanie Rocca, Purchasing Agent, CGS
Stephen Holmes, Interim Director of Infrastructure Capital Planning, CGS
Stephanie Rocca, Purchasing Coordinator, CGS
Tanis Cooper, Health & Safety Officer, CGS
Tina Woodbury, Field Inspector, CGS
Tony DeSilva, Operations Engineer, CGS

Registration (from 8:30 a.m. – 9:00 a.m.)

Welcome and Opening Remarks – R. Gilchrist

Rebecca welcomed everyone to the meeting and reviewed some housekeeping items (i.e. emergency exits, restroom locations, cell phones are to be turned to vibrate etc.).

Rebecca also welcomed David Shelsted to our Engineering team. She noted that the Agenda for the meeting has been posted online for everyone to access (www.greatersudbury.ca/contractormeeting). Also, for everyone to ensure they had given their email address during registration as it guarantees an invitation to next years meeting. She then went over the Agenda for the day and stated that any questions and answers will be posted on the website after the meeting. Rebecca also presented some 2019 Construction Highlights.

Council's Strategic Plan – T. Cecutti How it relates to Construction

Tony stated that Council approved a strategic plan last year. This will impact the volume, work and the way we do business. The vision for this community is where we want to go, we are a community of communities. Council recognizes the positive aspect of the small feel of community.

Tony asked, 'what creates potholes?' It is old roads. He stated there is momentum to continue investment in the road network.

Occupational Health and Safety Updates – T. Cooper

See slide presentation.

Construction Services – L. Wooldridge Trenching (video)

Lisa stated that Construction Services take inspection requests seriously. They like to see what you are working on before we pay for it. Inspectors are telling them that there a lot of situations, where an area gets excavated and the excavation gets too big to maintain a proper lane of traffic. This can be avoided by using trench boxes which can increase safety, decrease restoration and improve productivity.

See Trenching video: <https://www.youtube.com/watch?v=BUcB58gOazk>

Comment: Mike from Enbridge noted to make sure people have a way of getting out of deep excavation situations and confined space.

2020 Capital Program – D. Shelsted

Dave reviewed Capital Projects for 2020.

He stated that this year is a first attempt to provide information regarding early tenders, when we are tendering the packages and how they will be combined to see what is coming down the pipe to prepare for construction.

The City has already closed quite a few contracts. The City has closed approximately \$27M in Contracts to date. For 2020, there are 53 contracts with a total construction value of \$101M.

Also, he noted the City is trying not to close similar scoped tenders on the same day or the same week to allow Contractors to prepare and bid accordingly.

See slide presentation for review of 2020 Tender Schedule.

Dave stated that the City may not all the dates on schedule. There is lots of risk on the City's end; risks may include be financial property, third party approvals, etc. The City is working with Contractors on to how we get the work done and ensure the City has sufficient inspection staff.

Question Asked: Contract ENG20-39 – Paris Notre Dame, Active Transportation Improvement (ATI) – When will the construction will take place?

Answer: Dave stated that they brought to Operations Committee on Monday. Initial phase has a \$3.5M budget (total project budget). Tender is expected mid-April. Hoping to start construction early June through summer months. The 2020 Construction limits still have to be ratified by Council before the City can tender.

Question Asked: John Thomas asked about Walford Road, which is going for tender late summer, August.

Answer: Dave commented that they are looking at putting an ATI component to the road itself, which will create heavy impact to side properties, need a lot of time for consultation of design. As well, the City is reviewing one of the culverts for this Contract before the construction can be tendered. Rita street has the similar project constraints and that went out early. If there is off season with schools, the City does their best to work around those dates.

Question Asked: Tony Cecutti asked about Microsoft project (MS project schedule). Can they send it in MS Project and include in the sheet?

Answer: Yes.

Question Asked: Can the 2020 tender schedule provide a description of all these projects?

Answer: Dave stated that they tried to include what is involved on tender schedule and additional information with capital project document. He encouraged talking to City staff about Projects.

Break #1 – 20 mins

Enbridge – M. McGivery Updates and damage prevention

See slide presentation.

Mike stated that there have been a lot of challenges merging union gas and Enbridge. Safety concerns are the same for both companies. Franchise area is large.

Typical locates were homeowner's project locates. Now they are flipped, where majority of locates are construction project locates, not homeowners. Enbridge are committed to not slowing down projects.

Question Asked: Guy asked if all 13 additional staff are for Sudbury only?

Answer: 5 in Sudbury area, but in the region total.

Question Asked: There is a 5 day guarantee for locates. Is there anything being done for actually achieving the deadline?

Answer: 5 days if it is a reasonable request. When legislation was written, was more for homeowners. If it is a big project, we want to stay ahead of it. Some are impossible to do in 5 days. We need to know how many metres to provide locates and which day crew is going in so they can get ahead of them. Ordering before 5 day start, 15-10 days, would help them stay ahead of crews.

Question Asked: Dave Shelsted commented on the additional locaters. Dave heard there were issues with adding internal locaters, have those issues been resolved?

Answer: Yes, issues were unionized locaters. There are other service providers in community that are non-unionized, so are able to flex up and hit the peak.

Ontario One-Call – C. Bedore Compliance, late locates, new training

See slide presentation.

Question Asked: When requesting a locate online, can easily go from house 2-10, yet when they call, they can only do 1 ticket per house and will only accept single address over the phone. Online, it is possible to make map selections of larger areas.

Answer: It is preferred that you go online to put ticket through.

Question Asked: How do we get the most important locates done?

Answer: If you have a contact at G-Tel, they do use priority lists. Just mention that to them and it should be a priority.

Question Asked: Were expiry dates discussed?

Answer: See slide presentation for expiry dates. Up to each member to decide, based on work to begin date on ticket.

Question Asked: Last year there were locates that expired that hadn't been located before. What do we do for this?

Answer: You will need to put in another locate, if expired. Contact service provider with a complaint. Hopefully that does not happen again this year. If you are not getting a response, we do want to know. Let us know if it is not reasonable. Place an informal complaint to notify Ontario One Call if it was not done.

Ontario Regional Common Ground Alliance – D. Lapp Infrastructure damages in Sudbury and how to mitigate them

See slide presentation.

They have 500 members which are excavators and road builders. They collect data on damages, root cause analysis.

Late utility locates

See slide presentation.

Question Asked: Regarding locates, they use untoneable areas, are we to guess and damage it? Why do they put down things that are untoneable? For Hydro, 1 out of 10 locates are untoneable.

Answer: Doug stated that excavator members have expressed concerns about this, if there are three (3) pipes, which one do we work around? This is on the business plan for this year.

Watermain Works – Operator in Charge (OIC) – M. Edwards

There are no changes to connection protocol, still current online, found under contract specification section.

Two (2) issues brought to us from field staff, forepersons as reminders:

1. When do you call a TI vs. OIC. TI is for water on or off request, done quickly by field staff or typically for curb box shut off for work on private side of service or doing internal plumbing at home. Call 311 and dispatch will send out TI to shut off water. Also if Contractor is not working on the system and does not have an OIC on site, you are on site and an accidental break occurs, call to 311 and a TI will be dispatched to shut off work immediately.
2. OIC is required for all work that involves the existing live water distribution system. Any work done on these systems without an OIC present is subject to contract penalties and MECP charges. OIC requires 48 hours' advance notice to schedule for date and time needed, first thing in AM is better otherwise make it known that an OIC will be required late in the day. If cancelling, advance notification is requested.
3. Bib systems, get hooked up to homes immediately after 2nd test passes, if you can't, it must be flushed to waste in order to maintain flow through the system until you hook it up in order for samples to remain valid. If system is not serving to homes and has stopped flushing to waste, have to re-sample.

Question Asked: Availability for OIC for night work, will there be a longer wait?

Answer: Miranda stated that this has not changed and remains the same.

Tony Cecutti noted that water service operation is 24 hours. They are always available weekends or evenings. There are not as many people working at night but give advance notification. If you call Friday and want service shut off on Saturday, that may be difficult. The more notice, better we can coordinate.

Break #2 – 15 minutes

Inflow and Infiltration Reduction – C. Beam Water and wastewater task force

This is a new initiative.

See slide presentation.

Conservation Sudbury update – C. Jorgensen

See slide presentation.

Contract Language and Specification Updates – R. Rocca

Question Asked: Is there an ACI for flatwork certification?

Answer: They will look into that and get a course going for 2021. There are courses scheduled for April 2020, down south and May 2020 in North Bay. It is a 1 day course. They only accept 16 people per course.

Innovation – D. Shelsted

See slide presentation.

Construction at Railways and Intersections – M. Edwards CN/CP – Process for flaggers

See slide presentation.

Intersections – Police requirements

See slide presentation.

Customer Service Standards

See slide presentation.

Question Asked: Who is responsible for paid duty at intersections?

Answer: If there is known intersection work, Contractor is responsible for cost. It will be noted in the Contract.

Question Asked: Will there be CSS tailgate training sessions for construction crews?

Answer: Miranda stated that she would be happy to do a tailgate session once. If there is enough interest, we can build into the program for next year and have staff available Feb/March 2021, for those who interact with the public directly.

Closing Remarks - R. Gilchrist/ T. Cecutti

Rebecca thanked everyone for attending and ensured that anyone who provided their email at registration, will be invited for next year.

Tony commented that Al Sizer has been a tremendous support of the construction program. He understands what it is like to work for the municipality. All Councillors are very supportive.

An award of achievement was presented to Carlos Bott by Tony Cecutti, David Shelsted and Al Sizer. Mr. Carlos Bot from Teranorth Construction & Engineering was inducted into the Ontario Road Builders' Association (ORBA) Hall of Fame.