

**2020 Annual Consultants Meeting
Q & A
Wednesday, April 1, 2020 at 9:00 a.m.
Via WebEx**

Present: Steve Roy, AECOM
Marissa Greco, AECOM
Melissa Leduc, Architecture49 Inc.
Roman Gluzman, Associated Engineering
Andrew Ilves, Bestech
Steve Langille, Bestech
Krista Akerman, Black Rock Engineering
Man Juaha, CIMA Canada Inc.
Bailey Chabot, Conservation Sudbury, CGS
David Wood, David F. Wood Consulting Ltd.
David Chamberlain, Eramosa Engineering Inc.
Yves Beauparlant, EXP
Steve Cormier, EXP
Peter Firla, EXP
Mark Langille, EXP
Mauricio Del Olmo Gil, EXP
Les Ranta, EXP
Andy Schell, EXP
Steve Kaufman, Golder Associates Ltd.
Rich Heslop, Hatch
Donald Gunn, Infratech Services
Robert Langlois, J.L. Richards & Associates Limited
Darren Radey, J.L. Richards & Associates Limited
Bruce Kilgour, Kilgour & Associates Ltd.
Hossein Moarefi, K. Smart Associates Ltd.
Louis Desjardins, K. Smart Associates Ltd.
Neal Morris, K. Smart Associates Ltd.
Michael Eady, North Town Engineering
Christopher Perry, Perry & Perry Architects Inc.
Tim McBride, Pinchin Ltd.
Mike Neumann, Planmac Engineering Inc.
Shane Solomon, Republic Architecture Inc.
Andrea Perry, R.V.Anderson Associates Limited
Connor Anderson, R.V.Anderson Associated Limited
Denis Lamontagne, R.V.Anderson Associates Limited
Philipa Cryderman, Tulloch
Brian Grant, Wood
Dan Cacciotti, Wood
David Brown, Wood
Patrick Whissell, Wood
Brian Glavish, WSP Canada
David Spacek, WSP Canada
Hogan Elder, WSP Canada
Josh DiCerbo, WSP Canada
Phil Clark, WSP Canada

Present: Todd McCracken, WSP Canada
Amber Salach, Yallowega Belanger Salach Architecture
Louis Bélanger, Yallowega Belanger Salach Architecture
Rick Yallowega, Yallowega Belanger Salach Architecture
Tony Cecutti, General Manager of Growth and Infrastructure, CGS
Rebecca Gilchrist, Project Manager, CGS (Chair)
Stephen Holmes, Interim Director of Infrastructure Capital Planning, CGS (Chair)
Akli Ben-Anteur, Project Engineer, CGS
Brad Johns, Manager of Project Services, CGS
Cheryl Beam, Water and Wastewater Task Force Lead, CGS
Chris Cornell, Project Manager, CGS
David Shelsted, Director of Engineering Services, CGS
Jason West, Project Manager, CGS
Jody Rybachuk, Project Manager, CGS
Kerry Loken, Project Manager, CGS
Kevin Reynish, Project Manager, CGS
Kimberly Zarichney, Project Manager, CGS
Lesley Ketchabaw, Records Clerk/Typist, CGS (Recorder)
Marc Khoury, Project Manager, CGS
Michelle Brosseau, Locates Program Administrator, CGS
Miranda Edwards, Project Manager, CGS
Patrick Wittmann, Manager, Capital Planning & Construction, CGS
Paul Javor, Drainage Engineer, CGS
Rob Rocca, Manager of Design Services, CGS
Tony DeSilva, Operations Engineer, CGS

Q1: Does the cost of a Road Occupancy Permit have to be included in our consulting fee?

A1: No, a Consultant does not need to include the permit fee in their fees. However, when a Consultant calls the City of Greater Sudbury (CGS) to apply for the permit, the Consultant should let the clerk know that it is required for a capital Project.

Q2: Does the city have sample draft invoices forms?

A2: Yes. Once a Contract has been awarded to a Contractor, the City's Project Controls Coordinator (Dave Barrett) will set up the draft invoice for the particular Contract and provide it to the Consultant (in the case where a Consultant is a Contract Administration (CA)). This will be discussed between the City's Project Manager and the Consultant at the onset of the Project.

As well, a sample draft invoice is on the CGS's website (<https://www.greatersudbury.ca/do-business/infrastructure-and-city-construction/engineering-standards/project-contract-and-payment-forms-and-certificates/>)

Q3: Regarding Geotechnical/Hydrogeological studies, the presentation noted six (6) studies have been completed to date, and I was wondering if these studies were "assigned" by the CGS to members on the roster or if there was an open bidding process?

A3: These were assigned by CGS members through consultation with the Category Captain of the Standing Offer category.

Q4: In the past I understood the process to be that the CGS "assigns" the projects and tries to make sure (as best as possible) to keep the dollar value the same for all firms on the roster, is this still the case?

A4: Yes, this is still the case. Over the period of the standing offer (3 years), the intent is to balance the workload of the successful Proponents in each category.

Q5: If the projects are "open" to bid on, I assume the projects will be on both the CGS website and Bid and Tenders, or only one?

A5: Projects that are "open" for bidding will be posted on bids&tenders. The City of Greater Sudbury's website provides a link to users to the bids&tenders website for all bidding opportunities posted after March 29, 2019.

Q6 & Q7: Is the City able to provide a schedule regarding the anticipated issuing date(s) for RFPs currently planned for 2020? Can the City provide a brief description for each of the RFPs listed on the slide similar to the verbal description Steve provided in his presentation?

A6 & A7:

Junction Creek Reconstruction and Nickeldale Stormwater Facility: Design, permitting, greenhouse gas assessment, contract administration and inspection for 2 km of improvements to Junction Creek, north of the downtown box culvert and 10,000 cu.m stormwater management facility on the Nickeldale Branch of Junction Creek. Expected post date: Late Q2 or early Q3.

Walden Wastewater Treatment Plant Upgrade/Expansion: Detail design to accommodate future Lively Plant Decommissioning. Expected post date: Q4 subject to preliminary assessment.

Garson Water Supply Upgrades: Detail design and contract administration which may involve upgrades to the Maley Booster Station, watermain upgrades and possibly a water tank. Expected post date: Q4 subject to preliminary assessment.

Coniston Wastewater Treatment Plant: Detail design and contract administration for plant upgrades and expansion. Expected post date: Q4 subject to preliminary assessment.

Lift Station Upgrades: Capacity upgrades for several lift stations around the City. Expected post date: Q4 subject to preliminary assessment.

Barry Downe/Kingsway: Infrastructure improvements on roads and pipes on the Kingsway from Silver Hills Drive to Falconbridge Road and Barry Downe Road from the Kingsway to Westmount Avenue. Expected post date: Imminently.

Longyear Drive Realignment: Preliminary and detailed design for realignment of Longyear to redirect traffic onto Edison Road. Work will include a roundabout and improvements to Edison Road. Expected post date: Late Q2.

College Street Subway (Bridge): Detailed structural review and review options for rehabilitation and/or replacement. Bridge is located under active CP line. Expected post date: Late Q2.

Depot Master Plan: Over the last several years the City has been reviewing needs for salt/sand storage, works buildings and associated offices. The services of Architects and Engineers will be required to complete design of the proposed facilities and oversee construction. Work includes upgrades to 5 sites which will involve site work, salt/sand storage facilities, works buildings, and an administration building. Early construction estimates are in the range of \$100 million. Funding for construction of these projects is not in place at this time. Expected post date: Late Q2.

Q8: Is there a set cutoff date for revisions to the City's standard contract document regarding preparation of on-going 2020 tenders?

A8: The City tries to align the revisions to the Contract template with the publications of the Supplemental Specifications/Drawings, which is end of February. The City will also be making updates to the Contract documents to reflect the ongoing and evolving COVID-19 pandemic as required to meet the needs of our business. Consultants should always contact the City for the most current template prior to preparing a Tender document.

Q9: Is the City considering an annual prequalification regarding water/wastewater facility projects for general contractors?

A9: The City hasn't historically pre-qualified facility projects on an annual basis, mainly due to the complexity and with them being so unique. The City is reviewing to determine if this can be considered in the future.

Q10: It is suggested to consider prequalifying subs where subcontractor work is >20% of the estimated construction value.

A10: It is difficult to gauge the true value of work undertaken by the general contractor (GC) and the City's Contract language does not stipulate the maximum amount of work that can be sublet by the GC. The City has no contractual obligation with subcontractors, therefore, we cannot prequalify them.