



# Non-Residential Collection

## Yellow Box Recycling Program

### Application Form for Non-Profit or Charitable Organizations

The Yellow Box Recycling Program is available to approved Non-Profit or Charitable Organizations at no charge. The program provides organizations that generate small quantities of recyclable materials with every other week roadside recycling collection.

**The program is limited to up to two 360-litre carts.**

These carts are provided for use while you participate in the Yellow Box program. If you cancel your participation, the carts will be removed.

**Supporting documentation confirming that your organization is a non-profit or charitable entity is required.**

Acceptable proof includes any of the following:

- Letters Patent from Ministry of Consumer and Commercial Relations.
- Registered Charity Information Return submitted to the Canada Revenue Agency (CRA).
- Confirmation of Registration Letter from the CRA.
- Record from the CRA's Canadian Registered Charities database.

Please attach documentation verifying that your organization is non-profit or charitable.

**Location will be reviewed to confirm it meets service requirements.**

**If approved, the applicant will be notified and required to sign the terms of service.** Upon receiving the signed terms, the City will schedule the delivery of the cart(s).

If not approved, the applicant will be notified and encouraged to contact private recycling companies or to drop off source-separated recyclables at the Recycling Centre, the waste diversion site within each landfill or to the Walden small vehicle transfer site.

**Please contact 311 for further details.**

### YELLOW BOX PROGRAM INFORMATION

#### MANDATORY NON-PROFIT OR CHARITABLE ORGANIZATION INFORMATION\*

\*Name of Organization: \_\_\_\_\_

\*Contact Person: \_\_\_\_\_

\*Street Address of Organization: \_\_\_\_\_

\*Billing Address (if different): \_\_\_\_\_

\*Town/City: \_\_\_\_\_ \*Postal Code: \_\_\_\_\_

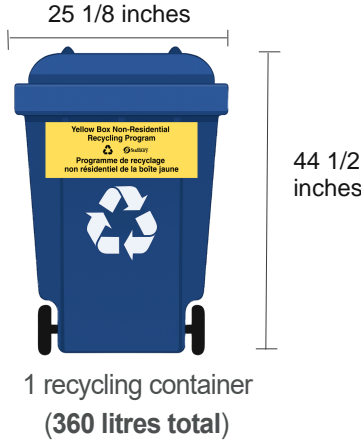
\*Telephone Number: \_\_\_\_\_ \*Email address: \_\_\_\_\_

\* Forms with missing mandatory information will not be considered for review.

# Non-Residential Collection Yellow Box Recycling Program

## YELLOW BOX PROGRAM INFORMATION (choose the amount of containers)

### RECYCLING CONTAINERS OPTIONS:



## SUBMIT FORM

### This application can either be:

- 1) Mailed or hand delivered to:  
Environmental Services Office  
City of Greater Sudbury  
1805 Frobisher Street, Sudbury ON P3A 6C8
- 2) E-mailed to: [wastemanagement@greatersudbury.ca](mailto:wastemanagement@greatersudbury.ca)

Please keep a copy of this application for your records.

### COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

Personal information on this form is collected under the authority of section 10 of the Municipal Act, 2001 for the purposes of waste collection services with the City of Greater Sudbury programs. By signing this application, you indicate your consent to the City contacting you to collect information and/or proof regarding this application and to the terms and conditions noted in the application.

Questions relating to the collection, use and disclosure of this information can be directed to the Manager of Collection and Recycling, City of Greater Sudbury, PO. Box 5000, Stn. A, 200 Brady Street, Sudbury, ON, P3A 5P3 or by telephoning 3-1-1.

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### FOR INTERNAL USE ONLY

DATE RECEIVED (MM/DD/YYYY)		DATE PROCESSED (MM/DD/YYYY)		APPLICATION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
PRINT (Completed by)				SIGNATURE	
Is the establishment located on a residential route? <input type="checkbox"/> YES <input type="checkbox"/> NO					
Day of Collection:					
Terms of Service sent:					