

GREATER SUDBURY EMERGENCY MANAGEMENT ADVISORY PANEL MEETING MINUTES

Friday, March 1, 2013 • 9:00am
Emergency Operations Centre • Lionel E. Lalonde Centre

Present:

Bennett, Eliza – CGS Corporate Communications
Charette, Nicole – Rainbow District School Board
Chokan, Wendy – Finlandia Village
DeSilva, Tony – CGS Roads and Transportation
Dorion, Monica – Volunteer Sudbury
Fortin, Lynn – CGS Emergency Management
Foucault, Monique – CACC
King, Tom – Greater Sudbury Utilities
Ingriselli, Ray – St. Joseph's Health Centre
Lalonde, Derek – Canadian Blood Services
Maloney, Tim - Vale
McDougall, Al – Sudbury and District Health Unit
Mills, Sarah – Greater Sudbury Utilities
Moskal, Jayne – Health Sciences North
Pierce, Donald – CACC
Rancourt, Maurice-Eric – Collège Boréal
St. Georges, David – Red Cross (for Louise Trudel)
St. Marseille, Nicole – Laurentian University
Sajatovic, Paul – Nickel District Conservation Authority
Salem, Carolyn – CGS Emergency Management
Saumur, Dan – Greater Sudbury Housing Corporation
Siemer, Michael – Xstrata Nickel

Regrets:

Beadman, Tim – CGS Emergency Services
Cecutti, Tony – CGS Infrastructure Services
Gartner, Bryce – Community Care Access Centre
Nicholls, Joseph – CGS Emergency Services
Pilon, Terri – Health Sciences North
Stothers, John – Emergency Management Ontario
Viitala, Alan - ARES

Safety Share:

Tim Maloney encouraged members to exercise caution when towing out a stuck vehicle. Be aware using the wrong equipment for the job or using the right equipment incorrectly can result in serious injury. Whenever possible, leave towing to tow truck operators who have the right equipment for the task and know how to use it.

Al McDougall encouraged members to be smart about changing light bulbs in fixtures. Do not put a bulb with a wattage larger than the maximum allowable wattage into a light fixture. Doing so can not only cause a fire, but could also cause the fixture covering to shatter if made of glass. Always follow the manufacturer's maximum wattage warnings.

1. Previous meeting minutes corrections, approval – T. Maloney

November 23, 2012 approved.

2. Introduction of new panel members – T. Maloney

Tim Maloney welcomed Don Pierce from the Central Ambulance Communications Centre (CACC).

3. Education Component – WebEOC Crisis Management Software – Carolyn Salem, CGS Emergency Management

Carolyn Salem provided a demonstration of the City's WebEOC Crisis Management Software utilized in the community emergencies. She showcased some of the features of the software and advised members that there is an opportunity for them to utilize the software within their own agencies. Members interested in discussing the capabilities of WebEOC in further detail are encouraged to contact Carolyn.

4. EMO Update

John Stothers sent his regrets; therefore there was no EMO update.

5. Sub-Committee Reports

a. Pandemic Planning Update – SDHU

There were no SDHU members available to discuss pandemic planning. Lynn Fortin informed the members that there are a number of viruses internationally that the World Health Organization is currently monitoring however none of those viruses are currently in Canada.

6. Emergency Management Activity Report – Lynn Fortin

Lynn Fortin updated the panel on Emergency Management's activities over the past quarter.

BEM

Dates for the 2013 BEM have been set. They are:

- April 18 & 19
- September 19 & 20
- October 31 & November 1

Agencies interested in registering their staff for any of these sessions are asked to contact Carolyn Salem.

Projects

Emergency Management is reviewing the recommendations generated from Exercise "Touch Down" held in November of 2012.

The next Vale Hazardous Material Release Notification exercise is tentatively scheduled for March 21, 2013.

Emergency Management is working with 311 to identify ways to ensure communications continue to operate effectively during an emergency. Discussions with applicable staff are in progress.

Emergency Management will be partnering with Social Services and the Red Cross to conduct a shelter setup exercise at one of the designated shelter facilities in the second half of 2013.

Greater Sudbury Utilities and Emergency Management are working together to establish a notification protocol that will advise key agencies of power outages in the community utilizing the City's EM Advisory email group.

Exercises

Emergency Management will be conducting an education tabletop exercise in October with key agencies to review response protocols for emergencies involving Nickel Carbonyl. Planning for this exercise will begin in the near future.

Public Education

A presentation was made to Council on February 26, 2013 to advise them of the progress being made with the Greater Sudbury Emergency Response Volunteers (GSERV) initiative. The goal of the program is to have 500 volunteers registered by December 31, 2014. Members are encouraged to promote the GSERV program within their own organizations and social groups. Presentations about the GSERV program to interested groups can be arranged through Monica Dorion (Volunteer Sudbury), Lynn Fortin, or Carolyn Salem.

GSEMAP 2013 Meeting Dates

The meeting dates for 2013 have been set. They are:

May 31
November 29

Meetings will take place from 9am – 11am at the Emergency Operations Centre in Azilda.

7. New Business

a. Call for Presentations

Lynn Fortin encouraged the members to provide ideas for presentations to the panel to keep the meetings topical and valuable to the membership. Any suggestions for presentations can be forwarded to Lynn Fortin or Carolyn Salem.

b. Review of Meeting Frequency

Lynn Fortin proposed to the panel that the meeting frequency be changed to three times per year to ensure that the content of the meetings remained valuable. A fourth, ad hoc, meeting would be added as needed or requested by any panel member. Agreement from the panel was received for this proposal. Based on the consensus received, the September 27th meeting originally scheduled for this year has been cancelled.

c. Spring Thaw Forecast – Paul Sajatovic, NDCA

Paul Sajatovic, Nickel District Conservation Authority, provided members with a preliminary outlook for the 2013 spring thaw. He advised that while the snow amounts received this winter are average to above-average, the water content in the snow is above average. There is anticipation that this year's spring thaw could pose some challenges to the watersheds in the City depending on weather conditions over the next six weeks. The annual Spring Runoff Partners Meeting will be held on March 19th to review the spring thaw forecast.

Next Meeting: May 31, 2013 Emergency Operations Centre, Azilda