



Siding Guide

Applicant's Name	Address of Project	Date
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The following is a list of drawings/documents required for the submission of an application for a building permit.

Description	Required	Provided	Comments
*Drawings (See Standard Drawings)	✓		* Typical Drawings Available on Website
**Key plan – Area of Work (See Key Plan)	✓		**Sample Key Plan Available on Website
Written Cost Estimate	✓		Required if you as the applicant are not the owner of the property. This estimate should include all material, labour, designer/consulting fees and HST.
Letter of Authorization	✓		If you as the applicant are not the owner of the property
Checklist	✓		A copy of this checklist is with completed checkboxes required as part of your application

Please be advised that additional information may be required following a full review of your application.

Please be advised:

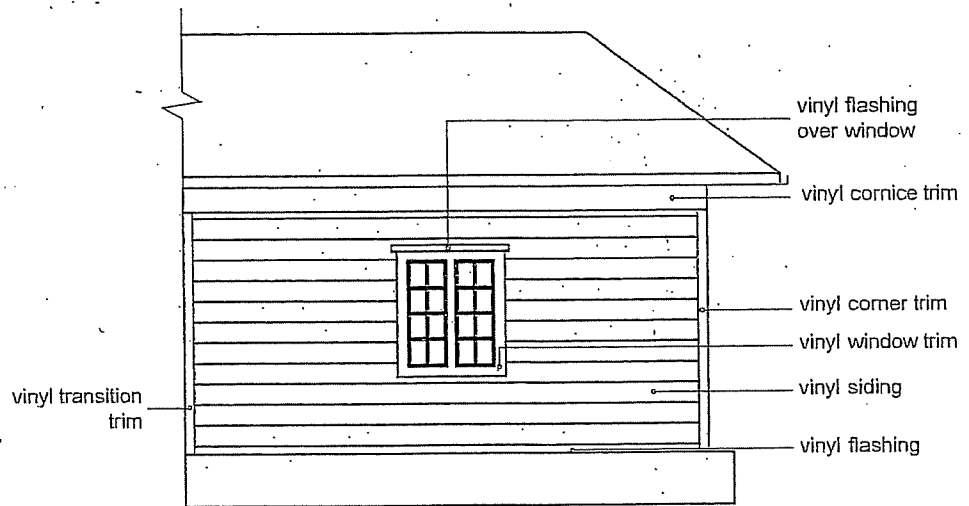
According to the Ontario Building Code and the City's Building By-law 2005-165, if this application is incomplete, it may be either:

- a) refused since it is not complete, or
- b) accepted and processing commenced, provided the applicant acknowledges in writing that the application is incomplete and waives the time period prescribed in the building code within which the permit must be issued or refused.

HELPFUL HINTS

The drawing(s) you will need to upload for your application are titled as **9.27.12. Vinyl Siding** and listed as **Siding** on the *Building Permit Resources Page* of our website. Simply select this drawing type and upload to your PRONTO account as part of your application when you are ready to apply!

9.27.12. Vinyl Siding



Elevation

9.27.12.1. Material Standard (Vinyl Siding)

The standard for vinyl siding should provide for effective resistance to the entry by precipitation or snow-melt into the exterior wall assembly. Resistance to wind forces and exposure effects such as freezing and thawing must also be provided. Vinyl siding, including flashing and trim accessories should conform to CAN/CGSB-41.24: "Rigid Vinyl Siding Soffits and Fascia".

ON THE KEY PLAN PROVIDED, INDICATE THE LOCATION OF ALL APPLICABLE STREET(S).

IDENTIFY ALL SIDES OR EACH SPECIFIC SIDE OF THE STRUCTURE WHERE THE PROPOSED CLADDING AND / OR EXTERIOR INSULATION WORK WILL OCCUR

ALL SIDES

CLADDING
EXTERIOR INSULATION

CHECK ALL BOXES WHICH APPLY TO THE PROPOSED WORK

CLADDING TYPE

- VINYL SIDING
- METAL SIDING
- * MASONRY VENEER
- LUMBER SIDING
- WOOD SHINGLES & SHAKES
- PLYWOOD
- HARDBOARD
- OSB & WAFERBOARD
- * EXTERIOR INSULATION FINISH SYSTEM
- * STUCCO
- * ADDITIONAL SECTION DRAWINGS AND INFORMATION MAY BE REQUIRED

STOREY

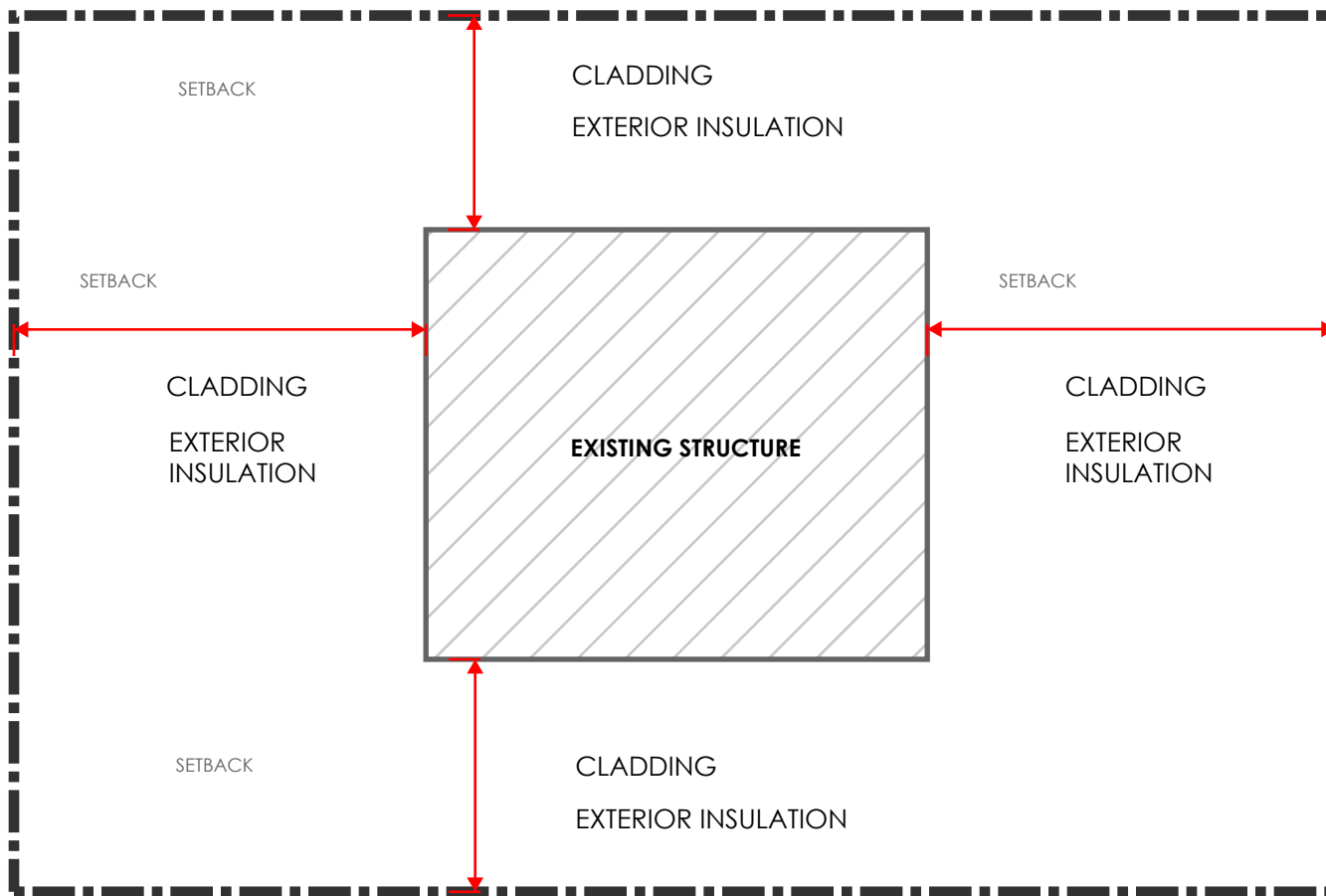
1ST 2ND 3RD OTHER

EXTERIOR INSULATION

RIGID INSULATION
THICKNESS _____ R - VALUE _____

DESCRIPTION / OTHER

STREET NAME



STREET NAME

STREET NAME

STREET NAME

KEY PLAN

NOTE:
IT IS THE CONTRACTOR'S/OWNER'S RESPONSIBILITY TO ENSURE THAT ALL CONSTRUCTIONS CONFORMS TO THE REQUIREMENTS OF THE ONTARIO BUILDING CODE. NOTATIONS MADE ON THESE DRAWINGS ARE FOR YOUR INFORMATION AND ASSISTANCE ONLY AND DO NOT NECESSARILY COMMENT ON ALL AREAS OF CONSTRUCTION.



CKP-1

MAY 2024

NOTE:
CONTRACTOR/OWNER TO ENSURE COMPLIANCE AS PER ONTARIO BUILDING CODE DIV.B 9.10.14, 9.10.15, 9.20, 9.27 & 9.28

THE OUTLINE OF THE EXISTING STRUCTURE SHOWN IS FOR GRAPHIC ILLUSTRATION PURPOSES ONLY AND MAY NOT BE AN EXACT REPRESENTATION OF THE ACTUAL STRUCTURE ON SITE.

LETTER OF AUTHORIZATION

I/WE, IT

Name of Registered Owner

No. Street City/Town Postal Code

Telephone Number

BEING THE REGISTERED OWNER OF THE BUILDING/LAND LOCATED AT:

ADDRESS _____
No. Street City/Town Postal Code

LEGAL DESCRIPTION _____
Township Lot Conc Parcel

Plan Lot Reference Plan Part

GIVE MY PERMISSION TO:

Name of Business/Individual Applying on Behalf of Registered Owner

No. Street City/Town Postal Code

Telephone Number

TO APPLY FOR A BUILDING PERMIT, ON MY BEHALF, TO CONSTRUCT/DEMOLISH:

Brief Description of Work

DECLARATION

I/WE, _____, Registered Owner(s), solemnly declare that the information above-stated is to the best of my knowledge and believe true, and acknowledge that the building permit could be revoked if certain procedures of the Building Code Act are contravened.

I further agree to assume responsibility for the construction unless the agent is performing work as a registered builder under the Ontario New Home Warranty Program.

IF YOU ARE DEMOLISHING A STRUCTURE, PLEASE NOTE THE FOLLOWING:

I acknowledge I am aware that pursuant to Section 357 of the Municipal Act, in order to obtain a tax adjustment, a separate application is to be filed at the City of Greater Sudbury, Tax Department, 200 Brady Street, 2nd Floor, Sudbury, ON P3A 5W5, 705-674-4455, extension 2601.

Signature of Owner(s)

Signature of Witness

Date