

IF YOUR PROPERTY IS SERVICED BY A WELL AND OR SEPTIC SYSTEM YOUR APPLICATION MAY BE SUBJECT TO APPROVAL FROM PUBLIC HEALTH SUDBURY & DISTRICTS

Applicant's Name	Address of Project	Date
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The following is a list of drawings/documents which are required in order to submit an application to obtain a building permit.

	Description	Req'd	Rcv'd	Comments
Required Documentation	Application for a Permit to Construct or Demolish	✓		
	Acknowledgement by Applicant of Incomplete Application	✓		
	Plot Plan (max size 11"x17" paper) or Survey – Scaled with setbacks	✓		
	*Detailed Construction Drawings	✓		
Other	Schedule 1 Designer Information (signed by Qualified Designer or homeowner)			
	Letter of Authorization (if applicant is not the owner of the property)			
	Health Unit Approval			See Note Above
	Approval Documents as required (CCMC, BMEC or Minister's Ruling)			
	Engineered Slab (if > 55m ² or 592ft ²)			
	Written Cost Estimate signed by Homeowner			
Requirements for Storage Lofts	Detailed Construction Drawings – Standard drawings CAN NOT be used.	✓		
	Pre-Engineered Truss Layout	✓		
	Engineered Slab	✓		

***STANDARD DRAWINGS MAY BE AVAILABLE**

Please be advised that additional information may be required following a full review of your application.