

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2004-06-01

Commencement: 2:30 p.m.
Adjournment: 2:37 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

M. Hauta, Accountant; A. Roy, Law Clerk; R. Halverson, CADD Technician; L. Valle, Engineering Technician; A. Sweetman, Sewer and Water Engineer; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2004-2 Regent St. Watermain Improvements

Tenders for Contract 2004-2, Regent Street Watermain Improvements - Access Road to Herold Drive {estimated at a total cost of \$270,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
R.M. Belanger Limited	\$394,311.05
Teranorth Construction & Engineering Ltd.	\$314,665.60
Labelle Bros. Excavating	\$223,084.30
Pioneer Construction Inc.	\$342,629.70
Hollaway Equipment Rental Ltd.	\$382,364.30
Garson Pipe Contractors	\$345,253.16
Interpaving Limited	\$377,094.75

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Engineering Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Contract 2004-55 Plants Section - Sample Analysis & Reporting

Tenders for Contract 2004-55, Plant Section - Sample Analysis and Reporting {estimated at a total cost of \$450,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
SCS Lakefield Research	\$300,816.62
Testmark Laboratories Ltd.	\$388,877.59

A bid deposit in the amount of \$50,000.00 in the form of a certified cheque or letter of credit accompanied each tender.

Contract 2004 - 55
(continued)

The foregoing tenders were turned over to the CADD Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

T.O.C. 2004-06-01

**UNAPPROVED MINUTES – FIFTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, MAY 20, 2004 AT 1:30 P.M.**

BOARD MEMBERS PRESENT

C. Berthiaume	F. Bidal	F. Calderelli
M. Dennis	R. Dupuis (<i>left at 2:00 p.m.</i>)	I. Edwards
L. Gamble	J. Gasparini	P. Kinoshameg
R. Pilon	A. Rivest (<i>left at 3:05 p.m.</i>)	

BOARD MEMBERS ABSENT

E. Gainer

STAFF MEMBERS PRESENT

B. Fortin	S. Laclé	L. Picard
S. Siren	Dr. P. Sutcliffe	M. Tessier (Secretary)

J. GASPARINI PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:32 p.m.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

i) Recognition Award for the Tobacco Action Team

Members of the Tobacco Action Team were welcomed to the meeting. On behalf of the Board of Health, J. Gasparini presented the team with a certificate of recognition for their leadership in tobacco by-law development, health promotion policy and outstanding contribution to public health.

5.0 MINUTES OF PREVIOUS MEETING

i) Fourth Meeting – April 15, 2004

48-04 APPROVAL OF MINUTES

Moved by Bidal – Edwards: THAT the minutes of the Board of Health meeting of April 15, 2004 be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

None.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER

i) May 2004 – Medical Officer of Health / Chief Executive Officer Report

Dr. Sutcliffe thanked P. Buchanan and her team for the presentation, as well as Board members for their attendance at the health unit financial orientation session held just before today's Board of Health meeting.

Board members were informed that, although the time frame is not confirmed, the Ministry of Health and Long-Term Care is currently continuing to fund the enhancement of the Control of Infectious Diseases program on a 100% basis versus the previously approved 50% cost-shared grant arrangement (from April 1, 2004).

A sneak preview of the redeveloped Web site was presented. The new Web site is expected to improve our communications capabilities and ability to meet the requirements of the mandatory guidelines. Health unit staff were commended on a job well done.

Dr. Sutcliffe gave an overview of the Financial Report in the context of the Audited Financial Statement for the year-ended December 31, 2003.

The Sudbury & District Health Unit is working with the City of Greater Sudbury on a proposal to provide support to the Healthy Communities Strategy towards its common goal of advancing the health of the community through local community health action.

Comments and questions were entertained following the divisional highlights.

49-04 ACCEPTANCE OF REPORT

Moved by Edwards – Bidal: THAT the Report of the Medical Officer of Health for the month of May 2004 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

i) Items for Discussion

a) Sudbury & District Health Unit Non-Union Policy & Procedure Manual – Sick Leave Policy

Changes made to the full-time non-union employee's sick leave policy were reviewed. After a discussion, Board members approved the revised policy.

50-04 SICK LEAVE POLICY

Moved by Kinoshameg – Edwards: THAT this Board of Health, having reviewed the Sick Leave Policy, approves the contents therein.

CARRIED

b) Canadian Institute of Public Health Inspectors (CIPHI) Ontario Branch Conference

Board members were apprised of an excellent opportunity for the public health inspectors to showcase our organization and communities by submitting a bid to host the 2007 annual CIPHI Ontario Branch Conference.

Questions were entertained. Concurrence was reached and staff were congratulated for going forth with this initiative.

51-04 2007 CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS ONTARIO BRANCH EDUCATION CONFERENCE

Moved by Pilon – Kinoshameg; WHEREAS continuing professional development is critical to the delivery of public health services; and

WHEREAS strategic priorities for the Sudbury & District Health Unit include investing in health unit development and promoting and practicing being a learning organization; and

WHEREAS the CIPHI Ontario Branch education conference offers a tremendous opportunity for continuous learning; and

WHEREAS Sudbury & District Health Unit public health inspectors have expressed a strong desire to showcase their organization and communities.

THEREFORE be it resolved that the Board of Health of the Sudbury & District Health Unit does approve the submission of a bid to host the 68th Annual CIPHI Ontario Branch Educational Conference in the year 2007.

CARRIED

c) Provincial Reports on Strengthening Public Health

Dr. Sutcliffe made reference to the briefing note distributed with today's agenda package and provided Board members with a presentation summarizing the key recommendations addressed in the Walker Report. The recommendations of the provincial report are expected to have a significant impact on public health however do not include the immediate inclusion of health promotion, injury prevention and family health as core functions of the new Health Protection and Promotion Agency and does not address the specific issues of the north as they relate to equitable public health funding.

Questions and comments were entertained.

52-04 ADVOCACY FOR INCLUSIVE MANDATE FOR THE PROPOSED NEW ONTARIO HEALTH PROTECTION AND PROMOTION AGENCY

Moved by Berthiaume – Rivest: WHEREAS in response to the SARS crisis, two recent Ontario reports, The SARS Commission Interim Report – SARS and Public Health in Ontario (Campbell Interim Report) and For the Public's Health: A Plan of Action (Walker Report) both recommended major overhauls of the Ontario public health system; and

WHEREAS both reports warn of the risk of "tinkering" with the system and stress the need for political will to inject the necessary resources for a reformed public health system; and

WHEREAS the Walker report recommends that an Ontario Health Protection and Promotion Agency be established with a broad mandate that includes a central laboratory, capacity to address communicable disease and infection control, emergency preparedness, health promotion and injury prevention, as well as research/knowledge transfer, epidemiology and surveillance, library services and communications; and

WHEREAS despite this broad mandate, the Agency will not initially include health promotion or injury prevention as it is recommended that the Agency bring forward a work plan and implementation framework by year 3 outlining the manner and timing for expanded health promotion capacity and functions; and

WHEREAS there is with no recommendation in the Walker report concerning family health including child health; and

WHEREAS there is realistic concern that early inattention to health promotion, injury prevention and family health will result in the future under-investment in these core functions and in a destructive hierarchy of public health programs and services; and

WHEREAS the societal and health costs of chronic disease and unhealthy child development are well documented and surpass those of infectious diseases; and

WHEREAS the core mandate of an effective public health system includes chronic disease and injury prevention as well as child and reproductive health;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health assert to the Premier of Ontario and the Minister of Health and Long-Term Care that the core public health functions of health promotion, injury prevention and family health be immediately included in the mandate of the new Health Protection and Promotion Agency and that to not do so will risk a fragmented and less effective public health system; and

FURTHERMORE that copies of this motion be forwarded to the Chief Medical

Officer of Health for Ontario, the Ontario Public Health Association, the Association of Local Public Health Agencies and all Ontario health units for their information and support.

CARRIED

The Board of Health agreed on a friendly amendment for the following motion that the Sudbury & District Board of Health write to the Premier of Ontario, the Minister of Health and Long-Term Care, the Minister of Finance, and Minister of Northern Development and Mines to ensure that they consider unique northern barriers and challenges when they review the structure and amount of public health funding to northern health units

53-04 ADVOCACY FOR NORTHERN ISSUES IN ONTARIO PUBLIC HEALTH RENEWAL

Moved by Rivest – Berthiaume: WHEREAS in response to the SARS crisis, two recent Ontario reports, The SARS Commission Interim Report – SARS and Public Health in Ontario (Campbell Interim Report) and For the Public's Health: A Plan of Action (Walker Report) recommend major overhauls of the Ontario public health system; and

WHEREAS the reports recommend the restructuring of the present municipal-provincial cost-sharing agreement to reflect between 75-100% provincial funding of public health; and

WHEREAS, recommendation 22 of the Walker Report is to identify key operational, systemic and governance barriers that contribute to or may impede the successful functioning of local health units; and

WHEREAS northern Ontario faces unique barriers and challenges affecting the successful functioning of northern health units including: vast geographic areas with low population densities, funding constraints related to the service provision to citizens living in unincorporated areas, health professional recruitment and retention challenges, access to ongoing education and training, underlying health status and socio-economic disparities, limited access to primary care services; and

WHEREAS the Community Reinvestment Fund and the Unorganized Territories grant uniquely impact the north and affect the ability of northern health units to successfully function;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health write to the Premier of Ontario, the Minister of Health and Long-Term Care, the Minister of Finance, and Minister of Northern Development and Mines to ensure that they consider unique northern barriers and challenges when they review the structure and amount of public health funding to northern health units; and

FURTHERMORE that a copy of the letter be forwarded to the Chief Medical Officer of Health for Ontario, the Association of Municipalities of Ontario,

the Association of Local Public Health Agencies and all Ontario health units for their information and support.

CARRIED

ii) Correspondence

- a) Sudbury & District Board of Health Motion #06-04 Re: Advocacy for PST Exemption**

No discussion.

- b) Sudbury & District Board of Health Motion #06-04 Re: Advocacy for GST Exemption**

No discussion.

- c) Fair and Equitable Funding for Unorganized Territories s**

No discussion.

- d) Endorsement of the Board of Health for the Peel Health Unit Resolution for an Increased Federal Government Role in Funding Local Public Health Infrastructure**

No discussion

- e) Endorsement of the Board of Health for the Thunder Bay District Health Unit Board of Health Resolution Re: Advocacy for Provincial On-Call Funding**

No discussion.

- f) Infectious Diseases Control Funding**

No discussion.

- g) Endorsement of the Board of Health for the North Bay and District Health Unit Resolution Re: Provincial Funding for Public Health Services**

No discussion.

- h) Sudbury & District Board of Health Motion #27-04 Re: Advocacy Against Privatization of the LCBO**

No discussion.

- i) Campbell Interim Report**

No discussion.

j) Funding of WNV and Enhanced Infectious Disease Programs

No discussion.

k) Sudbury & District Board of Health Motion #20-04 Re: Equitable Public Health Programs and Services in Ontario

No discussion.

l) Environment Tobacco Smoke Ruling by Ontario Health Services Appeal and Review Board

No discussion.

m) Revisions to Provincial Immunization Schedule

No discussion.

n) Public Health Budgets

No discussion.

54-04 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Noland - Gamble: THAT this Board of Health receives New Business items 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- | | |
|--|---|
| i) EC Minutes | March 31, 2004
April 1, 2004
April 14, 2004
April 19, 2004
April 28, 2004 |
| ii) The Inside Edition | March 2004 |
| iii) Ontario Local Tobacco Control Awards | April 5, 2004 |
| iv) Liberals Need to Make Public Health a Priority | April 22, 2004 |
| v) AIPHa E-Updates | May 2004 |
| vi) Media Network Update - Tobacco | May 6, 2004 |
| vii) Healthy People for a Healthy Tomorrow | June 9 and 10, 2004 |
| viii) Apple A Day/La Santé à l'école | Spring 2004 |

Tabled for information.

The Board Chair highlighted the letter from the Ontario Tobacco-free Network congratulating Gerry McIntaggart for receiving the Community Leader Award for having gone above and beyond in the fight against tobacco in the district of Sudbury. A letter of recognition will be sent to Mr. McIntaggart on behalf of the Board.

10.0 ADDENDUM

55-04 ADDENDUM

Moved by Gamble- Noland: THAT this Board of Health deals with the items on the Addendum.

CARRIED

i) Re: Acting Medical Officers of Health

Dr. Sutcliffe noted that the following motion is housekeeping in nature. The Board of Health must appoint Medical Officers in order for them to act for the Board during any absences of the Sudbury & District Health Unit Medical Officer of Health. Dr. de la Rocha, Medical Officer of Health for the Porcupine Health Unit, has been added to the complement of the list.

56-04 ACTING MEDICAL OFFICERS OF HEALTH

Moved by Dennis – Gamble: THAT WHEREAS Section 69. (1) of the Health Protection and Promotion Act states that:

69. (1) where,

- (a) the office of medical officer of health of a board of health is vacant or the medical officer of health is absent or unable to act; and***
- (b) there is no associate medical officer of health of the board or the associate medical officer of health of the board is also absent or unable to act,***

the board of health shall appoint forthwith a physician as acting medical officer of health.

BE IT THEREFORE RESOLVED that for the duration of an absence of the Medical Officer of Health, the following individuals be appointed as Acting Medical Officer of Health for the Sudbury & District Health Unit as necessary to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled:

***Dr. Allan Northan, Medical Officer of Health, Algoma District Health Unit
Dr. Cathy Whiting, Medical Officer of Health, North Bay District Health Unit
Dr. David Williams, Medical Officer of Health, Thunder Bay & District Health Unit
Dr. Pete Sarsfield, Medical Officer of Health, Northwestern Health Unit
Dr. Alberto de la Rocha, Medical Officer of Health, Porcupine Health Unit***

BE IT FURTHER RESOLVED that these appointments be effective immediately.

CARRIED

- ii) Re: Sudbury Star Guest Column from the Medical Officer of Health**
- Date: May 14, 2004**

The Board of Health commended Dr. Sutcliffe for the guest column article published in last week's paper.

- iii) Re: **News Release from Health Canada Re: Public Health Agency and Appointment of Acting Chief Public Health Officer**
Date: May 17, 2004

No discussion.

- iv) Re: **Provincial Budget 2004**

Dr. Sutcliffe provided selected highlights of public health consequence as a result of the recent 2004 provincial budget announcement. After a discussion, Board members were in concurrence that a letter be sent to the Premier of Ontario and Finance Minister, and copied to the Minister of Health and Long-Term Care, Chief Medical Officer of Health and Minister of Northern Development and Mines to convey that (1) the budget means a real increase for public health; (2) the budget is consistent with the Walker, Campbell and Naylor reports and the public's expectations; and (3) the budget's accountability be based on health outcome measures versus the current minimum standards of mandate.

- v) Re: **Inside Edition**
Date: April 2004

No discussion.

11.0 ANNOUNCEMENTS/ENQUIRIES

No announcements or enquiries.

12.0 IN CAMERA

57-04 IN CAMERA

*Moved by Bidal - Edwards: THAT this Board of Health goes in camera.
Time: 2:30 p.m.*

CARRIED

13.0 RISE & REPORT

58-04 RISE & REPORT

*Moved by Pilon – Kinoshameg: THAT this Board of Health rises and reports.
Time: 3:20 p.m.*

CARRIED

Two personnel and one litigation matters were discussed in-camera from which the following motion emanated:

59-04 HEALTH UNIT RESTRUCTURING

Moved by Bidal – Edwards: THAT the Board of Health approve the Sudbury & District Health Unit restructuring plan and organization chart dated May 20, 2004.
CARRIED

14.0 ADJOURNMENT

60-04 ADJOURNMENT

Moved by Calderelli - Edwards: THAT we do now adjourn. Time: 3:20 p.m.
CARRIED

(Chair)

(Secretary)

Unapproved

RECEIVED

JUN - 3 2004

CLERKS - DEPT.

**MINUTES OF THE THIRD MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

April 22, 2004
Main Branch

Commencement: 3:00 p.m.
Adjournment: 4:30 p.m.

PRESENT

Councillor L. Reynolds; M. Holouka; V. Gutsch; S. Roy; V. Gilhula; J. Rodrigues

REGRETS

Councillor T. Callaghan; F. Cormier

CITY STAFF

General Manager of Citizen and Leisure Service - C. Hallsworth (a. 3:25 p.m.); R. Henderson, Director of Libraries & Citizen Services; D. Kennedy, Administrative Assistant-Director of Libraries & Citizen Services; C. Zuliani, Manager Library and Heritage Resources; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MARTE HOLOUKA IN THE CHAIR

The Chair welcomed everyone to the meeting.

MINUTES

The following motion was presented:

Rodrigues/Gutsch Resolution 2004-07

That the minutes of the Second Meeting of the Greater Sudbury Public Library Board held on March 18, 2004, be adopted.

CARRIED

REPORTS

Staff Working Teams

Report dated March 30, 2004, from the General Manager of Citizen and Leisure Services regarding Greater Sudbury Library Staff Working Teams 2004.

The Director reported to the board members that in 2003 management organized a staff professional development day for full-time staff to discuss the theme "Ensuring our Libraries are an Essential Public Institution in the Year 2015". He informed that staff participated in one of five focus groups to explore topics designed to allow staff the opportunity to give input.

The Director updated the Board that further to this professional day and to advance the progress made by staff, a series of working teams consisting of staff volunteers had been organized to study many of the ideas from the various groups with the objective of making recommendations and proposing a plan of action for

implementation in 2004 or 2005, once approved by the Board.

A question and answer period took place during discussion of the following groups and goals:

Group 1: Marketing Services - "To establish a client focussed marketing strategy based on a marketing analysis by identifying, anticipating and satisfying patron expectations."

Group 2: Staff Training - "To establish an ongoing staff training program"

Group 3: Programs and Partnerships " To firmly establish the need for public programs and community partnerships as vital components of public library services"

Group 4: Collection Development - "To establish a framework for collections development that defines the Library's collections, responds to the varied needs and the interests of the community, based upon a comprehensive Materials Selection Policy"

Group 5: Service Enhancements - "To investigate, develop and implement new services and to enhance existing services for the overall betterment of public library service in our community"

Group 6 - Archives and Heritage Museums - "To develop a plan for the future development of our heritage museums and archival resources"

Group 7 - South Branch Expansion - "To explore alternate funding alternatives for South Branch Library"

2004 Budget

The General Manger referred to a Council handout that summarized the Budget Enhancements Options and Budget Reduction Options. The Board was informed that none of the four (4) Libraries and Citizen Services Department budget options had been approved by the Council.

CORRESPONDENCE

The board received the following correspondence: a letter from Mayor Courtemanche and Councillor Kett regarding the proposed budget option to close the museums and a copy of the Sudbury Star article regarding the library "Battle of the Books" held April 19, 2004.

NEW BUSINESS

The Director reported on the following: Senior Friendly award media event; the english Battle of the Books major library campaign and the upcoming french Battle of the Books to be held April 26th.

The Director received concurrence that June 17 be scheduled as the tentative date for a full day bus tour of library/museum facilities with the Board.

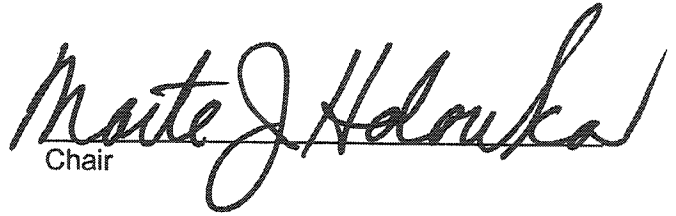
ADJOURNMENT

Rodriques/Roy 2004-08
That this meeting does now adjourn. Time 4:33 p.m.

CARRIED



Secretary



Chair

**GREATER SUDBURY POLICE SERVICES BOARD MEETING
MONDAY, APRIL 19, 2004 - 4:00 P.M.
Police Headquarters, 5th Floor Boardroom, Tom Davies Square**

PRESENT:

Andy HUMBER, Chair
Joanne FIELDING, Vice Chair
Councillor Eldon GAINER
Councillor Ron BRADLEY
David PETRYNA
Rollande Mousseau, Secretary

Ian DAVIDSON, Chief
James CUNNINGHAM, Deputy Chief
Inspector Susan Evans
Inspector Gene Toffoli

PUBLIC

News Media

Melissa Durrell, MCTV
Terry Rivais, MCTV

Declarations of Conflicts of Interest

None

Adoption of Minutes

(2004-32) Fielding-Petryna: THAT the Greater Sudbury Police Services Board Minutes of March 25, 2004, be adopted as circulated and read.

CARRIED

Matters Arising

None

Matters Arising from IN CAMERA Discussions

Vice Chair Joanne Fielding reported that personnel and legal issues were discussed IN CAMERA with no motions being approved.

**Greater Sudbury Police Services Board
April 19, 2004**

Clip a Lock for Cancer

Letter from Chief Davidson dated April 13, 2004, advising that representatives from the Canadian Cancer Society and the Northeastern Ontario Cancer Foundation will be on hand on April 19 to make presentations relative to the *Clip a Lock for Cancer Campaign* held in 2003. Inspector Dan Markiewich and Ms. Natalie Corcoran were in attendance for this presentation.

Ms. Maureen Lacroix, Chair, Northern Cancer Research Foundation, and Ms. Vickie Kett, President, Sudbury and District Unit, Canadian Cancer Society, extended their appreciation and gratitude to the Sudbury Police Services Board and the Police Service for spearheading the *2003 Clip a Lock for Cancer Campaign*. They thanked all personnel involved in having their head, beard or moustache shaved in order to raise money for cancer. Ms. Lacroix presented Chair Andy Humber with a Plaque and Certificates of Appreciation were presented to Inspector Dan Markiewich and Ms. Natalie Corcoran for their dedication and hard work in organizing the *2003 Clip a Lock for Cancer* events.

Delayed Priority One Calls

Letter from Chief Davidson dated April 14, 2004, advising that there were no delayed priority one calls during the month of March 2004. For the information of the board.

Statistics Year to Date - 2003

Letter from Chief Davidson dated April 13, 2004, attaching a report which summarizes overall criminal offences for the year 2003 along with a comparative overview. Deputy Chief Cunningham gave a brief overview for the information of the board.

Statistics January/February 2004

Letter from Chief Davidson dated April 13, 2004, attaching the statistics for the months of January and February 2004 along with an overview of criminal offences for the respective months. For the information of the board.

Hate Crimes and Hate Propaganda Policy

Letter from Chief Davidson dated April 13, 2004, attaching a revised Hate Crimes and Hate Propaganda Policy #2004-04. This replaces the current policy in effect.

(2004-33) Petryna-Fielding: THAT the board approves the Hate Crimes and Hate Propaganda Policy #2004-04.

CARRIED

Officer Secondment - Ontario Police College

Letter from Chief Davidson dated April 13, 2004, attaching a report respecting the secondment of Constable John Teed with the Ontario Police College.

Greater Sudbury Police Services Board
April 19, 2004

Chief Davidson advised that periodically police personnel attend as instructors at the Ontario Police College. For the next two years, Constable Teed will be seconded to the College.

(2004-34) Fielding-Petryna: THAT the Board approves the secondment of Constable John Teed to the Ontario Police College, and further,

THAT the Board enters into an Agreement with the Ministry of Community Safety and Correctional Services and Constable John Teed for the purpose of this secondment.

CARRIED

Officer Reclassification

Letter from Chief Davidson dated April 14, 2004, advising that the following personnel were recently reclassified:

To 1st Class Effective April 6, 2004

Constable D. Adams
Constable G. Reid
Constable R. Weston

Constable E. Guerin
Constable G. Renaud

For the information of the board.

Amendment to the Youth Crime and Violence (YCVI) Grant Agreement

Letter from Chief Davidson dated April 13, 2004, attaching a report respecting an amendment to a current agreement in effect with the Ministry of Community Safety and Correctional Services in relation to the Bully-Free 2003 Program.

(2004-35) Petryna-Fielding: THAT the Board accepts the amendment to the Youth Crime and Violence Initiative (YCVI) Grant Agreement which extends the expiry date to December 31, 2004.

CARRIED

Request for Trust Fund Donation

A grant application requesting a donation of \$1000.00 was received from P. Smyth on behalf of the Lung Association's third annual 'Pull for Kids' campaign to be held on May 8, 2004.

(2004-36) Fielding-Petryna: THAT the Board approves a trust fund donation in the amount of \$550.00 in support of the May 8, 2004, Lung Association's 'Pull for Kids' campaign.

CARRIED

Request for Trust Fund Donation

Letter to Chair Andy Humber from Ms. Lisa J. Hodgins, President, Ontario Women in Law Enforcement, inviting board members to attend the OWLE annual training conference in Niagara Falls from May 5 to 7, 2004, along with a request for sponsorship from the Board.

Board members agreed that the Ontario Women in Law Enforcement Association is a very worthwhile organization, however, the request for a financial donation does not meet the Board's Trust Fund Criteria. The request was therefore denied. R. Mousseau to advise the OWLE.

Notes of Appreciation

Letter from Chief Davidson dated April 14, 2004, advising that in addition to the letters of appreciation noted in the IN CAMERA portion, eight additional letters of appreciation were received in the Chief's office. Three of these were attached for the information and review of the board.

Next Meeting

The next Greater Sudbury Police Services Board Meeting will be held on **MONDAY, MAY 17, 2004, AT 4:00 P.M.** - Police Headquarters, 5th Floor Boardroom, Tom Davies Square.

RETURN TO IN CAMERA

(2004-37) Fielding-Petryna: THAT the Board resumes IN CAMERA discussions.
Time: 4:40 p.m.

CARRIED

RETURN TO PUBLIC - 6:10 p.m.

Matters Arising from IN CAMERA Discussions

Vice Chair Joanne Fielding reported that personnel and legal issues were discussed with two motions emanating from these discussions.

Adjournment

(2004- 40) Petryna-Fielding: THAT this meeting be adjourned.
Time: 6:10 p.m.

CARRIED

Greater Sudbury Police Services Board
April 19, 2004

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GREATER SUDBURY HOUSING CORPORATION
HELD ON TUESDAY, APRIL 27, 2004
IN THE BOARDROOM AT THE OFFICES OF THE
GREATER SUDBURY HOUSING CORPORATION
AT 5:00 P.M.**

In Attendance:

Mr. Alex Fex	-	Chair
Mr. David Kilgour	-	Vice Chair
Mr. Ronald Bradley	-	Board Member
Mr. Anthony Fasciano	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Mr. Mart Kivistik	-	Board Member
Mr. Earl Black	-	Board Member
Ms. Rita Clifford	-	Board Member
Ms. Karen McCauley	-	Board Member <i>(Recent Appointment to GSHC) (Non-Voting)</i>

Regrets:

Ms. Frances Caldarelli	-	Board Member <i>(Recent Appointment to GSHC) (Non-Voting)</i>
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Attending in a Staff Capacity:

Mr. Robert Sutherland	-	General Manager
Mr. Mark Scarfone	-	Manager of Operations
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) **CALL TO ORDER**

The Chair called the Regular Board Meeting to order.

On behalf of the Greater Sudbury Housing Corporation, the Chair welcomed Ms. Karen McCauley to the Board and introduced her to the Directors and Staff explaining that she will officially be appointed as a Member of the GSHC Board at the Annual General Meeting tomorrow evening.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

The Chair informed the Members of the Board that the agenda as submitted will be changed slightly by having the in-camera session before the public session of the Board meeting.

The agenda was reviewed and accepted as revised.

Motion #-04-51

Moved by Mr. D. Kilgour and seconded by Mr. R. Bradley:

"RESOLVED THAT the agenda be accepted as revised."

CARRIED

(X) **MOVE TO IN-CAMERA SESSION**

Motion #04-52

Moved by Mr. E. Black and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the GSHC Board of Directors move in-camera."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #04-53

Moved by Mr. R. Bradley and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the GSHC Board of Directors move out of camera."

CARRIED

(IV) (1) **APPROVAL OF MINUTES – Regular GSHC Board Meeting - MARCH 23, 2004**

Motion #04-54

Moved by Mr. D. Kilgour and seconded by Mr. E. Black:

"RESOLVED THAT The Minutes of the Regular Board Meeting of March 23, 2004 be adopted as circulated."

CARRIED

(IV) (2) **APPROVAL OF MINUTES – Special GSHC Board Meeting - APRIL 13, 2004**

Motion #04-55

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"RESOLVED THAT The Minutes of the Special Board Meeting of April 13, 2004 be adopted as circulated."

CARRIED

(V) **BUSINESS ARISING FROM THE LAST REGULAR MEETING**

There was no Business Arising From the Last Regular Meeting to discuss at this time.

(VI) ACTION ITEMS

1) REVISED NOTICE OF ANNUAL GENERAL MEETING

The General Manager informed the Members of the Board that the Annual General Meeting of the Greater Sudbury Housing Corporation is confirmed to be rescheduled for Wednesday, April 28, 2004 at 6:00 p.m., as recommended by the CGS Housing Services.

Motion #04-56

Moved by Mr. D. Kilgour and seconded by Mr. R. Bradley:

“BE IT RESOLVED THAT the Greater Sudbury Housing Corporation Board of Directors move that the Annual General Meeting of the Greater Sudbury Housing Corporation has been rescheduled from April 14, 2004 to **Wednesday, April 28, 2004 at the hour of 6:00 p.m.**, in Committee Room C-12, Tom Davies Square, 200 Brady Street, Sudbury, Ontario, for the following purposes:

- 1) Approval of the Minutes of the Special Shareholder Meeting of September 23, 2003
- 2) Present Chair's Report
- 3) Presentation / Adoption of Audited Statements
- 4) Confirmation of New Board Members
- 5) Appointment of Auditors
- 6) To transact such further or other business as may properly come before the meeting or any adjournment or adjournments thereof.

AND THAT the Chair of the Board of Directors of the Greater Sudbury Housing Corporation be appointed Chair of the Annual General Meeting of the Shareholder;

AND THAT the Secretary be authorized to prepare and issue notice of same, not less than 10 days and not more than 50 days before the meeting, to:

- a) to each shareholder entitled to vote at the meeting;
- b) to each director; and
- c) to the auditor of the Corporation.”

CARRIED

(VI) **ACTION ITEMS** (Continued)

2) **GSHC UNIT KEY POLICY**

The submitted report was reviewed by the Members of the Board with the General Manager providing a verbal explanation.

Motion #04-57

Moved by Ms. M. Rochon and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the Greater Sudbury Housing Corporation Board adopt the submitted Unit Key Policy for the Greater Sudbury Housing Corporation."

CARRIED

3) **RE-ALLOCATION OF RENT SUPPLEMENT UNITS**

The submitted report was reviewed by the Members of the Board with the General Manager providing a verbal explanation.

Motion #04-58

Moved by Mr. E. Black and seconded by Mr. M. Kivistik:

"BE IT RESOLVED THAT the Greater Sudbury Housing Corporation Board receives for information, the submitted report on the re-allocation of Rent Supplement Units.

Be it further resolved that the GSHC Board approve the staff recommendation to enter into rent supplement agreements for the re-allocation of twenty-three (23) parked Rent Supplement Units consisting of (10 Federal / Provincial Rent Supplement allocations and (13) Municipal allocations upon City Approval."

CARRIED

(VII) REPORTS

1) Chair's Report

The Chair presented a small token to express appreciation for past volunteer service to Mr. Earl Black as he will not be returning as a Member of the GSHC Board for the current term.

The Chair advised the Members of the Board that Annual General Meeting is scheduled for Wednesday, April 28th, 2004 and it is has been determined that there will be quorum of City Council at the meeting.

He indicated that the next regular Board meeting will be comprised of the newly appointed Board Members.

Motion #04-59

Moved by Mr. E. Black and seconded by Ms. R. Clifford:
"BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the Chair's verbal report for April, 2004"

CARRIED

2) General Manager's Report

The submitted report was reviewed and noted with the General Manager providing a verbal explanation to the report.

M. Kivistik requested more information on the property tax assessment appeal.

Motion #04-60

Moved by Mr. D. Kilgour and seconded by Mr. E. Black:

"BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the General Manager's submitted report for April, 2004"

CARRIED

(VII) REPORTS (Continued)

3) Financial Report

The Manager of Finance & Administration provided a verbal summary on the submitted financial report.

Motion #04-61

Moved by Ms. M. Rochon and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2004 to March 31, 2004."

CARRIED

4) Technical Services Manager's Report

The Technical Services Manager provided a verbal summary to the submitted reports.

Motion #04-62

Moved by Mr. E. Black and seconded by Mr. D. Kilgour:

"BE IT RESOLVED THAT the GSHC Board of Directors receive the Technical Services Manager's report for information purposes."

CARRIED

Motion #04-63

Moved by Mr. E. Black and seconded by Ms. R. Clifford:

"Resolved that the GSHC Board of Directors approve the following new capital jobs:

Unanticipated Projects

• Furnace Replacement – 1960 Paris TH	\$1,203
• Mould Remediation – Lillian Blvd	\$4,400
• Fridges – 1960 Paris Street	\$2,506
• Furnace Replacement – Scattered Unit	\$1,246
• Furnace Replacement – Scattered Unit	\$1,298
• Furnace Replacement – Cabot	\$1,266
• 720 Bruce – Make Up Air Units & solar wall preheat	\$128,000

Cancelled Projects

- none

New Jobs

- none"

CARRIED

(VIII) REPORTS (Continued)

5) Tender Committees

5a) Tender Opening Committee

Motion #04-64

Moved by Ms. M. Rochon and seconded by Mr. E. Black:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Tender Opening Committee meeting of March 10 and March 17, 2004 for information purposes."

CARRIED

5a) Short Form Tender Committee

Motion #04-65

Moved by Ms. R. Clifford and seconded by Mr. E. Black:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Short Form Tender Committee meeting of March 30, 2004 for information purposes."

CARRIED

6) Tenant Placement Activity Report

The Manager of Operations provided a verbal summary to the submitted report. He explained that the move-outs particularly from Overhoused Transfers are placing a direct pressure on the Recurring Budget and Revenues. He is in the process of preparing an analysis on the cost of the move-outs which he will provide to the Board Members at the June Board meeting. At the end of March, there were 50 more move-outs as compared to the same time frame in 2003, of which 34 were transfers so far in 2004.

Motion #04-66

Moved by Mr. D. Kilgour and seconded by Ms. M. Rochon:

"RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Tenant Placement reports:

"Move-Outs Annual Comparison"

"Reasons for Move-Outs"

CARRIED

(IX) REPORTS (Continued)

7) Operational Arrears Report

The Manager of Operations provided a verbal summary to the submitted report.

Motion #04-67

Moved by Ms. M. Rochon and seconded by Mr. E. Black:

"RESOLVED THAT the GSHC Board of Directors receive the Operational Arrears Summary as of January 31, 2004 for information purposes."

CARRIED

(VIII) ITEMS FOR INFORMATION

The following items were distributed for information purposes to the Board

- 1) Letter from KPMG RE: Audit (**NOTE: Confidential – Limited Distribution**)
- 2) Social Housing Notification – NO. 04-03 – Implement Rent Increases of less than \$10.00
- 3) Social Housing Notification – NO. 04-04 – Income & Asset Limits
- 4) Social Housing Notification – NO. 04-05 – Notice of Changes
- 5) Letter from ALL Nations Church Re: Outreach Programs
- 6) SHSC News – Vol. 3 – November 2003 – March 2004
- 7) News and Tips for SHSC Insurance Program Participants
- 8) Summary of Minutes of Internal Review Committee Meetings of
–**March 16th, March 30th, April 6th, April 8th & April 13th, 2004**
- 9) Tenant Satisfaction Survey – Quarterly Report
- 10) Letter from D. Desmeules RE: 2004 GSHC Subsidy Approval
- 11) Letter from VON RE: Overnight Respite Care at Balmoral Apts.
(The General Manager explained to the GSHC Board that he plans submit a Board Report on this issue of adequate usage of the unit / lack of programming for 720 Bruce residents and to advise the VON that the Board will be reviewing their request.)

(IX) OTHER BUSINESS

There was no other business to discuss at this time.

(XI) BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

There were no motions resulting from the In-Camera session of the Board meeting.

CARRIED

(XII) DATE OF NEXT MEETING

The next regularly scheduled Board Meeting is Tuesday, May 25, 2004 at 5:00 p.m.

(XIII) ADJOURNMENT OF MEETING

Motion #04-68

Moved by Mr. R. Bradley and seconded by Mr. E. Black:

“RESOLVED THAT, there being no further business to bring before the Board, the meeting be adjourned.”

CARRIED

Meeting Adjourned: 6:10 p.m.

Alex Fex
Chair

Robert Sutherland
General Manager

**CITY OF GREATER SUDBURY
COUNCIL'S ACCESSIBILITY ADVISORY COMMITTEE
MEETING JUNE 1, 2004 – OLDER ADULT CENTRE 1:00 – 3:00 PM**

Present:

Chair: Elizabeth Lounsbury, Councillor Berthiaume, Nancy Baron, Earl Black,
Shirley Childs, Bob Bannister

Guest: Michelle Sylvester

Staff: Carlos Salazar, Accessibility plan Coordinator, Robert Gauthier, Superintendent of
Transit Operations

COMMITTEE RESOLUTIONS:

The Council's Accessibility Advisory Committee passed the following resolutions:

SERVICE LEVELS

1. That the Committee reaffirms the current City's Policy of providing service outside designated areas.

Moved: B. Bannister, Seconded: N. Baron

2. That the Committee request Sudbury Transit prepare a "resident policy" for handi-transit which would include guest passes,
And that the service currently provided to residents form adjacent areas to the City be only enhanced when feasible and when the additional costs a fully covered by the user.

Moved: N. Baron, Seconded: E. Black

FINANCING

3. That the Committee request the transit and finance departments to make a presentation on the funding for handi-transit on June 23, prior to the presentation on the Transit Accessibility Plan.

Moved: S. Childs, Seconded: N. Baron

TRANSIT ACCESSIBILITY PLAN

4. That Sudbury Transit be requested to suggest options for the Committee's consideration in reply to the Alzheimer Society submission dated May 12, 2004 (attached) through the review of the Accessibility Plan.

Moved: B. Bannister, Seconded: N. Baron

COMMITTEE MEMBERSHIP

5. That the Committee recommends to Council the appointment of Michelle Sylvester to the Advisory Committee – (attached resume)

Moved: N. Baron, Seconded: E. Black

- The Chair of the Committee will be contacting other organizations to request applications from people with disabilities to reflect a range of disabilities as requested by the Act.

COUNCIL ACCESSIBILITY PLAN IMPLEMENTATION

6. That the City be requested to Call for Proposals for the training of Committee members and staff to undertake accessibility assessments of the City facilities starting with Tom Davies Square and the Howard Armstrong Centre (recreation, library, citizen service centre).

Moved: S. Childs, Seconded: E. Black

PARKS, OPEN SPACE & LEISURE MASTER PLAN

7. That the Committee request the City to include a section dealing with people with disabilities on the Plan as per adopted Council Policy, and that the recommendations of this section be presented to the Committee prior to presenting the Final plan to Council.

Moved: E. Black, Seconded: B. Bannister

OTHER BUSINESSES

- S. Childs reported on the success of the Disability in School Day that took place with Councillor Ross Thompson, following his suggestion when the Committee presented the Accessibility Plan to City Council.
- The Committee agreed to support S. Childs and Councillor Thompson to expand the program.

NEXT MEETING

- Wednesday, June 23, 2004 – Agenda items:
 - Handi-transit financial presentation
 - Transit Accessibility Plan workshop.

Société Alzheimer Society

S U D B U R Y - M A N I T O U L I N

May 12, 2004

Ms. Elisabeth Lounsbury,
Chairperson,
Accessibility Advisory Committee,
c/o Transportation Services Department,
City of Greater Sudbury,
P.O. Box 5000, Station A,
Sudbury ON P3A 5P3

Dear Ms. Lounsbury,

I appreciate the opportunity to once again address the Accessibility Advisory Committee regarding the transportation needs of the elderly clients who attend our Adult Day Program. These individuals suffer from Alzheimer Disease or a related dementia. One in 13 Canadians over age 65 are affected by dementia.

At present 30 individuals in the City of Greater Sudbury attend our Day Program. Many are driven to our program by family members. One currently comes by taxi. 8 of our clients receive rides to our program from the Red Cross Volunteer Driver program. The supply of volunteer drivers is limited and our clients find the user fees high. As of April 1st, it costs someone who lives inside the old City of Sudbury limits \$17.00 per day to attend our program via the Red Cross volunteer service. Those who live in Walden must pay \$20.00 per day and it costs \$21.00 per day from Chelmsford. Of course most of our seniors are on fixed incomes. In the past year our Day Program budget subsidized transportation costs for 4 clients, but our ability to do this is limited.

Because most of our Day Program clients do not have physical impairments, they are currently deemed ineligible for the Sudbury Handi-Transit Services. Prior to the amalgamation of the area municipalities into the City of Greater Sudbury, the Handi-Transit services offered by the outlying municipalities allowed our Day Program clients, who all have cognitive impairments, to receive rides unescorted from their homes to our Day Program. This allowed their caregivers, mostly elderly spouses, to receive a full day of respite from their exhausting caregiving roles.



Unfortunately, with amalgamation, this is no longer allowed. We were very disappointed that the eligibility criteria for people in the former City of Sudbury did not rise to the more generous policies that the outlying municipalities had followed.

Although most of our clients can walk and climb stairs, they would get lost if they took the regular Sudbury Transit system by themselves, due to their cognitive impairments. If their family caregivers were to accompany them on the regular City bus, it would negate the purpose of providing a respite to the caregiver, since they would need to spend most of the day travelling back and forth from their home (4 trips).

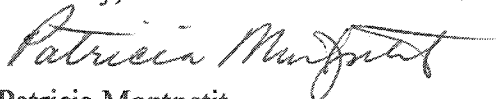
If deemed eligible for Handi-transit services, our clients would only be requesting rides to and from the Day Program. Most only attend one or two days per week. Due to their limitations, all other outings are rare and would involve family accompaniment in family vehicles.

When we have discussed this issue with your Committee in the past, questions were raised about the drivers' need to escort our clients from the bus into our building. This would not be necessary, as our Day Program staff would meet the bus and assist the clients. Another concern was raised about the progression of Alzheimer Disease. Once the disease reaches a stage where behavioural difficulties prove challenging, the individuals are no longer appropriate for the Day Program and their families generally consider Long Term Care placement.

The cost of using a Handitransit bus for people who do not have a physical disability has also been discussed in the past. We would agree that a more efficient system for our people would be the provision of a small van or taxi to transport them, as has been done for some citizens who live beyond the regular Sudbury Transit routes. Our point is that these senior citizens have been paying taxes to our municipalities for many years and deserve to get the services that they need to be able to remain living in the community.

We urge you to reconsider your policies to include persons with cognitive impairments.

Sincerely,



Patricia Montpetit
Executive Director

cc: Caroline Hallsworth
General Manager
Citizen and Leisure Services

Accessibility Advisory Committee Application Form

PLEASE PRINT CLEARLY – application will be photocopied

Name: Michelle Sylvester

Residence: 640 Beatrice Cresc. Sudbury P3A 5B5

Home Phone: (705) 566-5181

Email Address: mc_sylvester@laurentian.ca

Education: I am currently a Medical Biology Student at Laurentian University

Briefly state your reason for volunteering for this Advisory Panel.

- *To support positive change within the community for persons with disabilities*
- *I have attended many Accessibility Advisory Committee's meetings and would like to have the honour of working and exchanging positive ideas with this committed group of people*
- *Member of the Executive Board of the Independent Living Resources Centre, a cross-disability organisation interested in participating in the development of a more inclusive Sudbury*

Briefly describe any relevant experience or skills that you have that would assist this Advisory Panel.

I am one of the 20,000 persons within our community who live with a permanent disability. I am involved with many groups who work with the disabled community and have developed many skills that I feel would be an asset to this committee. My key quality is that I am experienced and well seasoned to represent cross-disability issues. My commitments and obligations within other Boards have exposed and educated me in not only the recognition and prevention of barriers related to my specific disability but also to those living with a vision, hearing, mental or sensory disability. I have experience with site inspections / physical assessments of buildings and their respective barriers. The identification and removal of communicational and technological barriers has also been one of my duties. I have had the opportunity to work with various planning committees with respects to the development of new buildings and I am familiar with reading and consulting of blue prints. Documenting and preparing reports of site inspections have also been a job that I am accustomed to. Within those reports, suggestions for possible solutions to barriers are also tasks for which I am proficient. I have been involved with the organization of public consultations, the development and execution of site inspection

“check lists” as well as researching various by-laws, building codes, products and services available to help eliminate physical barriers within one’s community. I am a highly energetic dedicated team player that is passionate about being a part of this committee.

Briefly describe specific experiences with other Boards, Committees, etc. within the past five years.

Once more my experiences within various boards and committees within this community are cross-disability related. Although I am not a member I have attended most of your by-monthly meetings and public forums with great interest. I am a member of the Laurentian University as well as the Sudbury Regional Hospital’s accessibility advisory committees. I am the secretary/ treasurer for the Independent Living Resource Centre. This organisation services persons living with various and sometime multiple disabilities within the Greater City of Sudbury. In addition, I am a long time volunteer for the Easter Seals Society and was recently honoured with a Provincial Award. The Catherine Frazee Youth Advocacy Award is an award of recognition for a young person who demonstrates outstanding leadership and commitment to the betterment and accessibility of his/her community. Finally I am extremely active with the Community Access Project. A provincially funded program dedicated to not only assess but also improve access within our communities.

I hereby certify that the facts provided in this application are true and are completed to the best of my knowledge

Michelle Sylvester

05/28/04

Signature of Applicant

Date

In signing this application, you are advised that both the information you provide and any information placed into an employment record will be protected and used in compliance with the Municipal Freedom of information and Protection of Privacy Act.