

Request for Decision City Council



Type of Decision

Meeting Date	June 10, 2004				Report Date	June 2, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Replacement of Central Laser Printing/Copier Systems

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

The replacement will be funded from the approved Corporate Services Capital Envelope.

Background Attached

Recommendation

THAT the City purchase a Xerox DP120 central laser printing system from Xerox Canada at a cost of \$144,000. This is to be funded from the approved 2004 Corporate Services Capital Envelope.

Recommendation Continued

Recommended by the General Manager


D. Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Date: June 2, 2004

Report Prepared By



B. Mangiardi
Director of Information Technology

Division Review

Name
and Title

Background

As part of the 2004 Capital Budget, Council approved funding for the replacement of the DP65 and 1090 printing systems.

While reviewing the replacement options, we also looked at the current needs of the print shop. The print shop handles all centralized printing for our corporate computer application systems on the existing Xerox DP65 laser printer (purchased in 1998) along with the corporation's duplication requirements on a Xerox Docutech DP135 copier. An older Xerox 1090 copier (purchased in 1988) is also available to handle the overflow copying needs of our users as a regular walk up copier. The Xerox 1090 is also a backup for the Docutech system.

Over the past year, it has become very clear that the Xerox 1090 copier is no longer a viable backup for our Docutech system. It is over 15 years old and is no longer serviceable. On a number of occasions, we have had to take print jobs to an external printer. Most of these cases involved the reproduction of our Council agendas, usually late on a Friday afternoon.

Keeping all of this in mind, we looked for a solution that could handle both the printing needs and the backup needs of the print shop. The replacement unit had to take into consideration that we needed a unit that was capable of processing Xerox job tickets as these are the jobs being submitted from the Docutech DigiPath workstation (Scanner), and as well, had to handle Unix jobs from our computer application systems.

Our options were limited to looking at solutions from Xerox. We also looked at the option of replacing the Xerox 1090 and the Xerox DP65 individually with comparable units or looking at one unit that could handle all functions. The costs to replace each unit separately was approximately \$188,000. Xerox proposed a solution using a single system called a Xerox DP120 that would meet all our requirements at a substantially lower cost of \$144,000. As well, the maintenance costs will be about 40% less with the single unit as opposed to two (2) separate units.

It is recommended that we purchase a Xerox DP120 central laser printing system from Xerox Canada at a cost of \$144,000. This is to be funded from the approved 2004 Corporate Services Capital Envelope.

Request for Decision City Council




Type of Decision									
Meeting Date	June 10, 2004				Report Date	June 2, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Vendor for the Supply of Local and Long Distance Phone Services

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>There is sufficient funding in the current budget.</p>	
Background Attached	

Recommendation
<p>THAT Bell Canada be awarded the contract to supply local and long distance phone services for the next three (3) years with an option for years four (4) and five (5) and;</p> <p>THAT the Director of Information Technology be authorized to enter into this contract with Bell Canada, all in accordance with the Purchasing By-law as approved by Council.</p>
Recommendation Continued

Recommended by the General Manager
 D. Wuksinic General Manager of Corporate Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: June 2, 2004

Report Prepared By

Division Review

Nikki Durys
For B. Mangiardi
Director of Information Technology

Name
and Title

Background

The City of Greater Sudbury and the Greater Sudbury Police Service currently have contracts with Bell Canada for local phone service and with Allstream, Bell and Sprint for long distance service . All of the current contracts have expired and the City and Police are renewing these contracts on a month to month basis.

In February 2004, the Supplies and Services Department went out for a request for information to pre-qualify to submit a proposal for a Local/Long Distance Service provider. Four vendors responded, Allstream, Bell Canada, O.N Telcom and Vianet. All four vendors pre-qualified for the long distance service and Bell pre-qualified for both local and long distance service.

In April 2004, the Supplies and Services Department invited Allstream, O.N. Telcom and Vianet to submit proposals for long distance services and Bell Canada was invited to submit a proposal for both local and long distance services. All four submitted their proposals.

A Committee consisting of Bruno Mangiardi, Nikki Durys and Jan Moore from Police reviewed the proposals.

The rates for long distance service were all comparable in price averaging approximately \$0.05. However, Bell Canada proposed a substantial reduction for local service cost if we accepted their bundled solution of both local and long distance services.

The proposal from Bell would generate a savings for both the City and Police of approximately \$5000 per month for our basic local service and our long distance service from our current annual budget.

The approximate costs of \$50,000 per month will be funded through the current budget allocations.

These annual savings will not be realized until 2005.

It is recommended that Bell Canada be awarded the contract to supply both local and long distance phone services for the next three (3) years with an option for years four (4) and five (5) to the City of Greater Sudbury and the Greater Sudbury Police Service.

Request for Decision City Council





Type of Decision									
Meeting Date	June 10, 2004				Report Date	June 2, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Recommendations from the Technical Steering Committee - May 2004

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

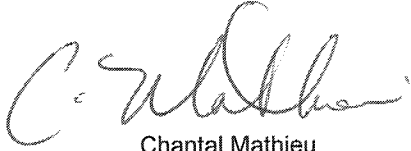
Recommendation
<p>That Council approve enhancing the Non-profit Reuse Rebate by \$18,000, with funding to be provided under Option # ____, as outlined in the report by the General Manager of Public Works, dated June 2, 2004; and</p> <p>That Council approve the new flat rate tipping fees, as outlined in the report by the General Manager of Public Works, dated June 2, 2004.</p>
Recommendation Continued

Recommended by the General Manager
 Don Bélisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mioto Chief Administrative Officer

Date: June 2, 2004

Report Prepared By



Chantal Mathieu
Director of Waste Management

Division Review

Chantal Mathieu
Director of Waste Management

The Technical Steering Committee (TSC) for the Waste Optimization Study met on May 19th to review the balance of items that were either referred or deferred to them by Council.

Supporting Non-profit Reuse Organization:

There has been a long history of reuse initiatives (salvaging). Certain reuse organizations date back to the mid 1800's and in most cases were established to help the less fortunate. Salvaging items in need of slight repairs or cleaning not only provided work skills for persons in need, but also provided perfectly useful goods at a very good price. Revenues received from the sale of the goods were and are presently used to support the efforts of local reuse organizations.

Currently, the City co-ordinates a Re-use Tipping Fee Rebate program for non-profit re-use organizations (Salvation Army, St. Vincent de Paul and the Jarrett Centre). The program was established in 2002 with a \$5,000 budget. Once a year, the organizations apply for a share of the budget to help offset landfill tipping fee costs from the previous year. Other operational costs, such as collection, depot maintenance, education and promotional costs are absorbed by the organizations.

In 2003, a budget option to increase the \$5,000 rebate to \$20,000 was defeated during the budget process.

Request for additional assistance was presented at one of the 2004 Public Input meetings and the matter was referred by Council to the TSC.

The matter was discussed by the TSC in May and all members agreed that increasing the rebate would contribute to the City's overall waste diversion goal. TSC members support programs that encourage Reuse, the second R in the 3R hierarchy (Reduce Reuse Recycle).

Based on the 2003 rebate applications, the budget impact to enhance this tipping fee rebate is estimated to be \$18,000.

The TSC is therefore recommending that the enhanced rebate of \$18,000 be approved as an unbudgeted item for the 2004 period and as a budgeted item for future budgets (Option #1).

Council may also consider approving the recommendation, pending receipt of WDO funding (Option #2). On June 1st, staff received a copy of a WDO and Stewardship Ontario news release. The news release indicated that the first payment for Blue Box funding had been mailed to eligible Ontario municipalities. Staff is therefore recommending that the rebate enhancement be funded from this new revenue source.

Staff is requesting direction from Council on how to proceed.

Date: June 2, 2004

Flat Rate Tipping Fees:

The TSC was presented with the deferred flat rate tipping fee reports (Appendix A). Staff explained that the new fees are required in order to access small loads (a flat rate fee of \$3 will apply for non-exempt waste weighing 100 kg or less) or when the scales are not operational (five additional categories have been added and they range from a passenger vehicle at a flat rate of \$5 to a 3/4 ton truck or trailer at a flat rate of \$35). The TSC agreed that the requirements or proposed changes were in the best interest of the City and enhanced customer service.

The TSC is therefore recommending that Council support the new flat rates and that staff undertake the necessary software and by-law amendments.

Various Deferred Items:

The TSC was requested to review various items such as bi-weekly and one-side of street waste collection options. These items and various waste collection options will be reviewed as part of the Waste Optimization Study. Phase 2 of the study will review existing collection systems and the numerous options that are available for future implementation. The intent of the study is to review various systems, hold public meetings and then present Council with a recommended system this year for implementation in the year 2006.

Request for Decision City Council




Type of Decision									
Meeting Date	March 11, 2004				Report Date	March 3, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Updating the Flat rate Tipping Fees (March 2004)


Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Budget impact is negligible and has been incorporated in the 2004 tipping fee revenue account.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That the report titled, Updating the Flat Rate Tipping Fees (March 2004) dated March 3, 2004 from the General Manager of Public Works be approved.
Recommendation Continued

Recommended by the General Manager


D. Bélisle,
General Manager of Public Works

Recommended by the C.A.O.


M. Miato,
Chief Administrative Officer

Date: March 3, 2004

Report Prepared By

B. Tario
Co-ordinator of Waste Disposal

Division Review

C. Mathieu,
Manager of Waste Management

The report dated November 5th (refer to Appendix A) was deferred by the former Council. The two items that require approval are detailed below:

- 1) A flat rate for weighing waste 100 kg or less. This will not impact the existing weekly residential exemption or the proposed amendments to the weekly residential exemption (identified as a budget enhancement option in the 2004 binder).

Measurement Canada has indicated that a flat rate should be established to avoid inaccurately weighing small amounts of waste. Establishing a flat rate of \$3 to non-exempt loads when delivering waste weighing 100 kg or less is similar to the City's tire tipping fee system. A flat rate per tire is accessed when 5 tires or less are delivered to the landfill site and a per tonne rate of \$190 is accessed when delivering more than 5 tires.

- 2) Additional flat rates for various vehicle types when the scales are not operational.

The current by-law has provisions for one flat rate of \$65 for vehicles with a 1 ton capacity or less. Five additional categories have been added and they range from a passenger vehicle at a flat rate of \$5 to a 3/4 ton truck or trailer at a flat rate of \$35.

This flat rate system would only be used when the scales are not operational. Scales will occasionally be non-operational during maintenance and testing requirements.

Both these items were reviewed and accepted at a public input meeting and staff is highly recommending that both items be approved. The budget impact is negligible and has been incorporated in the 2004 tipping fee revenue projection.

Request for Decision City Council



Type of Decision										
Meeting Date	November 13, 2003				Report Date	November 5, 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title

Updating the Flat Rate Tipping Fees

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

That the By-law to amend the Waste Management By-law 2002-331G be approved.

Recommendation Continued

Recommended by the General Manager

D. Bélsisle
D. Bélsisle,
General Manager of Public Works

Recommended by the C.A.O.

M. Miato
M. Miato,
Chief Administrative Officer

5

Title: Updating the Flat Rate Tipping Fees

Page: 1

Date: August 6, 2003

Report Prepared By


C. Mathieu,
Manager of Waste Management

Division Review

Staff requested and received approval to proceed with reviewing and updating the flat rate tipping fee system at the August 12th, 2003 Council meeting:

2003-419 Bradley-Portelance: THAT the General Manager of Public Works be authorized to proceed with the necessary requirements to update the flat rate tipping fee system.

Staff followed the requirements of making such amendments in accordance with Regulation 244/02 under the Municipal Act, 2001. Request for information was received by approximately 12 residents, no individuals attended the public meeting held on Tuesday, October 7th, 2003 and no written comments were received.

The amendments include:

- 1) A flat rate for weighing waste 100 kg or less.

Measurement Canada has indicated that a flat rate should be established to avoid inaccurately weighing small amounts of waste. The current by-law charges \$72 per tonne for all non-exempt loads. The amended by-law would charge a flat rate of \$3 to non-exempt loads (i.e. from a commercial source) when delivering waste weighing 100 kg or less.

- 2) Additional flat rates for various vehicle types when the scales are not operational.

The previous by-law had one flat rate of \$65 for vehicles with a 1 ton capacity or less. Five additional categories have been added and they range from a passenger vehicle at a flat rate of \$5 to a 3/4 ton truck or trailer at a flat rate of \$35.

Staff is recommending that this by-law be approved.

It is expected that additional changes to tipping fees will be presented to Council as part of a series of recommendations from the Technical Steering Committee (Waste Optimization Study) and as part of the 2004 Budget Process.

Request for Decision City Council




Type of Decision									
Meeting Date	Thursday, June 10, 2004				Report Date	Friday, June 4, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
TELEPHONE POLL CONTRACT 2003-20 - BANCROFT DRIVE RECONSTRUCTION

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>Policy Implications:</p> <p>This telephone poll was conducted in accordance with Article 31 of Procedure By-law 2002-202.</p> <p>This motion failed to receive the required majority and as a result will be recorded in the Minutes as "Defeated".</p> <p>Budget Impact:</p> <p>The estimated cost of \$50,000 to speed completion of construction was to be funded by a contribution from the Capital Financing Reserve Fund - Roads.</p>	
<input checked="" type="checkbox"/>	Background Attached

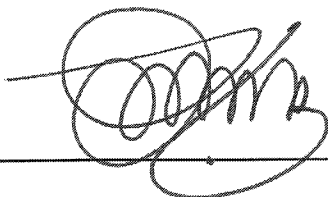
Recommendation
<p>The motion proposed to Council read as follows:</p> <p>"THAT the General Manager of Public Works be directed to instruct TeraNorth, the Contractor responsible for the construction work currently underway at the Kingsway and Bancroft Drive, to work on Sundays to expedite completion of the project;</p> <p>AND THAT the estimated additional cost of \$50,000 for Contract 2003-20 be funded by a contribution from the Capital Financing Reserve Fund - Roads."</p>
Recommendation Continued

Recommended by the General Manager
 Doug Wukosinic General Manager of Corporate Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: THURSDAY, JUNE 4, 2004

Report Prepared By

Thom Mowry
City Clerk

Division Review

Ron Swiddle
City Solicitor/Director of Legal Services**Background:**

At the Council meeting of 2004-05-27, Council directed the General Manager of Public Works to ascertain what the additional cost would be for the Contractor, TeraNorth Construction and Engineering Ltd., responsible for the Bancroft Drive Reconstruction - Phase 2 - Kingsway to Smith Street, to work on Sundays, in order to complete the construction works ahead of schedule.

With the concurrence of Council, the Clerk was directed to conduct a Telephone Poll of Council to approve the extra cost associated with completion of the work on the Kingsway.

Accordingly, a memo dated 2004-05-31 from Mr. Greg Clausen, Director of Engineering Services, was forwarded to each Member of Council outlining the extra cost associated with completion of the work on the Kingsway. The additional estimated cost was \$50,000. In his memo, Mr. Clausen did not recommend authorizing the Contractor to work on Sundays in order to complete construction. A photo-copy of Mr. Clausen's memo is appended to this report for the convenience of Council.

In accordance with Article 31 of the Procedure By-law, a Telephone/E-mail Poll of Members of Council was conducted on 2004-05-31, with the following motion:

“THAT the General Manager of Public Works be directed to instruct TeraNorth, the Contractor responsible for the construction work currently underway at the Kingsway and Bancroft Drive, to work on Sundays to expedite completion of the project;

AND THAT the estimated additional cost of \$50,000 for Contract 2003-20 be funded by a contribution from the Capital Financing Reserve Fund - Roads.”

The results of that poll were as follows:

- **Nine (9) out of Thirteen (13) Members of Council responded.**
- **Two (2) Members were in favour of the motion.**
- **Seven (7) were not in favour of the motion.**

Date: THURSDAY, JUNE 4, 2004

YES

Councillor C. Berthiaume
Councillor T. Callaghan

NO

Councillor R. Bradley
Councillor F. Caldarelli
Councillor D. Craig
Councillor R. Dupuis
Councillor E. Gainer
Councillor L. Reynolds
Councillor R. Thompson

Therefore, **the Motion is lost** and will be so recorded in the Minutes of the June 10, 2004 Council Meeting. If a Member of Council wishes to deal with this matter then a motion for reconsideration will be required. Members cannot change their votes once they have been cast on the telephone or e-mail.

Respectfully submitted for the information of Council.

Attachment

1. Memo dated 2004-05-31 from Mr. Greg Clausen, Director of Engineering Services.



INTEROFFICE MEMO

TO: Thom Mowry
FROM: Greg Clausen
DATE: May 31st, 2004
SUBJECT: Work on Kingsway at Bancroft Drive

Council requested information on the possibility of completing this contract sooner than scheduled.

We have talked to the contractor and can provide the following schedule and information:

- 1) Sanitary Sewer Work was completed on May 21st, 2004.
- 2) Road work on the south side of the Kingsway is on schedule to be completed by June 1st, 2004.
- 3) Road work on the north side of the Kingsway is scheduled to be completed by June 21st, 2004.
- 4) Grinding and Paving of the Kingsway and Bancroft is scheduled to be completed by June 21st, 2004.

The grinding work will be completed by working nights.

The paving will take one full day-shift to complete.

The crews are currently working Monday to Saturday, inclusive.

The contractor is prepared to have his crews work Sundays to expedite the project. Based on the current schedule, there are two or three Sundays that could be worked to shorten the project. The estimated additional total cost for working these two Sundays is \$40,000 - \$50,000.

.../2

For the marginal benefit in time savings at this stage in the project, it is not recommended that the contractor work Sundays to complete this project.

The contractor is not prepared to work nights for health and safety concerns. The only road projects currently done at night are on the 400 series highways in southern Ontario where entire sections of roads can be closed.

I understand that you will provide this information to Council and poll them to see if they wish the contractor to work Sundays to expedite the completion of this project.

If you require additional information or elaboration on any item, please contact me at extension 2523.

RGC/jk

cc M. Mieto
D. Belisle
B. Falcioni
K. Shaw

Request for Decision City Council



Type of Decision

Meeting Date	June 10th, 2004				Report Date	June 4th, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

To Regulate Open Air Burning within the City of Greater Sudbury

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

Background Attached

Recommendation

THAT a By-law of the City of Greater Sudbury to Regulate Open Air Burning be passed.

Recommendation Continued

Recommended by the General Manager


ALAN STEPHEN
General Manager of Emergency Services

Recommended by the C.A.O.


MARK MIETO
Chief Administrative Officer

17

Date: June 4th, 2004

Report Prepared By

Division Review

DONALD M. DONALDSON
Fire Chief

BACKGROUND

The regulation of open air burning is important for the health, safety and well-being of all inhabitants of the City of Greater Sudbury, and is governed by Section 130 of the *Municipal Act, 2001*, S.O. 2001, c.25, which allows a municipality the authority to regulate these issues.

The regulating of open air burning is set out in Subsection 7.1(1) of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended, which allows the council of a municipality to pass by-laws regulating the setting of open air fires, including establishing the times during which open air fires may be set.

In order to comply with the regulations contained in the above legislation, the Fire Chief recommends that a By-law be passed to establish and incorporate standards in protecting the health, safety and welfare of the general public, and to set out the approval process for all open air burning. Taking into consideration the former process that was in place and the onerous administrative duties that went with that process, this By-law was drafted to set out all approval processes for open air burning, including the application of Burn Permits and the authorization and circumstances to issue these permits.

In 2001, the City of Greater Sudbury passed an Open Air Burning By-law, which repealed the By-laws then in place in the former area municipalities in order to implement a single regulatory system which had effect across the geographic area of the City. This was a considerable improvement over the fragmented system then in place. The By-law created a tiered system of permits intended to provide information to the Fire Services about different classes of fires. Over the years since the implementation of this system, the Fire Services has determined that the interests of the City would be better served by a different approach to regulating open air burning.

In 2003, with approval of Council, the Fire Services retained the services of a consultant to assist it in developing an Open Air Burning By-law. The consultant undertook a survey of the approach being taken by other municipalities to the regulation of open air burning and made recommendations to staff. An updated Open Air Burning By-law has been prepared based on input from the consultant, the Fire Services Division, and the By-law Enforcement Division.

This By-law also creates certain classes of fires for which no permit will be required, provided the conditions established in the By-law are complied with. These classes include campfires, cooking devices, fires in chimineas, fires in burn barrels, and fires in portable heating devices intended to assist in construction. The conditions for setting and maintaining fires set out in the By-law are established with a view to ensuring the safety of persons and property, and controlling the fire.

Open air fires not within any of the defined permitted categories specified in the By-law are prohibited.

The Fire Chief will be responsible for the administration of this By-law. As contraventions to any provision in this By-law constitutes an offence, and on conviction an individual is liable to a fine as provided in the *Provincial Offences Act, R.S.O. 1990*, individuals who are employed or appointed as By-law Enforcement Officers, along with the Fire Chief or designate, are all entitled to enforce the provisions contained therein.

It is recommended that Council pass the Open Air Burning By-law.

Request for Decision City Council



Type of Decision

Meeting Date	June 10, 2004				Report Date	June 2, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Citizen and Leisure Services User Fees

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

That an appropriate by-law be enacted to amend By-Law 2004-150F.

Recommendation Continued

Recommended by the General Manager


Caroline Hallsworth
General Manager, Citizen and Leisure Services

Recommended by the C.A.O.


Mark Mieto
Chief Administrative Officer

Report Prepared By	Division Review
Caroline Hallsworth General Manager, Citizen and Leisure Services	

Executive Summary:

This by-law updates a number of user fees to reflect increased costs of provision of that particular service. It is recommended that the fees for private swimming lessons increase to cover the cost of staff wages, that a user fee rate structure be adopted for Ella Lake Park and that the fees for wreath plates be increased proportionally to the increased costs of materials.

Background:

Private Swimming Lessons:

As we move to the 50% cost recovery model for aquatics operations and harmonization of swimming lesson fees by 2006, the fees for group lessons were increased by 9.6% for Gatchell and Nickel District pools and by 14.44 % at the Howard Armstrong Recreation Centre. In reviewing our aquatics operations and lesson pricing structure it was determined that the user fees for private swimming lesson rates were recovering only a small portion of the staff wages costs for the delivery of those lessons. Accordingly, the fees for private swimming lessons has been increased to \$86.22 for three thirty minute private lessons. While this represents a 90% increase in fees, it allows the City to recover 100% of the wage costs incurred by the City in the delivery of private swimming lessons and reflects an appropriate premium for this type of exclusive, individual program.

Ella Lake Park:

The City of Greater Sudbury recently issued a Request for Proposal for the operation of the Ella Lake Park located in Capreol. Previously, the operator of the Ella Lake Park received all revenues from the park as payment for their services. Under the terms of the new agreement the operator of the facility is paid a daily rate for their management of Ella Lake Park and will be remitting all user fees collected at Ella Lake Park to the City. This new arrangement increases accountability and is "revenue neutral". The recommended user fees for Ella Lake Park are based on the fees historically charged at Ella Lake Park. Accordingly, the user fees for Ella Lake Park need to be included in the User Fee By-Law.

Cemetery Wreath Plates:

Bronze wreath plates are used to mark the location of cremated remains of an individual placed in a Columbarium Niche Wall. This method of marking the location of one's resting place is used on all of Cemetery Services Columbaria. Cemetery Services recently issued a Request for Proposal for the supply of these wreath plates.

The contract for provision of wreath plates was awarded to Ellero Marble, however the costs of the wreath plates have increased by \$40.00, necessitating a corresponding \$40.00 increase in this user fee. Wreath plates have increased in price from \$204.40 to \$244.40. Our price compares favourably to Parklawn Cemetery which charges \$338.25 and to North Bay which charges \$300.00 for wreath plates.

Request for Decision City Council

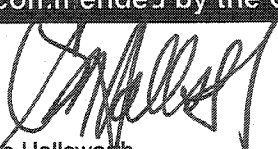


Type of Decision									
Meeting Date	June 10, 2004				Report Date	June 2, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Operational Grants for Community Centres

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Background Attached	

Recommendation
<p>That Council adopt Option _____ as the funding model for the Skead Community Centre, the Carol Richard Park Community Association, the Wanhapitae Community Centre, the Beaver Lake Community Centre and the Penage Road Community Centre all of which are in receipt of municipal operating grants.</p>
Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By



Chris Gore
Manager, Volunteerism and Community Development

Division Review



Réal Carle
Director, Leisure, Community and Volunteer Services

Executive Summary:

During the 2004 budget, Council directed staff to bring forward alternative grant allocation models for the five volunteer run community centres which are in receipt of municipal operating grants. Those five community centres include the Skead Community Centre, Carol Richard Park, Wahnapiatae Community Centre, Beaver Lake Community Centre and Penage Road Community Centre.

Background:

There are currently five Community Centres within the City of Greater Sudbury which provide neighbourhood and community level services and programs but are owned by the volunteer associations which operate them. These sites include the Skead Community Centre, Carol Richard Park, Wahnapiatae Community Centre, Beaver Lake Community Centre and Penage Road Community Centre.

All of the five community centres have received varying levels and types of support from the former municipalities which level of support was continued by the City of Greater Sudbury. Historically, the only the Skead Community Centre and the Wahnapiatae Community Centre were in receipt of municipal grants in the amount of \$14,000, which was an extension of the arrangement established by the former Town of Nickel Centre with these two volunteer groups. The other associations have received in-kind and staff support as well as CIP and NPP funding. These five associations are also eligible to apply for the \$1,500 matching neighbourhood grant program that is available to all neighbourhood playground associations and are provided with a winter rink supervisor while their outdoor rinks are in operation.

During the 2004 budget deliberations, Council approved the extension of the municipal grant program to the Carol Richard Park, Penage Road and Beaver Lake Community Centres. At that time, Council directed staff to review this arrangement and offer suggestions as to how these funds should be most appropriately allocated in the future in support of these 5 Community Centres.

All of the sites, with the exception of Carol Richard Park, are located in areas which are geographical distant from municipally owned and operated facilities provided by the City of Greater Sudbury. In the case of the Carol Richard Park site, this facility is located immediately adjacent to the City's Carol Richard Playground and also serves as the site for the summer playground program. Each of these associations and the centres they operate from provides

essential services to the community in which it is situated. The costs of operating these facilities have grown substantially, particularly for insurance, energy and facility maintenance. Additionally the Beaver Lake, Penage Road and Skead sites are required to come into compliance with new provincial regulations governing small private water systems which require engineering reports, more frequent testing of water and installation of new treatment equipment for those particular centres.

In identifying potential alternative funding models, staff reviewed different grant structures that are already in place. The City of Greater Sudbury supports neighbourhood playground associations by means of a grant program, to which each association is eligible to apply. Playgrounds are eligible for a maximum grant in the amount of \$1,500, and it is a condition of the grant program that the association raise matching funds in order to be eligible for the grant program. This model would suggest that one option would be for the volunteer associations to be eligible for a grant, with a maximum value, conditional upon the volunteer association raising matching funds. These grant requests are reviewed by a representative peer committee and recommended to Council for approval.

A second model that is currently in place is the Civic Arts and Culture Grant program. This program has a fixed amount of money, which is allocated annually by means of a call for applications from community arts and cultural organizations. In this process, each organization provides a detailed application package, which includes a description of the organization and its objectives, a financial statement and an explanation of why the funds are required. In this model, applications are reviewed by the Civic Arts and Culture Advisory Panel which makes funding recommendations that are brought to Council for decision.

Upon review of these different granting models, three options have been developed for Council's consideration in determining how grants to the five volunteer run community centres could be allocated in future years. Each of the options is revenue neutral as the total grant allocation has been established by Council at \$70,000, which represents five grants of \$14,000.

Option A

Under this option, Council would continue to provide each association, being the Skead Community Centre, Carol Richard Park, Wahnapiatae Community Centre, Beaver Lake Community Centre and Penage Road Community Centre with a \$14,000 operating grant for a total grant program of \$70,000.

Option B

Under this option, the \$70,000 grant would be available to the Skead Community Centre, Carol Richard Park, Wahnapiatae Community Centre, Beaver Lake Community Centre and Penage Road Community Centre on the condition that they raise matching funds in support of their grant

application. Each volunteer community centre would be eligible for a grant in an amount up to \$14,000. Any funds not allocated through this process would be added to the next year's grant fund for equitable distribution between the groups based on the matching funding criteria. Under this option, the associations are accountable for raising funds themselves as their ability to access municipal grants is tied directly to their internal fundraising activities.

Option C

In this option, there would be no minimum or maximum grant levels established. The \$70,000 allocation for the Skead Community Centre, Carol Richard Park, Wahnapiatae Community Centre, Beaver Lake Community Centre and Penage Road Community Centre would be assigned to one fund, to which each of the five associations would make application on an annual basis. The requests from each association would be reviewed and evaluated, using criteria which could include such factors as:

- Demonstrated financial need of the association
- Demonstrated fund-raising ability of the association
- Demonstrated community support for the association and/or proposed projects
- Relationship of association programs to identified core municipal services
- Demonstrated community needs for the community centre, including program descriptions and participation rates

Should this option be selected, the grants each association receives would be awarded by Council on an annual basis and could vary considerably year by year.

Request for Decision City Council



Type of Decision

Meeting Date	June 10, 2004				Report Date	June 4, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Report to Province Regarding Transition Funding

Policy Implication + Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation

<p>THAT the Transition Financial Assistance Report appended hereto, detailing transition gross expenditures of \$28.4 million to December 31, 2003 be approved and forwarded to the Province, in accordance with the agreement between the City of Greater Sudbury and the Ministry, as authorized by By-law 2001-93A; and</p> <p>THAT the Province be advised that this is the final report to be forwarded per the agreement with the Province; and</p> <p>THAT the Province be further advised that all savings realized as a result of restructuring have been directed to other restructuring costs and to reduce the levy impact, both of which are of benefit to the municipal taxpayers; and</p> <p>THAT the Province be further advised that this report forms part of an open Council agenda and is therefore a public document.</p>	Recommendation Continued
--	--------------------------

Recommended by the General Manager


D. Walksinić
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Date: June 4, 2004

Report Prepared By



C. Mahaffy
Manager of Financial Planning & Policy/Deputy Treasurer

Division Review



S. Jonasson
Director of Finance/City Treasurer

BACKGROUND

The Province authorized a \$22.4 million grant to the City of Greater Sudbury to assist in paying or reimbursing transition costs resulting from the January 1st, 2001 restructuring. One of the conditions of this grant is that the Ministry of Municipal Affairs and Housing is to be provided with an annual expenditure report, supported by a resolution of Council, detailing transition costs and expenditures for each of the years 2001 to 2003. As at the end of 2002, the City had incurred transition expenses of better than \$26 million. Since this amount exceeded the grant received from the Province, our report indicated that no further accounting should be required. The Province did not agree; so this final report is being presented for Council's approval. It will then be forwarded to the Province.

The agreement with the Province outlined a number of conditions, as follows:

1. That the municipality would report the grant as revenue in fiscal year 2001;
2. That the municipality would use all of the grant to pay or reimburse its transition costs;
3. That the municipality would maintain proper financial records respecting the use of the grant; and
4. That the municipality will use best efforts to:
 - provide the Ministry with an annual expenditure report for fiscal years 2001, 2002 and 2003, supported by a resolution of Council, by March 31st of the following year, detailing transition costs and expenditures to the date of the report
 - report to its taxpayers on how it is achieving restructuring savings and passing them on to the taxpayers
 - the above report, supported by a resolution of Council must be made public on or before June 30th, 2003 and should address:
 - what transition costs and expenditures have been incurred to date,
 - how the municipality has or expects to achieve annual savings from restructuring,
 - how the annual savings will be passed on to the taxpayers, and
 - what the annual savings per household are projected to be for the 2003 municipal fiscal year.

Date: June 4, 2004

The Financial Assistance Report is attached. The Transition (restructuring) Budget, as approved in the 10-Year Capital Plan is \$32.7 million net, as shown in the first column. The following four columns detail expenditures in each of the years 2000 to 2003, with the final column showing total expenditures to the end of 2003. Net expenditures to date are \$28 million which exceeds the Provincial grant by almost \$5.5 million. A further \$4 million in expenditures is still anticipated, chiefly in Public Works, ERP, and delayed implementation costs.

In 2001, the Transition Board budget identified \$6.3 million dollars in savings. These savings were passed on to the taxpayers, after first being utilized to offset the impact of inflation and one-time transition costs. These savings amount to \$90 per household. Further savings have not materialized.

When restructuring was announced by the Province in 2000, expectations were that there were considerable savings to be achieved. However, in 2001 the Minister of Municipal Affairs and Housing announced that no further restructuring would take place unless requested by municipalities, since the anticipated savings were not materializing. This has been the case for the City of Greater Sudbury. To a large extent, this is due to the fact that the eight former municipalities were already co-operating to achieve efficiencies and all budgets were extremely lean.

Resolution 2003-285 from Council is also attached. All conditions have been complied with, and this is the final report to the Province.

CITY OF GREATER SUDBURY
Transition Financial Assistance Report
at December 31, 2003

Allocation	Budget \$	Expenditures to Dec 31/00 \$	Expenditures to Dec 31/01 \$	Expenditures to Dec 31/02 \$	Expenditures to Dec 31/03 \$	Total Expenditures \$
Transition Board Expenses - 2000 and 2001	1,415,800	1,415,800	141,073	-	-	1,556,873
Contribution from CGS re Transition Board	-	-	(141,073)	-	-	(141,073)
Subtotal...	1,415,800	1,415,800	-	-	-	1,415,800
Transition Implementation						
Salary and Benefits Costs	1,554,300	-	-	332,234	538,790	871,024
Advisor - Wages and Benefits	139,800	-	139,801	-	-	139,801
Council Orientation	12,000	-	11,858	-	-	11,858
Delayed Implementation	1,400,000	-	1,400,000	-	-	1,400,000
Voluntary Exit Packages	7,428,600	-	5,724,690	262,027	-	5,986,617
Vacation Payouts	671,000	-	597,528	73,694	-	671,222
Incremental Staff Hiring Costs	111,300	-	111,323	-	-	111,323
Inaugural	20,000	-	19,150	-	1,675	20,825
Office Expense - Executive Advisor	7,500	-	14,354	87	-	14,441
IT Relocation	38,000	-	25,679	-	-	25,679
Travel Expense - Executive Advisor	7,500	-	19,878	-	-	19,878
Sale of Surplus Assets	(300,000)	-	-	(108,075)	(3,747)	(111,822)
Subtotal...	11,090,000	-	8,064,161	559,967	536,718	9,160,846
ERP Project						
Staff Implementation	800,000	-	352,696	196,923	30,522	580,141
ERP Implementation	1,456,000	-	1,492,001	(167,388)	75,839	1,400,452
ERP Software	1,085,000	-	1,071,877	-	-	1,071,877
Hardware/Software	557,000	-	342,941	235,905	10,674	589,520
Performance Measurement	300,000	-	-	-	-	-
ERP Travel Expense	195,000	-	199,342	(5,915)	13,172	206,599
Subtotal...	4,393,000	-	3,458,857	259,525	130,207	3,848,589
Corporate Services - Miscellaneous						
Pay Equity	75,000	-	-	2,171	-	2,171
Salaries - Internal Auditor	69,780	-	19,077	-	-	19,077
Fringes - Internal Auditor	6,220	-	2,029	-	-	2,029
Job Evaluation System	25,000	-	-	13,359	8,100	21,459
Fleet Maintenance System	90,000	-	-	-	-	-
Consultant - Benefits	150,940	-	-	-	-	-
Consultant - Financial	372,000	-	236,072	94,534	-	330,606
Legal Costs	80,000	-	80,000	-	-	80,000
Graphics Design	72,000	-	-	7,592	5,702	13,294
Subtotal...	930,940	-	337,178	117,656	13,802	468,636
Citizen and Leisure Services						
Equipment - Capital	270,000	-	276,694	-	-	276,694
Millennium	235,000	-	30,939	154,953	44,262	230,154
Consultant	150,000	-	108,157	1,698	-	109,855
Capreol	20,000	-	25,513	309	-	25,822
Chelmsford	30,000	-	52,392	-	-	52,392
Chelmsford Phase 2	500,000	-	512,182	6,971	-	519,153
Garson	50,000	-	63,697	-	-	63,697
Lively	30,000	-	44,762	-	-	44,762
Onaping Falls	25,000	-	41,370	-	-	41,370
Onaping Falls Phase 2	100,000	-	61,432	-	-	61,432
Valley East	25,000	-	38,043	-	-	38,043
Training	30,000	-	9,776	-	-	9,776
Contingency	37,500	-	8,156	21,256	-	29,412
Subtotal...	1,502,500	-	1,273,113	185,187	44,262	1,502,562
Economic Development/Planning						
Aerial Photos and Base Mapping	220,000	-	25,921	8,694	141,017	175,632
Harmonize Official Plan	160,000	-	-	160,000	-	160,000
Harmonize Zoning By-laws	130,000	-	-	19,227	1,780	21,007
Prep - Housing Statements	50,000	-	-	50,000	-	50,000
Subtotal...	560,000	-	25,921	238,121	142,797	406,839
Public Works						
Radios	20,000	-	-	-	-	-
Signage Costs	400,000	-	52,241	42,758	43,247	138,246
Vans	80,000	-	-	-	84,543	84,543
Council Chamber Modification	500,000	-	68,541	437,182	9,497	515,220
Energy Retrofits	240,000	-	-	-	-	-
Fuel Systems	120,000	-	-	-	-	-
Office Reconfiguration	50,000	-	13,175	-	-	13,175
Salt Domes	480,000	-	-	-	-	-
Tom Davies Square Modifications	500,000	-	297,188	30,899	226,639	554,726
Transit Wall	50,000	-	30,980	-	-	30,980
Works Depots	3,047,500	-	320,230	2,103,317	76,417	2,499,964
Auction Savings	(216,000)	-	(113,063)	2,592	-	(110,471)
Subtotal...	5,271,500	-	669,292	2,616,748	440,343	3,726,383
Emergency and Police Services						
Breathing Apparatus	619,800	-	615,322	-	-	615,322
3 Pumpers	930,000	-	-	-	912,114	912,114
Heavy Hydraulic Equipment	175,000	-	-	168,441	-	168,441
Volunteer Paging System	130,000	-	133,722	-	-	133,722
Voice Radio Communication	5,347,800	-	1,890,679	3,642,003	(86,202)	5,446,480
Police Services	403,000	-	89,115	97,063	5,689	191,867
Subtotal...	7,605,600	-	2,728,838	3,907,507	831,601	7,467,946
Total Net Expenditures to Date	32,769,340	1,415,800	16,557,360	7,884,711	2,139,730	27,997,601
Total Gross Expenditures to Date	33,769,340	1,415,800	16,881,496	8,058,450	2,212,605	28,427,278
Project Financing						
Provincial Assistance	(22,400,000)	-	(22,400,000)	-	-	(22,400,000)
Contribution from Current - 2001	(5,700,000)	-	(5,700,000)	-	-	(5,700,000)
Contribution from Current - 2002	(2,900,000)	-	-	(2,900,000)	-	(2,900,000)
Contribution from Current - 2003	(1,100,000)	-	-	-	(1,100,000)	(1,100,000)
Contribution from Current - 2004	(669,340)	-	-	-	-	-
Subtotal...	(32,769,340)	-	(28,100,000)	(2,900,000)	(1,100,000)	(32,100,000)
Net....	-	1,415,800	(11,542,540)	4,984,711	1,039,730	(4,102,399)

anticipated savings were not materializing. This has been the case for the City of Greater Sudbury. To a large extent, this is due to the fact that the eight former municipalities were already co-operating to achieve efficiencies and all budgets were extremely lean.

CARRIED

Main Motion

The main motion, as amended, was then presented:

2003-285 Kilgour/McIntaggart: THAT the Transition Financial Assistance Report appended hereto, detailing transition gross expenditures of \$26.2 million to December 31st, 2002 be approved and forwarded to the Province, in accordance with the agreement between the City of Greater Sudbury and the Ministry, as authorized by By-law 2002-93A;

AND THAT the Province be advised that this is the final report to be forwarded since gross expenditures as at December 31st, 2002 exceed the Provincial Financial Assistance;

AND THAT when restructuring was announced by the Province in 2000, expectations were that there were considerable savings to be achieved. However, in 2001, the Minister of Municipal Affairs and Housing announced that no further restructuring would take place unless requested by municipalities, since the anticipated savings were not materializing. This has been the case for the City of Greater Sudbury. To a large extent, this is due to the fact that the eight former municipalities were already co-operating to achieve efficiencies and all budgets were extremely lean;

AND THAT the Province be further advised that this report forms part of an open Council agenda and is therefore a public document.

CARRIED

Change of Chair

At 8:35 p.m., Deputy Mayor Portelance vacated the Chair.

HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR

Item R-2
Emergency Medical
Services Division
Replacement
Ambulance/
Emergency Response
Units

Report dated 2003-05-28 from the Acting General Manager of Emergency Services regarding Emergency Medical Services Division Replacement Ambulance/Emergency Response Units - Ordering Year 2003 was received.

The following resolution was presented:

2003-286 Kilgour/McIntaggart: WHEREAS the City of Greater Sudbury EMS Division has identified the requirement to order two (2) Ambulance Units and two (2) Emergency Response Units to ensure adequate coverage of service;

Request for Decision City Council



Type of Decision									
Meeting Date	Thursday, June 10, 2004				Report Date	Friday, June 4, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

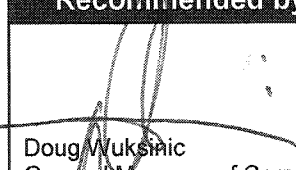
Report Title

**AMO - REQUEST FOR NOMINATIONS
COUNCILLOR CRAIG - REGIONAL & SINGLE TIER CAUCUS DIRECTORS**

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Policy Implications:	
<p>AMO is requesting nominations to the 2003-2004 Board of Directors. The election of the Directors will be held at its annual 2004 Conference.</p> <p>Councillor Craig has requested Council's endorsement of his nomination as a Director on the Regional & Single Tier Caucus.</p>	
Budget Impact:	
There is no budget impact associated with this Request for Decision.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT the Council of the City of Greater Sudbury endorses the nomination of Councillor Doug Craig as a Director on the Regional & Single Tier Caucus of the Association of Municipalities of Ontario for the term 2003-2004.</p>
Recommendation Continued

Recommended by the General Manager



Doug Wukosinic
General Manager of Corporate Services

Recommended by the C.A.O.

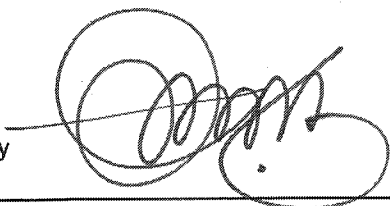


Mark Mieta
Chief Administrative Officer

Date: JUNE 4, 2004

Report Prepared By

Thom M. Mowry
City Clerk



Division Review

Ron Swiddle
City Solicitor/Director of Legal Services



Background:

The Association of Municipalities of Ontario by letter dated May 27, 2004 requested nominations to the 2003-2004 AMO Board of Directors. A photocopy of AMO's correspondence is attached to this Report for the information of Council.

Currently, Councillor Craig serves as a Director on the Regional & Single Tier Caucus of AMO.

Councillor Craig will be seeking re-election to the Regional & Single Tier Caucus and has requested Council's endorsement of his nomination.

AMO's May 27, 2004 correspondence states that: "While candidates are not required to have the endorsement of their council to seek election to serve as a volunteer on the Board, given the time and financial commitment required, they are encouraged to do so."

Accordingly, the following motion appears on Council's Agenda for consideration:

THAT the Council of the City of Greater Sudbury endorses the nomination of Councillor Doug Craig as a Director on the Regional & Single Tier Caucus of the Association of Municipalities of Ontario for the term 2003-2004.

Attachment

1. Letter dated May 27, 2004 from AMO and attachments.



REQUEST FOR NOMINATIONS 2004 – 2005 AMO Board of Directors

May 27, 2004

To: Head and Members of Council
From: Scott Wilson, Secretary-Treasurer, AMO
Kathy Zammit, Chief Returning Officer, AMO

Please be advised that in accordance with the Association's governing by-law, the Secretary-Treasurer is requesting nominations to the 2003-2004 AMO Board of Directors.

Attached please find:

- *A summary of the offices for each caucus for which elections will be held at the 2004 Annual Meeting;*
- *An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and*
- *Nomination Form*

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board. While candidates are not required to have the endorsement of their council to seek election to serve as a volunteer on the Board, given the time and financial commitment required, they are encouraged to do so. If your municipality wishes to nominate a person for election to the Board of Directors, it should submit a resolution and **Nomination Form** indicating the full name of the nominee, his or her municipal title, and the caucus for which the person is being nominated.

Please forward the Nomination Form to the Association of Municipalities of Ontario via fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director. **Nominations must be received no later than 4:30 p.m. Friday, July 23, 2004. Nominations will not be accepted beyond that date.**

All candidates will be contacted to confirm receipt of their nominations and to provide further information on the election process.

If you have any questions regarding this information, please contact Lorna Ruder, Executive Assistant at (416) 971-9856, ext. 341, or via e-mail at lruder@amo.on.ca.



ANNUAL TIME COMMITMENT AMO Board of Directors and Executive Committee

The following is an estimate of time individuals can normally expect to devote for service on the AMO Board of Directors and Executive Committee (i.e. Chair of each Caucus).

Executive Meetings	10 days
Board Meetings	6 days
Consultation Meetings (Memorandum of Understanding)	5 – 8 days
AMO Conference	3 days
Other Commitments (task forces, other meetings)	6 days

Board meetings:

Board meetings are normally held on the Sunday prior to the AMO Annual Conference in August, and on the fourth Friday in September, November, January, March and June. The June meeting is normally held in the President's home municipality. In addition to the six Board meetings, many Board members also serve on AMO Task Forces.

Executive meetings:

Executive meetings are held on the Thursday before a scheduled Board meeting and on the fourth Friday of the month when there is no Board meeting.



SUMMARY OF OFFICES AMO Board of Directors 2004 – 2005

Elections will be held for the 2004 – 2005 AMO Board of Directors consistent with amendments to the AMO By-law No. 1, made at the 2002 Annual Conference as follows:

- **President.** 1 elected official
- **Secretary-Treasurer.** 1 municipal employee

The President and the Secretary-Treasurer shall each serve a two-year term.

- **6 County Caucus Directors.** Three elected officials and one municipal employee to be elected by constituency at the conference. *Appointed to the County Caucus: the Chairs of the Eastern and Western Ontario Wardens Groups*
- **7 Large Urban Caucus Directors.** Five elected officials and one municipal employee to be elected by constituency. *Appointed to the Large Urban Caucus: the Chair of LUMCO (Large Urban Mayors' Caucus of Ontario)*
- **6 Northern Caucus Directors.** Three elected officials and one municipal employee to be elected by constituency: two from the Northeast and two from the Northwest. *Appointed to the Northern Caucus: the Chairs of FONOM (Federation of Northern Ontario Municipalities) and NOMA (Northern Ontario Municipal Association)*
- **7 Regional and Single Tier Caucus Directors.** Six elected officials to be elected by constituency. *Appointed to the Regional and Single Tier Caucus: the Chair of the Regional Chairs and Single Tier Mayors*
- **6 Rural Caucus Directors.** 4 elected officials and one municipal employee to be elected by constituency. *Appointed to the Rural Caucus: the Immediate Past Chair of ROMA (Rural Ontario Municipal Association)*
- **6 Small Urban Caucus Directors.** 4 elected officials and one municipal employee to be elected by constituency. *Appointed to the Small Urban Caucus: the Chair of OSUM (Ontario Small Urban Municipalities)*
- **7 Toronto Caucus Directors.** *Appointed by the City of Toronto Council.*

Each of the above members shall serve a one-year term.



NOMINATION FORM

2004 – 2005 AMO Board of Directors

It is the responsibility of the person being nominated to file a complete and accurate Nomination Form.
 Send completed forms Attention of Pat Vanini, Executive Director - by mail to: Association of Municipalities of Ontario,
 393 University Avenue, Suite 1701, Toronto, ON M5G 1E6 or by FAX to: 416-971-6191

Nominations will be accepted no later than 4:30 PM July 23, 2004.

Nominated for the office of: <i>(specify)</i> _____	Nominee's Name as it is to appear on the ballot: _____ <i>(subject to agreement of Chief Returning officer)</i>		
Office Type: <i>(check one ONLY)</i> Elected Official <input type="checkbox"/> Municipal Employee <input type="checkbox"/>			
Nominee's municipality: _____			
Is Nominee's municipality presently a member of AMO? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Nominee's Municipal Title: _____			
Nominee's Full Address: _____ _____			
Business Phone: _____	Fax: _____	Home Phone: _____	Email: _____

CONSENT OF NOMINEE AND STATEMENT OF QUALIFICATION

I _____ the Nominee mentioned in this Nomination Form do hereby consent to such nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

Dated: _____ Signature: _____
(Signature of Nominee)

CERTIFICATE

Date Nomination Form Received at AMO offices: _____

I, the Chief Returning Officer, appointed by the Association of Municipalities of Ontario to officiate over these elections, do hereby certify that I have examined the Nomination form of the aforementioned Nominee, filed with me, and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

Dated: _____ Signature: _____
(Chief Returning Officer)

Request for Decision City Council



Type of Decision

Meeting Date	Thursday, June 10, 2004				Report Date	Friday, June 4, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

APPOINTMENT OF CHAIR, FINANCE COMMITTEE - TERM ENDING 2006-11-30

Policy Implication + Budget Impact

N/A

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

POLICY:

Council will first accept the resignation of Councillor Callaghan as Chair, Finance Committee. Council will then have an election to appoint his successor for the remainder of the term of Council. The procedure for the appointment of the Chair of Finance Committee will be made in accordance with Council's Procedure By-law 2002-202, as amended.

BUDGET IMPACT:

There is no budget impact associated with this Request for Decision.

Background Attached


Recommendation

THAT Council accepts the resignation of Councillor Callaghan as Chair, Finance Committee effective May 13, 2004;

A N D T H A T C o u n c i l l o r _____ be appointed as Chair of the Finance Committee of Council for the term ending November 30, 2006, or until such time as his/her successor is appointed.

Recommendation Continued

Recommended by the General Manager



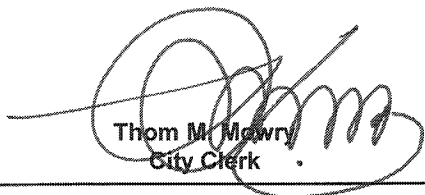
Doug Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.



Mark Mioto
Chief Administrative Officer

Report Prepared By



Thom M. Mowry
City Clerk

Division Review



Ron Swiddle
Director of Legal Services and City Solicitor

Executive Summary:

Councillor Callaghan resigned as Chair of Finance Committee effective May 13, 2004. Subsequently, Council directed that its Procedure By-law 2002-202 be amended to provide for the appointment of the Chair and Vice-Chair of the Finance Committee for the full three year term of Council in order to facilitate the adoption of multi-year budgeting by Council.

This Report sets out the procedure for the election by Council of the Chair of the Finance Committee of Council for the term ending November 30, 2006.

In the event the current Vice-Chair of the Finance Committee is selected as Chair then an election will be held to select a new Vice-Chair. The appointment of the Chair, and if necessary, the Vice-Chair, will be for the remainder of the term of Council, November 30, 2006. Following the 2006 Municipal Election the appointments will be for the full term of Council.

The above appointment(s) need only be confirmed by resolution.

Background:

Selection:

The selection of the Chair will be conducted in accordance with Section 36 of the Procedure By-law. In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

Council's procedure requires that in the event more than one (1) candidate is nominated for either the Chair's or Vice-Chair's positions, then a roll call vote of Members of Council shall be held.

Ballots have been prepared in anticipation of an election for the convenience of Members of Council in the event a Member requests that voting be done by paper ballot.

Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to one (1) vote for the Chair's position.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under Robert's Rules of Order a nomination does not need a second.

A copy of Article 36 is attached to this report for the convenience of Members of Council.

Once the successful candidate has been selected, a resolution will be introduced confirming the appointment.

SUMMARY:

1. The following appointment is to be made:
 - One (1) Chair of Finance Committee
2. Where only one (1) Member of Council is nominated for the Chair's position, a motion to appoint the nominee shall be presented and voted upon.
3. If more than one (1) Member of Council is nominated for the Chair's position, then Council shall hold an election, in accordance with Article 36 of the Procedure By-law.
4. Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to one (1) vote:
 - one (1) vote for Chair of Finance Committee.
6. It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.
7. Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.
8. In the event a Member of Council request a vote by paper ballot a supply of ballots will be available.

*

VOTING CHART

Majority Vote

(7 Members of Council are required for quorum)

Number of Members Present and Voting	Majority Vote
13	7
12	7
11	6
10	6
9	5
8	5
7	4

*

ARTICLE 36

NOMINATION COMMITTEE - CITIZEN APPOINTMENTS

36.1 **Made by Committee of the Whole- Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the Corporation shall be recommended by the Committee of the Whole at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders declaration.

36.2 **Advertising - position - requirements - to local citizens**

At least 30 days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of Council.

36.3 **Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

36.4 **Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

36.5 **Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

36.6 **Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee of the Whole shall recommend from the qualified applicants the ones to fill the position or positions concerned.

36.7 Roll call vote - Council - taken - regarding applicants

A roll call vote of the Committee of the Whole shall be taken with respect to the qualified applicants for each position available.

36.8 Appointment - determined - by vote - exception

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

36.9 Voting - unsuccessful - position selected - by lot

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

36.10 Special vote - applicants tied - least number of votes

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

36.11 Staff Member - appointment - conditions

Except where prohibited by law, Committee of the Whole may recommend the appointment a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

36.12 Further votes

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

36.13 Term of Appointment - Citizens

Citizens appointed by Council to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council or by law.

36.14 Council Appointments - ballots

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

36.15 Council Appointments - destruction of ballots

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.



EXAMPLES OF TIE VOTES
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

Result: Candidate D is dropped from the next vote.

Candidate	Votes Received
A	5
B	4
C	3
D	1

Result: Candidate D is dropped from the next vote.

EXAMPLES OF VOTES
(All Members of Council Present)
(Three Nominees Remaining)

Candidate	Votes Received
A	6
B	4
C	3

Result: Candidate C is dropped from the next vote.

Candidate	Votes Received
A	5
B	3
C	3
D	1

Result:

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

**THE CONSEQUENCES OF SAMPLE TIE VOTES
(All Members of Council Present -Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

Result:

- 1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.**
- 2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.**

**THE CONSEQUENCES OF SAMPLE ZERO VOTES
(All Members of Council Present -Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

Result:

- 1. Candidates E and F are dropped from the next vote.**
- 2. Then a roll call vote shall be taken of the remaining four
Candidates: A, B, C and D.**

*

Minutes

City Council	2004-05-27
Planning Committee	2004-06-01
Priorities Committee {TABLED}	2004-06-09
Nickel District Conservation Authority	2004-05-19
Tender Opening Committee	2004-05-25
Tender Opening Committee	2004-06-01
Sudbury & District Board of Health	2004-05-20
CGS Public Library Board	2004-04-22
Greater Sudbury Police Services Board	2004-04-19
Greater Sudbury Housing Corporation	2004-04-27
Accessibility Advisory Committee	2004-06-01

THE TWELFTH MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY

C-11
Tom Davies Square

Thursday, May 27, 2004
Commencement: 5:32 p.m.

DEPUTY MAYOR CRAIG, IN THE CHAIR

Present Councillors Berthiaume; Bradley; Caldarelli; Gainer; Reynolds; Thompson; Mayor Courtemanche

City Officials D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; A. Stephen, General Manager of Emergency Services; S. Jonasson, Director of Finance/City Treasurer; C. Riutta, Administrative Assistant to the Mayor; T. Mowry, City Clerk; CJ Caporale, Council Secretary

Declarations of Pecuniary Interest None declared.

"In Camera" 2004-263 Reynolds-Berthiaume: That we move "In Camera" to deal with Personnel and Property Matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

Recess At 6:00 p.m., Council recessed.

Reconvene At 7:00 p.m., Council moved to the Council Chamber to continue the regular meeting.

Chair HIS WORSHIP MAYOR DAVID COURTEMANCHE, IN THE CHAIR

Present Councillors Berthiaume; Bradley; Caldarelli; Callaghan; Craig; Gainer; Reynolds; Thompson

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Matheson, General Manager of Health & Social Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Acting General Manager of Corporate Services; I. Davidson, Chief of Police, Greater Sudbury Police Service; D. Donaldson, Fire Chief; H. Duff, Director of Social Services/Ontario Works; A. Potvin, Manager of Development Services; T. Mowry, City Clerk; K. Bowschar-Lische, Planning Committee Secretary; CJ Caporale, Council Secretary

C.C. 2004-04-29 (10TH)

(1)

News Media Sudbury Star; MCTV; CIGM; Channel 10 News; Le Voyageur

Declarations of Pecuniary Interest None declared.

Revised Agenda It was noted by the Chair that a revised Council Agenda was tabled at the meeting.

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report Deputy Mayor Craig, as Chair of the Committee of the Whole, reported Council met to deal with Personnel and Property Matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f) and one resolution emanated therefrom.

Emergency Medical Services Base Staffing Increase The following resolution was presented:

2004-264 Reynolds-Berthiaume: THAT Council approve an increase of 10 permanent paramedics while reducing the temporary/part time hours by 16,500 and overtime hours by 1,830; providing a stable workforce that meets the regulated standard of service hours while maintaining response times as outlined in our service agreement with the Province.

CARRIED

MATTERS ARISING FROM THE PRIORITIES COMMITTEE

Rise and Report Councillor Caldarelli, Vice-Chair of the Priorities Committee, reported that Priorities Committee met on 2004-05-26 and there were no items requiring Council approval.

MATTERS ARISING FROM THE PLANNING COMMITTEE

Rise and Report Councillor Thompson, Chair of the Planning Committee, reported that the Planning Committee met on 2004-05-18 and there were no items requiring Council approval.

**PART I
CONSENT AGENDA**

Consent Agenda The following resolution was presented to adopt the items contained in Part I, Consent Agenda:

2004-265 Reynolds-Bradley: THAT Items C-1 to C-7 inclusive, contained in Part I, Consent Agenda, be adopted, with the exception of Planning Committee resolution 2004-108 (OCL Custom Crushing), as otherwise dealt with.

CARRIED

C.C. 2004-04-29 (10TH) (2)