

Report Prepared By



Réal Carré, Director
Leisure, Community and Volunteer Services

Division Review

Background

The Indoor Soccer Centre was developed in 1999 as a partnership between the former City of Sudbury and the Sudbury Regional Soccer Association. While the City of Greater Sudbury originally held the lease for the rental space at the Exhibition Centre, Council decided on February 26, 2004 not to renew that lease (Resolution 2004-100). The Sudbury Regional Soccer Association is currently negotiating with the owners of the Exhibition Centre in order to enter directly into a lease agreement to continue operating the indoor soccer program at the Exhibition Centre.

The City owns the artificial playfield surface. The Sudbury Regional Soccer Association is a non-profit association and has requested permission from the City to continue to use, without charge, the artificial playfield surface belonging to the City. The artificial playfield surface was purchased by the City of Sudbury at a cost of \$192,600 in 1999 and installed at the Exhibition Centre at that time. Council is being asked to approve a grant to the Sudbury Regional Soccer Association for their continued use of the artificial playfield surface while their program continues to operate at the Exhibition Centre.

Should Council authorize the use of the playfield surface by way of a grant, an agreement between the City of Greater Sudbury and the Sudbury Regional Soccer Association outlines the terms and conditions under which the Association is to be granted use of the artificial playfield surface. The Sudbury Regional Soccer Association will be required to maintain the playfield surface in good repair and to carry appropriate insurance coverages.

Request for Decision City Council




Type of Decision									
Meeting Date	July 13 th , 2004				Report Date	July 7 th , 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting		Open		Closed

Report Title
Traffic Control - Algonquin II Subdivision

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<ul style="list-style-type: none"> - That traffic at the intersection of Trailview Drive and Mist Hollow Drive be controlled with a "Stop" sign facing eastbound traffic on Trailview Drive at Mist Hollow Drive. - That a By-Law be passed to amend the City of Greater Sudbury's Traffic and Parking By-Law 2001-1 to implement the recommended change.
Recommendation Continued

Recommended by the General Manager
 Don Belisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: July 7th, 2004

Report Prepared By



Nathalie Mihelchic, P. Eng.
Manager of Transportation Engineering Services

Division Review



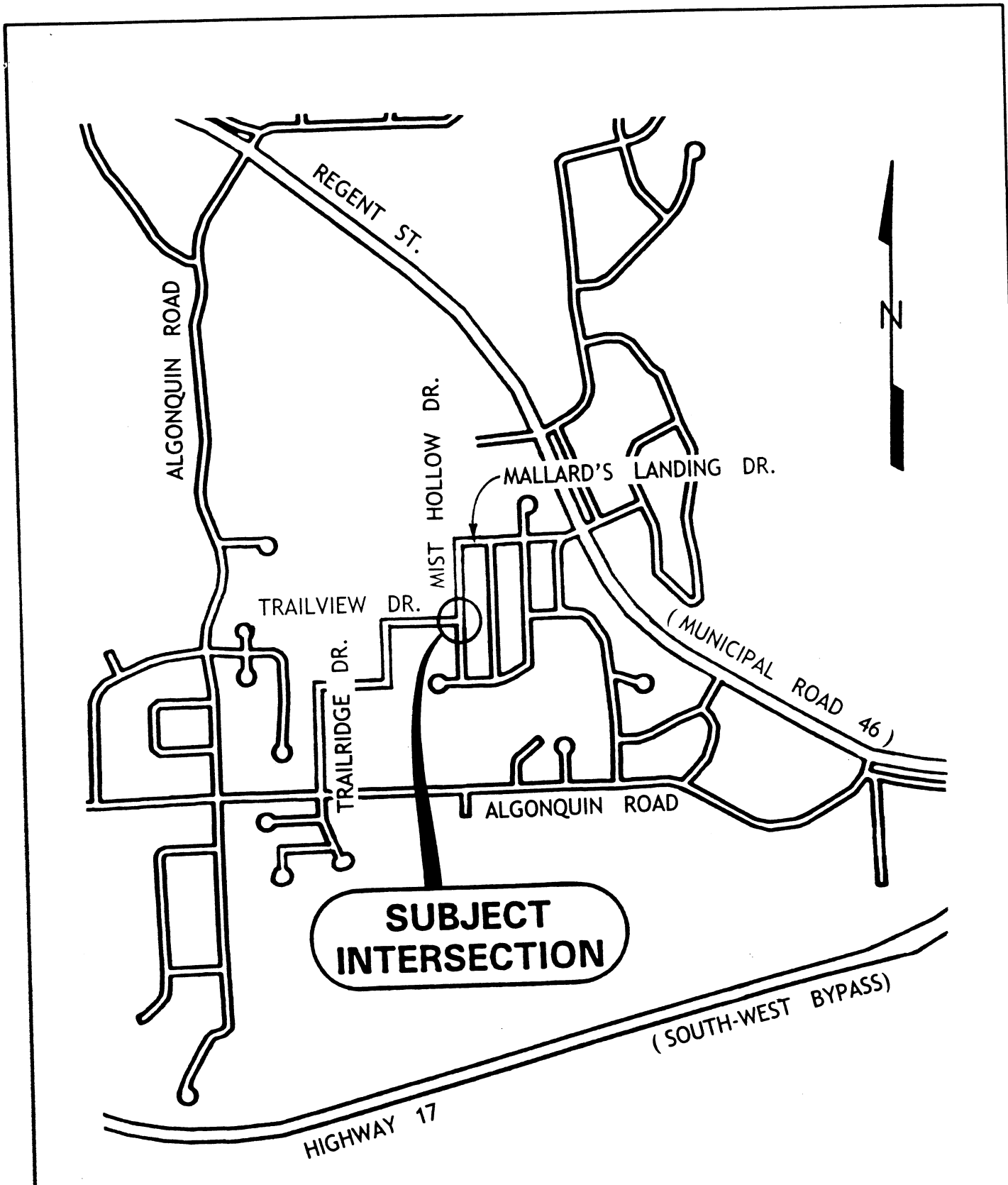
R.G. (Greg) Clausen, P. Eng.
Director of Engineering Services


Background:

Phase II of the Algonquin II Subdivision is currently being developed (see Exhibit 'A'). The City of Greater Sudbury has recently assumed Trailview Drive as a public road.

Trailview Drive intersects Mist Hollow Drive, forming a "T" intersection. It is recommended that traffic on Trailview Drive be controlled with a stop sign facing eastbound traffic on Trailview Drive at Mist Hollow Drive. This is a standard form of traffic control at a "T" intersection.

It is recommended that a By-Law be passed to amend the City of Greater Sudbury's Traffic and Parking By-Law 2001-1 to implement the recommended change.



	TRAFFIC CONTROL	
	TRAILVIEW DRIVE	
	2004/06/22	N.T.S.

Date: July 7th, 2004

The City of Greater Sudbury

Schedule "N" to By-Law 2001-1

Stops at Intersection

(1) Road	(2) Direction of Travel
ADD: Trailview Drive - Mist Hollow Drive	East on Trailview Drive



Request for Decision City Council

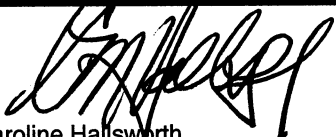


Type of Decision										
Meeting Date	July 13, 2004				Report Date	July 7, 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed	

Report Title
Arts and Culture Grants for 2004

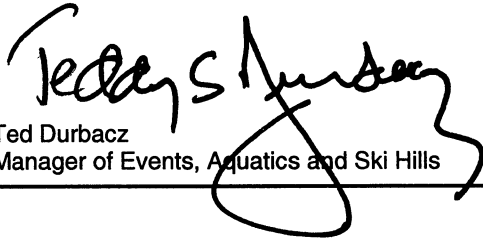
Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Background Attached	

Recommendation
<p>That a By-Law be passed authorizing the provision of Arts and Culture Grants as recommended by the Arts and Culture Advisory Panel and as described in the attached report, with the Arts and Culture Grants being allocated in 2004 in the amount of \$224,800.</p>
Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By



Ted Durbacz
Manager of Events, Aquatics and Ski Hills

Division Review



Réal Carré
Director, Leisure, Community and Volunteer Services

Background

As part of the 2004 budget deliberations, Council approved funding in the amount of \$224,800 for the Arts and Culture grant allocations. Council has tasked the Civic Arts and Culture Advisory Panel with reviewing and analyzing requests from the community and recommending for Council's consideration grant allocations which reflect the diversity and needs of the many arts and cultural groups within our great city. Art and culture know no boundaries and many of our groups are accessed by and include citizens from all areas of our city. The Civic Arts and Culture Advisory Panel took great care to ensure that the applications received and funded reflect the many dynamics of our city and that each grant awarded had good value for the local community. In 2004, four new groups were added to the Arts and Culture granting program.

Chaired by Mona Sims, the Civic Arts and Culture Advisory Panel consists of Councillor Lynne Reynolds, Mary Jane Christakos, Joan Pella, Louise Lane, Jamie Ruddy, and Guylaine Tousignant. Ted Durbacz provides staff support to the group.

The Arts and Culture Grants were advertised extensively across the community, both in traditional formal media such as the Sudbury Star and in the communication tools used by the target audience such as the SACS FACS electronic newsletter. In total forty-one applications for funding were received from across the community.

The Civic Arts and Culture Advisory Panel spent considerable time in reviewing the forty-one grant applications received. Each member of the panel reviewed applications in detail and where necessary, contacted the groups for additional information. The group meet over the course of three evenings to review and discuss each application, spending approximately ten hours in reviewing the grant allocations for 2004.

The Civic Arts and Culture Advisory Panel considered evidence of fiscal responsibility, evidence of value to the community and its lifestyle and demonstrated financial need that could not be funded from another source as criteria in reviewing grants. The panel looked for active involvement in the raising of artistic standards and a formal governance structure. The panel looked for evidence of the group's commitment to Arts and Culture which was defined as the many forms of human and social expression, such as language, art, ceremony and tradition that contribute to the life of our community and support the multi-cultural face of the city in terms of ethnicity and heritage. The Arts and Culture Granting Program is designed to support non-profit groups and funding is not made available to individual ventures, commercial operations and fund raising initiatives that are not directly supportive of either arts or culture.

In total, twenty-nine community groups are being recommended for funding from the 2004 Arts and Culture Grants program. There were thirteen applications that either did not meet the criteria of the grant program, or did not provide sufficient information to allow for the evaluation of their applications or were handed in after the deadline for applications.

The requests for financial assistance far exceed the funding currently available for the Arts and Culture Grant program. In total the groups requested \$423,025 in funding from the Arts and Culture Grants program which has a total allocation of \$224,800.

Art Gallery of Sudbury

**Request: \$60,000
Grant: \$57,500**

The Art Gallery is a unique and special asset in our community and the Board has taken a proactive approach to Sudbury cultural life. The Art Gallery organizes a number of community based events and provides continuous support to schools in the support of the arts. They differ from every other arts grant applicant in that they do not charge admission to the gallery and that the services they provide in support of education and research (particularly to the schools) are provided free of charge. The grant is to assist with operating and programming expenses.

Blue Saints Drum and Bugle Corps

**Request: \$5,000
Grant: \$500**

The Blue Saints Drum and Bugle Corps' aims and objectives are to provide affordable instruction in music and dance to youth ages 10 to 21. The groups goal is to provide a medium to use and develop the youths' artistic talents. The Corps has a long history of providing this opportunity to our citizens and have performed in countless parades and community events over the years. The group presently consists of 40 active members with 10 volunteers overseeing the training and event participation.

Centre franco-ontarien de folklore

**Request: \$5,000
Grant: \$3,000**

The primary objective of the Centre franco-ontarien de folklore is to research, preserve and present folklore and heritage in the oral franco-ontarien tradition.

**(CHANO) Chinese Heritage Association
of Northern Ontario**

**Request: \$500
Grant: \$500**

The Chinese Heritage Association of Northern Ontario actively promotes the Chinese culture through social activities and education. This association has approximately 150 member/ volunteers, many of whom are actively involved in the Dragon Boat Festival, which the association helped start. Funding will help offset the expenses of the school which is key to keeping the Chinese language and culture alive within the community.

Cinéfest

Request: \$35,000
Grant: \$10,000

Since its inception in 1989, Cinéfest has organized and promoted an annual festival of highly acclaimed Canadian and world films, and encouraged film culture, education and production in Northern Ontario. It extensively markets the festival to visitors from outside the Sudbury community. Cinefest has 500 members and uses 200 volunteers during its event. It anticipated audience for 2004 is approximately 26,500 people. The grant will support the annual film festival and ancillary activities.

Contact interculturel francophone de Sudbury

Request: \$19,475
Grant: \$2,500

This incorporated organization has the express purpose of welcoming new Francophone arrivals to Sudbury and helping with their integration in the community.

Éditions Prise de parole

Request: \$20,000
Grant: \$15,000

Éditions Prise de parole is the primary publisher of franco-ontarien works and is active in encouraging both young and local authors and in promoting literary diversity. Éditions Prise de parole partners actively with a variety of community groups and organizes community events.

Fiddleworks of Rayside Balfour

Request: \$5,000
Grant: \$2,000

The Fiddleworks group provides step dance lessons in Chelmsford and Lively keeping active the traditional Canadian Art of fiddle music and step dancing. The group hosts monthly dances and a competition which attracts a good size audience anticipated at 2,500. Fiddleworks continues to explore partnership and relationship opportunities with other fiddle and step dancing competitions. Funding will support the annual Fiddle & Stepdance Festival.

India Canada Association of Sudbury

Request: \$2,000
Grant: \$500

The India Canada association of Sudbury has a membership of 110 families. Its mandate is the promotion of East Indian culture and heritage including music, dance and concerts. This year's grant request is to help offset cost for a youth festival and Mahatma Gandhi 135 Birth anniversary celebrations.

La Galerie du nouvel-ontario

Request: \$16,000
Grant: \$8,000

La Galerie du nouvel-ontario is an artist run and artist focussed gallery which is one of the few venues for the display of contemporary art. The artists who volunteer to run this gallery are hardworking and dedicated to the promotion of artists in the community.

La Gang la Popa

Request: \$5,000
Grant: \$2,000

This is an amateur theatrical troupe consisting of six actors and fifty volunteers who present plays written locally in french and also present cabaret style evenings. Their plans for 2004 include plays which will involve Valley East residents, including one with children in supporting roles and including music and songs composed by local residents. Their grant is to be used to help fund the purchase of a wireless microphone system.

Myths and Mirrors Community Arts

Request: \$4,000
Grant: \$4,000

Myths and Mirrors Community Arts was formed to facilitate the exploration and reflection of issues that affect the community, to collectively create public works of art and performances. Since inception, the works of the group have been recognized both locally and nationally. Projects include the Wind Walkers Stilt Troupe, the Respect Mural, the Revive Youth Art Festival, and the Northern Dreams Quilt Project. Funding will allow the group to maintain and develop and engage residents of greater Sudbury in ongoing programs and community arts projects.

No Strings Attached Community Band

Request: \$1,600
Grant: \$1,500

This community ensemble of 37 members is dedicated to providing competent musicians with an opportunity to play and perform concert band music, to establishing a mentorship program in support of newer musicians, and to promoting peer learning within the ensemble. Members of the ensemble are amateur musicians who range in ages from 16 to 55. Their grant request is to assist with insurance costs.

Northern Initiative for Social Action

Request: \$10,000
Grant: \$1,000

The Northern Initiative for Social Action is a registered non profit organization. One of the organization's goals is to educate the public about mental health issues and provide the opportunity of clients to exercise and develop artistic skills through the creative arts and to enhance their social and economic status through the sale of their artwork. The grant is to be used for this artistic purpose.

Northern Lights Festival Boréal

Request: \$20,000
Grant: \$12,500

The Northern Lights Festival Boréal strives to bring in the finest artists and musicians from across the country to Sudbury and to foster the development of the artistic culture within our community. The festival has 80 active members and users a volunteer core of 300 people. In 2004 they are anticipating a total attendance of 19,500 people. The festival is a very popular summer arts event and has accessed a variety of other funding opportunities.

Penage Community Centre

**Request: \$5,700
Grant: \$2,000**

The Penage community centre supports the development of local artists. The community centre holds art classes, quilting workshops, and drawing classes throughout the year and hosts an annual sale of local artists' work called Rendezvous. The community group has a membership of 120 people.

**Rayside-Balfour Whitewater Brush and
Palette Art Club**

**Request: \$500
Grant: \$500**

The Rayside-Balfour Art Club strives to promote art in all of its forms through community involvement and interaction between members. The group plans a art exhibit in 2004 and provides a location at which members can work. The grant is to be used to help offset cost for facility rental and advertizing for the group's annual art exhibit.

Sudbury Arts Council

**Request: \$13,000
Grant: \$8,050**

The Sudbury Arts Council is committed to promoting the arts and articulating the relevance of the arts to the community. They offer seed funding, partnership and venue support and assistance with program and event development to community arts groups. SAC provides communication between arts groups and the community through a variety of means including their monthly newsletter, an e-mail list and a website. In 2004 the grant will help offset the cost of the Directions publication, artist support and staffing.

Sudbury Basin Potters

**Request: \$1,000
Grant: \$500**

The Sudbury Basin Potters offer classes to adult and children participants to learn the art of pottery after which the participants are welcomed to the join the club to develop their skills. The club presently consists of 30 members who present a workshop yearly with renowned potters from outside the community. The club also has annual sales at local events which are supported by the community, with only a portion of the sales going back to club. The grant is to be used to help with expenses for the Soup Bowl Celebration 2004.

Sudbury Blueberry Festival

**Request: \$2,500
Grant: \$2,000**

The objective of the Sudbury Blueberry Festival is to promote awareness of the important role the blueberry has played in the heritage and culture of the Sudbury area and how the blueberry is an integral part of the North and serves as a cultural commonality for the community. The 2004 festival is the event's 18th and is expanding to a two week format for this year

Sudbury Chamber Singers

**Request: \$2,000
Grant: \$1,000**

For the past 29 years, the mandate of the Sudbury Chamber Singers has been to perform chamber style repertoire from the renaissance to the contemporary in both secular and sacred traditions. In 2004/2005 the Chamber singers will be celebrating their 30th anniversary. Choir membership is determined by

audition and is currently at 17 members with an age range from high school to retirement. The group has a long history of promoting local musicians and hosting choral workshops. The Chamber's yearly fund raiser cabaret continues to be a highlight of the musical scene. Funding will assist with costs relating to public performances. The choir recently partnered with other choirs and this collaboration provided exposure to new pieces and audiences.

Sudbury Finnish Male Choir

Request: \$500
Grant: \$500

The Sudbury Finnish Male Choir promotes and celebrates musically the culture, language and traditions of the Finnish Community and has held a number of community performances in the past year. The grant will help off set the cost of facility rental for weekly rehearsals.

Sudbury MultiCultural Folk Arts Association

Request: \$10,000
Grant: \$6,500

The Sudbury MultiCultural Folk Arts Association has requested funding to assist in hosting the Canada Day celebrations in 2004 and the promotion of international cultures, at the Sudbury Community arena. This funding is in addition to inkind assistance from the CGS for Canada Day Celebration.

Sudbury SummerFest Foundation

Request: \$10,000
Grant: \$1,500

The Sudbury SummerFest Foundation provides an annual affordable three day family festival featuring 4 stages of entertainment, a children's activity park and roving entertainment and a waterski show. The organization is committed to showcasing local and Northern Ontario performers and to raising funds in support of Muscular Dystrophy. The grant is to be used for helping offset costs of local performers. Funding is in addition to in kind assistance from the City of Greater Sudbury in Bell Park for the event.

Sudbury Symphony Orchestra

Request: \$30,000
Grant: \$21,000

The Sudbury Symphony Orchestra has for many years enriched our community with its varied repertoire and talented performances. This is the Orchestra's 29th year of operation. For the past three years every concert was sold out with the entire audience being subscriber based.

Sudbury Theatre Centre

Request: \$49,000
Grant: \$40,000

The Sudbury Theatre Centre is the primary venue for theatre in the community, maintains an excellent presence in the community and plays a important part in the City's heritage. The Sudbury Theater Centre receives funding through a number of government grant programs. The Theatre Centre can leverage this funding against other grant opportunities.

Theatre Cambrian

Request: \$15,000
Grant: \$1,500

Theatre Cambrian produces live theatre, promoting local talent and providing opportunities for amateurs and aspiring professional actors. Past productions include the Who's Tommy, and Irving Berlins' Annie Get your Gun. All performances are well attended and the group is strongly supported by the business community. New this year will be an expanded theatre season. Funding will help offset operating costs.

Theatre du Nouvel-Ontario

Request: \$35,000
Grant: \$17,000

The Theatre du Nouvel Ontario produces theatrical, dance and musical performances in the French language. Theatre du Nouvel Ontario's 2004-2005 season has been expanded to include extra theatrical performances, as well as a festival entitled, "Parole <on Parole> la dualité linguistique en liberté débridée".

Ukrainian Senior Citizen's Club

Request: \$5,000
Grant: \$2,250

The mission of this club is to meet the needs of older adults, to promote their well-being and to ensure their involvement in social, cultural, recreational and charitable programs. The Ukrainian Senior Citizen's Club actively promotes the Ukrainian heritage and culture in our community and will use this grant to support the Garlic Festival, a family day of fun, food and local entertainment celebrating garlic. The event attracts a anticipated audience of 2,500 people.

Request for Decision City Council



Type of Decision

Meeting Date	July 13 th , 2004			Report Date	July 7 th , 2004				
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority		High		Low
	Direction Only				Type of		Open		Closed

Report Title

Development Liaison Advisory Committee Status Report to City Council

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

n/a

Background Attached

Recommendation

FOR INFORMATION ONLY

Recommendation Continued

Recommended by the General Manager

D. Nadorozny, General Manager of Economic Development and Planning Services

Recommended by the C.A.O.

M. Mieto
Chief Administrative Officer

Report Prepared By



G. A. Mazza
Chief Building Official

Division Review



W. E. Lautenbach
Director of Planning Services

Council has requested that the Development Liaison Advisory Committee (DLAC) prepare a regular report to Council on progress being made toward meeting building permit benchmarks.

The attached benchmarks reflect the Building Services Division's continuing effort to successfully achieve the turnaround times desired by the City's development community in issuing building permits. As requested by DLAC, new single residential dwellings and new commercial, institutional, and industrial buildings should be issued in ten (10) days and minor permits in both categories should be issued in five (5) days.

Results enclosed indicate that while we have not fully met these targets, the Department continues to make progress toward achieving these objectives. Of 368 permits benchmarked and issued since January 1st, 2004, 326 were issued within targeted timeframes and 36 were issued past the desired benchmarks. However, averages and time spreads for permits issued outside the benchmarks continued to improve significantly in relation to last year's results indicating positive progress toward achieving desired turnaround times.

Eye-catching facts include:

- issuance times for new residential construction decreased by 3.1 days
- issuance times for minor residential construction decreased by 1.9 days
- issuance times for new commercial, industrial and institutional construction decreased by 15.9 days
- issuance times for minor commercial, industrial and institutional permits increased by 1.3 days
- average number of days to issue: 6.9 compared to 12 days in 2003

It should be noted that Building Services' staff continue to act as ombudsmen for our clients. As a result, benchmarks are well ahead of the upcoming benchmarking requirements being imposed by the Province under Bill 124 (BRAGG). This has occurred at the same time that permit volumes are increasing which speaks well of the initiatives put in place by staff and the development community. As well, registered builders who regularly deal within the system have turnaround times below the averages achieved by one time builders due to their familiarity with requirements under the Code.

The Development Liaison Advisory Committee at its meeting of June 24th, 2004, passed the following resolution related to this matter:

Moved By: Celia Teale
Seconded By: Denise Lafond

"THAT DLAC has reviewed Building Services' benchmark information for January 1st, 2004, through April 30, 2004, and is satisfied and supportive of the progress made in this area, and

FURTHER THAT DLAC's approval of these findings should be communicated to City Council as per Council's request for regular updates."

Attach.

May 13, 2004

MEMO TO: Guido Mazza
FROM: Gisèle Martin
SUBJECT: Statistical Report for Turnaround Time
Permit Issuance and Commenting Authorities
January 1 - April 30, 2004

Statistical Summary

Quite noteworthy is the substantial decrease in turnaround time for the new and miscellaneous residential sector and the new ICI sector even though the amount of permits issued during this time period far outnumbers last year's results.

The YTD net total for permits issued numbers at 404 in comparison with last year's figure of 266. The overall no. of permits benchmarked tallies at 368 compared to 211 in 2003 for the same time period.

Eye-catching Facts.....

- Average no. of days to issue: 6.9 compared to 12 days in 2003
- Average turnaround time for commenting authorities: 6.7 days
- No. of permits issued for new residential units: 83 compared to 66 in 2003
- No. of permits issued within 5 AND 10 day targets: 326
- No. of permits issued over the benchmark: 36

CHART 1 illustrates turnaround times for permit issuance and commenting agencies.

CHART 2 compares the length of time taken to issue permits this year with last year's results during the same time period.

2003-2004 Turnaround Time Comparison

Turn around times have significantly decreased across three of the four major permit categories.

The results illustrated on Chart 1 for 2004 and 2003 indicate that:

- issuance times for new residential construction decreased by 3.1 days
- issuance times for minor residential construction decreased by 1.9 days
- issuance times for new commercial, industrial and institutional construction decreased by 15.9 days
- issuance times for minor commercial, industrial and institutional permits increased by 1.3 days

gym
Attachs.
c.c. Bill Lautenbach
Doug Nadorozny

Gisèle Martin

¹Source: Building Permit Tracking System

CHART 2 COMPARABILITY CHART January 1 to April 30, 2003 - January 1 to April 30, 2004

PERMITS BENCHMARKED AND AVERAGE NO. OF DAYS TAKEN TO ISSUE					
PERMIT TYPE	January 1, 200 - April 30, 2003		January 1, 2004 - April 30, 2004		
	No. of Permits	Average No. of Days to Issue	No. of Permits	Average No. of Days to Issue	
NEW RESIDENTIAL	48 ^①	9.8	80 ^①	6.7	
MISC RESIDENTIAL	122 ^②	6.1	211 ^②	4.2	
NEW ICI	3 ^③	21.7	6 ^③	5.8	
MISC ICI	38 ^④	9.8	71 ^④	11.1	
THE FIGURES BELOW REFLECT THE NUMBER OF PERMITS AFFECTED OR DELAYED BY ADDITIONAL DEVELOPMENT APPROVALS, COMMENTING AGENCIES OR APPLICANTS.					
2003	14 ^①	14 ^②	1 ^③	26 ^④	
2004			8 ^①	15 ^②	2 ^③
					11 ^④

¹Source: Building Permit Tracking System
FOR OFFICE USE ONLY - ADDITIONAL BACKGROUND INFORMATION

CHART 1 TURN AROUND TIMES FOR PERMIT ISSUANCE AND COMMENTING AGENCIES

2004		JANUARY 1 - APRIL 30																								
PERMIT CLASSIFICATIONS		TURNAROUND TIMES FOR EXTERNAL AND INTERNAL COMMENTING AGENCIES																								
SUMMARY OF PERMIT STATISTICS		NO. OF APPROVAL REQUIREMENTS RECEIVED OVER ESTABLISHED BENCHMARKS																								
		INTERNAL CITY DEPARTMENTS						EXTERNAL AGENCIES																		
		ED/PS			PW			PROVINCIAL MINISTRIES			OTHERS															
		DEVELOPMENT SERVICES		R & D		S & W		T & T		CEMETERIES/ MAUSOLEUMS		FIRE MARSHALL		HEALTH		M T O		HYDRO		NDCA		S D H U				
		PS	BS	COA	ZONING CHANGE	SPCA	PS	BS	COA	ZONING CHANGE	SPCA	PS	BS	COA	ZONING CHANGE	SPCA	PS	BS	COA	ZONING CHANGE	SPCA	PS	BS	COA	ZONING CHANGE	SPCA
NEW RESIDENTIAL		80	14	8	72	6.7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MISC RESIDENTIAL		211	5	15	196	4.2	4	11	2	-	-	4	2	-	-	-	-	-	-	-	-	5	7	-	-	-
NEW ICI		6	2	2	4	5.8	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MISC ICI		71	11	11	60	11.1	11	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OVERALL TOTALS		368	32	36	332	6.9	16	29	3	-	-	1	4	2	-	-	-	-	-	-	-	5	7	12	10	10

*Permits are excluded if subjected to additional development requirements and other factors beyond the control of staff, per DLAC

GLOSSARY OF ABBREVIATIONS

INTERNAL CITY DEPARTMENTS				EXTERNAL AGENCIES AND OTHERS					
EMS	Emergency Measures Services	ED/PS	Economic Development and Planning Services	MTO	Ministry of Transportation	NDC A	Nickel District Conservation Authority	SDH U	Sudbury and District Health Unit
FS	Fire Services	BS	Building Services	RDS & DR	Roads and Drainage	S & W	Sewer and Water		
		COA	Committee of Adjustment						
		SPCA	Site Plan Control Agreement						

Building Permit Statement

PERMIT CLASSIFICATIONS	Last Year		2003		Current Year		2004		
	Month of: April	Year to Date	Month of: April	Year to Date	Month of: April	Year to Date	Month of: April	Year to Date	
	NO	UNITS	VALUE	NO	UNITS	VALUE	NO	UNITS	VALUE
NEW RESIDENTIAL CANCELLED PERMITS	40	40	5,659,185	66	66	8,994,670 112,000	47	48	6,618,177
MISC. RESIDENTIAL CANCELLED PERMITS	67	2	985,025 53,140	146	7	2,364,450 74,345	121	2	1,619,070 143,024
NEW COMMERCIAL CANCELLED PERMITS				1		750,000		1	268,570
MISC. COMMERCIAL CANCELLED PERMITS	11		409,502	40	1	3,012,054 20,000	16		180,109
NEW INDUSTRIAL CANCELLED PERMITS	1		708,600	3	1	2,435,610 4,800	1	5	1,200,000
MISC. INDUSTRIAL CANCELLED PERMITS	1		20,000	3		53,200	1	8	8,000
NEW INSTITUTIONAL CANCELLED PERMITS	1		950,000	1		950,000	1	1	3,485,000
MISC. INSTITUTIONAL CANCELLED PERMITS	7		318,015	20		5,852,522	7	21	550,752
Vacant Land CANCELLED PERMITS				1		3,360	1	1	12,000
Change of Use CANCELLED PERMITS									
Ancillary Uses CANCELLED PERMITS									
OLD PERMIT CANCELLED PERMITS									
DEMOLITIONS CANCELLED PERMITS	8	3	5,000	15	9	23,400	11	9	84,000
TOTALS ISSUED PERMITS	136	40	9,050,327	296	67	24,415,866	206	48	13,673,108
TOTALS CANCELLED PERMITS	2		53,140	10		211,145	2		143,024
NET TOTALS ALL PERMITS	134	40	8,997,187	286	67	24,204,721	204	48	13,530,084
TOTALS ISSUED PERMITS									
TOTALS CANCELLED PERMITS									
NET TOTALS ALL PERMITS									

CHART 3 YEAR TO YEAR VARIABILITY BAR CHARTS - JAN 1 - APRIL 30 - 2003-2004

Figure 1 APPLICATIONS PROCESSED

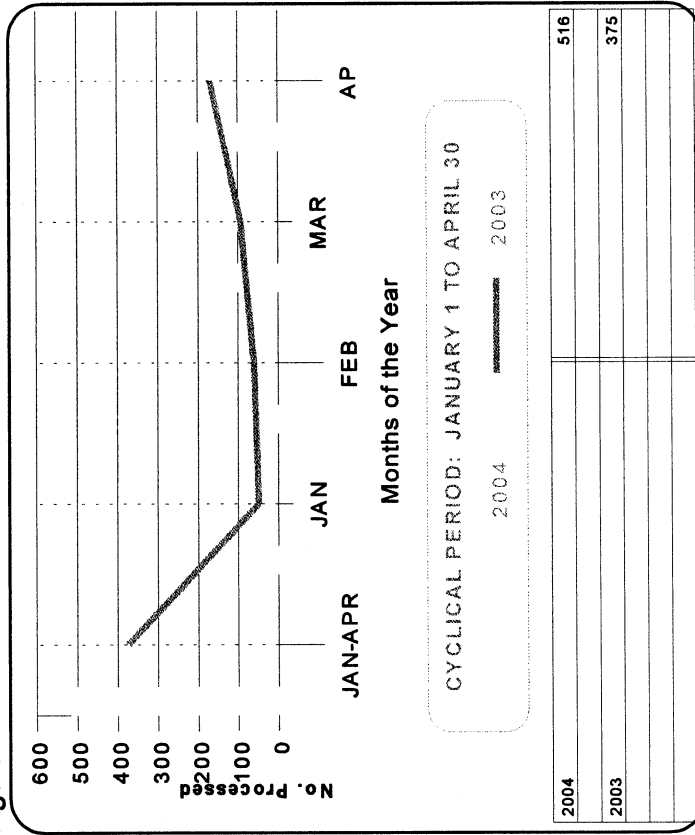
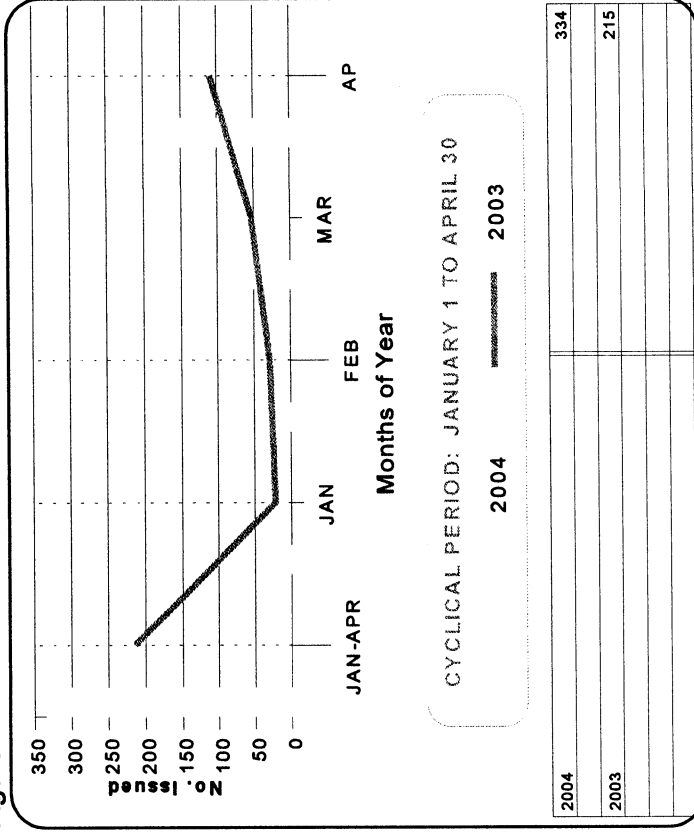


Figure 2 PERMITS ISSUED



Source: BPTS - Building Permit Report

J:\S_Building Services\JAN-APR BM RPT.frm

Request for Decision City Council




Type of Decision									
Meeting Date	July 13, 2004				Report Date	July 06, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Sidewalks - Highway 144, Dowling

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
FOR INFORMATION ONLY	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager

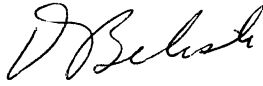

 Don Bélisle
 General Manager of Public Works

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

Date: July 13, 2004

Report Prepared By



Don Bélisle
General Manager of Public Works

Division Review

Background:

As directed by Council, City staff contacted the MTO in an effort to have sidewalks (paved shoulders) incorporated into the Ministry's proposed resurfacing of Highway 144 in Dowling. Their response is enclosed.

We will prepare a cost estimate to construct sidewalks that are separated from the highway and determine how they would rate in terms of priority when compared to other new required sidewalks. In any event, since the MTO will not permit paved shoulders as sidewalks, if and when sidewalks are installed, they would be located some distance from the travelled road. Consequently, the MTO's proposed resurfacing can proceed independently of any sidewalk construction.

Ministry of Transportation
159 Cedar St., Suite 503
Sudbury, ON P3E 6A5
Tel: (705) 564-7705
Fax: (705) 564-3144

Ministère des Transports
159, chemin Cedar, bureau 503
Sudbury (Ontario) P3E 6A5
Tél : (705) 564-7705
Télé : (705) 564-3144



June 24, 2004

City of Greater Sudbury
P.O. Box 5000
Station "A"
Sudbury, Ontario
P3A 5P3

Attention: R. G. Clausen, Director of Eng. Services

Dear Mr. Clausen:

Re: Highway Construction along Highway 144 in Dowling – Paved Shoulders

In my letter of June 8, 2004, and further to your letter of May 28, 2004, I advised the Municipality of the cost for paved shoulders within the Dowling flats, along Highway 144, should the Ministry approve it.

I have received recommendations from our Traffic Section

The AADT and commercial traffic counts are high along this corridor. Therefore, for safety reasons, introducing the presence of pedestrian traffic is not an option.

The Ministry's preference is sidewalks (at the expense of the municipality), separated from the through lanes by a ditch and preferably closer to the right-of-way limit. Concrete vs. asphalt sidewalks is irrelevant from our perspective, but the overall width must be the same as a concrete sidewalk (1.2m to 1.5 m).

I trust the Ministry's decision and recommendations are acceptable to the Municipality.

Should you have any further questions please do not hesitate to contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard David", written over a horizontal line.

Richard David
Technical Services Supervisor

RD:lg

- c.c. Mayor David Courtemarch
- Members of City of Greater Sudbury Councillors
- M. Mieto, CAO
- D. Belisle ✓
- T. Mowry, City Clerk
- R. Falcioni, Roads & Drainage Eng.
- N. Mihelchic, Co-ordinator of Traffic and Transp.

RECEIVED
JUL 02 2004

CITY OF GREATER SUDBURY ENGINEERING

Request for Decision City Council



Type of Decision										
Meeting Date	July 13, 2004				Report Date	July 9, 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed	

Report Title

STORE HOUR BY-LAWS

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

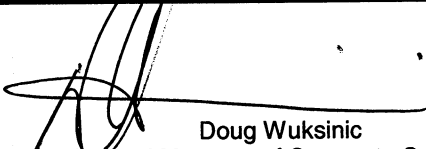
Background Attached

Recommendation


That Council review the decision process set out in this report and provide direction to staff on presentation of By-laws relating to this topic.

Recommendation Continued

Recommended by the General Manager


 Doug Wuksinic
 General Manager of Corporate Services

Recommended by the C.A.O.


 Mark Mjeto
 Chief Administrative Officer

Date: July 9, 2004

Report Prepared By



Ron Swiddle
Director of Legal Services/City Solicitor

Division Review



Ron Swiddle
Director of Legal Services/City Solicitor

At its meeting of June 24th Council took no action on the topic of Store Closing By-laws, but established a Committee to prepare a possible new uniform Store Hours By-law to be returned to Council at its meeting of July 13th.

The Committee met, and discussed three possible By-laws for Council's consideration.

By-law 2004-195 repeals the existing Store Hours By-laws and does not replace them. This is the By-law that Council should pass if it wishes to remove the restrictions entirely.

By-law 2004-204 repeals the existing Store Hours By-laws and replaces them with a new set of rules. As drafted by the Committee stores would be required to close from 9:00 p.m. to 5:00 a.m. Monday to Friday, 6:00 p.m. to 5:00 a.m. Saturday and Sunday, (11:00 p.m. to 5:00 a.m. Friday and Saturday in December before Christmas). A copy of this By-law is attached. It includes a list of sixteen exempted classes.

By-law 2004-205 requires stores to be closed on Civic Holidays proclaimed by the Mayor. The same list of exempted classes is included. This By-law can be passed by Council independently of the above By-laws.

The Committee also recommended that Council consider requesting the Mayor to make such a Proclamation every July for the upcoming August holiday, and every November for the upcoming Boxing Day. A report to this effect is included in the Agenda.

Council should first consider whether it wishes to have a new uniform By-law. If not, By-law 2004-195 should be passed and Council can then consider 2004-205.

If Council does wish to have a new uniform By-law, it can consider the version recommended by the Committee, make any changes it sees fit, and pass By-law 2004-204. Council can then consider By-law 2004-205.

BY-LAW 2004-195

**A BY-LAW OF THE CITY OF GREATER SUDBURY
TO REPEAL THE STORE CLOSING BY-LAWS OF
THE FORMER MUNICIPALITIES**

WHEREAS the Council of The City of Greater Sudbury deems it desirable to
repeal certain by-laws;

**NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY
HEREBY ENACTS AS FOLLOWS:**

1. The following By-laws are hereby repealed:
 - a. By-law 11-1972 of the former Town of Coniston;
 - b. By-laws 78-14 and 84-17 of the former Town of Capreol;
 - c. By-law 98-25 of the former Town of Rayside-Balfour;
 - d. By-law 98-75 of the former City of Valley East;
 - e. By-laws 84-61, 84-98, 86-113, 88-16, 96-177, 98-161, and 99-170 of the former City of Sudbury, being chapter 436 of the Municipal Code;
 - f. By-law 2001-131 of the City of Greater Sudbury.
2. This By-law shall come into force and take effect immediately upon the final passing thereof.

READ A FIRST AND SECOND TIME AS AMENDED IN OPEN COUNCIL this
13th day of July, 2004.

_____ Mayor

_____ Clerk

READ A THIRD TIME AND FINALLY ENACTED AND PASSED IN OPEN

COUNCIL this 13th day of July, 2004.

_____ Mayor

_____ Clerk

BY-LAW 2004-204
A BY-LAW OF THE CITY OF GREATER SUDBURY
TO REQUIRE THE CLOSING OF CERTAIN RETAIL
BUSINESS ESTABLISHMENTS

WHEREAS Section 148 of the *Municipal Act, 2001*, S.O. 2001, c.25 allows a local municipality to require that retail business establishments shall be closed to the public on all or any days of the week;

AND WHEREAS the Council of the City of Greater Sudbury wishes to pass such a By-law;

NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY
HEREBY ENACTS AS FOLLOWS:

1. Definitions

In this By-law:

"Automobile Service Station" means a building or place where gasoline, oil, grease, anti-freeze, tires, tubes, tire accessories, electric light bulbs, spark plugs and batteries for motor vehicles are stored or kept for sale, or where motor vehicles may be oiled, greased or washed, or have their ignition adjusted, tires inflated or batteries charged, or where only minor or running repairs essential to the actual operation of motor vehicles are executed or performed;

"Bait Shop" means a shop, the principal trade of which is the sale of live bait or artificial bait or both;

"Drug Store" means a pharmacy accredited under the *Drug and Pharmacies Regulation Act*, R.S.O. 1990, c. H.4, where

- (a) the dispensing of drugs upon prescription is available to the public during business hours; and
- (b) the principal business of the pharmacy is the sale of goods of a pharmaceutical or therapeutic nature or for hygienic or cosmetic purposes and no other goods are available for sale except as sundries; and
- (c) the total area used for serving the public or for selling or displaying to the public in the establishment is less than 7,500 square feet;

"Motor Vehicle" includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include a motorized snow vehicle, traction engine, farm tractor, self propelled implement of husbandry or road-building machine;

"Neighbourhood Convenience Store" means a shop:

- i) the principal trade of which is the sale of food and household supplies;
- ii) in which the total area used for serving the public or for selling or displaying to the public is less than 2,400 square feet; and
- iii) in which there are a maximum of three employees for the entire day including the owner or manager;

"Public Garage" includes an automobile service station, a parking station or a parking lot, or a building or place where motor vehicles are hired or kept or used for hire, or where such vehicles or gasoline or oils are stored or kept for sale, and

a building or place used as a motor vehicle repair shop or for washing or cleaning motor vehicles; and

"Retail Business Establishment" means a premises where goods or services are sold or offered for sale by retail.

2. General Closing Hours

No person employed by or acting on behalf of a person carrying a retail business in a retail business establishment shall,

(a) sell or offer for sale any goods or services therein by retail; or

(b) admit members of the public thereto,

during any of the periods set out below:

- i) On Mondays through Thursdays from 9:00 p.m. of any day until 5:00 a.m. of the following day;
- ii) On Fridays from 9:00 p.m. until 5:00 a.m. of the following day from December 26th in any year until November 30th of the following year;
- iii) On Fridays from 11:00 p.m. until 5:00 a.m. of the following day from December 1st until December 24th in any year;
- iv) On Saturdays from 6:00 p.m. until 5:00 a.m. of the following day from December 26th in any year until November 30th of the following year;
- v) On Saturdays from 11:00 p.m. until 5:00 a.m. of the following day from December 1st until December 24th in any year; and

vi) On Sundays from 6:00 p.m. until 5:00 a.m. of the following day.

3. Exemption

(1) This By-law does not apply to the sale or offering for sale by retail of:

a) goods, or services in the form of, or in connection with prepared meals or living accommodation; or

b) liquor under the authority of a licence or permit issued under the Liquor Licence Act, R.S.O. 1990, c. L.19.

(2) This By-law shall not apply to any of the following retail business establishments:

i) Art Galleries,

ii) Automobile Service Stations,

iii) Bait Shops,

iv) Book Stores

v) Drug Stores,

vi) Florists,

vii) Fresh Fruit and Vegetable Shops,

viii) Marine Supply Shops,

ix) Magazine and Periodical Stores,

x) Neighbourhood Convenience Stores,

xi) Newspaper Stands,

xii) Public Garage,

xiii) Souvenir Shops,

xiv) Tobacco Shops,

- xv) Video Game Shops, or
- xvi) Video Rental Stores.

(3) This By-law shall not apply in respect of admission to the public to premises for educational, recreational, or amusement purposes in respect of the sale or offering for sale of goods or services incidental thereto.

4. Daylight Saving Time Provision

So long as the time commonly observed in the City is one hour in advance of Standard Time, the times mentioned in this By-law shall be reckoned in accordance with the time so commonly observed and not Standard Time.

5. Enforcement

Every person who contravenes the provisions of this By-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, such fine not to exceed the greater of

- a) \$50,000; and
- b) the gross sales of the retail business establishment in the period the establishment was open in contravention of this By-law.

6. This By-law shall come into force and take effect immediately upon the final passing thereof.

7. The following By-laws are hereby repealed:

- (i) By-law 11-1972 of the former Town of Coniston;
- (ii) By-laws 78-14 and 84-17 of the former Town of Capreol;
- (iii) By-law 98-25 of the former Town of Rayside-Balfour;
- (iv) By-law 98-75 of the former City of Valley East;

(v) By-laws 84-61, 84-98, 86-113, 88-16, 96-177, 98-161, and 99-170 of the former City of Sudbury, being chapter 436 of the Municipal Code; and

(vi) By-law 2001-131 of the City of Greater Sudbury.

READ A FIRST AND SECOND TIME AS AMENDED IN OPEN COUNCIL

this 13th day of July, 2004.

_____ Mayor

_____ Clerk

READ A THIRD TIME AND FINALLY ENACTED AND PASSED IN OPEN

COUNCIL this 13th day of July, 2004.

_____ Mayor

_____ Clerk

BY-LAW 2004-205
A BY-LAW OF THE CITY OF GREATER SUDBURY
TO REQUIRE CERTAIN RETAIL BUSINESS
ESTABLISHMENTS TO BE CLOSED ON CIVIC
HOLIDAYS PROCLAIMED BY THE MAYOR

WHEREAS Subsection 148(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 allows a local municipality to require retail business establishments to be closed on days proclaimed by the Head of Council as a Civic Holiday;

AND WHEREAS the Council of the City of Greater Sudbury wishes to pass such a By-law;

NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY
HEREBY ENACTS AS FOLLOWS:

1. Definitions

In this By-law:

"Automobile Service Station" means a building or place where gasoline, oil, grease, anti-freeze, tires, tubes, tire accessories, electric light bulbs, spark plugs and batteries for motor vehicles are stored or kept for sale, or where motor vehicles may be oiled, greased or washed, or have their ignition adjusted, tires inflated or batteries charged, or where only minor or running repairs essential to the actual operation of motor vehicles are executed or performed;

"Bait Shop" means a shop, the principal trade of which is the sale of live bait or artificial bait or both;

"Drug Store" means a pharmacy accredited under the *Drug and Pharmacies Regulation Act*, R.S.O. 1990, c. H.4, where

- (a) the dispensing of drugs upon prescription is available to the public during business hours; and
- (b) the principal business of the pharmacy is the sale of goods of a pharmaceutical or therapeutic nature or for hygienic or cosmetic purposes and no other goods are available for sale except as sundries; and
- (c) the total area used for serving the public or for selling or displaying to the public in the establishment is less than 7,500 square feet;

"Motor Vehicle" includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include a motorized snow vehicle, traction engine, farm tractor, self propelled implement of husbandry or road-building machine;

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- i) the principal trade of which is the sale of food and household supplies;
- ii) in which the total area used for serving the public or for selling or displaying to the public is less than 2,400 square feet; and
- iii) in which there are a maximum of three employees for the entire day including the owner or manager;

"Public Garage" includes an automobile service station, a parking station or a parking lot, or a building or place where motor vehicles are hired or kept or used for hire, or where such vehicles or gasoline or oils are stored or kept for sale, and

a building or place used as a motor vehicle repair shop or for washing or cleaning motor vehicles; and

"Retail Business Establishment" means a premises where goods or services are sold or offered for sale by retail.

2. General Closing

No person employed by or acting on behalf of a person carrying a retail business in a retail business establishment shall,

- (a) sell or offer for sale any goods or services therein by retail; or
 - (b) admit members of the public thereto,
- on any day proclaimed by the Mayor as a Civic Holiday.

3. Exemptions

(1) This By-law does not apply to the sale or offering for sale by retail of:

- a) goods or services in the form of or in connection with prepared meals or living accommodation; or
- b) liquor under the authority of a licence or permit issued under the Liquor Licence Act, R.S.O. 1990, c. L.19.

(2) This By-law shall not apply to any of the following retail business establishments:

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- ii) Automobile Service Stations,
- iii) Bait Shops,
- iv) Book Stores
- v) Drug Stores,

- vi) Florists,
- vii) Fresh Fruit and Vegetable Shops,
- viii) Marine Supply Shops,
- ix) Magazine and Periodical Stores,
- x) Neighbourhood Convenience Stores,
- xi) Newspaper Stands,
- xii) Public Garage,
- xiii) Souvenir Shops,
- xiv) Tobacco Shops,
- xv) Video Game Shops, or
- xvi) Video Rental Stores.

(3) This By-law shall not apply in respect of admission to the public to premises for educational, recreational, or amusement purposes in respect of the sale or offering for sale of goods or services incidental thereto.

4. Enforcement

Every person who contravenes the provisions of this By-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, such fine not to exceed the greater of

- a) \$50,000; and
- b) the gross sales of the retail business establishment in the period the establishment was open in contravention of this By-law.

5. This By-law shall come into force and take effect immediately upon the final passing thereof.

READ A FIRST AND SECOND TIME AS AMENDED IN OPEN COUNCIL

this 13th day of July, 2004.

_____ Mayor

_____ Clerk

READ A THIRD TIME AND FINALLY ENACTED AND PASSED IN OPEN

COUNCIL this 13th day of July, 2004.

_____ Mayor

_____ Clerk

Request for Decision City Council



Type of Decision									
Meeting Date	Tuesday, July 13, 2004				Report Date	Friday, July 2, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

MAYOR'S PROCLAMATION - AUGUST CIVIC HOLIDAY

Policy Implication + Budget Impact

N/A This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

POLICY:

The Municipal Act, 2001 provides that a local municipality may, by By-law, require retail business establishments to be closed for any period of time proclaimed by the head of Council as a civic holiday.

BUDGET IMPACT:

There is no budget impact associated with this Request for Decision.

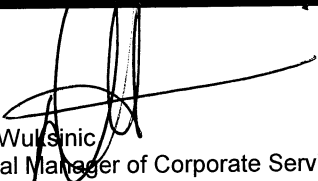
Background Attached

Recommendation

THAT the Mayor of the City of Greater Sudbury be requested to proclaim August 2, 2004, a Civic Holiday.

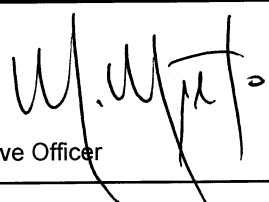
Recommendation Continued

Recommended by the General Manager



Doug Wukosinic
General Manager of Corporate Services

Recommended by the C.A.O.



Mark Mieto
Chief Administrative Officer

Date: Tuesday, July 2, 2004

Report Prepared By

Thom Mowry
City Clerk

Division Review



Ron Swiddle
City Solicitor/Director of Legal Services

BACKGROUND:

At its meeting of 2004-06-30, the Ad-Hoc Committee dealing with Store Hours made two recommendations dealing with Civic Holidays, such as Boxing Day and the first Monday in August.

First, the Committee recommended that By-Law 2004-205 be passed, requiring retail business establishments to be closed on days proclaimed by the Mayor as Civic Holidays.

Second, the Committee recommended that a report be brought to Council twice a year, in July (and in November) so that Council could, if Council saw fit to do so, request the Mayor to proclaim the upcoming first Monday in August, (and the upcoming Boxing Day) to be Civic Holidays, and thus requiring retail business establishments to be closed.

Of course, under the *Municipal Act, 2001*, the final decision to proclaim or not would be the Mayor's alone, but Mayor Courtemanche has indicated that he will follow the request of a majority of Councillors.

Council may wish to make this request whether or not By-law 2004-205 has been passed or not. If the By-law is passed, a proclamation would apply to the whole City of Greater Sudbury; if the old By-laws remain in place, it would only apply to the former City of Sudbury and the former Town of Capreol areas.

Civic Holiday (known as Simcoe Day in Toronto, Colonel By Day in Ottawa, and by other names around the Province) and Boxing Day are not holidays under the *Retail Business Holidays Act*, and stores are only required to be closed by local option. Eight other days (New Year's Day, Good Friday, Easter Sunday, Victoria Day, Canada Day, Labour Day, Thanksgiving, and Christmas Day) are governed by the *Act*, and stores must be closed without municipal involvement.

Request for Decision City Council



Type of Decision									
Meeting Date	July 13, 2004				Report Date	July 9, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Emergency Medical Services Division Ambulance Fleet Standardization

Policy Implication + Budget Impact

X	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
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Funding source identified - no impact on current budget

Background Attached

Recommendation

WHEREAS the City of Greater Sudbury EMS Division has identified the requirement to standardize the ambulance fleet, and

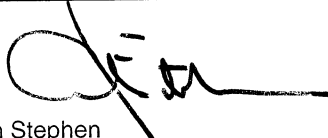
THAT the City of Greater Sudbury EMS Division has identified the requirement to order Ambulance Units each year to ensure adequate coverage of service; and

THAT Council authorize the EMS Division to standardize the ambulance fleet purchases with Demers Ambulances of Beloeil, Quebec, and

THAT Council authorize the purchase of three (3) ambulances and that funding in the approximate amount of \$285,715 plus applicable taxes be approved from the Emergency Services Ambulance Reserve Fund.

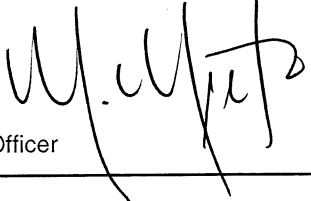
Recommendation Continued

Recommended by the General Manager



Alan Stephen
General Manager Emergency Services

Recommended by the C.A.O.



Mark Mieto
Chief Administrative Officer

Date: July 9, 2004

Report Prepared By



Joe Nicholls
A/Director Emergency Medical Services

Division Review

Executive Summary:

That Council authorize Emergency Medical Services to standardize the ambulance fleet to take full advantage of the benefits that will be realized. These benefits include: standard vehicle lay-out, reduced need for parts inventory, streamlined vehicle and parts procurement, and fleet mechanic familiarization. Mechanics have received specific training on Demers Ambulances, thus improving maintenance while decreasing down time.

The EMS Division has, in concert with Public Works, determined that all ambulance units be manufactured on a Ford E-450 chassis. This decision was made in early 2003 and is intended to reduce mechanical issues associated with the E-350 chassis. The costing of the E-450 chassis in relation to the E-350 chassis is inconsequential.

The Ontario Ministry of Health and Long Term Care Emergency Health Services Branch continues to certify ambulances as part of their mandate. The MOHLTC in their Vehicle Standards Report (attached) dated June 7, 2004 indicates that only Demers Ambulances of Beloeil, Quebec are certified to produce ambulances for use in Ontario utilizing the Ford E-450 chassis.

The EMS Division as part of our annual vehicle replacement program, has the requirement for new ambulances each year. New vehicles will replace those vehicles that have reached or exceeded their service life of 54 months.

Background:

The Ontario Ministry of Health and Long Term Care has advised all municipalities that they will no longer act as the purchasing agent in the area of ambulance acquisitions. The Ministry is currently arranging for the two Ontario certified manufacturers (Demers and Crestline) to be designated as "vendors of record". Vehicles may be purchased from these two manufacturers under standing agreement numbers. This may result in a guaranteed price for municipalities when purchasing ambulances, however this process remains unresolved. Despite any agreement with the manufacturers of ambulance units, municipalities will be required to place orders directly with the manufacturer and accept delivery directly from the manufacturer.

The EMS Division manages an annual call volume of over 36,000 calls; utilizing Emergency Response Units (single paramedic unit) and two styles of ambulance units, to respond to community calls for service. The two styles of ambulance units within the fleet are the smaller, Type II (van-style, single stretcher) and the larger, Type III (Modular, dual stretcher) style.

Within the Province's EMS industry, the Type II ambulance units are not the preferred style of vehicle for the provision of patient care. These smaller, van-style ambulances have limited storage and work space with only single stretcher capacity.

Title: Standardization and Purchase of Ambulances**Date: July 9, 2004**

The unit's smaller and more confined patient compartment makes the provision of advanced patient care very difficult. As a result of its size limitations, these vehicles are not normally assigned to Advanced Care Paramedic crews and possess little trade-in value within the Ontario EMS marketplace.

The city's EMS Divisions currently has a fleet of nineteen ambulances. Sixteen of these units are Demers fabrications. The three units manufactured by Crestline Coach Ltd. are scheduled for replacement over the next two years. Since assumption of land ambulance services in 2000, the Division has purchased Demers products exclusively. The EMS Division's experience with Demers Ambulances has been very positive with few concerns related to the vehicle.

A consensus has been reached following discussion between Frobisher Depot, Supplies and Services, and EMS Division to recommend the EMS Division standardize its use of ambulances to the following:

1. Demers Ambulances manufacturer.
2. Type three modular units, with ambulance upgrade
3. 158" wheel base
4. Ford E-450 chassis
5. Double stretcher configuration
6. Strobe lighting upgrade
7. Additional augmentation as required.

The following are the key advantages and benefits for standardizing to Demers Ambulances:

1. Demers Ambulances is the only manufacturer certified by the MOHLTC to supply ambulances on the Ford E-450 chassis in Ontario.
2. Standardized ambulance fleet.
3. Standard equipment layout resulting in greater ease of use by paramedics.
4. Standardized fleet maintenance program at Frobisher Depot.
5. Reduced need for parts purchase and storage.
6. One set of special tools and manuals for diagnostics as well as adjustments and repairs.
7. Less training required for mechanics and operators (less lost time).
8. Faster and more efficient repairs due to product familiarization.
9. The 2004 production year ambulance costing has been obtained from both vendors, with a variance of approximately \$250.00 per unit in favour of Demers Ambulances.

The city's Purchasing Agent will periodically test the market place through quotations to ensure the price difference remains comparable. Also, if there is a special requirement for a non-standard ambulance or where provincial certification standards change, a public tender may be issued.

The EMS Division has identified the requirement to immediately purchase three (3) new certified ambulance units for the EMS Division to replace three (3) older ambulance units. The EMS Division's capital envelope for 2004 included the costs associated with these units and was approved by council.

AMBULANCE CONTRACTOR CERTIFICATION LISTING

Ontario has a sound history of having high quality land ambulances. This has been achieved by setting standards for the construction and conversion of land ambulance vehicles that meet the need for patient care, delivery and safety. To ensure that these standards are well known and understood by all, the Ministry of Health and Long-Term Care developed and implemented the 'Ontario Provincial Land Ambulance & Emergency Response Vehicle Standard.' The current version of the Standard describes the minimum requirements for new and remounted ambulances to be used in the province. Ambulances operated by service providers must comply with this Standard. Compliance requirements for the Standard are accomplished through a series of 22 performance tests. The test results are submitted to the Director, Emergency Health Services Branch for certification approval. This testing process is normally the responsibility of the ambulance conversion vendor. Certification is necessary to show compliance with the Standard for any ambulance intended for use in Ontario. The Certificate is initially valid for a period of up to three (3) years for all like ambulances produced by the same contractor provided that:

- ◆ The design, material, dimensions and equipment are the same as the ambulances tested and presented for review;
- ◆ The ambulance is manufactured in the same manner as the ambulance tested and presented for review;
- ◆ The chassis is the same, make, model, engine and specifications as the ambulance presented for review (differences in model years accepted).

Annex 'A' of the Standard details the minimum acceptable requirements for emergency response vehicles (ERVs) for use in ambulance services in the province. The compliance certification requirements for the remounting of a patient compartment module on a new chassis are described at Annex 'B' of the Standard. Transport Canada must also approve the vendor undertaking the remounting to complete this process.

Ambulances and ERVs purchased by the Emergency Health Services Branch or the then municipality of Metropolitan Toronto on or before December 31, 1997 and licensed as such on December 31, 1997 are also deemed to be certified under the Standard. Likewise ambulances and ERVs certified under previous versions of the Standard shall continue to be certified under current version until sold, remounted, or modified contrary to the Standard.

The following tables list the current conversion contractors and their models that are certified for use in Ontario.

**AMBULANCE CONVERSION/REMOUNT CONTRACTORS
CERTIFIED TO THE
ONTARIO PROVINCIAL LAND AMBULANCE &
EMERGENCY RESPONSE VEHICLE STANDARD**

VERSION 3.0 – March 20, 2004

June 7, 2004

NEW AMBULANCES

CONTRACTOR	CERT. #	MAKE/MODEL	EXPIRY DATE
Crestline Coach Ltd. Saskatoon, Saskatchewan	04-301	Ford E350 158" wheelbase RV Cutaway Chassis Type 3 'FleetMax' (single or dual main cot configurations)	March 31, 2007
Paul Demers & Fils Inc. Beloeil QC	04-302	2004 Ford 158" wheelbase RV Cutaway Chassis Type 3 'MX160A' (single or dual main cot configurations)	January 10, 2007
City of Toronto (EMS) Toronto, Ontario	04-303S	2001 Ford E350 RV Cutaway Crestline Coach "Special Purpose Ambulance' TEMS CCTU #827	Valid until remounted, sold or modified contrary to the Standard

Request for Decision City Council



Type of Decision										
Meeting Date	July 13 th , 2004				Report Date	July 9 th , 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title
City of Greater Sudbury Fire Services 2004 Capital Procurement Purchase Plan

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>This certifies that this future commitment is within the Annual Repayment Limit for the City of Greater Sudbury as recalculated.</p> <p><i>S. Jonasson</i> S. Jonasson City Treasurer/Director of Finance</p>	
<input type="checkbox"/>	Background Attached

Recommendation																	
<p>That the 2004 Fire Capital Program initially approved by Finance Committee Resolution 2004-45 be replaced with the following capital program:</p> <table border="0"> <tr> <td>Four Hundred (400) sets of Bunker Gear</td> <td>\$ 650,000</td> </tr> <tr> <td>Three (3) 75-foot Aerial/Squirt Vehicles</td> <td>2,100,000</td> </tr> <tr> <td>Three (3) Bush/Off Road Fire Fighting Vehicles</td> <td>330,000</td> </tr> <tr> <td>Two (2) Water Rescue Boats with Trailers</td> <td>80,000</td> </tr> <tr> <td>One (1) High Capacity Water Tanker</td> <td>65,000</td> </tr> <tr> <td>Miscellaneous equipment</td> <td>126,820</td> </tr> <tr> <td>AlerTech funding commitment</td> <td><u>53,000</u></td> </tr> <tr> <td>TOTAL CAPITAL PROGRAM</td> <td><u>\$ 3,404,820</u></td> </tr> </table>		Four Hundred (400) sets of Bunker Gear	\$ 650,000	Three (3) 75-foot Aerial/Squirt Vehicles	2,100,000	Three (3) Bush/Off Road Fire Fighting Vehicles	330,000	Two (2) Water Rescue Boats with Trailers	80,000	One (1) High Capacity Water Tanker	65,000	Miscellaneous equipment	126,820	AlerTech funding commitment	<u>53,000</u>	TOTAL CAPITAL PROGRAM	<u>\$ 3,404,820</u>
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TOTAL CAPITAL PROGRAM	<u>\$ 3,404,820</u>																
<input checked="" type="checkbox"/>	Recommendation Continued																

Recommended by the General Manager
<p><i>A. F. Stephen</i> A. F. Stephen, GM Emergency Services</p>

Recommended by the C.A.O.
<p><i>Mark Mieto</i> Mark Mieto, CAO</p>

Date: July 9th, 2004

Report Prepared By

D. Donaldson /rw

Donald Donaldson, Fire Chief

Division Review

[Signature]

AF Stephen GM Emergency Services

with up-front funding provided as follows:

Reallocation of 2002 Unexpended Capital	\$ 138,067
Reallocation of 2003 Unexpended Capital	723,167
Fire Capital Financing Reserve Fund (at the end of 2003)	113,300
Equipment Replacement Reserve Fund (at the end of 2003)	520,760
2004 Capital Envelope	<u>179,820</u>
Total Up-Front Funding	\$ <u>1,675,114</u>

That the balance of the program, \$1,729,706, be financed through an advance from the Capital Fund, amortized over a five-year period at a rate of 5%, all of which is in compliance with the City's Investment Policy; and

That a portion of future contributions to the equipment replacement reserve fund be committed towards lease repayments, which includes interest of \$ 267,890, as follows:

2004 Equipment Replacement Reserve Fund contribution	\$ 199,760
2005 Equipment Replacement Reserve Fund contribution	399,519
2006 Equipment Replacement Reserve Fund contribution	399,519
2007 Equipment Replacement Reserve Fund contribution	399,519
2008 Equipment Replacement Reserve Fund contribution	399,519
2009 Equipment Replacement Reserve Fund contribution	<u>199,760</u>
Total Reserve Fund Contributions	\$ <u>1,997,596</u>

TOTAL FUNDING \$ 3,672,710

Background

The City of Greater Sudbury has a Composite Fire Service combining the strengths of career, part-time and volunteer firefighters. Within the Fire Services Division, we provide three basic services to the citizens of this city including: Public Safety Education and Prevention; Fire Safety Standards and Enforcement and Emergency Response and Suppression.

The principle objective of our Fire Service is fire avoidance and increased fire prevention effectiveness. That being said, the Fire Service must continue to provide timely response in the event of an emergency to mitigate effects of incidents. On the emergency response side, the Division has been responding to a number of calls for our assistance. During 2003, there were approximately 4500 emergency responses. They are handled by staff from our 25 fire stations, located across the city.

Date: July 9th, 2004

In September of this year, we will be briefing you on our recommendations for the City of Greater Sudbury's Master Fire Plan in order to receive your direction to establish our vision, mission and goals for the period 2005 to 2015. We believe that you will be directing us to enhance and, where required, expand our current capabilities to include the following: fire prevention and education, fire standards enforcement, fire rescue, fire suppression including structure, open field, and aircraft, vehicular extrication, HAZMAT ranging from Level 1 to 3, on-water/over-ice/rough terrain/high angle and confined space rescue. This Plan will include equipment needs, for which no funding is available. Council has committed to implementing a Capital Levy in 2005, and has directed that this Levy be utilized for Roads capital projects in 2005 and 2006. It is hoped that the 2007 Capital Levy will be directed to the funding shortfall for equipment, not only in Fire Services but in Public Works and Transit as well.

2004 Equipment Requirements

During the 2004 budget process, we presented a 2004 Capital Equipment Acquisition requirements list based on fire service needs. This included a variety of fire vehicles/apparatus, fire rescue equipment, personal protective equipment and construction requirements. The 2004 funding allocated to Fire Services fell far short of meeting these needs, and only a limited capital program could be undertaken. However, Fire Services has an immediate need to procure the following additional apparatus and protective equipment to enable us to meet our current mandated fire suppression and rescue mandate/mission:

- a. 400 sets of bunker gear;
- b. Three (3) 75 ft aerial/squirt vehicles;
- c. Three (3) bush/off road fire fighting vehicles;
- d. Two (2) water rescue boats with trailers; and
- e. One (1) high capacity water tanker.

The cost to procure the equipment listed above was initially forecast to be \$3,375,000. The Fire Service immediately began to research alternative ways to meet our requirements within the budget allocated. This included amending specifications to minimum levels and utilizing a rebuilt vehicle replacement criteria. Through this re-assessment, the Fire Service reduced the overall financial requirements to \$3,225,000. With the miscellaneous equipment amount of \$126,820 (which is a redirection of previously authorized capital funding for minor equipment needs) and the funding commitment to AlerTech (which remains unchanged at \$53,000 as initially approved) the revised financial requirements amount to \$3,404,820.

The Fire Service also determined that there was funding available from current and previous fiscal years as follows:

2002 Unexpended Capital - firefighting equipment & misc	\$ 138,067	
2003 Unexpended Capital - pumper/rescue vehicle	723,167	
2004 Capital Envelope	179,820	
Capital Financing Reserve Fund - Fire	113,300	(this is the full balance of the reserve fund at the end of 2003)
Equipment Replacement Reserve Fund - Fire	<u>520,760</u>	(this is the full balance of the reserve fund at the end of 2003)
Total Up-Front Funding	<u>\$ 1,675,114</u>	

Even with this up-front funding there was a shortfall of \$1,729,706. We then approached our Finance Division for assistance. We determined that if we were to purchase this equipment over a 5-year "lease to purchase" period, the cost would be approximately \$399,519 per year for the five year period. The Finance Division recommended financing the vehicles/apparatus and equipment through the Capital Fund and committing a portion of future contributions to the equipment replacement reserve fund to the repayment schedule. Under the terms of the City's Investment Policy, this loan could be repaid to the Capital Fund at a rate of 5% whereas a commercial rate would range from 7% to 9%.

Date: July 9th, 2004

By not committing future years' capital envelopes, Fire Services will still have an annual allotment to fund essential minor equipment purchases or replacements for needs such as hoses, pumps, generators, SCBAs, etc. However, the necessity to commit the bulk of future reserve fund contributions to equipment replacement will leave Fire Services with very little contingency funding for any capital procurement requirements that Council may wish to authorize in the Master Fire Plan implementation for the period 2005 to 2015. It cannot be emphasized enough that there is an urgent need to commit the 2007 Capital Levy to meet the funding shortfall for all equipment needs.

The equipment requirements listed above will meet our current fire rescue and suppression needs. Should Council not authorize the expenditures outlined above, this will severely hamper our operational capability.

For example, our Volunteer Bunker Gear is in desperate need of replacement. Without immediate replacement, we might have to limit the rescue capability of the volunteer service to outside fire suppression only. Without this new bunker gear, the volunteers increase their exposure to danger when entering a high risk fire area. As well, the City could face a Ministry of Labour order to replace the Volunteer Bunker Gear.

Three aerial squirts are required to replace an aging aerial and pumper fleet. We are having an extremely difficult time maintaining and keeping these vehicles in service. Currently, we are re-allocating fire apparatus to meet vehicle non-serviceability and, at times, there are areas within CGS that we are having difficulty covering within the prescribed time-frames with appropriate equipment.

We are currently unable to provide the immediate response to all areas (3600 sq km) of the CGS with respect to fighting bush fires and to initiate initial rough terrain fire rescue for incidents such as air crashes and isolated structural fires. The purchase of bush/off road fire fighting vehicles will enable us to respond to these types of calls.

Currently, the Fire Service has withdrawn all non-authorized "fishing type boats" given the threat they represent to our fire-fighters. At this time, our Fire Service can only conduct shore based rescue. Without proper rescue boats, we are unable to respond to an on-water emergency.

Although we are currently taking receipt of three water-tankers, we do not have a full complement of tankers. Our capacity to meet our water haulage capability to rural areas continues to be a challenge. We currently have a "Bronto" vehicle which we can convert to a high capacity water tanker for 10% of the cost of a new tanker.