

PUBLIC HEARINGS (cont'd)

APPLICATION FOR SUBDIVISION APPROVAL AND REZONING TO SUBDIVIDE 84 LOTS FOR SINGLE RESIDENTIAL USE, SECOND AVENUE SOUTH AND GREENWOOD DRIVE - WESMAK LUMBER CO. INC. (cont'd)

Recommendation #2004-159:

Reynolds-Caldarelli: b) That the City of Greater Sudbury's delegated official be directed to issue draft approval for the subject subdivision not sooner than 14 days following the date of the public hearing in accordance with Section 51(20) of The Planning Act and subject to the following conditions:

1. That this approval applies to the draft plan of subdivision of Part of Parcel 6013 S.E.S., in Lots 11 and 12, Concession 3, Township of Neelon, as shown on a plan prepared by D.S. Dorland, OLS and dated March 19th, 2004.
2. That the standard conditions of draft approval be imposed.
3. Prior to the submission of servicing plans, the applicant/owner shall, to the satisfaction of the General Manager of Public Works, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, at a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommended construction procedures for the following items; storm and sanitary sewers, watermains, roads, the mass filling of land, surface drainage works including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official.
4. That the proposed internal subdivision roadways be built to an urban standard, including curbs, gutters, storm sewers and related appurtenances.
5. That Second Avenue north of Greenwood Drive and Greenwood Drive be constructed to urban collector road standards.
6. That the corner radius for all intersecting streets is to be a minimum of 9.0 metres.
7. That the owner provide a detailed lot grading plan for all the proposed lots as part of the submission of servicing plans. Said plan shall be designed by a civil engineer with a valid certificate of authorization in the Province of Ontario. The Plan must show finished grades around homes, side yards, swales and lot corners. The plan must show sufficient grades on boundary properties to mesh the lot grading of the new site to existing properties. Suitable provisions shall be incorporated into the subdivision agreement to ensure that the lot grading is undertaken, all to the satisfaction of the General Manger of Public Works.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR SUBDIVISION APPROVAL AND REZONING TO SUBDIVIDE 84 LOTS FOR SINGLE RESIDENTIAL USE, SECOND AVENUE SOUTH AND GREENWOOD DRIVE - WESMAK LUMBER CO. INC. (cont'd)

Recommendation #2004-159 (cont'd):

8. That the owner provide underground Cable, Hydro, Telephone and Gas utility services for this subdivision.
9. That access to Torbay Road be prohibited through the placement of a 0.3 metre reserve along the entire Torbay Road frontage.
10. That the owner be required to improve sight lines at the southwest corner of Second Avenue and Torbay Road in order to provide minimum safe stopping sight distance.
11. As a condition of development, the applicant must submit an application to the Nickel District Conservation Authority for the placement of fill material in the floodplain. This must be done prior to the reconstruction of Greenwood Drive. The application must include details of lot grading plans, volumes of fill to be used, a sedimentation control plan, and stabilization methods.
12. That the final plan of subdivision be integrated with the City of Greater Sudbury Control Network. Final plan coordinate listings and an AutoCad simple line file of the resultant parcel fabric (with coordinated points labelled) are to be provided as part of this requirement. Also, the final plan must be provided in AutoCad.dwg format.

CONCURRING MEMBER: Councillor Bradley, Caldarelli, Reynolds, Thompson

CARRIED

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

Report dated July 6th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding a plan of subdivision to permit the creation of 20 lots for single residential use, Bancroft Drive, Sudbury - Timestone Corporation.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

Letter of concern dated July 13th, 2004 was received from Sheri Gascon, Sudbury in opposition to the above-noted application was distributed to Committee Members at the meeting.

The Director of Planning Services outlined the application to the Committee.

Councillor Reynolds, Ward Councillor, questioned if it was possible to construct a permanent cul-de-sac extending from Birmingham to hook up to Nottingham.

The Director of Planning Services indicated that no through street was possible in the area and that staff's submission was the best route. He advised that there is a family who lives where the street aligns who is opposed to a true cul-de-sac whereas another scenario would be that if there is no alignment than there would be no connection to the north.

The applicant, John Zulich, 922 Roderick Avenue, was present. He advised that the in the original design of the area, a through street was intended but this application lapsed and was re-submitted with a new preferred layout. The best value for the area would be a true cul-de-sac. He requested an amendment to the application to allow a true cul-de-sac to make the area more saleable. The north part of the development will be developed in the future. The subdivision will eventually be linked up to the Kingsway.

The Director of Engineering Services advised that from a traffic engineering perspective, it is recommended that the application be approved as presented. There is a dangerous curb in the area so a true cul-de-sac is not recommended. He said that a street coming out onto the west limit would provide a better entrance from a traffic point of view.

No objectors were present.

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

The following recommendation was presented:

Caldarelli-Reynolds: A. That the City of Greater Sudbury Council's delegated official be directed to issue the draft plan approval for the subject subdivision not sooner than 14 days following the date of the public meeting in accordance with the requirements of Section 51 (20) of the Planning Act, and subject to the following conditions:

1. That this draft approval applies to the draft plan of subdivision of Part of P.I.N. 73576-0009 being Part 2, Plan SR-1386 save and except Parts 1, 3, 5 & 7, Plan 53R-15744 in Lot 10, Concession 3, Township of Neelon as shown on a plan of subdivision prepared by Terry Del Bosco, O.L.S., dated April 7th, 2004.
2. That the standard conditions of draft approval be imposed.
3. That cash in lieu of the 5% of the lands included in the plan of subdivision be dedicated to the City of Greater Sudbury for municipal parks purposes in accordance with Section 51.1 of the Planning Act.
4. That the registered Plan be integrated with the City of Greater Sudbury Control Network to the satisfaction of the Coordinator of the Geographic Information, Surveys and Mapping Section; provision of the final plan coordinate listings and an AutoCAD file of the resultant parcel fabric shall formulate part of this requirement.
5. Prior to the submission of servicing plans, the owner shall, to the satisfaction of the General Manager of Public Works and the Chief Building Official, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario, as described in the staff report of July 6th, 2004.
6. The owner shall provide a detailed lot grading plan for all the proposed lots as part of the submission of servicing plans, as described in the staff report of July 6th, 2004, to the satisfaction of the General Manager of Public Works. As part of the lot grading plan and the submission of servicing plans, the owner shall have rear yard slope treatments designed by a geotechnical engineer licensed in the Province of Ontario incorporated into the plans at locations required by the General Manager of Public Works.
7. Prior to the submission of servicing plans, the owner shall have a storm water management report and plan prepared by a consulting engineer with a valid certificate of authorization to the satisfaction of the General Manager of Public Works as described in the staff report of July 6th, 2004.
8. The owner will be required to dedicate rear lot easements to the City of Greater Sudbury for municipal purposes to the satisfaction of the General Manager of Public Works.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

9. The applicant will be required to enter into a written agreement to satisfy all requirements of the City of Greater Sudbury concerning the provision of roads, walkways, street lighting, sanitary sewers, watermains, storm sewers and surface drainage facilities.
10. A corner radius for all intersecting streets of 9.0 m shall be provided to the satisfaction of the General Manager of Public Works.
11. The temporary cul-de-sac shall be developed with a 17.5 metre radius, with the paved portion having a radius of 13.5 metres, to the satisfaction of the General Manager of Public Works. Further, the owner shall identify portions of Lots 11 and 12 as Blocks of land to be dedicated to the City, and held in trust, to facilitate the establishment of the temporary cul-de-sac to the satisfaction of the General Manager of Public Works and the Director of Legal Services/City Solicitor. Upon the completion of a through street, such lands shall be dedicated back to the adjoining property owner(s).
12. Prior to the signing of the final plan, Condition # 25 applying to the approval of the final plan of subdivision for the Lion's Gate Subdivision (File # 780-6/91001) shall be amended as described in the staff report of June 6th, 2004, to the satisfaction of the General Manager of Public Works and the Director of Planning Services. Prior to said undertaking, the owner shall provide to the Director of Planning Services a written authorization and acknowledgment from the owner(s) of the "Lions Gate Subdivision" which states the required modification to Condition # 25 within the "Lions Gate Subdivision" is considered to be appropriate.
13. The owner shall provide a 0.3 metre reserve along Lots 4 and 6 for the purpose of prohibiting access to Bancroft Drive, and to restrict access onto the minor roadway, to the satisfaction of the General Manager of Public Works.
14. The proposed street shall be constructed as a collector road to the satisfaction of the General Manager of Public Works.
15. Prior to the registration of the final plan the Director of Planning Services and the Director of Legal Services/City Solicitor shall be satisfied that Consent Applications B0098/2003, B0099/2003, B0044/2004 & B0045/2004 have been completed.
16. If final approval is not granted within three years of the date of draft approval, the draft approval shall lapse in accordance with Section 51 (32) of the Planning Act, unless an extension is granted by Council pursuant to Section 51 (33) of the Planning Act.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

17. Draft approval does not guarantee an allocation of water or sanitary sewer capacity. Prior to the signing of the final plan, the Planning Services Division is to be advised by the General Manager of Public Works that sufficient water and sanitary sewer capacity exists to service the development.

The following amendment to the recommendation was presented:

Recommendation #2004-160:

Reynolds-Caldarelli: That the following conditions be added:

18. That the plan described in tem 1 of this conditional draft plan of subdivision approval be revised to provide a full cul-de-sac design with abutting residential lots to the satisfaction of the General Manager of Public Works and the Director of Planning Services.
19. That Conditions #11 and #14 be deleted.

CONCURRING MEMBERS: Councillors Caldarelli, Reynolds, Thompson

NON-CONCURRING MEMBERS: Councillors Bradley

CARRIED

The main motion as amended was presented:

Recommendation #2004-161:

Caldarelli-Reynolds: A. That the City of Greater Sudbury Council's delegated official be directed to issue the draft plan approval for the subject subdivision not sooner than 14 days following the date of the public meeting in accordance with the requirements of Section 51 (20) of the Planning Act, and subject to the following conditions:

1. That this draft approval applies to the draft plan of subdivision of Part of P.I.N. 73576-0009 being Part 2, Plan SR-1386 save and except Parts 1, 3, 5 & 7, Plan 53R-15744 in Lot 10, Concession 3, Township of Neelon as shown on a plan of subdivision prepared by Terry Del Bosco, O.L.S., dated April 7th, 2004.
2. That the standard conditions of draft approval be imposed.
3. That cash in lieu of the 5% of the lands included in the plan of subdivision be dedicated to the City of Greater Sudbury for municipal parks purposes in accordance with Section 51.1 of the Planning Act.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

Recommendation #2004-161 (cont'd):

4. That the registered Plan be integrated with the City of Greater Sudbury Control Network to the satisfaction of the Coordinator of the Geographic Information, Surveys and Mapping Section; provision of the final plan coordinate listings and an AutoCAD file of the resultant parcel fabric shall formulate part of this requirement.
5. Prior to the submission of servicing plans, the owner shall, to the satisfaction of the General Manager of Public Works and the Chief Building Official, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario, as described in the staff report of July 6th, 2004.
6. The owner shall provide a detailed lot grading plan for all the proposed lots as part of the submission of servicing plans, as described in the staff report of July 6th, 2004, to the satisfaction of the General Manager of Public Works. As part of the lot grading plan and the submission of servicing plans, the owner shall have rear yard slope treatments designed by a geotechnical engineer licensed in the Province of Ontario incorporated into the plans at locations required by the General Manager of Public Works.
7. Prior to the submission of servicing plans, the owner shall have a storm water management report and plan prepared by a consulting engineer with a valid certificate of authorization to the satisfaction of the General Manager of Public Works as described in the staff report of July 6th, 2004.
8. The owner will be required to dedicate rear lot easements to the City of Greater Sudbury for municipal purposes to the satisfaction of the General Manager of Public Works.
9. The applicant will be required to enter into a written agreement to satisfy all requirements of the City of Greater Sudbury concerning the provision of roads, walkways, street lighting, sanitary sewers, watermains, storm sewers and surface drainage facilities.
10. A corner radius for all intersecting streets of 9.0 m shall be provided to the satisfaction of the General Manager of Public Works.

PUBLIC HEARINGS (cont'd)

APPLICATION FOR DRAFT PLAN OF SUBDIVISION APPROVAL TO PERMIT THE DEVELOPMENT OF A 20 LOT SINGLE RESIDENTIAL SUBDIVISION, BANCROFT DRIVE, SUDBURY - TIMESTONE CORPORATION (cont'd)

Recommendation #2004-161 (cont'd):

12. Prior to the signing of the final plan, Condition # 25 applying to the approval of the final plan of subdivision for the Lion's Gate Subdivision (File # 780-6/91001) shall be amended as described in the staff report of June 6th, 2004, to the satisfaction of the General Manager of Public Works and the Director of Planning Services. Prior to said undertaking, the owner shall provide to the Director of Planning Services a written authorization and acknowledgment from the owner(s) of the "Lions Gate Subdivision" which states the required modification to Condition # 25 within the "Lions Gate Subdivision" is considered to be appropriate.
13. The owner shall provide a 0.3 metre reserve along Lots 4 and 6 for the purpose of prohibiting access to Bancroft Drive, and to restrict access onto the minor roadway, to the satisfaction of the General Manager of Public Works.
15. Prior to the registration of the final plan the Director of Planning Services and the Director of Legal Services/City Solicitor shall be satisfied that Consent Applications B0098/2003, B0099/2003, B0044/2004 & B0045/2004 have been completed.
16. If final approval is not granted within three years of the date of draft approval, the draft approval shall lapse in accordance with Section 51 (32) of the Planning Act, unless an extension is granted by Council pursuant to Section 51 (33) of the Planning Act.
17. Draft approval does not guarantee an allocation of water or sanitary sewer capacity. Prior to the signing of the final plan, the Planning Services Division is to be advised by the General Manager of Public Works that sufficient water and sanitary sewer capacity exists to service the development.
18. That the plan described in Item 1 of this conditional draft plan of subdivision approval be revised to provide a full cul-de-sac design with abutting residential lots to the satisfaction of the General Manager of Public Works and the Direction of Planning Services.

CONCURRING MEMBERS: Councillors Caldarelli, Reynolds, Thompson

NON-CONCURRING MEMBERS: Councillors Bradley

CARRIED

PUBLIC HEARINGS (cont'd)

APPLICATION FOR REZONING TO PERMIT MODIFIED "C2", GENERAL COMMERCIAL ZONE SIGN PROVISIONS, 1329 REGENT STREET, SUDBURY - SHELL CANADA PRODUCTS

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

Report dated June 30th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding a rezoning application to permit modified "C2", General Commercial zone sign provisions, 1329 Regent Street, Sudbury - Shell Canada Products.

The Director of Planning Services outlined the application to the Committee.

Gordon Goodwin, Engineer with Shell Canada Products, was present as agent for the applicant. He advised that he was satisfied with staff's recommendation.

No objectors were present.

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following recommendation was presented:

Recommendation #2004-162:

Reynolds-Caldarelli: That the application by Shell Canada Products to amend By-law 95-500Z with respect to Parcel 24919 S.E.S., Lot 7, Concession 1, Township of McKim, by changing the zoning classification from "C1-1", Local Commercial Zone-Special to a revised "C1-Special" be approved subject to the following:

- a) The only permitted use shall be a convenience store and an automobile service station, and this use shall not be interpreted to permit the sale of vehicles or the parking and/or storage of trucks.
- b) That the sign requirements of the "C2" zone shall apply;
- c) That the business identification ground sign on the subject property not exceed 20.96 square metres in total sign area.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Reynolds, Thompson

CARRIED

Recess At 3:53 p.m., the Planning Committee recessed.

Reconvene At 4:00 p.m., the Planning Committee reconvened.

PUBLIC HEARINGS (cont'd)

APPLICATIONS FOR OFFICIAL PLAN AMENDMENT AND REZONING TO PERMIT THE CREATION OF THREE (3) 0.9 HA. SINGLE RESIDENTIAL LOTS ON O'NEIL DRIVE WEST, GARSON - CEDAR GREEN ENTERPRISES LTD.

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

Report dated July 5th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding applications for Official Plan Amendment and rezoning to permit the creation of three 0.9 ha single residential lots, O'Neil Drive West, Garson - Cedar Green Enterprises Ltd.

Letter dated July 13th, 2004, from Councillor Ted Callaghan, Ward 4, in favour of the above application was distributed to Committee Members at the meeting.

The Director of Planning Services outlined the application to the Committee. He advised the Committee that since the date of the report, staff discovered that there is sufficient fire flow.

Councillor Thompson questioned why the staff report stated that there was only 57.33 litres per second of fire flow and hopes that the new calculation is sufficient.

The Director of Engineering Services advised that notes will be made to the file to indicate that there is 75 litres per second of fire flow for the 3 lots contrary to staff's report and if the water line was extended, it would be sufficient.

Dave Dorland, agent for the applicant, was present. He indicated that he is satisfied with staff's recommendations. There will only be 3 lots over a large frontage and people are anxious to have this development proceed.

No objectors were present.

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following recommendations were presented:

Recommendation #2004-163:

Dupuis-Caldarelli: A. That the application by Cedar Green Enterprises Ltd. to amend the Secondary Plan for the Nickel Centre Settlements on site specific basis, by changing the land use designation from "Greenbelt to "Residential - Estate" to the permit the creation of three (3) rural estate residential lots adjacent to an existing public road with respect to those lands described as being Part of Parcel 39056 S.E.S. in Lot 9, Concession 1, Township of Garson be recommended for approval subject to the following conditions:

PUBLIC HEARINGS (cont'd)

APPLICATIONS FOR OFFICIAL PLAN AMENDMENT AND REZONING TO PERMIT THE CREATION OF THREE (3) 0.9 HA. SINGLE RESIDENTIAL LOTS ON O'NEIL DRIVE WEST, GARSON - CEDAR GREEN ENTERPRISES LTD. (cont'd)

1. To enable preparation of an amending by-law to adopt the proposed official plan amendment, the owner shall provide the Development Services Section with a registered plan of survey which describes the lands which are to be the subject of the proposed amendment.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Reynolds, Thompson

CARRIED

Recommendation #2004-164:

Caldarelli-Dupuis: B. That the application by Cedar Green Enterprises Ltd. to amend By-law 83-304 being the Comprehensive Zoning By-law for the (former) Town of Nickel Centre from "OR", Outdoor Recreation to "R1.D0.9", Single Residential in order to permit the creation of three (3) residential lots with respect to those lands described as being Part of Parcel 39056 S.E.S. in Lot 9, Concession 1, Township of Garson be recommended for approval.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Reynolds, Thompson

CARRIED

Recommendation #2004-165:

Caldarelli-Dupuis: C. That the creation of three residential lots with respect to those lands generally described as being Part of Parcel 39056 S.E.S. in Lot 9, Concession 1, Township of Garson, and as shown on the "Sketch of Proposed Estate Lot Development" dated January 26th, 2004 be permitted to proceed by way of the consent process; and further,

That Lot 3 of the proposed development be exempt from the municipal water servicing policy which would require that a lot within 152.5 m of an existing service point be connected to the municipal water system.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Dupuis, Reynolds, Thompson

CARRIED

PART I - CONSENT AGENDA

The following recommendation was presented to adopt Items C-1 to C-10 contained in Part 1 of the Consent Agenda:

Recommendation #2004-166:

Dupuis-Bradley: That Items C-1 to C-10 contained in Part 1, Consent Agenda, be adopted.

CARRIED

MINUTES

Item C-1
Development
Liaison Advisory
Committee Minutes
June 24th, 2004

Recommendation #2004-167:

Dupuis-Bradley: That the Development Liaison Advisory Committee Minutes of June 24th, 2004, be adopted.

CARRIED

ROUTINE MANAGEMENT REPORTS

Item C-2
Request to Remove
"H" Holding Symbol
M.R.#80
Val Therese
Cerilli Group Inc.

Report dated June 28th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding Notice of Council's Intention to Pass an Amending By-law to remove the "H" Holding Symbol, such that the development may proceed pursuant to the requirements of the "C2" General Commercial zone, Cerilli Group Inc., Municipal Road #80, Val Therese.

Recommendation #2004-168:

Bradley-Dupuis: That the request by Cerilli Group Inc. to remove the "H", Holding Symbol pertaining to By-law 83-300 being the Comprehensive Zoning By-law for the (former) City of Valley East with respect to the "HC2", Holding General Commercial zone in order to permit development of the subject lands described as Parts 6 & 7, Plan 53R-6669 in Lot 4, Concession 3, Township of Hanmer be approved.

CARRIED

Item C-3
Request to Remove
an "H" Holding
Symbol, South Bay
Road, Sudbury
Tim & Laurie A. Smith

Report dated July 6th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding Notice of Council's Intention to Pass an Amending By-law to remove the "H" Holding Symbol, such that the development may proceed pursuant to the requirements of the "PS-4", Private Open Space Zone - Special, which would permit the construction of a single detached dwelling, Tim and Laurie A. Smith, west side of South Bay Road.

Recommendation #2004-169:

Bradley-Dupuis: That the request by Tim and Laurie Smith to amend By-law 95-500Z being the Zoning By-law for the former City of Sudbury by removing the "H", Holding Symbol with respect to the "H19PS-4", Holding Private Open Space Special zoning that applies to Parts 1 and 2, Plan 53R-9528, Lot 1, Concession 1, McKim Township in order to permit the development of the subject property for a single dwelling be approved.

CARRIED

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-4
1969 Old Burwash
Road, Granting
Approval to
Expropriate

Report dated June 29th, 2004, was received from the General Manager, Corporate Services regarding 1969 Old Burwash Road, Granting Approval to Expropriate.

Recommendation #2004-170:

Bradley-Thompson: Whereas it is necessary for the municipality to expropriate the lands municipally known as 1969 Old Burwash Road, for municipal purposes; and

Whereas the approving authority has not received written notification, for a hearing, in accordance with the Expropriations Act; therefore be it resolved

That the Council of the City of Greater Sudbury, as the "Approving Authority" under the Expropriation Act, R.S.O. 1990, c. E.26, grant approval for the expropriation, by the City of Greater Sudbury of certain lands municipally known as 1969 Old Burwash Road, for the South End Rock Tunnel Project; and

That staff be authorized to proceed with the expropriations and also continue to negotiate property owner; and

That the Property Negotiator/Appraiser be authorized to execute all the required documents.

CARRIED

Item C-5
Declaration of
Surplus Land
Lot 17, Plan M-1249
Attlee Avenue
Sudbury

Report dated July 7th, 2004, was received from the General Manager, Corporate Services regarding Declaration of Surplus Land, Lot 17, Plan M-1249, Attlee Avenue, Sudbury.

Recommendation #2004-171:

Bradley-Thompson: That the property legally described as Lot 17, Plan M-1249 be declared surplus to the City's needs and be offered for sale to the general public pursuant to the procedures governing the disposal of full marketability property as set out in By-Law 2003-294;

That any agreement of purchase and sale for the said lands be conditional upon:

- (a) the City reserving an easement for municipal purposes at the expense of the Vendor;
- (b) the transferee paying any applicable Goods and Services Tax, or if a GST registrant delivering appropriate evidence of registration and an undertaking to indemnify the City;
- (c) the property being sold "as is";
- (d) approval of the sale by Council;

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-5
Declaration of
Surplus Land
Lot 17, Plan M-1249
Attlee Avenue
Sudbury

Recommendation #2004-171 (cont'd):

- (e) the Vendor, at its cost, providing a reference plan of survey to establish a legal description for the easement;
- (f) the Purchaser employing an architect or civil engineer to design a house for the lot and to complete a detailed lot grading plan. The Purchaser shall also retain a geotechnical engineer to approve the stability of slopes and any retaining walls that will be part of an engineered lot grading plan. Said plans shall be to the satisfaction of the General Manager of Public Works.

CARRIED

Item C-6
Declaration of
Surplus Land
Roseland Drive,
Wahnapiatae

Report dated July 7th, 2004, was received from the General Manager, Corporate Services regarding declaration of surplus land, Roseland Drive, Wahnapiatae.

Recommendation #2004-172:

Thompson-Bradley: That the property owned by the City of Greater Sudbury, and legally described as Part of Lot 8, Plan SR-2968, measuring 2820 square feet in size be declared surplus to the City's needs and offered for sale to Gerald Gaudette and Lina Genier, the owners of Lot 9, Plan SR-2968, for the price of \$1,500.00 pursuant to the procedure, governing the disposal of limited marketability property set out in City's Property By-law;

That the transfer of the said lands be conditional upon:

- (a) the lands being consolidated with any abutting lands owned by the Transferee and the Transferee delivering on closing, a Lot Consolidation agreement in the City's standard form, if appropriate, and bearing the cost of registration of same on title to the lands, in priority to any mortgage or other similar encumbrance;
- (b) the Transferee paying on closing, the transfer price for the land;
- (c) the Transferee paying any applicable Goods and Services Tax, or, if a GST registrant, delivering appropriate evidence of registration and an undertaking to indemnify the City;
- (d) the Transferee at its cost, providing a reference plan of survey to establish a legal description for the property, and securing the approval of the City to such plan prior to depositing same at its expense;

That the Property Negotiator / Appraiser and Clerk be authorized to execute the required documents to complete the transaction.

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-6
Declaration of
Surplus Land
Roseland Drive
Wahnapiatae (cont'd)

Recommendation #2004-172 (cont'd):

That a By-Law be passed to authorize the Property Negotiator / Appraiser and Clerk to sign the required documents to complete the transaction.

CARRIED

Item C-7
Declaration of
Surplus Land, Lease
of Part of Lot 104,
Plan M-95, Cross
Street, Sudbury

Report dated July 7, 2004, was received from the General Manager, Corporate Services regarding declaration of surplus land, lease of Part of Lot 104, Plan M-95, Cross Street, Sudbury.

Recommendation #2004-173:

Thompson-Bradley: THAT the property owned by the City of Greater Sudbury, legally described as Part of Lot 104, Plan M-95, be declared surplus to the City's needs and leased to 3336263 Canada Ltd., at a rental rate of \$2,000 per year and the rental rate shall be adjusted annually to reflect the annual increase in the Consumer Price Index and that the lease be subject to the following terms:

- (a) that the lands be leased for a period of 30 years and provide for 2 ten-year extensions to the term;
- (b) that the lands be leased for parking purposes and that the parking lot be constructed to the satisfaction of the General Manager of Public Works and the Director of Planning Services;
- (c) that a By-Law be passed to authorize the Property Negotiator / Appraiser to sign a Lease Agreement with 3336263 Canada Ltd., permitting the construction and maintenance of a parking lot on part of Lot 104, Plan M-95.

CARRIED

Item C-8
Extension to Draft
Approval - Dalron
Construction Ltd.
Part of Registered
Plans M-1044 &
M-1045, Lots 2 & 3,
Conc. 6, Twp. McKim
Royal Oaks
Subdivision

Report dated July 5th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding extension to draft approval - Dalron Construction Ltd. - Part of Registered Plans M-1044 & M-1045, Lots 2 & 3, Concession 6, Township of McKim - Royal Oaks Subdivision

Recommendation #2004-174:

Bradley-Thompson: That upon payment of Council's extension fee of \$1,666.66 prior to the August 20, 2004 lapsing date, the conditions of draft approval for the plan of subdivision of Part of Registered Plans M-1044 & M-1045 in Lots 2 & 3, Concession 6, Township of McKim, File #RP780-6/89023 be amended as follows:

- a) By deleting conditions #9, 10, 11, 14, 15 & 16.

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-8
Extension to Draft
Approval - Dalron
Construction Ltd.
Part of Registered
Plans M-1044 &
M-1045, Lots 2 & 3
Conc. 6,
Twp. of McKim
Royal Oaks
Subdivision (Cont'd)

Recommendation #2004-174 (cont'd):

- b) By deleting condition #22 and replacing it with the following:
- "22. That this draft approval shall lapse on February 24, 2006."
- c) By adding the following conditions:
- "24. The owner shall provide a 150 mm diameter watermain connected to the Montrose Booster Pump to provide adequate water pressure to Lots 167 to 170 inclusive and Lots 250 to 255 inclusive."
- "25. The owner agrees to provide Lot 255 to the City for the construction of a future upgraded Water Booster Station by the City. The owner shall install supply and outlet piping for said station to the satisfaction of the General Manager of Public Works."
- "26. The owner agrees to direct all future sanitary sewage for the subdivision to the existing Nickeldale Trunk Sanitary Sewer."
- "27. Prior to the submission of servicing plans, the applicant/owner shall, to the satisfaction of the General Manager of Public Works, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommended construction procedures for the following items: storm and sanitary sewers, watermain, roads, the mass filling of land, surface drainage works including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official."
- "28. Prior to the submission of servicing plans, the applicant/owner shall have a stormwater management report and plan prepared by a consulting engineer with a valid certificate of authorization. Said report shall establish the drainage area upstream of this proposed subdivision and how stormwater will be managed both upstream and within the subdivision development in order to limit the impact of stormwater both within the subdivision and on downstream receiving storm sewers, drainage channels and creeks. The report shall deal with sediment control and the control of both the 1:5 and regional storm events. The Regional storm flow path is to be set out on the plan. The report and plan shall be to the satisfaction of the General Manager of Public Works. The owner shall be responsible for the design and construction of any required stormwater management facility as part of the servicing plans for the subdivision and the owner shall dedicate the lands for the stormwater management facility as a condition of this development."

CARRIED

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-9
Extension to Draft
Approval - Draft Plan
of Subdivision
Perfect Choice
Developments Inc.
Twp. of Blezard
Confederation
Subdivision

Report dated July 5th, 2004, was received from the Director of Planning Services and the General Manager, Economic Development and Planning Services regarding extension to draft approval - draft plan of subdivision - Perfect Choice Developments Inc. - Parcels 33648, 31091, 31092 & 49635, Part of Lot 8, Concession 6, Township of Blezard - Confederation Subdivision.

Recommendation #2004-175:

Bradley-Thompson: That upon payment of Council's processing fee of \$833.33 prior to the lapsing date of August 26, 2004, the conditions of draft approval for the draft plan of subdivision of Parcels 33648, 31901, 31902 and 49635, Part of Lot 8, Concession 6, Township of Blezard, File #780-7/95001 shall be amended as follows:

- a) By deleting condition #10 and replacing it with the following:
"10. That this draft approval shall lapse on April 26, 2005."
- b) By deleting conditions #13 & 14.
- c) That the following conditions be added:
"26. Prior to the submission of servicing plans, the applicant/owner shall, to the satisfaction of the General Manager of Public Works, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommended construction procedures for the following items: storm and sanitary sewers, watermain, roads, the mass filling of land, surface drainage works including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official."
"27. Prior to the submission of servicing plans, the applicant/owner shall have a stormwater management report and plan prepared by a consulting engineer with a valid certificate of authorization. Said report shall establish the drainage areas draining to and within this proposed subdivision and how stormwater will be managed within the subdivision development in order to limit the impact of stormwater both within the subdivision and on the Whitson River. The report shall deal with sediment control and the control of both the 1:5 and regional storm events. The Regional storm flow path is to be set out on the plan. The report and plan shall be to the satisfaction of the General Manager of Public Works. The owner shall be responsible for the design and construction of any required stormwater management facility as part of the servicing plans for the subdivision and the owner shall dedicate the lands for the stormwater management facility as a condition of this development."

CORRESPONDENCE FOR INFORMATION ONLY

Item C-10 Report dated July 6th, 2004, was received for information from the
Temporary Extension Director of Planning Services and the General Manager, Economic
Council's Conditions Development and Planning Services regarding Temporary Extension,
for Approval Council's Conditions for Approval Recommendations #2003-200 and
OP Amendment 2003-201, Official Plan Amendment and Rezoning, Richard D. Toulouse,
& Rezoning Falconbridge Road, Garson.
Falconbridge Road,
Garson

REFERRED AND DEFERRED MATTERS

Item R-1 Report dated June 9th, 2004, was received for direction only from the
Issues Follow-up Director of Planning Services and the General Manager, Economic
Raised at the Special Development and Planning Services regarding issues follow-up raised at
Planning Meeting of the Special Planning Meeting of May 11th, 2004.
May 11, 2004

The Committee agreed by a show of hands that Planning Committee Meetings starting in September would start at 5:30 p.m.

The Committee agreed to defer the remaining items regarding this matter to their next regular meeting in August.

Other Matters

The Committee discussed the next meeting of the Planning Committee to be held on August 10th. They noted that Committee Members would be in meetings for the entire day with Planning Committee meeting being held during the day followed by the City Council meeting.

The Committee agreed to leave the meeting schedule at it was and hold both meetings on one day.

Adjournment

Recommendation #2004-176:

Bradley-Thompson: That we do now adjourn.
Time: 4:25 p.m.

CARRIED

DEPUTY CITY CLERK

COUNCILLOR RUSS THOMPSON PRESIDING

THE FOURTEENTH MEETING OF THE FINANCE COMMITTEE
OF THE CITY OF GREATER SUDBURY

Council Chamber
Tom Davies Square

Tuesday, July 13, 2004
Commencement: 4:40 p.m.

Chair

COUNCILLOR ELDON GAINER, IN THE CHAIR

Present

Councillors Berthiaume; Bradley; Caldarelli; Callaghan; Craig; Dupuis; Gasparini; Kett; Reynolds; Rivest; Thompson; Mayor Courtemanche

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Matheson, General Manager of Health & Social Services; B. Lautenbach, Acting General Manager of Economic Development & Planning Services; A. Stephen, General Manager of Emergency Services; D. Wuksinic, General Manager of Corporate Services; C. Mahaffy, Manager of Financial Planning & Policy; P. Demers, Community Relations and Policy Advisor; A. Haché, Deputy Clerk; J. Godfrey, Document Imaging Student; CJ Caporale, Council Secretary

News Media

MCTV

Declarations of
Pecuniary Interest

None declared.

PRESENTATIONS/DELEGATIONS

Item 2
Adoption of Multi-Year
Budgeting

Report dated 2004-07-02 from the General Manager of Corporate Services regarding Adoption of Multi-Year Budgeting was received.

Mr. Doug Wuksinic, General Manager of Corporate Services gave an electronic presentation entitled *Finance Forecasts - 2005-2007, and Draft 2005 Budget Process*. The presentation outlined the following:

- ▶ financial forecasts for 2005 to 2007
- ▶ 2005 multi-year budget process
- ▶ update on the City's performance measure initiative

The following recommendation was presented:

2004-59 Dupuis-Craig: WHEREAS the Mission of the Council of the City of Greater Sudbury is to provide excellent access to quality municipal services and leadership in the social, environmental and economic development in the City of Greater Sudbury;

Item 2
Adoption of Multi-Year
Budgeting
(continued)

AND WHEREAS focusing on providing excellent value to Citizens and exceptional customer service, while striving for cost-effective, efficient, open, accountable and accessible local government, are the priorities of this Council;

AND WHEREAS it is necessary to put in place sound financial planning in order to maintain the public's trust and confidence in its ongoing financial stewardship of the public purse through long-term financial forecasting and budgeting;

AND WHEREAS Council as part of its financial stewardship recognizes the need to balance municipal services and the ability to pay taking into account inflationary pressures and the fact that 60-70% of a municipal budget is outside of its direct control;

AND WHEREAS the current traditional budget model does little to facilitate long-term financial planning and impedes effective expenditure management in that financial resources are made on a piecemeal basis while the implications of past and present decisions beyond the next year are neglected;

AND WHEREAS Council is committed to developing more effective ways of preparing and presenting the City's Budget;

AND WHEREAS multi-year budgeting offers the following potential benefits over the traditional practice of annual budgeting:

- decreased staff time;
- enhanced long-range planning;
- improved program evaluation; and,
- facilitates the integration of financial and strategic planning with a more strategic approach to resource allocation;

THEREFORE BE IT RESOLVED THAT Council adopts for the 2005-2006 budget years the multi-year budgeting approach outlined in the Report from the General Manager of Corporate Services dated June 18th, 2004;

AND THAT Council directs staff to prepare a 2005 - 2006 Multi-Year Budget, using all of the tools at their disposal; e.g. efficiencies, new or enhanced revenues, service reviews, new ways of doing business, assessment growth, etc. to present an Operating Budget not to exceed the rate of inflation;

AND THAT Council directs staff to prepare a Capital Budget inclusive of inflation and the new Capital Levy.

CARRIED

CORRESPONDENCE - INFORMATION ONLY

Item 3
May 2004 Current
Budget Variance
Report

Report dated 2004-07-09, with attachments, from the General Manager of Corporate Services regarding May 2004 Current Budget Variance Report was received for information only.

Adjournment

2004-60 Craig-Dupuis: That this meeting does now adjourn. Time: 5:25 p.m.

CARRIED

Councillor Eldon Gainer, Chair

Deputy Clerk

**THE SECOND MEETING OF THE AD HOC COMMITTEE
- COUNCIL AUDITOR OF THE CITY OF GREATER SUDBURY**

Tom Davies Square
Committee Room C-11

Wednesday, July 14, 2004
Commencement: 3:10 p.m.
Adjournment: 5:25 p.m.

COUNCILLOR CLAUDE BERTHIAUME, PRESIDING

Present Councillors Caldarelli; Callaghan; Kett; Reynolds; Rivest

Staff M. Mieto, Chief Administrative Office; D. Wuksinic, General Manager of Corporate Services; D. Bergeron, Co-ordinator of Internal Audit and Performance Management; A. Haché, Deputy City Clerk, K. Bowschar-Lische, Planning Committee Secretary

Others B. Clement; T. Newburn; J. Blanco

Declarations of Pecuniary Interest None declared.

DELEGATIONS

Input from Invited Guests Regarding Terms of Reference Council Auditor Councillor Berthiaume indicated that the Committee at their last meeting had agreed to invite guests to provide input with respect to the Terms of Reference for the Council Auditor.

Introduction of Invited Guests The following guests were introduced:
Mr. Bill Clement, Inco Retiree of 12 years
Mr. Tom Newburn, CA, Inco Retiree since 1997, prior to working for Inco he was a Senior Internal Auditor
Mr. Jose Blanco, Inco Retiree for 10 years

Members of the Committee Issues and Concerns Each Member of the Committee outlined issues/problems including:
- budget is growing and compounding -- it will be up by 18% in 3 years
- make City run better and more efficiently – currently the number of City staff is greater than before amalgamation
- 12 part-time Councillors is an inherent weakness when there were 47 Councillors prior to amalgamation
- Mayor has 4 full-time employees and Councillors only have one administrative assistant.
- employees can't question how things are done (this is the way things have been done, continue to be done -- sometimes there are better ways)

Cont'd. . . .

Members of the
Committee
Issues/Concerns
(Cont'd)

- in many areas, scope of individual jobs can be broadened to reduce number of employees
- City is not like Inco Ltd., we need to provide services
- need to show public we are delivering services in a cost effective manner.
- seems to be a lack of skills as City hires a considerable amount of consultants, which Council would like to minimize
- departments should be interconnected - seem to be very protective and do not work well together
- budget process very frustrating, can't go through what went through last year, options were horrible and Council was required to go through large volumes of paper - very busy work to keep them distracted from the real issues - hoped Council would be like a Board of Directors but it is not
- need objective thinking to flatten the organization - do more with what we have
- look at operations and efficiencies and how to streamline the organization - must be a better way
- the subject is to save dollars in order that they can be spent on worthwhile items - roads, infrastructure

DELEGATIONS

Bill Clement

Bill Clement circulated the following correspondence to Members of the Committee at the meeting: (COPY ATTACHED)

- Presentation by Greater Sudbury Municipal Water to the Ad Hoc Audit Committee (Proposal for Organizational Improvement)
- Recommended Procedure
- Example of Organizational Restructuring

He indicated that this Committee has a great opportunity to overcome most of the problems outlined by Committee Members and made suggestions that might be helpful. He thinks there are ways of finding considerable amounts of dollars in the organization. He also believes this same process will lead to improved services and great reductions in costs.

Benefits of reorganization include:

- savings of \$10 to \$20 millions per year
- Mayor, Council and taxpayers will be better served by a more efficient and responsive civil service
- more prompt service/less red tape/fewer impediments for those being served
- enhanced economic growth

DELEGATIONS (Cont'd)

Bill Clement
Cont'd

He indicated that initiation for the process for change must come from the Mayor and Council. He provided examples of other cities which have simplified their organizations. He outlined items to consider in order to improve the structure such as consolidation of like or similar functions; separating operation functions from support groups such as technical/clerical/accounting/personnel; reducing the number of departments; removing assistant levels; recognizing geographic and organization needs for better communication and flow of material/manpower/machine; keeping the number of levels to a minimum and avoiding small specialist groups. Other cost saving initiatives include planned and scheduled maintenance, Continuous Improvement Program, elimination of buddy or team system, elimination of all but two or three assigned automobiles (pay mileage for legitimate job-related use of personal autos) and purge departments of low utilization equipment.

He outlined the proposed organizational structure for the City of Greater Sudbury and the Greater Sudbury Utilities.

He indicated to begin the process the Committee must prepare a Request for Expressions of Interest to review the existing overall structure of both organizations to develop a new, more efficient structure designed to reduce costs and improve service delivery. He outlined the process for the Request for Expressions of Interest.

Jose Blanco

Mr. Blanco indicated that what Mr. Clement is proposing is achievable. He pointed out that what Mr. Clement did not mention was that he was the person in charge of a reorganization at Inco and had to make it happen and was successful.

Referring to the comment made regarding Councillors having no support staff, he questioned what is it that Councillors require to persuade the system that you be given the resources needed. He referred to the comment that Council should operate like a Board of Directors and pointed out that Council does have that authority but does not use it. Council can fire all of management or demand that they do certain things and not do others. Managers are doing what you ask them to do.

With respect to Mr. Clement's comments on consolidating departments (functions) that are similar, he suggested Council getting professional help. He indicated that Council should obtain help to define what they want and why they want it and then talk to someone from the outside. Someone should be brought in to help employees get to next level of performance. Employees have to be involved in the process as assistance with this matter can only come from people who work within the organization and know the work. You need to have one person, someone who is highly qualified, who is interested in getting the whole thing to work (implementation) – this should be someone internal. If you restructure, combine various groups, so you have employees from various departments working under one department.

Tom Newburn

Mr. Newburn concurred with comments made by Mr. Blanco and Mr. Clement. He indicated that Mr. Clement has put together things that Council needs to do. You need an organizational structure – that is definitely the starting. Things are not going well and need to be changed. He noted that Members of Council are terribly stressed - particularly with the budget process and the amount of hours they are required to work.

Councillor Berthiaume thanked the guests for attending today's meeting and for their input.

Councillor Kett suggested that the guests be asked to come back through the process and provide their knowledge and expertise.

CORRESPONDENCE FOR INFORMATION ONLY

Item 1 Report dated June 17th, 2004, was received for information from the
Info. Publication General Manager, Corporate Services attaching a photocopy of
National Association *"So... You think You Might Be Interested In Hiring a Performance*
of Local Government *Auditor, A Few Government Auditors Things to Consider"*, National
Auditors (USA) Association of Local Government Auditors (U.S.A.)

"In Camera"

Recommendation #2004-04:

Reynolds-Caldarelli: That we move "In Camera" to deal with personnel matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report

The Committee moved In-Camera at 4:35 p.m.

At 5:25 p.m., Councillor Berthiaume, reported the Committee met in closed session to deal with personnel matters and no resolutions emanated therefrom.

Adjournment

2004-05 Callaghan-Kett: THAT we do now adjourn.
TIME: 5:25 p.m.

CARRIED

PLANNING COMMITTEE SECRETARY

COUNCILLOR CLAUDE BERTHIAUME, CHAIR

A presentation by the Greater Sudbury Municipal Watch
to the Ad Hoc Audit Committee of the City of Greater Sudbury
June 23, 2004

Notes re Meeting Between Mark Mieto and Bill Clement

At Mark Mieto's invitation, Bill Clement met with him on April 27, 2004, to elaborate on comments Mr. Clement made after an earlier meeting concerning potential efficiency gain opportunities to be found in the City Organization Charts.

For the meeting with Mr. Mieto, Mr. Clement prepared the attached four-page document entitled PROPOSAL FOR ORGANIZATIONAL IMPROVEMENTS.

Mark was also provided with a two-page EXAMPLE OF ORGANIZATIONAL RESTRUCTURING, a copy of which is appended and which was also discussed briefly. Left with him, as well, were copies of the organizational structures of the cities of Windsor, Barrie and North Bay.

RESULTS

Our group of Greater Sudbury citizens believes that Mr. Mieto gained some valuable insights from Mr. Clement's meeting which we hope he will use advantageously. We very much appreciate Mr. Mieto's advice that we continue to work with our City Councillors, our very intention in arranging this meeting with you today.

Our hopes for major change, shared by many other citizens, will be heavily dependent on a suitable internal audit of organizational efficiency and responsible follow-up.

PROPOSAL FOR ORGANIZATIONAL IMPROVEMENT CITY OF GREATER SUDBURY

SOME BENEFITS OF REORGANIZATION

- 1) Savings of \$10 to \$20 millions per year can be applied to services and infrastructural renewal etc.
- 2) Mayor, Council, Taxpayers will be better served by a more efficient and responsive civil service. Higher satisfaction level.
- 3) More prompt service/less red tape/fewer impediments for those being served.
- 4) Enhanced economic growth.

INITIATION OF MAJOR CHANGE

Initiation for the extent of change proposed must come from the Mayor and Council.

It is with reasonable conviction that the Mayor and Council will be able to effectively achieve major organizational change relatively quickly, successfully and with large savings, provided proper guidance and care can be employed.

RATE OF CHANGE IN ORGANIZATION

Not enough time is available to properly discuss this at this meeting. Professional help is vital. The following briefly summarizes options.

Opportunities and Dangers in Reorganizing Options

- | | |
|--|---|
| 1/ Quickly and without professional, external guidance | -> Chaos and much dissatisfaction. |
| 2/ Quickly <u>with</u> proper external guidance | -> Optimum results, highest payback in short and long term (See Note (1)) |
| 3/ Slowly without proper external guidance | -> Slowest and gross underachievement in both short and long term. |

4/ Slowly with proper external guidance

-> slow return, expensive guidance, very significant danger of underachieving in long term
(See Note 2)

Note (1) Easiest to make change when there is a crisis and something must be done (i.e. Now) Also most effectively reduces employee anxiety and improves morale.

Note (2) By taking years to accomplish major change, early changes will ease the crisis and will make completing the change almost impossible. (Loss of motivation)

OTHER CITIES

Some other cities have simplified their organizations. e.g.

City of Barrie – three reporting to CAO

City of North Bay – four reporting to CAO

City of Windsor (pop. 203,000) –four reporting to City Manager vs. eleven under previous organization

BROADENING JOBS

Just as it is widely understood that simplifying the trades (fewer trades - but broader scope for each remaining trade and fewer trade levels)

- enriches the job classification and rate of pay for incumbent
- provides for greater flexibility for employer
- fewer people to do same work
- work accomplished more quickly with less down time
- clients are happier
- more job satisfaction

----- it should also be understood that the same principles apply up through the organization – not just the trades or just the blue collar unionized work force nor just the white collar unionized work force, but also for non-union and for management people.

Note the reduced number of jobs at the level below CAO in the above cities. Lower costs.

Broadening jobs also assists in reducing the number of job levels – top to bottom in the organization.

THINGS TO LOOK FOR TO IMPROVE STRUCTURE

- 1) Consolidation of like or similar functions into larger groupings
 - More efficiency for normal and fluctuating load
 - Lower manpower
 - Less equipment, space requirement
- 2) Separate operational functions from support groups such as technical/ clerical/ accounting/personnel
 - flatter organization
 - better efficiency
 - better control
 - lower manpower
- 3) Reduce number of departments
 - Reduces number of high-paying jobs and associated assistants, secretaries and office space
 - reduces number of conflicts/promotes smoother and more efficient operation
 - reduces capital requirements for equipment, machinery, computers, etc. reduces areas of duplication
- 4) Remove assistant levels and greatly reduce one person over one person situations
 - many of benefits for (3) above
- 5) Recognize geographic and organization needs for better communication and flow of material/manpower/machinery etc.
- 6) Keep the number of levels to a minimum.
 - closer coupling top to bottom
 - fewer chances for things to go wrong
 - better understanding of goals/instructions/successes and failures etc.
 - pushes responsibility and authority down
- 7) Avoid small specialist groups (too many bosses, too little work, lack of flexibility and often promotability)
 - Small specialist groups waste time, money and manpower

NOTE: Improved communications and morale result from all of the foregoing.

SOME OTHER COST SAVING INITIATIVES

- 1/ Planned and Scheduled Maintenance – also involves some restructuring. Professional help required to properly implement. Work measurement is an important factor.
- 2/ Continuous improvement Program. This is an ongoing requirement, but it does not normally ever achieve major overall restructuring. The latter normally occurs as a result of crisis such as our current and projected financial situation and the widespread knowledge that there is, indeed, a crisis.
- 3/ Elimination of the Buddy or Team system, except for specifically planned situations.
- 4/ Eliminate all but two or three assigned automobiles. Pay mileage for legitimate job-related use of personal autos.
- 5/ Purge departments of low utilization equipment (semi-retired). Rent as required.

CONCEPTUAL ORGANIZATION – See Charts

Six senior positions vs nine in current organization. (At level reporting to CAOs)
(33% reduction)

As the organization is developed below this level many other positions will disappear
(20%?)

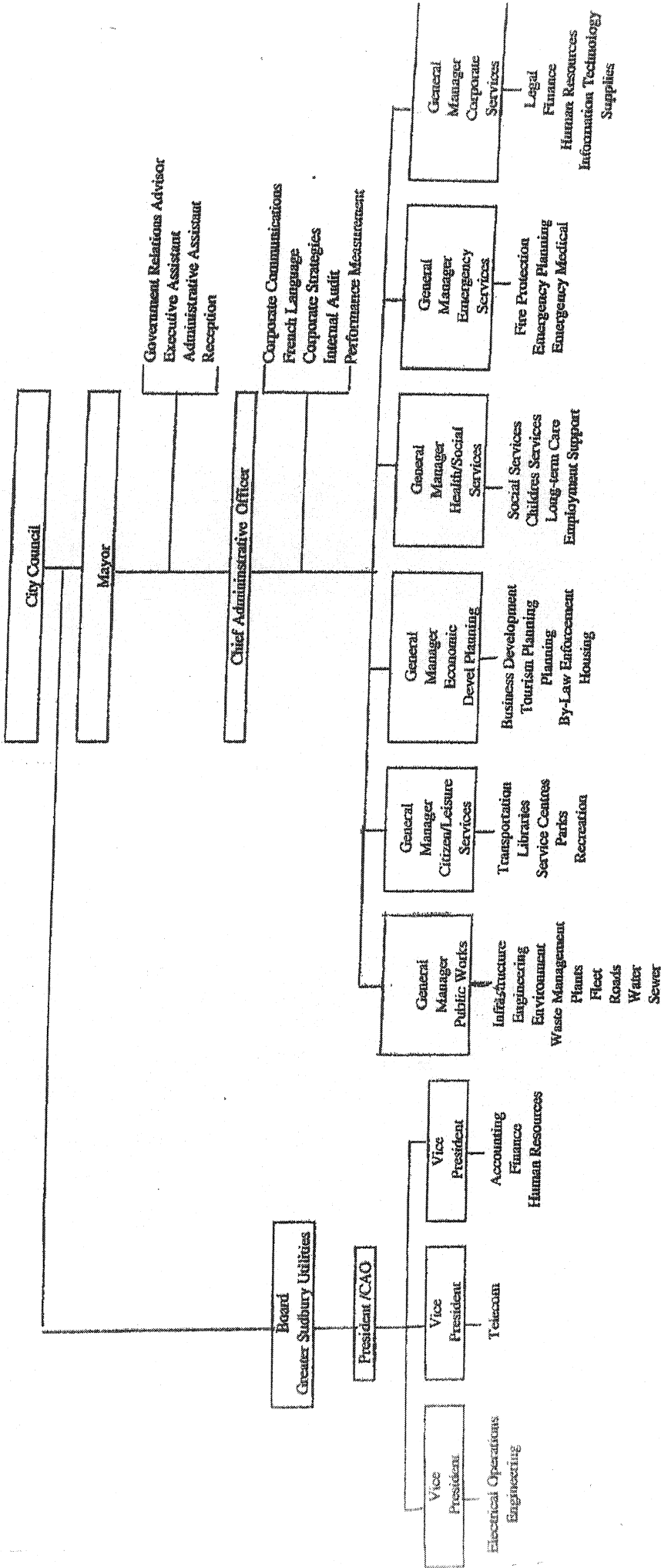
Utility Physical Services are grouped together in the GSU for best utilization of employees, equipment and machinery (less of each). The "arm's length" relationship to Mayor and Council provides a useful buffer, allowing the GSU and Council to each get on with their business more efficiently.

Accounting, Finance, Engineering and Human Resources are consolidated into the appropriate areas in the City thereby using expertise most efficiently, resulting in reduced number of employees and broader employee experience

This organization sets the stage for many of the opportunities listed under "Things to look for" etc. on Page 3.

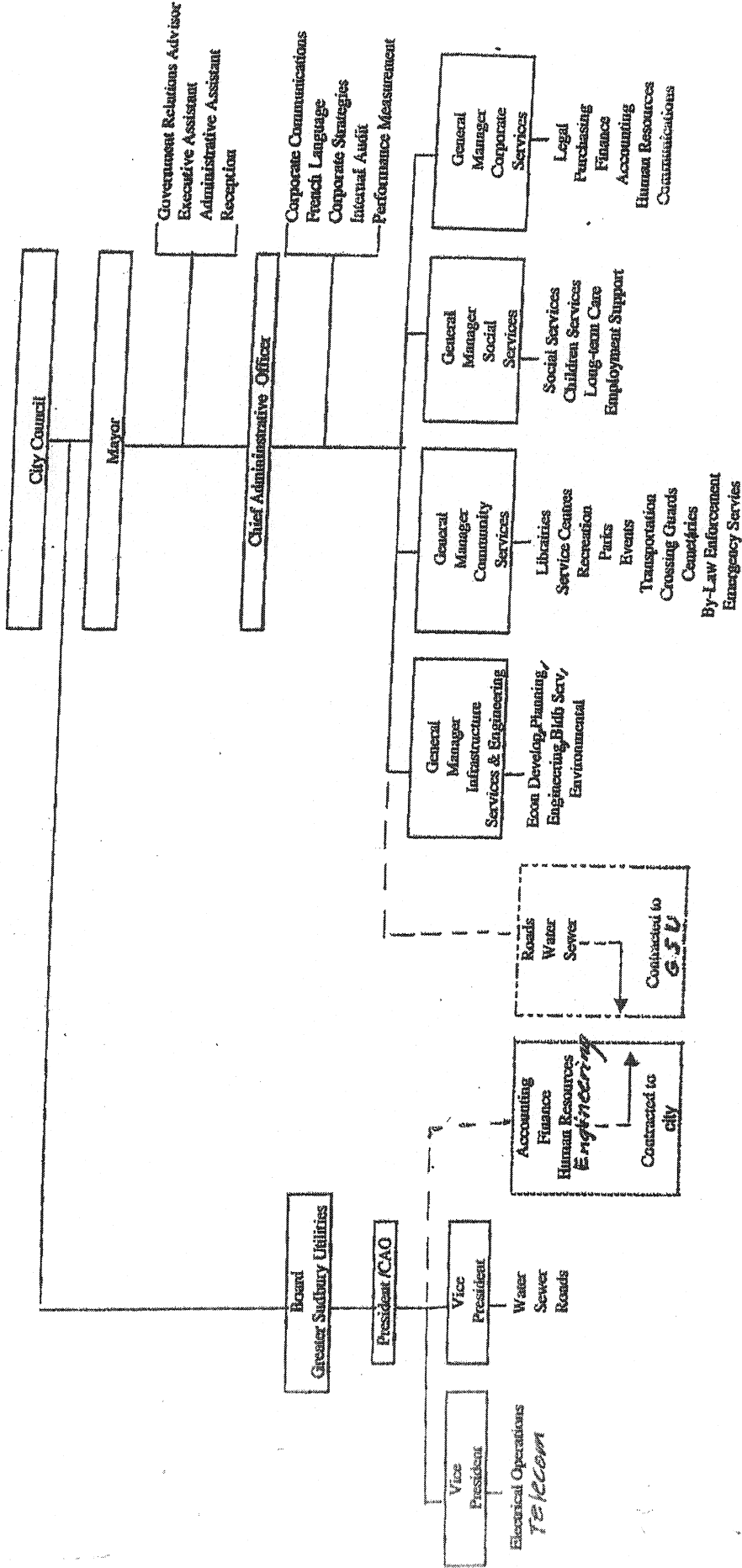
City of Greater Sudbury

Now



City of Greater Sudbury

Conceptual Organization



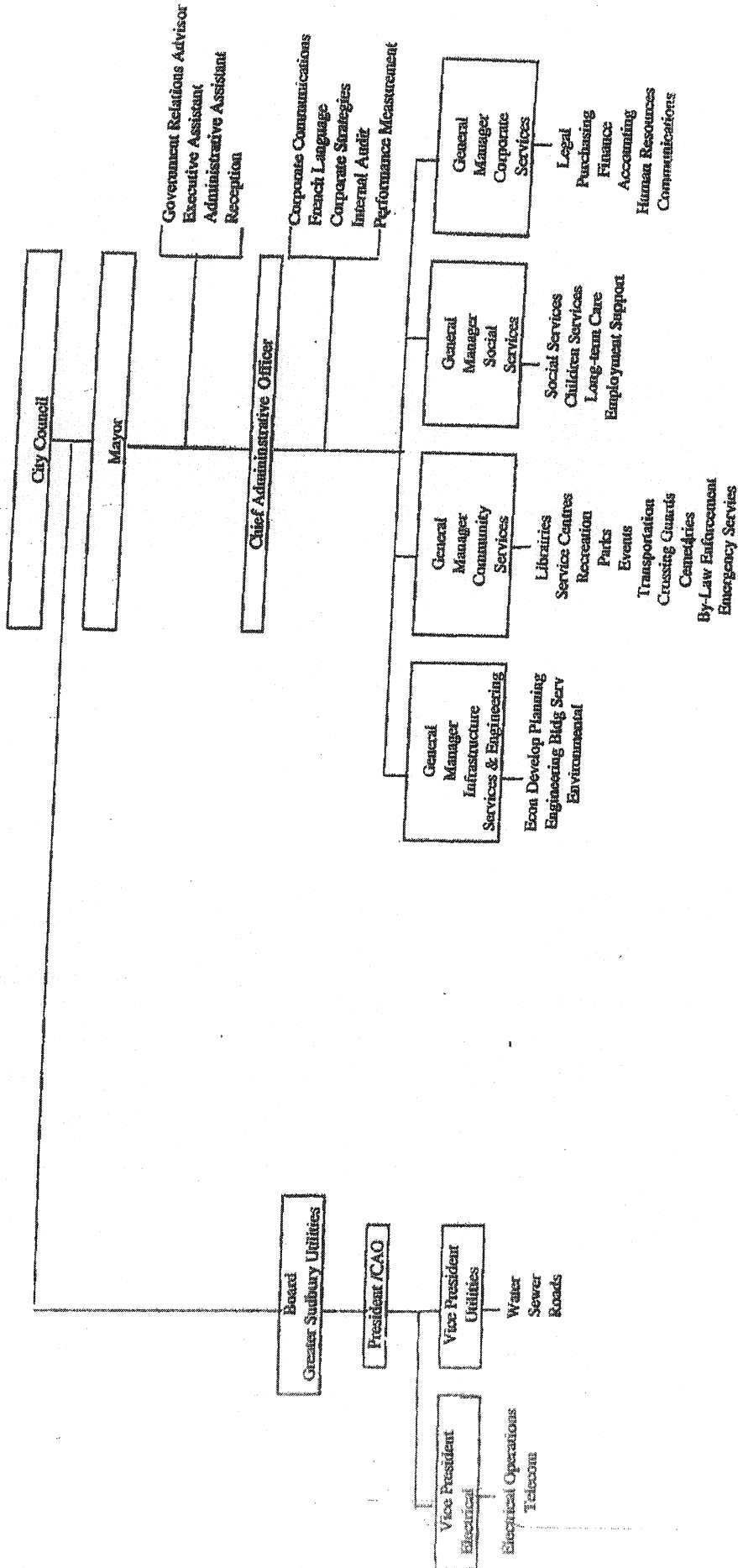
All other services

Utility Physical Serv.

Proposed

City of Greater Sudbury

Conceptual Organization



Result

MEETING WITH AD HOC COMMITTEE
re "COUNCIL AUDITOR"

July 14/0

Quote "And whereas economy & efficiency audits and performance audits of local government can enhance municipal government accountability by independently reviewing and reporting on programs, functions, activities and organizations - - - -"

Best Results By far, the best results will be obtained by retaining a very specific type of auditor, one who is specifically trained and experienced in designing the structures of efficient organizations.

The auditor should be a cross between a conventional auditor and an industrial engineer.

The greatest savings and performance gains (better delivery of services) will flow from a major reorganization starting at the top.

Recommended procedure for Ad Hoc Committee

1) Prepare Request for Expressions of Interest (RFEI)

subject - Review of Existing Overall Structure of City of Greater Sudbury and Greater Sudbury Utilities

Purpose - Development of a new, more efficient structure designed to reduce costs and to improve service delivery

Responders to this RFEI will be reviewed to develop a shortlist. Those shortlisted will receive a Request for Proposal (RFP) for a new organization and methodology of achieving the goal with the co-operation of the City & Utility employees and unions.

The successful auditor/consultant will report to City Council and be responsible to Council for successful implementation of the proposal. The auditor/consultant will work through a Council appointed "implementation officer".

Based on savings obtained, the auditor/consultant may propose a bonus schedule for exceeding proposal objectives and an accompanying penalty schedule for underachievement.

[Not to be included in the RFEI, but highly recommended would be a bonus incentive program for the "implementation officer" and the CAO & the President of GSV.]

Organization charts (including no. of employees) of the GSV & City will be supplied to those interested in submitting an RFEI. To demonstrate the potential scope of the study example organization charts could be made available.

The expressions of interest should include examples of similar work accomplished etc.

2/ Overall schedule would include date for advertising and deadline for submission of RFEI.

Also included would be dates for advertising RFP and closing.

Note - those sent an RFP will be provided additional information including site visits and interviews with selected employees. The RFP will also itemize more specific guidelines for the Proposals.

3/ All through this process and especially after award of the contract, intense care must be exercised to develop "employee ownership" of the new organization.

Example of Organizational Restructuring

- merging two departments (Electrical and Mechanical)
- implementing planned and scheduled maintenance
- introduction of certain cultural changes

Achievements

A – Primarily related to merging into one Maintenance Department

- One department head instead of two and reduction of 1 secretary and 1 clerk.
- Elimination of Assistant Department Head level (3 positions).
- Significant reduction in number of General Foremen and Foremen (e.g. each foreman now supervised both Electrical and Mechanical trades).
- Separated support staff (e.g. Planners, Schedulers, Clerks, etc.) from workforce line organization.
 - permitted 1. a flatter organization; fewer levels; more direct communication and control; better defined responsibility and authority. 2. a reduction in the workforce due to broader responsibilities and more efficient utilization of personnel.
- Transferred four engineers and draftsmen to Engineering Department – broader experience and better utilization.
- Transferred another group (not strictly maintenance) to a more appropriate department allowing Maintenance Department to better focus its attention.

B – Primarily related to implementing a more formal Planned and Scheduled maintenance system and the associated cultural changes.

- Operator/"Owner" responsible for initiating maintenance (identification of need, initiating work order, establishing priority and equipment availability for maintenance) and for controlling maintenance costs.
- Permitted a large reduction in trades workforce by
 - better employee utilization
 - elimination of "buddy system"
 - better preventive maintenance
 - reduced time required to complete jobs
 - deletion of work requests that could not be economically justified
 - virtually eliminating shift overage (evenings, overnights and weekends) by mechanics and electricians.
- Reduced warehouse inventory (both official and unofficial)
Improved inventory control including reduced stock-outs.

Results

- More reliable production
- Maintenance costs reduced approximately 20%
- Labour savings and material savings approximately equal
- Better employee satisfaction at all levels

Note

- Foregoing examples reduced one level from organization
- Other levels were eliminated from the Maintenance Department a few years later when trades were combined, Leader and 2nd Class levels were virtually eliminated and Helper designation was totally eliminated. This had to be negotiated with the union. Almost all tradesmen were upgraded in job evaluation and pay rate. The return for the Company was in flexibility, capability and reduced workforce.

**THE THIRD MEETING OF THE AD-HOC COMMITTEE
COUNCIL AUDITOR OF THE CITY OF GREATER SUDBURY**

**Committee Room C-13A
Tom Davies Square**

**Wednesday, August 4, 2004
Commencement: 2:30 p.m.
Adjournment: 2:55 p.m.**

Chair

COUNCILLOR CLAUDE BERTHIAUME, PRESIDING

Present

Councillors Caldarelli; Reynolds; Rivest

Councillor Craig

Staff

M. Mieto, Chief Administrative Officer; CJ Caporale, Council Secretary

Declarations of
Pecuniary Interest

None declared.

DISCUSSION ITEMS

Item 1
Ad-Hoc Committee
Council Auditor
Minutes 2004-07-14

The minutes of the 2004-07-14 meeting of the Ad-Hoc Committee Council Auditor were tabled.

Item 2 & Item 3
Committee's Mandate
& Independent Auditor

A discussion regarding the Committee's mandate ensued. It was agreed that the Committee hire an Independent Auditor, who would look at efficiencies and deficiencies within the City of Greater Sudbury, and report his/her findings to Council.

Item 4
Terms of Reference

The Committee agreed that the Terms of Reference would be as follows:

1. Follow sound procurement practices;
2. Acquire the appropriate type, quality and amount of resources at an appropriate cost;
3. Properly protect and maintain its resources;
4. Avoid duplication of effort by employees and work that serves little or no purpose;
5. Avoid idleness and overstaffing;
6. Use efficient operating procedures;
7. Use the optimum amount of resources (staff, equipment and facilities) in producing or delivering the appropriate quantity of goods or services in a timely manner;
8. Comply with requirements of laws and regulations that could significantly affect the acquisition, protection and use of the entity's resources;
9. Use an adequate management control system for measuring, reporting and monitoring a specific program's economy and efficiency;

Item 4
Terms of Reference
(continued)

10. Report measures of economy and efficiency that are valid and feasible.
11. Assess whether the objectives of a new, or ongoing program are proper, suitable, or relevant;
12. Determine the extent to which a program achieves a desired level of program results;
13. Assess the effectiveness of the program and/or individual program components;
14. Identify factors inhibiting satisfactory performance;
15. Determine whether management had considered alternatives for carrying out the program that might yield desired results more effectively or at a lower cost;
16. Determine whether the program complements, duplicates, overlaps or conflicts with other related programs;
17. Identify ways of making programs work better;
18. Assess compliance with laws and regulations applicable to the program;
19. Assess the adequacy of the management control system for measuring, reporting and monitoring a program's effectiveness; and
20. Determine whether management has reported measures of program effectiveness that are valid and reliable.

Request for Expressions of Interest

The Committee directed that the City Clerk and Supplies & Services prepare a Request for Expressions of Interest, in order to hire an Independent Auditor, which would go to Council for approval.

Adjournment

2004-06 Reynolds-Caldarelli: That this meeting does now adjourn.
Time: 2:55 p.m.

CARRIED

Councillor Claude Berthiaume, Chair

Council Secretary

**THE SECOND MEETING OF THE BUSINESS LICENSING COMMITTEE
OF THE CITY OF GREATER SUDBURY**

Committee Room C-11
Tom Davies Square

Wednesday, July 14th, 2004
Commencement: 5:45 p.m.
Adjournment: 6:45 p.m.

COUNCILLOR LYNNE REYNOLDS, IN THE CHAIR

<u>Staff</u>	V. Serafini, By-law Technician; R. Clouthier, Manager/North Citizen Service Centre; D. Nicholson, Sudbury Chamber of Commerce; A. Haché, Deputy City Clerk; K. Bowschar-Lische, Planning Committee Secretary
<u>Others</u>	Constable Marc Brunette; Constable Dan Despatie, Greater Sudbury Police Service
<u>Declarations of Conflict of Interest</u>	None declared.

DELEGATION

<u>Demonstration of Internet Based Computer Registration & Reporting System for Pawnbrokers Business Watch International</u>	Constable Brunette indicated that the Business Licensing Committee at their March 9, 2004 meeting requested a demonstration of the internet based computer registration and reporting system for pawnbrokers offered by Business Watch International (BWI). He introduced Bud Jensen, Vice-President Sales and Marketing, Eastern Region, Business Watch International.
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Mr. Jensen, a retired Sergeant, Toronto Police Force indicated that the BWI automated reporting system was developed at the request of the police and has been enhanced through every step of development with direct input from police officers from Canada and the United States. The data contained on BWI Police database is the sole property of the police and the police control how it is used. The program is accessible by accredited police departments and only police data is stored on the system. Currently there are 2,300 officers from 140 jurisdictions accessing the BWI real-time online database. The two main advantages of their system are its cross-jurisdictional abilities and receiving weekly property record downloads from CPIC (Canadian Police Information Centre). BWI system is available to the police at no cost. The store collects a modest fee from the customer to pay for the costs of the system and is billed on a monthly basis by BWI. High speed internet was required to operate the system, however, software was released in July which eliminates that need. He provided an electronic demonstration of their system which includes the ability to capture customer photos and fingerprints as well as photos of the property being sold.

Demonstration of
Internet Based
Computer
Registration &
Reporting System
for Pawnbrokers
Business Watch
International (cont'd)

Constable Brunette and Constable Despatie pointed out that the current system is very archaic and reporting of pawned property is done by paper which is often not illegible or incomplete. The current by-law expires at the end of this year and they hope that the new by-law will require the mandatory use of the electronic reporting system. The electronic reporting system provides live time reporting by pawnshops and secondhand stores and live time monitoring for compliance by the Police Service. They stated that Greater Sudbury would be the first municipality in Northern Ontario to obtain the Business Watch system and their goal is to have neighbouring municipalities use the system as well.

Councillor Reynolds thanked Mr. Jensen for his presentation and indicated that she would report the information to Council.

Correspondence for
Information Only

Report dated July 9th, 2004, from the General Manager, Corporate Services and the Director of Legal Services/City Solicitor was received for information only regarding Business Watch International - Background Information.

Adjournment

2004-04 Reynolds: That we do now adjourn.
Time: 6:45 p.m.

CARRIED

Councillor Lynn Reynolds, Acting Chair

Secretary

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-14
Tom Davies Square
2004-07-13

Commencement: 2:30 p.m.
Adjournment: 2:35 p.m.

D. MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

D. Dumontelle, Budget Technician; K. Lessard, Law Clerk; B. Walicki, Co-ordinator of Community Initiatives; S. Cundari, Clerk-Receptionist

Contract HSS04-06,
RFP for Furniture and
Furnishings

Proposals for Contract HSS04-06, Fabrication, Supply, Delivery and Installation of Furniture and Furnishings for Pioneer Manor {estimated at a total cost \$225,000.00 to \$275,000.00} were received from the following bidders:

BIDDERS

Futuremed
Grand & Toy
Keaney Interiors Ltd.

A bid deposit in the amount of \$25,000.00, in the form of a certified cheque, money order or irrevocable letter of credit accompanied each proposal.

The foregoing proposals would be turned over to the Director of Pioneer Manor for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Health & Social Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:35 p.m.

Chairman

Secretary

T.O.C. 2004-07-13 (1)

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2004-07-20

Commencement: 2:30 p.m.
Adjournment: 2:40 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

M. Hauta, Accountant; K. Lessard, Law Clerk; B. Johnston, Director of Airport Services; E. Vildis, Co-Ordinator of Buildings & Facilities; L. Poulin, Building & Facilities Technician; W. LeFave, Special Projects Co-Ordinator; L. Valle, Engineering Technician; M. MacDougall, Engineering Technician; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2004-10 Lift Station Improvements

Tenders for Contract 2004-10, Ramsey Lake Road (MR 39) Lift Station Improvements {estimated at a total cost of \$68,000.00} was received from the following bidder:

BIDDER

TOTAL AMOUNT

R.M. Belanger Limited

\$92,662.00

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Engineering Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Contract EDP04-08 Tender for Airport Runway Rehabilitation

Tenders for Contract EDP04-08, Sudbury Airport Runway 12-30 Rehabilitation were received from the following bidders:

BIDDER

TOTAL AMOUNT

Pioneer Construction Inc.

\$3,761,758.37

Interpaving Limited

\$4,022,903.80

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Director of Airport Services for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Contract PWD04-43
Tender for Re-Roofing

Tenders for Contract PWD04-43, Re-Roofing at the Rayside Falfour Municipal Complex (Fire & EMS Station) and at the Onaping Community Centre {estimated at a total cost of \$100,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Douro Roofing & Sheet Metal Contractors Ltd.	\$111,483.30
Semple Gooder Northern Limited	\$121,778.84

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Co-Ordinator of Buildings & Facilities for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2004-07-27

Commencement: 2:30 p.m.
Adjournment: 2:40 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services; W. Lefave, Special Projects Inspector; N. Buchy, Assistant Fire Chief

Contract PWD04-48
Cold Storage Building

Contract PWD04-48, Tenders for a Cold Storage Building at the North West Depot {estimated at a total cost of \$280,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
TESC Contracting Company Ltd.	\$326,350.00
J.N. Construction	\$299,021.00
Mine Tech Inc.	\$274,990.00
SRS Contracting	\$296,461.69
R.M. Belanger Limited	\$290,398.00
LaRo Construction	\$240,696.50
Nu-Style Construction Co.	\$277,023.00
Quality Contracting	\$250,390.20

A bid deposit in the form of a certified cheque, letter of credit or bid bond in the amount of \$25,000.00, with an agreement to bond accompanied each tender, with the exception of SRS Contracting who failed to submit an Agreement to Bond.

The foregoing tenders were turned over to the Special Projects Inspector for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Contract ESD04-06
RFP for Bush Trucks

Contract ESD04-06, Proposals for the Purchase of Three (3) Bush Trucks {estimated at a total cost of \$110,000.00 per truck} were received from the following bidders:

BIDDER

Fort Garry Fire Trucks
Seagrave Fire Apparatus
C.E. Thibault Ladders Inc.

The foregoing tenders were turned over to the Assistant Fire Chief for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

T.O.C. 2004-07-27 (2)

5th MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE
Thursday, June 3, 2004

A REGULAR MEETING OF THE BOARD HELD AT 8:00 A.M.
T. ANSELMO IN THE CHAIR.

PRESENT

J. Fiorino, A. Davey, C. Schut, R. Hirani, G. Robicheau, B. Conlin, L. Reynolds, M. Palumbo, J. Arnold

REGRETS

J. Gasparini

ALSO PRESENT

Inspector E. Toffoli -Greater Sudbury Police Services

DECLARATIONS

None declared

PART 1 - CONSENT AGENDA

APPROVAL OF MINUTES

28-04 Hirani - Conlin

THAT items C-1 to C-2 contained in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

C-1 4th Regular Meeting

29-04 Arnold - Hirani

THAT the minutes of the 4th Regular Meeting of the Board of Directors, dated May 10th, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

30-04 Palumbo - Arnold

THAT the minutes of the Executive Committee meeting, dated May 18th, as duplicated and circulated, be hereby accepted.

CARRIED

Members were reminded that, due to the rescheduling of this meeting, there were **3 main issues** to be discussed:

1. Safety & Security
2. Parking & Transportation
3. Store Hours

SAFETY & SECURITY

M. Luoma advised that this item will contain three (3) components ... ①Downtown issues/concerns and programs, ②Downtown Watch Program, and ③the recent Barrie By-Law

Inspector Toffoli was introduced and advised on the following:

- 24/7 there is, at minimum, one car assigned to the Downtown area
- the Bike Patrol will begin June 10th
- Community Response Unit (Problem Solving Unit) continues to be based Downtown (ie Graffiti Workshop)
- various special programs ... undercover Drug Unit, CPTED, etc.

Members discussed various concerns, including panhandling, littering, loitering, intoxicated persons, etc.

Discussion also included the 'Lions Eye in the Sky' program, noting that Police presence is still key ... there continues to be a **major concern & need for consistent Police presence.**

Members then discussed the **Downtown Watch Program** initiative. Detailed report, based on the Winnipeg experience, was previously circulated. M. Luoma provided a further overview. Insp. Toffoli advised that the Police Services support this initiative but recommended that the Risk Management Officer with the City be contacted and this program reviewed with him.

Further to a lengthy discussion, the following resolution was presented:

31-04 Hirani - Davey

THAT the Board of Directors of Sudbury Metro Centre supports the initiative of the '**Downtown Ambassador Program ... Downtown Watch**', information as distributed and as presented by the Executive Director, and in partnership with the Greater Sudbury Police Services and the CDI Police Foundations Program;

AND FURTHER THAT Staff be directed to proceed with the start-up of this program as a 'Pilot Project', with a budget not to exceed \$5,000.

CARRIED UNANIMOUSLY

*pending review by Risk Management

M. Luoma then advised Directors of recent 'nuisance by-law' passed by the City of Barrie (May 10/04), specific to their Downtown area and addressing issues such as littering, loitering, panhandling, etc. Copies were circulated.

It was noted that this may be an example and should be investigated further. The Executive Director noted that she will be scheduling a meeting with various City Staff and the Police over the next week to pursue this and then report back to the Board.

PARKING & TRANSPORTATION

The Chair provided an update from the recent discussion of the Executive Committee and City Staff, including: heavy truck traffic on Elm Street, need for special student Transit fees, Elm St. parking, need for 'Pedestrian Friendly' area, etc.

Following discussion it was agreed to hold a special **Member Information/Brainstorming Session ... Tuesday, June 22nd - 6 p.m. ... Market Square**. At this time, City Staff and the Executive will provide an overview of existing programs, parking, requirements, etc.

Ideas, etc. generated from this session may then be of assistance to City Staff as they develop the 'Strategy' over the summer months, with options and recommendations expected in the fall.

STORE HOURS

As this issue will be discussed at City Council in the near future, a lengthy discussion ensued ... with both pros and cons.

It was noted that a recent Member survey, undertaken by Oraclepoll, indicates that the 59.7% of those polled 'support extended retail shopping hours'. It was also noted that 221 Members were polled.

However, it was also noted that this is not a strong mandate and that the general membership is not united on the issue. It was also agreed that the majority of the Retail Members would be in opposition.

OTHER

32-04 Arnold - Hirani

THAT the Executive Director's Report for the month of May 2004, as duplicated and circulated by hereby accepted.

CARRIED

NEXT MEETING

TUESDAY, JUNE 22, 2004 ... 6 P.M. ... MARKET SQUARE

ADJOURNMENT

33-04 Palumbo - Arnold

THAT we do now adjourn. Time: 10:00 a.m.

CARRIED


Chair


Executive Director

M 97

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