



Feuillets de transmission par télécopieur Post-It™ Fax Note		Date	# of pages Nbre de pages
7671B		MAR 23/04	1
To / A	From / De		
Mr. Thom Mowry	Linda Wilson		
Co./Dept. / Cie/Service	Co. / Cie		
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March 22, 2004

Facsimile: 671-8118

Mr. Thom Mowry
City Clerk
City of Greater Sudbury
Box 5000, Stn. A
Sudbury, Ontario
P3A 5P3

Dear Mr. Mowry

This will confirm that Cambrian President Sylvia Barnard is available to present the College's Strategic Plan and Directions to City Council at its 7 p.m. meeting on Thursday, April 29.

I very much appreciate your assistance in arranging this opportunity, and in the next week or so will confirm Mrs. Barnard's presentation needs (e.g., PowerPoint).

If you need to reach me, I am available by phone at 524-7387 or by e-mail at lswilson@cambrianc.on.ca.

Best Regards

Linda S. Wilson
Director
Marketing and Institutional Relations

Request for Decision City Council



Type of Decision									
Meeting Date	April 29, 2004				Report Date	April 13, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Vendor for Storage Area Network Equipment and Servers

Policy Implication + Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
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This will be funded through current budget allocations in Information Technology and the 2003 year end reserves, as approved by Council

Background Attached

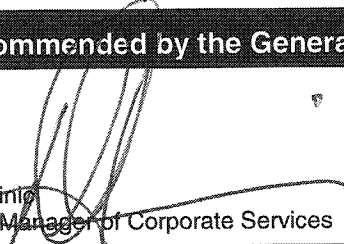
Recommendation

THAT Dell Canada Inc. be selected as the vendor of record for Storage Area Network (SAN) equipment and servers for the next three (3) years with an optional fourth and fifth year extension;

THAT the Director of Information Technology be authorized to enter into this contract with Dell Canada Inc., all in accordance with the Purchasing By-Law as approved by Council.

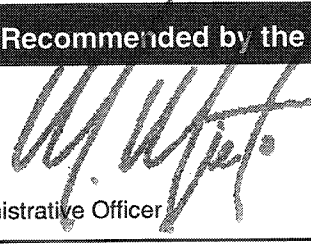
Recommendation Continued

Recommended by the General Manager




D. Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.



M. Mieto
Chief Administrative Officer

Date: April 13 , 2004

Report Prepared By
 B. Mangiardi, Director of Information Technology

Division Review

Background

The City of Greater Sudbury Information Technology Department is pursuing the purchase of a Storage Area Network (SAN) and server solution. A SAN is a large data storage system that attaches to the existing computer network and can be shared by many users simultaneously. The SAN provides a platform for consolidated backups of data that can be managed from a central location. The SAN facilitates redundant, scalable data storage plus improved data protection and security.

The SAN will save considerable cost on future server replacements because it will not require each server to be purchased with its own large storage volume or backup facility. The SAN will also provide a cost effective path for adding expanded data storage that will not require upgrading of individual servers that have reached their storage limit.

The SAN will provide uninterrupted access to data and essential computer services under various problem scenarios. It will decrease the time required to backup all of the user data on all of the key servers from approximately 18 hours down to approximately 5 hours. It will decrease the impact on network performance during backup operations.

The Request for Proposal was issued on March 22, 2004 and closed on April 7, 2004. Proposals were received from four (4) vendors. All vendors were asked to provide purchase prices for the individual components of the SAN and the servers. The following shows the estimated total value of the contract based on an outright purchase of hardware, software and services:

Vendor	Total Price (including taxes)
Dell Canada Inc.	\$357,363.39
Aurora Microsystems	\$467,153.05
Microage Metafore	\$481,196.88
Maxium Solutions Inc.	\$481,597.92

The review committee, comprised of Bruno Mangiardi, Director of Information Technology, Jim Dolson, Manager of Network and Operations Support and Cory Brunatti, Network Specialist, examined the proposals received from the above noted vendors. There was an extension error based on unit prices and quantities on the Aurora proposal. This was adjusted to show the correct amount. Dell Canada scored the highest, met all the requirements listed in the Request for Proposal and also had the lowest price. We then contacted Dell and negotiated a further discount from the above price of about 15%. We recommend the SAN solution and servers be purchased from Dell Canada Inc. This solution will provide an initial 2 terabytes of data storage with the capability to expand to 28 terabytes. It includes three servers, a high speed tape backup library and a five (5) year service and support agreement.

Council approved as part of its 2003 year end reserve allocations an amount of \$120,000 specifically for this project. An additional \$100,000 will be provided from the GeoSmart project, and the balance will be allocated from the Network Support cost center.

Request for Decision City Council



Type of Decision

Meeting Date	April 29 th , 2004				Report Date	April 2 nd , 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Council Appointments to the Board of Directors - Sudbury Airport Community Development Corporation

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

THAT the Council of the City of Greater Sudbury appoint the following two Councillors to the Sudbury Airport Community Development Corporation Board of Directors:

Recommendation Continued

Recommended by the General Manager


 Doug Nadorozny
 General Manager, Economic Development & Planning Services

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

Date: April 2nd, 2004

Report Prepared By



Robert Johnston
Director, Airport Services

Division Review



At its meeting March 25th, 2004, the Board of Directors of the Sudbury Airport Community Development Corporation passed the following resolution which approved a new governance model for the Greater Sudbury Airport.

"WHEREAS the Board of Directors, at its meeting of March 11th, 2004, selected the Kett (Modified Winnipeg) Model for the new Board of Directors:

AND WHEREAS the Board deems it expedient to confirm the size/composition of the new Board of Directors;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- 1. THAT the new Board of Directors of the Sudbury Airport Community Development Corporation take on the following composition:***

Two (2) persons appointed by City of Greater Sudbury Council; Two (2) persons nominated by Greater Sudbury Development Corporation (GSDC); and Seven (7) qualified City of Greater Sudbury citizens."

In view of the resolution above, the Sudbury Airport Community Development Corporation respectfully requests that the City of Greater Sudbury Council appoint Two (2) Councillors to the Board of Directors of the Sudbury Airport Community Development Corporation.

Request for Decision City Council



Type of Decision

Meeting Date	April 29, 2004				Report Date	April 23, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input type="checkbox"/>	High	<input checked="" type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

REPEALING BY-LAW

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

n/a

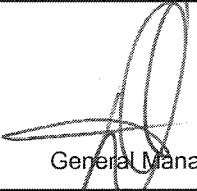
Background Attached

Recommendation


That a By-law be passed authorizing the repeal of various By-laws no longer required.

Recommendation Continued

Recommended by the General Manager


Doug Wuksinic
General Manager, Corporate Services and Acting

Recommended by the C.A.O.


Mark Mioto
Chief Administrative Officer

Date: April 23, 2004

Report Prepared By



Ronald Swiddle
Director of Legal Services/City Solicitor

Division Review



Ronald Swiddle
Director of Legal Services/City Solicitor

Recent By-laws

The City of Greater Sudbury and its former municipalities passed a large number of By-laws to authorize various agreements, projects or other actions. From time to time, the applicants involved in these actions decide they do not wish to proceed with the project for one reason or another. Sometimes the owner decides not to construct the building in question and ends up selling the property to someone else who has different plans. Sometimes an application is abandoned for other reasons. In these circumstances the By-laws remain on the books but should be repealed.

Every few years or so, this Division prepares a Repealing By-law that repeals a large number of these items that are no longer required.

The following is a list of the By-laws recommended for repeal along with the reason that the item did not proceed.

1. By-law 2003-226 of the City of Greater Sudbury authorized the sale of 190 Church Street, Garson to Wendy Baptiste subject to certain conditions, which were not met. The By-law is not required.

By-laws of former municipalities

An ongoing project with the Legal Services Division is the clean-up and repeal of unnecessary By-laws that are still on the books. These matters come forward when new By-laws are drafted, and in this way many By-laws have been repealed by City Council.

The Division is also reviewing all of the By-laws of the former municipalities with an eye to repeal inconsistent or unnecessary By-laws. Three former municipalities, Capreol, Nickel Centre, and Onaping Falls, were dealt with by Council in 2002. Three others, Valley East, Rayside-Balfour, and Walden have now been completed. Accordingly, the By-laws detailed below are recommended for repeal.

From time to time further reports of this nature will be brought forward to Council for the repeal of similar By-laws from other former municipalities.

Date: April 23, 2004

By-laws to be repealed from the former Town of Rayside-Balfour 1973 to 2000

- 73-9 To appoint an arena manager - Ephram C. Courtemanche
- 73-11 To appoint an engineering technician - Poppe VanDerHenne
- 73-37 To license certain trades, callings, businesses, occupations, places and things
- 73-41 Prohibiting heavy traffic
- 73-55 To prescribe the height and description of fences in rural areas
- 73-62 To amend By-Law 73-41, prohibiting heavy traffic
- 74-7 To permit the use and to set regulations for the installations of holding tanks
- 74-26 To license residents owning and using bicycles on the highways of the Town of Rayside-Balfour
- 79-21 To establish certain rules and regulations regarding the maintenance, operation, and management of the parks and recreational areas of the Town of Rayside-Balfour
- 80-7 To establish a petty cash fund
- 80-13 To appoint a Parks and Recreation Facilities Director, and to set the duties
- 81-8 To establish authorized "short form wording and expressions" and also to establish "set fines" with respect to By-Law 79-1, being a By-Law to regulate traffic and parking in the Town of Rayside-Balfour
- 81-35 To appoint a parks and recreation director (Ephrem C. (Leo) Courtemanche)
- 81-37 To require adequate and suitable heat for rented dwelling accommodation in the Town of Rayside-Balfour
- 83-9 To establish the interest rate to be charged on tax arrears due to the Corporation of the Town of Rayside-Balfour
- 85-55 To appoint a municipal law enforcement officer (C. Lavallee)
- 86-16 To set the remuneration rate for certain employees
- 87-9 To establish the position of Executive Secretary to the Clerk-Administrator
- 87-15 To repeal By-Law 83-30, restricting the weight of vehicles passing over a certain bridge in the Town of Rayside-Balfour (Montee Principale Bridge, Lots 6 & 7, Concession 5, in the Township of Rayside)
- 87-35 To provide for the appointment of a Commissioner of Works and Cemetery Administrator for the Corporation of the Town of Rayside-Balfour
- 88-6 To provide for the appointment of a supervisor of operations for the Public Works Department (Roland Dutrisac)
- 89-11 Pursuant to s. 104 of the Municipal Act, R.S.O. 1980, c. 302, to adopt a peacetime disaster plan
- 89-12 To appoint an acting administrator - Antonio Sauve
- 89-18 To provide for the appointment of a supervisor of facilities for the Parks and Recreation Department for the Corporation of the Town of Rayside-Balfour - Gilles Lauzon
- 89-21 To provide for maintaining land in a clean and clear condition
- 89-22 To provide for the appointment of a foreman for the public works department for the Corporation of the Town of Rayside-Balfour - Laurier Blanchette
- 90-29 To amend By-Laws 86-25, being a By-Law to amend By-Law 86-7, being a By-Law to regulate the proceedings of the Council of the Corporation of the Town of Rayside-Balfour

Date: April 23, 2004

- 91-12 To establish a local architectural conservation advisory committee and provide for the appointment of members thereto
- 92-2 To appoint lottery licensing officers
- 92-9 To appoint the clerk as a person authorized to issue marriage licences - Gary Michelak
- 92-17 Respecting the provision of benefits for the mayor and management personnel
- 92-44 Respecting the provision of benefits for members of council
- 93-13 To be a member of municipal associations and to pay membership fees
- 93-32 Respecting the provision of benefits for members of council
- 93-34 To authorize the Corporation to invest money jointly with other municipalities through an agent of the municipalities
- 93-43 To amend By-Law 91-26, being a By-Law regulating on and off street parking for disabled persons
- 95-30 To establish certain rules and regulations regarding the maintenance of the Parks and Recreational Areas
- 96-100 Respecting smoke-free public places
- 98-20 To appoint Municipal By-Law Enforcement Officers for the enforcement of By-Law 89-21, being the Waste Materials By-Law, 1989
- 99-25 For the appointment of a chief of fire and emergency services department for the Town of Rayside-Balfour (Norman Buchy)
- 99-26 To amend By-Law 89-21, being a By-Law to provide for maintaining land in a clean and clear condition
- 99-28 For the appointment of a part-time School Crossing Guard and for a Relief Crossing Guard
- 99-39 To set remuneration for volunteer Firefighters and Officers of the Rayside-Balfour Fire Department
- 99-41 To appoint individuals as Municipal Law Enforcement Officers (Parking Control Officers) for the purpose of enforcing the Town's disabled persons parking By-Law
- 2000-05 To authorize the Mayor and the Clerk to appoint individuals as municipal law enforcement officers (animal care & control and parking control officers) for the Town of Rayside-Balfour, appointed for the purposes of enforcing the Town's Animal Care and Control, Disabled Persons and Fire Zone Parking By-Laws

By-laws to be repealed from the former Town/City of Valley East 1973 to 2000

- 73-19 To provide remuneration for the Mayor and Councillors
- 74-15 To regulate the installation and maintenance of holding tanks for the storage of sewage and waste water for existing and new buildings in the Town of Valley
- 74-19 Restricting the weight of loads to be carried on vehicles during March and April
- 74-25 To appoint a by-law enforcement officer to enforce the municipal by-laws in the Town of Valley East
- 74-30 To establish a Municipal Recreation Committee as authorized by regulations issued under the Ministry of Education Act

Date: April 23, 2004

- 74-31 To appoint a Road Superintendent for the Corporation of the Town of Valley East
74-32 For the purpose of appointing a Commissioner of Public Works for the Municipal Corporation of the Town of Valley East
- 75-16 To establish a policy concerning the payment of accounts by the Treasurer as they become due
- 75-27 To approve the Peacetime Emergency Plan for the Town of Valley East
- 76-3 To amend By-Law 74-30, establishing a municipal recreation committee
- 76-9 To appoint a Deputy Fire Chief for the fire department of the Town of Valley East
- 79-39 To appoint Municipal Law Enforcement Officer(s)
- 79-46 To appoint a Director of Operations
- 81-1 To establish words and expressions and also to establish "set fines" with respect to the Animal Control By-Law 81-2
- 82-26 To amend procedure by-law 79-22
- 82-28 Provincial Offences by-law
- 82-34 To appoint fence-viewers
- 82-50 To designate Belisle Drive as a Through Highway pursuant to the Highway Traffic Act
- 82-52 To appoint auditors
- 82-56 To set the rate of interest on tax arrears
- 85-6 To fix a scale of costs pursuant to the Municipal Tax Sales Act, 1984
- 85-16 To amend By-Law 74-100, being a By-Law respecting the issue of licenses and regulation of certain businesses
- 86-9 For licensing and requiring the registration of dogs and for the control of dogs
- 86-17 To authorize the granting of approval for the establishment and operation of a community and neighbourhood support services program and an elderly persons centre in the Town of Valley East and to authorize the provisions of funds for its operating costs
- 86-18 To require adequate and suitable heat for rented dwelling accommodations
- 87-12 To provide for interest on request to taxpayers on over-payments of taxes resulting from adjustments in assessment
- 87-19 To regulate the storage, handling, collection and disposal of garbage, refuse and rubbish
- 87-29 To declare Part II of the Provincial Offences Act, R.S.O. 1980, chapter 400, as amended, to be applicable for parking infractions under the Uniform Traffic and Parking By-Law 84-184
- 88-30 To appoint a commissioner of public works
- 88-31 To appoint a director of operations
- 88-37 Respecting the planting, care and removal of trees
- 89-38 To provide for maintaining land in a clean and clear condition
- 90-39 To appoint a Tax Collector
- 90-49 To amend By-Law 85-1 with respect to the licensing, regulating or governing of taxi cabs
- 90-54 To appoint assistant municipal by-law enforcement officers
- 90-60 To provide for the participation of the Town of Valley East fire department in district emergency fire service plan and program

Date: April 23, 2004

- 91-23 To appoint municipal by-law enforcement officers for the purpose of enforcing the town's parking on municipal property
- 91-31 To amend By-Law 90-72 with respect to development charges
- 92-39 To appoint an assistant municipal by-law enforcement officer for the Corporation of the Town of Valley East
- 92-52 To authorize the granting of approval for the establishment and operation of elderly persons centres and to authorize the provision of funds for its operating costs
- 93-20 For permitting and regulating the size and mode of construction of culverts and bridges and in default thereof, may undertake to do any necessary work and recover its expense in a like manner as municipal taxes
- 94-20 To establish a fire department
- 94-24 To license certain lotteries in the Town of Valley East and to appoint a lottery licensing officer
- 94-31 To appoint a Fire Chief
- 94-44 To amend By-Law 94-20, being a By-Law to establish a fire department
- 95-06 Regulating the breeding, boarding and sheltering of dogs and cats
- 95-08 To amend By-Law 94-26, being the procedural by-law
- 95-32 Regulating smoke detectors/alarms in residential occupancies
- 95-33 To amend By-Law 86-09, being a By-Law for the licensing and registration of dogs and for the control of dogs within the Town of Valley East
- 95-50 To appoint municipal auditors of the Corporation of the Town of Valley East
- 95-56 With respect to development charges
- 96-12 To amend By-Law 95-56, being a By-Law with respect to development charges
- 96-25 To regulate and prohibit the smoking of tobacco in municipally owned buildings
- 96-37 To amend By-Law 74-100, as amended, respecting the issue of licenses and of the regulation of certain businesses in the Town of Valley East
- 98-11 To appoint a Member of Council as Deputy Mayor (Joe Niceforo)
- 98-72 To amend By-Law 97-20 to set service charges
- 99-37 To amend By-Law 93-20, being a By-Law for permitting and regulating the size and mode of construction of culverts and bridges
- 99-55 To permit entry of one person upon the land of another for the purpose of making repairs
- 2000-50 To appoint a Chief Administrative Officer/Clerk

By-laws to be repealed from the former Town of Walden 1973 to 2000

- 73-6 To appoint a solicitor for the Town of Walden
- 73-13 Restricting the weight of loads to be carried on vehicles
- 73-15 To implement a system of water level readings
- 74-32 To regulate the installation and maintenance of holding tanks for the storage of sewage and waste water for existing and new buildings in the Town of Walden
- 74-100 To regulate traffic and parking
- 75-51 To establish a policy concerning the payment of accounts by the Treasurer as they become due

Date: April 23, 2004

- 77-10 To require adequate and suitable heat for rented dwelling accommodation in the Town of Walden
- 80-150 To appoint a municipal law enforcement officer - William Fox
- 81-177 To establish a fire department
- 87-292 To adopt an oil contingency plan for the Town of Walden
- 89-351 To rescind By-Law 81-169, being a By-Law to establish authorized "Words and Expressions: and also to establish "Set Fines" with respect to the traffic by-law 89-89
- 93-405 To amend By-Law 73-11, being a By-Law to provide for the licensing, regulating, and governing of hawkers, peddlers, and petty chapmen within the limits of the Town of Walden
- 93-409 To fix a scale of costs applicable to all documentation processed under the Municipal Tax Sales Act, 1984
- 94-434 To prohibit and regulate the construction of ditches and culverts along the road within the Town of Walden
- 96-488 To appoint a deputy chief of the Town of Walden Fire Department (William Gagnon)
- 96-489 To amend By-Law 73-10, being a by-law respecting the issuing of licences
- 96-494 To appoint auditors for the Town of Walden
- 96-521 To appoint a Municipal By-law Enforcement Officer
- 97-554 To appoint Richard Bois as Chief Administrative Office of the Corporation of the Town of Walden
- 97-557 To appoint Marilyn Dunn as Tax Collector of the Town of Walden
- 97-575 To amend By-Law 81-177, being a By-Law to establish a fire department
- 98-585 To appoint auditors for the Town of Walden
- 98-591 To amend By-Law 96-491, being a By-Law to regulate the proceedings of the Municipal Council, the conduct of its members and the calling of meetings
- 98-595 To establish an Advisory Board to be known as the Anderson Farm Museum Advisory Board of Management for the purpose of operating the Anderson Farm Museum
- 98-607 To amend By-Law 96-491, being a By-Law to regulate the proceedings of the Municipal Council, the conduct of its members and the calling of meetings
- 98-614 To appoint a Municipal By-Law Enforcement Officer
- 98-627 To appoint a Chief of the Town of Walden Fire Department
- 98-628 To appoint a Deputy Fire Chief of the Town of Walden Fire Department

Request for Decision City Council




Type of Decision									
Meeting Date	April 29, 2004				Report Date	April 19, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Summer Special Events and Special Occasion Permits


Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT the report from the General Manager of Citizen and Leisure Services dated April 19, 2004 regarding Summer Special Events and Special Occasion Permits be approved as presented, and</p> <p>THAT this Council confirms the nature of these events as community festivals and that they are all of municipal significance to our community.</p>
<input checked="" type="checkbox"/> Recommendation Continued

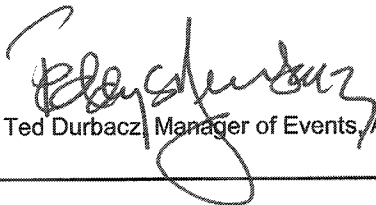
Recommended by the General Manager


 Caroline Hallsworth
 General Manager, Citizen and Leisure Services

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

Report Prepared By


Ted Durbacz, Manager of Events, Aquatics and Ski Hills

Division Review


Réal Carré
Director, Leisure Services

EXECUTIVE SUMMARY:

The Leisure Services Department receives requests every year from a number of groups planning community special events throughout the summer to use the City of Greater Sudbury parks and facilities, to extend the operating hours of parks and to be exempted from the Noise By-Law. These requests require Council approval.

BACKGROUND:

The Leisure Services Department has received requests from a number of groups planning community special events throughout the summer using City of Greater Sudbury parks and facilities.

As noted in the attached correspondence, groups are requesting permission to obtain Special Occasion Permits to operate licensed areas in the parks as part of the fundraising efforts of the events. Some of the groups are requesting an extension to the operating hours of parks beyond 11:00 p.m. Current by-laws governing the operation of parks call for an 11:00 p.m. closure from both an operating point of view as well as noise.

The attached schedule summarizes the events and the various approvals being requested from Council.

Council confirms the nature of these events as community festivals and that they are of municipal significance to our community.

The approval of each group is subject to the following conditions:

1. That the special event organizer shall ensure that the provision of adequate clean-up of the site and those properties adjacent to the event in a timely manner as determined by staff immediately following the event;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicates a Fire Safety Plan is required for these events;
3. That no bonfires of any kind, barbeques or similar types of cooking devices shall be operated on site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd of adjoining properties;
5. That the special event organizer, or their designate, must be present on site during the entire duration of the event.

2004 Summer Events

Event	Location	Event Date	Event Time	Requesting Special Occasion Permit	Requesting Exemption to Parks Operating By-Law	Requesting Exemption to Noise By-Law
14 th Annual Downtown Rotary Blues for Food	Memorial Park	Saturday, June 19	11:00 am to 9:00 pm	✓		
33 rd Annual Northern Lights Festival Boréal	Grace Hartman Amphitheatre	Friday, July 2, Saturday July 3 and Sunday, July 4	11:00 am to 12:00 midnight	✓	✓	✓
5 th Annual Sudbury Dragon Boat Festival	Bell Park	Friday, July 9, Saturday, July 10 and Sunday, July 11	11:00 am to 12:00 midnight	✓	✓	✓
18 th Annual Sudbury Blueberry Festival du bleuët	Older Adult Centre Sudbury	Friday, July 16, Saturday, July 17 Sunday July 18	11:00 am to 11:00 pm	✓		
9 th Muscular Dystrophy Association "Summerfest 2004"	Grace Hartman Amphitheatre	Monday, July 19 Friday, Aug. 27, Saturday, Aug. 28 Sunday, Aug. 29	12:00 noon to 11:00 pm 11:00 am to 12:00 midnight 12:00 noon to 11:00 pm	✓	✓	✓



March 25th, 2004

City of Greater Sudbury
Bag 5000, Station "A"
SUDBURY, Ontario
P3A 5P3

ATTENTION: TED DURBACZ
LEISURE SERVICES

Dear Mr. ~~Durbacz~~:

RE: DOWNTOWN ROTARY BLUES FOR FOOD

Plans are now well underway for the Fourteenth Annual Downtown Rotary Blues For Food, scheduled for **Saturday, June 19th, 2004** in Memorial Park.

As you are aware, this event was initiated in 1991 to raise awareness to and funds (both dollars and non-perishable food items) for the needy of our Community. In addition to these very key objectives, it also provides a Community/Family Day which involves music, BBQ, children's activities, etc.

The Organization of this event is also Community driven with key participation and involvement by Sudbury Metro Centre, the Rotary Club of Sudbury, City of Greater Sudbury (Leisure Services), and the Blues Appreciation Society.

In 2004, this event once again expects to host family activities such as a Pancake Breakfast, Children's activities, community involvement by way of 'hands-on' displays, demonstrations, food court area, Sudbury Classic Cruisers display, etc. Once again, proceeds will be presented to the Sudbury Food Bank for distribution to the various organizations within our Community. Although there is no admission for the event, people are encouraged to bring non-perishable food items to the Event.

Once again, we would like to undertake a licensed outdoor refreshment area, in Memorial Park from 11:00 a.m. to 9:00 p.m. This area would be under a tent, serviced and manned by Volunteers from the Rotary Club of Sudbury and would adhere to requirements, etc., as directed by approval agencies for an outdoor licensed activity. Once again, proceeds to the Sudbury Food Bank.

I would like to take this opportunity to request approval from the City of Greater Sudbury to proceed with these plans and application for a permit to hold a licensed outdoor refreshment area.

Should additional information be required, please do not hesitate to contact me.

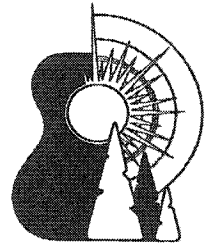
Yours truly

Maureen M. Luoma
Executive Director

cc: Lynne Reynolds
Janet Gasparini

Northern Lights Festival Boréal

109 Elm St. W., Sudbury, Ontario P3E 4S7
Telephone/Téléphone: (705) 674-5512 Fax: (705) 671-1998
Email - info@nlfb.on.ca



*Celebrating the
arts for 33 years!*

March 11, 2004
Dave Dela Vedova
Manager of Events, Aquatics and Ski Hills
P.O. Box 5000 Station "A"
Tom Davis Square.
Sudbury, ON, P3A 5P3

Dear Mr. Dela Vedova

Re: Northern Lights Festival Boreal
33rd Anniversary-July 2, 3, 4, 2004
Special Occasion Permit - Bell Park.

Plans are already under way to stage our 33rd Annual Northern Lights Festival Boreal at Bell Park this summer. The Festival will take place July 2, 3, 4 2004. This letter is written as a formal request to the Greater City of Sudbury requesting permission to stage our festival at Bell Park in accordance to by-law 76-100.

Gates will open on Friday with musical performances in the Canvas Cabaret and Amphitheatre starting at 6:00pm and ending at 12:00 midnight. We will include the following events as part of our weekend.

1. Food vendors will be present on-site. There will be picnic tables for the public to sit down and eat, and a tented area for volunteers.
2. Crafter and Retail vendors will be set up throughout the Amphitheatre area
3. A family area in the upper field.
4. The Visual Arts Village will be located by the Centennial Flower Bed.
5. Our Canvas Cabaret will again be licensed to accommodate 1000 people, with food being served within the tent.
6. The Canvas Cabaret will run from 6:00pm - 11:00pm on Friday. On Saturday & Sunday the main stage Amphitheatre will begin at noon with workshops. Concerts on these days will begin at 7:00pm and run until 11:00pm.
7. We will have six gates or Ticket Booths, Family Area, Canvas Cabaret, Amphitheatre, Acoustic Stage, Main Stage, Back Gate.
8. The park is not open to the general public. Festivalgoers will be charged an entry-fee for the event and be given wristbands to identify them.
9. Expected attendance is 20,000 people over the 3 days.

Should you require more information, please call me at 674-5512. I look forward to your letter of consent. Thank you in advance for your assistance in this matter.

Kindest Regards

Pat Kemp
Office Administrator



506 Elizabeth Street
Sudbury, ON P3E 2X7
Phone: (705) 671-6067

www.sudburydragonboats.org

April 5, 2004



The City of Greater Sudbury Council
200 Brady Street
Sudbury, ON P3E 5K3



Dear Members of City Council: *DAVE*

On behalf of the Sudbury Dragon Boat Festival Committee, I would like to thank the City of Greater Sudbury for its continued support of this phenomenal event.

GOLD SPONSORS



The Sudbury Dragon Boat Festival has grown tremendously over the last 5 years and 2004, the Year of the Monkey, promises once again to be an exhilarating exhibition of our community's spirit and enthusiasm. We anticipate over 120 teams (over 3,000 participants alone) will be coursing across the finish line, and we are expecting between 15,000 and 20,000 spectators to wind their way through Bell Park during this spectacular two day event.



Through the efforts of our volunteers, participants and sponsors, the Festival hopes to generate over \$150,000 for the Sudbury-Manitoulin Alzheimer Society Capital Campaign this year.



For your information and consideration with respect to our Special Occasion Permit, we include the following schedule of events for our Festival.



Festival Dates: Friday, July 9th to Saturday, July 10th, 2004

Friday, July 9, 2004

Team Check-in	4:00 p.m. to 7:00 p.m.
Opening Ceremonies	7:00 p.m. to 9:00 p.m.
Dragon's Den open	noon to midnight

Saturday, July 10, 2004

Race Day	8:00 a.m. to 6:30 p.m.
Family Entertainment	10:00 a.m. to 3:00 p.m.
Awards Presentations	6:30 p.m. to 9:00 p.m.
Dragon's Den open	noon to midnight

Thank you for your consideration and continued support.

Yours very truly,

Jim Smith
Executive Committee Chair

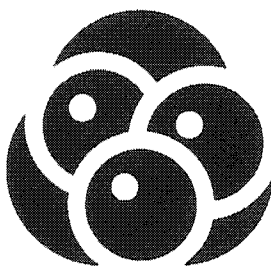
MEDIA SPONSORS



Community Partners



Organized By:



April 5th, 2004

City of Greater Sudbury
100 Brady Street
Sudbury, ON

To Whom It May Concern,

Re: Sudbury Blueberry Festival

The Sudbury Blueberry Festival committee will once again be running a Sudbury Blueberry Festival for the summer of 2004. The dates set for this festival are from Sunday, July 11th to Sunday, July 25th. Running for its second year for two weeks, this festival will once again be hosting some exciting events such as the Friday Family Day in Memorial Park and the Blueberry Bash at Market Square.

The Sudbury Blueberry Festival Committee formally requests that the City of Greater Sudbury approve this 18th Annual Blueberry Festival and the 2004 Blueberry Festival dates.

This natural resource has played a large part in our culture and heritage and is deserving of our protection and celebration.

If you require any additional information please do not hesitate to contact Stacie at 673-6227. We look forward to your participation in the 2004 Blueberry Festival.

Sincerely,

Vally LaFlamme, Chair, Festival Committee
cc. Stacie Quinn, OACS Program Director

Summerfest 2004

Greater Sudbury's Premier
Fun, Family Weekend
August 27, 28 & 29

Mar 3, 2004

The City of Greater Sudbury
Leisure Services Department
Attention: Dave Della Vedova

Dear Dave:

The Sudbury Summerfest Foundation is presently in the planning stages for Summerfest 2004. This will be the events 9th year, the 7th at the Grace Hartman Memorial Amphitheatre. Summerfest 2004 is a fun filled family event, which guarantees to please people of all ages. As an added bonus Summerfest is very positive for the community as it provides another terrific event to be included in Sudbury's Summer Calendar for residents of the area and potential tourists visiting our fine City.

The event is scheduled for August 27th - 29th, 2004. To compliment the festivities, a beer tent will be operated throughout the weekend. Also, we are requesting that the hours of use for the Park be extended from 11:00PM to 12:00AM, on Friday, August 27th, and Saturday, August 28th.

The Sudbury Summerfest Foundation hopes that you and your Department will consider our requests, and continue to sponsor this worthwhile community event.

On behalf of the Foundation, I thank you for your time and consideration with this matter, and look forward to hearing from you in the near future. I may be contacted by phone at 525-0245, or by e-mail at angela.lanteigne@greatersudbury.ca

Sincerely,



Angela Lanteigne
Permits & Licensing
The Sudbury Summerfest Foundation

cc Ted Callaghan
Real Carre

Request for Decision City Council



Type of Decision

Meeting Date	April 29, 2004				Report Date	April 23, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority		High		Low
	Direction Only				Type of Meeting		Open		Closed

Report Title

Tax Adjustments Under Section 357 and 358 of the Municipal Act

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Of the total taxes to be struck from the tax roll, the City's portion is \$4,628.87. This amount, as well as previous amounts struck from the roll in 2004, is well within the budget amount for tax write offs.

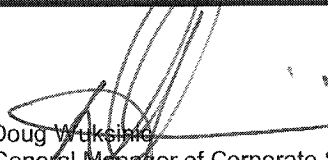
Background Attached

Recommendation

That the amount of \$19,861.41 be struck from the tax roll.

Recommendation Continued

Recommended by the General Manager


Doug Wukosinski
General Manager of Corporate Services

Recommended by the C.A.O.


Mark Mieto
Chief Administrative Officer

Date:

Report Prepared By



T. Derro
Supervisor of Tax / Chief Tax Collector



Division Review



S. Jonasson
Director of Finance / City Treasurer

BACKGROUND

Sections 357 and 358 of the Municipal Act provide the authority for the cancellation, reduction or refund of realty taxes.

Section 357

Section 357 authorizes the cancellation, reduction or refund of realty taxes in the current year for such reasons as change in rate of taxation, change in tax status, fire/demolition or gross error. Section 357 applications are verified by the Municipal Property Assessment Corporation and processed by the municipality.

Section 358

Section 358 of the Municipal Act authorizes the reduction of realty taxes for clerical errors such as errors in key punching, transposition of figures or mathematical calculations. Such errors occur with the preparation of the assessment roll and are confirmed by the Municipal Property Assessment Corporation prior to the tax adjustment by the municipality. Section 358 applications apply to the two (2) taxation years prior to the year in which the error(s) was made.

The Treasurer's recommendations for the cancellation, reduction or refund of realty taxes under the Municipal Act are presented to Council for approval. Attached for Council's information and action is Schedule A, summarizing the tax adjustments by authority, reason and amount. Also attached is Schedule B which provides a more detailed property by property description of the tax adjustments.

SCHEDULE 'A'

ADJUSTMENT OF TAXES
UNDER SECTION 357 OF THE MUNICIPAL ACT April 29, 2004 City Council Meeting

<i>Reason for Adjustment</i>	<i>Applications</i>	<i>City Portion</i>	<i>Education Portion</i>
Fire / Demolition	12	2,488.27	857.66
Gross or Manifest Clerical Error	1	900.80	217.75
Change in Tax Class / Rate	7	1,239.80	14,157.13
TOTAL:	20	\$4,628.87	\$15,232.54

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	030-033-023	RT	1190 O'Grady Street	Leo Tremblay	2003	92	0.01535419	40.64	0.00335000	8.87	49.51	House Demolished
2	070-030-080	RT	570 Percy	Tim & Susan Quinton	2003	161	0.01535419	379.27	0.00335000	82.75	462.02	Fire
3	120-008-043	RT	134 Powerhouse Rd.	Inco	2003	220	0.01535419	175.41	0.00335000	42.40	217.81	Fire
4	120-008-043	CX	134 Powerhouse Rd.	Inco	2003	220	0.01785636	276.91	0.01480744	254.41	531.32	Fire
5	170-023-071	RT	4218 Theresa	Alice & Fernand Larocque	2003	92	0.01438979	14.51	0.00335000	3.38	17.89	Pool Removed
6	020-014-082	RT	1418 Falconbridge Rd.	Jacqueline & Edmond Jeanveau	2002	93	0.01382422	130.33	0.00373000	35.16	165.49	House Demolished
7	020-014-082	RT	1418 Falconbridge Rd.	Jacqueline & Edmond Jeanveau	2003	185	1.53541900	287.95	0.00335000	62.82	350.77	House Demolished
8	040-002-001	CT	59-61 1/2 Lorne	Carol Paskaruk	2003	365	2.55091000	181.11	2.11534900	150.19	331.30	Substantial Water Damage
9	040-002-001	RT	59-61 1/2 Lorne	Carol Paskaruk	2003	365	1.53541900	482.43	0.00335000	105.26	587.69	Substantial Water Damage
10	050-022-006	RT	991 Lorne St.	Maria Ellero	2003	92	1.53541900	116.88	0.00335000	25.50	142.38	Building Demolished
11	050-022-005	RT	993 Lorne St.	Maria Ellero	2003	92	1.53541900	75.47	0.00335000	16.46	91.93	Building Demolished
12	210-007-047	CTN	3540 Falconbridge Rd.	172965 Canada Ltd.	2003	33	2.30241800	126.98	2.11534900	116.66	243.64	Removal of Tanks
13	100-003-022	RT	276 Birch	Mark Hannaberg	2003	108	1.38584900	12.31	0.00335000	2.97	15.28	Demolition of Garage
14	100-002-036	RT	221 Second Ave.,	Anne Marie Lemster	2003	92	1.38584900	6.99	0.00335000	1.69	8.68	Garage Demolished
15	050-022-010	CT	983-989 Lorne	Peter Ellero & Sons Ltd.	2003	92	2.55091000	(147.88)	2.11534900	(122.63)	(270.51)	Single Family Res. Demolished
16	050-022-010	RT	983-989 Lorne	Peter Ellero & Sons Ltd.	2003	92	1.53541900	328.96	0.00335000	71.77	400.73	Single Family Res. Demolished
TOTAL:											3,345.93	

Request for Decision City Council





Type of Decision									
Meeting Date	April 29, 2004			Report Date	April 21, 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Experimental Asphalt Technologies - Renger Resources, Capreol

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
n/a	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
That the City of Greater Sudbury enter into a no fee for services agreement with Renger Resources for the experimental development and application of new road asphalt material and techniques on MR #84, Moose Mountain Road.	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: April 21, 2004

Report Prepared By



D. Bélisle
General Manager of Public Works

Division Review

Renger Resources is the owner of the former Moose Mountain iron ore mine north of Capreol. Since the year 2000, they have manufactured and delivered 627,000 tonnes of aggregates to various customers, primarily railway companies and asphalt producers.

We have received the enclosed, unsolicited proposal from Renger Resources to experiment with various asphalt mixes and application techniques, using their manufactured aggregates, on MR #84, Moose Mountain Road. There would be no cost to the City, and all work would require the approval of the City's Engineering staff. The City would enter into a no fee for services agreement with Renger Resources wherein the City would be held harmless from all third party claims, and the City would be named as a insured party under Renger's insurance policy. The agreement would resemble any number of other agreements between the City and Contractors for road works, except that the City would not pay for work performed. The City's only costs would consist in the preparation of the agreement, and ongoing consultation and evaluation by our Engineering staff.

Moose Mountain Road is a sparsely travelled highway, used primarily by campers, logging companies, and aggregate suppliers (Renger). It is an ideal candidate for experimental paving techniques, with a representative mix of light vehicle and heavy truck traffic, but with low traffic volumes.

Council should be aware that this initiative could be interpreted as a financial benefit to Renger Resources, by providing a "free" testing ground for the commercial development of new products. Viewed this way, the City's Purchasing By-law would indicate that a competitive bidding process should be offered to other aggregate and asphalt suppliers. It is our belief that if the same experimental opportunity, on the same road, was offered to any and all potential suppliers, there would be no other interested parties. Nonetheless, it is important that Council recognize this proposed variance to the Purchasing By-law.

Attachment.

Rene Gervais, President
Renger Resources
7 BallPark Road
Capreol, ON
P0M1H0
Monday, March 08, 2004

DD

Mr. Don Belisle
General Manager
City of Greater Sudbury

Dear Sir:

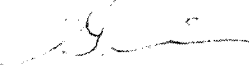
Please accept our thanks for meeting with us on Wednesday February 19. At that meeting we indicated to you and Mr. Claussen that Renger Resources is offering to enter into a partnership with the City of Greater Sudbury that has the potential to provide benefits for both parties.

It would be the intention of Renger to work in co-operation with the Engineering staff of the City of Greater Sudbury to identify areas of roadways which require various levels of repair and determine potential methods of repair and compare current materials and methodology with different combinations and volumes of materials that have been recently made available. The outcome of course would hopefully lead to locally developed solutions to the particular types of problems that are experienced as a result of our more severe weather patterns, and our more volatile geology.

It would be our intention to do this experimental work on that portion of roadway north of Capreol known as Municipal Road 84 but would consider also extending this agreement to other locations that might benefit. Renger would of course hold themselves accountable to ensure that all work is done to the satisfaction of your office.

Dave

Respectfully submitted


R. Gervais, President
Renger Resources

Cc: Dave Kilgour

RECEIVED
MAR 30 2004

CITY OF GREATER SUDBURY ENGINEERING

Request for Decision City Council




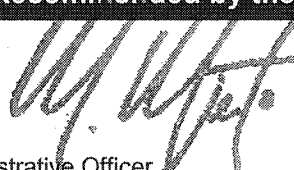
Type of Decision									
Meeting Date	April 29, 2004				Report Date	April 23, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Public Sale Under the Municipal Act

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
N/A	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 Doug Wuksinic General Manager of Corporate Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By



T. Derro
Supervisor of Tax/Chief Tax Collector



Division Review



Sandra Jonasson
Director of Finance/City Treasurer

BACKGROUND

On June 23rd 2004, the City of Greater Sudbury will conduct a Public Sale for properties with tax arrears, under the authority of the Municipal Act. The Finance Division with the assistance of Supplies and Services will be co-ordinating the Public Sale in accordance with the Rules and Procedures as outlined in Provincial Legislation.

On July 18th, 2002, 157 properties with tax arrears were liened under the Municipal Act. Since then, 114 properties have had their taxes paid in full or property owners have made satisfactory repayment arrangements via tax extension agreements. This resulted in the collection of tax arrears in the amount of approximately \$900,000. The taxes on 43 properties remain unpaid.

For ease of administration, 30 properties will be offered for sale on June 23rd, 2004 and the remainder will be offered for sale in the Fall, along with any additional properties that may be ready for a public offering at that time. For the June 23rd sale, full payment by certified funds will be accepted up until 3.00 p.m. Tenders will be opened at 3.30 p.m. the same day.

The following outlines the procedures undertaken with respect to the collection of tax arrears:

- Regularly throughout each year, arrears notices are sent to the assessed owners of all properties on which realty taxes remain unpaid.
- Under the authority of the Municipal Act, for those properties which are three (3) years in arrears, a notice of upcoming legal action is sent to the owner.
- If payment is not received or if satisfactory repayment arrangements are not made, a tax arrears certificate representing a lien against the property is registered on title in accordance with the Municipal Act. Notices are sent by registered mail to the assessed owner and all parties having an interest in the property. An administration charge representing costs of collection is levied on the property.
- The property owner has one (1) year from the date of registration to pay the taxes and administration fee in full or enter into a tax extension agreement with the municipality.
- A final notice is sent by registered mail to the assessed owner and all interested parties 280 days after the lien has been registered.
- If taxes still remain unpaid after the redemption period (one year), the Municipal Act authorizes the Treasurer of the Municipality to offer the property for public sale.
- A notice is sent to the assessed owner by registered mail advising of pending tax sale action.
- All affected properties are advertised for sale in accordance with procedures outlined in the Municipal Act.

Request for Decision City Council



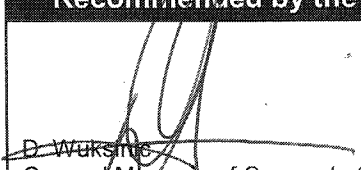
Type of Decision									
Meeting Date	April 29, 2004			Report Date	April 23, 2004				
Decision Requested	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
2004 Annual Repayment Limit

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
FOR INFORMATION ONLY
Recommendation Continued

Recommended by the General Manager


D. Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Date: April 23, 2004

Report Prepared By



C. Mahaffy
Manager of Financial Planning & Policy/Deputy Treasurer

Division Review



S. Jonasson
Director of Finance/City Treasurer

BACKGROUND

Each year, the Province calculates an Annual Repayment Limit (ARL) for every municipality in the Province. The ARL for the City of Greater Sudbury has just been received, based on information extracted from the 2002 Financial Information Return (FIR). The 2003 FIR will be filed in May, and it will form the basis for the 2005 repayment limit. The 2004 Annual Repayment Limit for the City is attached.

Under Provincial guidelines, no municipality should be spending more than 25% of it's net revenues on debt repayment. The ARL indicates how much additional debt repayments a municipality could support, based on this percentage. Under the Provincial formula, the City of Greater Sudbury has the capacity to increase debt repayments by \$49.9 million.

However, under the new Municipal Act, before recommending to Council any further debt or capital leases, the Treasurer must update the Annual Repayment Limit. For Council's information, also attached is a spreadsheet which updates the 2004 Annual Repayment Limit by including all commitments the City has made. The updated ARL is actually about \$41 million. All of the additional commitments will be budgeted for either through the Capital Envelope System, rental revenues in the case of 199 Larch Street, or crypt sales in the case of the mausoleum. No budget increases are necessary to meet these additional commitments.

The Province indicates that the City could undertake a further \$529 million in borrowing, based on the \$49.9 million repayment limit (ARL), and based on a 7% interest rate, over 20 years. A more conservative approach would be to use our updated repayment limit of \$41 million, together with a more realistic 5.75% interest rate, over 15 years, which is the normal time-frame for roads borrowing. Using these factors, the City would still be able to borrow up to \$405 million. Of course, the budget would have to increase by the \$41 million necessary to make the repayments.

At year-end 2003, the total long term debt of the City of Greater Sudbury was \$25 million and annual repayments for this debt total \$3.8 million.

Updated Annual Repayment Limit

Annual Repayment Limit per Ministry notice dated March 25, 2004

\$49,920,929

Less annual commitments:

	Maturity Date	Total Commitment	Annual Commitment
199 Larch Street debenture	2023	\$29,112,600	\$1,455,630
Hospital support	2023	20,700,000	1,000,000
Pioneer Manor Rebuild	2016	8,264,100	635,700
South-end Library	2012	855,248	78,284
Coniston Medical Offices	2008	180,000	36,000
South-end Rock Tunnel Sewer Project	2007	6,400,000	1,600,000
Mausoleum Phase II	2007	1,218,140	243,628
Police/Fire Voice Radio dispatch	2007	345,640	69,128
Deep Mining Research Consortium	2007	160,000	40,000
Sudbury Neutrino Observatory	2006	75,000	25,000
Municipal Road 35	2005	2,600,000	2,600,000
AlerTech	2005	157,000	53,000
Music & Film in Motion (Yr 2)	2006	150,000	50,000
SmartSudbury Connect Ontario	2006	909,631	839,357
Library procurement & cataloguing	2006	240,000	80,000

\$71,367,359 \$8,805,727 (8,805,727)

OK- list matched

Updated Annual Repayment Limit

[as of April 19, 2004]

\$41,115,202

Ministry of Municipal Affairs and Housing
777 Bay Street,
Toronto, Ontario.
M5G 2E5

Ministère des affaires municipales et du logement
777 rue Bay
Toronto (Ontario)
M5G 2E5

ANNUAL REPAYMENT LIMIT (UNDER ONTARIO REGULATION 403/02)

MMA CODE:	23103
MUNID:	53005
MUNICIPALITY:	Greater Sudbury C
UPPER TIER:	n.a.
REPAYMENT LIMIT:	C\$49,920,929

The repayment limit has been calculated based on data contained in the 2002 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2002 to commit to payments relating to debt and financial obligations. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2004.

FOR ILLUSTRATION PURPOSES ONLY,

the additional long-term borrowing which a municipality could undertake over a 5 - year, a 10 - year, a 15 - year and a 20 - year period is shown.

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

MUNICIPALITY: Greater Sudbury C

MMAH CODE: 23103

1.0	GROSS DEBT CHARGES		
1.1	Principal	SLC 74 3099 01	1,728,128
1.2	Interest	SLC 74 3099 02	661,290
1.3	SUBTOTAL	Add Lines 1.1, 1.2	2,389,418
2.0	DEBT CHARGES ON O.C.W.A. PROVINCIAL PROJECT		
2.1	Water Projects -- this municipality only	SLC 74 2810 03	0
2.2	Water Projects -- share of integrated project(s)	SLC 74 2820 03	0
2.3	Sewer Projects -- this municipality only	SLC 74 2830 03	0
2.4	Sewer Projects -- share of integrated project(s)	SLC 74 2840 03	0
2.5	SUBTOTAL	Add Lines 2.1 thru 2.4	0
3.0	PAYMENT IN RESPECT OF LONG TERM COMMITMENTS AND LIABILITIES	SLC 42 6010 01	0
4.0	DEBT CHARGES FOR LEASE PURCHASE AGREEMENTS	SLC 74 3140 03	0
5.0	SUBTOTAL - DEBT CHARGES	Add Lines 1.3,2.5,3.0,4.0	2,389,418
6.0	DEBT CHARGES FOR MUNICIPAL UTILITIES		
6.1	Electricity	SLC 40 3099 02 + SLC 40 3099 08	0
6.2	Gas	SLC 40 3299 02 + SLC 40 3299 08	0
6.3	Telephone	SLC 40 3499 02 + SLC 40 3499 08	0
	Amounts Recovered from Unconsolidated Entities		
6.4	Electricity (Principal)	SLC 74 3030 01	0
6.5	Electricity (Interest)	SLC 74 3030 02	0
6.6	Gas and Telephone (Principal)	SLC 74 3040 01 + SLC 74 3050 01	0
6.7	Gas and Telephone (Interest)	SLC 74 3040 02 + SLC 74 3050 02	0
6.8	SUBTOTAL	Add Lines 6.1 thru 6.7	0
7.0	PAYMENTS TO PROVINCE FOR DOWNTOWN REVITALIZATION PROGRAM LOANS	SLC 42 5410 01	0
8.0	DEBT CHARGES FOR TILE DRAINAGE AND SHORELINE ASSISTANCE	SLC 40 1850 02 + SLC 40 1850 08	0
9.0	SUBTOTAL - DEBT CHARGES TO BE EXCLUDED	Add Lines 6.8,7.0,8.0	0
10.0	NET DEBT CHARGES		2,389,418

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

MUNICIPALITY: Greater Sudbury C

MMAH CODE: 23103

11.0	TOTAL REVENUE FUND REVENUES*	SLC 10 9910 01	378,306,169
12.0	FEEES FOR REPAYING THE PROVINCE FOR DOWNTOWN REVITALIZATION LOANS	SLC 42 5410 01	0
13.0	FEEES FOR TILE DRAINAGE AND SHORELINE ASSISTANCE	SLC 12 1850 04	0
14.0	GRANTS FROM GOVERNMENT OF ONTARIO, GOVERNMENT OF CANADA AND OTHER MUNICIPALITIES		
14.1	Ontario Grants	SLC 10 0699 01 + SLC 10 0810 01	167,676,441
14.2	Canada Grants	SLC 10 0820 01	1,358,035
14.3	Other Municipalities	SLC 10 1099 01	30,304
14.4	SUBTOTAL	Add Lines 14.1 thru 14.3	169,064,780
15.0	FEEES AND REVENUES FOR JOINT LOCAL BOARDS FOR HOMES FOR THE AGED		0
16.0	NET REVENUE FUND REVENUES	Lines 11 less Lines 12,13,14.4,15	209,241,389
17.0	25% OF NET REVENUE FUND REVENUE		52,310,347
18.0	ANNUAL REPAYMENT LIMIT 25% of Net Revenue Fund Revenues less Net Debt Charges		49,920,929

SLC denotes Schedule, Line, Column

* Total Revenue Fund Revenues have been adjusted to reflect the removal of the sale of hydro utilities.

FOR ILLUSTRATION PURPOSES ONLY

If the municipality could borrow at 7.0% or 9.0% annually, the annual repayment limit shown in 18 above would allow it to undertake additional long-term borrowing as follows:

<u>7.0% Interest Rate:</u>	
(a) 20 years @ 7.0% p.a.	528,863,036
(b) 15 years @ 7.0% p.a.	454,675,531
(c) 10 years @ 7.0% p.a.	350,623,717
(d) 05 years @ 7.0% p.a.	204,685,666
<u>9.0% Interest Rate:</u>	
(a) 20 years @ 9.0% p.a.	455,705,483
(b) 15 years @ 9.0% p.a.	402,397,057
(c) 10 years @ 9.0% p.a.	320,375,436
(d) 05 years @ 9.0% p.a.	194,175,006

Request for Decision City Council



Type of Decision							
Meeting Date	29 th April, 2004			Report Date	23 rd April, 2004		
Decision Requested		Yes	No	Priority		High	Low
	Direction Only			Type of Meeting		Open	Closed

Report Title
Information Report: Creation of Solutions Teams and Internal Task Teams

Policy Implication + Budget Impact
This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A
Background Attached

Recommendation
<u>For information only</u>
Recommendation Continued

Recommended by the General Manager
Name and Title

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: 22nd April, 2004

Report Prepared By
Kamran Khan Business Analyst

Division Review
Name and Title

Background

The City of Greater Sudbury held a series of Public Input meetings in the process of preparing its Budget for the year 2004. The purpose of these meetings was to get public input on issues concerning the budget and find out the priorities of the City in the oncoming fiscal year. In these consultations, citizens expressed a number of concerns pertaining to City operations. In particular, people were concerned about usage of city vehicles and the disposal of surplus properties. Excessive controls on community hall usage was also raised as an area of concern by Council.

To evaluate these concerns, the City of Greater Sudbury has decided to create cross-functional 'Solutions Teams'. Such teams will consist of four members, with two representatives being Sudbury citizens. These teams will present their findings to the community within a 4-month time frame. This innovative concept will allow citizens to evaluate our processes first hand and give their recommendations. It will also help us to harness our citizens' reservoir of knowledge and bring a non-partisan aspect to the teams.

In addition, General Managers in consultation with their staff have also identified some high priority areas. These issues will be addressed by cross-functional Internal Task Teams composed of staff of Departments of the City of Greater Sudbury.

The staff contact for this initiative will be Mr. Kamran Khan from the Chief Administrative Officer's office who will serve as Project Manager for these teams and additionally liaison and coordinate the activities of these teams to ensure that they meet their objectives.

Seven public representatives have volunteered to be a part of these Solutions teams. The Mayor, Council and the City of Greater Sudbury greatly appreciate these individuals' assistance. They are:

Fleet Management Solutions Team:

John Bonin: Mr. Bonin has extensive experience in designing the Fleet usage Strategy for Union Gas

Gerry Martel: Mr. Martel has experience in managing the vehicle fleet for a large company

Disposal of Excess Properties Solutions Team:

Jeff Giffin: Mr. Giffin deals with property issues on behalf of the Ontario Realty Corporation

Dreena Gilpin: Ms. Gilpin is President of the Sudbury Real Estate Board

Date: 22nd April, 2004

Community Halls Solutions Team:

Dan Lee: Mr. Lee is an active community volunteer and has been associated with Special Olympics and the Sports Council

Chris Sheridan: Mr. Sheridan is a community volunteer and has been active with the Kinsmen organization and charities for children

Process Optimization in Public Works Task Team:

Ozhand Ganjavi: Mr. Ganjavi is a professor at Laurentian University and has a Ph.D in Operations Management

Attached please find details of the issues Solutions Teams and Task teams will evaluate and summarized objectives of each issue.

ITEM	DESCRIPTION	SOLUTION TEAM	COMMENTS	TENTATIVE COMPLETION DATES
SOLUTIONS TEAMS:				
Fleet Management Strategy	Light vehicle use and maintenance strategy	<ol style="list-style-type: none"> 1. Peggy Wilson 2. Kamran Khan 3. John Bonin 4. Gerry Martel 	Accepted.	Sept. 2004
Disposal of Excess properties	Will also deal in part with property management issues	<ol style="list-style-type: none"> 1. Danielle Braney 2. Ed Vildis 3. Jeff Giffin 4. Dreena Gilpin 	Accepted.	Sept. 2004
Community Halls	Too many restrictive controls in Community Halls for public use	<ol style="list-style-type: none"> 1. Dan Lee 2. Chris Sheridan 3. Karen Makela 4. Rick Leboutthier 	Accepted	Sept 2004
TASK TEAMS:				
Process Optimization in PW	Optimize operations and process review. Too many workers working on one activity	<ol style="list-style-type: none"> 1. Jacques Brault 2. Ozhand Ganjavi 3. Kamran Khan 	Accepted. Solutions team will examine Sewer and Water excavation and crew size issues initially.	Sept. 2004
ERP System implementation in Payroll	ERP system has been identified as low payback, high concern by GMs.	<ol style="list-style-type: none"> 1. Ron Henderson 2. Dean Bergeron 3. Kamran Khan 4. Marilyn Dunn 	Accepted. Solutions team will look at pay roll initially.	Sept. 2004
Managed Attrition Policy	Identified strategy for replacing key positions; retirement policy; multi-task workers.	<ol style="list-style-type: none"> 1. Mark Mieto 2. Pat Thomson 3. All General Managers 	Accepted. Team will be headed by CAO	Sept. 2004
Fleet and Equipment Management in Fire Services	Examine how are fire trucks are managed and serviced.	<ol style="list-style-type: none"> 1. Ray Martin 2. Norm Buchy 3. Donald Donaldson 	Accepted.	Sept. 2004
Winter Works in C&L and EMS	Analyze our Winter Works operations in C&L Services	<ol style="list-style-type: none"> 1. Rick Ahola 2. Rick Clouthier 3. Darryl Mathe 	Accepted.	Sept 2004

GOALS AND OBJECTIVES:

Fleet Management

- To provide advice, information and recommendation to Council on the development of policies pertaining to the efficient utilization of City Vehicles
- To answer issues related to fleet utilization categorized as:
 - Are fleet vehicles being utilized as efficiently as possible with maximum utilization?
 - What procedures are in place for vehicle usage? Are there any usage 'terms of reference'? How is usage tracked?
 - If the answer to the above is no, can better strategies be devised for the utilization of vehicles? What will these strategies be?
 - What is the City policy for take home privilege? What should the "Decision framework" for custodial usage of vehicles be?
 - How does the City of Greater Sudbury compare with other municipalities of the same population size with regards to fleet utilization
 - Are there any 'best practices' that can be acquired from the private sector regarding fleet utilization and maintenance?
- To present a comprehensive report addressing the above mentioned issues, two months after the constitution of the team

Disposal of Excess Properties

- To provide advice, information and recommendation to Council on the development of policies pertaining to the disposal of excess properties.
- To answer issues related to disposal of excess properties categorized as:
 - Is the present method of disposal of excess properties as efficient as possible?
 - Does the model of hiring a search firm rather than using Municipal resources to identify surplus properties make business sense?
 - What is the most efficient procedure for the disposal of excess properties once they have been declared surplus? How should the marketing, auctioning and disposal function be carried out? What are the pros and cons of different options?
 - Are there any best practices that can be acquired from the private sector regarding to disposal of excess properties?

- Is there a link between the property management function (leases, maintenance, capital) and the methodology of disposal of excess properties? If yes how should this link be reinforced, so that synergies are created
- To present a comprehensive report addressing above mentioned issues, four months after the constitution of the team.

Process Optimization in Public Works Department

- To provide advice, information and recommendation to Council on the development of policies pertaining to process optimization in Public Works vis-à-vis maintenance activities in the Sewer and Water excavation function.
- To answer issues related to Process Optimization in Sewer and Water function of Public Works Department categorized as:
 - Is the present method of maintenance activities as efficient as possible?
 - Are crew sizes of optimal size for maintenance activities?
 - Is there room for improvement by changing work distribution, carrying out multi tasking, and using different mix of private and Municipal resources etc. for activities performed in the excavation function.
 - What policies and procedures can be incorporated to make the process more efficient?
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

ERP system implementation in Payroll

- To provide advice, information and recommendation to Council related to the implementation of the ERP system in Payroll.
- To interview staff and determine bottlenecks impeding the effective implementation of the ERP system in Payroll.
- To suggest changes and develop a methodology for improvements in how the ERP system is run.
- To develop an effective strategy to identify how the ERP system can be used as a Business Process Redesign(BPR) tool and how/what management processes can be changed.
- Determine the next steps in the implementation of the ERP system. Evaluate the costs of implementing the next steps in terms of Information Technology.
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

Winter Works

- To provide advice, information and recommendation to Council on the development of policies pertaining to Winter snow plowing and snow removal activities in City owned facilities
- To carry out a cost analysis of two models of snow removal delivery in City Facilities:
 - Public Works Department Delivery model.
 - Contract by Department delivery model.
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

Managed Attrition

- To provide advice, information and recommendation to Council on a comprehensive Managed Attrition policy.
- To prepare a comprehensive strategy that will:
 - Reduce half (40) of the expected vacancies by a program of Managed Attrition primarily focused on Management, Operations and clerical staff.
 - Reduce the number of overtime hours in order to provide financial savings.
 - Examine ways in how jobs can be done differently through a job enrichment strategy
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

Fleet and Equipment Management in Fire Services

- To provide advice, information and recommendation to Council on how fleet and equipment are managed and maintained in Fire Services.
- To prepare a comprehensive strategy that will:
 - Analyze our present costs of outsourcing fleet and equipment maintenance to second party vendors
 - Discuss the impact of using Municipal resources for carrying out such maintenance activities.
 - Present a cost and benefit analysis of a structured outsourcing strategy versus in house maintenance. Identify pros and cons of both options.
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

Community Halls Public use

- To provide advice, information and recommendations to Council on Community Halls public usage.
 - To identify the primary purpose of municipally owned community halls
 - To identify how we can simplify community access to community halls
 - To identify how revenue opportunities should be balanced against municipal support for families, community groups and organizations, giving consideration to such issues as revenue generation, provision of space to the community, recovery of costs, insurance requirements etc.
 - To identify how community halls can be marketed and packaged to appeal to a variety of community functions which range from weddings, to sports tournaments, to team dances
 - To identify what services should be offered at community halls in support of community functions, including such items as event planning, catering, provision of tablewares, linens etc.
- To present a comprehensive report addressing above mentioned issues, within four months after the constitution of the team.

Request for Decision City Council



Type of Decision									
Meeting Date	April 29, 2004				Report Date	April 21, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Recommendations from the Technical Steering Committee: Waste Management Reduction Options

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

No budget impact.

Background Attached

Recommendation

That the following Technical Steering Committee recommendations detailed in the General Manager of Public Work's report dated April 21, 2004 be approved:


That Council not eliminate the "Clean-up Greater Sudbury" program; and that

Council not remove non-mandatory products from the blue box program or cancel the electronic recycling program; and that


Council not consider selling City of Greater Sudbury landfill sites to private companies.

Recommendation Continued

Recommended by the General Manager


Don Bélisle
General Manager of Public Works

Recommended by the C.A.O.


Mark Mieto
Chief Administrative Officer

Date: April 21, 2004

Report Prepared By



Chantal Mathieu
Director of Waste Management

Division Review

Chantal Mathieu
Director of Waste Management

The Technical Steering Committee for the Waste Optimization Study met on April 21st to review various issues. The TSC was able to review the budget enhancement and budget reduction options that were deferred by Council during the 2004 Budget process. Another meeting will be scheduled to deal with other issues or reports deferred by Council to the TSC.

This report outlines the TSC recommendations for dealing with the four (4) waste management budget reduction options (refer to Appendix A).

- 1) Partial or full cost recovery of solid waste costs, with the exception of solid waste diversion.

This matter will be reviewed as part of the entire Waste Optimization Study process. It is a subject matter that must consider all potential impacts including environmental, economic, political and legal implications.

- 2) Elimination of the "Clean-up Greater Sudbury" program.

The TSC was adamantly opposed to the elimination of this program.

- 3) Removal of non-mandatory products from the blue box program (waxed cartons, aseptic containers, #5 plastics) and cancel the electronic reuse & recycling program.

The TSC was opposed to the removal of any items currently collected in the blue box program or any other program that diverts waste from landfill.

- 4) Sell the landfill sites to private companies.

The TSC was opposed to the idea that we should consider selling our landfill sites to private companies. The landfill sites are efficiently being operated by private contractors chosen through a competitive tendering process.

APPENDIX "A"



NEW REVENUE GENERATION
P.W.00.00.00.00
WASTE MANAGEMENT SUMMARY

Description:
Full cost recovery of solid waste costs, with the exception of solid waste diversion costs.

Impact of Implementing Option:																														
<p>An emerging trend across Canadian municipalities is the full cost recovery for measurable services through user fees. Solid waste is a popular service delivery being converted to user fees, with the exception of solid waste diversion activities, which are seen as a public or environmental benefit, and should therefore remain on the tax levy. The City's total cost of solid waste programs is \$10,930,000, of which \$2,917,000 is allocated to diversion activities. That leaves a balance of \$8,013,000 which could be converted from the tax levy to user fees. The City's Technical Steering Committee on Solid Waste Management is expected to make recommendations on this matter and others in 2004, so that no 2004 budget impact is possible. For 2005, there is a potential revenue stream of \$8,000,000.</p> <p>Staff are seeking Council's direction on whether or not to pursue this option, in total, or in part. Council's intent would be examined by the Technical Steering Committee on Waste Optimization, with all associated impacts, for further decisions by Council, and possible implementation in 2005 and onwards.</p> <p>It is recommended that if this option is accepted that Council borrow \$2 million from reserves to offset the impact on the levy and that the \$2 million be repaid in 2005. The following chart illustrates the impact over the next three years.</p> <table border="0"> <tr> <td>2004</td> <td>Revenues</td> <td>0</td> </tr> <tr> <td></td> <td>Contr. from Reserve</td> <td><u>(\$2,000,000)</u></td> </tr> <tr> <td></td> <td>Impact on the Levy</td> <td><u>(\$2,000,000)</u></td> </tr> <tr> <td>2005</td> <td>Revenues</td> <td>(\$8,000,000)</td> </tr> <tr> <td></td> <td>Repayment of Reserve</td> <td>2,000,000</td> </tr> <tr> <td></td> <td>Removal of Contr from Reserve</td> <td><u>2,000,000</u></td> </tr> <tr> <td></td> <td>Impact on Levy</td> <td><u>(\$4,000,000)</u></td> </tr> <tr> <td>2006</td> <td>Revenue (no additional revenue)</td> <td>0</td> </tr> <tr> <td></td> <td>Removal of Repayment of Reserve</td> <td><u>(\$2,000,000)</u></td> </tr> <tr> <td></td> <td>Impact on Levy</td> <td><u>(\$2,000,000)</u></td> </tr> </table>	2004	Revenues	0		Contr. from Reserve	<u>(\$2,000,000)</u>		Impact on the Levy	<u>(\$2,000,000)</u>	2005	Revenues	(\$8,000,000)		Repayment of Reserve	2,000,000		Removal of Contr from Reserve	<u>2,000,000</u>		Impact on Levy	<u>(\$4,000,000)</u>	2006	Revenue (no additional revenue)	0		Removal of Repayment of Reserve	<u>(\$2,000,000)</u>		Impact on Levy	<u>(\$2,000,000)</u>
2004	Revenues	0																												
	Contr. from Reserve	<u>(\$2,000,000)</u>																												
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2006	Revenue (no additional revenue)	0																												
	Removal of Repayment of Reserve	<u>(\$2,000,000)</u>																												
	Impact on Levy	<u>(\$2,000,000)</u>																												

Reduction in Staffing:	
Full time Employee	
Temporary & Part time (Hours)	
Overtime (Hours)	
Crew (Hours)	

Net Budget Reduction	\$2,000,000
5 year Capital Cost Avoidance	

APPENDIX "A"



ALTERNATIVE SERVICE DELIVERY/SERVICE LEVEL REDUCTION
P.W.00.00.00.00
WASTE MANAGEMENT SUMMARY

Description:
Eliminate the "Clean Up Greater Sudbury" program introduced in 2002.

Impact of Implementing Option:
This program was introduced in 2002 in response to littering in public places. This initiative supports various programs such as public education in schools, Adopt-A-Road, Adopt-A-Spot, Adopt-A-Litter Bin, investigations into illegal littering and garbage dumping.
Annual: \$101,248
May 1, 2004 \$ 67,500
As highlighted during the Public Input sessions, littering is of great concern. The Public response indicates we should do more clean-up and education, not less. A Permanent position would be eliminated if this option is adopted.

Reduction in Staffing:	
Full time Employee	1
Temporary & Part time (Hours)	
Overtime (Hours)	
Crew (Hours)	

Net Budget Reduction	\$67,500
5 year Capital Cost Avoidance	

APPENDIX "A"



ALTERNATIVE SERVICE DELIVERY/SERVICE LEVEL REDUCTION
P.W.20.00.00.00 DIVERSION

Description:

Remove non-mandatory products from the recycling program; waxed cartons, aseptic containers, #5 plastics, electronic equipment.

Impact of Implementing Option:

These additional, voluntary recyclable products were introduced during the 2002 Budget. The impact of reversing this program will be additional solid waste products at landfill sites, and decreased participation in environmental initiatives.

Annual impact is \$50,000. Implementation of May 1, 2004 has a 2004 budget impact of \$33,300.

Reduction in Staffing:

Full time Employee	
Temporary & Part time (Hours)	
Overtime (Hours)	
Crew (Hours)	

Net Budget Reduction	\$33,300
5 year Capital Cost Avoidance	