

Item 2
Presentation from the
NDCA Board (cont'd)

- in 2003, NDCA began to address deficiencies in infrastructure when they had to find local shares to match the Provincial share
- annual allocation to specific reserves from Timberwolf revenue
- "Sudbury Response" to Source Protection Planning Report
- NDCA fundraising activities
- community stewardship initiatives/partnerships
- performing operational efficiency work on the 34 year old Maley Dam
- box culvert inspections performed in February, 2004 on Nolin and Junction Creeks, some City owned and some NDCA, will attend Priorities with a presentation
- 2004 budget pressures included flat-lined annual provincial grant allocations, shortfall of approximately 10 million dollars
- property reassessment/increased property taxes, last year paid approximately \$28,000.00 not exempt
- general insurance costs escalated
- staff wage settlements and benefit costs
- rising utility costs such as hydro, telephone, etc.
- 2004 levy request is 3% increase over approved 2003 levy and are still working to find savings
- request for special capital allocation of \$277,500.00 which is part of a multi-year program submitted in 2002
- Provincial grants and deficits chart showing steady decline from 1996 to 2003
- Municipal levy allocation chart from 1996 to 2004
- 2004 funding increase request comparisons from outside boards and internal City departments
- NDCA Members and Staff not a very large organization but very dedicated with 4 elected and 3 non-elected members
- photo of April 18, 2002 flooding
- summation of NDCA flood control measures

Councillor Bradley advised that the NDCA is not only responsible for absorbing local waters but for bodies of water spanning 7,600.00 km. all the way north from Georgian Bay and over many urbanized areas.

The Committee discussed and applauded the work and partnerships created by the NDCA.

Item 3
Presentation from the
Sudbury and District
Health Unit Board

Councillor Gasparini, Chair of the Sudbury & District Health Unit, indicated that the City is headed for a crisis and should start putting our attentions towards the determination of health issues. She reviewed the Oracle Surveys which have been done over the years relating to health care in our area.

A copy of the Presentation dated 2004-03-10 entitled Sudbury & District Board of Health Approved Budget 2004 was distributed to Members of Council at the meeting.

Item 3
Presentation from the
Sudbury and District
Health Unit Board
(cont'd)

Dr. Penny Sutcliffe, Medical Officer of Health, SDHU, gave an electronic presentation regarding the Sudbury and District Board of Health Approved Budget 2004 which included:

- the SDHU's role in everyone's lives
- various help and protection provided by the SDHU
- 2003 busy year for public health programs such as mass immunization, meningitis, SARS, West Nile, smoke-free city, boil water advisories, healthy teeth in schools, etc.
- local issues dealt with in 2003 such as SARS, meningitis, power outage, Alymer beef recall, hurricane preparations, collective bargaining, new legislation Bill 105, etc.
- various health issues dealt with by 37 Public Health Units across Ontario such as home visits, dental disease screening for students, prenatal package distribution, student placement, smoke free by-laws enacted, inspection of child car seats, volunteers, mosquitoes trapped, etc.
- Public Health doesn't work to treat but to prevent diseases
- responsibilities of Ontario Boards of Health very serious obligation, very prescriptive guidelines across Ontario and some services mandated
- legislated funding as set out in legislation, 19 municipalities in Sudbury obligated to fund Public Health
- how public health is funded in Ontario chart from 1991 - 2003, showing 50/50 cost share by municipality and province
- City of Greater Sudbury Gross Expenditures 2003 Budget pie chart
- 2004 Sudbury & District Board of Health Approved Budget
- where money goes i.e. outbreaks and infectious disease, safe water, health hazards, education, vaccines, infections, prevention of diseases, parenting, etc.
- savings identified, line by line review
- budget pressures such as contracts, benefits especially OMERS, infectious disease programs, travel, insurance, etc.
- increase of 5.51% over 2003 budget
- West Nile Virus under the Health Protection and Promotion Act requirements of municipalities
- changes in Public Health environment and opportunities and challenges faced such as new diseases, structure and funding of public health system, etc.
- budget is not only about dollars but about quality of life

Councillor Gainer pointed out the to the Committee that the Sudbury & District Health Unit budget does not reflect the OMERS increase since the Board was wise and did not remove that amount 3 years ago.

Ms. Sutcliffe advised that the Health Unit is facing major overhauls in the next few years. She indicated that historically, the Health Unit has been underfunded. The requirements for the West Nile Virus funding came out last year but it is the City's choice to include it in the budget.

Item 3
Presentation from the
Sudbury and District
Health Unit Board
(cont'd)

The Committee discussed reserve funding for the West Nile Virus and Councillor Kett asked that this item be put in the parking lot.

Mayor Courtemanche questioned staff about the tax rate stabilization fund and if deficiencies are present would that fund then be accessed.

The General Manager of Corporate Services advised that the Committee would identify which reserve fund they would like to access.

The Director of Finance/City Treasurer stated that there is presently approximately \$680,000.00 in the tax stabilization rate fund but with current expected deficiencies, there will be nothing left.

The Committee concurred with a recommendation by the Chair that the Sudbury & District Health Unit Budget be referred back to the Board of Directors for reductions in its operating budget. Furthermore, the Committee requested that City Staff prepare a report on the West Nile Virus program and funding on alternatives of same.

Adjournment

2004-09 Berthiaume-Gasparini: That this meeting does now adjourn.
Time: 6:45 p.m.

CARRIED

COUNCILLOR TED CALLAGHAN, CHAIR

CITY CLERK

2004 BUDGET PARKING LOT				
REQUEST #	COUNCILLOR	INFORMATION REQUEST (MARCH 10, 2004)	APPROVED	
			YES	NO
1	Kett	A report on the West Nile Virus program and funding on alternatives of same.		

**THE FIRST MEETING OF THE BUSINESS LICENSING COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11
Tom Davies Square**

**Tuesday, March 9th, 2004
Commencement: 5:30 p.m.
Adjournment: 6:15 p.m.**

DEPUTY CITY CLERK PRESIDING

Committee Members Councillor Ron Bradley; Councillor Lynne Reynolds

Staff R. Swiddle, Director of Legal Services/City Solicitor; M. Hardie, Manager/South Citizen Service Centre; R. Clouthier, Manager/North Citizen Service Centre; D. Dewulf, Small Business Consultant, GSDC; T. Mowry, City Clerk; A. Haché, Deputy City Clerk; K. Bowschar-Lische, Planning Committee Secretary; M. Burtch, Licensing and Assessment Clerk

Others Constable Marc Brunet; Constable Dan Despatie

**Declarations of
Conflict of Interest** None declared.

Appointment of Chair Nominations were held for the appointment of the Chair of the Business Licensing Committee.

The following recommendation was presented:

2004-01 Bradley-Reynolds: That Councillor Ron Bradley be appointed Chair of the Business Licensing Committee.

CARRIED

Chair **COUNCILLOR BRADLEY, IN THE CHAIR**

Licensing By-laws Report dated March 2nd, 2004, was received from the General Manager, Corporate Services and the Director of Legal Services/City Solicitor regarding Licensing By-laws.

The Director of Legal Services/City Solicitor briefly highlighted the various By-laws currently in place namely Taxi Licensing, Trailer and Trailer Park Licensing, Adult Entertainment Parlours, Body Rub Parlours and Business and Trade Licensing. These by-laws require further review, public hearings and repassage as many of them will expire at the end of December, 2004. He indicated that the report makes recommendations for general change and requests Council to authorize the preparation of the by-laws and their advertisement for public hearings.

Pawnbroking and
Related Trades

Mr. Swiddle suggested that sections of the Business Licensing By-law dealing with pawnbroking and related trades be moved to a separate by-law. It is also being recommended that the by-law require an online computer registration system for the pawn and secondhand industries. This computer software will assist police in their work, curb criminally related activities and allow them to access these records immediately.

Constable Marc Brunet and Constable Daniel Despatie advised that they would like to see a new By-law regarding secondhand stores and pawnbrokers requiring these businesses to report transactions electronically. Business Management Software and training is offered free of charge from Business Watch International. They indicated that this new system would avoid a sometimes faulty paper trail and facilitate police investigation. There is no cost to the municipality, the police service or the stakeholder. The fee is paid by the user at \$.50 per transaction. This system is now being utilized in other municipalities such as York, Durham Region, etc.

Following discussion on whether to proceed one by-law at a time or all licensing by-laws together, the Committee agreed that all the by-laws be reviewed together.

Members of the Committee expressed interest in viewing a demonstration by Business Watch on the computer registration system for pawnbrokers and secondhand stores. The police officers will arrange for the demonstration following the completion of the budget process by City Council.

The following recommendation was presented:

2004-02 Reynolds-Bradley: That Council direct staff to begin drafting new Licensing By-laws as set out in the report of the General Manager of Corporate Services dated March 2, 2004 and that these draft by-laws be advertised for public hearings as required by the *Municipal Act, 2001* and the hearings held by the Licensing Committee in the Spring, for review and possible enactment later in the year.

CARRIED

Adjournment

2004-03 Bradley-Reynolds: That we do now adjourn.
Time: 6:15 p.m.

CARRIED

Chair

Secretary

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2004-03-09

Commencement: 2:30 p.m.
Adjournment: 2:40 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services; N. Buchy, Assistant Fire Chief

Contract ESD04-04 RFP For Aerial Fire Apparatus

Contract ESD04-04, Proposals for the Purchase of One (1) Mid-Mount Ladder/Platform Aerial Fire Apparatus {estimated at a total cost of \$1,200,000.00 were received from the following bidders:

BIDDER

E-One Canada
Kovatch Mobile Equipment Corporation
American Lafrance Corp.

A bid deposit in the form of a certified cheque, US or Canadian Bank Draft in the amount of \$100,000.00 accompanied each proposal.

The foregoing tenders were turned over to the Assistant Fire Chief for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

T.O.C. 2004-03-09 (1)

**MINUTES – SECOND MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, FEBRUARY 19, 2004 AT 1:30 P.M.**

BOARD MEMBERS PRESENT

C. Berthiaume
I. Edwards
J. Gasparini
A. Rivest

F. Bidal
E. Gainer
P. Kinoshameg

F. Caldarelli
L. Gamble
R. Pilon

BOARD MEMBERS REGRETS

R. Dupuis

STAFF MEMBERS PRESENT

P. Buchanan
L. Picard
M. Tessier (Secretary)

B. Fortin
S. Siren

S. Laclé
Dr. P. Sutcliffe

OTHERS

Media

J. GASPARINI PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ROLL CALL

The Board Chair made note of the following correspondence regarding the official appointment of R. Pilon to the Sudbury & District Board of Health:

- i) **Re: Appointment – Sudbury & District Health Unit Board**
Letter from: Township of Chapleau dated January 29, 2004

3.0 DECLARATION OF CONFLICT OF INTEREST

J. Gasparini, I. Edwards, P. Kinoshameg and R. Pilon indicated a conflict of interest with agenda items under new business items 8 (i) d and e

4.0 DELEGATION / PRESENTATION

None.

5.0 MINUTES OF PREVIOUS MEETING

i) First Meeting – January 15, 2004

Clarification was sought regarding the Board of Health rules of procedure with respect to decision-making. After a discussion by board members, staff was directed to review the same and to bring forward this item at the March Board of Health meeting.

Notation was made that the minutes should reflect that I. Edwards arrived on time for the meeting.

13-04 APPROVAL OF MINUTES – JANUARY 15, 2004

Moved by Bidal – Caldarelli: THAT the minutes of the Board of Health meeting of January 15, 2004 be approved as amended.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

None.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH/ EXECUTIVE DIRECTOR

i) February 2004 – Medical Officer of Health / Chief Executive Officer Report

Dr. Sutcliffe welcomed and thanked new and ongoing Board of Health members for their attendance at the board orientation session earlier today. S. Laclé, Acting Executive Director and P. Sarsfield, Acting Medical Officer of Health were also thanked and commended for their work during her absence.

Dr. Sutcliffe highlighted the recent appointment of Dr. Sheela Basrur as the province's new Chief Medical Officer of Health and made reference to the letter of congratulations and invitation to the North sent on behalf of the Sudbury & District Health Unit.

It was clarified that the interim financial statement for the year ended December 31, 2003 is preliminary and subject to adjustment during the year-end audit and settlement process.

Board members were informed that, every February, the format of the Medical Officer of Health Board Report includes an annual statistical update on health unit programs and services. This "public health by the numbers" is distinct from the narrative highlights usually included as it provides a more quantitative summary of the prior years' activities.

Comments and questions were entertained.

14-04 ACCEPTANCE OF REPORT

Moved by Berthiaume – Bidal: THAT the Report of the Medical Officer of Health for the month of February 2004 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

i) Items for Discussion

a) Board of Health Liability

Board members were encouraged to familiarize themselves with the document prepared for the Association of Local Public Health Agencies (alPHA) entitled *A Review of Board of Health Liability* and distributed with this month's agenda package.

Dr. Sutcliffe indicated that the document has been carefully reviewed and cross-referenced with existing Sudbury & District Board and Health Unit policies and procedures. She was pleased to report that there are only minor changes that are required as a result of this review. Minor housekeeping changes to several by-laws will be recommended. The policy describing the Report of the Medical Officer of Health will be amended to establish a more direct link between this report and the duty to report as outlined in Section 67(1) of the Health Protection and Promotion Act (HPPA). The Report will also include periodic reports to the Board of Health on the status of compliance with the required obligations under other statutory requirements such as the Income Tax Act, Employment Standards Act, Occupational Health and Safety Act and Ontario Human Rights Code.

Recommendation was made that each Board member familiarize themselves with the HPPA and that a copy of the Act should be made available to all members.

Members were reminded of the serious duties and responsibilities conferred to Board of Health members by the Health Protection and Promotion Act as reviewed during the pre-meeting orientation session.

b) Part 8 – Ontario Building Code Fee Increases

Dr. Sutcliffe noted that the Sudbury & District Health Unit has not increased the fees for Part 8 of the Ontario Building Code program since 1998 and that, overall, the fees are currently the lowest of all the other health units in northern Ontario. Certain public health units are mandated under Regulation 403/97 of the Ontario Building Code to enforce the provisions of this Act and the Building Code related to sewage system, renovation and demolition permits, as well as other related fees. It was clarified that since its inception, this program has been funded on a fee-basis to realize reasonable cost recovery. The cost of delivering this program has increased to the point at which a fee schedule increase is being recommended.

Comments and questions were entertained.

The need to increase the fees to offset program costs was recognized. The Board of Health approved the proposed increase in fees for the Part 8 – Ontario Building Code program. It was noted that the fee schedule should be monitored on a routine basis so as to avoid future abrupt increases.

15-04 FEE SCHEDULE “A” TO BY-LAW 98-01

Moved by Gamble – Gainer: WHEREAS the Board of Health is mandated in the Ontario Building Code (Reg. 403/97) under the Building Code Act to enforce the provisions of this Act and the Building Code related to sewage systems; and

WHEREAS the fees charged by the Board of Health have not been increased since 1998; and

WHEREAS the fees charged by the Sudbury & District Health Unit are the lowest in northern Ontario; and

WHEREAS the proposed fees are necessary to address program associated cost increases that have occurred over the past 6 years;

THEREFORE BE IT RESOLVED THAT the Board of Health approve the amended Fee Schedule “A” and that the appendix of Board of Health By-law 98-01 be updated to concur with these changes; and

FURTHERMORE THAT this fee schedule shall come into force and take effect on passing of the same.

CARRIED

c) By-Law Revision

Clarification was sought regarding the appointment of Public Health Inspectors and notation was made that changes to By-Law 02-02 were housekeeping in nature.

15-04 BOARD OF HEALTH BY-LAW 02-02

Moved by Gainer – Gamble: THAT this Board of Health approves the revisions dated February 19, 2004 to the Board of Health By-Law 02-02.

CARRIED

F. CALDERELLI PRESIDING

d) Remuneration and Expenses Policy Revision

Dr. Sutcliffe provided an overview of the significant housekeeping revisions made to the policy. She clarified that this policy addresses both the process and the eligibility for board member remuneration. Dr. Sutcliffe reported that, although not explicit in the previous policy, remuneration was paid to the Board Chair for attendance at the health unit at the request of the Medical Officer of Health or designate to fulfill duties related to the responsibilities of the Chair. The Health

Protection and Promotion Act is very prescriptive regarding remuneration entitlements and the policy has been revised to more clearly reflect such provisions in the Act.

16-04 REMUNERATION AND EXPENSES POLICY

Moved by Bidal – Gainer: THAT this Board of Health approves the revisions dated February 19, 2004 to the Board of Health Remuneration and Expenses Policy.

CARRIED

e) Board Member Remuneration

Discussion was held regarding the remuneration rate for Board of Health members. As per legislation and Board of Health policy, remuneration and expenses eligibility is limited to those members who receive no remuneration or expenses from their councils if they are elected municipal councillors.

It was noted that Sudbury & District Board of Health remuneration rates had not changed significantly in over 20 years. A survey across health units in Ontario indicates that the Sudbury & District Health Unit remuneration rates are significantly lower than those in most other health units.

Following discussion on this item, a recorded vote was requested.

Berthiaume, Claude	Yea
Bidal, Fern	Yea
Caldarelli, Frances	Yea
Dupuis, Ron	Absent
Edwards, Ivan	Conflict of Interest
Gainer, Eldon	Yea
Gamble, Les	Yes
Kinoshameg, Phyllis	Conflict of Interest
Pilon, Rita	Conflict of Interest
Rivest, André	Nay
Gasparini, Janet	Conflict of Interest

17-04 REMUNERATION FOR BOARD OF HEALTH MEETINGS AND APPROVED BOARD OF HEALTH FUNCTIONS

Moved by Bidal – Gainer: WHEREAS the Health Promotion and Protection Act (HPPA) provides by way of Board of Health Policy I-I-10 for the remuneration of Board of Health members; and

WHEREAS Board of Health members are a valuable and integral part of the public health system and are accountable to the community for ensuring that its health needs are addressed by appropriate programs and establishing overall objectives for the organization in its provision of health programs and services, to meet the needs of the community; and

WHEREAS a 2003 survey of public health units regarding board member remuneration indicates that 55% paid between \$150 and \$100 per meeting, 36% paid between \$99 and \$75 per meeting and 9% paid less than \$74 per meeting; and

WHEREAS remuneration for Board of Health members was \$40 in 1980, \$50 in 1996 and \$52 in 2003;

THEREFORE BE IT RESOLVED THAT the rate of remuneration of board members for attendance at Board of Health meetings and approved Board of Health functions be set at \$100 per meeting or approved function for 2004.

CARRIED

J. GASPARINI PRESIDING

ii) Correspondence

a) North Bay and District Board of Health Resolution #BOH/2003/11/09

No discussion.

b) Sudbury & District Board of Health Motion #88-03 Supporting the Region of Peel's Resolution Re: Advocacy for an Increased Government Role in Funding Local Public Health Infrastructure

No discussion.

c) 2004 Healthy Babies Healthy Children Transfer Payment Budget Package

No discussion.

d) Sudbury & District Board of Health Motion #75-03 Supporting the Thunder Bay District Health Unit's Resolution Re: SARS Compensation for Boards of Health

No discussion

e) Municipality of Chatham-Kent Supporting the Sudbury & District Board of Health Resolutions #67-03, #71-03, #72-03, #75-03, #76-03, #87-03 and #88-03

No discussion.

f) County of Oxford Supporting the Sudbury & District Health Unit Board of Health Resolution #71-03 Re: Funding of Conjugate Meningococcal Vaccine Against Serogroup C

No discussion.

- g) **County of Oxford Supporting the Sudbury & District Health Unit Resolution #67-03 Re: Funding Costs of Regular On-call Service Provisions**

No discussion.

- h) **Sudbury & District Health Unit 2004 Budget**

Dr. Sutcliffe was directed to send a letter on behalf of the Board explaining the Board of Health legislative responsibilities and budget process, and reaffirming the 2004 annual budget as approved in November of 2003.

18-04 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Berthiaume - Bidal: THAT this Board of Health receives New Business items 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- | | | |
|------|---|--|
| i) | EC Minutes | January 9, 2004
January 19, 2004 |
| ii) | New Chief Medical Officer of Health
- alPHa Email Re: Smitherman at alPHa Meeting
- Letter From Ministry of Health and Long-Term Care | February 2, 2004
January 19, 2004 |
| iii) | Globe and Mail Article | January 26, 2004 |
| iv) | Apple a Day/Santé à l'école | Winter 2004/hiver 2004 |
| v) | RRFSS Monitor | December 2003 |
| vi) | PHERO | October 31, 2003
November 30, 2003
December 31, 2003 |

Tabled for information.

Board Chair made reference to the RRFSS Monitor being an excellent source of data.

10.0 ADDENDUM

In response to a question regarding addendum items distributed at Board meetings, the Board Chair explained that addendums contain items that have arisen after the agenda has been prepared and before the Board meeting. Such items are included on the addendum so that the Board is kept current with developments affecting public health and the health unit. Members are encouraged to review the addendum upon arrival at Board meetings in preparation of the discussion.

19-04 ADDENDUM

Moved by Pilon - Gamble: THAT this Board of Health deals with the items on the Addendum.

CARRIED

i) **Re: Equitable Public Health Programs and Services in Ontario**

The City of Ottawa is proposing to make significant cuts to its funding of public health programs and services. There is widespread concern regarding the City's resultant ability to comply with the minimum Mandatory Health Programs and Services requirements.

After a discussion, Board members agreed that a province-wide approach be undertaken. A friendly amendment was proposed to request a **significant** increase in the provincial portion of board of health budgets in order to offset the expenses incurred by the municipalities in the provision of the Mandatory Health Programs and Services.

20-04 EQUITABLE PUBLIC HEALTH PROGRAMS AND SERVICES IN ONTARIO

Moved by Gamble – Pilon: WHEREAS Public Health Mandatory Health Programs and Services Guidelines (MHPSG) are set by the province; and

WHEREAS Mandatory Health Programs and Services Guidelines represent the minimum requirements and are to be fully implemented; and

WHEREAS effective public health programs and services are now more critical than ever with an increasingly taxed acute and primary care sector and with emerging infectious diseases and urgent public health issues; and

WHEREAS recent national and provincial reports on the public health system have identified the urgent need for enhanced resources and capacity within the public health system; and

WHEREAS at this time of vulnerability for the public's health, significant and deep budgetary cuts are being experienced by the City of Ottawa-Public Health & Long Term Care Branch, and other health units are facing similar challenges to meeting minimum requirements; and

WHEREAS s. 72 of the Health Protection and Promotion Act indicates that municipalities under local boards of health are obligated to pay for the expenses incurred by boards of health in delivering the Mandatory Health Programs and Services Guidelines; and

WHEREAS there are varying levels of support from municipalities for health units in meeting the mandatory programs and consequently varying levels of public health programs and services for the residents of Ontario; and

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health write to the Premier of Ontario, Minister of Health and Long Term Care and Minister of Finance to request a significant increase in the provincial portion of board of health budgets in order to offset the expenses incurred by the municipalities in the provision of the Mandatory Health Programs and Services; and

FURTHERMORE THAT the Sudbury & District Board of Health write to the Association of Municipalities of Ontario (AMO) encouraging support for this motion; and

FURTHERMORE THAT the Sudbury & District Board of Health write to the Premier of Ontario and the Minister of Health and Long-Term Care to urge increased monitoring of compliance to the Mandatory Programs and Services Guidelines (1997) and to implement appropriate strategies to ensure compliance with these minimum public health standards; and

FURTHERMORE THAT a copy of these letters be forwarded to our local Members of Provincial Parliament, the Chief Medical Officer of Health, the Association of Local Public Health Agencies and all Ontario health units.

CARRIED AS AMENDED

- ii) **Revisions to the Sudbury & District Health Unit Board of Health Manual**
Policy A-III-10: Document Preparation & Review Cycle
Policy E-J-10: Board Proceedings
Policy I-III-10: Orientation of Board Members

Members were informed that the changes made to the aforementioned policies are housekeeping in nature.

21-04 SUDBURY & DISTRICT HEALTH UNIT BOARD OF HEALTH MANUAL

Moved by Kinoshameg – Edwards: THAT this Board of Health, having reviewed the Board of Health policies A-III-10, E-1-10 and I-III-10, approves the contents therein.

CARRIED

- iii) **Schedule of Fees**
Briefing Note From: Dr. Penny Sutcliffe, Medical Officer of Health dated February 19, 2004
Sudbury & District Health Unit – Schedule of Fees

The Board of Health is authorized by Section 58(1) of the Health Protection and Promotion Act to charge fees for certain products and services. Although these fees have historically been charged, the Board of Health has not had an approved schedule of fees. The schedule of fees was reviewed and questions were entertained.

22-04 SCHEDULE OF FEES

Moved by Berthiaume – Bidal: WHEREAS, Section 58.1 of the Health Protection and Promotion Act gives authority for Boards of Health to charge fees for services; and

WHEREAS the Board of Health has historically charged fees for certain products or services that were either mandated, initiated by Board motion, enhanced mandate or were citizen requests for file searches and copies of records; and

WHEREAS the provision of these services is dependent on the Board of Health's ability to charge a fee for service;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approves the Schedule of Fees appended; and

FURTHERMORE THAT the Board of Health authorizes the Medical Officer of Health

to adjust fees, add fees and delete fees for purposes of maintaining a Schedule of Fees that reflects reasonable cost recovery and accuracy of available products.

CARRIED

- iv) **Re: Appointment of Chief Medical Officer of Health**
 Letter From: Dr. Penny Sutcliffe
 Date: January 22, 2004

No discussion.

- v) **Re: Vaccine Preventable Diseases (Page 16)**
 Email From: alPHa
 Date: February 16, 2004

The Association of Local Public Health Agencies (alPHa), in partnership with the Ontario Medical Association, is seeking the support of other Ontario Boards of Health on an advocacy strategy urging the new provincial government to include the meningococcal (group C), varicella, pneumococcal and adolescent pertussis vaccines to the routine and universal public schedule of childhood immunizations.

The Board of Health of the Sudbury & District Health Unit has already advocated regarding this important matter in the past and it was agreed that a covering letter, accompanied by previous resolutions #43-02 and #71-03, be forwarded to alPHa.

- vi) **Re: Appeals of Six Separate Orders of Medical Officer of Health for
 the Northwestern Health Unit under Section 44 of the HPPA**

A decision has been made by the Ontario Health Services Appeal and Review Board to rescind the orders of the Medical Officer of Health of the Northwestern Health Unit requiring six businesses to be smoke-free. Dr. Sutcliffe explained that this decision raises two important issues. The first is that of the authority of Medical Officers of Health to issue orders under the provisions of Section 13 of the Health Protection and Promotion Act (HPPA) to protect the public from health hazards, such as environmental tobacco smoke. The ruling states that the Medical Officer of Health can act on this issue by way of education and health promotion to increase the public's awareness to the hazardous effects of second-hand smoke, however, the ruling states that the Medical Officer of Health cannot issue an order under the HPPA for this issue. Dr. Sutcliffe explained that the second issue relates to the liabilities of municipal and provincial governments regarding environmental tobacco smoke. The decision of the Appeal Board clearly indicates that the responsibility to protect citizens from environmental tobacco smoke is in the hands of these governments.

It was agreed that a letter be sent to Dr. Sarsfield and to the Northwestern Board of Health congratulating them on their stance on this important public health matter. Board members were also in accord that a letter be sent to Dr. Basrur, Chief Medical Officer of Health, urging the provincial government's involvement to resolve the issues raised by the recent decision.

vi) **Re:** **Inside Edition**
 Date : **January 2004**

No discussion.

11.0 ANNOUNCEMENTS/ENQUIRIES

Announcement was made that, at its last Council meeting, a smoke-free by-law was passed for the Municipality of St. Charles.

The Wikwemikong Community/Youth Centre has received funding to enhance their programming to work with youths towards a smoke-free First Nation community. Suggestion was made that, in order to gain a better understanding of the public health needs of First Nations peoples living off reserve, our Board of Health receive a presentation on the issue at a future Board meeting.

An article from The CCPA (Canadian Centre for Policy Alternatives) Monitor entitled *Health Canada proposing to eviscerate the Food & Drugs Act* was shared with Board members. Copies of the article will be distributed to Board members along with the March agenda package.

12.0 ADJOURNMENT

23-04 ADJOURNMENT

Moved by Bidal - Berthiaume: THAT we do now adjourn. Time: 3:02 p.m.

CARRIED

(Chair)

(Secretary)