

Item C-13
(Continued)

4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the audience or crowd versus projecting straight over the crowd or adjoining properties;
5. That the event representative or his designate must be present on the site during the entire duration of the event.
6. That the event representatives ensure the provision of adequate clean-up of the site and those properties adjacent to the event.

CARRIED

BY-LAWS

- | | | |
|----------|---|--|
| 2003-105 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE USE OF A MARKSENSE BALLOT AND OPTICAL SCAN VOTE TABULATORS AND TO ESTABLISH PROCEDURES FOR THEIR USE FOR THE NOVEMBER 10TH, 2003 MUNICIPAL ELECTION UNDER THE MUNICIPAL ELECTIONS ACT, 1996, AS AMENDED</p> <p>(Report dated 2003-21-05 from the General Manager of Corporate Services)</p> |
| 2003-106 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE USE OF THE FRENCH LANGUAGE IN NOTICES, FORMS AND OTHER INFORMATION FOR THE NOVEMBER 10TH, 2003 MUNICIPAL ELECTION UNDER THE MUNICIPAL ELECTIONS ACT, 1996, AS AMENDED</p> <p>(Report dated 2003-21-05 from the General Manager of Corporate Services)</p> |
| 2003-107 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE USE OF A PARTICULAR BALLOT FORM FOR THE NOVEMBER 10TH, 2003 MUNICIPAL ELECTION</p> <p>(Report dated 2003-21-05 from the General Manager of Corporate Services)</p> |
| 2003-108 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO PROVIDE FOR AN ADVANCE VOTE AND REDUCED VOTING HOURS FOR THE YEAR 2003 MUNICIPAL ELECTION</p> <p>(Report dated 2003-21-05 from the General Manager of Corporate Services)</p> |

- | | | |
|-----------|---|---|
| 2003-116 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO PROVIDE FOR THE MAILING OF NOTICES OF THE DAY, TIME AND LOCATION OF VOTING PLACES TO EACH RESIDENT VOTER FOR THE NOVEMBER 10TH, 2003 MUNICIPAL ELECTION AND TO AUTHORIZE THE USE OF PROXIES AND PROXY VOTING</p> <p>(Report dated 2003-21-05 from the General Manager of Corporate Services)</p> |
| 2003-117A | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A POSSIBLE LAND ACQUISITION AGREEMENT FOR A STORMWATER RETENTION POND WITH PAGNUTTI DEVELOPMENTS INC.</p> <p>(Planning meeting of Tuesday, May 27th, 2003)</p> |
| 2003-118Z | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY</p> <p>(This By-law rezones the subject property to Single Residential to permit the subdivision of the property into 41 lots for single residential use - 1085903 Ontario Ltd. - G. Ceccarelli - Willow Ridge Estates).</p> <p>Planning Committee Recommendation 2003-60.</p> |
| 2003-119 | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY RESPECTING THE SUPPLY OF WATER, THE MANAGEMENT AND MAINTENANCE OF THE WATERWORKS SYSTEMS OF THE CITY</p> <p>(This By-law incorporates the City's new policy on the use of municipal fire hydrants into the Waterworks By-law)</p> |
| 2003-120T | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY AMENDING BY-LAW 2001-1, THE TRAFFIC AND PARKING BY-LAW</p> <p>(This By-law corrects the description of One-Way Streets to Schedule "M" of By-law 2001-1)</p> |
| 2003-121A | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-165A TO APPOINT OFFICIALS FOR THE CITY OF GREATER SUDBURY</p> <p>(This By-law up-dates the list of Acting Fire Chiefs and Inspectors pursuant to the Building Code Act)</p> |
| 2003-122A | 3 | <p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL OF MAY 29, 2003</p> |

2003-123A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO
AUTHORIZE AN AGREEMENT WITH GOLDER ASSOCIATES
LIMITED FOR A MUNICIPAL GROUNDWATER STUDY

(Report dated 2003-05-21 from the General Manager of Public
Works)

2003-124A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO
AUTHORIZE AN AGREEMENT WITH WHITEFISH LAKE FIRST
NATION FOR THE SUPPLY OF POTABLE WATER

(Report dated 2003-05-21 from the General Manager of Public
Works)

2003-125F 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND
BY-LAW 2003-90F, BEING A BY-LAW TO ESTABLISH
MISCELLANEOUS USER FEES FOR CERTAIN SERVICES
PROVIDED BY THE CITY OF GREATER SUDBURY

(This By-law amend the User Fee By-law to add fees established in
the City's Culvert Policy and Municipal Fire Hydrant Policy.)

2003-126 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT A
BUILDING, PROPERTY AND PARK NAME POLICY

(Priorities Committee Meeting of 2003-05-28)

1st & 2nd Reading

2003-252 Callaghan/Bradley: That By-law 2003-105 to and including
By-law 2003-108, By-law 2003-116 to and including By-law
2003-126 be read a first and second time.

CARRIED

3rd Reading

2003-253 Callaghan/Bradley: That By-law 2003-105 to and including
By-law 2003-108, By-law 2003-116 to and including By-law
2003-126 be read a third time and passed.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

Item C-14
Municipal
Corporations

Report dated 2003-05-21, with attachment, from the General
Manager of Corporate Services regarding Municipal Corporations
was received for information.

PART II
REGULAR AGENDA

MANAGERS' REPORTS

Item R-1
Pilot Project - EMS
Training Innovation

Report dated 2003-05-13 from the General Manager of Emergency Services regarding Pilot Project - EMS Training Innovation was received.

The following resolution was presented:

2003-254 Callaghan/Bradley: That Council approve the *Pilot Project - Training Innovation* of the Emergency Medical Services Division as a permanent program within the EMS Division;

And that two (2) Training Officer positions currently filled with seconded staff be made permanent full time positions.

CARRIED

Item R-2
Transit Capital
Program & Transit
Renewal Funding
Program

Report dated 2003-05-21 from the General Manager of Citizen & Leisure Services regarding Transit Capital Program and Transit Renewal Funding Program was received

The following resolution was presented:

2003-255 Bradley/Callaghan: That Council approve \$800,000 in expenditures from the Equipment Replacement Reserve Fund for Greater Sudbury Transit fleet expansion, renewal and replacement and that this \$800,000 come from the \$1.7 million that was reallocated to the Equipment Replacement Reserve Fund by Council on April 23, 2003;

And further that the Council of the City of Greater Sudbury request an allocation of \$225,000 from the Ontario Transit Renewal Program for the replacement and rebuilding of conventional transit vehicles during 2003.

CARRIED

Item R-3
Transfer of Land -
Energy Court Sudbury
to Greater Sudbury
Telecommunications
Inc.

Report dated 2003-05-23, with attachment, from the General Manager of Corporate Services regarding Transfer of Land - Energy Court Sudbury to Greater Sudbury Telecommunications Inc. was received.

The following resolution was presented:

2003-256 Callaghan/Bradley: That part of Lot 6, Concession 3, Township of McKim, City of Greater Sudbury being Parts 1 and 4, Plan 53R-16857, together with an easement in nature of a right-of-way over Part 2 on 53R-16875 and Parts 2, 3, 4 and 5 on Plan 53R-16657 be transferred to Greater Sudbury Telecommunications Inc.;

Item R-3
(Continued)

And that an agreement be entered into between the City, Greater Sudbury Telecommunications Inc. and Laurentian University establishing the terms and conditions of such a transfer to the satisfaction of the General Manager of Corporate Services and the City Solicitor;

And that the General Manager of Corporate Services, City Clerk and City Solicitor be authorized to execute all documents and Agreements necessary to complete this transaction.

CARRIED

BY-LAW

2003-127A

3

A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT FOR THE SALE OF LAND TO GREATER SUDBURY TELECOMMUNICATIONS AND TO AUTHORIZE A GRANT TO LAURENTIAN UNIVERSITY

1st & 2nd Reading

2003-257 Callaghan/Bradley: That By-law 2003-127A be read a first and second time.

CARRIED

3rd Reading

2003-258 Callaghan/Bradley: That By-law 2003-127A be read a third time and passed.

CARRIED

Item R-4
F.C.M. Board
Representation

Letter dated 2003-05-13 from Deputy Mayor Courtemanche regarding Federation of Canadian Municipalities (FCM) Board Representation was received.

The following resolution was presented:

2003-259 Callaghan/Bradley: BE IT RESOLVED THAT the Council of the City of Greater Sudbury formally supports the nomination and appointment of Councillor Ron Dupuis to the Federation of Canadian Municipalities' Board of Directors, as a representative of the City of Greater Sudbury.

CARRIED

CIVIC PETITIONS

Drainage Act -
Azilda

Councillor Bradley advised he would be submitting a petition under the Drainage Act to the City Clerk relating to property at 366 Placide Street, Azilda.

QUESTION PERIOD

Dr. Edward M.
Watkin Award

Councillor Petryna advised Mr. Bill Lautenbach, Director of Planning, had been awarded the Dr. Edward M. Watkin Award at a ceremony held at Laurentian University as part of the Sudbury Mining and the Environment 2003 Conference.

Mayor Gordon advised he would invite Mr. Lautenbach to a future meeting of Council to make presentation regarding his contribution to the Canadian Land Reclamation effort.

Adjournment

2003-260 Callaghan/Bradley: That this meeting does now adjourn.
Time: 9:20 p.m.

CARRIED

Mayor

Clerk

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-13A
Tom Davies Square
2003-06-03

Commencement: 2:30 p.m.
Adjournment: 2:35 p.m.

D. MATHE, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

A. Dagostino, Roads & Drainage Engineer; A. Sweetman, Sewer & Water Engineer; P. Chiesa, Project Co-Ordinator; M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2003-6
Sanitary Sewer
Relining - Various
Locations

Tenders for Contract 2003-6, Sanitary Sewer Relining - Various Locations {estimated at a total cost of \$454,000.00} were received from the following bidders:

BIDDER

TOTAL AMOUNT

Capital Commercial Pipe Services	\$616,400.67
Instituform	\$574,584.12

A bid deposit in the form of a certified cheque, letter of credit, bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and Drainage Engineer for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2003-18
Asphalt Resurfacing -
Various Locations

Tenders for Contract 2003-18, Asphalt Resurfacing - Various Locations {estimated at a total cost of \$1,100,000.00} were received from the following bidders:

BIDDER

TOTAL AMOUNT

Pioneer Construction	\$1,158,823.72
Lafarge Materials & Construction	\$1,177,826.39
Interpaving Limited	\$1,192,065.60

A bid deposit in the form of a certified cheque, letter of credit, bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and Drainage Engineer for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:35 p.m.

Chairman

Secretary

T.O.C. 2003-06-03 (1)

m-14

GREATER SUDBURY POLICE SERVICES BOARD MEETING
TUESDAY, APRIL 22, 2003 - 4:00 P.M.
Police Headquarters, 5th Floor Boardroom, Tom Davies Square

Present:

Andy HUMBER, Chair
Joanne FIELDING, Vice Chair
Councillor Ron BRADLEY
Mr. David PETRYNA
Councillor Eldon GAINER - absent
Rollande MOUSSEAU, Secretary

Ian DAVIDSON, Chief
Jim CUNNINGHAM, Deputy Chief
Sharon BAIDEN, Director of Administration
Staff Inspector Brian JARRETT
Inspector Sue EVANS

PUBLIC PORTION

New Media

Rob O'Flanagan, Sudbury Star

Adoption of Minutes

(2003-39) Fielding-Bradley: THAT the Greater Sudbury Police Services Board Minutes of March 17, 2003, be adopted as circulated and read.

CARRIED

Matters Arising

None

Declarations of Conflict of Interest

None

Matters Arising from In Camera Portion

Vice Chair Joanne Fielding reported that personnel, financial and litigation discussions were held in Camera which resulted in three motions.

Delayed Priority One Calls

Letter from Chief Davidson dated April 10, 2003, advising that there were no delayed priority one calls during the month of March 2003.

Departmental Statistics

Letter from Chief Davidson dated April 10, 2003, attaching the statistics for the month of

January and February along with a narrative detailing an Overview of Criminal Offences for the same period. Deputy Chief Jim Cunningham reviewed the report with board members.

Return of Found Property

Letter from Chief Davidson dated April 10, 2003, attaching a request of found property.

(2003-40) Fielding-Bradley: THAT the Board approves the return of found property as follows:

Ray Laporte - Silver Supercycle 1800s Junior Male 18 Speed Mountain Bike with shocks, serial #B010124520.

CARRIED

Lions Eye in the Sky Advisory Committee

Letter from Chief Davidson dated April 10, 2003, attaching the minutes of the Lions Eye in the Sky Advisory Committee Meeting of March 2003. For the information of the board.

Summary of Grant Applications

Letter from Chief Davidson dated April 10, 2003, attaching a summary detailing the various grants the Service has been awarded this year. Formal agreements have been entered into and progress is underway with the various initiatives.

Board members congratulated Administration staff for their keen pursuit of all available funding opportunities through various levels of government and their success to date.

Community Policing Partnership Program

Letter from Chief Davidson dated April 10, 2003, advising that the government has extended the Community Policing Partnership Program deadline to March 31, 2005. The program, designed to increase the number of front-line officers in Ontario, awarded Sudbury an initial five positions in 1998 and a further three positions in 2001. A new Agreement is required.

(2003-41) Fielding-Bradley: THAT the Board enters into an Agreement with the Ministry of Public Safety and Security to extend the Community Policing Partnership Program to March 31, 2005.

CARRIED

Optic Support and Maintenance

Letter from Chief Davidson dated April 10, 2003, attaching a report respecting an Operational Level Agreement with the Ministry of Public Safety and security respecting support and maintenance of the OPTIC system. Ms. Sharon Baiden reviewed the report with board members. On May 15, 2002, The Greater Sudbury Police Service

implemented a new Computer Aided Dispatch "CAD" system. A live offsite CAD backup site forms part of a Disaster Recovery Plan and provides an independent location for Police and Fire dispatch in the event of an evacuation of the main Communication Centre located at police Headquarters.

(2003-42) Bradley-Fielding: THAT the Board enters into an Operational Level Agreement with the Ministry of Public Safety and Security for the OPTIC Decentralized CAD Application as implemented with the Greater Sudbury Police Services Board.

CARRIED

Funding Requests - Police Services Board Trust fund

Letter from R. Mousseau, Board Secretary, attaching five requests for funding from the Police Services Board Trust Fund.

(2003-43) Bradley-Fielding: THAT the Board approves the following request for financial assistance to be taken from the Board Trust Fund:

Two entry fees for the 2003 Dragon Boat Festival in the total amount of \$1000.00.

CARRIED

(2003-44) Fielding-Petryna: THAT the Board approves the following request for financial assistance to be taken from the Board Trust Fund:

To the Sudbury Police Association \$500.00 for the Police Association Of Ontario - Civilian Conference.

CARRIED

(2003-45) Petryna-Fielding: THAT the Board approves the following request for financial assistance to be taken from the Board Trust Fund to:

The Joe MacDonald Ontario Police Basketball Championships - May 2, 3 and 4, 2003, \$750.00.

CARRIED

A funding request was also received from the Advisory Committee for Multicultural and Race Relation to the Greater Sudbury Police Services Board. There was a consensus that this request be deferred to the May 2003 board meeting.

Appreciation Letter from Chief Davidson

Letter from Chief Davidson dated April 7, 2003, to Chair Humber and members of the board expressing his gratitude for the generous donations received for the recent Clip a Lock for Cancer campaign. With board members' personal contributions and the board's contribution, at last count Chief Davidson advised he was successful in raising more than \$21,000, contributing to an overall total of more than \$64,000. Board members

commended Chief Davidson and his staff who worked diligently on this worthwhile campaign.

Notes of Appreciation

Letter from Chief Davidson dated April 10, 2003, advising that his office has received ten letters of appreciation since the March board meeting and are available for the board's review.

Next Meeting

The next Board Meeting will be held on **TUESDAY, MAY 20, 2003, 4:00 P.M., Police Headquarters, 5th Floor Boardroom, Tom Davies Square.**

Adjournment

(2003-46) Petryna-Fielding: THAT this meeting is adjourned. Time: 5:10 p.m.

CARRIED

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of General Board Meeting

Wednesday, May 21, 2003

Room C-11
Tom Davies Square

Commenced: 7:00 p.m.
Adjourned: 8:42 p.m.

PRESENT: Ron Bradley - Chairman
Bob Rogers
Gerard Dalcourt
Patricia Douglas

ALSO PRESENT: A. Bonnis
P. Sajatovic
Delegation - Vermilion Lake Property Owner

COMMUNICATIONS: D. Courtemanche

1. Chair Bradley opened the meeting.
2. No declarations of conflict were declared.
3. Adoption of Minutes

a) April 16, 2003

Resolution 2003-33

Douglas - Rogers

That the minutes of the April 16, 2003 General Board meeting, as duplicated and circulated, be approved.

Carried.

It was pointed out to members that Resolution 2003-30 which had been passed at the April 16th meeting, had not been actioned. The community group in question did not provide the funds requested, and in fact, a bid was submitted by a private individual to acquire Berry Island in Lake Ramsey for tax arrears.

4. Delegation - Vermilion Lake Marina Property Owner

Gilles and Yvon Goudreau came before the General Board to present information related to a slope stability problem on the Vermilion Lake marina property. It was pointed out

that the N.D.C.A. had done erosion control work on this property in 1983 at no cost to the owner. Due to the dynamics of the river system, some of the gabion baskets have slumped and the owner, Mr. Gilles Goudreau, was requesting assistance from the N.D.C.A. The physical features of this specific property were discussed in detail. Mr. Goudreau suggested some options to rectify the issue and he may be prepared to provide some of the necessary funding. Chair Bradley explained the specifics of the agreement the N.D.C.A. had signed with the landowner in 1983 to undertake the original work. He also noted that the N.D.C.A. has received requests over the past two years from other property owners in the municipality to assist with rectifying erosion problems. Chair Bradley noted that the N.D.C.A. does not receive any funding directly for this type of work. However, as with some of the other property owners who have approached the N.D.C.A., members agreed to retain the services of a consultant who will prepare a brief report to highlight the problem, possible solutions and cost factors. It was noted that the consultant's work will be limited to the property immediately in front of the marina and that the options identified will have to be modest and cost-effective. The report will be presented to the owner after being considered by the General Board at the June, 2003 meeting. Chair Bradley was clear in stating that the N.D.C.A. is not in a position to make any commitments to do work on the property, however, the approach being taken was consistent with past practice in dealing with other recent requests.

5. General Business

a) M.N.R. Capital Funding Opportunity

Recent correspondence received from the Ministry of Natural Resources indicates that the recent provincial budget contains an allocation of \$5 million dollars for water management capital infrastructure maintenance works. This funding must be matched by an equal local share and any projects to be done must be completed by March 31, 2004. The potential funding identified could give the N.D.C.A. and other Authorities the opportunity to begin undertaking much needed major capital maintenance on key water control structures. This matter has been on the books for some time, and the N.D.C.A. identified four priority projects. Final word from the Ministry on what may be funded is expected by mid-June. N.D.C.A. members discussed various issues, including how to secure the required local share. A report will be brought back at the next Board meeting on the funding options and hopefully, more information will be available from the Province. Members agreed that it is very important to take advantage of this 50/50 funding opportunity in order to protect our water control structures.

b) Source Protection Planning (SPP)

Chair Bradley and Vice-Chair Rogers reported on the meeting held on May 20, 2003, with community partners in relation to the recently released report of the Advisory Committee on Watershed Based Source Protection Planning. Member Rogers highlighted a number of the key outcomes from the meeting. It was also decided that the N.D.C.A. would request an opportunity to make a presentation to

our member municipality to seek support for this important initiative and the submission of comments before June 21, 2003. It is very clear to all involved, that watershed-based Source Protection Planning will be going forward in Ontario and that many agencies, organizations and departments of government will be involved.

c) Retirement Dinner - Bill Beckett - North Bay-Mattawa Conservation Authority

Information pertaining to a retirement dinner for Bill Beckett in North Bay on June 20th was shared with members. In light of Bill's long service to the conservation cause and involvement with other northern Authorities, it was agreed upon that the N.D.C.A. would be represented at this important event. The following resolution was passed

Resolution 2003-34

Douglas - Dalcourt

That the following N.D.C.A. members/staff are hereby authorized to attend the Retirement Dinner for William Beckett in North Bay on June 20, 2003 at \$45/person and a \$20/person donation to Jack Pine Hill in lieu of a gift:

- a) Ron Bradley
- b) Allen Bonnis
- c) Paul Sajatovic

Carried.

d) Provincial Groundwater Monitoring Network Project Update

P. Sajatovic reported that funding had recently been received from the Ministry of the Environment to proceed with the installation of at least six new observation wells as part of this project in the N.D.C.A. watershed. The work on this project will be proceeding throughout the summer and update reports will be made to the General Board, as required.

6. In-Camera Property Matter

Resolution 2003-35

Douglas - Dalcourt

That we go in-camera at 8:16 p.m.

Carried.

At 8:29 p.m., the Chair rose to report that a property matter had been discussed in-camera, however, no resolutions would be forthcoming at this time.

7. New Business

a) Safety/Risk Management Issue - Lake Laurentian Conservation Area Boardwalk

A serious safety/risk management problem was identified along one of the main trails in the Conservation Area. It was recommended that the elevated boardwalk be rehabilitated to a reasonable and safe standard as soon as possible. After a number of questions were answered, the following resolution was presented.

Resolution 2003-36

Rogers - Dalcourt

That the repair work to the Beaver Pond Trail elevated boardwalk in the Lake Laurentian Conservation Area, estimated at \$3060.20, be funded from the Levy Stabilization Reserve based on the staff report dated May 21, 2003.

Carried.

b) Next General Board Meeting

The next General Board meeting will be held on Wednesday, June 18, 2003, at 7:00 p.m. at the Lake Laurentian Nature Chalet.

No other business was transacted.

8. Adjournment

Resolution 2003-37

Rogers - Dalcourt

That we do now adjourn.

Carried.

**MINUTES – FOURTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, APRIL 17, 2003 AT 1:30 P.M.**

BOARD MEMBERS PRESENT

D. Craig
K. Ferguson
P. Kinoshameg
R. Pilon

R. Dupuis
J. Gasparini
W. Léveillé

I. Edwards
B. Gingras
G. McIntaggart

BOARD MEMBERS ABSENT

R. Bradley

E. Gainer

BOARD MEMBERS REGRETS

L. Portelance

STAFF MEMBERS PRESENT

B. Fortin
R. Quesnel (Secretary)

S. Laclé
Dr. P. Sutcliffe

L. Picard
S. Siren

Media

G. McINTAGGART PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:40 p.m.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

- i) **Recognition to the Recipient of the Registered Nurses Association of Ontario (RNAO) Award of Merit: Barbara Eles**

On behalf of the Sudbury & District Board of Health, G. McIntaggart congratulated Barbara Eles, Public Health Nurse, on receiving the Registered Nursing Association of Ontario (RNAO) Award of Merit and presented her with a letter of recognition. The Board of Health recognized Ms. Eles' contribution to the Sudbury & District Health Unit Vision "Healthy communities in which the Sudbury & District Health Unit plays an essential role" and her dedication to her work in the community.

ii) The Growing Family Health Clinic

- Brenda Taylor, Nurse Practitioner – Early Years Program, Health Promotion Division
- Sika Eliev, Program Evaluator, Public Health Research Education and Development (PHRED) Program, Resources, Research, Evaluation and Development (RRED) Division

B. Taylor and S. Eliev presented the program goals and preliminary evaluation findings of the Early Childhood Development Initiative – Prenatal & Postnatal Nurse Practitioner Services Project. Statistical data such as the age of clients served, reasons for visits, types of screening provided as well as the number of clinic visits were shared.

Questions were entertained. B. Taylor and S. Eliev were thanked for their presentation.

5.0 MINUTES OF PREVIOUS MEETING

- i) Third Meeting – March 20, 2003

31-03 APPROVAL OF MINUTES – March 20, 2003

Moved by Léveillé – Dupuis: THAT the minutes of the Board of Health meeting of March 20, 2003 be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

None.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH / EXECUTIVE DIRECTOR

- i) **April 2003 – Medical Officer of Health / Executive Director Report**

Information regarding Severe Acute Respiratory Syndrome (SARS) was provided under the General Report of the Medical Officer of Health. The information is reflective of what we and other Health Units have been immersed in recently. The Public Health Branch of the Ministry of Health and Long-Term Care is facing challenges in its capacity to respond to emerging issues in relation to this outbreak. In response to a call for assistance to Ontario Health Units, the Sudbury & District Health Unit has provided epidemiologist support in Toronto and Dr. Sutcliffe will be assisting the Public Health Branch in Toronto next week. We will be enhancing our screening measures of clients who come in for clinical services and instituting precautionary signage at the Sudbury & District Health Unit site and at our branch offices.

S. Siren, Manager, Communications, and the open house committee members were thanked for coordinating a superb open house at the SDHU on April 16, 2003. The event was extremely well attended. The Board Chair noted that several staff commented regarding the positive progress of the health unit and leadership of the management staff. All staff were commended for their spirit and participation at the open house on April 16 and at the staff development day on April 15.

We are proceeding with West Nile virus planning and preparation. This item is covered under a separate agenda item later in the meeting.

In the spirit of Dental Month, S. Lacle explained that the bookmarks and timers distributed to Board members promote the "2 for 2" campaign targeting Grade 2 students to brush at least twice a day for two minutes.

B. Fortin reported that a boil water advisory has been issued for Killarney.

In response to a question regarding tuberculosis, B. Fortin indicated that the average number of cases for our catchment area is approx 1-5 cases per year but larger cities have significantly higher rates. He also reassured Board members that the Sudbury & District Health Unit has an extensive and prescriptive protocol to address tuberculosis, which is a reportable disease.

L. Picard was pleased to report that the Communicable Disease Report for the Sudbury & District Health Unit Area 1990-1999 has identified that our rate of vaccine disease is lower than average because 98% of our children under the age of 7 are vaccinated. A copy of this report is available upon request and can also be viewed through our website www.sdhu.com

L. Picard acknowledged the hard work from two of our epidemiologists who went to Toronto to provide assistance in the management of SARS.

32-03 ACCEPTANCE OF REPORT

Moved by Ferguson – Dupuis: THAT the Report of the Medical Officer of Health for the month of April 2003 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

a) Items for Discussion

i) West Nile Virus (WNV)

Dr. Sutcliffe reviewed the following documents in support of a recommendation for WNV budget enhancement and contingency budget:

- Briefing Note from the Medical Officer of Health;
- Copy of the West Nile virus motion 08-03 in support of 100% provincial funding passed by the Sudbury & District Board of Health at its January 16, 2003 meeting;
- Copy of the letter of response from the Public Health Branch clarifying 50% provincial funding for WNV;
- Email regarding the provincial government's seven-point action plan to combat West Nile.

i) **West Nile Virus (WNV) Cont'd**

Dr. Sutcliffe reminded Board members that their advocacy for 100% provincial funding for WNV activities was not successful. She indicated that the Board therefore had to consider WNV-related activities on a 50/50 cost-shared basis with the Ministry of Health. In order to access the provincial share, the Board must approve a WNV budget.

Dr. Sutcliffe explained that the recommended actions are separated in two phases. The first phase, which must happen regardless, is comprised of prevention, control and surveillance activities. The recommended budget is \$37,590. The second phase is comprised of the municipal responsibilities of mosquito control activities (larviciding and adulticiding). It is not anticipated that these latter activities will be necessary. However, the Board and municipalities must be prepared for this contingency so that municipalities will have access to 50% funding from the province. The recommended budget for this is \$150,000. This contingency budget would only be levied if it was determined that such control measures were necessary.

33-03 WEST NILE VIRUS

Moved by Dupuis – Léveillé: WHEREAS there has been significant illness in Ontario and the United States related to West Nile virus; and

WHEREAS the demand on public health resources and personnel related to West Nile virus is expected to escalate in 2003; and

WHEREAS the detection of West Nile virus-positive birds in Sudbury during the summer of 2002 means that the Sudbury & District Health Unit must prepare to prevent human West Nile virus infection in 2003; and

WHEREAS preventing human West Nile virus infection requires costs associated with public communication and education campaigns and bird and mosquito surveillance programs; and

WHEREAS 2003 surveillance activities within the Sudbury & District Health Unit catchment area may detect significant risk to human health from West Nile virus; and

WHEREAS preventing human West Nile virus infection may involve costs to municipalities associated with larviciding and/or adulticiding; and

WHEREAS the Sudbury & District Health Unit can provide municipalities with access to 50% funding for larviciding and/or adulticiding; and

WHEREAS program activity related to West Nile virus is an additional responsibility under the Mandatory Health Programs and Services Guidelines; and

Whereas at its meeting of January 16, 2003, the Sudbury & District Board of Health passed a motion requesting that West Nile virus prevention and control activities be 100% provincially funded; and

Whereas the Ministry of Health and Long Term care confirmed on March 17, 2003 that West Nile virus expenditures are eligible for funding through the Ministry of Health and Long Term Care through its 50% grants to boards of health; and

Whereas the costs for the 2003 West Nile virus program are not included in the 2003 Sudbury & District Health Unit budget;

THEREFORE BE IT RESOLVED THAT this Board of Health enhances the 2003 budget for the Sudbury & District Health Unit in the amount of \$37,590 for direct incremental costs related to public communication and education campaigns and bird and mosquito surveillance programs and further, that this Board of Health approves a contingency budget of \$150,000 for activities related to larviciding and/or adulticiding.

CARRIED

ii) Full-Time Medical Officers of Health

Letter From/To: Board Chairperson for the Porcupine Health Unit
Date: March 31, 2003

No discussion.

iii) Absence of Medical Officer of Health

Dr. Sutcliffe noted that the following motion is housekeeping in nature. We require on file, a list of Medical Officers of Health who can be appointed as Acting MOH to cover in the absence of our MOH. The name of the Porcupine Medical Officer of Health has been removed as she has resigned from her position.

34-03 ABSENCE OF MEDICAL OFFICER OF HEALTH

Moved by Pilon - Gingras: WHEREAS Section 69. (1) of the Health Protection and Promotion Act states that:

69. (1) where,

- (a) the office of medical officer of health of a board of health is vacant or the medical officer of health is absent or unable to act; and***
- (b) there is no associate medical officer of health of the board or the associate medical officer of health of the board is also absent or unable to act,***

the board of health shall appoint forthwith a physician as acting medical officer of health.

BE IT THEREFORE RESOLVED that for the duration of a n absence o f t he Medical Officer of Health, the following individuals be appointed as Acting Medical Officer of Health for the Sudbury & District Health Unit as necessary to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled:

***Dr. Allan Northan, Medical Officer of Health, Algoma District Health Unit
Dr. Cathy Whiting, Medical Officer of Health, North Bay District Health Unit
Dr. David Williams, Medical Officer of Health, Thunder Bay & District Health Unit
Dr. Pete Sarsfield, Medical Officer of Health, Northwestern Health Unit***

BE IT FURTHER RESOLVED that these appointments be effective immediately.

CARRIED

- iv) **Re: Method of Developing and Revising Mandatory Health Programs and Services Guidelines**
 Letter: Haliburton, Kawartha, Pine Ridge District
 Date: March 4, 2003

Dr. Sutcliffe commented that the Haliburton, Kawartha, Pine Ridge District Board of Health is advocating change in the development and revisions of the Mandatory Health Programs and Services Guidelines. The HKPR motion will be discussed at this year's June alPHa meeting.

- v) **Re: alPHa Annual Conference being held June 8-10, 2003 in Oshawa**
 Memo: Conference Registration and Program Information

As part of ongoing education for the Board of Health members, the following motion is presented on a yearly basis to present an opportunity for those interested and available to attend. All Board members are encouraged to consider this continuing education opportunity.

35-03 ALPHA ANNUAL CONFERENCE

Moved by Dupuis - Léveillé: That the following Board of Health members attend the alPHa 2003 Annual Conference in Oshawa, ON June 8-10, 2003:

1. **Ron Dupuis**
2. **Brigita Gringras**
3. **To be determined**

CARRIED

- vi) **Re: Audit Tender**
 Briefing Note From: Medical Officer of Health
 Date: April 10, 2003

In follow-up to the Board's request to go to tender for auditing services next year, it has been identified that Section 296 (10) of the Municipal Act states "if a local board is a local board of more than one municipality, only the auditor of the municipality which is responsible for the largest share of the operating costs of the local board is required to audit the local board". With this information, the Board of Health agreed not to pursue a separate tender for auditing and maintain the auditor of the City of Greater Sudbury. The Board recommended that a letter to be sent to T. Mowry, City of Greater Sudbury Clerk, requesting a breakdown of the auditor's fee.

- vii) **Re: Putting Public Health Costs in Perspective**

In the February 2003 Medical Officer of Health Report to the Board, information was provided regarding the future of health care and importance of investing in public health. Additional supportive information on public health costs are being provided today.

- b) **Correspondence**

- i) **Re:** **Prevention of Alcohol Related Collisions**
 Letter: Mothers Against Drunk Driving (MADD)
 Date: March 17, 2003

No discussion.

- ii) **Re:** **Provincial Budget Announcement from the Minister of Finance**
 Email from: alPHa
 Date: March 30, 2003

No discussion.

- iii) **Re:** **West Nile Virus Board Resolution**
 Email from: Windsor-Essex County Health Unit
 Date: March 27, 2003

No discussion.

- iv) **Re:** **City of Greater Sudbury Press Release "City Set to Launch Great Fresh Indoors Awareness Campaign"**
 Email dated: April 9, 2003

No discussion.

36-03 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Ferguson – Léveillé: THAT this Board of Health receives New Business items 8 a) to b).

CARRIED

9.0 ITEMS OF INFORMATION

- | | | |
|------|--------------------------------|---------------|
| i) | Inside Edition | March 2003 |
| ii) | alPHa E-Updates | April 4, 2003 |
| iii) | Apple A Day/La Santé à l'école | Spring 2003 |
| iv) | Workplace Wellness | Spring 2003 |
| v) | Toronto Star Article Re: SARS | April 9, 2003 |

Circulated for information.

10.0 ADDENDUM

37-03 ADDENDUM

Moved by Gingras - Pilon: That this Board of Health deals with the items on the Addendum.

CARRIED

- i) **Severe Acute Respiratory Syndrome (SARS)**
From: Ministry of Community, Family and Children's Services
Letter dated April 7, 2003

The Ministry of Community, Family and Children's Services has shared information about the psychosocial concerns of responding to SARS.

- ii) **Advocacy for 100% Funding West Nile Virus Prevention and Control Activities**
Letter From: Corporation of the County of Huron
March 10, 2003

The Huron County Board of Health has forwarded a letter to the Minister of Health and Long-Term Care in support of our West Nile virus motion 08-03. We have received several similar letters from various health units indicating that funding concerns regarding WNV prevention and control activities are not just a localized concern.

- iii) **Full Time Medical Officers of Health**
Letter of Response From: Public Health Branch, Ministry of Health and Long-Term Care dated April 11, 2003

In their response to our letter regarding the need to ensure the appointment of qualified, full-time medical officers in all health units, the Public Health Branch has highlighted their measures to ensure qualified MOHs are trained and recruited.

11.0 ANNOUNCEMENTS/ENQUIRIES

D. Craig congratulated S. Westhaver for her valiant presentation in which she succeeded putting forward an excellent report to the Council of the City of Greater Sudbury.

All Board of Health members, including those who travelled a distance, were thanked for attending the Open House ceremony. The importance of Board participation is recognized and members are congratulated for their ongoing involvement and commitment. Board members commended all staff for enduring the hardships during the construction/renovation period.

Dr. Sutcliffe was pleased to announce that once again, as a result of a staff initiated project, a beautiful hand-made quilt hangs in the hallway across from the Boardroom. The quilt represents the Fish Philosophy at the health unit and Board members are encouraged to view it if they have not yet seen it.

12.0 IN CAMERA

38-03 IN CAMERA

Moved by Edwards – Pilon: That this Board of Health goes in camera. Time 2:50 p.m.

CARRIED

13.0 RISE & REPORT

39-03 RISE & REPORT

*Moved by Edwards – Léveillé: That this Board of Health rises and reports.
Time 3:06 p.m.*

CARRIED

It was reported that a personnel and litigation matter were discussed and the following motion emanated from the in-camera portion of the meeting:

40-03 MEMORANDUM OF SETTLEMENT WITH CUPE

Moved by Edwards – Kinoshameg: THAT this Board of Health ratifies the Memorandum of Settlement with the Canadian Union of Public Employees (CUPE) Local 1916 effective from April 1, 2003 to March 31, 2005.

CARRIED

14.0 ADJOURNMENT

41-03 ADJOURNMENT

Moved by Ferguson – Edwards: That we do now adjourn. Time: 3:08 p.m.

CARRIED

(Chair)

(Secretary)

**Sudbury and District Health Unit
Analysis of Audit Fees
1997 to 2001**

	Core	Special
1997	10,500.00	
1998	10,500.00	
1999	10,500.00	
2000 <ul style="list-style-type: none"> - special work relating to financial statement conversion to PSAB, and issues surrounding proposed expansion 	10,500.00	4,500.00
2001 <ul style="list-style-type: none"> - relates to capital construction and financing issues - compiling excel spreadsheet information to financial statement format - financial statement preparation including segregation to various funds, debt and related issues, restatement for actuarial error - preparation of settlement form 	10,500.00	4,590.00 6,162.50 7,447.50 5,487.00
2002 <ul style="list-style-type: none"> - special work relating to financial statement and settlement form preparation, and miscellaneous audit issues concerning employee future benefits, reserves and capital 	10,750	7,000.00 to 8,000.00

May 2003

Medical Officer of Health Board Report, May 2003

Words for thought...

"I was on my way to a baseball game in Toronto recently. It was one of those moments when I had to work hard on my poker face... walking toward me was a woman with a "SARS mask" on... in her hand she held a cigarette..."

Paraphrased from talk given by Dr. Pete Sarsfield, Medical Officer of Health and Chief Executive Officer, Northwestern Health Unit at the Northern Health Issues Symposium, May 6, 2003.

Mr. Chair and Members of the Board,

The recent Northern Health Issues Symposium held in Sudbury challenged all participants to think broadly about health and about the health system that works to promote, protect and "mend" health. Dr. Sarsfield, Medical Officer of Health for the Northwestern Health Unit, was invited to speak about the social determinants of health. Using metaphors from life, Dr. Sarsfield challenged us to think and go further in our efforts to support health and reduce inequities. The image of the SARS-protected smoker was provocative. In the context of recent public health issues, we need to think about this image as we work diligently to battle SARS and swat West Nile virus mosquitoes. But what are we not doing while we are doing this? It is a fact that poverty and income inequality (and all that comes with it) will harm and kill more people in the Sudbury & District Health Unit than all the corona- and West Nile viruses combined. Where are the concerted local and provincial efforts to stop these social and economic "outbreaks"? Back to the image: We do need to "wear the mask"... we also need to "stop the smoking".

GENERAL REPORT

1. *Severe Acute Respiratory Syndrome (SARS)*

The outbreak of SARS appears to be abating in Ontario and preparations are underway to step down the provincial control measures. Plans are also underway to examine how the SARS outbreak was handled. It is the public health sector's hope that some significant structural change will be recommended to shore up our sector's capacity. Although the Ontario situation appears under control, other parts of the world cannot claim the same and we must be prepared for future importation of cases and local outbreaks. Further, we are reminded that the threat of pandemic influenza remains with us. Locally, we have instituted comprehensive SARS screening at all of our clinical sites, we participated in a City of Greater Sudbury roundtable on SARS and we hosted a workshop for occupational health nurses.

2. *West Nile Virus*

Public interest in this issue is increasing and the health unit is working with municipal partners to ensure a coordinated response. Our messaging reinforces the provincial media campaign for WNV prevention. As reported previously, we plan a reasonable and steady approach to WNV. Our activity in 2003 is focused on learning more about WNV in our northern environment so that prudent decisions may be

taken about control should that become necessary. Further details are provided in this report in the Health Protection section.

3. *Volunteer Recognition*

4th Annual Sudbury & District Health Unit Volunteer Appreciation Dinner was held on Tuesday, April 29, 2003 to recognize Sudbury & District Health Unit (SDHU) volunteers. This event coincided with National Volunteer Week. The Sudbury & District Health Unit has more than 209 volunteers from St. Charles, Manitoulin, Espanola, Chapleau and Sudbury who assist staff with the delivery of public health programs. Collectively, they have contributed more than 2500 hours of volunteer support to the SDHU this past year.

4. *Sudbury Soils Study*

As has been reported previously, the Ministry of the Environment collected soil samples from hundreds of sites throughout the City of Greater Sudbury and surrounding area in 2001. Soil samples were taken from sites such as residential properties, daycares, schools and parks. These samples were taken and are being analyzed for potential human health risk as part of the current Sudbury Soils Study.

The final results of the human health risk assessment are not expected until some time in 2005. However, the Ministry of the Environment (MOE) has committed to sharing soil sample results by June 2003 with individuals who had their properties sampled. The MOE has also been sharing the sample results with the health unit for our preliminary analysis.

Until recently, we had not felt that there was any need for interim public health action based on the data we had received. However, upon review of the most recent data sets, we have identified the need for some precautionary action. Communication regarding this will take place the week of May 12, 2003.

It is not expected that there are any immediate human health risks associated with the soil sample results to date. Studies conducted in other mining communities with similar or higher levels of metals and arsenic are encouraging. However, the human health risk assessment is required so that this can be confirmed for Sudbury.

5. *Professional Development*

I will be attending the Canadian Public Health Association Conference in Calgary on May 10 – 12, 2003. A pre-conference meeting on May 9th will bring together public health leaders in a “think tank” to reflect on our national public health system. The think tank will benefit from the deliberations of a smaller national public health committee that has been teleconferencing for a year. This effort is lead by Dr. John Frank of the Canadian Institutes for Health Research.

6. *Financial Report*

The Sudbury & District Health Unit is reporting a surplus in the amount of \$534,444 for Revenue Shared Programs as at March 31, 2003. In addition to this amount, the current surplus with respect to the reduced OMERS pension contributions for 2003 is \$102,594.

The variances at this point are somewhat attributed to staff vacancies; however, the majority of the variance is timing related. As such, the variance will diminish as budgeted expenditures are completed.

No major variances are noted within the 100% Funded Programs. All programs having a March 31st year-end date have been completed on or within budget.

A final capital construction statement will be provided in June.

HEALTH PROMOTION DIVISION

Program Highlights

1. *Workplace Wellness*

The Workplace Wellness Team is currently working with the Health Promotion Health Communication Unit from the University of Toronto Centre on a comprehensive workplace health project. The purpose of the project is to support workplace health promotion activities across Ontario. The Ontario Stroke Strategy is funding the project that is in its third and final year.

The focus of this year's funding is to provide regional workshops across the province for health units and other agencies that provide services to workplace decision-makers and program implementers. The Sudbury & District Health Unit is organizing and hosting the workshop for all northern health units. The workshop is May 15th, at Science North. To date, interest and registration has been brisk.

2. *Injury Prevention/Focus*

Fall Busters – a peer program in preventing falls in the elderly concluded its three (3) month pilot. A program evaluation is scheduled for May.

April 12, 2003 was "Love Me Buckle Me Right Day" a provincial seat belt campaign. Staff and community partners inspected record-breaking thirty-six (36) car seats on this day.

We were successful in receiving a \$2,500 grant from the Ministry of Transportation. The majority of this money will be spent on distributing \$100 coupons to low-income families during Safe Kids Week in June, when they trade-in used unsafe car seats.

The "Garage Sale Vendors & Shoppers" fact sheet was distributed to the Sudbury Star and Northern Life, city schools and daycare centers. This alert regarding children's products that may be unsafe purchased as second-hand items is a key injury prevention initiative. A second advocacy initiative involved a letter writing campaign to the Canadian Commission on Building and Fire Codes. We recommended a policy change in that all Canadian hot water tanks be set at 49 °C to prevent scald burns in children.

Staff have been successful in having all licensed daycares in Sudbury adopt the Risk Watch Program, a safety program for children.

Staff facilitated a partnership between the Sudbury Public Library and the National Film Board of Canada. As a result, fourteen (14) newly released videos on the topic of family abuse and its prevention will be incorporated into library holdings.

Focus Community Project, the Centre for Addictions & Mental Health and the Leisure Services of the City of Greater Sudbury are completing a revised Municipal Alcohol Policy. Community consultations will take place in May.

3. *Nutrition: Eat Smart! Awards Ceremony*

The second annual Eat Smart! Awards ceremony will take place Thursday, May 15, 2003 at 9:30 a.m. at the Market Square in downtown Sudbury. This is a conjoint project of the Health Promotion and Health Protection divisions. This year the Eat Smart! smoking standard was made more stringent by introducing 100% smoke-free requirements across the entire district. Sixteen restaurants and two cafeterias will be congratulated for implementing environmental supports such as smoke-free seating, healthier menu choices, and safe food handling practices. A Dining Guide will be available early May.

4. *Physical Activity: Neighbourhood Walking Program*

The Sudbury District Health Unit and other community agencies applied and received funding to offer six workshops on the importance of physical activity in older adulthood. The first of these workshops will take place on Wednesday, May 14, at 9:30 a.m. at Science North. The purpose is to develop a network of sustainable walking programs in the Greater City of Sudbury. Participants will be asked if they wish to be registered in the Neighbourhood Walking program and will be entered into a database made available to others.

5. *Tobacco Action Team*

The Tobacco Action Team organized a Strategic Visioning Day to forward the goal of 100% smoke-free for Sudbury/Manitoulin Districts. Staff from the Tobacco Action Team and Branch Offices as well as representatives from Municipal Councils within the District and First Nations communities met with provincial experts to discuss and set some strategic directions on how we can best work with communities to forward the goal of 100% smoke-free for the Sudbury/Manitoulin Districts.

The City of Greater Sudbury 100% smoke-free by-law comes into effect May 31, 2003. A major communications campaign is underway including print and radio, bus ads, and information packages to all businesses and workplaces. The direct line to the City By-law Enforcement officers is 688-7726. Complaints and specific questions related to enforcement of the by-law can be directed to that line. Members of the public can also call the Tobacco Action Line at 522-3433 for information on second-hand smoke and smoking cessation programs.

The Tobacco Action Team has launched an extensive smoking cessation campaign including radio, print and bus ads. This campaign will run over May and June 2003 in anticipation of the increased demand for smoking cessation resources from the public as a result of the 100% smoke-free by-law.

The Smoke-free By-law Charity Task Force of the City of Greater Sudbury will be submitting a report to Priorities Committee at its next meeting in May 2003. The report includes draft terms of reference for the Task Force, an outline of city resources and the budget impact of establishing this Task Force, and the proposed membership for the Task Force. As well, an agreement is being finalized with the Sudbury Community Foundation to administer the Greater Sudbury Charities Fund in which \$50,000 allocated by City Council will be focused on those charities that receive funding from Charity Bingos. A Community Advisory Council will be set up to define criteria for grants allocated from this fund. This Advisory Council will be composed of members of the charities directly affected by the implementation of the smoking by-laws at charity bingo as well as a representative from City Council. The Sudbury & District Health Unit will continue to participate on this Smoke-free By-law Charity Task Force.

There will be a press conference held May 30, 2003 a.m. (time to be confirmed) at Tom Davies Square to celebrate the May 31, 2003 implementation date for our new 100% smoke-free public places and workplaces by-law. Please mark this event in your calendars and stay tuned for more detailed information.

HEALTH PROTECTION DIVISION

Program Highlights

1. Food Safety

A joint inspection of a food premises was conducted with the Alcohol and Gaming Commission during the month of April. A charge was laid under the Food Premises Regulations for improper sanitizing of utensils. Five food complaints have been investigated involving food contamination, improper storage and poor food handling practices.

Three Food Handler Training Sessions were provided to 41 food handlers in Chapleau and Sudbury.

Seven Special Occasion Food Service Permits were approved in the month of April. The total number of people attending these events was 3, 315.

2. Health Hazard Investigation

A total of 81 investigations were carried out involving sewage complaints, insect/cockroach/rodent/bird complaints, housing (rental/owned) sanitation complaints, heating and indoor air quality complaints.

3. Part 8 – Ontario Building Code (Sewage Systems)

During the month of April, 46 applications involving sewage system permits, renovations, consents and minor variances were processed

4. Control of Infectious Diseases

To-date Health Protection staff have responded to three Norwalk-like and one respiratory outbreak in the SDHU catchment area. Institutions affected included day cares and nursing homes.

We responded to many SARS issues and inquiries and provided consultation and support to groups such as Laurentian University, City of Greater Sudbury, School Boards, Health Care Providers and Community Groups.

A presentation to Sudbury Regional Hospital staff on SARS in conjunction with infection control at Sudbury Regional Hospital was held. The focus of the presentation was on emergency plan, infection control and SARS general principles.

5. West Nile Virus

Health Protection staff recently received five mosquito traps from the Ministry of Health and Long-Term Care as well as training in the placement and operation of the traps. Northern Health Units participated in the training session, which featured a member of Brock University lecturing on WNV strategy.

A WNV Task Force was formed to discuss mosquito control in the North. Members of this task force include the Health Unit, the Ministry of the Environment, the Ministry of Natural Resources, Conservation Authorities, Laurentian University and municipal representatives.

Two presentations on WNV have been provided to the public to date. We are finalizing our WNV plan and related communications strategy.

6. Rabies

A cat and two dogs were submitted during April and tested negative for rabies

7. Safe Water

Two boil water advisories were issued in the month of April. The Killarney Municipal Water System was issued an advisory due to numerous turbidity exceedances, insufficient chlorine contact time for adequate disinfection, variable pH levels which reduces adequate disinfection. The intake is located in shallow water with a marina and storm sewer outfall in close proximity. This boil water advisory remains in effect.

A boil water advisory was issued to a private water system serving a trailer park due to an inoperative chlorination system. This boil water advisory remains in effect.

RESOURCES, RESEARCH, EVALUATION AND DEVELOPMENT DIVISION

Program Highlights

1. Northern Health Issues Strategy Symposium – May 5 and 6

The goal of the symposium is to inform health and human service professionals on the unique health issues facing Northern Ontario and develop strategic priorities for Northern health care. Representatives from all health sectors including hospitals, health units, community and government agencies met to discuss key health topics. A comprehensive background document on the health of northern Ontario residents was prepared and a keynote speaker and invited panel addressed issues such as mental health, aboriginal health, physical environment, social determinants of health, health status and child health. The Sudbury PHRED Program presented on child health.

The Symposium was organized by the Northern Health Issues Strategy Steering Committee and supported by several partners including NHIP, FEDNOR, District Health Councils, N OMEC, Ontario Hospital Association, City of Greater Sudbury, Northern Ontario Perinatal and Child Health Consortium and the PHRED Program from SDHU.

2. SDHU Staff Day

A successful and enjoyable Staff Day was held the morning of April 15. The theme was "Catch the Energy, Release the Potential". Debbie Fawcett and Heather Clarke from Creative Marketing Communications led staff in a half-day of fun and learning. This staff development activity contributed to applying the Fish Philosophy principles and realizing our SDHU Vision. At the luncheon, Dr. Sutcliffe and Gerry McIntaggart, on behalf of the Board, recognized the many years of dedicated service by staff in an awards ceremony.

3. Canadian Community Health Survey (CCHS)

With the recent federal budget announcements, ongoing funding for the Canadian Community Health Survey was announced. This is good news for public health since it ensures that data required to plan public health programs and policies will be available. The CCHS collects general information every two years (sample of approx. 130,000) and focused information every other year (sample of 30,000). Data collection has just been completed for mental health and in January 2004, collection of national and provincial level data on nutrition will begin. Louise Picard sits on the National Advisory Committee of these surveys representing the PHRED Program. Any input from Board members regarding gaps, priorities or future needs in health data is welcome.

4. NutriSTEP Project

The excellent work of the NutriSTEP team, led by Lee Rysdale and Joanne Beyers has been nationally recognized. The parent education booklet developed by RRED for the NutriSTEP project has been selected as the regional winner for Northeastern and Eastern Ontario and Quebec in a national contest sponsored by Dietitians of Canada and Kraft Canada. The Sudbury & District Health Unit and the NutriSTEP's resource and project will be recognized at an awards presentation on May 31 in Calgary at the Dietitians of Canada annual conference.

5. *If, When and How to Ask the Question(s): Assessing Screening Approaches to Identifying Woman Abuse in Health Care Settings*

Sudbury & District Health Unit will participate in this 3-year research project to assess screening approaches for identifying women who have been abused. Public health and community agencies across the province will be part of this project, which is coordinated by McMaster University. At the Sudbury & District Health Unit, various screening approaches will be tested as part of Healthy Babies, Healthy Children visits and Sexual Health clinics. This initiative involves all SDHU divisions. The Ontario Women's Health Council will cover all costs for the project including staff time. The results will assist in the early detection and prevention of violence against women.

Respectfully submitted,



P. Sutcliffe, M.D., M.H.Sc., F.R.C.P.C.
Medical Officer of Health and Chief Executive Officer

Sudbury & District Health Unit
STATEMENT OF REVENUE & EXPENDITURES
For The 3 Periods Ending March 31, 2003

Revenue Shared Programs

	Budget TOTAL	Budget YTD	Current YTD	Variance YTD	Budget AVAILABLE
Revenue:					
MOHLTC - General Programs	6,213,010	1,553,252	1,553,251	1	4,659,759
MOHLTC - PHRED	267,864	66,966	66,967	(1)	200,897
MOHLTC - Adjustments	0	0	5,500	(5,500)	(5,500)
MOHLTC - Unorganized Territ	457,297	114,324	114,324	0	342,973
Municipal Levies	6,395,610	1,598,902	1,598,903	(1)	4,796,707
Municipal Levies - PHRED	267,864	66,966	66,967	(1)	200,897
Sundry Revenue	5,000	1,250	821	429	4,179
Interest Earned	50,000	12,500	10,738	1,762	39,262
Total Revenues:	\$13,656,645	\$3,414,161	\$3,417,471	\$(3,310)	\$10,239,174
Expenditures:					
Corporate Services:					
Corporate Services	2,199,680	561,450	544,450	17,000	1,655,230
Print Shop	325,771	80,267	85,633	(5,366)	240,138
Espanola	35,830	8,957	9,222	(264)	26,608
Mindamoya	32,270	8,067	7,972	96	24,298
Chapleau	15,650	3,913	3,049	864	12,601
Sudbury East	10,200	2,550	1,953	597	8,247
Risk Reduction	106,851	26,213	24,077	2,136	82,774
Total Corporate Services:	\$2,726,252	\$691,417	\$676,356	\$15,061	\$2,049,896
Health Protection:					
Health Protection - General	634,426	155,693	133,569	22,124	500,857
Enviromental	1,544,290	373,737	334,782	38,956	1,209,508
Clinic Services	1,509,277	368,516	313,554	54,962	1,195,723
Total Health Protection:	\$3,687,993	\$897,946	\$781,905	\$116,041	\$2,906,088
Health Promotion:					
Health Promotion - General	1,126,275	271,266	255,104	16,162	871,171
School	1,543,244	377,627	324,516	53,111	1,218,728
Workplace	531,199	129,711	118,488	11,222	412,710
Branches	399,346	97,695	102,225	(4,530)	297,121
Community - Chronic Disease	821,719	231,616	178,177	53,439	643,542
Community - Injury	368,481	90,007	61,256	28,751	307,225
Community - Tobacco	181,917	0	3,337	(3,337)	178,580
Family	417,515	101,846	53,989	47,856	363,526
Family - Repro/Child Health	397,452	99,363	74,772	24,591	322,680
Family - Nutrition	183,558	44,947	37,449	7,498	146,109
Volunteer	53,547	13,141	7,733	5,408	45,813
Total Health Promotion:	\$6,024,250	\$1,457,218	\$1,217,046	\$240,172	\$4,807,205
RRED:					
PHRED	535,728	140,065	77,136	62,930	458,593
Education	682,421	167,046	130,584	36,462	551,837
Total RRED:	\$1,218,150	\$307,111	\$207,720	\$99,391	\$1,010,430
Total Expenditures:	\$13,656,645	\$3,353,692	\$2,883,026	\$470,666	\$10,773,619
Balance					\$534,445
Net (Surplus)/Deficit			\$(534,444)		

Sudbury & District Health Unit
STATEMENT OF REVENUE & EXPENDITURES
 Summary By Expenditure Category
 For the 3 Periods Ending March 31, 2003

	Annual Budget	Budget YTD	Current YTD	Variance YTD	Balance Available
Revenue:					
Funding	13,656,645	3,414,161	3,417,471	(3,310)	10,239,174
Other Revenue/Transfers	466,145	116,536	228,883	(112,347)	237,262
Total Revenues:	14,122,790	3,530,697	3,646,354	(115,657)	10,476,436
Expenditures:					
Salaries	9,388,433	2,222,700	1,949,779	272,921	7,438,654
Benefits	2,017,659	564,731	519,270	45,461	1,498,389
Travel	162,306	40,576	30,548	10,028	131,758
Program Expenses	545,823	103,287	51,702	51,585	494,121
Office Supplies	107,356	26,839	24,446	2,393	82,910
Postage & Courier Services	42,000	10,500	17,130	(6,630)	24,870
Services	86,485	23,099	28,716	(5,617)	57,769
Telephone Expenses	34,695	8,674	7,397	1,277	27,298
Building Maintenance	123,500	30,890	39,514	(8,624)	83,986
Utilities	126,500	31,625	36,079	(4,454)	90,421
Rent	95,811	23,953	23,139	814	72,672
Insurance	60,000	15,000	11,097	3,903	48,903
Memberships	11,510	2,878	674	2,204	10,836
Staff Development	102,984	25,448	17,881	7,567	85,103
Books & Subscriptions	16,754	4,189	893	3,296	15,861
Media & Advertising	260,510	58,877	38,437	20,440	222,073
Professional Fees	297,800	74,725	72,486	2,239	225,314
Translation	33,224	7,931	4,569	3,362	28,655
Furniture & Equipment	13,000	3,250	1,998	1,252	11,002
Information Technology	396,440	139,431	94,046	45,385	302,394
Capital Expenditures	-	-	93,623	(93,623)	(93,623)
Loan	200,000	50,000	48,484	1,516	151,516
Total Expenditures	14,122,790	3,468,603	3,111,908	356,695	11,010,882
(Surplus)/Deficit	-		(534,444)		534,444

RECEIVED

MAY 27 2003

CLERKS - DEPT.

Sudbury & District Health Unit
STATEMENT OF REVENUE & EXPENDITURES
For the Period Ended March 31, 2003

100% Funded Programs

Program	Annual Budget	Current YTD	Balance Available	Program Year End
Heart Health	88,770	88,770	-	Mar 31
Health Babies Healthy Children	1,231,791	250,064	981,727	Dec 31
FOCUS	136,100	123,105	12,995	Mar 31
Anonymous Testing	49,070	49,070	-	Mar 31
Nurse Practitioner Cervical Screening Pilot Project	97,545	-	97,545	Dec 31
Ontario Women's Health Council	393,513	376,492	17,021	Mar 31
NutriSTEP, Provincial	95,365	95,365	-	Mar 31
NutriSTEP, Federal	55,625	55,625	-	Mar 31
Injury & Family Abuse, Phase 2	72,011	22,786	49,225	Dec 31
Health Pregnancy & Child Development, Phase 2	38,516	8,234	30,282	Dec 31
Pre/Postnatal Nurse Practitioner, Phase 2	37,807	32,544	5,263	Dec 31
Perinatal & Child Health Survey, Phase 2	289,386	16,215	273,171	Dec 31
Asthma	81,051	81,051	-	Mar 31
Nurse Practitioner Cervical Screening Evaluation	50,130	29,637	20,493	Dec 31
Total	2,716,680	1,228,958	1,487,722	

**THE THIRD MEETING OF THE LICENSING COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-13A
Tom Davies Square**

**Thursday, May 29th, 2003
Commencement: 5:15 p.m.
Adjournment: 5:45 p.m.**

CHAIR KILGOUR PRESIDING

Councillor Callaghan

Staff

R. Swiddle, Director of Legal Services/City Solicitor; T. Worton, Manager of Health Protection Division, Sudbury & District Health Unit; T. Mowry, City Clerk; A. Haché, Deputy City Clerk; F. Bortolussi, Planning Committee Secretary

**Declarations of
Pecuniary Interest**

None declared.

Licensing By-law

Councillor Callaghan pointed out that the Mayor and Council's Round Table on Seniors Issues has discussed regulating retirement homes and would not want the Licensing By-law to do anything inconsistent. The City Solicitor indicated he has been working with the Round Table in preparing a regulating by-law to be presented to Council.

Councillor Callaghan advised he had been contacted by the owner of a secondhand business who expressed concern that the Licensing By-law did not contain clauses regarding a 30-day buyback and a register of secondhand items for sale.

The City Solicitor indicated that he had discussed this matter with the Greater Sudbury Police Services and will have further discussions regarding these concerns with the Police.

Recommendation

2002-05 Kilgour: That the Licensing Committee recommend to Council that it proceed with the necessary steps to hold a public hearing for a Registry By-law;
And that a detailed calculation of proposed fees be prepared based on the number of inspections involved and that this report be brought back to the Licensing Committee for further consideration;
And that staff proceed with the on-line registration system and that the on-line registration system be advertised.

CARRIED

Adjournment

2002-06 Kilgour: That this meeting does now adjourn.
Time: 5:45 p.m.

CARRIED

Chair

Secretary

**MINUTES OF THE REGULAR BOARD MEETING OF
THE GREATER SUDBURY HOUSING CORPORATION
HELD ON TUESDAY, APRIL 22, 2003
IN THE BOARDROOM AT THE OFFICES OF THE
GREATER SUDBURY HOUSING CORPORATION
AT 5:00 P.M.**

In attendance:

Mr. Alex Fex	-	Chair
Mr. David Kilgour	-	Vice Chair
Mr. Ronald Bradley	-	Board Member
Mr. Mart Kivistik	-	Board Member
Mr. Anthony Fasciano	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Mr. Earl Black	-	Board Member

Regrets:

Ms. Rita Clifford	-	Board Member
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Attending in a staff capacity:

Mr. Robert Sutherland	-	General Manager
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Mark Scarfone	-	Manager of Operations
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

Guest in Attendance:

Mr. W. Baker	-	Human Resource Solutions
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(I) **CALL TO ORDER**

The Chair called the regular Board meeting to order.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

The revised agenda was reviewed and accepted as distributed.

Motion #-03-62

Moved by Mr. D. Kilgour and seconded by Mr. M. Kivistik:

"RESOLVED THAT the agenda be accepted as distributed."

CARRIED

MOVE TO IN-CAMERA SESSION

Motion #03-63

Moved by Mr. E. Black and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the GSHC Board of Directors move in-camera."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #03-64

Moved by Mr. E. Black and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the GSHC Board of Directors move out of camera."

CARRIED

BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

The following motions resulted from the first in-camera session of the Board meeting.

Motion #03-65

Moved by Mr. E. Black and seconded by Mr. A. Fasciano:

"BE IT RESOLVED THAT the GSHC Board of Directors agree to proceed with Mr. Baker's recommendation to retain Haye Consultants at the cost of approximately \$4,000.00 plus GST.

CARRIED

Motion #03-66

Moved by Mr. M. Kivistik and seconded by Mr. E. Black:

"BE IT RESOLVED THAT the GSHC Board of Directors approve a 5% merit increase to the General Manager's current salary, which equates to \$3,038.50. This increase will be retroactive to December 20, 2002."

CARRIED

(IV) APPROVAL OF MINUTES – Regular GSHC Board Meeting – MARCH 25, 2003

Motion #03-67

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

"RESOLVED THAT The Minutes of the Regular Board Meeting of March 25, 2003 be adopted as presented."

CARRIED

(V) BUSINESS ARISING

There was no Business Arising to discuss at this time.

(VI) ACTION ITEMS

1) Incorporation Update

The submitted report was reviewed with the General Manager providing a verbal explanation to the report.

Motion #03-68

Moved by Mr. D. Kilgour and seconded by Mr. R. Bradley:

“Be It Resolved That the GSHC Board of Directors receive the Incorporation Update Report for information.”

CARRIED

Motion #03-69

Moved by Mr. D. Kilgour and seconded by Mr. R. Bradley:

“Be It Resolved That the location of the head office of Greater Sudbury Housing Corporation Head Office be:

Suite 401
10 rue Elm Street
Sudbury, Ontario
P3E 4P6

CARRIED

Motion #03-70

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

“Be It Resolved That The Greater Sudbury Housing Corporation Board of Directors adopt as its corporate seal the form hereon embossed:”

CARRIED

Motion #03-71

Moved by Mr. A. Fasciano and seconded by Mr. R. Bradley:

“Be It Resolved That K.P.M.G. Is appointed auditor of the Greater Sudbury Housing Corporation for the 2002 fiscal period.”

CARRIED

Motion #03-72

Moved by Mr. M. Kivistik and seconded by Mr. D. Kilgour:

“Be It Resolved That The following transfer of shares in the capital of the Corporation is approved and consented to:

<i>Transferor</i>	<i>Transferee</i>	<i>Number and class of shares</i>
Treasury	City of Greater Sudbury	100 Common Shares

CARRIED

M-47

(VI) ACTION ITEMS (Continued)

2) SHRA, 2000 – GSHC Internal Transfer Policy

The submitted report was reviewed with the General Manager providing a verbal explanation to the report.

Motion #03-73

Moved by Mr. D. Kilgour and seconded by Mr. M. Kivistik:

“Be It Resolved That the G.S.H.C. Board of Directors approve the attached SHRA, 2000 compliant Internal Transfer Policy for the Greater Sudbury Housing Corporation and forward to CGS to Housing Services for concurrence and implementation.”

CARRIED

(VII) REPORTS

1) Chair's Report

The Chair reported that he and Mr. Sutherland met with Mr. D. Nadorozny, General Manager of Economic Development and Planning Services with the Greater City of Sudbury to discuss the budget preparation process and reporting relationships.

The Chair reported that Mr. Sutherland has kept him apprised of the GSHC activities during the past month.

Motion #03-74

Moved by Mr. E. Black and seconded by Ms. M. Rochon:

“BE IT RESOLVED THAT the GSHC Board of Directors receive the Chair’s verbal report for information.”

CARRIED

2) General Manager's Report

The General Manager’s report was reviewed and noted with R. Sutherland providing a verbal explanation to the report.

Motion #03-75

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the General Manager’s submitted report for April, 2003”

CARRIED

(VII) REPORTS (Continued)

3) Financial Report

B. Dubois provided a verbal summary on the submitted reports.

Motion #03-76

Moved by Mr. E. Black and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2003 to March 31, 2003."

CARRIED

4) Technical Services Manager's Report

R. Munn provided a verbal summary to the submitted report.

Motion #03-77

Moved by Mr. E. Black and seconded by Mr. M. Kivistik:

"BE IT RESOLVED THAT the GSHC Board of Directors receive the Technical Services Manager's report for information purposes."

CARRIED

Motion #03-78

Moved by Ms M. Rochon and seconded by Mr. E. Black:

<u>JOB</u>	<u>PROJECT</u>	<u>CONTRACT #</u>	<u>PRICE</u>
Remaster 720 Bruce	A13C	10492	\$8,074
Boiler Control	A06C	10494	\$1,284

CARRIED

(VII) **REPORTS (Continued)**

5) **Tender Committees**

5a) **Public Tender Committee**

Motion #03-79

Moved by Mr. M. Kivistik and seconded by Mr. A. Fasciano:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Public Tender Committee meetings of March 5 and March 12, 2003 for information purposes."

CARRIED

5b) **Tender Opening Committee**

Motion #03-80

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Tender Opening Committee meeting of March 12, 2003 for information purposes."

CARRIED

5c) **Short Form Tender Committee**

Motion #03-81

Moved by Mr. E. Black and seconded by Mr. M. Kivistik:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Short Form Tender Committee meeting of March 4, 2003 for information purposes."

CARRIED

(VII) REPORTS (Continued)

6) Tenant Placement Activity Report

M. Scarfone provided a verbal summary to the submitted report.

Motion #03-82

Moved by Ms. M. Rochon and seconded by Mr. E. Black:

"RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Tenant Placement reports.

"Monthly Applicant Activity Report"

"Move-Outs Annual Comparison"

"Reasons for Move-Outs (MCTS) is no longer available."

CARRIED

7) Operational Arrears Report

M. Scarfone provided a verbal summary to the submitted report, explaining the 1.4% arrears is an all time record and it is due to the team effort by all staff. He stated that senior management plans to address and acknowledge the effort of all staff. It was suggested that the Chair prepare a letter to all staff congratulating all for their accomplishments and commending them on their team work and commitment.

Motion #03-83

Moved by Mr. E. Black and seconded by Mr. M. Kivistik:

"RESOLVED THAT the GSHC Board of Directors receive the Operational Arrears Summary as of March 31, 2003 for information purposes."

CARRIED

(VIII) ITEMS FOR INFORMATION

The following item was distributed for information purposes to the Board

- 1) Satisfaction Survey – Quarterly Report – March 31, 2003
- 2) Letter from G. Chong – SHSC RE: Change in Natural Gas Pricing
- 3) Letter from D. Desmeules – CGS Housing Services RE: WSIB Change
- 4) SHSC News – March 2003
- 5) Minutes of Internal Review Committee Meetings – March 21, March 27, April 2 & April 10, 2003
- 6) Letter from L. Reed – SHSC – RE Extension of Insurance Coverage and New SHSC Insurance Program

(IX) OTHER BUSINESS

It was indicated that there was no other business to discuss at this time.

(X) MOVE TO IN-CAMERA SESSION

Motion #03-84

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

“BE IT RESOLVED THAT the GSHC Board of Directors move in-camera.”

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #03-85

Moved by Mr. A. Fasciano and seconded by Mr. M. Kivistik :

“BE IT RESOLVED THAT the GSHC Board of Directors move out of camera.”

CARRIED

(XI) BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

The following motions resulted from the second in-camera session of the Board meeting.

Motion #03-86

Moved by Mr. A. Fasciano and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT

WHEREAS The GSHC supports the District of Cochrane Social Services Administration Board’s Resolution #03-48 urging the Provincial Government to amend section 80(5) of the Pension Benefits Act (sales and divestments) so that the cumulated value of the assets held in trust by the Ontario Pension Board and the OPSEU Pension Trust Fund for the former LHA employees can be transferred to their respective OMERS pension plans, if the employee so requests; and

WHEREAS GSHA employees were subsequently transferred to the Greater Sudbury Housing Corporation with the City of Greater Sudbury being the sole Shareholder with their pensions being vested with the Ontario Pension Board and the OPSEU Pension Trust and;

WHEREAS these employees were required to become new members of the OMERS Pension Plan effective January 1, 2001; and

WHEREAS many of the former employees of the Greater Sudbury Housing Corporation will suffer adverse effects to their pension benefits on retirement as a result of the vesting of their earlier pension entitlements; and

WHEREAS both employer and pension plan stakeholders have recognized that the problems arising for pension plan participants from the transfer of their employment from provincial to local authorities need to be resolved; and

WHEREAS affected pension plan managers and stakeholders have recognized that the only method of resolution for those adversely effected employees is a change to the pension transfer provisions of the ***Pension Benefits Act***; and

WHEREAS the Provincial Government made a commitment to reform the ***Pension Benefits Act*** in the last provincial Budget to resolve this issue; and

WHEREAS the Provincial Government excluded such amendments from its most recent budget bill to allow for further consultation with affected stakeholders; and

WHEREAS the Greater Sudbury Housing Corporation supports the introduction of amendments to the ***Pension Benefits Act*** required to resolve the adverse affect on transferred employees.

THEREFORE BE IT RESOLVED THAT the Greater Sudbury Housing Corporation urges the Provincial Government, in the spring session of the Legislature, to pass legislation to amend ***section 80 (5) of the Pension Benefits Act*** (sales & divestments) so that the commuted value of the assets held in trust for the transferred employees are transferred to their OMERS pension plans, if the employee so requests.

AND BE IT FURTHER RESOLVED THAT we forward a copy of this Resolution to the City of Greater Sudbury, other Local Housing Corporations, and Service Managers in Northern Ontario together with a request for support of this position to the Northern Service Managers Housing Group and the Northern Ontario Service Delivers Association and that this resolution be forwarded to the Premier of Ontario, the Minister of Finance and the Minister of Municipal Affairs and Housing.

CARRIED

Motion #03-87

Moved by Mr. A. Fasciano and seconded by Mr. E. Black:

“RESOLVED THAT, based on her superior performance Ms. Bonnie Reid receive a merit increase of 3% and that her salary be adjusted accordingly effective March 1, 2003.”

CARRIED

(XI) DATE OF NEXT MEETING

The next GSHC meeting is scheduled for Tuesday, May 27, 2003 at 5:00 p.m.

(XII) ADJOURNMENT OF MEETING

Motion #03-88


Moved by Mr. M. Kivistik and seconded by Mr. A. Fasciano:

“RESOLVED THAT there being no further business to bring before the Board, the meeting be adjourned.”

CARRIED

Meeting Adjourned: 7:30 p.m.



Robert Sutherland
General Manager

Alex Fex
Chair