

**MINUTES OF THE FOURTEENTH MEETING OF THE  
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, December 19, 2002  
Chelmsford Citizen Service Centre

Commencement: 11:55 a.m.  
Adjournment: 12:05 p.m.

**PRESENT**

Councillor T. Callaghan; Councillor L. Lalonde; S. Roy; V. Gutsch;  
C. White; P. Reid

**REGRETS**

Councillors R. Dupuis and M. Petryna; J. Cameron, K. Dopson

**CITY STAFF**

C. Hallsworth, General Manager Citizen and Leisure Services;  
R. Henderson, Director of Citizen Services; R. Clouthier, Manager-  
North Citizen Service Centres and Neighbourhood Libraries;  
C. Zuliani, Manager, Library and Heritage Resources; M. Hardie,  
Manager-South Citizen Service Centres and Neighbourhood  
Libraries; L. McAuley, Executive Assistant-General Manager of  
Citizen and Leisure Services

**CHAIR**

**TED CALLAGHAN IN THE CHAIR**

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF  
PECUNIARY INTEREST**

None

**MINUTES**

The following motion was presented:

Gutsch/Reid Resolution 2002-24

That the minutes of the Thirteenth Meeting of the Greater Sudbury  
Public Library Board held on November 21, 2002, be adopted.

**CARRIED**

**REPORTS**

**Board Travel**

Report dated December 5, 2002, from the General Manager of  
Citizen and Leisure Services regarding Conference Travel was  
received.

Information regarding the American Library Association  
Conference being held in Toronto in June was distributed. C.  
White strongly recommended that a Board member attend the  
ALA Conference. It was agreed that a resolution would be  
brought forward when more information about ALA is available.

Internet Policy

The Internet Policy was distributed to those present.

The following motion was presented:

Gutsch/White Resolution 2002-25

THAT the Greater Sudbury Public Library Board adopt the Internet Policy as submitted in the report from the General Manager of Citizen and Leisure Services dated November 13, 2002.

**CARRIED**

**CORRESPONDENCE FOR  
INFORMATION**

An e-mail to Ron Dupuis from Shirley O'Neil, Principal, E. Checkeris Public School listing their literacy activities from December to Family Literacy Day in January, 2003 was distributed for the information of the Board.

Report dated December 12, 2002 with attachments from the General Manager of Citizen and Leisure Services regarding Working Together with School Boards was received for information.

The Chair thanked staff for preparing this informative report which outlined the Library's ongoing efforts to promote reading in children from Class Visits, Summer Reading Program, Heritage Programs to Special School Campaigns. Attached to the report was the presentation made to the Mayor and Children's First Roundtable on December 4<sup>th</sup> entitled "The Early Years Project @ your library".

Staff have also contacted the school boards to request that the Library be placed on the Principals Meeting agendas in February. Staff will be attending a Rainbow District School Board Principals Meeting on February 4<sup>th</sup>. The presentation will focus on the Museum in a Suitcase Program, the High School Preparation Initiative and the Open House Program.

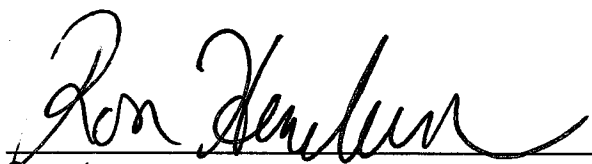
**ADJOURNMENT**

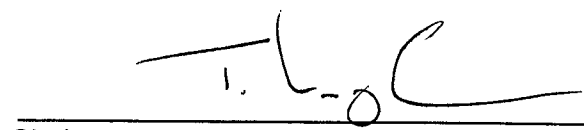
The following motion was presented:

Gutsch/White Resolution 2002-26

That this meeting do now adjourn. Time: 12:05 p.m.

**CARRIED**

  
Secretary

  
Chair

# NICKEL DISTRICT CONSERVATION AUTHORITY

## Minutes of Annual General Board Meeting

Wednesday, January 15, 2003

Room C-12  
Tom Davies Square

Commenced: 7:03 p.m.  
Adjourned: 7:30 p.m.

PRESENT: Ron Bradley, Chairman  
David Courtemanche  
Gerard Dalcourt  
Patricia Douglas  
David Kilgour  
Michael Petryna  
Bob Rogers

ALSO PRESENT: A. Bonnis

1. Chair Bradley opened the meeting.
2. No declarations of conflict were declared.
3. Election of Officers - 2003

Chair Bradley turned the meeting over to A. Bonnis to conduct the elections. The election process was explained and the floor was opened for nominations for the position of Chairman.

Nominee  
Ron Bradley

Nominator  
Michael Petryna

Following the required procedure, member Bradley indicated his willingness to stand, and the following resolution was passed.

Resolution 2003-01

Petryna - Courtemanche

That Ron Bradley be Chairman of the Nickel District Conservation Authority for the year 2003 and until the first meeting of the Authority in 2004.

Carried.

Nominations for the position of Vice-Chairman were then requested.

Nominee  
Bob Rogers

Nominator  
Michael Petryna

Member Rogers indicated his willingness to stand, and the following resolution was passed.

Resolution 2003-02

Courtemanche - Petryna

That Bob Rogers be Vice-Chairman of the Nickel District Conservation Authority for the year 2003 and until the first meeting of the Authority in 2004.

Carried.

4. Adoption of Minutes - December 2, 2002

Resolution 2003-03

Petryna - Rogers

That the minutes of the General Board meeting of December 2, 2002, as duplicated and circulated, be approved.

Carried.

5. Chairman's 2002 Report

A report for 2002 from Chairman Bradley was presented to members. Specific parts of the report were highlighted. A resolution was then presented.

Resolution 2003-04

Petryna - Rogers

That the Chairman's 2002 Report to N.D.C.A. members be received.

Carried.

6. Appointment of Signing Officers

Resolution 2003-05

Courtemanche - Petryna

That the signing officers for the Nickel District Conservation Authority for 2003, and until the first meeting in 2004 be:

a) Chairman, OR

b) Vice-Chairman

AND

c) Director of Operations, OR

d) Planner & Community Relations Co-ordinator.

Carried.

7. Borrowing Resolution - 2003

Resolution 2003-06

Courtemanche - Petryna

That for the year 2003, the Chairman or Vice-Chairman and the Director of Operations, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

8. Appointment of Solicitor and Auditor - 2003

Resolution 2003-07

Rogers - Courtemanche

That the firm of Babij and Associates be appointed the N.D.C.A.'s Auditors for the Year 2003.

Carried.

Resolution 2003-08

Rogers - Courtemanche

That the firm of Valin, Innes & Young be appointed as the N.D.C.A.'s Solicitor for the Year 2003.

9. General Business

a) Conservation Ontario Council Appointments - 2003

Resolution 2003-09

Dalcourt - Rogers

That the Chairman and Vice-Chairman of the Nickel District Conservation Authority be designated as the Authority's Council representative and alternate to Conservation Ontario for the Year 2003,

AND FURTHER that the Chairman is empowered to appoint another voting delegate, in the event that neither of the designated representatives are able to attend Conservation Ontario Council meetings.

Carried.

b) Appointments to Nickel District Conservation Foundation

Resolutions 2003-10

Courtemanche - Petryna

That 1) Gerard Dalcourt, 2) Patricia Douglas, and 3) Bob Rogers be appointed as the N.D.C.A. representatives to the Nickel District Conservation Foundation for the year ending December 31, 2003, and until the first meeting of the Authority in 2004.

Carried.

c) N.D.C.A. 2003 Budget Review

Members reviewed the budget package previously distributed. Questions were asked by members and it was pointed out that the N.D.C.A. will appear before the member municipality at budget committee in February. As well, members decided that the N.D.C.A. would not appear before the budget committee at a public input session planned for January 27<sup>th</sup>. The following resolution was then passed.

Resolution 2003-11

Dalcourt - Rogers

That the N.D.C.A. 2003 Budget be approved in the total amount of \$875,675, AND FURTHER that the City of Greater Sudbury be requested to provide \$250,000 for the general levy and \$277,500 for designated water management capital projects.

Carried.

d) Conservation Ontario Update

Information was distributed to members related to ongoing work associated with the Source Protection Planning issue. It was pointed out that in February and March, 2003, Conservation Ontario is holding two planning sessions to lay out a strategy on source protection planning and implementation for the future. This will play an important role in the future of watershed management by Authorities.

10. New Business

No other business was transacted.

11. Adjournment

Resolution 2003-12

Rogers - Dalcourt

That we do now adjourn.

Carried.

**MINUTES OF THE REGULAR BOARD MEETING OF  
THE GREATER SUDBURY HOUSING CORPORATION  
HELD ON WEDNESDAY, DECEMBER 18, 2002  
AT THE CEDAR HUT AT 6:00 P.M.**

**In attendance:**

Mr. Alex Fex	-	Chair
Mr. Ronald Bradley	-	Board Member
Mr. Mart Kivistik	-	Board Member
Mr. Anthony Fasciano	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Ms. Rita Clifford	-	Board Member

**Regrets:**

Mr. David Kilgour	-	Vice Chair
Mr. Earl Black	-	Board Member

**Attending in a staff capacity:**

Mr. Robert Sutherland	-	General Manager
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Mark Scarfone	-	Manager of Operations
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)



## **IN-CAMERA SESSION**

### **Motion #02-170**

Moved by Mr. A. Fasciano and seconded by Mr. M. Kivistik:

"RESOLVED THAT the Board move in camera."

**CARRIED**

### **Motion #02-171**

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

"RESOLVED THAT the Board move out of camera."

**CARRIED**

## **BUSINESS ARISING OUT OF THE IN-CAMERA SESSION**

### **Motion #02-172**

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the Terms of Settlement for the collective bargaining agreement between the Greater Sudbury Housing Corporation and the Canadian Union of Public Employees and its Local #4705 as contained in the Memorandum of Agreement signed by the Parties on December 5, 2002 be and is hereby ratified;

AND THAT payment of the General Wage Increase (GWI) of three (3%) percent retroactive to April 1, 2002 be implemented immediately and the same be payable to Employees who have resigned or retired since that date;

AND FURTHER THAT approval be and is hereby given for the adjustment of the Management Non Union Group in the same manner as set out in the Memorandum of Settlement including an increase from 66 2/3% to 75% of salary for long term disability."

**CARRIED**

## **BUSINESS ARISING OUT OF THE IN-CAMERA SESSION Continued**

### **Motion #02-173**

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"Be It Resolved That based on his superior performance, Mr. Mark Scarfone, GSHC Manager of Operations, receive a merit increase of 3% and that his salary be adjusted accordingly effective January 1, 2003."

**CARRIED**

### **Motion #02-174**

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"Be It Resolved That based on his superior performance, Mr. Dan Saumur, GSHC Property Manager, receive a merit increase of 3% and that his salary be adjusted accordingly, effective January 1, 2003."

**CARRIED**

### **(I) CALL TO ORDER**

The Chair called the regular Board meeting to order.

### **(II) DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

### **(III) APPROVAL OF AGENDA**

The revised agenda was reviewed and accepted as distributed.

### **Motion #-02-175**

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"RESOLVED THAT the agenda be accepted as distributed."

**CARRIED**

**(IV) APPROVAL OF MINUTES – Regular GSHC Board Meeting  
– NOVEMBER 26, 2002**

**Motion #02-176**

Moved by Mr. M. Kivistik and seconded by Mr. R. Bradley:

"RESOLVED THAT The Minutes of the Regular Board Meeting of November 26, 2002 be adopted as presented."

**CARRIED**

**(V) BUSINESS ARISING**

It was indicated that there was no business arising to discuss at this time.

## **(VI) ACTION ITEMS**

### **1) Preliminary 2003 Budget Submission**

The submitted report was reviewed with R. Sutherland, providing explanations to the report.

#### **Motion #02-177**

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

"Be It Resolved That the G.S.H.C. Board of Directors rescind the previous preliminary 2003 Budget resolutions;

And that the G.S.H.C. Board of Directors authorize the following preliminary 2003 Budget (revised to reflect Utility and Collective Agreement changes) for submission to Housing Services, City of Greater Sudbury, reflecting a net bottom line of \$8,525,409 as follows:

Resolved that the 2003 Capital Program Budget in the amount of \$2,410,000, be approved as previously presented;

And be it resolved that the 2003 Net Operating Budget be revised in the amount of \$3,552,600 to reflect the Province's imposed Hydro supply cap, the Social Housing Services Corporation's recommended natural gas supply rate increase, the CGS water rate increase, and the recently ratified Collective Bargaining Agreement;

And be it further resolved the Rent Supplement Budget in the amount of \$2,562,809 remain unchanged from the 2002 Budget proposal and be approved as previously presented;

**CARRIED**

(VI) **ACTION ITEMS** (Continued)

2) **Balmoral Safety Concerns / Community Police Store Front / Cambrian College Student Patrol / Elder Abuse Committee**

The submitted report was reviewed with the General Manager providing a verbal explanation to the report.

Mr. R. Bradley requested that he be kept advised on the involvement of the Police Department with regards to the safety concerns at Balmoral.

**Motion #02-178**

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

“Be It Resolved That the Members of Greater Sudbury Housing Corporation receive the Notes on Balmoral Safety Concerns for information purposes.”

**CARRIED**

With respect to the issue of hydro charges, the Chair expressed his concerns on how Sudbury Hydro would deal with the increased electricity rates.

**Motion #02-179**

Moved by Mr. R. Bradley:

“Be It Resolved That the Members of Greater Sudbury Housing Corporation support the Chair’s recommendation to support Sudbury Hydro’s expansion to include all areas of the City of the Greater Sudbury.

**DEFEATED**

## **(VII) REPORTS**

### **1) Chair's Report**

The Chair wished everybody a Merry Christmas and congratulated the staff on the low rental arrears. He also expressed his appreciation regarding the Elder Abuse Committee opening at Balmoral Apartments and the recognition provided to the GSHC.

The Chair reported that he had his usual meetings and telephone calls with the General Manager to update him on the activities of the Corporation.

#### **Motion #02-180**

Moved by Ms. R. Clifford and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board receive for information the Chair's verbal report."

**CARRIED**

### **2) General Manager's Report**

The General Manager's report was reviewed and noted with Mr. R. Sutherland providing a verbal explanation to the report.

#### **Motion #02-181**

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the Board receive for information the General Manager's submitted report for December, 2002"

**CARRIED**

**(VII) REPORTS (Continued)**

**3) Financial Report**

B. Dubois provided a verbal summary on the submitted reports. The Board commended the staff for the minimal cash shortage in the Accounts Receivable department

**Motion #02-182**

Moved by Ms. R. Clifford and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the Board receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2002 to November 31, 2002.

**CARRIED**

**4) Technical Services Manager's Report**

R. Munn provided a verbal summary to the submitted report.

**Motion #02-183**

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board receive the Technical Services Manager's report for information purposes."

**CARRIED**

**5) Tender Committees**

**5a) Tender Opening Committee**

**Motion #02-184**

Moved by Mr. R. Bradley and seconded by Mr. M. Kivistik:

"RESOLVED THAT the Board receive the minutes of the Short Form Tender Committee meeting of December 4, 2002 for information purposes."

**CARRIED**

## **(VII) REPORTS (Continued)**

### **6) Tenant Placement Activity Report**

M. Scarfone provided a verbal summary to the submitted report.

#### **Motion #02-185**

Moved by Mr. R. Bradley and seconded by Mr. M. Kivistik:

"RESOLVED THAT the Board receive for information purposes the submitted Tenant Placement reports for the month of November, 2002.

"Monthly Applicant Activity Report" – distributed at the meeting

"Move-Outs Annual Comparison"

"Reasons for Move-Outs (MCTS)"

**CARRIED**

### **7) Operational Arrears Report**

M. Scarfone provided a verbal summary to the submitted report and referred to the Analysis Report, which was distributed at the meeting.

#### **Motion #02-186**

Moved by Ms. R. Clifford and seconded by Ms. M. Rochon:

"RESOLVED THAT the Board receive the Operational Arrears Summary as of November 30, 2002 for information purposes."

**CARRIED**

## **(VIII) ITEMS FOR INFORMATION**

The following item was distributed for information purposes to the Board

- 1) Minutes of the Joint Health & Safety Committee Meeting (Dec. 5/02)
- 2) Newsletter (December 2002 Edition)



**(IX) OTHER BUSINESS**

It was indicated that there was no other business to discuss at this time.

**(X) DATE OF NEXT MEETING**

The next GSHC meeting is scheduled for Tuesday, January 28, 2003 at 5:00 p.m.

**(XI) ADJOURNMENT OF MEETING**

**Motion #02-187**


Moved by Mr. R. Bradley and seconded by Mr. M. Kivistik:

“RESOLVED THAT there being no further business to bring before the Board, the meeting be adjourned.”

**CARRIED**

**Meeting Adjourned: 7:15 p.m.**

  
\_\_\_\_\_  
**Robert Sutherland**  
**General Manager**

  
\_\_\_\_\_  
**Alex Fex**  
**Chair**

**GREATER SUDBURY POLICE SERVICES BOARD MEETING**  
**MONDAY, NOVEMBER 18, 2002- 4:00 p.m.**  
**Police Headquarters, 5<sup>th</sup> Floor Boardroom Tom Davies Square**

**Present:**

Andy HUMBER, Chair  
Joanne FIELDING, Vice-Chair  
Councillor Eldon GAINER (arrived 5:15 p.m.)  
Councillor Ron BRADLEY  
David PETRYNA

Rollande MOUSSEAU, Secretary

Ian DAVIDSON, Chief  
Jim CUNNINGHAM, Deputy Chief  
Sharon BAIDEN, Director of Corporate Services  
Staff Inspector Brian JARRETT  
Inspector Susan EVANS

---

**PUBLIC PORTION**

**News Media**

Paul Godkin, MCTV  
Wayne Snider, Sudbury Star

**Declaration of Pecuniary Interest**

None

**Adoption of Minutes**

(2002-111 ) Fielding-Petryna: THAT the Greater Sudbury Police Services Board Minutes of October 21, 2002, be adopted as circulated and read.

CARRIED

**Matters Arising from October Board Minutes**

None

**Reappointment to Greater Sudbury Police Services Board**

Letter from Chief Davidson dated November 8, 2002, congratulating Chair Andy Humber and Vice Chair Joanne Fielding on their recent reappointment to the Police Services Board for an additional two-year term. Copies of the Orders in Council from the Ontario Executive Council dated November 1, 2002, were attached.

**Establishment of a Seniors Aid**

Letter from Chief Davidson dated November 11, 2002, advising that Councillor Ted Callaghan will be on hand to discuss the idea of the establishment of a Senior's Aid.

Councillor Ted Callaghan addressed the Board regarding the recommendations which emanated from the October 'Accessing Justice for Seniors' Conference. A copy of the October 2002 Conference Proceedings Report was distributed to board members. Chief Davidson gave an overview of the Seniors Aid concept

(2002-112) Petryna-Bradley: THAT the Greater Sudbury Police Services Board accept the Mayor and Council's Committee on Seniors' Issues (MCCSI) "Accessing Justice for Seniors" conference proceedings report and the recommendations contained therein, and

THAT the Board work with the Mayors and Council's Committee on Seniors' Issues to develop an implementation plan to act on the report's recommendations.

CARRIED

#### **Delayed Priority One Calls**

Letter from Chief Davidson advising that there were three delayed priority one calls during the month of October.

Inspector Markiewich explained the reasons for the priority one calls delay and reported that the errors have been identified and are presently being corrected.

#### **Departmental Statistics**

Letter from Chief Davidson dated November 11, 2002, attaching the Overview of Criminal Offences for the month of July 2002, along with the detailed statistical report.

Chief Davidson reviewed these reports with board members.

#### **Lions Eye in the Sky**

Letter from Chief Davidson dated November 11, 2002, attaching minutes of the Advisory Committee held on September 13, 2002, along with incidents of interest.

Inspector Dan Markiewich distributed 'An Overview Report of the Lions Eye In the Sky Video Surveillance Program' dated November 18, 2002, and discussed the report with board members.

#### **Hot Meal Packs**

Letter from Chief Davidson dated November 11, 2002, attaching a report respecting various hot meal packs that were purchased in preparation for Y2K contingencies.

(2002-113) Bradley-Fielding: THAT the forty cases of hot meal packs purchased for

Y2K be donated to various non-profit organizations.

CARRIED

A report on the disposition of the hot meal packs will be provided to the board.

**City By-Law 2002-284F**

Letter from Chief Davidson dated November 8, 2002, attaching a copy of By-Law 2002-284F, Being a By-Law of the City of Greater Sudbury to Amend By-Law 2001-287F, Being a By-Law to Establish and Continue Reserves, Reserve Funds and Trust Funds. The Board reviewed the By-Law which deals with the Police Equipment and Vehicle Reserve Fund.

**Annual Volunteer Appreciation Luncheon**

Letter from Chief Davidson dated November 8, 2002, advising that the Volunteer Appreciation Luncheon will be held on Thursday, November 21, 2002, at the Walden Arena commencing at 12 noon. The luncheon is given to recognize the more than one hundred storefront volunteers.

**Annual Christmas Party**

Letter from Chief Davidson dated November 8, 2002, advising that the Greater Sudbury Police Association will be hosting their annual Christmas Party on Saturday, December 7, 2002, commencing at 5:30 p.m. at the Cambrian Foundation.

**Sudbury Rainbow Crime Stoppers Annual Tri-Force Regimental Ball**

Letter from Chief Davidson advising that the Tri-Force Regimental Ball will be held on Saturday, January 25, 2003, at the Cambrian Foundation.

**Notes of Appreciation**

Letter from Chief Davidson dated November 8, 2002, reporting that his office received a number of letters of appreciation since the October Board meeting. Three of these letters were attached for the information of the board.

**Donation in Memory of Reverend Elijah Lumbama**

(2002-114) Petryna-Bradley: THAT this Board approves a donation in the amount of \$500.00 to the Greater Sudbury Police Services Board Racial and Multicultural Relations Committee in memory of Reverend Elijah Lumbama.

CARRIED

**ADDENDUM**

(2002-115) Petryna-Fielding: THAT the Board agrees to deal with the items on the Addendum.

CARRIED

**Annual General Meeting -Advisory Committee on Racial & Multicultural Relations**

Letter from Chief Davidson dated November 15, 2002, extending an invitation to the Board to attend the annual general meeting of the Greater Sudbury Police Services Board's Advisory Committee on Racial and Multicultural Relations to be held on Tuesday, November 26, 2002, commencing at 5:30 p.m. at the Caruso Club's lower hall.

**Tactical Unit - Rappel Training**

Letter from Chief Davidson dated November 11, 2002, attaching a report respecting an Agreement with Science North for the purpose of conducting Rappel Training as part of the Tactical Teams training program.

(2002-116) Fielding-Petryna: THAT the Greater Sudbury Police Services Branch enter into an Agreement with Science North for the Greater Sudbury Police Tactical Unit's use of the Dynamic Earth site on November 21, 2002, for the purpose of conducting rope access intervention (rappel) training.

CARRIED

**Next Meeting**

The next Board Meeting will be held on **MONDAY, DECEMBER 16, 2002, AT 4:00 P.M., Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square.**

**RETURN TO IN CAMERA**

(2002-117) Bradley-Fielding: THAT this meeting moves IN CAMERA.  
Time: 5:25 p.m.

CARRIED

**RETURN TO PUBLIC**

**Matters Arising from In Camera Portion**

Vice Chair Joanne Fielding reported that one motion dealing with legal issues resulted from In Camera discussions.

**Adjournment**

(2002-119) Petryna-Bradley: THAT this meeting be adjourned. Time: 7:00 p.m.

CARRIED

**GREATER SUDBURY POLICE SERVICES BOARD MEETING  
MONDAY, DECEMBER 16, 2002, 4:00 P.M.  
Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square**

**Present:**

Andy HUMBER, Chair  
Joanne FIELDING, Vice-Chair  
Councillor Eldon GAINER  
Councillor Ron BRADLEY  
David PETRYNA

Rollande Mousseau, Secretary

Ian DAVIDSON, Chief  
Jim CUNNINGHAM, Deputy Chief  
Sharon BAIDEN, Director of Administration  
Staff Inspector Brian JARRETT  
Inspector Susan EVANS  
Inspector Gerry POPE  
Inspector Dan MARKIEWICH

---

**PUBLIC PORTION**

**News Media**

Paul Godkin, MCTV

**Adoption of Minutes**

(2002-127) Bradley-Gainer: THAT the Greater Sudbury Police Services Board Minutes of November 18, 2002, be adopted as circulated and read.

CARRIED

**Declarations of Pecuniary Interest**

None

**Matters Arising from In Camera Portion**

Vice Chair Joanne Fielding reported that motions dealing with litigation and personnel issues resulted from In Camera discussions.

**Introduction of Recruits**

Letter from Chief Davidson dated December 6, 2002, reporting that recruits who recently completed the Basic Constable Training at the Ontario Police College would be introduced to the Board at this meeting.

Chief Davidson and Chair Humber presented badges to the following officers: Constable Sherry King, Constable Kim Hanson, Constable Darin Heffern and Constable Steve Train. Board members congratulated the new police officers and family members present.

#### **Police Fees**

Letter from Chief Davidson dated December 6, 2002, attaching a report and copy of proposed By-Law 2002-03 respecting police fees.

City Solicitor Heather Salter was present to review the background and current situation relating to police service fees effective January 2003.

(2002-128) Gainer-Bradley: THAT the Board approves by-law 2002-3 being a by-law of the Greater Sudbury Police Services Board to establish fees for certain services provided by the Greater Sudbury Police Service, and

THAT the Director of Administration be directed to advise the City that the Greater Sudbury Police Services Board does not wish to receive any delegation of responsibility in the matter of licensing or registering businesses.

CARRIED

#### **Officer Reclassification**

Letter from Chief Davidson dated December 6, 2002, advising that the following personnel were reclassified as follows:

To 1<sup>st</sup> Class Constable effective November 12, 2002:

Constable T. Bignucolo	Constable J. Carriere
Constable G. MacDonald	Constable E. Rizzi

To 1<sup>st</sup> Class Constable effective November 19, 2002:

Constable R. Hosken

#### **Departmental Statistics**

Letter from Chief Davidson dated December 6, 2002, attaching the Overview of Criminal Offences along with the detailed statistical report for the month of August 2002. A report from Inspector S. Evans dated December 16, 2002, was also distributed and reviewed with board members.

#### **Delayed Priority One Calls**

Letter from Chief Davidson dated December 9, 2002, attaching a report respecting the three delayed priority one calls for the month of November 2002. Inspector Dan Markiewich reviewed the report with board members.

**Lion's Eye in the Sky**

Letter from Chief Davidson dated December 6, 2002, attaching minutes of the Advisory Committee Meeting held on October 13, 2002, along with incidents of interest. For the information of the board.

**Return of Found Property**

Letter from Chief Davidson dated December 9, 2002, attaching requests for the return of found property.

(2002-129) Bradley-Gainer: THAT the Board approves the request for the return of found property as follows:

Jeannette Lahaie, black "Supercycle Storm" 15 speed bicycle with water bottle and reflectors, serial #L990115958

Sheldon Lowe, 16 foot fibreglass "Scott" canoe, blue, with two life jackets and one wooden paddle.

CARRIED

**Seized and Found Money**

Letter from Chief Davidson dated December 6, 2002, advising that seized and found money in the amount of \$956.31 is being submitted to the Board for deposit to the Board Trust Fund.

(2002-130) Gainer-Bradley: THAT the Board accepts the seized and found money in the amount of \$956.31 for deposit to the Board Trust Fund.

CARRIED

**Marketing Update**

Letter from Chief Davidson dated December 6, 2002, advising that Staff Inspector Brian Jarrett will give an update on marketing initiatives within the Service.

Staff Inspector Brian Jarrett discussed some of the upcoming marketing initiatives for the entire service. Some areas: a T.V. Christmas Greeting from the service to the community, revamped newsletter, area billboards with members of the service in operational roles, service brochure, officers involved in local libraries reading to children, core value statement on cruisers - "our community, our commitment" - in both official languages.

Sponsorship of marketing initiatives was discussed. A draft policy will be developed as soon as possible, however, due to time constraints, there was a consensus that sponsorship by William Day Construction will be accepted right away for the printing of the brochure.



**Action Sudbury - Van Donation**

Letter from Chief Davidson dated December 6, 2002, reporting that Action Sudbury has agreed to continue the financing of lease costs for the 1999 Dodge Caravan that is utilized by the Crime Prevention Branch. A letter of thanks will be forwarded to Action Sudbury.

(2002-131) Bradley-Petryna: THAT the Board approves Action Sudbury's financing of lease costs for the 1999 Dodge Caravan utilized by the Crime Prevention and that a lease be entered into for an additional one-year period.

CARRIED

**Police Services Board Web Site**

Letter from Chief Davidson dated December 6, 2002, respecting the police services board presence on the Police web site. Board members agreed with this suggestion and once the format is completed, it will be presented to board members for their approval.

**Professional Standards Branch - 3<sup>rd</sup> Quarter Report**

Letter from Chief Davidson dated December 9, 2002, attaching a copy of the 2002 3<sup>rd</sup> Quarter Public Complaints report. For the information of the Board.

**Police Training and Professional Development Centre**

Letter from Chief Davidson dated December 6, 2002, attaching a report respecting police training and professional development. Ms. Baiden reviewed the report with board members.

(2002-132) Petryna-Bradley: THAT the Board endorses a continued partnership with Cambrian College in the development of a Police Training and Professional Development Centre.

CARRIED

**R.I.D.E Allocation for 2002-2003**

Letter from Chief Davidson dated December 6, 2002, reporting that the Ministry of Public Safety and Security has approved an allocation of \$18,500 for the R.I.D.E. program for the fiscal year 2002-2003.

(2002-133) Bradley-Petryna: THAT the Board enters into an Agreement with the Ministry of Public Safety and Security in order to receive the R.I.D.E. allocation in the amount of \$18,500 for the fiscal year 2002-2003.

CARRIED

**Youth Crime and violence Initiative Enforcement Grant**

Letter from Chief Davidson dated December 6, 2002, reporting that the Service has

submitted two applications to the Ministry of Public Safety and Security under the Youth Crime and Violence Initiative Enforcement Grant for approval. Staff Inspector Jarrett advised that the two initiatives, *Bully Free in 2003* and *Project Rainbow*, would result in a maximum one-time grant of \$20,000 each.

#### **Notes of Appreciation**

Letter from Chief Davidson dated December 9, 2002, advising that his office has received two letters of appreciation since the November meeting. For the information of the board.

#### **New Business**

Councillor Bradley - re Community Policing Advisory Committee (CPAC) recording services. Inspector G. Pope responded to this inquiry.

Mr. David Petryna - re smoke free by-law and employee incentive. The Chief responded that the Fitness Committee is looking at a comprehensive wellness lifestyle promotion.

Schedule of 2003 Board Meeting Dates - approved by board members.

Inspector D. Markiewich - announced the Annual Clip-a-Lock Cancer Campaign will kick off in January 2003 and the event will be held the latter part of March.

#### **Next Meeting**

The next Board Meeting will be held on **MONDAY, JANUARY 20, 2003, AT 4:00 P.M., Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square.**

#### **Adjournment**

(2002-134) Petryna-Gainer: THAT this meeting be adjourned. Time: 5:30 p.m.

CARRIED

## MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-41  
Tom Davies Square  
2003-02-04

Commencement: 2:30 p.m.  
Adjournment: 2:45 p.m.

### D. MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

#### Present

D. Belisle, General Manager of Public Works; R. Martin, Manager of Fleet; C. Mathieu, Manager of Waste Management; T. Mowry, City Clerk; M. Hauta, Accountant; K. Lessard, Law Clerk; J. Nelson, Election Assistant; L. Valle, Engineering Technician; L. Lesar, Secretary to the Manager of Supplies & Services

#### Contract 2003-41 Waste Collection Services

Tenders for Contract 2003-41, {estimated at a total cost of \$315,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
--------	--------------

Canadian Waste Services	\$349,997.19
Miller Waste Systems	\$361,183.94
William Day Construction Limited	\$302,317.53

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over the Manager of Waste Management for review and recommendations to the General Manger of Public Works who would report to City Council.

#### Tender for Fifty-Five Light Trucks

Tenders for Fifty-five (55) Light Trucks {estimated at a total cost of 1,478,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT	ITEMS BID
Capital Dodge Chrysler	\$1,345,405.00	A,C,D,E,F,G
Crosstown Oldsmobile Chevrolet	\$1,414,839.25	B,C,D,E,F,G,H,I
Laurentian Motors	\$ 885,688.60	C,G
Alex Irvine Motors	\$1,408,736.20	All Items
Mike Doyle Dodge Chrysler	\$1,350,914.78	A,C,D,E,G,I
Tasse Automobiles Ltd.	\$1,418,391.20	All Items
Arthur Chrysler Plymouth Limited	\$1,257,787.20	A,C,D,G
Cambrian Ford Sales Inc.	\$1,459,321.25	All Items
Belanger Ford Lincoln	\$1,297,165.20	A,C,D,E,F,G,I
Mid North Motors	\$1,383,326.95	All Items
Laking Toyota	\$ 879,485.50	A,C

The foregoing tenders were turned over to the Manager of Fleet for review and recommendation to the General Manager of Public Works who would report to City Council.

Proposal for Rental/Lease  
of Voting Equipment

Proposals for the Rental/Lease of Voting Equipment (Optical Scan)  
for the 2003 Municipal Election {estimated at a total cost of  
\$60,000.00} were received from the following bidders:

**BIDDER**

Election Systems & Software Inc.  
Diebold Election Systems Inc.  
Dominion Voting Systems

A bid deposit in the form of a certified cheque, letter of credit, bid  
bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the City Clerk for review  
and recommendation to the General Manager of Corporate Services  
who would report to City Council.

Adjournment

The meeting adjourned at 2:45 p.m.

---

Chairman

---

Secretary

T.O.C. 2003-02-04 (2)

**THE SECOND MEETING OF THE 2003 FINANCE COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

**Council Chamber  
Tom Davies Square**

**Tuesday, 2003-02-04  
Commencement: 5:40 p.m.**

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Councillors Bradley; Courtemanche; Craig; Davey; Dupuis; Kilgour; Lalonde; McIntaggart (A5:42 pm); Petryna; Portelance; Mayor Gordon

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; C. Mahaffy, Manager of Financial Planning and Policy; E. Stankiewicz, Co-Ordinator of Current Budget; M. Gauvreau, Manager of Current Accounting Operations; W. Ropp, Interim Fire Chief; B. Lautenbach, Director of Planning; B. Johnston, Director of Transportation Services; R. Carré, Director of Leisure, Community & Volunteer Services; D. Desmeules, Manager of Housing Services; J. Nicholls, Acting Director of Emergency Medical Services; N. Schler, Community Emergency Management Co-ordinator; C. Ouellette, Director, Children Services; M. Poirier, Program Supervisor, Ontario Works; C. Riutta, Administrative Assistant to the Mayor; L. Moulaison, Planning Technician; A. Haché, Deputy Clerk; G. Ward, Council Secretary

Nickel District  
Conservation Authority

A. Bonnis, Director of Operations; P. Sajatovic, Planner & Community Relations Co-ordinator

Greater Sudbury  
Housing Corporation

A. Fex, Chair; R. Sutherland, General Manager; B. Dubois, Manager of Finance & Administration; M. Scarfone, Manager of Operations; R. Munn, Manager of Technical Services

News Media

MCTV; Sudbury Star

Declarations of  
Pecuniary Interest

None declared.

**PRESENTATION OF OUTSIDE BOARDS**

Nickel District  
Conservation Authority

Letter dated 2002-11-01 from the Nickel District Conservation Authority (N.D.C.A.) regarding their 2003 Budget was received for information.

Conservation Authority  
(Continued)

Councillor Bradley, Chair, N.D.C.A., addressed the Committee requesting an increase in the 2003 general levy provided by the City of Greater Sudbury in the amount of \$25,000, an 11% increase.

The Committee noted that this is the first time in more than ten years the N.D.C.A. has requested a budget increase. Mr. Sajatovic outlined budget pressures faced by the Board including inflationary increases and drastic provincial cuts. He advised the requested \$25,000 would be used to meet the needs of their core programs; flood and erosion control and flood forecasting.

The Committee concurred with a recommendation by the Chair that the N.D.C.A. return to the Finance Committee on February 17<sup>th</sup>, 2003 with options that would lower its budget to a 0% increase and to provide information on Provincial funding over the past five years.

Greater Sudbury  
Housing Corporation

Letter dated 2003-01-29 from the Greater Sudbury Housing Corporation (G.S.H.C) regarding the 2003 Budget Submission was tabled for information.

Mr. A. Fex, Chair, Greater Sudbury Housing Corporation, addressed the Committee introducing Mr. R. Sutherland, General Manager, who would present the Corporation's 2003 Budget Submission.

Mr. Sutherland addressed the Committee advising the G.S.H.C. operates on a budget of approximately \$13.8. He outlined financial pressures on their capital and operating budgets including cuts in Provincial funding to capital expenditures, inadequate provincial funding and inflationary costs.

A funding requirement of \$805,700, higher than last year's level, was requested.

The Committee concurred with a recommendation by the Chair that the G.S.H.C. return to the Finance Committee on February 17<sup>th</sup>, 2003 with options that would lower its budget to a 0% increase.

**CONTINUATION OF BASE BUDGET**

The following Cost Centres were reviewed and approved:

**PUBLIC WORKS**

P.A.05.00.00.00	General Manager's Office (Page 307)
P.A.07.00.00.00	Earthcare Sudbury (Page 308)
P.A.10.00.00.00	Administrative Services (Page 310)
P.E.05.00.00.00	Administration (Page 313)
P.E.07.00.00.00	Traffic and Transportation (Page 314)

**PUBLIC WORKS (Continued)**

P.E.10.00.00.00	Technical Services (Page 316)
P.E.15.00.00.00	Municipal/Agricultural Drains (Page 317)
P.E.20.00.00.00	Design & Drafting (Page 318)
P.E.25.00.00.00	Construction Services (Page 319)
P.E.30.00.00.00	Buildings & Facilities (Page 320)
P.E.40.00.00.00	Debt & Contribution to Capital (Page 322)
P.M.05.00.00.00	Administration (Page 324)
P.M.10.00.00.00	Maintenance Supervision (Page 326)
P.M.15.05.00.00	Water Revenues (Page 329)
P.M.15.10.00.00	Water Debt & Contributions to Capital (Page 331)
P.M.15.15.00.00	Water Treatment (Page 332)
P.M.15.25.00.00	Water Engineering Costs (Page 334)
P.M.15.30.05.00	Water Preventative Maintenance (Page 336)
P.M.15.30.10.00	Water Repairs & Maintenance (Page 338)
P.M.15.30.15.00	Water Meter Maintenance (Page 339)
P.M.15.30.20.00	Other Water (Page 340)
P.M.20.05.00.00	Waste Water Revenue (Page 342)
P.M.20.10.00.00	Waste Water Debt & Contribution to Capital (Page 344)
P.M.20.15.00.00	Waste Water Treatment (Page 345)
P.M.20.25.00.00	Waste Water Engineering (Page 347)
P.M.20.30.05.00	Waste Water Preventative (Page 349)
P.M.20.30.10.00	Waste Water Repairs & Maintenance (Page 350)
P.M.20.30.15.00	Other Waste Water Maintenance (Page 351)
P.M.22.05.00.00	Inspection & Trouble Investigation (Page 355)
P.M.22.10.00.00	Roads & Property Restoration (Page 356)
P.M.22.15.00.00	Waste Water & Water Miscellaneous (Page 358)

## **PUBLIC WORKS (Continued)**

P.M.25.05.00.00	Roads Debt & Contributions to Capital (Page 362)
P.M.25.10.05.00	Surface & Shoulder (Page 365)
P.M.25.10.10.00	Roadside Maintenance (Page 367)
P.M.25.10.15.00	Sidewalk & Curb Maintenance (Page 369)
P.M.25.10.20.00	Drainage Structures (Page 370)
P.M.25.10.25.00	Traffic & Safety Devices (Page 372)
P.M.25.10.30.00	Streetlighting (Page 373)
P.M.25.10.35.00	Forestry (Page 374)
P.M.25.15.05.00	Sanding & Salting (Page 377)
P.M.25.15.10.00	Winter Ditching/Spring Cleanup (Page 379)
P.M.25.15.15.00	Snow Removal (Page 381)
P.M.25.15.20.00	Snow Plowing (Page 383)
P.M.25.15.25.00	Winter Maintenance - Sidewalks (Page 385)
P.M.25.15.30.00	Miscellaneous Roads Maintenance (Page 387)
P.M.25.20.00.00	Road Engineering Costs (Page 388)
P.M.25.25.00.00	Other Roads (Page 389)
P.M.30.10.00.00	Parks Maintenance (Page 390)
P.M.35.05.00.00	Maintenance Supervision - Fleet (Page 392)
P.M.35.10.00.00	Depots - Frobisher, St. Clair (Page 393)
P.M.35.20.00.00	Transit Depot (Page 395)
P.M.40.05.00.00	Public Works Depot (Page 397)
P.W.05.00.00.00	Administration (Page 400)
P.W.10.00.00.00	Projects & Studies (Page 401)
P.W.15.00.00.00	Collection (Page 402)
P.W.20.05.00.00	Blue Box Recycling (Page 405)
P.W.20.10.00.00	Composting (Page 406)



## **PUBLIC WORKS (Continued)**

P.W.20.15.00.00	Household Hazardous Waste (Page 408)
P.W.25.05.00.00	Waste Removal Sites (Page 411)
P.W.25.10.00.00	Tipping Fee Collection (Page 412)
P.W.30.00.00.00	Solid Waste Engineering Costs (Page 414)

## **CORRESPONDENCE FOR INFORMATION ONLY**

Item 5 Current Budget - January 28/2003 <u>Issues List</u>	Report dated 2003-01-30, with attachment, from the General Manager of Corporate Services regarding Current Budget, January 28, 2003 Issues List was received for information.
Item 6 Provisions to <u>Reserves/Capital</u>	Report dated 2003-01-30 from the General Manager of Corporate Services regarding Provisions to Reserves/Capital was received for information.
Item 7 Local Services Realignment & Community <u>Reinvestment Fund</u>	Report dated 2003-01-31 from the General Manager of Corporate Services regarding Local Services Realignment (LSR) and Community Reinvestment Fund (CRF) was received for information.
Item 8 5 Year Facilities <u>Capital Requirements</u>	Report dated 2003-01-30, with attachment, from the General Manager of Public Works regarding 5 Year Facilities Capital Requirements was received for information.
Children's Day Care Centre <u>Recommendations</u>	Report dated 2003-01-31, with attachment, from the General Manager of Corporate Services regarding Budget Schedule was received for information.

## **ADDENDUM TO AGENDA**

<u>Addendum to Agenda</u>	The following resolution was presented:  2003-02 Bradley/Davey: That the Addendum to the Agenda be dealt with at this time.
---------------------------	---

**CARRIED**

<u>Declarations of Pecuniary Interest</u>	None declared.
---	----------------

## **MANAGERS' REPORTS**

Item AD.1  
Winter Maintenance -  
Private Lots & Roads  
and Publicly Owned  
Facilities

Report dated 2003-01-30 from the General Manager of Public Works regarding Winter Maintenance of Private Lots and Roads and Publicly Owned Facilities was received.

The following resolution was presented:

Bradley/Davey: That the City's Public Works Department discontinue providing snow clearing services on Private Property, and on municipally owned non-Public Works facilities.

The Committee concurred with a request by Councillor Kilgour that the foregoing matter be **deferred** to the February 5<sup>th</sup>, 2003 meeting of the Finance Committee in order to provide Members of Council an opportunity to review the information provided.

## **CORRESPONDENCE FOR INFORMATION ONLY**

Item AD.2  
Information Request -  
Leisure Services

Report dated 2003-01-30 from the General Manager of Citizen & Leisure Services regarding Council Information Request - Leisure Services was received for information.

Item AD.3  
Budget Schedule

Report dated 2003-02-04 from the General Manager of Corporate Services regarding Budget Schedule was received for information.

## **INFORMATION REQUESTS**

2003 Current Budget

The consensus of the Committee was obtained for Information Requests attached hereto as Schedule "A".

Adjournment

2003-03 Davey/Bradley: That this meeting does now adjourn.  
Time: 8:50 p.m.

**CARRIED**

---

Councillor Callaghan, Chair

---

Deputy Clerk