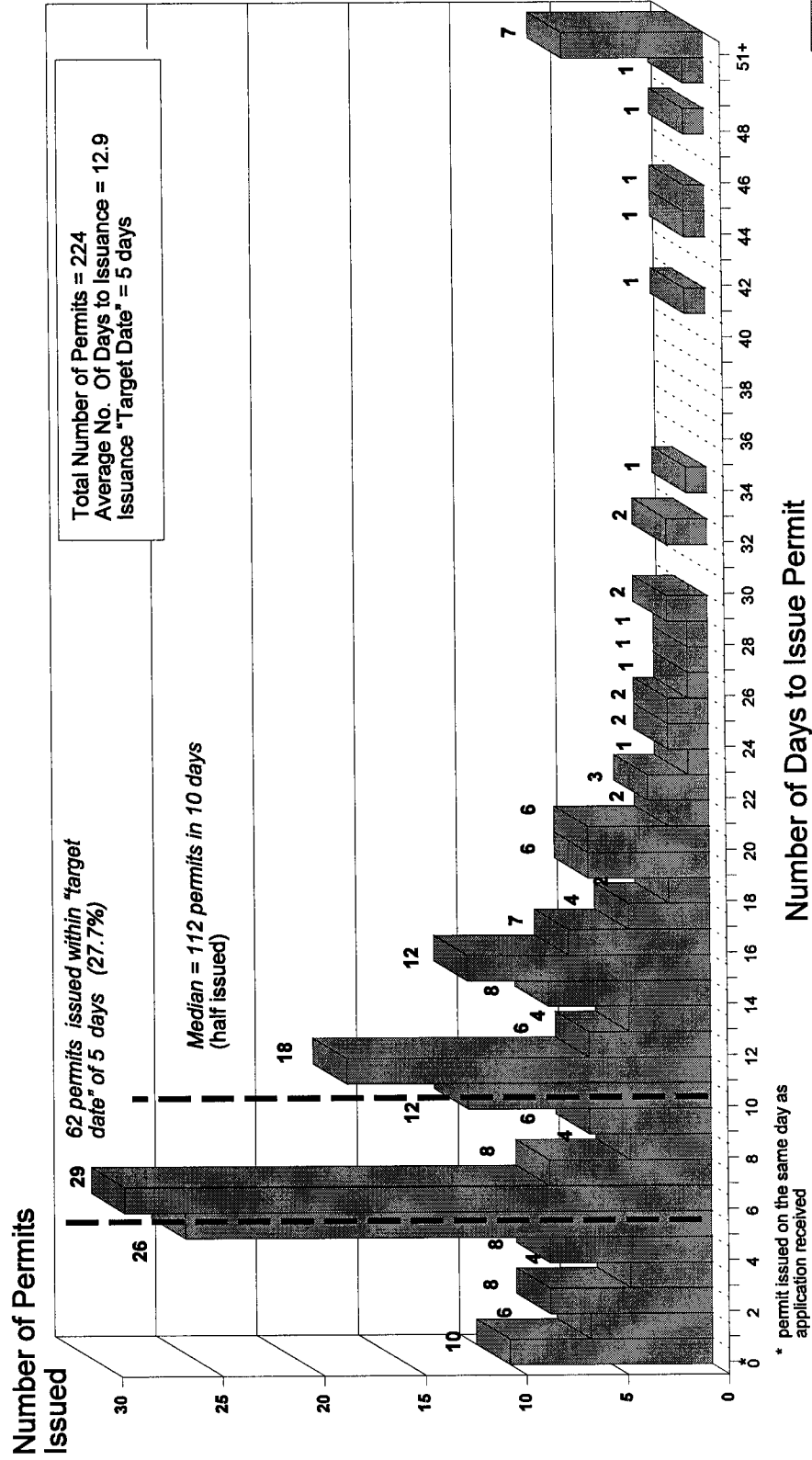


# Building Permit Tracking

## Commercial / Industrial / Institutional - Minor Construction

### Additions, Accessory Buildings & Renovations

## 2001



Source: Building Services Section  
Prepared by the Planning Services Division

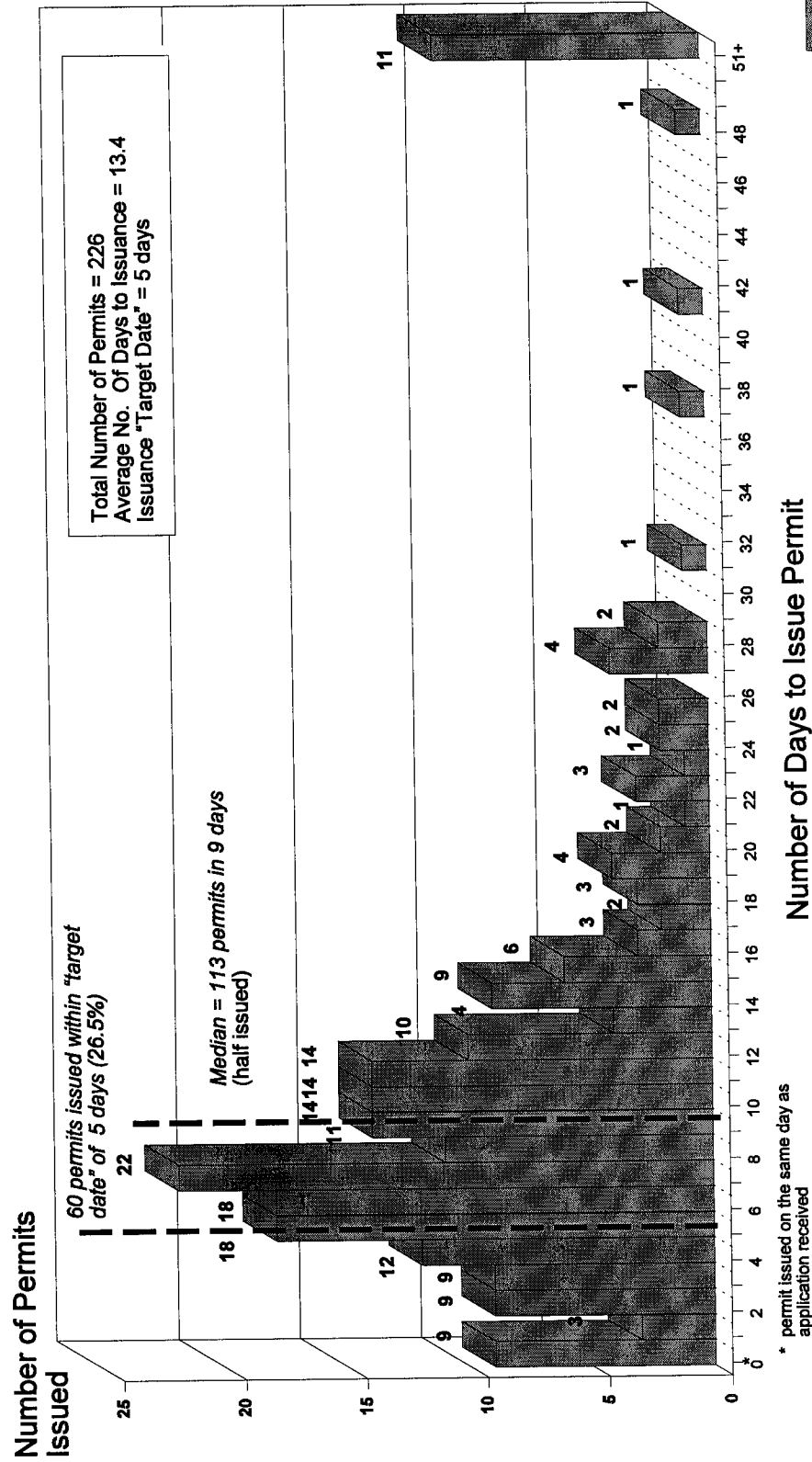
A10

# Building Permit Tracking

## Commercial / Industrial / Institutional - Minor Construction

### Additions, Accessory Buildings & Renovations

## 2002



Source: Building Services Section  
Prepared by the Planning Services Division

A11

Jan 29, 2003

CITY OF GREATER SUDBURY  
CHIEF BUILDING OFFICIAL  
Building Permit Statement

Page 1  
(RP2stmrpt)

GREATER SUDBURY		Last Year	2001		Current Year		2002		Year to Date	
PERMIT CLASSIFICATIONS	Month of: December	NO	UNITS	VALUE	Month of: December	NO	UNITS	VALUE	Year to Date	NO
NEW RESIDENTIAL CANCELLED PERMITS		4	4	503,896	207	207	2	132,745	308	311
MISC. RESIDENTIAL CANCELLED PERMITS		27	1,314	291,230	3	14,256,771	13	132,407	1,142	2
NEW COMMERCIAL CANCELLED PERMITS			5			1,787,128	3			960,000
MISC. COMMERCIAL CANCELLED PERMITS		7	1	471,851	2	7,870,430	7	2,270,777	147	14,355,560
NEW INDUSTRIAL CANCELLED PERMITS			5			3,584,900	1	575,000	9	4,734,031
MISC. INDUSTRIAL CANCELLED PERMITS		2	40	434,000		6,060,070	3	135,240	29	6,408,650
NEW INSTITUTIONAL CANCELLED PERMITS			3			7,975,885	6			25,395,722
MISC. INSTITUTIONAL CANCELLED PERMITS		3	94	30,000		54,792,344	4	65,400	107	70,817,671
Vacant Land CANCELLED PERMITS			10		1	397,168	8			216,896
Change of Use CANCELLED PERMITS			1			6,720				
Ancillary Uses CANCELLED PERMITS			4			304,343	1	20,865	3	126,633
OLD PERMIT CANCELLED PERMITS										
DEMOLITIONS CANCELLED PERMITS		5	1	60,080	59	319,580	3	10,000	66	325,100
TOTALS ISSUED PERMITS		48	5	1,791,057	1,889	124,841,469	34	3,342,434	1,828	180,669,298
TOTALS CANCELLED PERMITS					2	284,586	10			221,160
NET TOTALS ALL PERMITS		48	5	1,791,057	1,880	124,556,883	34	3,342,434	1,818	180,448,138

□

53

## **COST OF DEVELOPMENT - PROGRESS REPORT**

### **Introduction**

During the transition from the Region and 7 Area Municipalities to a single City of Greater Sudbury, the Transition Board struck a Committee to review Cost of Development and Building Services. This committee consisted of Jim Ashcroft, Jim Griffin, Don Belisle, Greg Clausen, Doug Wuksinic, Ron Swiddle, Guido Mazza and Bill Lautenbach (Chair) and a cross-section of the Development Community.

Its mandate was to bring back a report to the Board on these topics within a six week period.

During this process, two reports were tabled with the Board entitled:

- 1,      Development Cost and Building Services Working Group - Phase I Report -  
September 15, 2000; **(Report 1)**
2.      Development Cost and Building Services Working Group - Phase 2 Report  
Building Services Streamlining - September 30, 2000. **(Report 2)**

Each report contained a series of recommendations which the new City should strive to achieve if it were to reduce the cost of development or work to better expedite current processes.

Report 1 contained 22 key recommendations and Report 2 contained an additional 21. To date, 9 of these recommendations have been fully implemented. Another 11 recommendations have been partially implemented, a further 17 recommendations are in the process of being reviewed, and 6 recommendations have not yet received any attention by staff or Council.

The report that follows outlines the status of each of these recommendations to help DLAC and the community chart the progress in each area. The format will follow the same 4 categories as outlined above to provide an assessment of where we currently stand in this endeavour.

## **Recommendations Fully Implemented**

The following 9 recommendations of the Cost of Development report have been fully implemented. These are summarized below by providing a short descriptive paragraph of the recommendation and action taken as well as the report referenced for tracking purposes.

### **1. Eliminate Road Levies (Report 1)**

On June 26<sup>th</sup>, 2001, City Council adopted a staff report which eliminated the collection of road levies for new development projects retroactive to January 1<sup>st</sup>, 2001. Road levies collected but not yet expended for widening purposes have been returned to the developers on the basis of Council resolution.

### **2. Adopt Pilot Test Manhole Policy (Report 1)**

On June 26<sup>th</sup>, 2001, City Council adopted a staff report which recommended a new policy regarding maintenance access structures. Not only were costs reduced by going to a cheaper version of the structure but also several options of implementation have been provided to property owners.

### **3. Modify Road Widening Procedures (Report 1)**

On June 26<sup>th</sup>, 2001, City Council adopted a staff report which modified existing policies where road widening is required retroactive to January 1<sup>st</sup>, 2001. When the City requests property, it now pays for the cost of the survey and registration. The property owner donates the property.

### **4. Install Point of Sale Machine (Report 2)**

Clients now have the option of paying permit fees by debit card. An additional payment service will be offered to customers for non-building permit transactions such as Business Licenses, Special Occasion Permit Inspections and Letters, Search Requests, Liquor License Inspections and Letters.

Procedures related to operating POS have been formalized and distributed to in-house staff who were trained.

### **5. Upgrade Department Internet Site Regarding Frequently Asked Questions (Report 2)**

Frequently asked questions regarding building applications have been developed and revised to assist Customer Service Centres. These commonly asked questions have also been posted to the internet on the City's website.

**6. Supplying Development Literature to Construction Outlets (Report 2)**

A supply of revised take home brochures for guiding the one-time client or new homebuilder through the residential permit application process was distributed locally to major building material suppliers.

Contact was made and will be maintained with the various managers of these outlets to keep them supplied with our booklet and to provide them with additional How To Guides for miscellaneous residential construction projects as they are made available to the public. Typical detail construction drawings for garages, decks, dormers and pool enclosures will also be distributed to supply stores in time for next year's construction season.

**7. Plan Examination Tracking (Report 2)**

The management of plans examination has been simplified by modifying the building permit system to allow the end user to view on screen a list of building projects for which plans have to be approved. The system also provides statistics with respect to the total number of plans examined for any given period and includes additional details on the total number of permits issued and outstanding applications in the processing stage.

**8. Upgrade front counter Customer Service Representative/Plans Examiner PC Station (Report 2)**

An AutoCAD program was installed on CSR/PE's PC. Designing typical construction drawings for the public's use is ongoing and our clients are being provided hard copy illustrations to take home with them.

However, upgrading present AutoCAD software is required in order to ease designing detailed drawings and being able to view on screen and utilize illustrative guides being marketed by the MMAH to simplify the interpretation of Building Code regulations.

**9. Staff Training in use of New Technologies (Report 2)**

Building Inspectors have been trained on using PEN based computers for conducting field inspections. Project information and forms are now downloaded and printable in the field. Continued technical back-up is being provided by Information Technology.

Additional technical training will be provided to staff in order to meet and in some cases maintain certification status per the Province's BRAGG recommendations.

## **Recommendations Partially Implemented**

The following 11 recommendations of the Cost of Development Report have been partially implemented. Progress has been made in each of these areas but more needs to be done to fully accomplish the objective. These recommendations are summarized below by a short descriptive paragraph as well as the report reference.

### **1. Develop an Open for Business Philosophy (Report 1)**

Within the Economic Development and Planning Services Department, staff are regularly checking actions and reports against this goal. The Department is also challenging other Department's actions against this objective. At the Site Plan Committee level, this criteria is being regularly applied. However, this is a living objective and much more is yet to be done across the Corporation to achieve this end with respect to process transparency, clear policy development, and process integration.

### **2. Empower Staff as Facilitators (Report 1)**

Frontline staff with the Economic Development and Planning Services Department (Building Service Clerks, Site Plan Officers, Development Planners and Consent and Variance staff) have over the years attempted to facilitate development to the extent possible within their authority. The Directors and General Manager also see this as a clear objective. Departmental silos, competing City objectives, and unclear/conflicting policies still are impediments in some instances to fully achieve this objective.

### **3. Train Staff in the Development Process (Report 1)**

Given the complexity of Planning and Building Code Acts, staff training never stops. Senior staff are very familiar with processes in which they are engaged. Newer staff or commenting agencies are not as familiar with these processes. To the extent possible, the Corporation should strive to achieve a KISS principle relative to this objective to simplify for staff and customers complex processes and requirements. We are attempting to do this through web site communication, How to Guides and clear policy directives.

### **4. Capital Budget Reserve Re: Strategic Development (Report 1)**

The Transition Board recommended a financial reserve of \$1 million for this purpose. City Council has set aside \$400,000 for this purpose in 2003 within its capital budget. A further \$600,000 is scheduled to be set aside in 2004.

**5. Redevelopment/Change of Use Different from Green Field Development (Report 1)**

Planning Services has become more sensitive to this issue and has used considerable discretion in the application of requirements particularly with respect to Site Plan development agreements. Clear transparent policies which can be neatly applied, however, have not yet been developed.

**6. More Flexible Zoning By-Laws (Report 1)**

The development of a new single zoning by-law is at least 4 years off pending the outcome of the new Official Plan. However, the department has digitized the by-law and put it up on the web. This now allows for cross-comparisons and searches by staff and clients which make it possible to highlight problem areas which could be addressed in the shorter term if need arises to provide more flexibility.

**7. Consolidate Former Municipal and Regional Fees, Agreements and Deposits (Report 1)**

This task is being completed as by-laws are reviewed and issues are identified. Many of these fees have now been consolidated.

**8. Block Fees Within Development Process (Report 1)**

Site Plan fees, NDCA fees, and some Public Works/Building Permit fees have now been blocked making it easier for the client and their consultants. Other fees will be blocked as these are identified and where it is suitable to proceed in this fashion.

**9. Deposits Returned Within 30 Days of Completion (Report 1)**

The City has made a commitment that if it gets verification that the work is in fact complete, the deposit will be returned within 30 days. The site plan process has been largely able to meet this objective, however, return of subdivision deposits still requires significant effort and review to achieve their goal. Major deposits are tied up in this process.

**10. Expand Typical Drawings for Applicant Use (Report 2)**

Some typical drawings that have been developed for the use of applicants include:

- ▶ Site plan for pools which includes requirements for pool fencing
- ▶ Single detached garage
- ▶ Double detached garage
- ▶ Concrete Pier Detail
- ▶ Dormer



These drawings are being handed out to incoming traffic, however they have not yet been web enabled.

Construction details are presently being designed for a typical house addition. Designing construction details will continue as time permits.

#### **11. Technical Training for Certification Requirements (Report 2)**

Technical training has continued. Currently, six (6) of eleven (11) technical staff have obtained OBOA certification and three (3) other technical staff members are within one (1) to two (2) courses of certification. However, current budget levels have severely restricted the extent of training since most courses require travel. Training is restricted for the most part to in-house programs initiated by Building Services and/or co-sponsored with the local OBOA Chapter.

Bill 124 regulations will completely re-establish training and certification requirements across the Province and only partial credit is being given to OBOA certification. New test requirements and courses are being established and designed by the Buildings Branch of the Ministry of Municipal Affairs and Housing. New Bill 124 regulations are expected by the end of 2002 with compliance to certification requirements by municipalities is expected to be 18 months from the date regulations are passed.

Building Services is currently in discussions with OBOA to establish a training facility for Northern Ontario at the Trillium Centre to facilitate training both internal staff and others in small Northern Ontario communities.

## **Recommendations Under Review But Not Yet Implemented**

The following 17 recommendations of the Cost of Development Report are under active review by subcommittees or individuals but have yet to be implemented. In some cases, these reviews have lagged and further commitment of time and energy is required to complete the tasks.

These recommendations are summarized below by a short descriptive paragraph as well as the report reference. The status of current work is also noted.

### **1. Parkland Dedication Procedure Review (Report 1)**

A subcommittee of DLAC has been established to review past and present City procedure. A report has been prepared by the Legal Department, however, the subcommittee has yet to meet with the solicitor to review these findings. Subject to that step, the subcommittee should be able to complete its report for DLAC and Council for adoption. However, the second step of this process, the development of a Parks and Recreation/Open Space Report/Master Plan for the City is part of the Official Plan review process. This report will indicate where park and open space is required to meet Leisure Services objectives and is 2 - 3 years away from completion.

### **2. Develop Realistic Road Widening Policy (Report 1)**

This recommendation will be completed within 3 years as an outcome of the Official Plan Review. The Transportation Study to be undertaken as part of that process requires that these widenings be clearly identified so they can be incorporated in the new Official Plan.

### **3. Multi-Year Infrastructure Plan (Report 1)**

Although the Corporation has had capital improvement plans in the past, clear direction has not been provided to the Development Community. To assist in this area, City Council is in the process of adopting a 10 Year Financial Plan to guide capital programming. As well, the Official Plan Review just beginning will have an Infrastructure Background Study which is intended to clearly identify what capacity presently is available and where deficiencies exist.

### **4. Fire Flow Calculations Available (Report 1)**

DLAC has had a Fire Flow Subcommittee which has reviewed current policy and is at the point where a draft policy report has yet to be finalized. The conclusions of this report will require review by the development community. As part of this review, the consultant community has asked that the Public Works Department make their Fire Flow Model available so that local consultants can run the model prior to investing too much time in client project pre-development only to discover lack of water availability. This has not yet been made available.

**5. Off-Site Development Cost and Fee Rebates - Section 28 Planning Act (Report 1)**

Planning Services is currently preparing a report to Council which would see the adoption of a Community Improvement Plan component allowing Tax Increment Financing within the Downtown Community Improvement Area. This report should be completed early in the new year.

**6. Establish Appropriate Fees Based on Benchmarked Costs (Report 1)**

A DLAC subcommittee is presently reviewing this area based on information provided by City staff. A report is anticipated in 2003.

**7. Extend Electronic Approval/Process (Report 2)**

A working group for a Connect Ontario project has been set up to explore online permit applications. The project's time line from start to finish is four (4) to six (6) months. Work on this project began in October 2002.

**8. Develop Electronic Building Permit Application for 24 Hour Access (Report 2)**

Drop Off Packages for residential and commercial development have been prepared and presented to DLAC. Members of DLAC are expected to provide feedback on documentation at the November 28<sup>th</sup> meeting.

Communications has been requested to review information for desktop publishing and to web enable. Arrangements have been made to translate document into French.

**9. Internet Access to Permit Customer Monitoring (Report 2)**

Preliminary discussions have been held with IT regarding the provision of online services for end users. In addition to permit tracking by clients, Building Services is looking to also offer online payment by credit card and scheduling of building inspections. A Connect Ontario application is presently being developed for this purpose.

Further meetings will be held with IT to begin implementing these services.

**10. Code Change Alerts to Development Stakeholders (Report 2)**

Staff is working on developing an electronic format to E-Mail feed Ontario Building Code alerts to builders, developers, Sudbury and District Homebuilders Association and possibly professional architects and engineers.

**11. Call Centre Staff Training (Report 2)**

The Call Centre at Tom Davies Square has been granted read only access to Building Services' automated permit application system. In order to eliminate the possibility of disclosing personal information, IT was requested to develop a screen which only provides information that staff can share with a caller. Leisure Services has been informed that this screen is ready to use and access has been granted to Customer Service Representatives stationed at Tom Davies Square.

Staff training will take place once notification is received by Leisure Services they are ready to proceed.

**12. DLAC Development Fee Structure (Report 2)**

A survey with 14 comparator communities has been completed and provided to members of DLAC's subcommittee reviewing fees.

**13. Reduce Overlap and Identify Opportunities for Consolidation or Processes (Report 2)**

Staff is presently working on identifying processes within the permit application system that can be streamlined in order to eliminate duplication of efforts.

**14. Develop Common Electronic Information Database Linked to Property Fabric (Report 2)**

This item speaks to the need for a working Geographic Information System (GIS) which links mapable items (property or parcel fabric) to databases (building permit, site plan, zoning application, subdivision databases). Although this has been discussed for 20 years, breakthrough progress has yet to be made. A number of information databases (variance, consent, building permits, etc.) have been developed and digital maps compiled; however, these are not yet linkable through a GIS system.

A task group involving Planning, Public Works and IT has been established to review this need and make recommendation. An application is also being prepared under this task group for submission for major funding under the Provinces Geo Smart Program.

**15. Consolidate Other By-laws**

The Official Plans for the City of Sudbury are presently being consolidated into a single document for ease of use. This consolidation will not be recognized by the Ministry but should aid clients particularly those investors from out of town. Once completed, it is the intent to provide this document in digital format.

Other by-laws are in various stages of review but have not yet significantly advanced.

#### **16. Produce By-Laws in Electronic Format**

Aside from the Zoning By-law which has been produced in digital formats, other corporation by-laws such as Official Plans, Fencing By-laws, Licensing By-laws, Pool By-laws, etc. have not been published in electronic format to the Web for ease of client use. It is not known when this will occur.

#### **17. Expand Range of How to Guides**

Take home brochures for guiding the one-time client through the following miscellaneous permit applications have been drafted:

- ▶ Miscellaneous Accessory Buildings (Detached Garages & Sheds)
- ▶ Decks and Pool Enclosures
- ▶ Fire Damaged Buildings
- ▶ Temporary Structures (Tents and Air Supported Structures)

Site plans and typical detail drawings are featured in all of these guides except for fire damaged buildings.

This documentation will be distributed to all of the City's Citizen Service Centres and local building suppliers. In addition, the public will be able to access and download this information through the Department's existing Internet website.

## **Recommendations Not Yet Acted Upon**

The following 6 recommendations of the Cost of Development Report have not yet been acted on. These recommendations are summarized below in a short descriptive paragraph and the report reference. Resource constraints are primarily responsible for the majority of these recommendations not proceeding.

### **1. Strategic Pre-Servicing (Report 1)**

This recommendation has not yet been acted on. It too will be an expected outcome of the Infrastructure and Transportation Background studies of the Official Plan Review process.

### **2. Front-Ending Mechanisms and Agreements (Report 1)**

DLAC has agreed to review this issue following Lot Grading and Parkland Dedication reviews, however to date, it has not yet begun. The Infrastructure and Transportation Background Reports of the Official Plan review will also address this issue and contribute significantly to policy development in this area.

### **3. Financial Assistance to Encourage Redevelopment and Reuse (Report 1)**

This area has not yet been studied nor assistance packages developed. The Province, however, has done considerable work related to Brownfield development which will be useful regarding this topic.

### **4. Consolidation of Legal Searches in One Location (Report 1)**

This is an initiative between Building Services, By-Law, Legal and Public Works where law offices do multi-department searches. These should be coordinated from one location (section). No action has yet been taken.

### **5. Consolidate Zoning By-Law into Single By-Law (Report 2)**

Until the New Official Plan for the City of Greater Sudbury is developed and approved, a new single consolidated Zoning By-Law will not be developed. This is likely 4+ years away.

In the interim, all current by-laws have to be bookmarked and posted to the web to simplify customer interaction and service.

### **6. Re-establish Uniform Standards Association Committee**

Preliminary discussions have taken place however work to re-establish this committee will take some time. Meetings will be held with stakeholders as soon as time permits.

# Request for Decision City Council

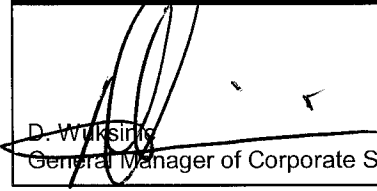



Type of Decision									
Meeting Date	February 13, 2003				Report Date	January 31, 2003			
Decision Requested		Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Security Bond of Municipal Officers January 1, 2003 to January 1, 2004

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
N/A
Recommendation Continued

Recommended by the General Manager
 D. Wilks General Manager of Corporate Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

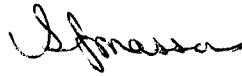
65

**Report Prepared By**



J. Van de Rydt  
Co-Ordinator of Capital Budget & Risk Management

**Division Review**



S. Jonasson  
Director of Finance/City Treasurer

**BACKGROUND**

Under Section 287.(3) of the Municipal Act, 2001, proof of bonding of municipal officers must be provided to Council at least once each calendar year. Fidelity bond coverage protects the City from any fraudulent acts of employees, members of Council or Boards.

As evidenced by the attached memorandum from the City's insurance broker, the fidelity bond for the City of Greater Sudbury is \$5 million. Recoveries are limited by a \$5000 deductible clause in our insurance policy.





## CANADA BROKERLINK (ONTARIO) INC.

*Insurance and Financial Services*  
161 Larch St., Sudbury, ON P3E 1C4  
Ph: (705) 675-1307 • 1-800-461-2276 • Fax: (705) 675-5286

January 31, 2003

VIA FAX 671-8118

The City of Greater Sudbury  
Dave Canniff, Insurance Officer  
P.O. Box 5000, Stn "A"  
200 Brady St, Sudbury, ON P3A 5P3

**Re: Comprehensive Crime #CP98772**

Dear Dave:

Enclosed is our Memorandum of Provisional Insurance confirming the City's Comprehensive Crime coverage in effect January 1, 2003 to January 1, 2004.

We trust that you will find everything to your satisfaction. If you have any questions, please feel free to contact me.

Yours very truly,

**CANADA BROKERLINK (ONTARIO) INC.**

*Gary B. Barr /cf.*

Gary B. Barr, P.Eng, CIP, CCIB,  
Ontario Commercial Lines Manager

/cf

**CANADA BROKERLINK (ONTARIO) INC.***Insurance and Financial Services*

161 Larch St., Sudbury, ON P3E 1C4

Ph: (705) 675-1307 • 1-800-461-2276 • Fax: (705) 675-5286

**MEMORANDUM OF PROVISIONAL INSURANCE**

INSURED: The City of Greater Sudbury

MAILING ADDRESS: P.O. Box 5000, Stn "A", 200 Brady St, Sudbury, ON P3A 5P3

POLICY PERIOD: January 1, 2003 TO: January 1, 2004

INSURANCE COMPANY: Various Subscribing Companies through Frank Cowan Company

COVERAGE(S):<sup>1</sup> COMPREHENSIVE CRIME

Employee Dishonesty Coverage - Form A \$5,000,000.

Audit Expense (Sub-Limit) 100,000.

The bond insures the loss of money, securities or other property sustained through the fraudulent or dishonest acts of any of the City's Employees, Members of Council, and Members of all Boards, Commissions and Committees appointed by and under the jurisdiction of Council.

The audit expense coverage provides for the reimbursement of reasonable expenses incurred by the Insured to prepare proof of a valid loss under the policy and is in addition to the overall bond limit

DATE: January 31, 2003

CANADA BROKERLINK (ONTARIO) INC.

Authorized Representative /cf

**THIS POLICY CONTAINS A CLAUSE THAT  
MAY LIMIT THE AMOUNT PAYABLE.**

<sup>1</sup> This document is evidence that insurance described above has been effected, against which Underwriters Certificates or Policies will be issued. Immediate advice must be given of any discrepancies, inaccuracies or necessary changes. The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy.



# Minutes

<b>City Council</b>	<b>2003-01-23</b>
<b>Priorities Committee - Tabled</b>	<b>2003-02-12</b>
<b>Planning Committee - Tabled</b>	<b>2003-02-11</b>
<b>Public Input Session (Budget)</b>	<b>2003-01-27</b>
<b>2003 Finance Committee</b>	<b>2003-01-28</b>
<b>Greater Sudbury Public Library Board</b>	<b>2002-11-21</b>
<b>Greater Sudbury Public Library Board</b>	<b>2002-12-19</b>
<b>Nickel District Conservation Authority</b>	<b>2003-01-15</b>
<b>Greater Sudbury Housing Corporation</b>	<b>2001-12-18</b>
<b>Greater Sudbury Police Services Board</b>	<b>2002-11-18</b>
<b>Greater Sudbury Police Services Board</b>	<b>2002-12-16</b>
<b>Tender Opening Committee</b>	<b>2003-02-04</b>
<b>2003 Finance Committee</b>	<b>2003-02-04</b>

**THE FORTY-FOURTH MEETING OF THE COUNCIL  
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-12  
Tom Davies Square**

**Thursday, January 23<sup>rd</sup>, 2003  
Commencement: 5:10 p.m.**

**DEPUTY MAYOR MIKE PETRYNA, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; Gainer (A6:05 pm); Kilgour (D6:58 pm); Lalonde; McIntaggart; Portelance; Mayor Gordon

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; H. Salter, Deputy City Solicitor; C. Riutta, Administrative Assistant to the Mayor; T. Mowry, City Clerk; G. Ward, Council Secretary

Declarations of  
Pecuniary Interest None declared.

"In Camera" 2003-22 Dupuis/Bradley: That we move "In Camera" to deal with litigation, personnel and property matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5).

**CARRIED**

Recess At 7:00 p.m., Council recessed.

Reconvene At 7:05 p.m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair **HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; Gainer; Kilgour; Lalonde; McIntaggart (A7:06 pm); Petryna; Portelance

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; I. Davidson, Chief of Police, Greater Sudbury Police Service; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General

City Officials  
(Continued)

Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; C. Mahaffy, Manager of Financial Planning and Policy; E. Stankiewicz, Co-Ordinator of Current Budget; M. Gauvreau, Manager of Current Accounting Operations; J. Van de Rydt, Co-ordinator of Capital Budget and Risk Management; H. Duff, Director of Social Services/Ontario Works; C. Riutta, Administrative Assistant to the Mayor; N. Charette, Manager of Corporate Communications and French-language Services; K. Bowschar-Lische, Law Clerk; T. Mowry, City Clerk; G. Ward, Council Secretary

News Media

The Box; MCTV; CIGM; Sudbury Star; Northern Life; Le Voyageur

Declarations of  
Pecuniary Interest

Councillor Petryna declared a conflict regarding Item C-10 (Transit Agreement) and By-law 2003-19A as these matters may be of pecuniary interest to him.

**PRESENTATIONS**

Item 4  
Mapping the Vision  
2003 - Council  
Strategic Priorities

Councillor Dupuis, Chair, 2003 Mapping the Vision Document Committee, addressed Council with an overhead presentation of the recommendations included in the 2003 document for Council's consideration.

The following resolution was presented:

2003-23 Dupuis/Bradley: THAT Council adopts the Mapping the Vision Document as presented by the 2003 Mapping the Vision Committee;

AND THAT Council engage the community at large (non-profit groups, community associations {CANS}) to prepare the Mapping the Vision Document for the next term.

**CARRIED**

Item 5  
2003 Budget  
Overview

Councillor Callaghan, Chair, Finance Committee, gave a brief presentation regarding the annual budget process and briefly reviewed the current state of the Sudbury economy including the results of the 2002 Municipal Competitiveness Study.

The Chief Administrative Officer continued with the presentation detailing how the City would align its resources to corporate priorities in all service areas using the following key tools:

Mapping the Vision Document  
Long Term Financial Plan  
Citizen and Business Surveys  
Business Plans and Performance Measures  
Annual Budget

Following this presentation, copies of the 2003 Current Budget were distributed to each Member of Council.

## **MATTERS ARISING FROM THE "IN CAMERA" SESSION**

### **Rise and Report**

Deputy Mayor Petryna, as Chairman of the Committee of the Whole, reported Council met to deal with litigation, property and personnel matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5) and no resolutions emanated therefrom.

### **PART I CONSENT AGENDA**

The following resolution was presented to adopt Items C-1 to C-9 inclusive, contained in Part I, Consent Agenda:

2003-24 Dupuis/Bradley: That Items C-1 to C-9 inclusive, contained in Part I, Consent Agenda, be adopted.

**CARRIED**

## **MINUTES**

Item C-1  
Report No. 43  
C.C.  
2003-01-09

2003-25 Bradley/Dupuis: That Report No. 43, City Council Minutes of 2003-01-09 be adopted.

**CARRIED**

Item C-2  
Report No. 11  
Priorities Committee  
2003-01-22

2003-26 Bradley/Dupuis: That Report No. 11, Priorities Committee Minutes of 2003-01-22 be adopted.

**CARRIED**

Item C-3  
Report No. 11  
Planning Committee  
2003-01-21

2003-27 Dupuis/Bradley: That Report No. 11, Planning Committee Minutes of 2003-01-21 be adopted.

**CARRIED**

Item C-4  
T.O.C.  
2003-01-14

2003-28 Bradley/Dupuis: That the Report of the Tender Opening Committee, Minutes of 2003-01-14 be received.

**CARRIED**

Item C-5  
Report No. 1  
Mapping the Vision  
2003-01-15

2003-29 Dupuis/Bradley: That Report No. 1, Mapping the Vision, Minutes of 2003-01-15 be adopted.

**CARRIED**

## **ROUTINE MANAGEMENT REPORTS**

Item C-6  
2003 Community  
Reinvestment Fund

Report dated 2003-01-10, with attachment, from the General Manager of Corporate Services regarding 2003 Community Reinvestment Fund (CRF) was received.

Item C-6

The following resolution was presented:

2003-30 Dupuis/Bradley: BE IT HEREBY RESOLVED THAT the Council of the City of Greater Sudbury:

- intends to use the Community Reinvestment Fund (CRF) allocations it will receive in 2003 for the benefit of taxpayers; and
- accepts the community Reinvestment Fund (CRF) Allocations in accordance with the terms and conditions as outlined in the correspondence received from the Deputy Ministers of Finance and Municipal Affairs and Housing; and

BE IT FURTHER RESOLVED THAT this resolution be forwarded to the Ontario Ministry of Municipal Affairs and Housing (MMAH) by the deadline of January 31, 2003.

**CARRIED**

Item C-7  
Economic  
Development Strategic  
Plan - Capital  
Allocation

Report dated 2003-01-16 from the General Manager of Economic Development & Planning Services regarding Economic Development Strategic Plan - Capital Allocation was received.

The following resolution was presented:

2003-31 Dupuis/Bradley: WHEREAS an economic strategic planning process has been initiated by the Greater Sudbury Development Corporation;

AND WHEREAS Council has endorsed the completion of the plan (Priorities Committee Recommendation 2003-01);

AND WHEREAS the GSDC has recommended an allocation from the Economic Development Capital Envelope;

NOW THEREFORE BE IT RESOLVED THAT an allocation of \$55,000 from the 2003 Economic Development Capital Envelope be approved for the completion of the plan.

**CARRIED**

Item C-8  
G.S.U. - Interest  
Settlement &  
Issuance of Class A,  
Preference Shares

Report dated 2003-01-14, with attachment, from the General Manager of Corporate Services regarding Greater Sudbury Utilities Inc., Interest Settlement and Issuance of Class A, Preference Shares was received.

Item C-8  
(Continued)

The following resolution was presented:

2003-32 Bradley/Dupuis: THAT By-law 2003-21F be passed authorizing the Mayor and Clerk to execute, on behalf of the City of Greater Sudbury, a subscription for 13,947 Class A, Preference Shares, with a value of \$1,394,709 for Greater Sudbury Utilities Inc., to be recognized as a 2002 expense.

**CARRIED**

Item C-9  
G.S.P.S. Donations  
Reserve Fund

Report dated 2003-01-10, with attachment, from the General Manager of Corporate Services regarding Greater Sudbury Police Services Donations Reserve Fund was received.

The following resolution was presented:

2003-33 Craig/Bradley: THAT Schedule "B" to By-law 2001-287F be amended to add the Police Services Donations Reserve Fund - a reserve fund for donations received from individuals and groups in support of crime prevention initiatives.

**CARRIED**

Item C-10  
Transit Agreement

Report dated 2003-01-14 from the General Manager of Citizen & Leisure Services regarding Transit Agreement was received.

The following resolution was presented:

2003-34 Craig/Bradley: THAT Council approve a partnership agreement between the City of Greater Sudbury and the Ontario Lottery and Gaming Corporation as outlined in the report from the General Manager of Citizen & Leisure Services dated January 14, 2003;

AND THAT the necessary by-law be passed.

**CARRIED**

Declaration of  
Pecuniary Interest

Councillor Petryna, having declared a pecuniary interest in the foregoing matter, did not take part in the discussion, vote on any matter or try to influence the vote in respect thereof.

**BY-LAWS**

2002-326A

3<sup>rd</sup>

BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO DECLARE SURPLUS, STOP-UP, CLOSE AND SELL PART OF DIXON ROAD, SOUTH OF RAMSEY LAKE ROAD, ABUTTING LOT 15, PLAN M-126

Planning Meeting of 2003-01-22



2003-11A	3	A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL OF JANUARY 23, 2003
2003-12	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO DEEM CERTAIN PARTS ON PLAN 18-S, NOT TO BE A PLAN OF SUBDIVISION FOR THE PURPOSES OF SUBSECTION 3 OF SECTION 50 OF THE PLANNING ACT</p> <p>(This By-law deems certain lands not to be lots for the purposes of the Planning Act. These are properties currently held by the City of Greater Sudbury to be transferred to Ron Lanthier and Robert Charette as part of an arrangement agreed by Council by By-law 2002-137.)</p>
2003-13A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE NORTHERN INTAKE SCREENING UNIT AGREEMENT WITH THE ALGOMA DISTRICT SERVICES ADMINISTRATION BOARD</p> <p>Council Resolution 2002-18</p>
2003-14A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-85, A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS TO ENFORCE THE PRIVATE PROPERTY SECTIONS OF BY-LAW 2001-1</p> <p>(This By-law updates the list of private property enforcement officers)</p>
2003-15A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-38A TO DELEGATE SPECIFIC AUTHORITY TO CITY OFFICIALS TO CARRY ON CERTAIN MATTERS ON BEHALF OF THE CITY OF GREATER SUDBURY</p> <p>Council Resolution 2003-10</p> <p>(By-law 2001-38A authorizes the General Manager of Public Works to execute Adopt-A-Road Agreements. This amendment expands that authority to deal with the new Adopt-A-Bin and Adopt-A-Spot and other similar programs.)</p>
2003-16A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A CONSULTING AGREEMENT WITH MERIDIAN PLANNING CONSULTANTS INC. FOR THE PREPARATION OF THE NEW OFFICIAL PLAN</p> <p>Planning Committee Meeting of January 21, 2003</p>
2003-17F	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPROVE FUNDING TO ORGANIZATIONS FROM THE NATIONAL CHILD BENEFIT ALLOCATION PROGRAM</p> <p>Priorities Committee Meeting of January 22, 2003</p>

2003-18F                      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE A GRANT TO THE CANADIAN RED CROSS FOR  
EXTREME COLD WEATHER ALERT

Priorities Committee Meeting of January 22, 2003

2003-20F                      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND  
BY-LAW 2001-287F, BEING A BY-LAW TO ESTABLISH AND  
CONTINUE RESERVES, RESERVE FUNDS AND TRUST FUNDS

Report dated 2003-01-10 from the General Manager of Corporate  
Services

2003-21F                      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE AN AGREEMENT WITH THE GREATER SUDBURY  
UTILITIES INC. FOR THE BUY BACK OF SHARES

Report dated 2003-01-14 from the General Manager of Corporate  
Services.

2003-22                        2        BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
DECLARE SURPLUS, STOP-UP, AND CLOSE ST. RAPHAEL  
LANE

Planning Committee meeting of January 21, 2003

1<sup>st</sup> & 2<sup>nd</sup> Reading                      2003-35 Craig/Bradley: THAT By-law 2003-11A, to and including  
By-law 2003-22 be read a first and second time.

**CARRIED**

3<sup>rd</sup> Reading                                2003-36 Bradley/Craig: THAT By-law 2002-326A, By-law 2003-11A  
to and including By-law 2003-2003-21F be read a third time and  
passed.

**CARRIED**

2003-19A                      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE A TRANSIT AGREEMENT FOR TRANSIT SERVICES  
ALONG MUNICIPAL ROAD 15

Report dated 2003-01-14 from the General Manager of Citizen and  
Leisure Services.

1<sup>st</sup> & 2<sup>nd</sup> Reading                      2003-37 Portelance/Craig: That By-law 2003-19A be read a first and  
second time.

**CARRIED**

3<sup>rd</sup> Reading                                2003-38 Portelance/Craig: That By-law 2003-19A be read a third  
time and passed.

**CARRIED**

Declaration of  
Pecuniary Interest

Councillor Petryna, having declared a pecuniary interest in the foregoing by-law, did not take part in the discussion, vote on any matter or try to influence the vote in respect thereof.

**CORRESPONDENCE FOR INFORMATION ONLY**

Item C-11  
2003 Rates -  
Capital Lot Levies

Report dated 2003-01-10 from the General Manager of Corporate Services regarding 2003 Rates - Capital Lot Levies, was received for information.

Item C-12  
By-laws Requiring  
Owners to Connect  
to Water and  
Wastewater Works

Report dated 2003-01-10 from the General Manager of Corporate Services regarding By-laws 87-340 and 87-341 Requiring Owners to Connect to Water and Wastewater Works was received for information.

**PART II  
REGULAR AGENDA**

**MANAGERS' REPORTS**

Item R-1  
Auto Power Transfer/  
Parallel Generation -  
Sudbury Wastewater  
Treatment Plant

Report dated 2003-01-15, with attachment, from the General Manager of Public Works regarding Auto Power Transfer/Parallel Generation - Sudbury Wastewater Treatment Plant was received.

The following resolution was presented:

2003-39 Craig/Portelance: THAT a purchase order be issued to Cutler-Hammer Canada, a division of Eaton Yale Ltd. in the amount of \$308,206.24 to facilitate auto power transfer/parallel generation at the Sudbury Wastewater Treatment Plant in accordance to their quotation dated January 10, 2003;

AND FURTHER THAT a purchase order be issued to Greater Sudbury Utilities Inc. in the estimated value of \$12,089.00 for the supply and installation of the potential transformer on the 44 kV primary incoming power line to the Sudbury Wastewater Treatment Plant.

**CARRIED**

Item R-2  
Soil Bioremediation -  
Environmental  
Management  
Solutions (EMS) Inc.

Report dated 2003-01-14, with attachment, from the General Manager of Public Works regarding Soil Bioremediation - Environmental Management Solutions (EMS) Inc. was received.

The following resolution was presented:

2003-40 Portelance/Craig: WHEREAS the Ministry of the Environment has requested comments on the amendment of the Environmental Management Solutions (EMS) Inc. Certificate of Approval to bioremediate additional contaminated soils as detailed in this report;

Item R-2  
(Continued)

AND WHEREAS City staff have reviewed the application and have no objections to the application with the conditions provided in this report;

THEREFORE BE IT RESOLVED THAT Council authorize the General Manager of Public Works to provide written comments to the Ministry of the environment as detailed in this report prior to the January 31, 2003 deadline.

**CARRIED**

### **QUESTION PERIOD**

Long Distance Calling  
Levack/Garson

Councillor Callaghan requested an update from the City Solicitor on the elimination of long distance calling rates in the City of Greater Sudbury.

The City Solicitor advised the C.R.T.C. provided a ruling that opened the door to the City of Greater Sudbury making application and proceeding with Bell Canada to obtain wide area calling service. A number of small issues require clarification. Once received, a report would be prepared for Council's consideration.

Naming of Streets

Councillor Callaghan asked if there was a process in place for naming streets within the City of Greater Sudbury.

The City Solicitor advised he is drafting a policy based on the earlier policies for the City of Sudbury. Council has established a Committee to look at the renaming of streets. That Committee will be meeting within the next month or two. The policy will also speak to naming a street after a person in the community.

Snow plowing -  
Sidewalks

Councillor Bradley expressed concern regarding the policies concerning sidewalk winter maintenance.

Mayor Gordon suggested an option could be put in the budget for that purpose.

Renewal of Local  
Roads

Councillor Portelance referred to an issue in the survey conducted by Oracle Research regarding the renewal of local roads and questioned if this matter would be addressed in the budget.

The General Manager of Public Works advised this matter was included in two places in the budget; capital and long term financial plan to increase road expenditures and current budget for operating and maintenance costs.

Medical School  
Conference

Councillor Portelance requested information concerning the results and activities of the Sault Ste. Marie Conference on the Northern Medical School.

Mayor Gordon advised Council a letter would be sent to Members of Council regarding the results of the Conference.

South End Sewer Tunnel

Councillor Davey questioned the status of the south end sewer tunnel.

The General Manager of Public Works responded that he is waiting for a response to his request from the Federal Government for permission to proceed with the project notwithstanding that their grant is not in place.

Councillor Lalonde asked when approval for this project was received if area rating would be considered for the portion of costs the City of Greater Sudbury would be responsible for.

The Director of Finance/City Treasurer responded that when Regional Council was dealing with development charges and looked at the form of area rating on a certain area for expansion projects, Council did not proceed in that direction. All water and sewer costs have been put on a user fee. This project is funded by other levels of Government and user fees.

Councillor Craig responded the City's money has been in place for two years, due diligence has been done. A letter was to sent to the Minister of Industry Canada, the Honourable Allan Rock, in November, 2002 asking for permission to proceed with the project and assurances that this would not jeopardize Federal funding. No response has been received regarding this request.

Mayor Gordon advised his office would fax a letter to the Minister asking for a meeting. He would speak with the local Members of Parliament seeking their assistance.

Flooding and Sewer Backup

Councillor McIntaggart asked, because of the limited snow cover on the ground, if residents should be advised to run water to avoid broken lines.

The General Manager of Public Works responded this action was not required as this has been a normal winter snow fall to date.

Insurance Coverage

Councillor Gainer expressed concern regarding the issue of insurance fees for organizations such as the water quality group who hold meetings in recreation centres or old schools. Winter carnival committees were not covered by our insurance because they were not approved by Council. He asked if this matter was addressed in the budget.

The General Manager of Citizen & Leisure Services advised associations that have their own insurance are not charged. Those who are not part of any other group are charged a fee of \$5.00. Winter carnivals previously paid for as a Council sponsored event will continue to be paid from the Leisure Services Department. Selling and serving of alcoholic beverages has to be looked after by the event people.

Junior Figure Skating  
Championships

Councillor Gainer extended his congratulations to Meaghan Duhamel in winning the Canadian Junior Figure Skating Championships.

Mayor Gordon advised his office would respond to this accomplishment before Ms. Duhamel leaves for Switzerland to compete in the world Championships.

Municipal Road 35

Councillor Lalonde requested an update on the status of the tender for the construction of Municipal Road 35.

The General Manager of Public Works replied the design work is proceeding well and tenders will be called so construction can begin as soon as the frost is out of the ground.

**NOTICES OF MOTION**

Municipal  
Infrastructure  
Assistance

Presented by Mayor Gordon:

WHEREAS a recent Citizen Survey in the City of Greater Sudbury clearly identified deteriorating municipal infrastructure, in particular, the roads infrastructure, as the City's leading priority;

AND WHEREAS the City of Greater Sudbury Long Term Financial Plan identifies a ten (10) year capital funding gap of \$193,000,000 for roads infrastructure;

AND WHEREAS the municipal road network services local and provincial motorists, and is an integral component of the entire provincial transportation infrastructure;

AND WHEREAS municipalities across Northern Ontario are experiencing a deterioration of their municipal infrastructure, particularly roads and bridges;

AND WHEREAS the Ontario Municipal Support Program introduced by the Province in 1995 to replace municipal roads subsidies, unconditional grants and grants for northern transportation assistance, resulted in significant losses in provincial assistance for municipal roads infrastructure;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury strongly urges the Province of Ontario to introduce long term, sustainable funding assistance for municipal infrastructure renewal;

AND THAT copies of this resolution be forwarded to the Honourable Ernie Eves, Premier of Ontario, the Honourable Norm Sterling, Minister of Transportation, AMO, FONOM, NEOMA and all Local MPPs.

Adjournment

2003-41 Craig/Portelance: That this meeting does now adjourn.  
Time: 9:25 p.m.

**CARRIED**

---

Mayor

---

Clerk

**THE SECOND PUBLIC INPUT SESSION  
FOR THE 2003 BUDGET DELIBERATIONS  
OF THE CITY OF GREATER SUDBURY**

**Council Chamber  
Tom Davies Square**

**Monday, January 27<sup>th</sup>, 2003  
Commencement: 7:03 p.m**

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Councillors Bradley; Courtemanche; Craig; Davey; Dupuis; Gainer; Kilgour(D9:25 pm); Lalonde; McIntaggart; Petryna; Portelance

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; C. Mahaffy, Manager of Financial Planning and Policy; P. Aitken, Government Relations/Policy Analyst; E. Stankiewicz, Co-Ordinator of Current Budget; L. Moulaison, Planning Technician; T. Mowry, City Clerk; G. Ward, Council Secretary

C.U.P.E. Local 4705

W. McKinnon, President

News Media

Northern Life; CIGM; MCTV; Sudbury Star; LeVoyageur

Declarations of  
Pecuniary Interest

None declared.

Opening Remarks

Councillor Callaghan welcomed those in attendance to the second Public Input Session for the 2003 Budget. He advised a number of suggestions were made at the November 7<sup>th</sup>, 2002 public input session. Staff put a dollar figure to each suggested and a Budget Option was prepared for each; this is included under the tab labelled "Public Input". The same process would be followed with the suggestions tonight.

Councillor Callaghan advised a copy of Article 37 "Public Input - Information Meetings" which outlines the time limits for each speaker was distributed for information. Copies of the 2003 Current Budget and additional information material were available for public viewing. The 2003 Budget document is also available for public viewing at the Customer Service Centres.

A "Speakers' List" was included in the Agenda and submissions would be heard in the order that they appear.



## **PRESENTATIONS**

John Caruso and  
Steve Irwin

John Caruso, Chair, G.S.D.C. Board of Directors, and Steve Irwin, Chair of the Community Economic Development Committee, addressed the Committee with the following concerns:

- Oppose, in principle, any reduction of resources for economic development.
- The Board's recommendation was not to pursue a new convention centre. Use the existing convention facilities and hotels in the City of Greater Sudbury.
- Continue to support youth strategy.
- Establishment of the economic development leverage fund and continue to pursue a number of worthwhile projects.

Andree Lacroix  
Mark Palumbo  
Gary Gray

A. Lacroix, M. Palumbo and G. Gray addressed the Committee with an overhead presentation regarding funding for charitable organizations in the City of Greater Sudbury. They requested Council approve a 10% contribution to the Sudbury Heritage Fund over a ten-year period from the gaming revenue the City of Greater Sudbury now receives. Once it is established, the fund will forever continue to support charitable work in the City.

Marc Pilon and  
Chris Leonard

Mr. Pilon provided a written submission on behalf of the Algonquin Playground requesting the playground supervision hours be raised back to 35 hours from 25 hours per week. He recommended the wages of the current supervisors be increased from \$7.56 to \$8.00 per hour to encourage more students to apply for these positions.

Mr. Leonard, President of the Riverdale Playground, addressed the Committee indicating the need for more volunteers to assist with supervision and running of the existing programs. Traditional ways of fund raising include events such as winter carnivals, 50/50 draws and dances.

The General Manager of Citizen & Leisure Services advised \$55,000 was included as a budget option to increase playground supervisors' hours.

Yves Fortin

Mr. Fortin provided a written submission dated December 4<sup>th</sup>, 2002 on behalf of the Carol Richard Park Community Association. The mandate of the association is to promote the best interests of the community.

The association can no longer sustain the community hall. They are draining their financial and volunteer reserves. Hall rentals have declined because of by-laws that did not exist twenty to thirty years ago. Insurance rates have increased, therefore reducing revenues. The viability of the association is at risk and they are looking for Council's help.

Yves Fortin  
(Continued)

Mr. Fortin suggested in order to survive and grow, the association hand over the community hall to the City of Greater Sudbury and maintain their status as a community organization. The field house cannot be used for association meetings or special events, hence the need for a hall.

Councillor Dupuis requested a breakdown of all expenses for the playgrounds within the City of Greater Sudbury including items such as water bills, heat, hydro, snow plowing, etc.

Councillor Craig questioned if Carol Richard Park was a playground or a community hall.

Mr. Fortin advised in Valley East, they are one and the same thing. They are not recognized as a playground. All monies raised is for keeping up the hall. \$7,000 has to be raised annually to do this.

Councillor Petryna questioned if this is the first time the association has asked for Council's assistance.

Mr. Fortin advised in the last 25 years, they have applied for assistance approximately five times. The playground association has exhausted all of their funds. Two lots were sold to produce revenue. The hall is still being used for small events.

Tania Van Norman

Ms. Van Norman provided a written submission dated November 15<sup>th</sup>, 2002 on behalf of the "Save The Children, Stop Sexual Abuse" organization started in January 2002. Ms. Van Norman holds meetings in Webbwood and Elliot Lake and will be opening chapters in Sudbury and Sault Ste. Marie.

Lisa Kivinen

Ms. Kivinen provided a written submission on behalf of the Sudbury Laurels Gymnastic Club requesting a one-time financial contribution from the City of Greater Sudbury of \$175,000. This money would assist them in finding a permanent location for their organization.

Councillor McIntaggart suggested Staff bring forward a list of available space that could be used for this purpose.

Lois Mahon and  
John Cannard

Ms. Mahon and Mr. Cannard provided a written submission on behalf of the Sudbury Child Care Action Network. Ms. Mahon advised a recent survey of Sudbury Day Cares, serving a total of 1,195 children, indicated 80% were in a serious deficit situation in 2001. Shutting down sites, cutting administrative support and staff salaries and removing staff benefits still produced a 60% deficit today.

Ms. Mahon requested the following:

- Lobby the provincial government to provide the funding to honour their pay equity commitment
- Tell the federal government our child care system needs help
- Do not ask us to increase fees to cover costs

Lois Mahon and  
John Cannard  
(Continued)

- Consider providing exemption of taxes to Day Care or incentives to landlords to provide reasonable rents to Day Care Centres
- Consider exemption/reduction in garbage pick up costs for Day Care
- Consider a 1% levy on new development directed to Day Care
- Negotiate with the provincial government to keep unused subsidy funding here in Sudbury to assist centres in financial difficulty

Mr. Cannard also addressed the Committee supporting the comments and requests presented by Ms. Mahon.

Rejean Grenier

Mr. Grenier provided a written submission dated January 27<sup>th</sup>, 2003 on behalf of Le Carrefour francophone. He addressed the Committee requesting tangible support from the City of Greater Sudbury for French programs offered by the Carrefour, similar to the support given to programs offered in English by the Municipality.

Don Kuyek

Mr. Kuyek provided a written submission on behalf of the Sudbury Indoor Tennis Club requesting exclusive use of the back portion of the field house at Queen's Athletic Field. This change would require the City of Greater Sudbury to build additional washrooms for the users of the park. If this request is granted, the Club would be willing to invest time and dollars in enhancing its part of the facility for current and future members.

Agathe Dubé

Ms. Dubé provided a written submission and an overhead presentation on behalf of the Valley East Ratepayers' Association regarding:

- 911 green driveway markers
- Rock cut at the Vermillion Bridge
- Increased taxation

A modified level option to install the 911 green driveway markers was recommended as a Modified Level Option as part of the 2002 Budget.

Property assessment notices show property values increasing eight to ten percent. Taxpayers will be facing a ten percent increase in property taxes this year.

In closing, Ms. Dubé requested Council review the elimination of rural garbage depots and recycling bins, staffing levels and administrative costs at Tom Davies Square.

Mike Skuce

Mr. Skuce addressed the Committee on behalf of the Sudbury Tourism Partnership. This Partnership started in 2000 when the SRDC Tourism Section, Science North and four hotels decided to pool resources and work co-operatively on a joint tourism marketing program. The partnership expanded in 2001 to include seven additional partners. In 2002, the total number of partners grew to twenty. In 2003, there are currently twenty-five partners.

Mike Skuce  
(Continued)

Mr. Skuce agreed with Council's decision to turn down the conference centre proposal for the downtown. He indicated some communities have full time sales people, on the road, to promote their facilities. The whole community benefits from conferences and tournaments.

Lynne Reynolds

Ms. Reynolds addressed the Committee on behalf of Senior Friendly Sudbury. Funding from the Ontario Trillium Foundation has been received for this organization. This program challenges businesses and organizations across the Province to implement programs, services and products to assist seniors' needs. It contributes to community vitality, reduces barriers, enhances volunteerism and safety, finds solutions to eliminate ageism and age discrimination. In ten years, the senior population will double in Ontario.

Ms. Reynolds requested a contribution from the City of Greater Sudbury in the amount of \$10,000 which represents approximately half of the amount which she expects to raise in the community from both the public and private sectors. Awareness in the community regarding this program will identify Sudbury as a leader in being senior friendly.

Duncan Hutchison

Mr. Hutchison provided a written submission dated January 19<sup>th</sup>, 2003 regarding the Mason Road Upgrading.

He questioned when the road improvements, which were initiated in the past to allow winter plowing, will be continued and what future planning and budgeting is being done to complete the work to maintain the road throughout the year.

Darwin Brunne

Mr. Brunne provided a written submission on behalf of the Sudbury and District Pensioners Association. He requested Council reallocate existing funds and sell off assets such as excess arenas and pools and to utilize these funds to support **all** participants, including support for curling for older adults.

Jim Smith

Mr. Smith provided a written submission on behalf of the Sudbury Dragon Boat Festival. His proposal was to solicit participation in a partnership with the Dragon Boat Festival Committee and the Sudbury Boating Club. The purpose of the partnership is to further implement the vision of the Ramsey Lake Community Improvement Plan by enhancing the facilities on the current site of the Boating Club.

Phase one of the proposal would be to have the City purchase the building that is currently on the site. Phase two would include the renovation and enlargement of the current house/office to allow for the needed storage, meeting and training facilities. An estimate for the renovations would be \$200,000. To assist in covering the costs of this phase, the Dragon Boat Committee and the Boating Club would contribute \$80,000 to the project and would also be willing to actively seek additional funds through applications for provincial and/or federal grants.

Jose Blanco

Mr. Blanco addressed the Committee with an overhead presentation regarding management of the budget.

List of Presenters

The following individuals included their names on the "Speakers' List" but did not address the Committee:

Maurice Munro - General Budget  
Jason Nelson - Rainbow Routes  
Sheldon Lowe - Youth Services  
Frank Grande - Snow Plowing and Cost of Water

Doug Cross

Mr. Cross provided a written submission on behalf of the Sudbury East Property Owners' Association which included the following concerns:

- Street light at the intersection of Highway 69 and the Old Wanup Road
- All road intersections in the Townships of Cleland, Dill and Dryden must have intersectional lights installed as in the rest of the City of Greater Sudbury
- A system of Area Rating be developed that reflects the services delivered to this area and others
- All the roads in the former Unincorporated Townships have road name signs installed.

Tracy Corrigan and  
Paul Denis

Ms. Corrigan and Mr. Denis addressed the Committee with an video presentation and request for support for the Youth Strategy Cabinet.

Marcel Rainville

Mr. Rainville provided a written submission promoting the elimination of the use of pesticides in the City of Greater Sudbury and provided Council with a copy of Bill C-388, an Act to prohibit the use of chemical pesticides for non-essential purposes.

Jim Haddow

Mr. Haddow addressed the Committee with the following concerns:

- Better management of labour and equipment needed on construction sites
- Snow plow streets only when required
- Crack filling - snow plows break it up during the winter
- Amount of money spent on hiring of consultants for numerous projects
- Number of pools and arenas in the City of Greater Sudbury - keep them open. Using these facilities promotes better health
- User fees: people should pay for the facilities they use.

Steve McCulloch

Mr. McCulloch provided a written submission dated January 27<sup>th</sup>, 2003 requesting an annual funding increase of \$28,000 for the Sudbury Theatre Centre.

Mark Donnelly

Mr. Donnelly provided a written submission requesting the Adanac Ski Club continue to operate. The Adanac Park Committee has a ten year plan which would blend hiking trails, biking trails and cross-country ski trails with the existing Adanac Site.

Joseph Pierini

Mr. Pierini addressed the Committee regarding his property located in the Township of Drury. This property is land-locked and he is requesting a road (approximately 300' in length) to enable him to access this area.

2003 Current Budget

Action taken to concerns of speakers/groups from the Public Input Session of November 7<sup>th</sup>, 2002 was received for information.

The Committee concurred with a request by Councillor Davey replacement pages be prepared showing the 2003 Current Base Budget, Major Variances, 2002 Levy to 2003 Base Budget.

Closing Remarks

Councillor Callaghan expressed his appreciation to all those who provided written, overhead or oral submissions. He advised Staff had taken note of all concerns and these matters would be identified through the budget process.

Adjournment

The meeting adjourned at 10:50 p.m.

---

Councillor Callaghan, Chair

---

Secretary

**THE FIRST MEETING OF THE 2003 FINANCE COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

**Council Chamber  
Tom Davies Square**

**Tuesday, January 28<sup>th</sup>, 2003  
Commencement: 5:38 p.m.**

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Councillors Bradley; Courtemanche; Craig; Davey (D9:22 pm); Dupuis; Gainer; Kilgour (D9:35 pm); Lalonde (D6:35 pm); McIntaggart (A6:10 pm); Petryna (A6:15 pm); Portelance

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; R. Carre, Acting General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; B. Lautenbach, Director of Planning; C. Mahaffy, Manager of Financial Planning and Policy; E. Stankiewicz, Co-Ordinator of Current Budget; J. Cameron, Senior Budget Analyst; P. Thomson, Director of Human Resources; M. Gauvreau, Manager of Current Accounting Operations; N. Charette, Manager of Corporate Communications and French-language Services; B. Mangiardi, Director of Information Technology; D. Desmeules, Manager of Housing Services; D. Mathé, Manager of Supplies & Services; B. Gutjahr, Manager of By-law Enforcement; H. Duff, Director of Social Services/Ontario Works; C. Ouellette, Director of Children's Services; S. Ferguson, Manager of Finance & Administration, Ontario Works; M. Poirier, Program Supervisor, Ontario Works; K. Bowschar-Lische, Law Clerk; T. Mowry, City Clerk; G. Ward, Council Secretary

News Media

Sudbury Star; Northern Life

Declarations of  
Pecuniary Interest

None declared.

Opening Remarks

The Chair welcomed everyone to the first meeting of the 2003 Finance Committee (Budget Deliberations) and advised a modified zero base budget process would be used. The Capital portion of the Budget would be discussed separately.

The Chair noted there are challenges to be met in dealing with the budgets of the outside boards. He suggested each of the outside boards be requested to attend the next meeting of the Finance Committee to be held on Tuesday, February 4<sup>th</sup>, 2003 to make their presentations.

The consensus of the Committee was obtained to notify the outside boards to make their presentations at the next meeting.

Opening Remarks  
(Continued)

The Chair indicated the budget would be dealt with section by section. Summary pages would not be addressed. This would enable the Committee to proceed through the base budget and then deal with the options.

S. Jonasson, Director of Finance/City Treasurer, advised the actual budget process began with an overview presentation at the City Council meeting on January 23<sup>rd</sup>, 2003. Two Public Input Sessions were held, one in November, 2002 and the other in January, 2003. Options have been noted and packages are being prepared based on the January 27<sup>th</sup> presentations. Council may introduce a new option from the floor at any time. Each option will be voted upon. Reduction options will be ranked from 1 to 10. By mid February, the Operating Budget should be complete and Council can then approve this in principle. Tax policy issues still have to be dealt with.

Reports Requested

The Committee agreed with the recommendation of the Chair that requests for information reports would be recorded by the Council Secretary and at the end of the meeting, Council would have an opportunity to require the report.

**REVIEW OF BUDGET DOCUMENT**

The following Cost Centres were reviewed and approved:

A.A.05.00.00.00	Taxation Levy (Page 7)
A.A.15.00.00.00	Grants & Subsidies (Page 9)
A.A.20.00.00.00	Corporate Revenue/Capital (Page 11)

**EXECUTIVE & ADMINISTRATIVE**

B.A.05.00.00.00	Office of the Mayor (Page 15)
B.A.10.00.00.00	Council Expenses (Page 17)
B.C.05.00.00.00	Chief Administrative Officer (Page 20)
B.C.10.00.00.00	Communications & French Language Services (Page 21)
B.C.15.00.00.00	Corporate Strategy and Policy (Page 22)
B.C.20.00.00.00	Internal Audit & Performance Measurements (Page 23)

**CORPORATE SERVICES**

C.A.05.00.00.00	General Manager's Office (Page 25)
C.A.10.00.00.00	Debt & Contribution to Capital (Page 26)



## **CORPORATE SERVICES (Continued)**

C.C.05.00.00.00	Information Technology Services (Page 29)
C.C.10.00.00.00	Business Applications (Page 31)
C.C.15.00.00.00	Network & Support (Page 33)
C.F.05.00.00.00	Administration (Page 36)
C.F.10.00.00.00	Current Budget Services (Page 37)
C.F.15.00.00.00	Capital Budget Services (Page 39)
C.F.20.00.00.00	Payroll Services (Page 40)
C.F.25.00.00.00	Accounting Services (Page 41)
C.F.27.00.00.00	ERP (Page 43)
C.F.30.00.00.00	Taxation (Page 44)
C.F.40.00.00.00	Billing & Collections (Page 46)
C.F.45.00.00.00	Debt & Contribution to Capital (Page 48)
C.F.50.00.00.00	Financial & Corporate Expenditure (Page 50)
C.H.05.00.00.00	Administration (Page 53)
C.H.15.00.00.00	Health and Safety (Page 55)
C.H.20.00.00.00	Pensioners (Page 57)
C.P.05.00.00.00	Supplies & Services (Page 59)
C.S.05.00.00.00	Solicitors (Page 61)
C.S.06.05.00.00	Properties (Page 63)
C.S.08.00.00.00	Clerks Services (Page 65)
C.S.10.00.00.00	Provincial Offences (Page 67)
C.T.05.00.00.00	Assessment Services (Page 69)

## **ECONOMIC DEVELOPMENT AND PLANNING SERVICES**

E.A.05.00.00.00	General Manager's Office (Page 71)
E.A.15.00.00.00	Debt & Contribution to Capital (Page 73)

## **ECONOMIC DEVELOPMENT AND PLANNING SERVICES (Continued)**

E.C.05.05.05.00	Greater Sudbury Development Corporation - Administration (Page 76)
E.C.05.05.15.11	Export Development Initiative (Page 78)
E.C.05.05.15.15	Tourism & Convention Services (Page 79)
E.C.05.15.00.00	GSDC Board and Committees (Page 82)
E.C.05.35.20.00	Sudbury Mining.Com (Page 84)
E.C.05.35.25.00	PEMDI Investment Database (Page 85)
E.C.05.35.30.00	CAP Sites (Page 86)
E.C.05.38.04.00	E-Sudbury.Com (Page 88)
E.C.05.38.05.00	Connect Ontario (Page 89)
E.C.05.38.10.00	Youth Strategy (Page 90)
E.C.05.40.00.00	Regional Business Centre (Page 91)
E.C.05.45.00.00	Community development Projects (Page 94)
E.C.05.45.10.00	Trillium Centre (Page 95)
E.C.05.45.45.00	Sudbury Community Development Corporation (Page 97)
E.P.03.00.00.00	Planning Administration (Page 99)
E.P.05.00.00.00	Building Services (Page 100)
E.P.10.05.00.00	Committee of Adjustment (Page 102)
E.P.10.10.00.00	Development Services (Page 103)
E.P.15.05.00.00	Municipal Law Enforcement (Page 104)
E.P.25.05.00.00	Community & Strategic Planning (Page 107)
E.P.25.10.00.00	Lake Water Quality (Page 108)
E.P.25.15.00.00	Geographic Information Surveys & Mapping (Page 109)
E.P.25.20.05.00	Environmental Initiatives (Page 112)
E.P.25.20.10.00	Land Reclamation (Page 113)
E.S.01.00.00.00	Housing Services Administration (Page 116)

## **ECONOMIC DEVELOPMENT AND PLANNING SERVICES (Continued)**

E.S.03.00.00.00 Greater Sudbury Housing Corporation (GSHC) (Page 117)

E.S.07.00.00.00 Non-Profit Program (Page 119)

## **HEALTH & SOCIAL SERVICES**

H.A.05.00.00.00 General Manager's Office (Page 122)

H.A.10.00.00.00 Debt & Contribution to Capital (Page 124)

H.A.15.00.00.00 Capreol Medical Centre (Page 125)

H.A.20.00.00.00 Onaping Falls Underserved Practices (Page 126)

H.C.05.00.00.00 Administration (Page 128)

H.C.10.00.00.00 Municipal Day Care (Page 129)

H.C.20.05.00.00 Purchased Day Care - 80% (Page 130)

H.C.25.15.00.00 Child Care - Ontario Works (Page 132)

H.C.30.05.00.00 LSR - Administration (Page 134)

H.C.30.10.00.00 Purchased Services (Page 136)

H.C.30.15.00.00 Wage Subsidy (Page 138)

H.C.30.20.00.00 Resource Centre (Page 139)

H.C.30.25.00.00 Special Needs (Page 141)

H.C.30.30.00.00 National Child Benefit (Page 143)

H.L.05.05.00.00 Revenues (Page 146)

H.L.05.15.00.00 General & Administration (Page 148)

H.L.05.20.00.00 Program & Support Services (Page 149)

H.L.05.25.00.00 Food (Page 151)

H.L.05.30.05.00 Nursing - Direct Care (Page 154)

H.L.05.30.10.00 Nursing Administration (Page 156)

H.L.05.35.05.00 Housekeeping (Page 159)

H.L.05.35.10.00 Building & Property (Page 161)

H.L.05.35.15.00 Dietary (Page 163)

## **HEALTH & SOCIAL SERVICES (Continued)**

H.L.05.35.20.00	Laundry & Linen (Page 165)
H.L.05.35.25.00	Resident Services (Page 167)
H.L.05.35.35.00	Facility Costs (Page 168)
H.O.05.05.00.00	General Administration (Page 172)
H.O.05.10.00.00	Family Support Worker (Page 174)
H.O.05.15.00.00	Eligibility Review Officers (Page 175)
H.O.15.05.00.00	Ontario Works Assistance (Page 178)
H.O.15.07.00.00	Sole Support Assistance (Page 179)
H.O.15.10.00.00	Special Necessities (Page 180)
H.O.20.05.00.00	Discretionary - Subsidized Summary (Page 182)
H.O.20.05.05.00	Special Needs (Page 183)
H.O.20.05.15.00	Hostels/Transients @ 80% (Page 184)
H.O.20.05.20.00	Homelessness Initiative Funding (Page 185)
H.O.20.05.25.00	Homemakers & Nurses (Page 186)
H.O.20.05.30.00	Homelessness Initiative - SCPI (Page 188)
H.O.20.10.00.00	Discretionary Non-Subsidy/Other (Page 190)
H.O.22.00.00.00	Children First (Page 192)
H.O.23.05.00.00	ESS - Administration (Page 195)
H.O.23.10.00.00	CP/ER Expenses (Page 197)
H.O.23.15.00.00	Community Placement (Page 198)
H.O.23.20.00.00	Community Placement Target & Innovation Fund (Page 199)
H.O.23.25.00.00	Employment Placement (Page 201)
H.O.23.30.00.00	Employment Placement/Incentives (Page 203)
H.O.23.35.00.00	Provincial Subsidy (Page 204)
H.O.25.00.00.00	Ontario Disabled Support Program (Page 206)

## **CITIZEN & LEISURE SERVICES**

L.A.05.00.00.00	General Manager's Office (Page 209)
L.A.10.00.00.0	Debt & Contribution to Capital (Page 210)
L.C.01.00.00.00	Cemetery Administration (Page 212)
L.C.05.00.00.00	Sudbury Cemetery Services (Page 214)
L.C.07.00.00.00	Area Cemetery Services (Page 216)
L.C.40.00.00.00	Civic Memorial Mausoleum (Page 218)
L.P.01.00.00.00	Administration (Page 221)
L.P.03.00.00.00	Tom Davies Square Cen./Citizen Service Centre (Page 222)
L.P.05.05.00.00	Library General Revenues (Page 225)
L.P.05.20.00.00	Technical Support Services (Page 226)
L.P.05.25.00.00	Community Outreach Services (Page 227)
L.P.05.35.00.00	Grants/Donations (Page 229)
L.P.05.40.00.00	District Libraries/CSC (Page 231)
L.P.05.50.00.00	Town Libraries/CSC (Page 233)
L.P.05.60.00.00	Neighbourhood Libraries (Page 235)
L.P.10.00.00.00	Museum/Local History & Archives (Page 237)
L.R.05.00.00.00	Leisure Services Administration (Page 240)
L.R.10.05.00.0	Leisure Services Operations (Page 243)
L.R.10.10.00.00	Recreation Programs Summer (Page 245)
L.R.10.15.00.00	Recreation Programs Winter (Page 246)
L.R.10.20.00.00	Leisure Grants & Donations (Page 248)
L.R.10.25.00.00	Leisure Special Events (Page 250)
L.R.45.10.05.00	Major Community Parks (Page 253)
L.R.45.10.10.00	Local and Linear Parks (Page 255)
L.R.45.10.15.00	Athletic Field Maintenance (Page 257)
L.R.45.10.20.00	Playgrounds and Tot Lots (Page 259)

**CITIZEN & LEISURE SERVICES (Continued)**

L.R.45.10.25.00	Parks General Maintenance (Page 261)
L.R.45.10.30.00	Community Parks Maintenance (Page 262)
L.R.55.00.00.00	Sports & Fitness Centre Operation (Page 264)
L.R.60.05.00.00	Ski Hill Operations (Page 266)
L.R.65.00.00.00	Community Hall Operations (Page 267)
L.R.70.05.00.00	Waterfront Program & Services (Page 270)
L.R.70.10.00.00	Community Pools Services (Page 271)
L.R.80.05.00.00	Community Arenas/Halls (Page 274)
L.R.80.15.00.00	Sudbury Community Arena (Page 276)
L.T.05.00.00.00	Director's Office (Page 279)
L.T.15.05.00.00	Parking Administration (Page 281)
L.T.15.10.00.00	Parking Meter Operations (Page 283)
L.T.15.15.00.00	Parking Lot Operations (Page 285)
L.T.20.05.00.00	Crossing Guards (Page 287)
L.T.25.05.00.00	Transit Administration (Page 290)
L.T.25.10.00.00	Transit Supervisors (Page 292)
L.T.25.15.00.00	Equipment, Shelters & Building Maintenance (Page 294)
L.T.25.20.00.00	Downtown Transit Terminal (Page 296)
L.T.25.30.00.00	Transit Bus Operators (Page 298)
L.T.25.35.00.00	Transit Operating Revenues (Page 300)
L.T.30.00.00.00	Transportation for the Disabled (Page 301)
L.T.34.05.00.00	Sudbury Airport Operations (Page 302)

## INFORMATION REQUESTS

### 2003 Current Budget

The consensus of Council was obtained for Information Requests attached hereto as Schedule "A".

### Next Meeting

The next meeting of the Finance Committee will take place on **Tuesday, February 4<sup>th</sup>, 2003** at 5:30 p.m. in the Council Chamber, Tom Davies Square.

### Adjournment

2003-01 Bradley/Portelance: That this meeting does now adjourn.  
Time: 9:35 p.m.

**CARRIED**

---

Councillor Ted Callaghan, Chair

---

Clerk

**MINUTES OF THE THIRTEENTH MEETING OF THE  
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, November 21, 2002  
Garson Citizen Service Centre

Commencement: 8:00 a.m.  
Adjournment: 9:25 a.m.

**PRESENT**

Councillor T. Callaghan; Councillor L. Lalonde; Councillor R. Dupuis; S. Roy;  
K. Dopson; V. Gutsch; C. White; P. Reid;

**REGRETS**

Councillor M. Petryna; J. Cameron

**CITY STAFF**

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; C. Zuliani, Manager, Library and Heritage Resources; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services;

**CHAIR**

**TED CALLAGHAN IN THE CHAIR**

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF  
PECUNIARY INTEREST**

None

**MINUTES**

Ms. Verna Gutsch requested an update on staff's followup to the October 24<sup>th</sup> school board delegation. Staff reviewed with the board members the proposed initiatives being planned in partnership with the school boards. Considerable discussion ensued regarding the importance of the partnership between the library and the school boards in promoting literacy and learning. The Chair encouraged staff to contact the school board representatives to discuss their involvement in the proposed initiatives and he urged that plans be executed as soon as possible. He further directed that a report be prepared for the next meeting highlighting the proposed partnership initiatives and a proposed timetable for same.

Gutsch/Reid Resolution 2002-21

That the minutes of the Twelfth Meeting of the Greater Sudbury Public Library Board held on October 17, 2002, be adopted.

**CARRIED**

**REPORTS**

**Board Travel**

Report dated November 6, 2002, from the General Manager of Citizen and Leisure Services regarding Board Conference Travel was received.

Ms. C. Hallsworth reviewed with the Board members a report regarding conference travel for board members to attend the Ontario Library Association and Canadian Library Association Conferences . She



informed the members that there was no budget line dedicated to the Library Board travel, therefore three options were being proposed for the board's consideration.

Ms. Carolyn White objected to the options and suggested that \$1,000.00 be re-allocated from the Professional Development and Travel budget to allow board member(s) to travel to the conferences.

Councillor L. Lalonde cautioned board members to be cognizant that whatever amount was agreed upon would reduce staff training.

After a lengthy discussion, the Chair proposed that a motion be prepared to allocate \$1,000.00 from the 2003 Professional Development and Travel budget.

The following motion was presented:  
Resolution 2002-22 White/Dopson

That one thousand dollars (\$1,000.00) from the Greater Sudbury Public Library's Professional Development & Training budget be allocated for board travel.

**CARRIED**

Information regarding the upcoming Ontario Library Association conference in Toronto will be distributed to the board members.

#### Internet Policy

Report dated November 13, 2002, from the General Manager of Citizen and Leisure Services regarding Internet Policy was received.

Ms. C. Hallsworth reviewed with the Board a new policy that would direct staff with regards to internet services to the public and address issues regarding internet service.

Considerable discussion and clarification took place regarding the policy as it related to legal issues and service to the public. The Board concurred with the draft policy and the Chair directed that the policy be scheduled for approval at the next meeting.

#### CORRESPONDENCE.

The Board received an invitation to the staff Christmas party at Bryston's on the Park on December 1<sup>st</sup>, 2002, at 6:00 p.m.

#### NEW BUSINESS

Councillor R. Dupuis requested that MacDonald's and other groups or individuals who promote reading be acknowledged by a token of appreciation. Ms. C. Hallsworth advised she would investigate and followup on this request.

Ms. V. Gutsch informed that she had received a complaint regarding student loiterers outside the Main Branch. Staff advised they were aware of the problem and had taken measures to alleviate the problem. Councillor R. Dupuis added that under the new smoking by-law, smoking would be prohibited within a 9 metre area of a building entrance.

Ms. S. Roy informed that the upcoming St. Jean de Baptiste celebrations would highlight the promotion of french literacy and requested the library's assistance with a reading tent. Ms. C. Zuliani advised she would followup on the request.

Mr. R. Henderson commented on the success of the recent "One Book One City" campaign and encouraged board members to attend the draw for the hockey tickets on November 29, 2002 at 7:00 p.m. at the Main Branch.

Ms. V. Gutsch advised that the Friends of the Library had a very successful used book sale and on behalf of the Friends group she invited board members to attend the next general meeting to be held on Saturday, November 24<sup>th</sup> at 11:00 a.m.

The next meeting will be a joint Library and Museum Board meeting on Thursday, December 19<sup>th</sup> at the Chelmsford CSC. A Christmas luncheon will be served for the joint boards.


#### **ADJOURNMENT**

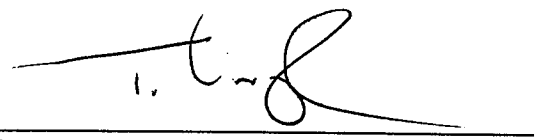
The following motion was presented:

White/Reid Resolution 2002-23

That this meeting do now adjourn. Time: 9:25 a.m.

**CARRIED**

  
Secretary

  
Chair