

Financial Considerations:

We are capable of physically accommodating the additional staff at our current location. Some minor renovations will be required. The purchase of furniture and computer systems for two staff, a Fines Collection Database and some minor renovations will be required.

It is staff's intention to transfer the responsibility for processing of parking tickets from the Financial Services Department to Provincial Offences. This is a logical change that should free up some staff in Financial Services to work on accounts receivable and accounts payable and should allow greater co-ordination between parking and Provincial Offences matters. This additional work load will cut into the time available for collection matters, but it is still hoped that these items can proceed.

It is recommended that this process commence by way of a six month trial process which should allow a fair test of recovery amounts. It is hoped the recovery amounts will substantially exceed the cost of these two individuals. At the present time over \$6.2 million in accounts receivable are outstanding, although many of these, probably most, are completely unrecoverable. The cost for the two staffers for the six-month period is expected to be in the range of \$50,000 including expenses and supplies.

If this program pays for itself, as is expected, a recommendation will be coming forward at the end of the trial period to build both the staff and the offsetting revenue into the 2003 budget.

Conclusion:

If we are to develop our POA team into an efficient and prosperous operation, we must act as soon as possible. First, by hiring staff who will concentrate on collections of our unpaid fines. Second, a campaign advising the public of our new responsibility should start. We must let the general public know that the City of Greater Sudbury is now in receipt of the Provincial Offences and to publish the fact that we will maintain the integrity of justice through collections of unpaid fines.

Request for Decision City Council




Type of Decision									
Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

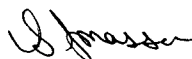
Report Title
2003 Tax Rates Business Improvement Areas

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT the City of Greater Sudbury Council approve</p> <ol style="list-style-type: none"> the 2003 annual budget for the Flour Mill Business Improvement Area in the amount of \$10,000, and the 2003 annual budget for Metro Centre Business Improvement Area in the amount of \$400,000, and <p>That the necessary by-laws be prepared.</p>
Recommendation Continued

Recommended by the General Manager
 D. Wuksinic General Manager of Corporate Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Report Prepared ByE. Stankiewicz
Co-Ordinator of Current Budget**Division Review**S. Jonasson
Director of Finance / City Treasurer**BACKGROUND**

The Flour Mill Business Improvement Area (BIA) and Metro Centre BIA have passed their budgets and levies and are requesting Council approval of same along with the corresponding tax rate by-laws.

2003 Operating Budgets:

The 2003 operating budget for the Flour Mill BIA in the amount of \$10,000 is before Council for approval and a copy of their letter is attached for information.

The 2003 operating budget for Metro Centre is also before Council for approval. The 2003 budget provides for a levy of \$400,000 and an information package from the Metro Centre is attached.

2003 Tax Rates:

The following reflects the tax rates for the properties in the Flour Mill BIA:

Commercial and Industrial Occupied	.090200%
Commercial and Industrial Vacant	.063140%

The following reflects the tax rates for the Metro Centre BIA:

Commercial and Industrial Occupied	.590746%
Commercial and Industrial Vacant	.413522%

The tax due dates for the multi-residential, commercial and industrial classes cannot be finalized until the Online Property Tax Analysis (OPTA) system is able to provide the correct capping calculations. When the final tax due dates are known, the by-law relating to the capped properties (multi-residential, commercial and industrial) will be brought forward detailing the due dates.

January 28, 2003

Mr Tony Derro
City of Greater Sudbury

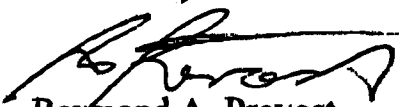
By Fax 671-8118

Mr. Derro,

The annual general meeting of the Flour Mill Business Improvement Association was held on January 27, 2003 at Maria's Restaurant .

It was duly moved and seconded that the business levy for 2003 be in the amount of \$ 10,000.00.

Yours truly



Raymond A. Prevost
chairman



March 11, 2003

DELIVERED

City of Greater Sudbury
200 Brady Street
Sudbury, Ontario P3A 5P3

ATTENTION: THOM MOWRY ... City Clerk

Dear Mr. Mowry:

RE: 2003 BUDGET - SUDBURY METRO CENTRE

Sudbury Metro Centre recently held their Annual Meeting - Wednesday, March 5, 2003.

At this time, Members were provided Information Packages, as well as a verbal presentation including 2002 Highlights and 2003 Program and Budget (as approved and recommended by the Board of Directors). Property Owners were advised of this meeting through two (2) mailed notices. In addition, Notices were hand delivered to all Businesses.

Further to presentations, the following resolution related to the 2003 Program and Budget was presented:

AGM-03-163

THAT the General Membership of Sudbury Metro Centre, at the Annual General Meeting held Wednesday, March 5, 2003, approves a 2003 Operating Budget of \$410,000 for the purpose of undertaking the operations and programs of Sudbury Metro Centre, as presented by the Board of Directors;

AND FURTHER THAT \$36,000 of this Budget will be allocated as a transfer to Chargeback Reserve, from Operations, re Levy Loss;

AND FURTHER THAT \$10,000 of this Budget is carried over from the 2002 Operating Budget Surplus;

AND FURTHER THAT a levy request in the amount of \$400,000 be made to City Council.
CARRIED UNANIMOUSLY

I have attached 20 copies of the approved Program and Budget (as per the Annual Report) for Council and Staff.

I would also like to request the opportunity for Metro Centre to make a presentation to Council to outline and highlight our program and activities.

Sincerely,

Maureen M. Luoma
Executive Director

Att.

cc Directors ... Sudbury Metro Centre

Sudbury Metro Centre

43 Elm Street, Unit 150, Sudbury, Ontario P3C 1S4, Tel: (705) 674-5115, Fax: (705) 673-7586, e-mail: sudmetro@downtownsudbury.com, web site: www.downtownsudbury.com

SUDBURY METRO CENTRE

43 Elm St., Unit 150 ... ☎ 674-5115 ... fax 673-7586 ... email sudmetro@downtownsudbury.com

Your Downtown Business Improvement Area

March 2003

A YEAR IN REVIEW - & - A LOOK AT THINGS TO COME

Where in Sudbury can you find fast food restaurants, pubs and fine dining within walking distance of each other?

Where in Sudbury can you find great entertainment including live theatre, live bands, an arena and even bingo next door to each other?

Where in Sudbury can you find great shopping including a mall, unique stores and a world-class Farmers' Market?

Where else but DOWNTOWN SUDBURY!!

Downtown Sudbury (Sudbury Metro Centre) is one of more than 230 Business Improvement Areas (BIA) in place across the province and represents approximately 100 Property Owners and over 400 Businesses and Services, with an employee base of over 7,000. The mandate is two-fold: ① to improve, beautify and maintain public lands and buildings within the BIA, beyond what is provided by the municipality at large, and ② to promote the area as a business and shopping area.

A BIA is a mechanism to promote the local community and its special attributes and attractions to visitors and, just as importantly, to local residents. The ultimate goal is to provide an environment that supports the role of the area as a place for shopping, dining, entertainment and financial and professional services.

Downtown Sudbury has experienced many changes over the years and as in any community, will continue to change and adapt as our City grows and as trends come and go. However, Downtown Sudbury continues to be the social and cultural heart of Sudbury and is a singularly important economic asset with the highest number of businesses, largest employee population and greatest concentration of infrastructure. Downtown Sudbury has historically made a substantial contribution to Sudbury's tax base and to our Community's economy.

Funding for 'Downtown Sudbury' (Sudbury Metro Centre), the BIA, to undertake its various programs and projects (marketing, special events, beautification, etc.) comes from a fixed levy on owners of property in the business class and tenants responsible for any portion of the tax on property.

DOWNTOWN DOLLARS ARE INVESTED IN DOWNTOWN PROGRAMS

The Staff and Volunteer Board of Directors of 'Downtown Sudbury' (Sudbury Metro Centre) would like to thank the many who have given time and support over 2002 and we look forward to your continued participation in 2003.

BOARD OF DIRECTORS...

Mike Petryna (Chair)
City Council Rep. - 522-5821

Gary Robicheau (Vice-Chair)
Teak Furniture Centre - 674-7370

John Fiorino (Treasurer)
Fiorino's At The Port - 674-8000

Austin Davey (Director At Large)
City Council Rep. - 673-7818

Bob Conlin
William's Coffee Pub - 673-7598

John Rutherford
Black Cat Tool - 673-6718

Ray Hirani
Rainbow Outlet Centre - 675-2287

Janice Jackson
This Ain't The Only Cafe - 670-2233

Ricardo de la Riva
Lorne Properties - 675-2712

Carlos Salazar ... Liaison, City of Greater Sudbury

STAFF...

Maureen Luoma (Executive Director)
Darcie Collinson (Manager 'Market Square')

Brian Kuczma (Program Co-ordinator)
Leona Larocque (Administrative Assistant)

2 DOWNTOWN SUDBURY

March 2003

2002 IN REVIEW ... HIGHLIGHTS

'MARKET SQUARE' ...

- ▶ 15th Season ... 50+ Vendors (inside & outside) ... Fridays, Saturdays, Sundays (May-Dec), 120,000+ customers
- ▶ a customer survey, part of a Provincial Impact Study of Farmers' Markets shows strong growth:
 - ▶ annual sales 1998 - \$1.7 million 2002 - \$2.25 million
 - ▶ economic impact to community 1998 - \$3.2 million 2002 - \$6.75 million
- ▶ surveys also indicate 90% customer satisfaction with the Market ... It's location, product variety, etc.
- ▶ a number of new events (both Market Days and non-Market Days) were initiated, including being the venue for the Opening Gala of Cinefest, with well over 400 in attendance

NEW ECONOMY SUDBURY.COM ...

- ▶ this project, initiated in 2001 (a partnership with the City of Greater Sudbury, FedNor, and Ontario Competitive Cities Regions Partnership) continued hosting a number of activities, including:
 - ▶ 2 symposiums with Guest Speakers, attracting over 80 participants to each
 - ▶ Welcome Receptions for the new Presidents of Laurentian University and Cambrian College
 - ▶ Information Luncheon with Judith Andrews, Canadian Federation of Independent Businesses
 - ▶ active role in bringing the issue of an English Teachers' College to the forefront (the result is that Laurentian University is proceeding with the establishment of a 4-year B.Ed. program)
 - ▶ identification of four (4) 'cluster areas' for economic development
 - ▶ over 400 attended the 4 sessions ... with a total of 800 joining this initiative

SPECIAL EVENTS/MARKETING ...

- ▶ development of new visual identity ... 'Downtown Sudbury'
- ▶ two (2) new events were added ... participation in 'Arts Week' (August) and 'Welcome Back' (September)
- ▶ maintained existing events ... 'Blues For Food', Blueberry Festival activities, Downtown HoeDown, Cinefest, Santa Claus Parade, Christmas, SKATE Downtown, Market Square
- ▶ provided guidance/assistance to other Downtown events such as 'Guerrilla Film Festival' (August)
- ▶ over 30,000 participated in these Downtown activities over 2002
- ▶ 'Downtown Happenings' ... monthly Newsletter ... delivered to all Businesses and Property Owners
- ▶ 'Downtown Directories' ... distributed to conferences, Hotels, Science North, etc.

TRANSPORTATION ...

- ▶ free parking evenings & weekends at all Municipal lots & meters continued
- ▶ 2 hours free at 2 Municipal attended lots - Beech St. (Christ the King Centre) and Elgin St. (Market Square)
- ▶ sale & distribution of parking stamps & tokens continued

OTHER ...

- ▶ 'Lion's Eye in the Sky' (security cameras) continued
- ▶ numerous renovations/expansion undertaken by Downtown Property Owners/Businesses
- ▶ seasonal decorations ... specifically Christmas
- ▶ 'Pilot Project' for Beautification ... Durham St. planter program

PARTNERS ...

Project and programs are undertaken with the support and assistance of 'partnerships' that contribute services in kind, as well as financial resources - in excess of \$170,000 - to ensure the success of activities, such as:

✓Media support	over \$50,000	✓Durham St. planter program	over \$25,000
✓New Economy Sudbury.com	over \$54,500	✓Farmers' Markets Ontario	over \$ 7,500
✓Free Parking Program	over \$20,000		

OVER \$157,000 'LEVERAGED \$' THROUGH PARTNERSHIPS

3 DOWNTOWN SUDBURY

March 2003

2003 - A LOOK AT THINGS TO COME ... HIGHLIGHTS

Building on past successes and, as a result of input from 'Downtowners', through the Member Survey undertaken by Oraclepoll in the fall of 2002, the Board of Directors of 'Downtown Sudbury' has developed a program for 2003 that will continue to create and develop programs that address the many challenges and opportunities facing Downtown Sudbury, including - but not limited to:

TRANSPORTATION ...

- ▶ marketing of Free Parking Program ... both as specific program and incorporated in other marketing
- ▶ maintain Christmas Courtesy Card Program
- ▶ participate, with the City of Greater Sudbury, in the development of a 'Strategic Plan for Downtown Parking and Transportation'

PROMOTION/MARKETING ...

- ▶ continue (and develop) Member communications (Newsletters, special Bulletins)
- ▶ redesign 'Downtown Directories'
- ▶ continue & develop existing successful events ('Blues For Food', Blueberry Festival, Welcome Back, Arts Week, Cinefest, Christmas)
- ▶ add two (2) new events ... including winter event - 'Downtown Winter Daze'
- ▶ reactivate 'Meet Your Neighbour' and 'Block Talk'
- ▶ redevelop website
- ▶ establish a 'work group' of Downtown licensed facilities ... to help develop & market this growing niche

DEVELOPMENT ...

- ▶ follow-up with initiatives through New Economy Sudbury (Teachers' College, Student Housing)
- ▶ participate, with the City of Greater Sudbury, to develop an overall approach to 'beautification' ... including - signage, decorations, planting, etc.
- ▶ Planter Program Phase 2
- ▶ Tax Increment Incentive Program (through the City of Greater Sudbury)
- ▶ develop/initiate partnerships to develop and strengthen A.C.E. (the 'Bohemian Index')

MARKET SQUARE ...

- ▶ continue to develop and grow Vendor base (both inside and outside)
- ▶ continue to develop and grow the use of 'Market Square' as a year round community facility

OTHER ...

- ▶ continue to develop 'partnerships' for projects and programs
- ▶ continue liaison (through the 'Downtown Security Work Group') with the Police Service and Social Agencies, including the scheduling of a 'Downtown Forum' with Chief Davidson and his Staff
- ▶ continue participation in the 'Lions Eye In The Sky' program

4 DOWNTOWN SUDBURY

March 2003

OPERATING BUDGET - DOWNTOWN SUDBURY

	2002 Budget	2002 Expected (unaudited)	2003 Budget approved by Board of Directors, Nov. 26/02
Programs:			
Transportation	45,000	21,800	33,000
Events/Marketing	75,000	43,250	75,000
Development/Special Projects	50,000	38,900	50,000
Market Square	50,000	10,000	35,000
Operations:			
Office Administration	117,000	117,000	124,000
Operations (rent, utilities, ...)	52,000	53,070	57,000
Reserve:			
Chargeback application (applied to 2000 Levy loss)	36,000	36,000	36,000
TOTAL OPERATING	\$425,000	\$320,020	\$410,000

Footnote ①:

2002 Budget \$425,000

2002 Expected 320,020

Expected Program Surplus	<u>\$104,980</u>	Why Surplus??	10,000 New Economy Sudbury follow-up
			23,000 Free Parking Program adjustment
			15,000 City Centre electronic sign sponsor
			15,000 Marketing Plan
			<u>40,000</u> Market Square
			\$103,000

Footnote ②:

The expected surplus will be impacted by a **2002 Levy Loss** of approximately \$60,000, due to successful property tax appeals by Downtown property owners.

Therefore, the **expected actual 2002 Operating Surplus** will be **\$44,980**.

2003 BUDGET SUMMARY

2003 Operations	\$410,000
2002 Carryover	- <u>10,000</u> (from surplus)
2002 Levy Request	\$400,000 (same as 2002)

Balance of 2002 Expected Surplus (\$34,980) to be placed in the Reserve Fund for future projects.



Request for Decision City Council



Type of Decision									
Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Implementation of Risk Watch within the Child Care Sector

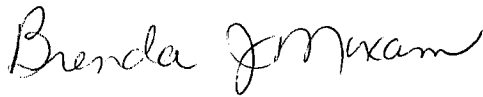
Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
Report is for information only.
Recommendation Continued

Recommended by the General Manager
 Catherine Sandblom General Manager Health and Social Services Department

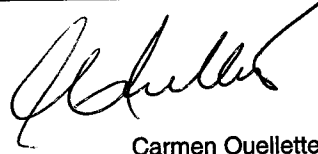
Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By



Brenda J. Moxam
Program Specialist
Children Services Division

Division Review



Carmen Ouellette
Director
Children Services Division

Background:

Risk Watch is an injury prevention program designed to help children and families create safer homes and communities by teaching them the skills and knowledge they need to make positive choices about their personal safety and well-being. Successfully field-tested in the United States and Canada, it is the first comprehensive injury prevention program for children developed by the National Fire Protection Association and Lowe's Home Safety Council in collaboration with a distinguished coalition of national experts, the private sector and safety advocates. Risk Watch builds on the prior knowledge children have obtained about injury prevention by increasing the level of comprehension and complexity from preschool through eighth grade. Topics presented in the Risk Watch program include:

- motor vehicle safety;
- fire and burn prevention;
- choking, suffocation and strangulation prevention;
- poisoning prevention;
- falls prevention;
- firearms injury prevention;
- bike and pedestrian safety; and
- water safety.

The Children Services Division is providing all licensed child care agencies with the Risk Watch manual, at no cost, in order to encourage the implementation of the program into their centre's curriculum. The Children Services Division is the first delivery agent in the North to adopt Risk Watch into their quality assurance process for licensed day care centres whereby the progress of each child care agency's involvement over the next twelve months will be monitored.

Through the implementation of the Risk Watch program, the Children Services Division is not only helping to realize the priorities of the *Children First Charter of the City of Greater Sudbury*, but is also addressing a recommendation brought forward as a result of a Coroner's Inquest held in Greater Sudbury from August to October 2002. More specifically the recommendation, into the death of two preschoolers and their grandmother, stated that programs such as Risk Watch be made mandatory in all Ontario elementary curriculums as well as licensed day care facilities and private schools.

In addition to adopting the Risk Watch program, the Children Services Division is a member of the Sudbury Kids Injury Prevention Coalition (SKIP) which believes that residents of the City of Greater Sudbury can reduce the incidence of childhood injuries by working together. As a member of this coalition, the Children Services Division shares available information to the child care community on an ongoing basis, which in-turn included the Risk Watch program.

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 9, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Children Services 2002 Quality Assurance Evaluation Results

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

☒ Background Attached

Recommendation

Report is for information only.

Recommendation Continued

Recommended by the General Manager

Catherine Sandblom
General Manager
Health and Social Services

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Report Prepared By



Brenda J. Moxam
Program Specialist
Children Services Division

Division Review

Carmen Ouellette
Director
Children Services Division

Background:

The Children Services Division conducts quality assurance evaluations of child care agencies to assess the level of satisfaction of families receiving child care subsidies. The evaluation is used to:

- provide the Children Services Division with information from parents on the services offered;
- provide a basis for annual tracking of continuous improvement efforts by the individual centres and the Children Services Division;
- ensure that the services being purchased are meeting the objectives of quality child care;
- determine which services require immediate attention and which services are currently meeting the needs of the parents; and
- involve parents receiving child care subsidies in the identification of service areas requiring change.

Methodology

The City of Greater Sudbury Child Care Committee, consisting of supervisors and executive directors who have purchase of service agreements with the City, struck a Customer Service Evaluation Subcommittee in 1994 to develop a quality assurance evaluation form. Data pertaining to child care services has been collected by the Division since that time. In order to ensure that the questions in the evaluation continue to reflect the services being provided to parents, the evaluation form was reviewed and revised in 2001 and will be subsequently reviewed every 2 years thereafter.

Families receiving child care fee subsidies are asked to complete the evaluation form, available in both English and French, at the time of their annual office review with the Children Services Division. The quality assurance evaluation consists of 46 questions addressing 9 areas of focus, including: general health, safety, cleanliness and policies; food, nutrition and menu; activities; flexibility; discipline; indoor and outdoor physical space; parent participation; staffing; and perceptions of the Children Services office. Answers can range from 1 noting a poor score to 5 meaning excellent. Further, a space for comments is available for every question on the form. Families are given the opportunity to remain anonymous whereby placing their name on the evaluation is optional.

Return Rate

- The Children Services Division purchases services from 29 agencies with a total of 49 programs.
- In 2001, 221 evaluations were completed and 376 families were accessing child care subsidies.
- In 2002, 281 evaluations were completed and 353 families were accessing child care subsidies.

Results and Follow-up

The numeric results are tabulated to determine the level of satisfaction of the services delivered by the licensed child care centres. Along with the numeric results, the Children Services Division takes into consideration the comments provided by families.

Completed surveys are reviewed on a monthly basis. Any concerns as a result of the evaluation are brought forward to the centres and parents in order to resolve the issues. Further, individual centres meet with the Children Services Division Program Specialist to review the results and develop future plans. In addition, quarterly reports of the results are sent to:

- purchase of service operators: licensed centres in the City of Greater Sudbury who have a purchase of service or legal agreement with Children Services; and
- directly operated centres: Junior Citizens Day Care Centre and Centre des Jeunes Citoyens operated by the City of Greater Sudbury.

The results in the table below indicate that families accessing child care subsidies are satisfied with the quality of child care they are receiving and with the service they are receiving from the Children Services Division. The Children Services Division, in cooperation with the Child Care Committee, continually strive to improve the quality of services they offer.

Quality Assurance Evaluation Results

Survey Question #		Percentage of Families Satisfied								
		1994	1995	1996	1997	1998	1999	2000	2001	2002
1	General Health/Safety/Cleanliness	97	91	88	93	92	96	95	99	98
2	Food/Nutrition/Menu of Centre	98	90	93	96	92	95	96	96	96
3	Activities of Centre	97	94	88	95	91	94	96	97	96
4	Flexibility of Centre	96	91	91	92	90	94	94	99	99
5	Discipline	98	89	89	93	90	92	92	94	95
6	Physical Space	88	86	88	92	90	93	91	99	98
7	Parent Participation in Centre	92	81	91	84	81	83	90	92	90
8	Staffing of Centre	98	93	93	95	93	95	91	99	98
9	Children Services Office	96	95	96	96	96	99	100	99	99

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Pioneer Manor 2001/ 2002 Customer Satisfaction Survey Results

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

☒ Background Attached

Recommendation

For information only.

Recommendation Continued

Recommended by the General Manager

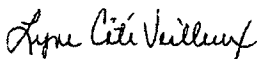

Catherine Sandblom
General Manager
Health and Social Services Department

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

65

Date: April 24, 2003

Report Prepared ByLyne Cote Veilleux
Quality Improvement Co-Ordinator**Division Review**Pam Cowan
Acting Director
Pioneer Manor Long-Term Care Facility**Background**

Pioneer Manor conducts annual customer satisfaction surveys to evaluate its services from both a resident and family member's perspective. The results are benchmarked every year and provide indicators for areas of improvement.

Methodology

Pioneer Manor has been documenting the quality of service as measured through customer satisfaction surveys since 1990. In keeping with the changes in services, bilingual evaluation forms are modified annually to incorporate various types of questions which would solicit valuable and pertinent information for each individual service area of the facility.

Customer satisfaction surveys are clustered and distributed according to each individual home area. The surveys reflect each of the seven care areas of the building: Boreal Lane; Copper Place; Copper/Diamond Place; Diamond Place; Heritage Lane; Killarney, Lilac, and Mallard Centres; and Ramsey, Scenic and Trillium Centres. This method provides Pioneer Manor with an indication of the level of satisfaction with the services provided within a particular care area.

The surveys, consisting primarily of yes/no questions, are completed by capable residents with the assistance of trained students from a post-secondary institution. Further, similar customer satisfaction surveys are mailed to two resident family members (if available) to complete and return. For the first time, in 2001-2002, surveys included the satisfaction evaluation of contracted services.

Return Rates

The 2001-2002 surveys were completed in five out of the seven designated care areas. Customer satisfaction surveys were not completed by residents in Heritage Lane due to the severity of dementia in that area. Further, the few capable residents in Copper were not present to complete the survey at the time of the students' availability.

Overall, 65 (50%) surveys were completed by a possible 131 residents, with the highest rate of response coming from the two moderate care areas of the building. In addition, 95 completed surveys (30%) were returned to the facility by family members from a possible 315 that were sent.

Results

Pioneer Manor not only looks at the numeric results of the surveys but also takes into

66

Date: April 24, 2003

consideration the various comments and suggestions from residents and families. These in themselves are indicators that help to explain, in some cases, the reason why the overall satisfaction rate of a particular service area may have increased or declined.

The results, noted in the charts attached, are based on the overall satisfaction with the particular service provided. Pioneer Manor has received favourable responses in all of its service areas, and is continually looking for ways to improve the quality and effectiveness in the delivery of its services.

The overall results are presented to Pioneer Manor's Management Committee, published in Pioneer Manor's quarterly newsletter and are also communicated to staff at regular In-Services and at staff meetings.

Benchmarking

Pioneer Manor, has been an active member of the Long-Term Care Expert Panel of the Ontario Municipal Benchmarking Initiative (OMBI) since 2000. In February, 2003, the Expert Panel developed an annual satisfaction survey that will be used to benchmark results against other fellow municipally operated long-term care facilities in the province of Ontario. This satisfaction questionnaire will be incorporated into Pioneer Manor's current evaluation tool for the survey period of 2002-2003. This will enable the City of Greater Sudbury's long-term care facility to compare it's survey return rates, satisfaction results, and recommendations at a provincial level.

Date: April 24, 2003

Pioneer Manor - Customer Satisfaction Survey Results (Overall Service Areas)**1990 - 2001/2002**

Service Area	Percentage of Residents Satisfied With Overall Service Areas										
	1990	1991	1992	1993	1995	1996	1997	1998	1999	2000/2001	2001/2002
Activity	93	92	96	97	100	97	99	90	89	94	92
Administration	98	94	96	95	100	100	99	100	94	96	100
Contracted Services:											
- Audiology	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	92
- Hairdressing	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	97
- Optometry	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	96
- Pharmacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	95
- Physiotherapy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	65
- Podiatry	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	100
Food Services	60	76	84	88	100	93	93	76	81	90	93
Housekeeping	98	95	96	96	99	97	99	99	94	95	93
Laundry	98	94	82	96	99	97	90	91	86	90	100
Maintenance	98	96	99	100	100	99	98	100	94	95	90
Medical	97	96	95	98	93	95	92	94	84	90	87
Nursing & Personal Care	98	98	97	94	100	97	99	100	94	97	85
Rehab. & Therapeutic	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	77
Spiritual & Religious	97	93	99	98	99	94	98	100	96	98	100
Volunteers	n/a	n/a	n/a	n/a	n/a	n/a	n/a	91	99	96	100

Date: April 24, 2003

Pioneer Manor - Customer Satisfaction Survey Results (Overall Service Areas)**1995 - 2001/2002**

Service Area	Percentage of Families Satisfied With Overall Services Areas						
	1995	1996	1997	1998	1999	2000/ 2001	2001/ 2002
Activity	78	89	96	94	94	90	90
Administration	91	100	99	98	98	96	98
Contracted Services:							
- Audiology	n/a	n/a	n/a	n/a	n/a	n/a	100
- Hairdressing	n/a	n/a	n/a	n/a	n/a	n/a	98
- Optometry	n/a	n/a	n/a	n/a	n/a	n/a	79
- Pharmacy	n/a	n/a	n/a	n/a	n/a	n/a	97
- Physiotherapy	n/a	n/a	n/a	n/a	n/a	n/a	79
- Podiatry	n/a	n/a	n/a	n/a	n/a	n/a	91
Food Services	81	89	95	88	91	79	85
Housekeeping	91	93	93	86	84	83	82
Laundry	91	93	86	82	80	60	79
Maintenance	96	99	99	96	94	95	90
Medical	79	89	88	86	90	88	94
Nursing & Personal Care	99	96	94	94	88	89	95
Spiritual & Religious	96	94	95	95	96	95	100
Rehab. & Therapeutic	n/a	n/a	n/a	n/a	n/a	n/a	85
Volunteers	n/a	n/a	n/a	100	100	90	98

Request for Decision City Council



Type of Decision									
Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Selection of Consultant: Class Environmental Assessment, New Sudbury/Garson Area

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Earth Tech Canada Ltd., be appointed to conduct the necessary work for the Class Environmental Assessment, New Sudbury/Garson Area, at an estimated cost of \$104,169.85 (including GST).
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

70

Date: April 16, 2003

Report Prepared By

Allen P. Sweetman

A. Sweetman, P.Eng.
Sewer and Water Engineer

Division Review

Since the Infrastructure Needs Study in 1993 which covered most of this area, the City of Greater Sudbury has completed several projects to relieve sewer backups by concentrating on those sewers that had high incremental sewer surcharge rates. We also have been successful in replacing those sewers that had a poor camera inspection rating.

We have also, with the help of Earth Tech, developed a sewer model for the entire system contributing to the Kelly Lake Sewage Treatment Plant.

We know the trunk sewer through the area is surcharged under high flows but it does not seem to be causing serious flooding at the present time.

There are many sections along LaSalle Boulevard between Barry Downe and Falconbridge that have surcharge problems and we intend to reconstruct these sections prior to the resurfacing of this area in the next few years.

The objective of this project is to develop a master plan to handle sewage flows from the New Sudbury and Garson areas that are contributory to Shaft 6 of the rock tunnel. This work will be performed as a Class Environmental Study.

It is expected that the project will take approximately eight months to complete. A final report should be available in 2004. The final report will be used by staff to design future contracts and facilities.

Selection of Consultant

An Expression of Interest advertisement attracted four consultants. The Review Committee short-listed the submissions to three consultants.

The three short-listed consultants were invited to submit detailed proposals for the project and these proposals were received at the March 4, 2003 Tender Opening Committee meeting. The proposals were reviewed individually by the Review Committee members and then collectively by the Review Committee. The results are as follows:

	Overall Ranking
Earth Tech Canada Ltd.	1
Dennis Consultants	2
J. L. Richards	3

Date: April 16, 2003

Based on the above results, the Review Committee is recommending that Earth Tech Canada Ltd. be appointed to conduct the necessary work at an estimated cost of \$104,169.85 (including GST).

Funding for this work (\$300,000) was approved as part of the 2002 Capital Wastewater Envelope.

Minutes

City Council Minutes	2003-04-10
Finance Committee Minutes {TABLED}	2003-04-23
Priorities Committee Minutes {TABLED}	2003-04-23
Planning Committee Minutes {TABLED}	2003-04-22
Sudbury Metro Centre	2003-03-05
Sudbury Metro Centre	2003-02-25
Sudbury & District Board of Health	2003-03-20
Tender Opening Committee	2003-04-14
Tender Opening Committee	2003-04-15

**THE FORTY-NINTH MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11
Tom Davies Square**

**Thursday, April 10th, 2003
Commencement: 6:03 p.m.**

DEPUTY MAYOR LOUISE PORTELANCE, IN THE CHAIR

Present

Councillors Callaghan; Courtemanche (A6:35 pm); Craig; Davey; Gainer (A6:07 pm); Lalonde; McIntaggart; Petryna; Mayor Gordon

City Officials

M. Mieto, Chief Administrative Officer; T. Beadman, Acting General Manager of Emergency Services; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; C. Sandblom, General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; B. Lautenbach, Director of Planning; H. Salter, Deputy City Solicitor; P. Thomson, Director of Human Resources; A. Orendorff, Co-ordinator of Human Resources; P. Aitken, Government Relations/Policy Analyst; C. Riutta, Administrative Assistant to the Mayor; J. McKechnie, Executive Assistant to the Mayor; T. Mowry, City Clerk; G. Ward, Council Secretary

**Declarations of
Pecuniary Interest**

None declared.

"In Camera"

2003-153 Petryna/Lalonde: That we move "In Camera" to deal with personnel matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

Recess

At 7:00 p.m., Council recessed.

Reconvene

At 7:05 p.m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair

HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR

Present

Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Gainer; Lalonde; McIntaggart; Petryna; Portelance

City Officials

M. Mieto, Chief Administrative Officer; T. Beadman, Acting General Manager, Emergency Services; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; C. Sandblom, General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; Inspector Pope, Sudbury Regional Police Service; H. Salter, Deputy City Solicitor; B. Johnston, Director of Transportation Services; P. Aitken, Government Relations/Policy Analyst; C. Riutta, Administrative Assistant to the Mayor; K. Bowschar-Lische, Law

City Officials
(Continued)

Clerk; T. Mowry, City Clerk; G. Ward, Council Secretary

News Media

My Town; MCTV; Sudbury Star; Le Voyageur; CBC; CIGM

Declarations of
Pecuniary Interest

None declared.

DELEGATIONS

Item 4
Greater Sudbury
Transit Accessibility
Plan

Report dated 2003-03-28, with attachments, from the General Manager of Citizen & Leisure Services regarding Greater Sudbury Transit Accessibility Plan was received.

Councillor Petryna, Chair of the Accessibility Advisory Committee, introduced Ms. Elizabeth Lounsbury, Vice Chair of the Committee.

Ms. Lounsbury addressed Council with an overhead presentation regarding the Greater Sudbury Transit Accessibility Plan.

Councillor McIntaggart commended members of the Committee for identifying and removing barriers encountered by the physically challenged and requested a letter of recognition be sent to each member from the Mayor's Office.

The following resolution was presented:

2003-154 Portelance/Petryna: That Council approve the Greater Sudbury Transit Accessibility Plan dated April 2003 as presented by the Accessibility Advisory Committee.

CARRIED

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report

Deputy Portelance, as Chairman of the Committee of the Whole, reported Council met to deal with personnel and litigation matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f) and no resolutions emanated therefrom.

**PART I
CONSENT AGENDA**

The following resolution was presented to adopt Items C-1 to C-10 inclusive, contained in Part I, Consent Agenda:

2003-155 Portelance/Petryna: That Items C-1 to C-10 inclusive, contained in Part I, Consent Agenda, be adopted.

CARRIED

MINUTES

Item C-1 Report No. 48 C.C. <u>2003-03-27</u>	2003-156 Portelance/Petryna: That Report No. 48, City Council Minutes of 2003-03-27 be adopted. CARRIED
Item C-2 Report No. 15 Priorities Committee <u>2003-04-09</u>	2003-157 Petryna/Lalonde: That Report No. 15, Priorities Committee Minutes of 2003-04-09 be adopted. CARRIED
Item C-3 Report No. 15 Planning Committee <u>2003-04-08</u>	2003-158 Petryna/Lalonde: That Report No. 15, Planning Committee Minutes of 2003-04-08 be adopted. CARRIED
Item C-4 T.O.C. <u>2003-04-01</u>	2003-159 Petryna/Lalonde: That the Report of the Tender Opening Committee, Minutes of 2003-04-01 be received. CARRIED
Item C-5 Report No. 16 G.S.P.L.B. <u>2003-02-21</u>	2003-160 Portelance/Petryna: That Report No. 16, Greater Sudbury Public Library Board, Minutes of 2003-02-21 be received. CARRIED
Item C-6 N.D.C.A. <u>2003-03-19</u>	2003-161 Portelance/Petryna: That the Report of the Nickel District Conservation Authority, Minutes of 2003-03-19 be received. CARRIED
Item C-7 G.S.P.S.B. <u>2003-02-12</u>	2003-162 Portelance/Petryna: That the Report of the Greater Sudbury Police Services Board, Minutes of 2003-02-12 be received. CARRIED
Item C-8 G.S.H.C. <u>2003-02-25</u>	2003-163 Portelance/Petryna: That the Report of the Greater Sudbury Housing Corporation, Minutes of 2003-02-25 be received. CARRIED
Item C-9 G.S.H.C. <u>2003-02-27</u>	2003-164 Portelance/Petryna: That the Report of the Greater Sudbury Housing Corporation, Minutes of 2003-02-27 be received. CARRIED

ROUTINE MANAGEMENT REPORTS

Item C-10 Noise By-law Exemption

Report dated 2003-04-02 from the General Manager of Public Works regarding Noise By-law Exemption - Highway 17 from 1.3 km east of M.R. #55 at Lively, Easterly to Highway 69 was received.

The following resolution was presented:

2003-165 Portelance/Petryna: That exemption to the Noise by-law be granted to the Ministry of Transportation of Ontario from May 1, 2003 to October 1, 2003 between the hours of 7:00 p.m. to 7:00 a.m.;

Exemption is granted for the former Town of Walden, By-law 93-424, being a By-law to prohibit and regulate noises in the Town of Walden, and for the former City of Sudbury under Municipal Code, Chapter 776, Section 776.3.10;

Exemption is granted to the Ministry of Transportation of Ontario for the proposed road improvements on the Highway 17 By-pass, from Highway 69 to Municipal Road 55, to be done in 2003.

CARRIED

BY-LAWS

- | | | |
|----------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2003-64 | 3 RD | A BY-LAW OF THE CITY OF GREATER SUDBURY TO DECLARE SURPLUS, STOP-UP, CLOSE AND SELL A PORTION OF THE MOOSE LAKE SHORE ROAD ALLOWANCE TO FALCONBRIDGE LTD. |
| 2003-81A | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL OF APRIL 10, 2003 |
| 2003-82A | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-165A TO APPOINT OFFICIALS FOR THE CITY OF GREATER SUDBURY |

(This amendment adds certain persons as Deputy Clerks/Licence Issuers at the Citizen Service Centre at Tom Davies Square and at the Mackenzie Public Library.)

- 2003-83 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH MID NORTH NETWORK FOR THE CO-ORDINATION AND DEVELOPMENT OF ADULT LEARNING TO PURCHASE LITERACY ASSESSMENT AND REFERRAL SERVICES USING FUNDING FROM THE COMMUNITY PLACEMENT TARGET FUND
- Council Resolution 2002-617
- (This By-law authorizes the signing of an agreement for purchase of literacy assessment and referral services funded from the Community Target Placement Fund.)
- 2003-84G 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-331G, BEING A BY-LAW OF THE CITY OF GREATER SUDBURY DEALING WITH THE COLLECTION, REMOVAL AND DISPOSAL OF WASTE WITHIN THE CITY OF GREATER SUDBURY
- (This By-law amends the Waste Management Bylaw of the City to incorporate budget initiatives approved by Council.)
- 2003-85A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH THE SUDBURY YOUNG MEN'S CHRISTIAN ASSOCIATION TO OPERATE THE COMMUNITY HELPER PROGRAMME USING FUNDING FROM THE COMMUNITY PLACEMENT TARGET FUND
- Council Resolution 2002-617
- (This By-law authorizes the signing of an agreement for purchase of literacy assessment and referral services funded from the Community Target Placement Fund.)
- 2003-86Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-300, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF VALLEY EAST AND FORMER TOWN OF ONAPING FALLS
- Planning Committee Recommendation 2002-78
- (This By-law rezones the subject property to "R1.D18", Single Residential to permit the creation of two residential lots where single detached dwellings are to be constructed. These lands are the subject of concurrent Consent Applications B0075 and B0076/2002 - 1232228 Ontario Inc., Norman Crescent, Val T herese.)
- 2003-87T 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-1 TO REGULATE TRAFFIC AND PARKING ON ROADS IN THE CITY OF GREATER SUDBURY
- (This amendment adds the parking lot at 199 Larch Street.)

2003-88A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT AN ENTRANCE CULVERT POLICY

Priorities Committee meeting of April 9, 2003.

1st & 2nd Reading

2003-166 Petryna/Portelance: That By-law 2003-81A to and including By-law 2003-88A be read a first and second time.

CARRIED

3rd Reading

2003-167 Petryna/Portelance: That By-law 2003-64, By-law 2003-81A to and including By-law 2003-88A be read a third time and passed.

CARRIED

PART II
REGULAR AGENDA

MANAGERS' REPORTS

Item R-1
Pre-Purchase of
Clarifier Mechanism,
Sudbury Wastewater
Treatment Plant

Report dated 2003-04-02 from the General Manager of Public Works regarding Pre-Purchase of Clarifier Mechanism, Sudbury Wastewater Treatment Plant was received.

The following resolution was presented:

2003-168 Petryna/Lalonde: That a purchase order be issued to Dorr-Oliver EIMCO, a division of GL & V Canada Inc., in the amount of \$318,090.00 for the supply of a clarifier mechanism at the Sudbury Wastewater Treatment Plant in accordance with the EIMCO submission dated September 18, 2002, and as modified by subsequent correspondence.

CARRIED

Item R-2
Selection of
Consultant - Waste
Optimization Study
Optimization Study

Report dated 2003-04-09 from the General Manager of Public Works regarding Selection of Consultant: Waste Optimization Study was received.

Letter dated 2003-04-01 from the Green Municipal Enabling Fund confirming the Waste Optimization Study was approved for a grant in the amount up to \$100,000 was tabled for information.

The following resolution was presented:

2003-169 Petryna/Portelance: That Earth Tech Canada Ltd. be appointed to conduct the necessary work for the Waste Optimization Study at an estimated cost of \$198,452.90 (including GST);

AND THAT Councillor Lalonde and Councillor Davey be appointed to the Technical Steering Committee.

CARRIED

MOTIONS

Item R-3
Post Office - Dowling

2003-170 Bradley/Petryna: WHEREAS after 13 years of handling the Post Office functions the Dowling Caisse Populaire decided not to renew its contract with Canada Post Corporation;

AND WHEREAS the current operator, after two months, has decided that they no longer wish to handle the postal contract for the Community of Dowling;

AND WHEREAS unless Canada Post is successful in finding another business to take over the operation of Post Office functions, then the Community of Dowling will no longer have any postal services;

AND WHEREAS by a Petition dated March 26, 2003 approximately 800 residents of the Community of Dowling called for the establishment of a full service Post Office to be located in Dowling;

AND WHEREAS the buying of stamps, sending mail, collecting benefits, and paying bills are the most used and valued services provided by a Post Office;

AND WHEREAS a Post Office is an accessible community service and as such the loss of such a service will have a dramatic impact on the Dowling Community;

NOW THEREFORE BE IT RESOLVED that the Council of the City of Greater Sudbury hereby petitions the Honourable David M. Collenette, Minister of Transport and Minister Responsible for Canada Post to establish a stand alone Post Office for the Community of Dowling;

AND THAT copies of this resolution be forwarded to Mr. Raymond Bonin, M.P. (Nickel Belt) and Mr. Michel Tremblay, Ombudsman at Canada Post.

RECORDED VOTE:

YEAS

Bradley
Callaghan
Courtemanche
Craig
Davey
Gainer
Lalonde
McIntaggart
Petryna
Portelance
Gordon

NAYS

CARRIED

2003-171 Davey/Portelance: WHEREAS on April 1, 2003 Air Canada filed for protection from its creditors under the *Companies' Creditors Arrangement Act*, with estimated debts of \$13 Billion Canadian;

AND WHEREAS Air Canada provides an integrated national and regional airline service, and is the only Canadian air carrier with an extensive network of international flights, making it vital to the country's transportation infrastructure;

AND WHEREAS Air Canada currently owes local airport authorities more than \$80 Million in assorted fees, including moneys it has collected for airport infrastructure improvement fees;

AND WHEREAS all Canadian airports, including the Sudbury Airport, will be adversely affected should Air Canada be unable to pay outstanding invoices related to landing fees, general terminal fees, supplementary fees, aircraft parking fees, airport lease costs and similar fees and charges;

AND WHEREAS key committees in both the United States Senate and the House of Representatives have voted in favour of an aid package of \$3.5 Billion (U.S.) for American air carriers;

AND WHEREAS Bill C-27 (Act respecting airport authorities and other airport operators and amending other Acts), which was introduced into the House of Commons on March 20, 2003, would, if enacted in its present format, impose additional financial burdens on Local Airport Authorities, which could translate into reduced services for Cities such as Greater Sudbury;

NOW THEREFORE the Council of the City of Greater Sudbury hereby petitions the Government of Canada to take the lead role in the restructuring of Air Canada by providing transitional financial assistance that includes ensuring that all Local Airport Authorities receive full payment for all outstanding invoices so as to ensure their ongoing financial stability and viability;

AND FURTHER THAT the Government of Canada immediately withdraw Bill C-27 (Act respecting airport authorities and other airport operators and amending other Acts) until such time as the financial future of Air Canada has been resolved;

AND FURTHER THAT copies of this resolution be forwarded to the Right Honourable Jean Chrétien, Prime Minister of Canada, the Honourable David Collenette, Minister of Transportation, the Honourable Andy Mitchell, Secretary of State for Rural Development and Minister Responsible for Federal Economic Development Initiative for Northern Ontario, the Canadian Airports Council, the Air Transport Association of Canada, the Association of Canadian Travel Agencies, the Tourism Industry Association of Canada, the

Item R-4
(Continued)

Federation of Canadian Municipalities, F.O.N.O.M., N.O.M.A. and all local Members of the Parliament of Canada.

RECORDED VOTE:

YEAS

NAYS

Bradley
Callaghan
Courtemanche
Craig
Davey
Gainer
Lalonde
McIntaggart
Petryna
Portelance
Gordon

CARRIED

ADDENDUM TO AGENDA

Addendum

The following resolution was presented:

2003-172 Petryna/Portelance: That the Addendum to the Agenda be dealt with at this time.

CARRIED

Declarations of
Pecuniary Interest

None declared

MANAGERS' REPORTS

Item AD.2
Sudbury Technology
Centre

Report dated 2003-04-09 from the Acting General Manager of Economic Development & Planning Services regarding Sudbury Technology Centre was received.

The following resolution was presented:

2003-173 Petryna/Portelance: That Council approve the purchase of a post production suite for the Sudbury Technology Centre from the supplier Extra Bytes in the amount of \$160,881.49 which includes all taxes. The funding for this equipment is provided for by the Northern Ontario Heritage Fund (Project #12056) and will be charged to account #63030-01-2353 of the Sudbury Community Development Corporation;

CARRIED

CIVIC PETITIONS

Councillor Courtemanche

Councillor Courtemanche submitted a Petition to the City Clerk, signed by approximately two hundred and sixty-five (265) residents of the City of Greater Sudbury regarding the closure of the Adanac Ski Hill.

The foregoing petition was referred to the General Manager of Citizen & Leisure Services for review.

QUESTION PERIOD

Long Distance Telephone Charges

Councillor Callaghan requested an update on the status of the application before the C.R.T.C. regarding long distance telephone charges between various communities of the City of Greater Sudbury.

The Deputy City Solicitor advised the matter is currently before the C.R.T.C. and a status update would be provided to Members of Council.

Litter Signs

Councillor Callaghan questioned how the littering by-law could be amended to include cigarette butts.

The General Manager of Public Works responded that Council approved the "Clean Up of Sudbury Campaign". Cigarette butt littering would be included in this campaign.

Roof Repairs - Falconbridge Community Centre

Councillor Callaghan asked for an explanation for patching the roof of the Falconbridge Community Centre rather than doing the roof replacement, as originally proposed.

The General Manager of Public Works explained that the project was included as part of the 2003 Capital Program Building Services Envelope. This project fell below the approved funding line and as such, was not funded. However, the roof would be patched in 2003 and should the facility remained operational after the 2004 Budget, then the roof replacement would be included in the Capital Program Building Services Envelope for Council's consideration.

Councillor Callaghan advised he be bringing a motion to the next meeting of Council regarding the financing of the roof replacement.

Snow Removal - McClelland Arena

Councillor McIntaggart advised snow was being removed from the front of the McClelland Arena and trucked to the back over a period of three days and asked for a report detailing the need, personnel and costs to complete this work.

Franco-Ontario
Flag

Councillor Courtemanche questioned why the Franco-Ontario Flag does not fly outside of Tom Davies Square.

Councillor Lalonde advised a petition from Laurentian University would be presented to Council at its next meeting regarding this matter.

Mayor Gordon advised the matter would be discussed by Council and a decision made at a later date.

City Owned
Properties

Councillor Courtemanche requested direction from Council in dealing with city owned properties such as the Adanac Ski Hill. The intent of Council was to entertain proposals coming from the community on the continued viability of these assets. He suggested staff should be at the table in terms of moving the process forward.

The Chief Administrative Officer advised a report would be brought forward to seek Council direction on the appropriate roll of staff regarding these issues.

Condolences

Councillor Craig extended condolences on behalf of the Sudbury Theatre Centre to the family of the late Peg Roberts, founding member of the Sudbury Theatre Centre for over thirty years.

Welcome

Mayor Gordon, on behalf of all Members of Council, welcomed Donald Donaldson, the new Fire Chief for the City of Greater Sudbury.

Adjournment

2003-174 Petryna/Lalonde: That this meeting does now adjourn.
Time: 8:48 p.m.

CARRIED

Mayor

Clerk

ANNUAL GENERAL MEETING OF SUDBURY METRO CENTRE

Wednesday, March 5, 2003 ... Market Square

A SPECIAL MEETING OF THE BOARD HELD AT 6:30 P.M.

M. PETRYNA IN THE CHAIR.

PRESENT

G. Robicheau, A. Davey, R. Hirani, B. Conlin,

REGRETS

J. Fiorino, J. Jackson, R. de la Riva, J. Rutherford

ALSO PRESENT

M. Luoma Executive Director
C. Salazar City Liaison
Downtown Property Owners & Businesses
Media

WELCOME & INTRODUCTIONS

M. Luoma welcomed guests and introduced Board Members and Staff.

M. Petryna was more formally introduced as Chair and 'MC' for the evening.

EVENING OVERVIEW

M. Petryna noted that, as per the Information Package distributed, the evening would include program and budget highlights, as well as presentations from five Guests.

ANNUAL GENERAL MEETING/BUSINESS PORTION

Member Survey ...

P. Seccaspina, Oraclepoll, was introduced and provided an overview of the results of a Member Survey conducted in December 2002. It was noted that this is an annual survey which allows for benchmarking programs, progress, trends, etc. Mr. Seccaspina noted that, while Members indicated that challenges continue to face the Downtown (parking, taxes, etc.), there was an increase in the confidence level of doing business in the core - over last year's survey.

The Executive Summary of the survey was included in the Information Package.

2002 & 2003 Highlights ...

G. Robicheau, was introduced to provide an overview of activities undertaken in 2002 and the program for 2003, including ... Transportation, Development, Promotion/Marketing, etc.

This information was contained in the Annual Report distributed in the Information Package.

Budget ...

A. Davey presented the budget details, including ... 2002 expected outcome (unaudited) and the 2003 proposed budget, reflecting the program previously mentioned. Details were included in the Annual Report contained in the Information Package.

Mr. Davey made specific reference to 2002 surplus, levy loss, partners and leveraged dollars, etc. He also noted that the 2003 levy request remains the same as 2002.

It was also noted that the Audited Statements are available for review.

Following the Budget presentation, the Chair invited questions and discussion. There being none, the Executive Director read the following resolutions, together with an explanation for each.

It was also noted that for the purpose of the 2003 Budget approval, or any other required approvals, voting Members of Sudbury Metro Centre are those owners of property in the business class and tenants responsible for any portion of the tax on property (within the boundaries of Sudbury Metro Centre). Members had signed 'voting forms' and received 'voting cards' upon registering for the evening.

AGM-03-163

THAT the General Membership of Sudbury Metro Centre, at the Annual General Meeting held Wednesday, March 5, 2003, approves a 2003 Operating Budget of \$410,000 for the purpose of undertaking the operations and programs of Sudbury Metro Centre, as presented by the Board of Directors;

AND FURTHER THAT \$36,000 of this Budget will be allocated as a transfer to Chargeback Reserve, from Operations, re Levy Loss;

AND FURTHER THAT \$10,000 of this Budget is carried over from the 2002 Operating Budget Surplus;

AND FURTHER THAT a levy request in the amount of \$400,000 be made to City Council.
CARRIED UNANIMOUSLY

AGM-03-164

THAT the General Membership of Sudbury Metro Centre approves maintaining the Chargeback Reserve for 2003, established in 1987 for the purpose of covering any loss of revenue as a result of loss of assessment.
CARRIED UNANIMOUSLY

AGM-03-165

THAT the General Membership of Sudbury Metro Centre approves maintaining the Reserve Fund, established in 1987, in the preparation of specific Major Projects in the Downtown.
CARRIED UNANIMOUSLY

GUEST PRESENTATIONS

M. Petryna then introduced the five Special Guests:

- | | |
|--------------------------------|---------------------------------|
| • Ray Hirani | Rainbow Outlet Centre |
| • Scott Priolo | 100 Georges |
| • Dennis Landry | Music and Film in Motion |
| • Marlene Gorman & Carol Pilon | Sudbury Action Centre For Youth |
| • Mark Simeoni | City of Greater Sudbury |

M. Petryna thanked the Guests for their informative presentations and presented them with a small gift on behalf of 'Downtown Sudbury'.

CLOSING REMARKS & THANKS

M. Luoma reaffirmed that results of the Member Survey have been (and will be) incorporated into the 2003 program, specifically highlighting the following:

- a specific Information Session on the Tax Incentive Program will be held for Property Owners once final approvals have been received
- 'Downtown Community Police Forum' ... has been scheduled for May 6th ... Members were invited to complete the brief 'questionnaire' contained in the Information Package
- 'Meet Your Neighbour' ... will be reactivated
- 'Block Talk' ... will be reactivated
- Members were also reminded that the 'Market Square' facility is available for community functions

M. Petryna then thanked Members for their attendance and encouraged their continued support and participation in the various programs and activities.

ADJOURNMENT

There being no further matters to discuss at this time, this meeting adjourned at 8:00 p.m.



Chair


Executive Director

17TH MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Board Room

Tuesday, February 25, 2003

A REGULAR MEETING OF THE BOARD HELD AT 6:00 P.M.

M. PETRYNA IN THE CHAIR.

PRESENT

B. Conlin, G. Robicheau, R. Hirani, J. Jackson, A. Davey

ALSO PRESENT

M. Luoma -Executive Director
D. Collinson -Market Manager
C. Salazar -City Liaison

GUESTS

T. Frick -Cinefest
W. Baker -Advisor

REGRETS

R. de la Riva, J. Rutherford, J. Fiorino

DECLARATIONS OF CONFLICT

None declared

M. Petryna welcomed and introduced Mr. Bob Conlin, William's Pub, as a new Director to the Board.

M. Petryna introduced Mr. Wayne Baker to Directors. Mr. Baker is assisting the Executive Committee in developing a policy and procedure for the process of Staff Review.

GUEST PRESENTATION

T. Frick, Executive Director - Cinefest, was introduced. Ms. Frick circulated a handout outlining the next step in the growth of the Festival ... the introduction of a full-service industry Forum (as part of the annual event). She further noted that this is a move into the business side of the industry, including film, television and music.

Further to the presentation and discussion, it was noted that there is still strong interest to use the 'Market Square' facility during the Festival (it was the site of the Opening Gala reception in 2002). There is also the opportunity to develop a special 'Downtown Package', as well as the opportunity for Downtown Sudbury to become a sponsor of a new program.

Ms. Frick was advised that the Board will discuss opportunities further and the Executive Director will be the liaison.

PART 1 - CONSENT AGENDA

03-152 Jackson - Robicheau

THAT items C-1 to C-5 inclusive, contained in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

ADOPTION OF MINUTES

C-1 Board Meeting

03-153 Jackson - Robicheau

THAT the minutes of the 16th meeting of the Board of Directors of Downtown Sudbury, dated Tuesday, November 26, 2002, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

Copies of minutes dated February 11th and 25th were circulated.

03-154 Hirani - Robicheau

THAT the minutes of the Executive Committee meetings of January 14th & 22nd, February 11th & 25th, as duplicated and circulated, be hereby accepted.

CARRIED

C-3 Downtown Security Work Group

03-155 Hirani - Robicheau

THAT the minutes of the Downtown Security Work Group meetings of Nov. 28th and Jan. 30th, as duplicated and circulated, be hereby accepted.

CARRIED

C-4 Events/Marketing Work Group

03-156 Jackson - Robicheau

THAT the minutes of the Events/Marketing Work Group (Nov. 27th, Feb. 5th), as duplicated and circulated, be hereby accepted.

CARRIED

C-5 Market Square Advisory Committee

03-157 Jackson - Robicheau

THAT the minutes of the Market Square Advisory Committee (Jan. 22nd), as duplicated and circulated, be hereby accepted.

CARRIED

PART 2 - REGULAR AGENDA

HOUSEKEEPING

H-1 Chair's Report

M. Petryna updated Directors on discussions related to the **Teachers' College** and the proposed **Tax Increment Incentive** (as per information previously circulated to Directors and a presentation made to the Executive Committee by M. Simeoni). Directors were further advised that Mr. Simeoni will make a brief presentation on this program at the upcoming AGM.

H-2 Executive Director's Report

M. Luoma updated on the status of the **New Economy Sudbury** initiative (specifically its next steps as an organization and the continued work in the Education Cluster - specifically Teachers' College and Student Housing) and the potential role of Metro Centre.

Directors were also provided an overview of the 1st event of 2003, which was also a new event for the Board ... **'Downtown Winter Daze'** ... held Saturday, February 22nd, at Market Square. It was noted that the event was very successful, attracting approximately 2,500 over the day, establishing a strong base for the growth of this event. The feedback from the public and from participants (entertainers, community groups, etc.) has been very positive.

M. Luoma also advised of upcoming activities, including ... Downtown Community Forum on Policing (spring), 'Block Talk', 'Meet Your Neighbour', meeting with licensed facilities/restaurants, meeting with partner community groups (ie Northern Lights, United Way, Cinefest, MFM, etc.).

03-158 Davey - Jackson

THAT the Executive Director's Report, December and January, as duplicated and circulated, be hereby accepted.

CARRIED

H-3 Market Manager's Report

D. Collinson provided an update on the following:

- January Session 'Inspiring Community Action' ... good participation, discussion notes have been circulated, many points raised have been incorporated into the 2003 Program
- 'Downtown Winter Daze' ... as a result of some concerns raised related to Market Vendor participation, a memo was circulated and Directors advised that this matter will be brought to the Advisory Committee and, further, that a policy will be developed ... Directors were reminded that this event was a Downtown event, not a Farmers' Market event ... Directors were also reminded that should they be questioned on any matter concerning the Market to refer them to the Market Manager
- Farmers' Markets Ontario Symposium

03-159 Davey - Hirani

THAT the Market Manager's Report, December and January, as duplicated and circulated, be hereby accepted.

CARRIED

REGULAR BUSINESS

R-1 2003 Work Plan & Budgets

• **Sudbury Metro Centre**

The Executive Director reminded Directors that they had approved the 2003 Program & Budget at the November meeting. While there was a substantial levy loss in 2002 (as a result of successful appeals), the impact on the 2003 levy will be nominal. To maintain the same levy request as 2002 (\$400,000), will result in a .65% increase this year, 'across the board' to members.

• **Market Square**

The Market Manager circulated a revised 2003 Program and Budget, reminding Directors that the work plan is based on past successes, the two surveys undertaken in 2002, as well as the 'Inspiring Community Action' Session.

D. Collinson presented an overview of the proposal, highlighting ... Goals, 2002 Successes, 2003 Objectives & Issues, together with related budget allocations. It was noted that this presentation was made to the Market Advisory Committee (as noted in the minutes previously circulated).

Further to detailed discussion, the following resolution was presented:

03-160 Davey - Hirani

THAT the Board accepts the presentation of the Market Manager for the 2003 Program and Budget for the operation of 'Market Square', based on an Operating Budget of \$152,600.

CARRIED

- **Annual General Meeting**

Copies of the Agenda were circulated, with some amendments noted. A. Davey will present the 2003 Budget as J. Fiorino will be out of town. The Executive Director further updated Directors on the logistics ... speakers, catering, entertainment, etc.

R-2 Work Group Updates

Covered in previous discussion.

R-3 Other

- **BIA Conference**

As per previous Board resolution ... M. Luoma, G. Robicheau, J. Jackson will be attending the 2003 National BIA Conference in Toronto, March 2nd - 4th. A report will be presented at the next meeting.

- **By-Law Amendment ... Board Size**

Amendment has been approved to increase the Board size from 9 to 11 Directors. This will take effect at the next election.

- **Office Space**

As per the Board's direction, a 'Condition Survey Report' was undertaken on the AT & T Building at Market Square to obtain a more accurate outline/understanding of requirements for upgrading of that facility. As the costs involved are substantial, it was agreed that more work is required on this and the following resolution was presented:

03-161 Davey - Hirani

THAT the Board accepts the recommendation of the Executive Committee to enter into a renewal lease at the existing premises (Commerce Centre), at the current monthly rate, for a three (3) year term, with a six (6) month 'out' clause;

AND FURTHER THAT staff be directed to negotiate office painting and carpet repairs;

AND FURTHER THAT the Board and Staff continue to pursue the renovations/upgrading of the facility at the Market Square site, including investigating potential funding opportunities.

CARRIED

NEXT MEETING ... TUESDAY, APRIL 8, 2003 ... 6 P.M.

ADJOURNMENT


03-162 Hirani

THAT we do now adjourn. Time: 7:55 p.m.

CARRIED



Chair



Executive Director

**UNAPPROVED MINUTES – THIRD MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, MARCH 20, 2003 AT 1:30 P.M.**

BOARD MEMBERS PRESENT

R. Bradley
K. Ferguson
P. Kinoshameg
R. Pilon

R. Dupuis
J. Gasparini (arrived at 1:45 p.m.)
W. Léveillé

I. Edwards
B. Gingras (arrived at 2:00 p.m.)
G. McIntaggart

BOARD MEMBERS ABSENT

D. Craig

E. Gainer

L. Portelance

STAFF MEMBERS PRESENT

P. Buchanan
R. Quesnel (Secretary)

S. Laclé
Dr. P. Sutcliffe

L. Picard

G. MCINTAGGART PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:35 p.m.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

Climate Change – Dr. David Pearson, Laurentian University

Dr. Pearson was introduced and welcomed.

Dr. Sutcliffe thanked Dr. Pearson for presenting and added that as the Ontario lead for the Canadian Climate Impacts & Adaptation Research Network (C-CIARN), Dr. Pearson worked in partnership with the health unit team on the groundwork leading to today's presentation and resolution regarding climate change.

Dr. Pearson's presentation focused on climate change impacts and minimizing the risk of related health effects (see attached).

Questions were entertained. Discussion included the impacts of climate change on the need for building code changes, conservations authorities' responsibilities and diseases such as West Nile virus.

Dr. Sutcliffe emphasized that the resolution proposed today speaks to both prevention of and adaptation to climate change. The health unit would look to include relevant messaging and activities within its mandate and would advocate regarding the same to the provincial government and Boards of Health.

It was requested that, due to the gravity of the subject that the vote on the following motion be recorded.

21-03 CLIMATE CHANGE

Moved by Ewards – Léveillé: ***WHEREAS it is now widely accepted that the increasing concentrations of greenhouse gases¹ (GHGs) in the atmosphere are affecting the earth's climate, including rising average temperatures, changing precipitation patterns and extreme weather events; and***

WHEREAS there is a growing consensus that the resulting global climate change and variability will adversely impact ecosystem and human health; and

WHEREAS such health effects are understood to include:

- *Temperature-related morbidity and mortality*
- *Health effects of extreme weather events*
- *Air pollution-related health effects*
- *Water- and food-borne contamination*
- *Vector- and rodent-borne infectious diseases*
- *Health effects of stratospheric ozone depletion*
- *Vulnerabilities in cities and communities; and*

WHEREAS, despite Canada's endorsement of the Kyoto Protocol, the doubling of CO₂ concentrations will only be delayed by six years and thus climate change impacts on health are unavoidable; and

WHEREAS a goal of the Canadian Climate Impacts and Adaptation Research Network (C-CIARN)² is to integrate climate change considerations into public health policies in Canada; and

WHEREAS the Association of Local Public Health Agencies (aLPHa) recognized the importance to public health of climate change mitigation and adaptation efforts at its meetings in November 2002 and January 2003 at which C-CIARN Ontario addressed the Medical Officer of Health and Board of Health sections; and

WHEREAS the purpose of the Health Protection and Promotion Act, as upheld by Boards of Health, is to prevent the spread of disease, and to promote and protect health;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health recognizes that climate change is a global issue and that the public health community must work together to manage its risks; and

¹ Greenhouse gases include carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), ozone (O₃), halocarbons (HCFCs, PFCs) and sulphur hexafluoride (SF₆).

² C-CIARN Ontario office is located at Laurentian University, Sudbury, in partnership with Science North and Earthcare Sudbury.

THAT the Board directs the Medical Officer of Health to identify existing programs and services that can integrate climate change adaptation and mitigation strategies and to advocate for provincial and local education opportunities to improve the knowledge of the public health sector regarding climate change adaptation and mitigation strategies; and

FURTHER THAT this motion be shared with Ontario Boards of Health and with the Minister of Health and Long Term Care for their support and action.

**RECORDED VOTE: UNANIMOUS
CARRIED**

ii) Prevention of Alcohol Related Collisions

The following health unit staff were introduced and welcomed:

- Tammy Sauvé, Public Health Nurse, Injury Prevention Team, Health Promotion Division
- Ghislaine Goudreau, Health Promoter, Injury Prevention Team, Health Promotion Division

The purpose of the presentation and today's resolution is to review the significant burden of alcohol-related collisions in the Sudbury & District Health Unit area and to seek the support of the Board of Health for advocacy to reduce the rates of alcohol-related collisions.

Questions were entertained. A pamphlet providing information on ignition interlock device was circulated. The Board is concerned with the number of fatalities related to snowmobile collisions involving alcohol and it was clarified that the term vehicles includes all motorized vehicles, including snowmobiles and All Terrain Vehicles (ATVs). This information should be clarified in our letter accompanying our motion highlighting its relevance to Northern Ontario communities. We will also refer to the previous Board of Health motion 67-02 supporting low risk drinking guidelines at the municipal functions.

22-03 PREVENTION OF ALCOHOL RELATED COLLISIONS

Moved by Léveillé – Dupuis: WHEREAS, 80% of all fatal accidents in Sudbury involve drinking and driving (City of Greater Sudbury Police Service); and

WHEREAS, the Mandatory Health Programs and Services Guidelines (December 1997) direct health units "to reduce the rate of alcohol and other substance-related injuries or deaths by 20 percent by the year 2010"; and

WHEREAS, the Sudbury & District Health Unit along with other health units, agencies and interest groups across Ontario currently plan and deliver numerous programs and activities related to injury prevention and substance abuse prevention; and

WHEREAS, research has shown that a reduction of the blood alcohol content (BAC) to 50 mg% or lower has substantial beneficial impacts including a reduction in the number of alcohol related collisions, fatalities, and injury collisions; and

WHEREAS, in Canada, many groups support lowering the BAC limit including Mothers Against Drunk Driving (MADD) Canada, the Centre for Addiction and Mental Health (CAMH), the Canadian Medical Association, and the Ontario Community Council on Impaired Driving. In addition, the Ontario Public Health Association (OPHA) has recently

released its position in support of a reduced BAC limit and will soon be calling for all health units in Ontario to endorse this position; and

WHEREAS, the CAMH and the City of Greater Toronto Board of Health commends the Province of Ontario for introducing an ignition interlock requirement for convicted offenders that complements, and does not interfere with, existing measures of proven effectiveness including license suspensions and remedial requirements if individuals chose to obtain a license following the period of suspension; and

WHEREAS, one of the major consequences of serving to the point of intoxication is drunk driving, and server training programs have been demonstrated to reduce the incidence of drunk driving, or driving over the legal limit, among patrons of licensed establishments;

THEREFORE IT BE RESOLVED THAT the Sudbury & District Board of Health endorse CAMH's position paper titled: "Reducing the Harms of Alcohol Related Collisions" which proposes the following:

- (a) Amending the Criminal Code of Canada to lower the current legal blood alcohol content (BAC) level from 80 mg% to 50 mg%;*
- (b) Commending the Ontario Ministry of Transportation's recent legislation related to the installation of ignition interlock devices in vehicles of those charged and convicted of drinking and driving;*
- (c) Recommending to the Ontario Ministry of Consumer and Business Services that effective server training become mandatory for all alcohol servers in licensed establishments, with a particular emphasis on preventing the sale of alcohol to minors and intoxicated persons; and*

THAT the Sudbury and District Board of Health strongly advocate to the Ministers of Transportation, Consumer and Business Services and Ministry of Health and Long-Term Care that they endorse and act to further the CAMH position paper; and

FURTHER THAT the Board of Health forward a letter of support to CAMH concerning its' endorsement and that the motion be shared with Ontario Boards of Health.

CARRIED

5.0 MINUTES OF PREVIOUS MEETING

- i) Second Meeting – February 20, 2003

23-03 APPROVAL OF MINUTES – FEBRUARY 20, 2003

Moved by Kinoshameg – Edwards: THAT the minutes of the Board of Health meeting of February 20, 2003 be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

None.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH / EXECUTIVE DIRECTOR

i) March 2003 – Medical Officer of Health / Executive Director Report

Dr. Sutcliffe reported that, as mentioned at the last meeting, the format of the Medical Officer of Health Report to the Board now provides highlights of current health unit events.

In preparation and planning for this summer, B. Fortin, Director of Health Protection is attending a provincial West Nile Virus meeting today on behalf of Dr. Sutcliffe.

Board of Health members were extended a formal invitation to the Sudbury & District Health Unit open house being held on Wednesday, April 16, 2003. The opening ceremony will be at 10:30 a.m. Invitations are being circulated widely to community and government partners this week.

The Sudbury & District Health Unit 2001 annual report will be posted on the SDHU website and circulated electronically.

Dr. Sutcliffe made reference to a Ministry of Health and Long-Term Care Press Release dated March 14, 2003 circulated with today's Addendum. Regular teleconferences are being organized by the Ministry to discuss the status of the severe acute respiratory syndrome (SARS) outbreak. Recent activities indicate cases of atypical pneumonia are stabilizing.

The Financial Statements for the period ending February 2003 were emailed and faxed to Board members yesterday. The timing of our Board of Health meetings make it challenging to produce timely and complete month-end statements.

24-03 ACCEPTANCE OF REPORT

Moved by Dupuis – Ferguson: THAT the Report of the Medical Officer of Health for the month of March 2003 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

a) Items for Discussion

i) Smoke Free Districts of Sudbury and Manitoulin

- ✓ Position Statement
- ✓ Status of Smoke-Free By-laws in the Districts of Sudbury and Manitoulin
- ✓ Going 100% Smoke-Free Municipal Backgrounder

Shelley Westhaver was introduced and welcomed. She provided a presentation which outlined key issues related to district-wide smoke free and asked for the endorsement of a related Board of Health position paper. Enforcement challenges in outlying areas were discussed. S. Westhaver and the Tobacco Action Team were thanked for their work and dedication to promoting health and preventing disease.

It was agreed that the following motion be shared with FONOM.

25-03 SMOKE FREE DISTRICTS OF SUDBURY AND MANITOULIN

Moved by Ferguson – Bradley: WHEREAS the scientific community agrees that there is no safe level of exposure to second-hand smoke and that all involuntary exposure to tobacco smoke is harmful and should be eliminated; and

WHEREAS 100% smoke-free municipal by-laws remain the only viable way to provide the public with 100% protection from second-hand smoke exposure in public places and workplaces; and

WHEREAS the Board of Health has set a standard in supporting the implementation of a 100% smoke-free public places and workplaces by-law for the City of Greater Sudbury;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health endorses the position statement entitled "Smoke-free Districts of Sudbury and Manitoulin" dated March 20, 2003, and

THAT this position statement be forwarded to all Municipal Councils within the Districts of Sudbury and Manitoulin District for immediate action.

CARRIED

ii) **Breastfeeding Advocacy and Baby-Friendly™ Designation**

A Briefing Note providing background details on this issue provides the context in seeking a Baby-Friendly™ Designation. The Board's endorsement of the following motion regarding Baby-Friendly™ Designation and municipal support will help us further in working towards achieving our mandate.

It was requested that the following motion also be sent to the Mayor and Council's Children First Roundtable at the City of Greater Sudbury.

26-03 BREASTFEEDING ADVOCACY AND BABY-FRIENDLY™ DESIGNATION

Moved by Edwards - Bradley: WHEREAS extensive and current research has demonstrated that breastfeeding is the optimal method for feeding an infant in that breastfeeding provides many health benefits for both mother and child, including nutritional, immunologic, developmental, psychological, social, economic and environmental (APA, 1997); and

WHEREAS the World Health Organization, the United Nations (2000), the Canadian Paediatric Society Nutrition Committee, Dieticians of Canada and Health Canada (1998) recommend that breastfeeding continue until the age of 2 years and beyond; and

WHEREAS our own local research* has shown that on average, breastfeeding duration lasted for only 6 months and 84.4% of breastfeeding mothers in Sudbury indicated that it is very important for mothers who breastfeed or express milk to have a special place in malls, 69.2% indicated that it was very important to have a special place in restaurants and 73.4% indicated it was very important to have a special place in workplaces; and

WHEREAS the Breastfeeding Committee for Canada has outlined the steps community agencies must take to strengthen breastfeeding policies and practices and to become a Baby-Friendly™ service provider in Canada; and

WHEREAS the Child Health Requirement and Standard 4 of the Mandatory Health Programs and Services Guidelines requires that "The Board of Health shall promote and support breastfeeding. This shall include as a minimum: ...advocate for and assist in the development of policies to support breastfeeding in the workplace, restaurants, shopping malls and other public places";

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health will work toward seeking a Baby-Friendly™ designation and will seek opportunities to support the development of breastfeeding friendly spaces throughout Sudbury & District; and

FURTHER THAT the Board of Health requests that all municipalities within the Sudbury & District encourage in all workplaces the creation of breastfeeding friendly policies.

**** PHRED, The Northern Ontario Perinatal and Child Health Survey Highlights Report: A First Look, December 2002.***

CARRIED

iii) Introduction of Boards of Health Assessments

Memo from: Associate Chief Medical Officer of Health, Public Health Branch
Date: February 25, 2003

A letter from the Associate Chief Medical Officer of Health, Dr. Kurji, indicates that the Public Health Branch will initiate random assessments before the end of March 2003. Dr. Sutcliffe reported that we do not yet know if we will be selected in their random assessment.

iv) Provincial/Municipal Funding for Northern Public Health Services and Programs

Letter: Thunder Bay District Health Unit
Date: February 24, 2003

The Thunder Bay District Health Unit is requesting clarification regarding the funding methodology for Community Reinvestment Funding (CRF). Dr. Sutcliffe will obtain information at a videoconference meeting tomorrow afternoon and determine whether there is anything further our Board of Health should address or discuss in April.

v) Sudbury & District Board of Health Meeting Dates

In November 2001, we changed our Board meeting dates from the fourth Thursday of the month to the third Thursday of the month. This change in meeting date has proven to be challenging for Corporate Services to produce month-end financial statements and for senior management to review these statements prior to the monthly mail out of the Board of Health meeting package. It is being proposed that the meeting dates be changed to the fourth Thursday. Board members felt it would be challenging to change the meetings due to other commitments and agreed that it was acceptable to bring the financial statements of two month's prior to the Board meetings.

27-03 SUDBURY & DISTRICT BOARD OF HEALTH MEETING DATES

Moved by Kinoshameg - Léveillé: THAT this Board of Health move its regular meeting dates to the fourth Thursday of the month at 1:30 p.m., effective May 22, 2003.

DEFEATED

b) Correspondence

- i) **Re: Advocacy for Provincial Funding Advocacy for West Nile Virus**
Letter: Municipality of Assiginack dated February 24, 2003
Letter: Haliburton, Kawartha, Pine Ridge District Health Unit dated February 24, 2003
Letter: Brant County Health Unit dated March 3, 2003
Letter: The Regional Municipality of Durham dated March 5, 2003

It was reported that the City of Greater Sudbury Council also endorsed the Board of Health motion advocating for West Nile virus (WNV) funding with the following addition: "That Council urges the Province of Ontario to further the development of a human vaccine for the West Nile virus in co-operation with pharmaceutical companies."

In response to a question regarding the financing of local control measures (i.e. larviciding), Dr. Sutcliffe indicated that this cost would be borne by the municipalities. She further explained that there is a potential mechanism for cost sharing of this work 50/50 with the province, but that the Board in a previous motion is still pursuing the possibility for 100% provincial funding for such control measures. Further updates will be provided in follow up to today's concurrent WNV meeting in Toronto.

In response to a question concerning blood donations and West Nile virus, Dr. Sutcliffe indicated that she understood that donations would continue to be accepted across Ontario and Canada as a test had now been identified that will screen donated blood for the presence of WNV. *[POSTSCRIPT: The Canadian Blood Services (CBS) announced in a press release dated February 20, 2003 that they have identified the test they will use to screen out blood donations containing active WNV this summer. The CBS anticipates implementation of this test by July 1, 2003. They further indicated that southern Ontario blood collections would continue this summer. On December 12, 2003, the CBS had requested all Canadian hospitals to withdraw remaining frozen blood products collected in Ontario during the months of June to October 2002.]*

- ii) **Re: National Injury Prevention Strategy**
Letter: Office of the Prime Minister
Date: February 13, 2003

No discussion.

- iii) **Re: Full-Time Medical Officer of Health**
Letter: The Regional Municipality of Durham dated March 5, 2003
Letter: Haliburton, Kawartha, Pine Ridge District Health Unit dated February 24, 2003

No discussion.

- iv) **Re:** **Support regarding the Centre for Addiction and Mental Health (CAMH) Policy Position on Reducing the Harms of Alcohol Related Collisions**
Letter: Grey Bruce Health Unit
Date: March 3, 2003

No discussion.

28-03 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Bradley – Kinoshameg: That this Board of Health receives New Business Items 8 a) to b).

CARRIED

9.0 ITEMS OF INFORMATION

- i) EC Meeting #01-03 January 13, 2003
ii) Inside Edition February 2003
iii) alPHa E-Updates March 2003

Circulated for information.

10.0 ADDENDUM

29-03 ADDENDUM

Moved by Dupuis - Edwards: That this Board of Health deals with the items on the Addendum.

CARRIED

- i) **Registered Nurses Association of Ontario (RNAO) Award of Merit**
Award to Barbara Eles, Public Health Nurse
Letter dated February 10, 2003

Dr. Sutcliffe proudly announced that Barbara Eles, Public Health Nurse at the Sudbury & District Health Unit, is the recipient of the RNAO Award of Merit. The Board agreed that this is a notable accomplishment and that B. Eles should be recognized at the next Board meeting.

- ii) **Advocacy for Funding West Nile Virus Prevention and Control Activities**
Letter From: County of Oxford dated March 4, 2003
Letter From: Township of Tehkummah dated March 5, 2003
Letter From: The Corporation of the Township of Nairn & Hyman dated March 12, 2003
Letter From: The Corporate of the Municipality of St. Charles dated March 18, 2003

These are support letters for our Board of Health motion 08-03.

- iii) **The Cost of Eating Well Within Sudbury & District/Nutrition Food Basket/Development of a Food Charter**
From: The Corporation of the Township of Nairn & Hyman dated March 12, 2003
From: The Corporation of the Municipality of St. Charles dated March 18, 2003

No discussion.

- iv) **News Release: Ontario issues alert about four cases of atypical pneumonia**
From: Ministry of Health and Long-Term Care
Date: March 14, 2003

Discussed under the MOH Report to the Board.

- v) **Verdict and Recommendations of the Coroner's Jury into the Death of Kimberly Ann Rogers**
From: Association of Local Public Health Agencies (aLPHa)
Date: March 19, 2003

No discussion.

Dr. Sutcliffe took this opportunity to recognize and thank the Sudbury & District Board of Health for their leadership in advocating for public health programs and services for our community. She added that as a Northern Ontario public agency, the Board should be proud of its significant accomplishments and of its leading and active role in bringing issues to light at the provincial level.

11.0 ANNOUNCEMENTS/ENQUIRIES

A pamphlet announcing the Northern Health Issues Strategy Symposium on May 5 & 6, 2003 was shared with Board members. Any members interested in attending as a Board of Health education opportunity, should contact R. Quesnel.

It was agreed that a group Board picture should be taken for 2003. Board members voiced an interest in obtaining a copy of the group picture.

12.0 ADJOURNMENT

30-03 ADJOURNMENT

Moved by Kinoshameg – Pilon: That we do now adjourn. Time: 3:50 p.m.

CARRIED

(Chair)

(Secretary)

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-13A
Tom Davies Square
2003-04-14

Commencement: 2:30 p.m.
Adjournment: 2:38 p.m.

D. BELISLE, GENERAL MANAGER OF PUBLIC WORKS, IN THE CHAIR

Present

D. Math , Manager of Supplies & Services; M. Hauta, Accountant; K. Bowschar-Lische, Law Clerk; E. Sviezikas, Senior Technician; B. Falcioni, Operations Engineer; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2003-28 -
Asphalt/Concrete
Reinstatement

Tenders for Contract 2003-28, Asphalt/Concrete Reinstatement, South Section, {estimated at a total contract price of \$375,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
1183836 Ontario Ltd.	
o/a B.T. Paving & Snowplowing	\$461,774.55
R.M. Belanger Limited	\$450,791.00
Lafarge Materials & Construction Inc.	\$394,363.84
Pioneer Construction	\$364,975.18
Interpaving Limited	\$434,420.00

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2003-29
Asphalt/Concrete
Reinstatement

Tenders for Contract 2003-28, Asphalt/Concrete Reinstatement, South East Section, {estimated at a total contract price of \$355,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
1183836 Ontario Ltd.	
o/a B.T. Paving & Snowplowing	\$443,584.55
R.M. Belanger	\$432,173.00
Loach Asphalt Ltd.	\$350,639.00
Lafarge Materials Construction Ltd.	\$372,825.81
Pioneer Construction	\$347,924.06
Interpaving Limited	\$411,249.15

Contract 2003-29
(Continued)

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2003-30
Asphalt/Concrete
Reinstatement

Tenders for Contract 2003-30, Asphalt/Concrete Reinstatement, N.E., N.W. & S.W. Sections, {estimated at a total contract price of \$285,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
1183836 Ontario Ltd.	
o/a B.T. Paving & Snowplowing	\$371,566.06
R.M. Belanger	\$339,725.00
Loach Asphalt Ltd.	\$246,788.01
Lafarge Materials Construction Ltd.	\$278,800.14
Pioneer Construction	\$290,023.19
Interpaving Limited	\$315,115.00

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:38 p.m.

Chairman

Secretary

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-13A
Tom Davies Square
2003-04-15

Commencement: 2:30 p.m.
Adjournment: 2:34 p.m.

D. BELISLE, GENERAL MANAGER OF PUBLIC WORKS, IN THE CHAIR

Present

Councillor Lalonde; D. Mathé, Manager of Supplies & Services; K. Bowschar-Lische, Law Clerk; A. Dagostino, Roads and Drainage Engineer; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2003-16, MR 35 Reconstruction

Tenders for Contract 2003-16, MR 35 Reconstruction, Clarabelle Rd. to Big Nickel Rd. {estimated at a total cost of \$6,922,000.00} were received from the following bidders;

BIDDER	GRAND TOTAL
Lafarge Materials & Construction Inc.	\$7,107,727.29
Bot Construction (Ontario) Ltd.	\$6,934,697.99
TeraNorth Construction & Engineering Ltd.	\$6,294,158.10
Interpaving Ltd.	\$7,731,135.20
Belanger Construction (1981) Inc.	\$6,460,333.65
Pioneer Construction	\$6,329,238.68

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders would be turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:34 p.m.

Chairman

Secretary

T.O.C. 2003-04-15 (1)