



OLDER ADULT CENTRE SUDBURY
CENTRE DES AÎNÉS DE SUDBURY

140 Durham Street, Sudbury ON P3E 3M7
Telephone: 705.673.6227 Fax: 705.673.6603

Mr. Thom Mowry,
City of Greater Sudbury
PO Box 5000 Stn A
Sudbury, ON P3A 5P4

April 11, 2003

Dear Mr. Mowry,

Re: Annual Report to Council

The Fiscal year for 2002-2003 has come to an end for Older Adult Centre Sudbury. We are currently preparing for the Annual General Membership meeting, reviewing this past year and the accomplishments of the members.

As a significant partner of the Centre, Older Adult Centre Sudbury would like to make a presentation to His Worship Mayor Gordon and the City of Greater Sudbury Councillors on Thursday April 24, 2003. This presentation would include an overview of the Centre, its services, accomplishments and partnerships, and provide an opportunity for questions that the Council may have about the Centre.

Could you please contact me at your earliest convenience to discuss this matter.

Sincerely,

Tina Pilon
Manager
Older Adult Centre Sudbury

Request for Decision City Council



Type of Decision									
Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Contract 2003-16, MR 35 Reconstruction, Clarabelle Road to Big Nickel Road

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-16, MR 35 Reconstruction, Clarabelle Road to Big Nickel Road, be awarded to Teranorth Construction & Engineering Limited in the tendered amount of \$6,294,158.10, this being the lowest tender meeting all contract specifications.
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: April 16, 2003

Report Prepared By

Angelo Dagostino, P.Eng.
Roads and Drainage Engineer

Division Review

The approved 2003 Capital Budget for Roads and Drainage includes the rebuilding and widening of Municipal Road 35 from Big Nickel Road to Notre Dame in Azilda. The approved Capital Budget supplements the \$5 million received from the Ministry of Northern Development and Mines under the Northern Ontario Heritage Fund.

The required improvements are tendered in 2003 with completion scheduled in 2004. The scope of the work is broken up into two tenders.

Tenders for Contract 2003-16, MR 35 Reconstruction, Clarabelle Road to Big Nickel Road, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, April 15, 2003, as follows:

BIDDER	TOTAL TENDERED AMOUNT	CORRECTED TENDERED AMOUNT
Teranorth Construction & Engineering Limited	\$6,294,158.10	
Pioneer Construction Inc.	\$6,329,238.68	\$6,329,237.40
Belanger Construction (1981) Inc.	\$6,460,333.65	\$6,518,113.65
Bot Construction (Ontario) Inc.	\$6,934,697.99	
Lafarge Materials & Construction Inc.	\$7,107,727.29	
Interpaving Limited	\$7,731,135.20	\$7,443,383.20

A review of the tenders received resulted in staff noting errors in the extension of unit prices and total tender amounts submitted by Belanger Construction (1981) Inc., Interpaving Limited and Pioneer Construction Inc. The revised tender amounts are noted above.

The lowest tender for the subject contract meeting all contract specifications was submitted by Teranorth Construction & Engineering Limited, in the amount of \$6,294,158.10 and it is recommended for approval.

The Engineer's estimate for this tender is \$6,922,000, and this work is funded from the approved Roads & Drainage Envelope.

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Contract 2003-28, Asphalt/Concrete Reinstatement, South Section

Policy Implication + Budget Impact


<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation

That Contract 2003-28, Asphalt/Concrete Reinstatement, South Section, be awarded to Pioneer Construction Inc. in the tendered amount of \$364,975.18, this being the lowest tender meeting all contract specifications.

Recommendation Continued

Recommended by the General Manager


D. Bélisle
General Manager of Public Works

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Date: April 16, 2003

Report Prepared By

Robert M. Falcioni, P. Eng.,
Operations Engineer.

Division Review

Maurice Montpellier, C.E.T.,
Director of Operations.

Tenders for Contract 2003-28, Asphalt/Concrete Reinstatement, South Section, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Monday, April 14, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
Pioneer Construction Inc.	\$364,975.18
Lafarge Materials & Construction Inc.	\$394,363.84
Interpaving Limited	\$434,420.00
R.M. Belanger Limited	\$450,791.00
1183836 Ontario Ltd. o/a B.T. Paving & Snowplowing	\$461,774.55

All tenders have been reviewed and found to be in order.

The lowest tender meeting all contract specifications was submitted by Pioneer Construction Inc., in the tendered amount of \$ 364,975.18, this being the lowest tender meeting all contract specifications and is recommended for approval.

The Engineer's estimate for this tender is \$375,000 and this work is funded from the approved Current Operations Budget.

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Contract 2003-29, Asphalt/Concrete Reinstatement, South East Section

Policy Implication + Budget Impact


<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation


That Contract 2003-29, Asphalt/Concrete Reinstatement, South East Section, be awarded to Pioneer Construction Inc. in the tendered amount of \$347,924.06, this being the lowest tender meeting all contract specifications.

Recommendation Continued

Recommended by the General Manager

 D. Bélisle General Manager of Public Works
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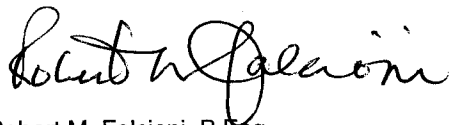
Recommended by the C.A.O.

 M. Mieto Chief Administrative Officer

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Date: April 16, 2003

Report Prepared By

Robert M. Falcioni, P.Eng.
Operations Engineer

Division Review

Maurice Montpellier, C.E.T.
Director of Operations

Tenders for Contract 2003-29, Asphalt/Concrete Reinstatement, South East Section, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Monday, April 14, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
Pioneer Construction Inc.	\$347,924.06
Loach Asphalt Ltd.	\$350,639.00
Lafarge Materials & Construction Inc.	\$372,825.81
Interpaving Limited	\$411,249.15
R.M. Belanger Limited	\$432,173.00
1183836 Ontario Ltd. o/a B.T. Paving & Snowplowing	\$443,584.55

All tenders have been reviewed and found to be in order.

The lowest tender meeting all contract specifications was submitted by Pioneer Construction Inc., in the tendered amount of \$347,924.06, this being the lowest tender meeting all contract specifications and is recommended for approval.

The Engineer's estimate for this tender is \$355,000 and this work is funded from the approved Current Operations Budget.

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 16, 2003			
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Report Title

Contract 2003-30, Asphalt/Concrete Reinstatement, North East, North West & South West Section

Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

☒ Background Attached

Recommendation

That Contract 2003-30, Asphalt/Concrete Reinstatement, North East, North West & South West Section, be awarded to Loach Asphalt Ltd. in the tendered amount of \$246,788.01, this being the lowest tender meeting all contract specifications.

Recommendation Continued

Recommended by the General Manager

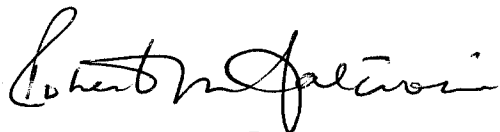
D. Bélisle
General Manager of Public Works

Recommended by the C.A.O.

M. Mieto
Chief Administrative Officer

Date: April 16, 2003

Report Prepared By

Robert M. Falcioni, P.Eng.
Roads and Drainage Engineer

Division Review

Maurice Montpeller, C.E.T.
Director of Operations

Tenders for Contract 2003-30, Asphalt/Concrete Reinstatement, North East, North West & South West Section, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Monday, April 14, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
Loach Asphalt Ltd.	\$246,788.01
Lafarge Materials & Construction Inc.	\$278,800.14
Pioneer Construction Inc.	\$290,023.19
Interpaving Limited	\$315,115.00
R.M. Belanger Limited	\$339,725.00
1183836 Ontario Ltd. o/a B.T. Paving & Snowplowing	\$371,566.06

All tenders have been reviewed and found to be in order. R.M. Belanger Limited submitted a bid bond in the amount of \$50,000.00 which was larger than requested.

The lowest tender meeting all contract specifications was submitted by Loach Asphalt Ltd., in the tendered amount of \$246,788.01, this being the lowest tender meeting all contract specifications and is recommended for approval.

The Engineer's estimate for this tender is \$285,000 and this work is funded from the approved Current Operations Budget.

Request for Decision City Council



Type of Decision

Meeting Date	April 24, 2003				Report Date	April 16, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Seniors Action Plan: Request for Proposal Results

Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Policy Implication: The development of a Seniors Action Plan, containing strategies to increase the number of seniors who choose to stay or move to Sudbury, will be initiated upon approval of the recommendation.

Budget Impact: Funds for the project were received from FedNor (\$50,000) and the HRDC (\$40,000). The City of Greater Sudbury will function as the flow-through organization for financial payment to the successful consultant.

☒ Background Attached

Recommendation

Whereas a Request for Proposals was advertised by the Mayor and Council's Committee on Seniors Issues for the development of a Seniors Action Plan; and

Whereas funding for the project was received from FedNor and Human Resources Development Canada.

Therefore, let it be resolved that the contract for the development of a Seniors Action Plan be awarded to PriceWaterhouseCoopers, in partnership with Envirimed and Senecal and Associates, and further that the appropriate bylaw be enacted.

Recommendation Continued

Recommended by the General Manager

Catherine Sandblom
General Manager
Health and Social Services Department

Recommended by the C.A.O.

Mark Miero
Chief Administrative Officer

Report Prepared By



Chris Stewart
Seniors' Consultant

Division Review

Background

In May 2002, The Mayor and Council's Committee on Seniors Issues, with the support of the Health and Social Services Department and the Planning and Economic Development Department, submitted funding proposals to FedNor, Human Resources Development Canada (HRDC) and the Northern Ontario Heritage Fund Corporation (NOHFC) for the development of a Seniors Action Plan, with the purpose of identifying strategies to increase the number of seniors who will choose to stay or move to Sudbury.

Funds for a Seniors Action Plan were granted by FedNor (\$50,000) and the HRDC (\$40,000). As such, a Request for Proposals was initiated outlining the project deliverables to include the short-term (12 months), medium-term (24 months) and long-term (36 months) activities of the following:

Analysis of physical (eg. Housing) and service infrastructure (eg. hospital stay support, home support)

- Evaluate and identify gaps to address the needs of an aging population market.

Identify Economic Development Opportunities

- Develop a market segment profile and estimate the size of each segment based on Sudbury's areas of relative competitive advantage (eg. proximity to university and community colleges; waterfront/lakefront housing development opportunities; access to hospital and medical school; access and proximity to long-term care facilities)
- Identify key markets and identify strategies to retain and attract seniors from each market segment.

Economic Impact Analysis

- Identify economic and employment creation opportunities which will address the needs of this market by identifying facility and service-based business opportunities.

Human Resource Strategy

- Identify human resource strategies and job opportunities required to address needs by identified market segments.
- Outline training and educational requirements to meet the needs of this evolving market.
- Identify human resource requirements and training and educational development opportunities for the local post-secondary educational sector (eg. Colleges, University, Medical School).

Marketing Plan

- Address the opportunities identified with various stakeholders.

Date: April 16s, 2003

Community Development Plan

- Present results in both official languages, using a variety of approaches (eg. conference, media releases, Website, public meeting(s), presentation to City Council, etc.).

Implementation Plan

- Work with community partners in the public, non-profit and private sector to implement the project's resultant Action Plan

The Request for Proposals was posted on the City of Greater Sudbury website and MERX (an internet-based, national electronic tendering service) as well as published in the Sudbury Star, Le Voyageur and the Globe and Mail. In total, seven submissions were received in response to the postings and were subsequently reviewed by the Seniors Economic Action Plan Working Group. All proposals were scored using a pre-set evaluation criteria which took into consideration:

- the team members qualifications and their experience with similar projects; and
- the consulting firm's experience with similar projects, reputation and understanding of the project.

It is the recommendation of the Mayor and Council's Committee on Seniors Issues that the contract for the development of the Seniors Action Plan, made possible with funding from FedNor and the HRDC, be awarded to PriceWaterhouseCoopers, in partnership with Envirimed and Senecal and Associates, for the sum of \$89,570 inclusive. It is anticipated that the consultants will begin the project in May 2003 and fulfill their requirements by the end of October 2003. In addition to supporting the efforts of the Mayor and Council's Committee on Seniors Issues, the final document will contribute towards the seniors component Official Plan for the City of Greater Sudbury as administered by the Economic Development and Planning Department.

Request for Decision City Council



Type of Decision

Meeting Date	April 24 th , 2003				Report Date	April 11 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority		High		Low
	Direction Only				Type of Meeting		Open		Closed

Report Title

**LIQUOR LICENSE EXTENSION AND NOISE BY-LAW EXEMPTION
CARUSO CLUB ITALIAN FESTIVAL**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Budget Implications: None

Policy Implications: None

Background Attached

Recommendation

This Council has no objection to the issuance of a liquor licence extension and no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to the Caruso Club, to include a hospitality tent being operated on their property at 385 Haig Street, Sudbury. The request is made to facilitate the Annual Italian Community Festival and the days and hours of operation will be: July 4th, 5th and 6th, 2003 between the hours of 12:00 noon and midnight with an anticipated attendance of 14,000 people during the course of the weekend;

And further that this Council confirms the nature of this event as a Community Festival and that it is of municipal significance to our Community;

☒ Recommendation Continued

Recommended by the General Manager

D. E. Santolucito

Doug Nadorozny, General Manager,
Economic Development & Planning Services

Recommended by the C.A.O.

Mark Mieto

Mark Mieto,
Chief Administrative Officer

Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

Background:

Attached is an application submitted by Mr. John Cimino on behalf of the Caruso Club of Sudbury requesting Council's approval for a liquor licence extension and exemption from Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to operate a hospitality tent at 385 Haig Street, Sudbury as a fund raiser for the said Italian Festival.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen and Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



FOUNDED MAY 11, 1947
INCORPORATED NOVEMBER 26, 1947

Societa' Caruso

OF SUDBURY AND DISTRICT

385 HAIG STREET - PHONE 675-1357

SUDBURY, ONTARIO

P3C 1C5

April 2, 2003

City of Greater Sudbury
C/o Tom Mowry
200 Brady Street
P.O. Box 5000, Station "A"
Sudbury, Ontario
P3E 5P3
BUILDING DEPARTMENT

Dear Mr. Tom Mowry,

**RE: APPLICATION FOR APPROVAL OF OUTDOOR FUND RAISERS AND
COMMUNITY FESTIVAL ON JULY 5, 6, 7 2003 (EXTENTION OF LIQUOR LICENSE)**

4, 5, 6

As you may know, plans are under way to host a CARUSO ITALIAN FESTIVAL. We hope to set up a hospitality tent serving beer and wine at CARUSO CLUB parking lot along with events in our hall. . Experienced bar staff from the Caruso Club will be operating the facility..

The tent will be provided by Rent N Sell All. It is a 40" x 60" and we understand that it meets CSA and other required safety standards. We anticipate that no more than 100 people would be served at any given time.

It should also be noted that public washrooms are available in the Caruso Club banquet hall and will be open during the hour of operation.

My colleagues and I would appreciate a letter from your office approving this application. I can be reached during business hours at 675-1357.

Sincerely yours,

John Cimino
General Manager



city of ville de
SUDBURY

Application for Approval of Outdoor Fund Raisers and Community Festivals

Name of Applicant SOCIETA CARUSO (CARUSO CLUB)
 Name of Group ANNUAL ITALIAN FESTIVAL
 Address 385 HAIG ST Telephone 675-1357
 Proposed Event (Describe all activities to be held) Italian Festival
Italian Festival Pageant - Cultural PLAYS - Several
GAMES FOR CHILDREN, B-B-Q
 Anticipated Attendance 14000 Location CARUSO CLUB
 Date JULY 4, 5, 6 / 2003 Hours of Operation 12:00 Noon
to midnight
 Owner/Occupant of Location CARUSO CLUB
 Address 385 HAIG ST Telephone No. 675-1357
 Security Proposed (State whether police, private security or other and numbers) _____
VOLENTIERS - WE HAVE 60 VOLUNTEERS at any given time
 Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)

Has This Event Been Held Before? (Provide Details) YES - FOR THE LAST
24 YEARS - THE CONCEPT HAS NOT CHANGED OVER
THE YEARS

Has this Group sponsored ant previous outdoor fund raisers or community festivals?
NO

RECEIVED
MAY 21 2002

Signature of Applicant

I/WE certify the above information is correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION
 Personal information on this form is collected under the authority of the Municipal Act, Local Services Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The Corporation of the City of Sudbury, 200 Brady Street, PO Box 5000, Station 'A', Sudbury, Ontario, P3A 6P3.

Request for Decision City Council



Type of Decision

Meeting Date	April 24 th , 2003				Report Date	April 11 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

**SPECIAL OCCASION PERMIT AND NOISE BY-LAW EXEMPTION
ANNUAL GREEK COMMUNITY FESTIVAL**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

- Policy Implications - None
- Budget Impact - None

Background Attached

Recommendation

This Council has no objection to the issuance of a liquor licence extension and no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to the St. Nicholas Greek Orthodox Church, to include a hospitality tent being operated on their property at 486 Ester Road, Sudbury. The request is made to facilitate the Annual Greek Festival and the days and hours of operation will be: July 25th, 26th and 27th, 2003 between the hours of 11:00 a.m. and 1:00 a.m. with an anticipated attendance of 5,000 people during the course of the weekend;

And further that this Council confirms the nature of this event as a Community Festival and that it is of municipal significance to our Community;

☒ Recommendation Continued

Recommended by the General Manager

W.E. Santolucito

Doug Nadorozny, General Manager,
Economic Development & Planning Services

Recommended by the C.A.O.

Mark Mieto

Mark Mieto,
Chief Administrative Officer

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Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

Background:

Attached is an application submitted by Mr. Gus Pontikakos on behalf of the Annual Greek Community Festival requesting Council's approval for a special occasion permit and exemption from Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to operate a hospitality tent at 486 Ester Road, Sudbury, as a fund raiser for the Greek Community Festival.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen and Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.





city of | ville de
SUDBURY

**Application for Approval
of Outdoor Fund Raisers
and Community Festivals**

Name of Applicant GUS PONTIKAKOS

Name of Group GREEK COMMUNITY OF SUDBURY, ST. NICHOLAS GREEK ORTHODOX CHURCH

Address 486 ESTER RD. SUDBURY Telephone 522-7871

Proposed Event (Describe all activities to be held) SALE OF FOOD
DANCING, MUSIC, CHILDREN'S ACTIVITIES

Anticipated Attendance APPROX. 5000 Location ST. NICHOLAS GREEK CHURCH

Date July 25, 26, 27 / 2003 Hours of Operation _____

Owner/Occupant of Location GREEK COMMUNITY OF SUDBURY

Address 486 ESTER RD. Telephone No. 522-7871

Security Proposed (State whether police, private security or other and numbers) _____
DOOR SECURITY Bouncers

Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)
ST. NICHOLAS GREEK ORTHODOX CHURCH PARKING LOT

Has This Event Been Held Before? (Provide Details) YES - THIS WILL BE OUR
11th ANNUAL GREEK FESTIVAL

Has this Group sponsored ant previous outdoor fund raisers or community festivals?
YES - GREEK FESTIVAL

Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION

Personal information on this form is collected under the authority of the Municipal Act, Liquor Licence Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The Corporation of the City of Sudbury, 200 Brady Street, PO Box 5000, Station "A", Sudbury, Ontario. P3A 5P3.

GREEK COMMUNITY OF SUDBURY
ST. NICHOLAS GREEK ORTHODOX CHURCH
486 ESTER ROAD
SUDBURY, ONTARIO
P3E 5C4

APRIL 1, 2003

MR. GUS PONTIKAKOS
GREEK COMMUNITY OF SUDBURY FESTIVAL COMMITTEE
486 ESTER ROAD
SUDBURY, ONTARIO
P3E 5C4

TELEPHONE: (705) 522-7871

DEAR SIR,

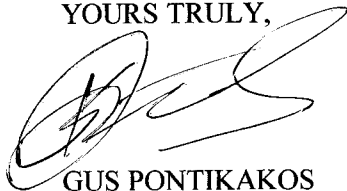
THIS LETTER IS TO ADVISE YOU THAT OUR ELEVENTH ANNUAL COMMUNITY
FESTIVAL WILL BE HELD AT ST. NICHOLAS GREEK ORTHODOX CHURCH, 486
ESTER ROAD, ON THE FOLLOWING DATES:

FRIDAY JULY 25, 2003: 4:P.M. to 1:A.M.
SATURDAY JULY 26, 2003: 11:A.M. to 1:A.M.
SUNDAY JULY 27, 2003: 11:A.M. to 11:P.M.

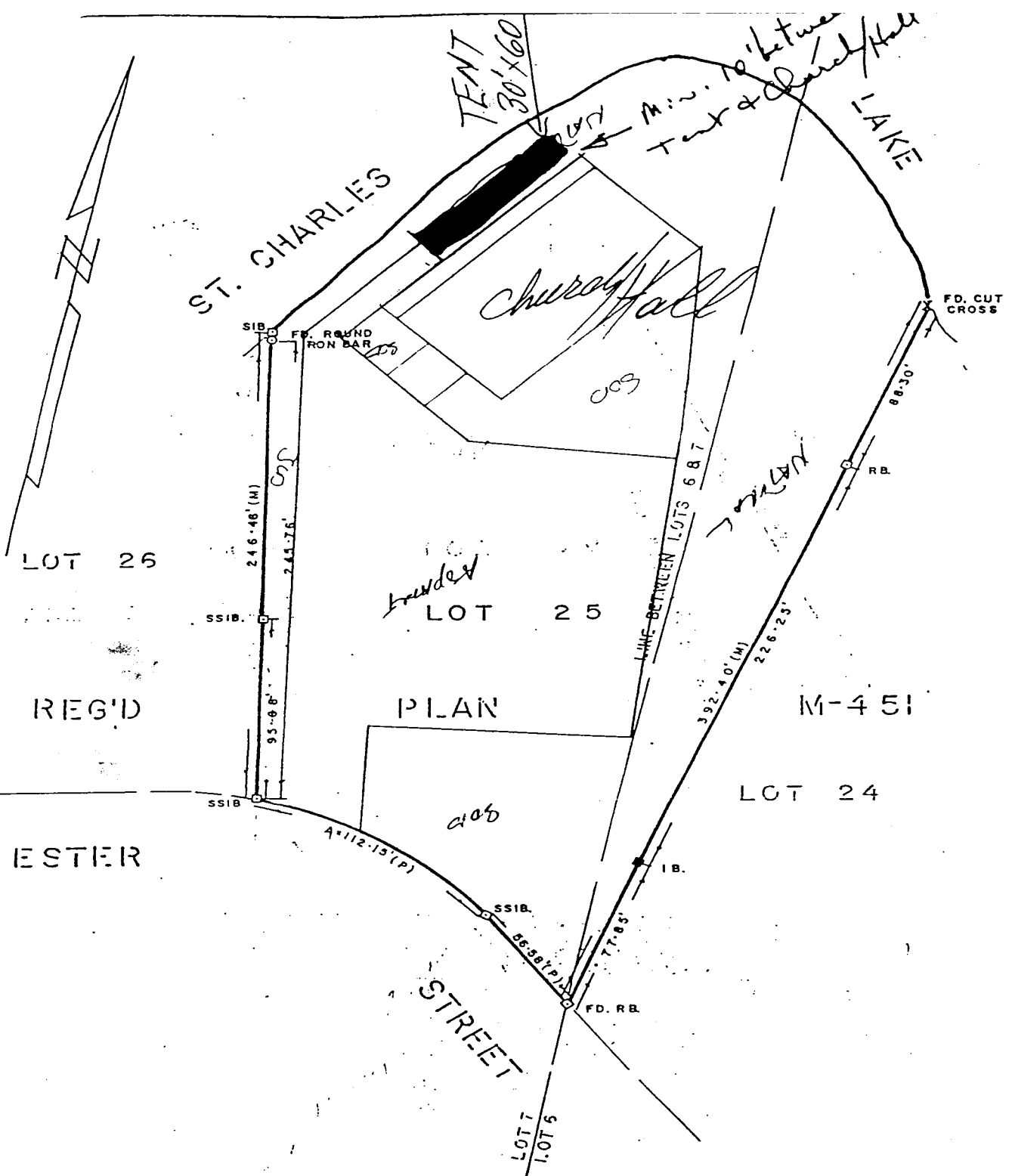
THIS IS A FUNDRAISING EVENT FOR THE COMPLETION OF THE CHURCH
BUILDING.

IF YOU REQUIRE ANY FURTHER INFORMATION, PLEASE CONTACT ME.

YOURS TRULY,



GUS PONTIKAKOS



LEGEND:

- SIB DENOTES IRON BAR 1" SQ x 48" LONG
- SSIB DENOTES IRON BAR 1" SQ x 24" LONG
- RB DENOTES IRON BAR 1" SQ x 8" LONG IN ROCK
- IB DENOTES IRON BAR 5/8" SQ x 24" LONG
- (P) DENOTES PLAN
- FD DENOTES FOUND.

SKETCH SHOWING MONUMENTS PLANTED ON LOT 25

REGISTERED PLAN M-451

TOWNSHIP OF BRODER

CITY OF SUDBURY

REGIONAL MUNICIPALITY OF SUDBURY

DATE:

MAY 31, 1978

SCALE:

1" = 60'

REF. No. (6) M-451

VI 6-7 BRODER

LANE AND LANE LIMITED
ONTARIO LAND SURVEYORS &
PROFESSIONAL ENGINEERS
127 PINE ST., SUITE 101

[Signature]
O.L. SURVEYOR

Request for Decision City Council



Type of Decision

Meeting Date	April 24 th , 2003				Report Date	April 11 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

**SPECIAL OCCASION PERMIT
CHELMSFORD LIONS CLUB**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Budget Implications: None

Policy Implications: None

Background Attached

Recommendation

This Council has no objection to the issuance of a special occasion permit to the Chelmsford Lions Club to include a hospitality tent being operated behind the Northland Hotel in Chelmsford. The request is made to coincide with the Chelmsford Western Days to facilitate their annual fund raiser. The date and hours of operation will be: July 13th, 14th and 15th, 2003 between the hours of noon and 9:00 p.m. with an anticipated attendance of 1,000 people during the course of the event.

And further that this Council confirms the nature of this event as a Community Festival and that it is of municipal significance to our Community;

☒ Recommendation Continued

Recommended by the General Manager

D. E. Santoboni

Doug Nadorozny, General Manager,
Economic Development & Planning Services

Recommended by the C.A.O.

Mark Mieto

Mark Mieto,
Chief Administrative Officer

21

Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

Background:

Attached is an application submitted by Mr. André Tremblay on behalf of the Chelmsford Lions Club Festival requesting Council's approval for a special occasion permit to operate a hospitality tent behind the Northland Hotel in Chelmsford as a fund raiser to coincide with the Chelmsford Western Days.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen and Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



city of | ville de

SUDBURY

7 pages

675-1075

Application for Approval of Outdoor Fund Raisers and Community Festivals

Name of Applicant Andre Tremblay

Name of Group Chelmsford Lion's Club

Address Chilmark, Linn's P.O. Box 1495 Telephone 983-2808

Proposed Event (Describe all activities to be held) mud Bogs

Chelmsford Lions

BAR Duty only

Anticipated Attendance 1600 Location Bellingham North LAND

Date JUNE 13/14/15/03 Hours of Operation MOON TILL SUN

Owner/Occupant of Location CLAIRE GIGNAC

Address _____ Telephone No. _____

Security Proposed (State whether police, private security or other and numbers) _____

Private Security

Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)

Has This Event Been Held Before? (Provide Details) YES

Has this Group sponsored ant previous outdoor fund raisers or community festivals?

~~YES, WESTERN DAYS, WESTERN DAYS PARADISE,~~

BASISBALL TOURNAMENTS 13-13-Q.

DIAPYRTIS BEER BATH DRIVE

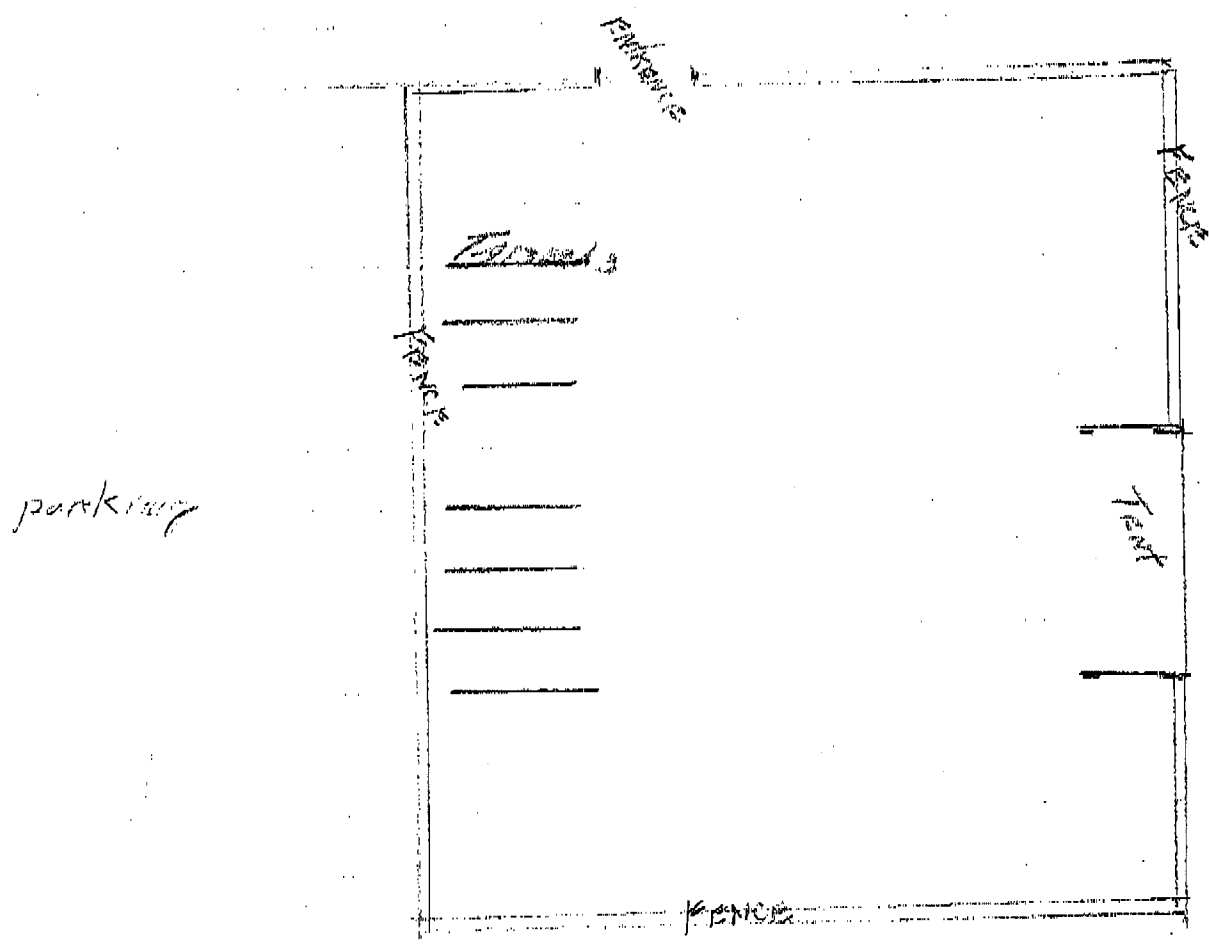
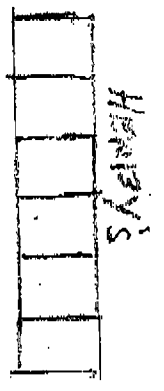
Andre' Thomas
Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION

Personal information on this form is collected under the authority of the Municipal Act, Liquor License Act and is used to process Application For Approval Of Outdoor Fund Raising And Community Events. For further information please contact the City Clerk at The Corporation of the City of Sudbury, 200 Beach Street, PO Box 5000 Station A, Sudbury, Ontario, P3A 5P3.

TENT 20/20
 FENCE 12" High



Request for Decision City Council



Type of Decision

Meeting Date	April 24 th , 2003				Report Date	April 11 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

**NOISE BY-LAW EXEMPTION
CANADIAN CANCER SOCIETY RELAY FOR LIFE**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Budget Implications: None

Policy Implications: None

Background Attached

Recommendation

This Council has no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to Ms. Tiffany Sutton of the Canadian Cancer Society Relay for Life fund raiser to be held on June 6th and 7th, 2003 at Laurentian University, 41 Ramsey Lake Road in the City of Greater Sudbury between the hours of 4:30 p.m. on June 6th to 7:00 a.m. on June 7th, 2003 with an anticipated attendance of 2,000 people during the course of the event.

To entertain the participants, there will be live music or entertainment throughout the evening.

☒ Recommendation Continued

Recommended by the General Manager

D. E. Lanthier

Doug Nadorozny, General Manager,
Economic Development & Planning Services

Recommended by the C.A.O.

Mark Mieto
Mark Mieto,
Chief Administrative Officer

25

Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

Background:

Attached is an application submitted by Ms. Tiffany Sutton on behalf of the Canadian Cancer Society Relay for Life fund raiser requesting Council's approval for an exemption from Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to be held on June 6th and 7th, 2003 at Laurentian University, 41 Ramsey Lake Road, Sudbury with an anticipated attendance of 2,000 people. The hours of operation will be from 4:30 p.m. (June 6th) to 7:00 a.m. (June 7th). There will be live entertainment for the participants and spectators during the course of the event.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen and Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



Canadian Cancer Society
Société canadienne
du cancer

Relay For Life

Sudbury & District Unit

1780 Regent Street South
Sudbury, Ontario
P3E 3Z8

Telephone: 705-670-1234
Facsimile: 705-670-1200

There is no finish line until we find a cure.

February 25, 2003

Dave Brouse
Greater City of Sudbury
City Bylaw Department

Dear Mr. Brouse,

On June the 6th and 7th the Canadian Cancer Society will be holding it's fourth annual *Relay For Life*. This event will be held at Laurentian University Track. The event will begin at 4:30 p.m. on the Friday and end at 7 a.m. on the Saturday.

During the event we will be hosting a variety of entertainers. There will be approximately 7 bands playing and during our opening ceremony we will also have the Sudbury Police Pipe band participate. If you need any more information please feel free to contact me at my office. Thank you for your time, I look forward to hearing from you.

Thank you,

Tiffany Sutton
Relay For Life Coordinator
Canadian Cancer Society
670-1234 extension 230

**DEAR RESIDENTS OF THE LAURENTIAN UNIVERSITY
AREA:**

Please be advised that the Canadian Cancer Society will be holding the annual *Relay For Life* at Laurentian University Track from Friday June 6th to Saturday June 7th, 2002. *Relay For Life* is a celebration of survival, a tribute to the lives of loved ones, and a night of fun, entertainment, friendship and fundraising to beat cancer. This event will see the participation of over 100 Relay teams made up of 10-12 people who have all worked very hard to raise funds in order to participate. *Relay For Life* will begin at 7:00 p.m. on Friday June 6st and will run through the night until approximately 8:00 a.m. Saturday June 7th. Set up will begin on the Friday morning. This event will feature live entertainment on the Friday night and will go on until Saturday morning at 6:30 a.m. If you have any questions or concerns about this important fundraising event, please call the Canadian Cancer Society at: 670-1234 at extention 230.

Thank you for your understanding in this matter.

Sincerely,

Tiffany Sutton
Coordinator - Relay For Life

Request for Decision City Council



Type of Decision									
Meeting Date	April 24 th , 2003				Report Date	April 11 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
LIQUOR LICENSE EXTENSION AND NOISE BY-LAW EXEMPTION ROYAL CANADIAN LEGION - CHELMSFORD BRANCH 553

Policy Implication + Budget Impact
<p>This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.</p> <p>Budget Implications: None</p> <p>Policy Implications: None</p>
<p>Background Attached</p>

Recommendation
<p>This Council has no objection to the issuance of a liquor license extension and no objection to the granting of an exemption to By-law 82-14 (former Town of Rayside/Balfour Noise By-law) to the Royal Canadian Legion, Chelmsford Branch 553, to include a hospitality tent being operated on their property at 211 Côté Street, Chelmsford. The request is made to facilitate the Canada Day Celebrations on July 1st, 2003 between the hours of 11:00 a.m. and 11:00 p.m. with an anticipated attendance o 300 people during the course of the event.</p>
<p><input checked="" type="checkbox"/> Recommendation Continued</p>

Recommended by the General Manager
<p><i>W. E. Lantoloch</i></p> <p>Doug Nadorozny, General Manager, Economic Development & Planning Services</p>

Recommended by the C.A.O.
<p><i>Mark Mieto</i></p> <p>Mark Mieto, Chief Administrative Officer</p>

Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

Background:

Attached is an application submitted by Ms. Jennifer Young on behalf of the Royal Canadian Legion - Chelmsford Branch 553 requesting Council's approval for a liquor license extension and exemption from By-law 82-14 (former Town of Rayside/Balfour Noise By-law) to operate a hospitality tent at 211 Côté Street, Chelmsford as a fund raiser for the Royal Canadian Legion - Chelmsford Branch 553.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen and Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



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SUDBURY

**Application for Approval
of Outdoor Fund Raisers
and Community Festivals**

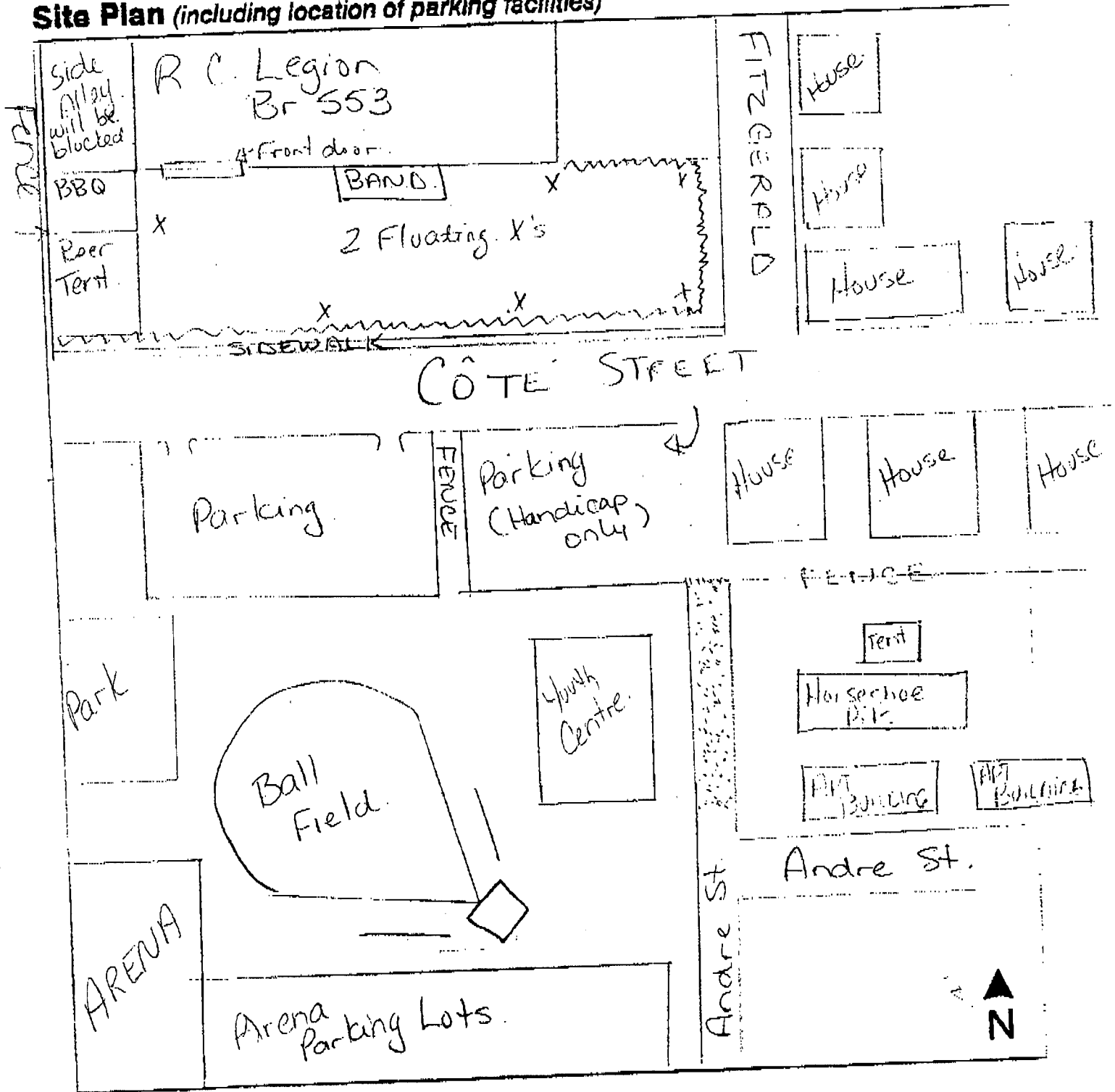
Name of Applicant Jennifer Young
 Name of Group Royal Canadian Legion Branch 553
 Address 211 Côte St. Chelmsford Telephone (705) 855-2865
 Proposed Event (Describe all activities to be held) Community Canada Day
Celebration. (Baseball tournament, horseshoe tournament, Penny sale,
street dance, Fireworks, Live Band, Beer tent, BBA, etc...) and youth activities
 Anticipated Attendance 200 to 300 Location 211 Côte St. Chelmsford
 Date July 1, 2003 Hours of Operation 11:00 am to 11:00 pm
 Owner/Occupant of Location Royal Canadian Legion Branch 553 (Memorial)
 Address 211 Côte St. Chelmsford Telephone No. (705) 855-2865 Hall
 Security Proposed (State whether police, private security or other and numbers) There will be
Legion Members acting as security - They will be clearly visible (approx 8
 Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)
See attached.
 Has This Event Been Held Before? (Provide Details) Yes. Last year we had our
Canada Day Festivities outside. Our only changes for this
year would be to extend our licenced area, add a baseball
tournament, and youth activities, as well as having a penny sale.
 Has this Group sponsored any previous outdoor fund raisers or community festivals?
Yes. Royal Festival weekend held at Vermillion Lake Park
on July 20 to 22, 2001.

Jennifer Young
Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION
 Personal information on this form is collected under the authority of the Municipal Act, Liquor Licence Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The Corporation of the City of Sudbury, 200 Brady Street, P.O. Box 5000, Station A, Sudbury, Ontario, P3A 5P3.

Site Plan (including location of parking facilities)



minimum fenced in area to be licenced.



city of / ville de
SUDBURY
bylaw

X → security



The Royal Canadian Legion
Chelmsford, Ontario Branch 553
211 Cote Street, Chelmsford, Ontario POM 1L0
Telephone:- Office 705-855-2865 Branch:-705-855-9411
Fax: 705-855-2865
e-mail address:- rclbranch553@sympatico.ca

March 28, 2003

Dear Neighbors,

Please be advised that we, the Royal Canadian Legion Branch 553 are planning to once again hold a Canada Day Celebration in our parking lot. This a community event. This will be a day long event between the hours of 11:00 A.M. to 11:00 P.M.. Our festivities will include a dance, outdoor BBQ, a baseball and horseshoe tournament, as well as a DJ from the hours of 11:00 A.M. to 6:00 P.M. and a Live Band from 6:00 P.M. to 11:00 P.M.. We will also be holding a fireworks display at 10:00 P.M..

At this time, we are simply notifying you, our neighbors, of the planned event. During the week of June 15th. to the 21st, we will be contacting you in person, at that time, we will be please to answer any questions or concerns you may have about this event.

Thank you in advance for your cooperation.

Yours in comradeship,

Jennifer Young
Chairperson
Canada Day Celebration

Request for Decision City Council



Type of Decision									
Meeting Date		April 24 th , 2003				Report Date		April 11 th , 2003	
Decision Requested		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		Priority		<input checked="" type="checkbox"/> High	<input type="checkbox"/> Low	
		Direction Only		Type of Meeting		<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed		

Report Title
LIQUOR LICENSE EXTENSION AND NOISE BY-LAW EXEMPTION NICKEL CITY HOTEL - 6TH ANNUAL WEST END WEEKEND

Policy Implication + Budget Impact
<p>This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.</p> <p>Budget Implications: None</p> <p>Policy Implications: None</p>
<p>Background Attached</p>

Recommendation
<p>This Council has no objection to the issuance of a liquor license extension and no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to the Nickel City Hotel to include a hospitality tent being operated on their property at 252 Hazel Street, Sudbury. The request is made to facilitate the 6th Annual West End Weekend and the days and hours of operation will be: June 20th and 21st, 2003 between the hours of 11:00 a.m. and 2:00 a.m. and June 22nd, 2003 between the hours of 11:00 a.m. and 10:00 p.m. with an anticipated attendance of 100 people at any time during the course of the event.</p>
<p><input checked="" type="checkbox"/> Recommendation Continued</p>

Recommended by the General Manager
<p><i>W. E. Santobal</i></p> <p>Doug Nadorozny, General Manager, Economic Development & Planning Services</p>

Recommended by the C.A.O.
<p><i>Mark Mieto</i></p> <p>Mark Mieto, Chief Administrative Officer</p>

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Date: April 11th, 2003

Report Prepared By



Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And that the foregoing approval be subject to the following conditions:

1. That the tent be erected in accordance with the provisions of the Ontario Building Code and that no spikes shall be used to anchor the tent;
2. That the event representative contact the Director of Maintenance for the required signage and barricading on the understanding that the event representative will be responsible for assisting the setting up and returning of the said signage and barricading;
3. That the event representative ensure emergency vehicles have access to the event area;
4. That the event representative provide adequate liability insurance in a form satisfactory to the Manager of Financial Planning & Policy;
5. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicates a Fire Safety Plan is required for this event;
6. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
7. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the audience or crowd versus projecting straight over the crowd or adjoining properties;
8. That the event representative ensure that the surrounding businesses and residential properties are notified of the event at least ten (10) days prior to the start of the event;
 - Such notification shall include the complaints procedure has been put in place by the event representative so that any complaints made by the surrounding residents can be responded to properly by the event representative. This notice shall describe all steps taken by the event representative to control excessive noise, dust, smoke, glare, spillover lighting and clean-up arrangements;
 - The notice must state that alcohol will be part of this event;
 - The event representative shall provide the name of a contact person with his or her cellular phone number, pager number or describe other means as to how this person may be contacted during the event. The event representative shall ensure that a contact person is present on the site during the entire duration of the event;
 - The event representative shall provide the City Clerk's Office with a copy of this notice.

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Date: April 11th, 2003

Background:

Attached is an application submitted by Mr. Marty Martel on behalf of the Nickel City Hotel of Sudbury requesting Council's approval for a liquor licence extension and exemption from Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to operate a hospitality tent at 252 Hazel Street, Sudbury for the 6th Annual West End Days to be held June 20th to 22nd, 2003.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Citizen & Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.

Nickel City Hotel
252 Hazel Street
Sudbury, Ontario
P3C 1J2

April 1, 2003

Mr. Tom Mowry
City of Sudbury
Tom Davies Square
200 Brady Street
Sudbury, Ontario

Dear Mr. Mowry:

Please consider this letter as our application to close part of Alder Street for the 6th Annual West-End Weekend from 12:00 noon on Thursday, June 19, 2003 to 8:00 a.m. Monday, June 23, 2003. As in past years, we will be applying for an extension on our liquor licence for the following dates:

- *Friday, June 20, 2003 from 12:00 noon to 2:00 a.m.
- *Saturday, June 21, 2003 from 11:00 a.m. to 2:00 a.m.
- *Sunday, June 22, 2003 from 11:00 a.m. to 10:00 p.m.

During our Sixth Annual West-End Weekend, we will be having specials with the local business community.

I have enclosed a small map showing where the tent and barricades will be located. Should you have any questions or concerns, please do not hesitate to contact me at 675-7482.

Thank you.

Sincerely,



Marty Martel
Manager
Nickel City Hotel



city of | ville de

SUDBURY

**Application for Approval
of Outdoor Fund Raisers
and Community Festivals**

Name of Applicant NICKEL CITY HOTEL

Name of Group WEST END WARRIORS

Address 252 HAZEL ST Telephone 675-7482

Proposed Event (Describe all activities to be held) TENT - AUCTION FOR
SUDBURY ACTION CENTER - HORSESHOE TURNMAN

Anticipated Attendance 100 AT ANY TIME Location SUDBURY

Date JUNE - 20 - 21 - 22 Hours of Operation 11 - 2 A.M.
11 - 2 A.M.
11 - 10 P.M.

Owner/Occupant of Location _____

Address _____ Telephone No. _____

Security Proposed (State whether police, private security or other and numbers) WE SUPPLY
OUR OWN SECURITY

Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)

Has This Event Been Held Before? (Provide Details) THIS IS OUR 6th YEAR

Has this Group sponsored any previous outdoor fund raisers or community festivals?

21. 21st

Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION

Personal information on this form is collected under the authority of the Municipal Act, Liquor Licence Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The Corporation of the City of Sudbury, 200 Brady Street, PO Box 5000, Station "A", Sudbury, Ontario. P3A 5P3.

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WILLOW STREET

BARRICADE
|||||

ALDER STREET

LOREN STREET

ALDER STREET

NICKEL CITY HOTEL

ENTRANCE

BRICK

TRAIL

ENTRANCE

BARRICADE
|||||

HAZEL STREET

Request for Decision City Council



Type of Decision

Meeting Date	April 24 th , 2003				Report Date	April 15 th , 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

**SPECIAL OCCASION PERMIT & NOISE BY-LAW EXEMPTION
ST. JACQUES CHURCH, HANMER**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Budget Implications: None

Policy Implications: None

Background Attached

Recommendation

This Council has no objection to the issuance of a Special Occasion Permit and the granting of an exemption to By-law 85-33 of the former City of Valley East (Noise By-law) to Father Roch Martin on behalf of St. Jacques Church, which will be held at the Knights of Columbus Hall at 688 Emily Street, Hanmer, Ontario for their Annual Community Festival and Fund Raiser to be held on Sunday, June 22nd, 2003. The hours of operation are between the hours of 11:00 a.m. to 1:00 a.m.

☒

Recommendation Continued

Recommended by the General Manager




Doug Nadorny, General Manager
Economic Development & Planning Services

Recommended by the C.A.O.



Mark Mieto,
Chief Administrative Officer

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Report Prepared By

Roger Leblanc,
Municipal Law Enforcement Officer

Division Review

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area no later than 12:00 o'clock noon on Monday, June 23rd, 2003;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event.
6. That any tent be erected in accordance with the provisions of the Ontario Building Code.

Background:

Attached is an application submitted by Father Roch Martin on behalf of St. Jacques Church, requesting Council's approval for a Special Occasion Permit and Exemption to By-law 85-33 of the former City of Valley East (Noise By-law). The request is made to facilitate their Annual Community Festival and fund raiser. The event will take place on June 22nd, 2003 at the Knights of Columbus Hall at 688 Emily Street, Hanmer, Ontario with an anticipated attendance of 500-600 people. The hours of operation are between 11:00 a.m. and 1:00 a.m. There will be music, bingo, children's games, food court, horseshoe tournament, penny sale and alcoholic beverages will be served.

In accordance with Council's policy, this application was circulated to the Fire Chief, Police Chief, Director of Leisure, Community & Volunteer Services, Co-ordinator of Traffic and Transportation and the City Solicitor. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



city of | ville de
SUDBURY

**Application for Approval
of Outdoor Fund Raisers
and Community Festivals**

Name of Applicant Rev. Fr. Roch Martin

Name of Group St. Jacques' Church

Address 46 Côte Blvd, Hanmer, ON P3P 1X5 Telephone (705) 969-2324

Proposed Event (Describe all activities to be held) penny sale, silent auction, music, bingo, children games, horseshoe tournament

Anticipated Attendance 500 - 600 Location K. of C. grounds

Date Sunday, June 22nd 2003 Hours of Operation 12 hrs

Owner/Occupant of Location Knights of Columbus, council 5005

Address 688 Emily St., Hanmer, ON P3P 1E4 Telephone No. (705) 969-8895

Security Proposed (State whether police, private security or other and numbers) none

Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)
attached

Has This Event Been Held Before? (Provide Details) yes, at the same location on Sunday June 24 2001 and on Sunday June 23 2002.

Has this Group sponsored ant previous outdoor fund raisers or community festivals?
YES

R. Martin

Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION

Personal information on this form is collected under the authority of the Municipal Act, Liquor Licence Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The Corporation of the City of Sudbury, 200 Brady Street, PO Box 6000, Station "A", Sudbury, Ontario, P3A 5P3.

Paroisse † St-Jacques**46, boulevard Côté, C.P. 40****Hanmer, Ontario****P3P 1X5****tél: 969-2324—fax: 969-4709**

April 15th, 2003

Mr. Roger Leblanc
Leisure Services
City of Greater Sudbury
(fax) 671-8145

Mr. Leblanc,

We would like to apply for a Special Occasion Permit for our annual picnic (a St-Jean-Baptiste celebration) on Sunday June 22nd 2003. This is a fundraising event. This event will take place on the Knights of Columbus, council 5005 grounds which is located at 688 Emily Street in Hanmer.

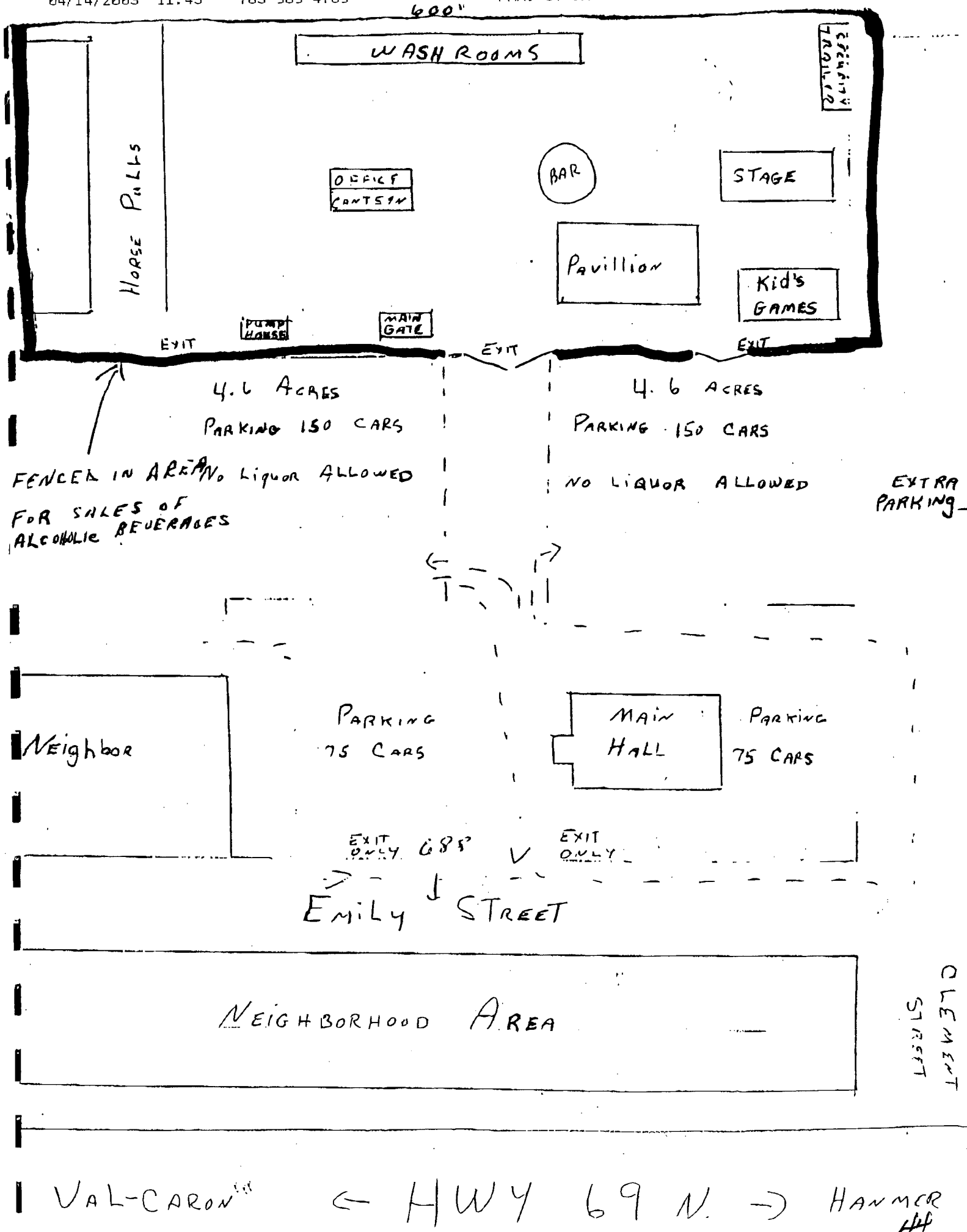
We are applying for a Special Occasion Permit/Outdoor Event, from the LCBO, for the said date. In compliance with the regulations for such a permit, we are writing to you, to inform you of the said event. We will have adult supervision to ensure that compliance with the Liquor Act regulations will be followed. You will find a detailed plan of the fair grounds and the physical boundaries of the licensed area.

If you have any questions, please do not hesitate to contact Fr. Roch Martin at 969-2324 or the chairperson, Fernand Gascon at 969-4685.

Yours truly,



Roch Martin
Parish priest



Request for Decision City Council



Type of Decision									
Meeting Date	April 24, 2003				Report Date	April 15, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of		Open	<input checked="" type="checkbox"/>	Closed

Report Title
PROVINCIAL OFFENCES OPERATION

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>This recommendation should reduce the budget by collecting additional outstanding fines. There is no policy impact.</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>That the City of Greater Sudbury authorize the extension of two POA staff for an additional one year period to continue fine collection activity that the City has acquired from the Ministry of the Attorney General, at an estimated cost of \$68,000, to be funded from the recovery of unpaid fines.</p>
Recommendation Continued

Recommended by the General Manager
 Doug Wuksinic General Manager of Corporate Services

Recommended by the C.A.O.
 Mark Minto Chief Administrative Officer

Request for Decision City Council

Recommendation *continued*

Background

Please indicate if the information below is a continuation of the Recommendation or Background

Report Prepared By



Ronald Swiddle
Director of Legal Services/City Solicitor

Division Review

Doug Wuksinic
General Manager of Corporate Services

In 2002, Council authorized the hiring of two additional Provincial Offences staff to deal with collection issues for a temporary period of six months. This was to assist in recovering any part of the \$6,000,000 that the province had been unable to collect during the time it handled Provincial Offences Court directly.

These two staff members came on stream in October and are coming to the end of the six month period. During the first five months of their term, they have collected approximately \$340,000. Most of this was realized in 2003. We have also made arrangements for people to pay an additional \$90,000 over the course of this year by way of monthly payments. The expenditure to the City for the hiring of these two clerks has been \$34,000.

This has been a successful trial, and it is recommended that this continue for an additional one year period to be reviewed again by Council at that time.

A copy of the full original report is enclosed.

Agenda Report

Report To: CITY COUNCIL

Report Date: June 3, 2002

Meeting Date: June 13, 2002

Subject: Provincial Offences Court Operation

Department Review:


D. Wuksinic
General Manager, Corporate Services and
Acting General Manager, Emergency Services

Recommended for Agenda:


M. Mieto
Acting Chief Administrative Officer

Report Authored by: Ronald Swiddle, City Solicitor

Recommendation:

That the City of Greater Sudbury authorize the hiring of two additional POA staff on a six-month temporary basis to undertake fine collection activity that the City of Greater Sudbury has acquired from the Ministry of the Attorney General at an estimated cost of \$50,000, to be funded from the recovery of unpaid fines.

Executive Summary:

When the City took over operation of the Provincial Offences Court in February of 2001, along with it came a sizeable amount of unpaid fines. The number of unpaid fines has continued to grow since that time and it is recommended that additional staff be hired on a temporary basis to pursue these fines and to handle the transfer of the parking function from the Treasury Division.

Background:

With the transfer of Provincial Offences responsibilities, we have acquired a very substantial portfolio of unpaid fines, not including current unpaid fines that are increasing on a daily basis. These fines need to be appropriately dealt with to ensure that the City of Greater Sudbury collects them.

These fines derive from convictions registered from as far back as 1978. These fines will remain unpaid if an effort is not made to collect them in spite of flexible and innovative payment arrangements that are available. Collection must be imposed. All debtors have received up to three notices from the Ontario Court of Justice, but have chosen to ignore them.

The Province did not use in-house collections, they would send overdue fines to a collection agency once a year. This is, and was not an efficient solution as is evidenced from our outstanding accounts.

There is approximately \$6,000,000 in outstanding fines that the City of Greater Sudbury has acquired from the transfer of Provincial Offences. During the period from the transfer date of February 12, 2001 to December 31, 2001 there were 8,967 convictions registered for a total amount of \$1,468,800.54 in fines. As of April 30, 2002, our outstanding accounts receivable are in the amount of \$6,254,311.22.

ANALYSIS:

Direct and in-house intervention by our own staff would result in better recovery of outstanding fines. In many circumstances, the fear of prompt legal action results in recovery of outstanding obligations without civil action or enforcement becoming necessary. The manner in which collections activities are carried out has a direct impact on the City's revenue, image and customer satisfaction. Therefore, talented in-house collectors are part of our overall strategy to maximize recovery of unpaid fines for the City of Greater Sudbury.

In-house collections:

- Does not always require civil suits or enforcement
- Encourages debtors to respond
- Allows us to exercise collection control
- Provides us with instant updates on accounts

Numerous municipalities and regions who have taken over POA responsibilities are in the process of establishing in-house collections methods to recover unpaid fines. We feel that enforcement of unpaid fines will ensure the integrity of justice.

Our goal is to provide the City of Greater Sudbury with the most effective collections staff possible. We need clever and experienced staff and a courtroom litigator with the proper strategy and support. In the event that litigation becomes necessary, utilizing our own legal staff for any collections related litigation matters would unquestionably be cost-effective.

Every case presents a different set of circumstances and each one should receive the same high standard of attention. Garnishments, Seizures, Civil Actions, Litigations and Credit Agency Reporting are extreme measures and would only be exercised when there is no effort on the part of the debtor to resolve outstanding fine(s).

PRE-COLLECTIONS ACTIVITY:

Fines that are over one year old are difficult to collect. Statistics show that unpaid fines should be acted upon within 90 days. The faster we act upon unpaid fines, the higher the rate of successful collections will be.

At this time two notices are generated from the Provincial Offences Office through the ICON system. The first is the Reminder Notice generated before conviction. The second is the Notice of Fine and Due Date generated once the conviction is registered. This is also to notify the debtor of the amount of the fine and the due date.

An enforcement list is generated fifteen days from the due date. At this time, there is no enforcement except, on some fines where we can either suspend the Driver's Licence (if a licence number is provided) or issue a plate denial. This enforcement method can only be used on driving offences or parking tickets.

This is where the City will benefit with in-house collections. Working with the enforcement list, the in-house collections staff will send the Notice of Overdue Fine at which time the debtor is encouraged to pay the fine in full. If, for financial reasons, the debtor cannot pay the fine(s) in full, arrangements can be made. The staff can then monitor the cases more closely and ensure that we do not go over the two year limitation for enforcement when necessary. This will allow for the next step.

All delinquent cases will receive a Final Notice advising of our further collection pursuits such as Certificate of Default (debtor exam), credit reporting, Garnishments and Writs of Seizure and Sale.

Using a collection agency is lucrative, but only for the collection agency. Collection agencies commonly charge commission rates of 50% on accounts under \$100.00 or accounts older than one year and 30% to 40% on others. They also charge a separate and additional fee when they undertake legal action. In some cases when they are unable to collect, they will still charge a service fee to the client for the uncollected account. Some agencies charge \$9.00 per account plus 25% to 35% after collection.

Inactive accounts, depending on the amount owed, could be sent to Collection Agencies.

RECOMMENDATION:

The following positions are recommended for the initial start up of the in-house collections:

POA Collections Co-ordinator (1)

- Will undertake all collections activities related to fines imposed by the Ontario Court of Justice under the Provincial Offences Act.
- Will maintain collections and statistical databases.
- Will generate reports and legal documents as required.

POA Collections Clerk (1)

- Will assist POA Collections Co-ordinator with all collections activities related to fines imposed by the Ontario Court of Justice under the Provincial Offences Act.
- Will prepare and maintain collections documents, files, letters, databases and provide counter service to general public on collections matters.
- Will provide administrative and clerical support to Provincial Offences Court collections.

After six months from the initial start up, positions and caseloads will be reviewed to assess further needs.

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