

# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 5, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

2003 Long-Term Financial Plan Update

### Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

☒ Background Attached

### Recommendation

FOR INFORMATION ONLY

Recommendation Continued

### Recommended by the General Manager

  
D. Wukosinic  
General Manager of Corporate Services

### Recommended by the C.A.O.

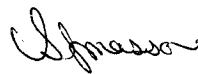
  
M. Mieto  
Chief Administrative Officer

Report Prepared By



J. Van de Rydt  
Co-Ordinator of Capital Budget & Risk Management

Division Review



S. Jonasson  
Director of Finance/City Treasurer

**BACKGROUND**

The 2003 Long-Term Financial Plan Update will be provided under separate cover.

# Request for Decision City Council



## Type of Decision

Meeting Date	December 11 <sup>th</sup> , 2003				Report Date	December 5 <sup>th</sup> ,			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

"Building the City of Tomorrow" Discussion Paper and Presentation

## Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

No Budget impact.

☒

Background Attached

## Recommendation

WHEREAS the City of Greater Sudbury must cope with difficult fiscal pressures, because of changing demographics; slow and/or negative growth in population and assessment; reductions in senior levels of government funding; deteriorating infrastructure; and complexities associated with municipal service delivery; and

WHEREAS a public consultative process was undertaken this year, in recognition of the need to develop unique and innovative ways to deliver City services, generate new revenues and be more accountable to taxpayers, and which resulted in the formulation of a Discussion Paper entitled "Building the City of Tomorrow";

THEREFORE BE IT RESOLVED that Council confirms the value of the principles, tools and ideas contained in the Discussion Paper, and recommends their incorporation into the City's decision-making processes, including the Budget process.

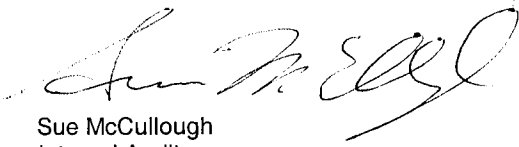
Recommendation Continued

## Recommended by the General Manager

Name  
and Title

## Recommended by the C.A.O.

Name Mark Mieto  
and Title Chief Administrative Officer

**Report Prepared By**Name Sue McCullough  
and Title Internal Auditor**Division Review**Name  
and Title

The Discussion Paper document represents the culmination of a nine-month consultative process with community stakeholders from the City of Greater Sudbury.

Council initiated the process in late March with a resolution to "...engage all stakeholders, the community, unions and management" in seeking solutions to fiscal challenges which affected the 2003 budget deliberations. The Mayor's 'State of the City' address to the Chamber of Commerce on April 30 further invited public input to finding solutions.

The first public session, called "City of Tomorrow", was held at the Trillium Centre in Azilda on June 4. Council responded to management's report following that session with a resolution on June 26 requesting that "further review and analysis be undertaken" and that a report be presented to Council.

A staff working group researched and performed analysis over the summer. Its findings were produced in a discussion paper entitled "Building the City of Tomorrow", distributed to stakeholders on October 1. The stakeholders were invited to a followup session on October 10 to comment on and respond to the Paper.

The overall response of those at the October 10 session was positive. The final November version of the Discussion Paper, distributed to Council, contains a summary of the feedback.

On October 23, the Council of the City of Greater Sudbury passed resolution 2003-539, which concluded:

THEREFORE BE IT RESOLVED THAT the principles, tools and ideas contained within "Building the City of Tomorrow", a discussion paper, be presented to the new Mayor and Council at a regular Council meeting in January of 2004.

FURTHER BE IT RESOLVED this report be forwarded in a timely manner to then coming Mayor and Council so they can incorporate its principles, tools and recommendations into 2004 budget deliberations.

Management seeks Council's confirmation of the value of the principles, tools and ideas contained within the Discussion Paper, in order that management can incorporate these into the 2004 budget deliberations and related processes.

# Request for Decision City Council

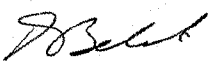


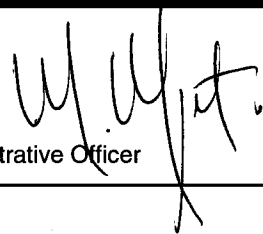
Type of Decision									
Meeting Date	December 11, 2003				Report Date	December 4, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
<b>Contract 2003-35, Sudbury Wastewater Treatment Plant, Clarifier Replacement - Scum/Polymer System Upgrades</b>

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-35, Sudbury Waste Water Treatment Plant, Clarifier Replacement - Scum/Polymer System Upgrades, be awarded to R. M. Belanger Limited in the tendered amount of \$524,300.00, this being the lowest tender meeting all contract documents, subject to the City of Greater Sudbury receiving a Certificate of Approval from the Ministry of the Environment for this work.
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

**Date:** December 4, 2003

**Report Prepared By**



J. P. Graham, P.Eng.  
Plants Engineer

**Division Review**

Tenders for Contract 2003-35, Sudbury Waste Water Treatment Plant, Clarifier Replacement - Scum/Polymer System Upgrades, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Thursday, December 4, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
R. M. Belanger Limited	\$524,300.00
Cecchetto & Sons Ltd.	\$599,131.52
Nor Eng Construction	\$617,390.00
Comstock Canada Ltd.	\$640,040.83
Patrick Mechanical	\$640,755.59
TESC Contracting Company Ltd.	\$811,060.00

The tenders were reviewed and found to be in order.

The lowest tender meeting all contract documents was submitted by R. M. Belanger Limited, in the tendered amount of \$524,300.00, this being the lowest tender meeting all contract documents. It is recommended that the contract be awarded to R. M. Belanger Limited, subject to the City of Greater Sudbury receiving a Certificate of Approval from the Ministry of the Environment for this work.

The Engineer's estimate for this tender is \$485,000, and this work is funded from the approved 2003 Capital Waste Water Program. The majority of the funds were designated in this Capital Program under the item entitled "Sudbury STP Clarifier". It is recommended that the balance come from the same Capital Program under the item entitled "Sludge Transfer - INCO Tailing". We have agreed with INCO on the details of the modifications to the City's sludge transfer systems. Based on that understanding, there are significant extra funds to finance part of the cost for Contract 2003-35 from that area of the budget.

# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 3, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

Tender Award Contract 2003-46 Waste Collection Services: Area 5 & 6

## Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

☒

Background Attached

## Recommendation

That Contract 2003-46, Waste Collection Services - Area 5 & 6, be awarded to Canadian Waste Services Inc., in the amount of \$478,287.92, as determined by the unit prices and quantities involved, this being the lowest tender meeting all the requirements of the plans and specifications.

Recommendation Continued

## Recommended by the General Manager

D. Bélisle,  
General Manager of Public Works

## Recommended by the C.A.O.

Chief Administrative Officer

Date: December 3, 2003

## Report Prepared By

C. Mathieu,  
Manager of Waste Management

## Division Review

Tenders for Contract 2003-46, Waste Collection Services: Area 5 & 6 (communities of Coniston, Falconbridge, Garson, Skead, Wahnapiatae, Wanup, Kukagami, former Broder/Dill area of Sudbury and the Central Business District) were opened at the Tender Opening Committee on Tuesday, December 2, 2003, and the following bidders submitted tenders:

BIDDER	AMOUNT (7% GST Included)
Canadian Waste Services Inc.	\$478,287.92
William Day Construction Limited	\$579,194.32
Manager's Estimate	\$ 475,000.00

The tenders were reviewed and no errors were identified. Award is recommended to Canadian Waste Services Inc.

The contract is for a three year period, commencing in January 2004 and ending October 2006. Funding will be included in future Waste Management operating budgets.



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Meeting Date	December 11, 2003				Report Date	December 3, 2003			
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	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
<b>Contract 2003-54, Woodland Bridge Replacement</b>

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-54, Woodland Bridge Replacement, be awarded to TeraNorth Construction & Engineering Limited, in the tendered amount of \$82,941.05, this being the lowest tender meeting all contract specifications.
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: December 3, 2003

**Report Prepared By**



Angelo Dagostino, P.Eng.  
Roads and Drainage Engineer

**Division Review**

Tenders for Contract 2003-54, Woodland Bridge Replacement, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, December 2, 2003, as follows:

BIDDER	TOTAL TENDERED AMOUNT
TeraNorth Construction & Engineering Limited	\$82,941.05
R. M. Belanger Limited	\$91,718.26
Nor Eng Construction & Engineering Inc.	\$108,070.00
Lacroix Construction Co. (Sudbury) Ltd.	\$128,543.52
M.T.M. Hugo Services Corp.	\$188,233.33

The tenders were reviewed and found to be in order.

The lowest tender for the subject contract meeting all contract specifications was submitted by TeraNorth Construction & Engineering Limited, in the amount of \$82,941.05, and is recommended for approval.

The Engineer's estimate for this tender is \$140,000 and this work is funded from the approved 2003 Capital Road Budget in the amount of \$200,000.

# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 2, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

2004 Schedule of Meetings - City Council and Committees

### Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Not applicable.

☒

Background Attached

### Recommendation

That the 2004 schedule of meeting dates for City Council and Committees, as outlined in the report dated December 2, 2003 from the General Manager, Corporate Services be adopted.

Recommendation Continued

### Recommended by the General Manager

Doug Wuksinic  
General Manager, Corporate Services

### Recommended by the C.A.O.

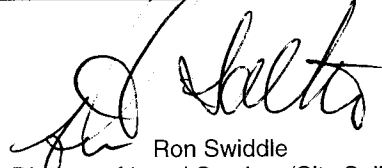
Mark Mieto  
Chief Administrative Officer

**Report Prepared By**



Angie Haché  
Deputy City Clerk

**Division Review**



Ron Swiddle  
Director of Legal Services/City Solicitor

**BACKGROUND**

Attached is the 2004 schedule of meeting dates for City Council and Committees. Also attached are monthly calendars outlining meeting dates and deadlines for the preparation of agendas.

The 2004 schedule of meetings for Council and Committees has been prepared in accordance with the Procedure By-law. For your information, the following should be noted:

- ◇ During the months of July and August, both the Planning Committee and City Council are scheduled to meet on the same day.
- ◇ The Planning Committee, Priorities Committee and Council meetings for the week November 8, 2004 have been scheduled to take place the day prior to the normal meeting day because of Remembrance Day.

The schedule of Budget meetings is being established and will be submitted to Council at a later date.

## SCHEDULE OF MEETING DATES - 2004

City Council Meetings Begin at 7:00 p.m.	Priorities Committee Meetings Begin at 7:00 p.m.	Planning Committee Meetings Begin at 7:00 p.m. except July and August - Meeting Time to be Determined
Thursday, January 15, 2004 Thursday, January 29, 2004	Wednesday, January 14, 2004 Wednesday, January 28, 2004	Tuesday, January 13, 2004 Tuesday, January 27, 2004
Thursday, February 12, 2004 Thursday, February 26, 2004	Wednesday, February 11, 2004 Wednesday, February 25, 2004	Tuesday, February 10, 2004 Tuesday, February 24, 2004
Thursday, March 11, 2004 Thursday, March 25, 2004	Wednesday, March 10, 2004 Wednesday, March 24, 2004	Tuesday, March 9, 2004 Tuesday, March 23, 2004
Thursday, April 15, 2004 Thursday, April 29, 2004	Wednesday, April 14, 2004 Wednesday, April 28, 2004	Tuesday, April 13, 2004 Tuesday, April 27, 2004
Thursday, May 13, 2004 Thursday, May 27, 2004	Wednesday, May 12, 2004 Wednesday, May 26, 2004	Tuesday, May 11, 2004 Tuesday, May 25, 2004
Thursday, June 10, 2004 Thursday, June 24, 2004	Wednesday, June 9, 2004 Wednesday, June 23, 2004	Tuesday, June 8, 2004 Tuesday, June 22, 2004
<b>Tuesday, July 13, 2004</b>	No Meeting	Tuesday, July 13, 2004
<b>Tuesday, August 10, 2004</b>	No Meeting	Tuesday, August 10, 2004
Thursday, September 16, 2004 Thursday, September 30, 2004	Wednesday, September 15, 2004 Wednesday, September 29, 2004	Tuesday, September 14, 2004 Tuesday, September 28, 2004
Thursday, October 14, 2004 Thursday, October 28, 2004	Wednesday, October 13, 2004 Wednesday, October 27, 2004	Tuesday, October 12, 2004 Tuesday, October 26, 2004
<b>Wednesday, November 10, 2004</b> Thursday, November 25, 2004	<b>Tuesday, November 9, 2004</b> Wednesday, November 24, 2004	<b>Monday, November 8, 2004</b> Tuesday, November 23, 2004
Thursday, December 16, 2004	Wednesday, December 15, 2004	Tuesday, December 14, 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>January 2004</b>						
				<b>1</b> <b>NEW YEAR'S DAY</b>	<b>2</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>3</b>
<b>4</b>	<b>5.</b> Clerks forward Index Pgs. to translator - 12 pm	<b>6</b>	<b>7</b> • Deadline for Submission of Staff Reports - 12 pm	<b>8</b> • Agendas Completed by Clerks and Approved by CAO	<b>9</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>10</b> • Deadline for receipt of Agendas by Council
<b>11</b>	<b>12</b>	<b>13</b> •Planning 7:00 pm	<b>14</b> •Priorities 7:00 pm	<b>15</b> •City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>16.</b> Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>17</b>
<b>18</b>	<b>19</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>20</b>	<b>21</b> • Deadline for Submission of Staff Reports - 12 pm	<b>22</b> • Agendas Completed by Clerks and Approved by CAO	<b>23</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>24</b> • Deadline for receipt of Agendas by Council
<b>25</b>	<b>26</b>	<b>27</b> •Planning 7:00 pm	<b>28</b> •Priorities 7:00 pm	<b>29</b> •City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>30.</b> Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>31</b>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>February 2004</b>						
<b>1</b>	<b>2</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>3</b>	<b>4</b> • Deadline for Submission of Staff Reports - 12 pm	<b>5</b> • Agendas Completed by Clerks and Approved by CAO	<b>6</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>7</b> • Deadline for receipt of Agendas by Council
<b>8</b>	<b>9</b>	<b>10</b> • Planning 7:00 pm	<b>11</b> • Priorities 7:00 pm	<b>12</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>13</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>14</b>
<b>15</b>	<b>16</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>17</b>	<b>18</b> • Deadline for Submission of Staff Reports - 12 pm	<b>19</b> • Agendas Completed by Clerks and Approved by CAO	<b>20</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>21</b> • Deadline for receipt of Agendas by Council
<b>22</b>	<b>23</b>	<b>24</b> • Planning 7:00 pm	<b>25</b> • Priorities 7:00 pm	<b>26</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>27</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>28</b>
<b>29</b>						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>March 2004</b>						
	<b>1</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>2</b>	<b>3</b> • Deadline for Submission of Staff Reports - 12 pm	<b>4</b> • Agendas Completed by Clerks and Approved by CAO	<b>5</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>6</b> • Deadline for receipt of Agendas by Council
<b>7</b>	<b>8</b>	<b>9</b> • Planning 7:00 pm	<b>10</b> • Priorities 7:00 pm	<b>11</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>12</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>13</b>
<b>14</b>	<b>15</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>16</b>	<b>17</b> • Deadline for Submission of Staff Reports - 12 pm	<b>18</b> • Agendas Completed by Clerks and Approved by CAO	<b>19</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>20</b> • Deadline for receipt of Agendas by Council
<b>21</b>	<b>22</b>	<b>23</b> • Planning 7:00 pm	<b>24</b> • Priorities 7:00 pm	<b>25</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>April 2004</b>						
				<b>1</b>	<b>2</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>3</b>
<b>4</b>	<b>5</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>6</b>	<b>7</b> • Deadline for Submission of Staff Reports - 12 pm • Agendas Completed by Clerks and Approved by CAO	<b>8</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>9</b> <b>GOOD FRIDAY</b>	<b>10</b> • Deadline for receipt of Agendas by Council
<b>11</b>	<b>12</b> <b>EASTER MONDAY</b>	<b>13</b> • Planning 7:00 pm	<b>14</b> • Priorities 7:00 pm	<b>15</b> • <b>City Council</b> 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>16</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>17</b>
<b>18</b>	<b>19</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>20</b>	<b>21</b> • Deadline for Submission of Staff Reports - 12 pm	<b>22</b> • Agendas Completed by Clerks and Approved by CAO	<b>23</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>24</b> • Deadline for receipt of Agendas by Council
<b>25</b>	<b>26</b>	<b>27</b> • Planning 7:00 pm	<b>28</b> • Priorities 7:00 pm	<b>29</b> • <b>City Council</b> 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>30</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>May 2004</b>						
<b>2</b>	<b>3</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>4</b>	<b>5</b> • Deadline for Submission of Staff Reports - 12 pm	<b>6</b> • Agendas Completed by Clerks and Approved by CAO	<b>7</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>8</b> • Deadline for receipt of Agendas by Council
<b>9</b>	<b>10</b>	<b>11</b> • Planning 7:00 pm	<b>12</b> • Priorities 7:00 pm	<b>13</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>14</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>15</b>
<b>16</b>	<b>17</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>18</b>	<b>19</b> • Deadline for Submission of Staff Reports - 12 pm	<b>20</b> • Agendas Completed by Clerks and Approved by CAO	<b>21</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>22</b> • Deadline for receipt of Agendas by Council
<b>23</b>	<b>24</b> VICTORIA DAY	<b>25</b> • Planning 7:00 pm	<b>26</b> • Priorities 7:00 pm	<b>27</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>28</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>29</b>
<b>30</b>	<b>31</b> • Clerks forward Index Pgs. to translator - 12 pm					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>June 2004</b>						
		<b>1</b>	<b>2</b> • Deadline for Submission of Staff Reports - 12 pm	<b>3</b> • Agendas Completed by Clerks and Approved by CAO	<b>4</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>5</b> • Deadline for receipt of Agendas by Council
<b>6</b>	<b>7</b>	<b>8</b> • Planning 7:00 pm	<b>9</b> • Priorities 7:00 pm	<b>10</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>11</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>12</b>
<b>13</b>	<b>14</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>15</b>	<b>16</b> • Deadline for Submission of Staff Reports - 12 pm	<b>17</b> • Agendas Completed by Clerks and Approved by CAO	<b>18</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>19</b> • Deadline for receipt of Agendas by Council
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<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>July 2004</b>						
				<b>1</b> CANADA DAY	<b>2</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>3</b>
<b>4</b>	<b>5</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>6</b>	<b>7</b> • Deadline for Submission of Staff Reports - 12 pm	<b>8</b> • Agendas Completed by Clerks and Approved by CAO	<b>9</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>10</b> • Deadline for receipt of Agendas by Council
<b>11</b>	<b>12</b>	<b>13</b> • Planning (Time to be Determined) • City Council 7:00 pm	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>31</b>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>August 2004</b>						
<b>1</b>	<b>2</b> CIVIC HOLIDAY	<b>3</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>4</b> • Deadline for Submission of Staff Reports - 12 pm	<b>5</b> • Agendas Completed by Clerks and Approved by CAO	<b>6</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>7</b> • Deadline for receipt of Agendas by Council
<b>8</b>	<b>9</b>	<b>10</b> • Planning (Time to be Determined) • City Council 7:00 pm	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>September 2004</b>						
			<b>1</b>	<b>2</b>	<b>3</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>4</b>
<b>5</b>	<b>6</b> <b>LABOUR DAY</b>	<b>7</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>8</b> • Deadline for Submission of Staff Reports - 12 pm	<b>9</b> • Agendas Completed by Clerks and Approved by CAO	<b>10</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>11</b> • Deadline for receipt of Agendas by Council
<b>12</b>	<b>13</b>	<b>14</b> • <b>Planning 7:00 pm</b>	<b>15</b> • <b>Priorities 7:00 pm</b>	<b>16</b> • <b>City Council 7:00 pm</b> (Planning/ Priorities Minutes to be tabled at Council)	<b>17</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>18</b>
<b>19</b>	<b>20</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>21</b>	<b>22</b> • Deadline for Submission of Staff Reports - 12 pm	<b>23</b> • Agendas Completed by Clerks and Approved by CAO	<b>24</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>25</b> • Deadline for receipt of Agendas by Council
<b>26</b>	<b>27</b>	<b>28</b> • <b>Planning 7:00 pm</b>	<b>29</b> • <b>Priorities 7:00 pm</b>	<b>30</b> • <b>City Council 7:00 pm</b> (Planning/ Priorities Minutes to be tabled at Council)		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>October 2004</b>						
<b>3</b>	<b>4</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>5</b>	<b>6</b> • Deadline for Submission of Staff Reports - 12 pm	<b>7</b> • Agendas Completed by Clerks and Approved by CAO	<b>8</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>9</b> • Deadline for receipt of Agendas by Council
<b>10</b>	<b>11</b> THANKSGIVING DAY	<b>12</b> • Planning 7:00 pm	<b>13</b> • Priorities 7:00 pm	<b>14</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>15</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>16</b>
<b>17</b>	<b>18</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>19</b>	<b>20</b> • Deadline for Submission of Staff Reports - 12 pm	<b>21</b> • Agendas Completed by Clerks and Approved by CAO	<b>22</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>23</b> • Deadline for receipt of Agendas by Council
<b>24</b>	<b>25</b>	<b>26</b> • Planning 7:00 pm	<b>27</b> • Priorities 7:00 pm	<b>28</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>29</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>30</b>
<b>31</b>						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>November 2004</b>						
	<b>1</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>2</b>	<b>3</b> • Deadline for Submission of Staff Reports - 12 pm	<b>4</b> • Agendas Completed by Clerks and Approved by CAO	<b>5</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>6</b> • Deadline for receipt of Agendas by Council
<b>7</b>	<b>8</b> • Planning 7:00 pm	<b>9</b> • Priorities 7:00 pm	<b>10</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>11</b> <b>REMEMBRANCE DAY</b>	<b>12</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>13</b>
<b>14</b>	<b>15</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>16</b>	<b>17</b> • Deadline for Submission of Staff Reports - 12 pm	<b>18</b> • Agendas Completed by Clerks and Approved by CAO	<b>19</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>20</b> • Deadline for receipt of Agendas by Council
<b>21</b>	<b>22</b>	<b>23</b> • Planning 7:00 pm	<b>24</b> • Priorities 7:00 pm	<b>25</b> • City Council 7:00 pm (Planning/ Priorities Minutes to be tabled at Council)	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>				



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>December 2004</b>						
			<b>1</b>	<b>2</b>	<b>3</b> • Depts. submit draft agenda items - 12 pm • Notices of Motion & Delegations Deadline - 12 pm	<b>4</b>
<b>5</b>	<b>6</b> • Clerks forward Index Pgs. to translator - 12 pm	<b>7</b>	<b>8</b> • Deadline for Submission of Staff Reports - 12 pm	<b>9</b> • Agendas Completed by Clerks and Approved by CAO	<b>10</b> • Agendas Printed, Distributed and Delivered • Agendas Posted to Web by 4:30 pm	<b>11</b> • Deadline for receipt of Agendas by Council
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<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> CHRISTMAS DAY
<b>26</b> BOXING DAY	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

# Request for Decision City Council



Type of Decision									
Meeting Date	December 11, 2003				Report Date	December 3, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Agreement with Hydro One Networks Inc. for Use of Hydro Poles to Attach Street Lights

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
n/a	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That a By-law be adopted authorizing an agreement between the City of Greater Sudbury and Hydro One Networks Inc. for the rental of hydro poles to attach street lights.
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: December 3, 2003

Report Prepared By



D. Bélisle  
General Manager of Public Works

Division Review

The enclosed request for an agreement from Hydro One would consolidate the various agreements that existed prior to Amalgamation between Hydro One and five outlying Area Municipalities. No prior agreements existed in the former City of Sudbury or the Town of Capreol, as these communities were serviced by municipal electrical utilities. The City has no alternative but to agree to the agreement and its terms, as our street lights currently occupy Hydro One poles throughout the community.

Council will note that the agreement calls for an annual rental fee of \$2.04 per attachment per year.

Attachment

Hydro One Networks Inc.  
483 Bay Street  
TCT-15N  
Toronto, Ontario M5G 2P5  
steven.vance@hydroone.com

Tel: (416) 345-5166  
Fax: (416) 345-5401  
Cell: (416) 219-5844

**Steven Vance**  
Manager - Process Management  
Business Integration



City of Greater Sudbury

NOV 04 2003

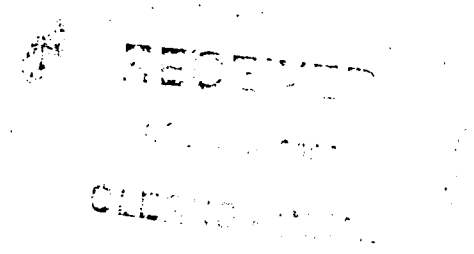
Legal Services

October 30, 2003

THE CORPORATION OF THE CITY OF GREATER SUDBURY  
P.O. Box 5000 Stn.A  
Brady Street  
Sudbury, ON  
P3A 5P3

ATTN: Thom Mowry

Dear Mr. Mowry



**Re: Municipal Attachments on Hydro One Networks' Poles**

Hydro One Networks has almost two million distribution poles which form the backbone of our electricity delivery system across Ontario. For many years, Hydro One Networks (formerly Ontario Hydro) has permitted various municipal attachments on its poles including street lights, traffic signals, banners, decorative lighting and other decorations. We're pleased to continue offering municipalities the use of our poles for the purposes of community safety and security, and for community promotion and beautification.

In the past, it has generally been Hydro One Networks' practice to have municipalities sign an agreement outlining the responsibilities for their attachments on our poles. We have recently completed a review of this agreement, and I have attached up-dated copies of the *Agreement for Licensed Occupancy of Power Utility Distribution Poles* and the accompanying *Contract Administration Guide for Attachments on Utility Poles*. Going forward, all municipalities that currently have attachments on Hydro One Networks' poles or that wish to install new attachments will be required to enter into this formal legal agreement with Hydro One Networks and comply with all technical and safety guidelines prescribed therein.

**Safety remains our top priority**

In updating these documents, our primary objectives have remained unchanged, namely to ensure the integrity of our distribution assets and, most importantly, to ensure a safe working environment for Hydro One Networks' workers and any contractors who might be working on our poles.

Please allow me to draw your attention to a few important matters:

**Pole-to-Pole and Across-the-Road Banners**

For safety reasons, Hydro One Networks will no longer permit banners or strings of lights to be extended from pole to pole, as has typically been done across roads and main streets. Pole-to-pole banners, even those with wind vents, create transverse forces on our distribution poles, most of which are not guyed to withstand this additional stress. Moreover, pole-to-pole banners can become detached and entangled in overhead power lines, causing a power interruption for local residents and businesses. We are also concerned that banners across roadways have the potential to come down into traffic and cause a safety hazard for motorists.

We understand that across-the-road banners have been a long-standing practice and that many communities and service clubs have invested in banners to promote local events. Municipalities may continue hanging across-the-road banners by installing their own separate poles with the appropriate back-guying in a location that will not interfere with overhead wires.

### ***Pole Rental Fee for Street lighting Attachments***

The pole rental fee for streetlight attachments on Hydro One Networks poles will remain at \$0.17 per attachment per month, or \$2.04 per attachment per year. You should be aware that Hydro One Networks is reviewing this fee, as it is significantly lower than the fee currently being charged by other distribution companies in Ontario. Should a fee increase be approved in the future, we will be sure to notify municipalities well in advance.

The lower portion of our poles will continue to be offered to municipalities at no charge for community use and beautification, subject to Hydro One Networks' approval and the existence of a signed agreement. Any community group that approaches Hydro One Networks directly about the use of our poles will be asked to seek the municipality's approval.

### ***Seasonal Decorative Lighting***

Municipalities that wish to put up decorative lighting or lit decorations on Hydro One Networks' poles will be required to have proper electrical receptacles on the poles. A qualified electrical contractor may install the receptacles in locations approved by Hydro One Networks and the installation must be inspected by the Electrical Safety Authority.

A new billing arrangement is being put into place for the energy consumed by un-metered decorative lighting. Charges for energy consumption will be calculated at the current energy rate and based on the information municipalities provide to us on the number and type of lights being installed for various seasonal events. These charges will be reflected on the municipality's monthly street lighting bill. We believe this is a more efficient way to bill for occasional consumption that, in most cases, represents a small dollar amount. It will be the municipality's responsibility to provide Hydro One Networks with a list of lighting fixtures and to notify us of any changes. It will also be the municipality's responsibility to make arrangements with local business associations or service clubs, if those organizations are assuming responsibility for energy consumption charges.

### **Next Steps**

I have enclosed three copies of the Agreement executed by Hydro One and would ask that you please sign all three copies, fill in section 21.1 on page 16, and return all three copies to me before December 15, 2003.

Thank you for your attention to this matter. In the meantime, if you have any questions, please don't hesitate to contact me at 416-345-5166. I would be also be pleased to meet with you and other municipal officials if you feel a presentation on this subject would be useful.

Sincerely,



Shona Clark for R. Steven Vance

R. Steven Vance

Manager - Process Management  
Business Integration - Hydro One Networks

Encl.

c: C. L. Ognibene, Corporate Relations

# Request for Decision City Council




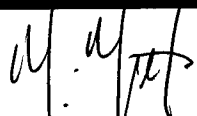
Type of Decision									
Meeting Date	December 11, 2003					Report Date	December 3, 2003		
Decision Requested	<input checked="" type="checkbox"/>	Yes		No		Priority	<input checked="" type="checkbox"/>	High	Low
	Direction Only					Type of Meeting	<input checked="" type="checkbox"/>	Open	Closed

Report Title
On Street Parking

Policy Implication + Budget Impact	
n/a	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

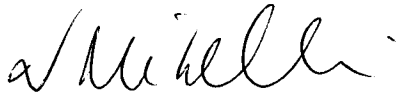
Recommendation
<p><b>-THAT parking be restricted along both sides of Markussen Drive from 500 metres south of Dill Lake Road to the south end.</b></p> <p><b>-THAT a by-law be passed to amend the City of Greater Sudbury's Traffic and Parking By-Law 2001-1 to implement the recommended change.</b></p>
Recommendation Continued

Recommended by the General Manager
 Don Bélisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: December 3, 2003

**Report Prepared By**



Nathalie Mihelchic, P.Eng.  
Co-ordinator of Traffic & Transportation

**Division Review**



R.G. (Greg) Clausen, P.Eng.  
Director of Engineering Services

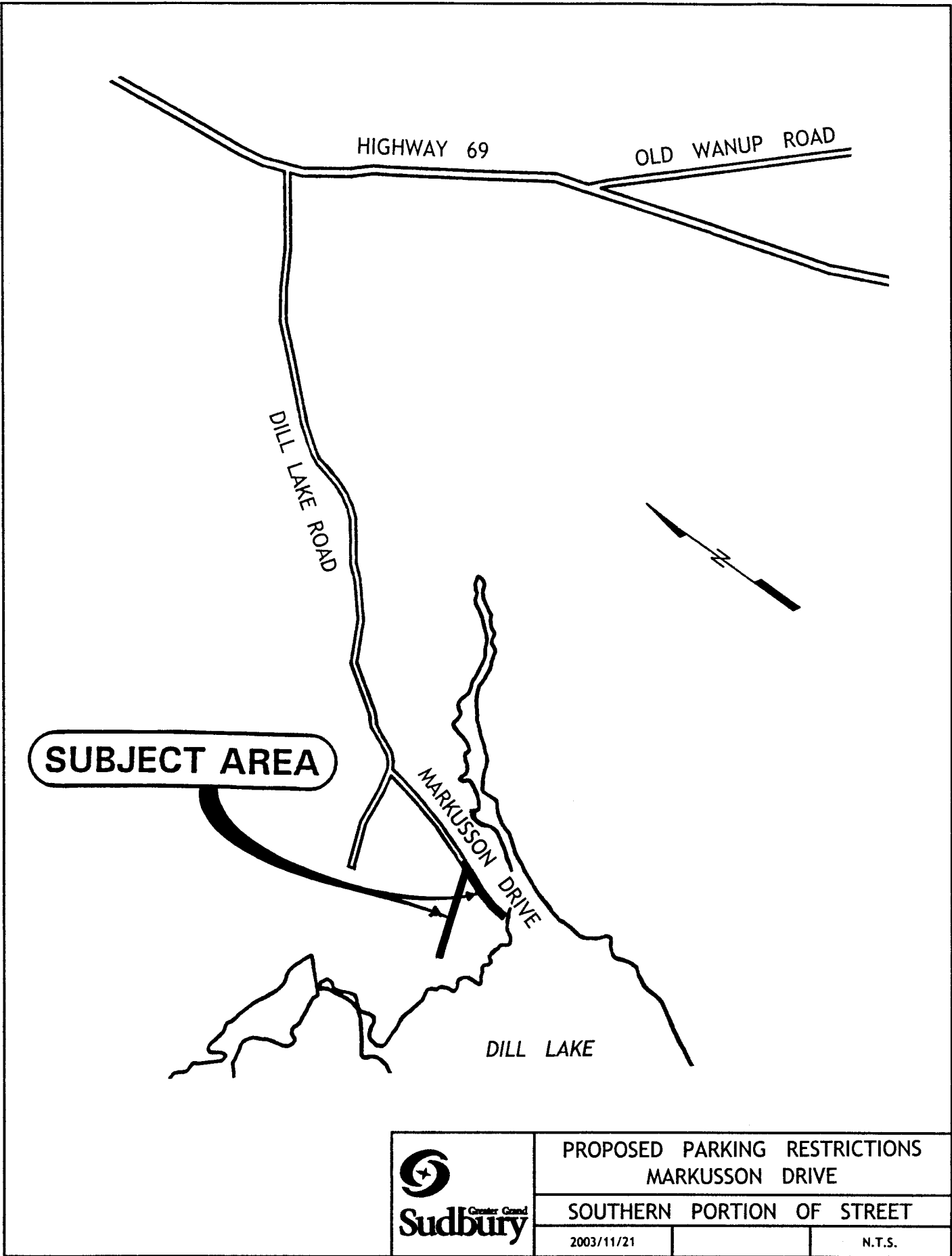
The Traffic and Transportation Section received a request from a concerned resident to restrict parking along Markussen Drive off Dill Lake Road. During the winter, cars park on either side of the road in order to access the lake with their snowmachines, leaving little or no room for other vehicles to pass. Markussen Drive is a residential road constructed with a gravel surface 6.0 metres wide terminating in a dead-end (see attached Exhibit "A").

The function of a public roadway is to allow for access to and from abutting properties. When both capacity (the ability to move vehicles) and safety are properly addressed, the municipality allows the use of the public roadway for short-term parking. In the case of Markussen Drive, any vehicle parked on the road would constrain traffic flow to the dead-end. This constraint would become worse in the winter months with the presence of snow banks. Maintaining emergency access is paramount.

Alternatively, people would be permitted to park north of the area in question where the road is wider.

It is therefore recommended that parking be restricted along both sides of Markussen Drive, from 500 metres south of Dill Lake Road to its south end and that the City of Greater Sudbury's Traffic and Parking By-Law 2001-1 be amended accordingly.

EXHIBIT: A





# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 3, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Traffic Control - Sugarbush Subdivision

## Policy Implication + Budget Impact

n/a This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

☒ Background Attached

## Recommendation

-THAT traffic at the intersection of Niemi Road and Sugarbush Drive be controlled with a "Stop" sign facing southbound traffic on Sugarbush Drive.

-THAT traffic at the intersection of Sugarbush Drive and Cranberry Court be controlled with a "Stop" sign facing westbound traffic on Cranberry Court.

-THAT a By-Law be passed to amend the City of Greater Sudbury's Traffic and Parking By-Law 2001-1 to implement the recommended changes.

Recommendation Continued

## Recommended by the General Manager

Don Bélisle  
General Manager of Public Works

## Recommended by the C.A.O.

Mark Mieto  
Chief Administrative Officer

**Date:** December 3, 2003

**Report Prepared By**



Nathalie Mihelchic, P.Eng.  
Co-ordinator of Traffic & Transportation

**Division Review**



R.G. (Greg) Clausen, P.Eng.  
Director of Engineering Services

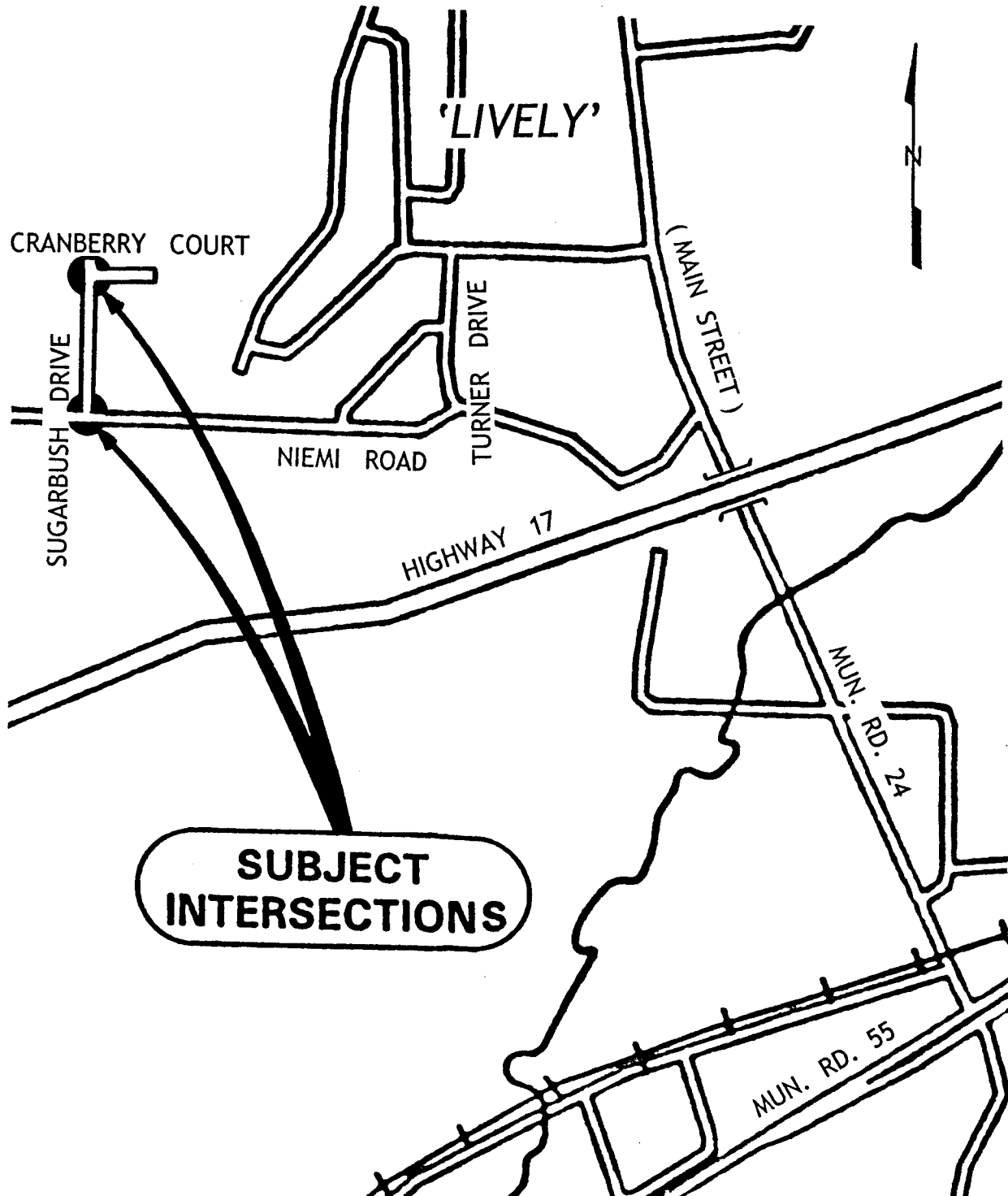
**Background:**


Phase I of the Sugarbush Subdivision is currently being developed in the community of Lively (see Exhibit "A"). The City of Greater Sudbury has recently assumed Sugarbush Drive and Cranberry Court as public roads.

Sugarbush Drive intersects Niemi Road 90 degrees forming a "T" intersection. It is recommended that traffic be controlled with a "Stop" sign facing southbound traffic on Sugarbush Drive.

Cranberry Court intersects with Sugarbush Drive forming a "T" intersection. It is recommended that traffic be controlled with a "Stop" sign facing westbound traffic on Cranberry Court.

# EXHIBIT: A



	SUGARBUSH SUBDIVISION		
	TRAFFIC CONTROL		
	2003/11/28		N.T.S.

# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 3, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

Community Plan for "Supporting Communities Partnership Initiative(SCPI) 2003-2006"

## Policy Implication + Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>Projects which were started from the initial federal funds "Supporting Communities Partnership Initiative 2000 - 2003" were continued in 2002 by using dollars allocated from the Community Placement Target Fund (earned Ontario Works Revenue).</p> <p>The recent allocation of SCPI 2003-2006 funding for the City of Greater Sudbury is \$693,810. These funds will be used to continue the original projects created in 2000 - 2003 and initiate new research activities.</p> <p>\$297,964. allocated from the Community Placement Target Fund (resolution 2002-22) will be returned to the Community Placement Target Fund reserve.</p>	
<input checked="" type="checkbox"/>	Background Attached


## Recommendation

Whereas the Task Force on Emergency Shelters and Homelessness working within the Homelessness Policy and in consultation with the community has developed the updated community plan 2003-2006;

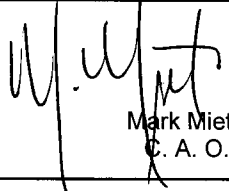
Therefore let it be resolved that Council endorses the updated 2003-2006 Community Plan, to be funded 100% through Federal Supporting Communities Partnership Initiative (SCPI) funding, in the amount of \$693,810; and further \$297,964 previously committed from the Community Placement Target Fund (earned Ontario Works Revenue) be returned to the reserve .

Recommendation Continued

## Recommended by the General Manager

  
Catherine Matheson  
General Manager, Health and Social Services

## Recommended by the C.A.O.

  
Mark Mieto  
C. A. O.

Date: November 27<sup>th</sup>, 2003

## Report Authored By

Vivienne Martin  
Technical Writer/Trainer

## Division Review

Harold Duff  
Director Social Services**Background**

The City of Greater Sudbury, through the Social Services Division, embraced the National Homelessness Initiative as a means to access funds to assist in the development and implementation of several community projects that were endorsed by the Task Force on Emergency Shelters and Homelessness Initiatives. Since the creation of the initial Community Plan the City of Greater Sudbury has been recognized by the Federal Government as a national leader in cooperative partnership building.

**Supporting Communities Partnership Initiative (SCPI) 2000 - 2003 (1<sup>st</sup> Round of Funding)**

Several key projects that were approved in the first allocation of SCPI funding have assisted in improving the quality of life for many. These projects are:

The Centre de Sante Communautaire's Corner Clinic:

Located at 247 Shaughnessy Street, Sudbury the Centre de Sante Communautaire's Corner Clinic provides primary health care services for homeless in the City of Greater Sudbury. The Corner clinic partners with other community agencies to meet the needs of all cultural groups. Medical clinic services, a washer, dryer and shower facilities are also provided for the homeless.

Elizabeth Fry Transition House:

The Elizabeth Fry Society at 204 Elm Street, Sudbury oversees the nine bed shelter for women aged 16 and over who need supportive, transitional housing and /or emergency shelter. There are seven supportive transitional housing beds, priority given to women in conflict with the law and two emergency shelter beds for homeless women.

Inner Sight Educational Homes:

Provides sixteen beds for male youth aged 16 - 19. Eight of these beds are emergency beds for homeless youth, eight beds are transitional beds for youth who have opted to return to educational programs. Individualized plans are developed which may include life skills training and counselling for substance abuse, reconciliation with families and reentry into educational programs. These services are offered at 32 Bloor Street in Sudbury.

Overcomers of Sudbury Support Group partnering with John Howard Society:

Provide outreach services to ex-offenders and their families and can be accessed at 24 Durham Street,

Date: December 3, 2003

Sudbury Assist with finding housing, accessing social assistance and other supports to facilitate reintegration into the community.

#### Overcomers of Sudbury partnering with Elgin Street Mission

The Mission, 200 Elgin Street, Sudbury has expanded their service to daytime hours from the evening program. Assist with finding housing, accessing social assistance, preparation for employment and providing other supports.

#### Research on homelessness in Sudbury

Funding from SCPI and The City of Greater Sudbury ensured that the series of bi-annual studies on the issues of Homelessness were completed over the past three years. The seven studies have proven valuable in identifying opportunities for efficiencies in existing services to those who are homeless or near homeless; gaps in the provision of services to the vulnerable citizens in the City of Greater Sudbury; and seasonal trends in the numbers of individuals identified as homeless but accessing shelter services, at risk of homeless or the absolute homeless.

#### **Community Placement Target Fund**

In October 2002, the Council for the City of Greater Sudbury approved allocation of \$734,000 from the Community Placement Target Fund (earned Ontario Works revenue) to assist in the continuation of the Homelessness Initiatives. The criteria for the allocation of funds from the Community Placement Target Fund ensured that homelessness programming was able to continue until Federal funding was again available. To the end of 2003, \$436,036 has been allocated. Now that the SCPI funds are available, the remaining \$297,964 should be returned to the Community Placement Target Fund reserve.

#### **Updated Community Plan 2003 - 2006 (SCPI) to allocate the \$693,810**

The National Homelessness Initiative has announced that communities are eligible to apply for additional funding. In October 2003, the Task Force on Emergency Shelters and Homelessness received confirmation that the City of Greater Sudbury, through the Social Services Division would be provided with another \$693,810. Prior to the release of the funds the Community Plan and priorities have to be updated and endorsed by Council.

The creation of the updated Community Plan required that the Task Force on Emergency Shelters and Homelessness identify seven objectives to form the bases for priority setting. These objectives are as follows:

1. Sustainability to develop long term solutions for current and emerging services. Capacity building within the community would be a key part of this by creating and supporting existing partnerships ensuring the support and co-ordination of services, co-operative working relationships between agencies keeping the communication open, meeting the needs of diverse groups, sharing training and other resources.
2. Appropriate and effective services to various groups including aboriginals francophones, the

Date: December 3, 2003

mentally ill and youth.

3. Shelter Beds: creation of new beds and sustaining of current beds.
4. Transition to safe housing acknowledging the need for longer term beds, support services and affordable housing.
5. Research and best practices: continue to track patterns and monitor progress in reducing homelessness. Also to develop best practices in dealing with homeless people.
6. Develop strategies for addressing the issues of food security and health services for people who are absolutely homeless as well as those who are at substantial risk of being homeless.
7. Education: ensuring heightened public awareness of the issues surrounding homelessness and ensuring that service providers have the opportunity to expand their expertise to support homeless persons effectively.

The purpose of this report is to highlight, for Council, the top recommended priorities and activities that have been endorsed by the Task Force on Emergency Shelters and Homelessness.

### Community Plan 2003 to 2006

Priority	Description	Activities
#1	Sustainability to develop long term solutions for current and emerging services. Capacity building within the community would be a key part of this by creating and supporting existing partnerships ensuring the support and co-ordination of services, co-operative working relationships between agencies keeping the communication open, meeting the needs of diverse groups, sharing training and other resources.	Continued Funding of the initial projects: <ol style="list-style-type: none"> <li>1. Centre de Sante Communautaire's Corner Clinic</li> <li>2. Elizabeth Fry Transition House</li> <li>3. Inner Sight Educational Homes</li> <li>4. Overcomers of Sudbury Support Group partnering with John Howard Society</li> <li>5. Overcomers of Sudbury partnering with Elgin Street Mission</li> <li>6. Research</li> </ol>
#2	Appropriate and effective services to various groups including aboriginals francophones, the mentally ill and youth.	Further development of the four agency partnership for the building of the Samaritan Centre du samaritain; and  Formation of the Hostel Service Providers Sub Committee reporting to the Planning Committee of the Task Force on Emergency Shelters and Homelessness

Date: December 3, 2003

#3	Shelter Beds: creation of new beds and sustaining of current beds.	The Homeless Women's Hostel Ad Hoc Committee will continue to meet to ensure that there will be beds for Homeless Women and children when Genevra House relocates to the new location and changes to meet the new mandate of servicing only women and children who are victims of domestic violence.
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The approval of the first priority, by Council, will result in the realization of the unused funds previously allocated in October of 2002 from the Community Placement Target Fund to continue the identified projects. The second priority reaffirms the commitment by the community in ensuring all groups are supported and have a voice. The third priority, in the updated Community Plan 2003 -2006, speaks to the continued commitment by the City of Greater Sudbury, through the Social Services Division, to provide financial support for the current emergency shelter beds and seeks to initiate dialogue that will result in the creation of new emergency shelter beds for single adults, single adolescents and families.

The one time temporary funding that initiated the projects in 2000-2003 and the continuation of the projects with another allocation of one time temporary funding for 2003-2006 provides opportunity for the Social Services Division and the service providers to seek a sustainable funding source to cover the yearly allocation of approximately \$231,270 to run these projects.

Beyond 2006, without sustainability, Council must consider whether to disband the projects or, for those projects that are eligible, enter into dialogue with the Ministry of Community and Social Services to include projects in the per diem funding formula, with the projected financial obligation for the City of Greater Sudbury to be approximately \$46,254 per annum or (20% of the yearly allocation).



# Request for Decision City Council



## Type of Decision

Meeting Date	December 11, 2003				Report Date	December 2, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

Contracts for Psycho-Vocational Assessments – Ontario Works

### Policy Implications + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified

#### Budget Impact:

The purchase of psycho-vocational assessments was approved by Council on June 26, 2003. Funds for these assessments have been made available through the Community Placement Target Fund until December 31, 2005. There is no impact on the 2003 - 2005 budgets and no cost to the City of Greater Sudbury.

☒ Background attached

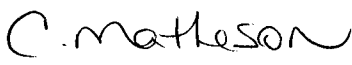
### Recommendation

Whereas the City of Greater Sudbury authorized through resolution 2003-47 that a total amount of \$209,556 be allocated for the purpose of purchasing two hundred (200) psycho-vocational assessments for Ontario Works participants to enable them to participate in appropriate employment-related activities or to apply for financial Assistance from the Ontario Disability Support Program;

Therefore be it resolved that contracts be awarded to Bassis and Carter and Blackwell and Deck to provide a total of two hundred (200) psycho-vocational assessments between December 1, 2003 and December 31, 2005.

☐ Recommendation attached

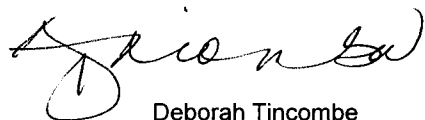
### Recommended by the General Manager

  
Catherine Matheson  
General Manager, Health & Social Services

### Recommended by the C.A.O.

  
Mark Mieto  
Chief Administrative Officer

**Report Authored By**



Deborah Tincombe  
Manager, Employment Support Services Section

**Division Review**

**Background**

Council authorized through resolution 2003-47 that a total amount of \$209,556 be allocated for the purpose of purchasing two hundred (200) psycho-vocational assessments for Ontario Works participants to enable them to participate in appropriate employment-related activities or to apply for financial assistance from the Ontario Disability Support Program. The funds for these assessments will come from the Community Placement Target Fund which Greater Sudbury Ontario Works earned from the former Ministry of Community, Family and Children's Services for exceeding performance targets that were set for Community Placements and Employment Placements for the Ministry's 2001 to 2002 fiscal year. The expenditure of the funds for psycho-vocational assessments meets the Ministry's criteria for programming that addresses unmet human services needs.

In September 2003, the City's Supplies and Services Section issued a request for proposals for psycho-vocational assessments. Proposals from Bassis and Carter and Blackwell and Deck were opened on September 30, 2003. A Selection Team comprising of staff from the Social Services Division and Employment Support Services Section reviewed the proposals and recommended that each service provider be retained for the purpose of providing the assessments. Both are reputable, local service providers employing qualified and professional personnel. The Selection Team felt that the unique expertise of each service provider could be utilized to address the specific needs of individuals who are referred for testing.

Contracts will be awarded to both service providers commencing December 1, 2003 and terminating December 31, 2005. Working with the allocation of \$209,556, Bassis and Carter and Blackwell and Deck will provide a maximum of two hundred (200) assessments.

# Request for Decision City Council



Type of Decision											
Meeting Date		December 11, 2003				Report Date		December 3, 2003			
Decision Requested		<input checked="" type="checkbox"/>	Yes		No	Priority		<input checked="" type="checkbox"/>	High		Low
		Direction Only				Type of		<input checked="" type="checkbox"/>	Open		Closed

Report Title
Implementation and Installation of Videoconferencing Solutions for Ontario Works Delivery Sites

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>There will be no budget impact on the City of Greater Sudbury. The cost of the implementation, installation and maintenance of the videoconferencing solutions will be \$223,204.65, provincially funded @ 100%. There are no projected ongoing budget implications.</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>WHEREAS the Social Services Division has been requested, by the Ministry of Community and Social Services, North Region, to implement a Videoconferencing Network for Ontario Works delivery sites in the North Region of Ontario, and;</p> <p>WHEREAS a Request for Proposals has been completed and a Vendor of Record selected, and;</p> <p>WHEREAS Bell Canada has been selected as the successful Vendor of Record, and the cost of the implementation, installation and maintenance of the videoconferencing solutions will be \$223,204.65</p>
<input checked="" type="checkbox"/> Recommendation Continued

Recommended by the General Manager
<p>Catherine Matheson General Manager, Health and Social Services</p>

Recommended by the C.A.O.
<p>Mark Mieto C. A. O.</p>

Report Prepared By



Robert Blackwell, Supervisor, Social Services

Division Review



Harold Duff  
Director, Social Services

THEREFORE be it recommended that Council support the implementation and installation of videoconferencing solutions in the Ontario Works delivery sites in the North Region; and

THAT the City of Greater Sudbury enter into a contractual agreement with Bell Canada for the supply and implementation of videoconferencing solutions.

### Background

The Social Services Division was approached by the Ministry of Community and Social Services (MCSS) to facilitate the installation and implementation of a videoconferencing strategy for the Ontario Works delivery sites in the North Region of Ontario. This initiative is part of the North Region Training Strategy, an attempt by MCSS to establish a consistent and efficient training protocol for the Ontario Works delivery sites in the North Region. The geographical challenges of the North Region have caused significant issues regarding training and the implementation of a videoconferencing system may provide a more cost-effective model of delivery. The videoconferencing systems will provide Northern municipalities a training modality that does not require travel time and expense. With recent improvements in videoconferencing technology, web-based e-communication systems can be maintained at a minimal cost to the end user and still offer an effective method of delivering training. The videoconferencing solutions would also be available to the other Ontario Works sites for other telecommunication uses, as required.

The City of Greater Sudbury will provide the technical support and will house the videoconferencing "bridge", to connect Ontario Works offices in the Manitoulin-Sudbury DSSAB, Algoma DSSAB (including a videoconferencing solution in the North Intake Screening Unit), City of Sault Ste Marie (Sault Ste. Marie DSSAB), City of Thunder Bay (Thunder Bay DSSAB), Kenora DSSAB and Rainy River DSSAB.

MCSS has cash-flowed the necessary funding (one-time dollars) for the implementation of this initiative to the Social Services Division, and an Request for Proposals was sent out in October 2003. The Supplies and Services Division of the City of Greater Sudbury completed the RFP process, in collaboration with the Social Services Division. The successful vendor was selected based on an objective scoring grid, which rated the technical functionality, overall price, ability to provide to service to all end users and value added functions of each prospective bid.

Bell Canada has been selected as the Vendor of Record and will be contracted to implement and install and maintain (for 1 year) videoconferencing solutions for each site, as well as the bridge located in the CGS. The videoconferencing solution will be web-based, thereby reducing or eliminating ongoing usage costs. The installation and maintenance costs for 1 year, for the North Region is \$223,204.65, funded 100% by the province. The videoconferencing system will have no ongoing costs for the CGS, as our technological infrastructure has sufficient bandwidth to support usage.

# Request for Decision City Council




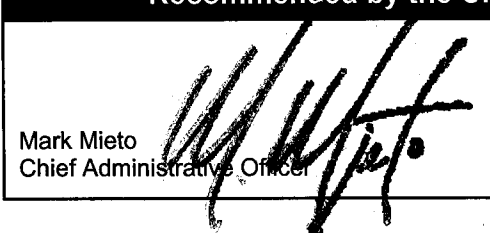
Type of Decision									
Meeting Date	December 11, 2003				Report Date	December 1, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
<b>2003 Neighbourhood Association Grants</b>

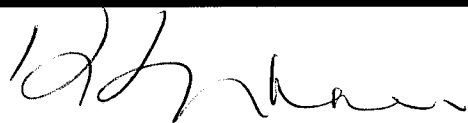
Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p><b>THAT Council approve the allocation of the Neighbourhood Association Grants as outlined in the report from the General Manager of Citizen and Leisure Services dated December 1, 2003; and,</b></p> <p><b>THAT the appropriate by-law be passed.</b></p>
<input type="checkbox"/> Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

**Report Prepared By**



Karen Makela  
Community Development Officer

**Division Review**



Réal Carré  
Director, Leisure, Community and Volunteer Services

**Executive Summary:**

The purpose of this grant is to provide financial support to Neighbourhood Associations to facilitate and ensure effective citizen involvement, that increases participation relevant to improving the well being of citizens and contributing to the quality of life in the Community, through leisure time activities. The primary goal is to recognize and respond to individual neighbourhood needs, promote uniqueness and encourage community participation. Associations who are affiliated with the City of Greater Sudbury Leisure Services Department and contribute to the enrichment of community life will be considered for a grant, within the limits of the available financial resources.

**Background:**

As part of the 2003 budget process, Council approved \$52,000 within the operating budget for Neighbourhood Association grants. In 2001 this allocation was increased from \$26,000 (2000) to \$52,000 in order to provide the same grant opportunity to all recognized Neighbourhood Associations in the City of Greater Sudbury. Each Association is required to complete a grant application form which details the purpose of their grant and to provide supporting information confirming availability of matching funds from their Association. Each Association is eligible for one grant per year. The maximum grant allocation per Association is \$1,500. A Post-Project Report must be submitted by each Association upon utilization of the funds. Subsequent grant applications from an Association will not be considered unless a Post-Project Report has been submitted for previous grants received.

Grant applications are eligible for funding under the following criteria:

1. **Equipment** - Equipment purchases should create opportunities for people of all ages and abilities to take part in a wide range of sports and leisure programs. In cases where assistance is given to a group or association for the purchase of equipment or supplies, it should be noted that all such supplies or equipment shall remain the property of the municipality, should the group in question dissolve.
2. **Seed Programs** - Seed project funding is usually aimed at work that has a defined beginning and end and may be an addition to regular activities. Seed projects shall serve an outstanding need in the community and will not compete with any other service provider. The applicant will demonstrate that the project will have a direct benefit on group or individual development and will impact on the quality of life in the community.

3. **Community Events** - The community special event that is hosted will be an unique event, that will make the community an even better place to live. The Association will plan it to reflect neighbourhood needs and priorities. Events should lead to new activities, recognition of volunteers, new partnerships, create ways to bring in new volunteers / new ways to serve, foster new leadership and involve all age groups in the community.
4. **Operating Costs** - Operating costs are defined as the group's ongoing costs ie. heat, hydro, water, telephone, etc. Staff costs are **not** eligible for funding. The intent of the operating funding is to assist groups in effectively conducting their business, enabling them to use the resources that they do have for ongoing activities rather than overhead.

Grant applications are reviewed by a volunteer committee comprising of representatives from the Community and Neighbourhood Associations. A representative of the Leisure Services Department acts as a resource person without voting privileges. It is the aim of the Grants Board to assess all requests objectively and equitably. Members of the 2003 Review Committee were:

Bob Cullens - Chair  
Sudbury

Patty Bondi  
Nickel Centre

Keir Kitchen  
Capreol

Brenda Salo  
Walden

Marcel Servais  
Valley East

Karen Makela - CGS  
Leisure Services Department

The attached summary sheets outline the Neighbourhood Association Grant allocation recommendations for 2003 which total \$39,732 of the available \$52,000. The identified funds are being distributed to a total of 30 different Neighbourhood Associations throughout the CGS. The carryover of the remaining balance of \$12,268 will be addressed within the 2003 Reserve Account Report.

Attachments

### 2003 Neighbourhood Association Grants

Neighbourhood Association	Project Description	2003 Grant
<b>Algonquin Playground</b> (Sudbury)	Snow blower repairs (2) Hockey / Can Skate Program Winter Carnival / Dance Operating Costs	\$ 1,500
<b>Antwerp Playground</b> (Sudbury)	Can Skate Program Operating Costs	\$ 430
<b>Beaver Lake Neighbourhood Assoc.</b> (Walden)	Troybilt Trimmer / Mower Siding and Insulation for shed Operating Costs	\$ 1,500
<b>Beaver Lake Sports and Cultural Club</b> (Walden)	Kitchen renovations - cupboards / sink Winter Carnival	\$ 1,500
<b>Black Lake Neighbourhood Assoc.</b> (Walden)	Sport Equipment Family Fun Day / Winter Carnival Can Skate Program Operating Costs	\$ 1,010
<b>Carol Richard Park Community Assoc.</b> (Valley East)	Folding tables Winter Carnival Operating Costs	\$ 1,500
<b>Cedar Park</b> (Sudbury)	Snow blower (over 2 years) Park Benches / Swing Set Hockey Jerseys / Goalie Equipment Winter Carnival	\$ 1,500
<b>Coniston Improvement Group / Playground Association</b> (Coniston )	Fencing Snowblower	\$ 1,500
<b>Delki Dozzi Memorial Playground</b> (Sudbury)	Ceramic Tile for upper hall Kitchen cupboards for Lower hall Volunteer Dinner / Carnival	\$ 1,500
<b>Downe Playground</b> (Sudbury)	Canskate Operating Costs	\$ 925
<b>East End Neighbourhood Association</b> (Sudbury)	Hockey Equipment / Coffee Maker Canskate Program Ball Hockey Equipment Family Fun Day / Bake Sale Volunteer Appreciation BBQ Operating Costs	\$ 1,500
<b>Elmview Playground Association</b> (Valley East)	Halloween Party / Winter Carnival Operating Costs	\$ 1,500



<b>Neighbourhood Association</b>	<b>Project Description</b>	<b>2003 Grant</b>
<b>Farmdale Playground Association</b> (Valley East)	Park Bench / Trash receptacle Window insert Operating costs	\$ 1,500
<b>Finnish Organization of Canada</b> (Wanup )	Operating Costs	\$ 1,500
<b>Levack - Onaping Playground Assoc.</b> (Onaping Falls )	Fencing for sliding hill Outdoor sound system	\$ 1,358
<b>Lively Neighbourhood Association</b> (Walden)	Volunteer Appreciation Day Operating Costs Winter Carnival	\$ 750
<b>Lo-ellen Park Community Association</b> (Sudbury)	Tables and Chairs Family Fun Day / Summer BBQ Operating Costs	\$ 1,500
<b>Long Lake Playground</b> (Sudbury)	Hockey Program Family Fun Day Operating Costs	\$ 1,500
<b>McFarlane Lake Playground Assoc.</b> (Sudbury)	Rink Board repairs Hockey Tournament Operating Costs	\$ 1,500
<b>McLean Playground</b> (Sudbury)	Playground Equipment Soccer Program Operating Costs	\$ 1,500
<b>Penage Road Community Centre</b> (Walden)	Water purification system Tables and Chairs Christmas Volunteer Dinner Operating Costs	\$ 1,500
<b>Percy Playground</b> (Sudbury)	Operating Costs	\$ 488
<b>Riverdale Playground</b> (Sudbury)	Hockey Equipment / Jerseys Winter Carnival Operating Costs	\$ 1,500
<b>Robinson Playground</b> (Sudbury )	Sport Equipment Winter Carnival Operating Costs	\$ 1,500
<b>Rosemarie Playground</b> (Sudbury)	Canskate Program Pancake Breakfast / Year End BBQ Operating Costs	\$ 1,031
<b>Skead Recreation Committee</b> (Nickel Centre)	Community Centre floor replacement	\$ 1,500
<b>Skead Road Community Club</b> (Nickel Centre)	New outdoor lights for rink ( 4 )	\$ 1,500

<b>Neighbourhood Association</b>	<b>Project Description</b>	<b>2003 Grant</b>
<b>Sunnyside Playground</b> (Valley East )	Canskate Program Children's Christmas Party Operating Costs	\$ 740
<b>Wahnapitae Community Centre</b> (Wahnapitae)	Wahnapitae Days (Community event)	\$ 1,500
<b>Westmount Community Centre</b> (Sudbury)	Kitchen appliances / Tables Computer / Video Surveillance system Canskate / Community Safety Day Operating Costs	\$ 1,500
<b>Total Grant Requests</b>		<b>\$ 39,732</b>