

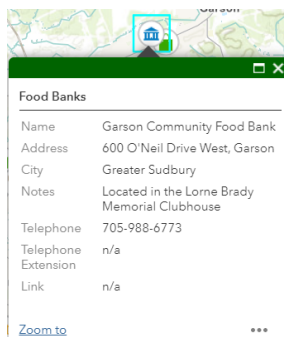
## How to Use the COVID Community Directory Map

### Search Bar

Use the address search bar to zoom to a specific address.



To view more information about a certain feature, click on the icon on the map and a pop-up window will appear.



### Basemaps



If you want change the basemap click on the basemap icon. A selection of imagery and topographic basemaps are available.

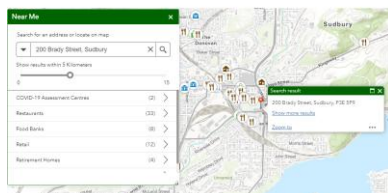
### Locating Services Near You



To locate services near you, click on the Near Me icon and enter your address.

You can alter the slider to search for services within a certain distance, from 0 to 15 km.

A list of services will appear. Click on the service of interest to highlight it on the map and show more detailed information.



## Sharing This App



If you would like to share this app with others, use the Share icon and it will provide a link to share in an email, through Facebook, Twitter, or Google+

## Adding a Feature



If you would like to add your restaurant or retail store to the map, use the address search bar and type in your address. The map will zoom to your location.

Click on the Edit button, then the icon category (Restaurant or Retail). Place the point on the map then enter any relevant information. For example, Business Name, Address, City, Services (Curb-side pickup, delivery, online ordering), and Website. Once you are satisfied with our entries, click the Save button.



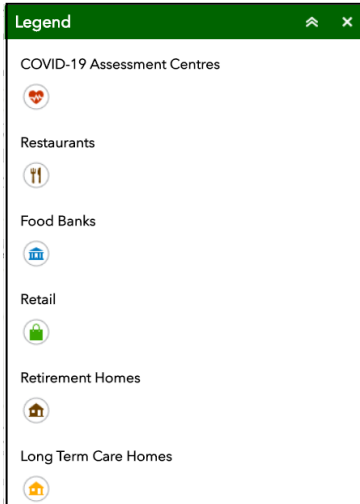
Please Note: Your input will disappear temporarily until an editor can verify the information. Once this data is verified, it will become visible on the map. Editors will be checking for new entries once a day, Monday to Friday.

If information about your restaurant or retail store needs to be updated, or you require more details, please contact the Economic Development department at 705-674-4455 ext. 7718 or [invest@greatersudbury.ca](mailto:invest@greatersudbury.ca)

## Legend



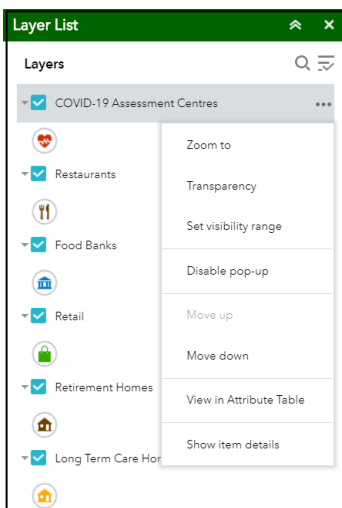
The Legend icon opens a legend showing all the layers that appear on the map and their corresponding symbols.



## Layer List



The Layer List displays all the layers on the map. Layers can be unchecked or unchecked, depending on what you'd like to see displayed on the map. If you click on the ellipses (...) to the right of the layer title, there are options such as zoom to the layer, change its transparency, and view in attribute table. Note: if you view the information in the attribute table, only the records that appear on the map will show up in the table. If you'd like to view all the records contained on the map, use the default extent icon (see below) to return to the full extent of the map.



## Navigating the Map



Zoom in – to get a closer view (you can also use the wheel on your mouse)



Zoom out – to get an more of an overview (you can also use the wheel on your mouse)



Default Extent – zooms out to show all the features on the map



My Location – locates you on the map