

Sudbury & District

Health Unit

Service de
santé publique

Promotion
Prevention
Protection

May 17, 2001

URGENT

Mayor Jim Gordon
City of Greater Sudbury
Tom Davies Square
200 Brady Street
Box 5000, Station A
Sudbury, ON P3A 5P3

Dear Mayor Gordon,

Re: Sudbury & District Health Unit Renovation Project

I am writing on behalf of the Board of Health of the Sudbury & District Health Unit to inform you of an opportunity that needs your immediate attention.

As you know, the 1300 Paris Street site in Sudbury will undergo significant renovations this year to meet our growing space needs for public health staff and programs. This renovation will be paid for by the \$1.7 million (\$850,000 from the municipalities) previously approved by the Board. We now have an opportunity to build an addition to this site that will accommodate both our present and future space needs through a partnership with a local health agency. The approximate \$1 million cost of this addition would be financed by leasing space to the agency. We expect that the municipalities will not have to incur any immediate, additional costs.

The Sudbury & District Board of Health believes that the above addition and lease arrangement plan makes business and service sense now and in the future. The alternative option includes renovating the existing building and renting additional off-site space as our space needs grow. This alternative option would require ongoing increases to the Board of Health budget.

Under the Health Protection and Promotion Act, boards of health are required to obtain the consent from the majority of the councils of the municipalities within the health unit's jurisdiction before we may begin building the addition. Majority consent is also required for any lease agreements and mortgages of the building or the lease. We respectfully ask that you and your council consider and consent to the attached motion so that the Board may proceed with this plan.

Our timeline is extremely tight. The \$1.7 million required for the renovation must be spent within the 2001 fiscal year. Therefore, we need to hear from you by June 1st, 2001. If we do not obtain the consent of the majority of the councils of the municipalities by June 1st, the Board may no longer be able to consider the addition/lease arrangement option.

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Sudbury, ON P3E 3A3
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(705) 522-5182

Branch Offices:
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(705) 864-1610
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Medical Building
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(705) 377-4774
(705) 377-5580

Genetic Services
4 Boland Avenue
Sudbury, ON P3E 1X7
(705) 675-4786
(705) 675-7911

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Re: Sudbury & District Health Unit Renovation Project

May 17, 2001

Page 2

I have enclosed project details and the motion for your consideration. My office will be in telephone contact with you or your staff about this matter within the next few days.

I am happy to make myself and members of my Executive Committee available to teleconference or visit with you and your council members to discuss this matter. Please do not hesitate to call me directly at (705) 522-9200, ext. 291 if you have questions or require further clarification.

Sincerely,



Dr. Penny Sutcliffe
Medical Officer of Health

c: Clerk Treasurer
City of Greater Sudbury
Township of Chapleau
Corporation of the Municipality of St. Charles
Municipality of French River
Municipality of Killarney
Municipality of Markstay-Warren
Town of Espanola
Township of Sables-Spanish Rivers
Township of Nairn & Hyman
Township of Baldwin
Township of Central Manitoulin
Township of Burpee & Mills
Township of Assigninack
Town of Gore Bay
Corporation of the Municipality of Billings & Allan East
Municipality of Barrie Island
Township of Northeastern Manitoulin & the Islands
Township of Gordon
Township of Cockburn Island
Township of Tehkummah

Municipal Associations:

Manitoulin Municipal Association
Lacloche Foothills Association
Sudbury East Municipal Association

MUNICIPAL BRIEFING NOTE

Status: URGENT

Subject: Sudbury & District Board of Health Renovation Project

Date: May 17, 2001

Prepared by: Dr. Penny Sutcliffe, Medical Officer of Health

Issue: The Board of Health of the Sudbury & District Health Unit (SDHU) has determined that additional space and renovations are required at its 1300 Paris Street site in order to fulfil its duties under the Health Protection and Promotion Act.

To this end, the Board has committed \$1.7 million to the project.¹ The Board expects that space requirements will continue to increase in the coming years. In order to plan for the future and reduce the cost of construction, the Board plans to build more space now than is immediately required and to lease excess space to a community health partner. Should additional space for the health unit not be required or be minimal, the leasing of this excess space will continue as a revenue source.

Revenue from this lease arrangement will be used to finance the additional cost of approximately \$1 million over and above the \$1.7 million that has already been committed for the addition/renovation.

With this lease arrangement, the Board will achieve the following while minimizing the cost to the municipalities and the Ministry of Health:

- Expand the 1300 Paris Street site to meet present needs and build for anticipated future needs;
- Improve public access to more integrated programs and services with our community partner;
- Increase the value of the 1300 Paris Street site, owned by the Board on behalf of the municipalities; and
- Prevent the need for budget readjustments for rental needs off-site, which would increase the ongoing operating costs to the municipalities and the province.

Pursuant to Section 52, Subsection (4) of the Health Protection and Promotion Act, RSO 1990 cH.7, the Board of Health is required to obtain the consent of the majority of the councils of the municipalities within the health unit served by the board of health and from the Minister of Health to acquire, lease or mortgage its real property. Our legal counsel has advised us that an addition to our building would constitute acquisition of real property.

Therefore, we respectfully ask the councils of the municipalities within the health unit area to consider and vote on the motion below **as soon as possible**. Please note that if the Board does not spend the \$1.7 million already committed to renovations before December 31, 2001, we will lose the Ministry of Health matching contribution of \$850,000. Any significant delays in decision-making will prevent the Board from proceeding with the addition/lease arrangement option and will ultimately cost the municipalities and the

province more through additional expenses that will be required for future off-site rental requirements.

Motion:

Be it resolved that the municipality(ies) of [name] hereby consents, pursuant to Section 52(4) of the Health Protection and Promotion Act, RSO 1990, cH7, to the Board of Health of the Sudbury & District Health Unit:

- 1. Constructing an addition and making other improvements and alterations to its building at 1300 Paris Street at an estimated additional cost of \$1 million commencing in the summer of 2001. This cost being additional to the \$1.7 million already approved by the Board of Health and obtained on a cost-shared basis with the Ministry of Health and the municipalities for the purposes of renovating the building at 1300 Paris Street.**
- 2. Leasing part of the expanded building to a community partner under leases in forms acceptable to the Board of Health, for terms not to exceed 10 years commencing on completion of the addition at fair market rent and covering operating costs.**
- 3. Borrowing from the Royal Bank or any other lender acceptable to the Board of Health, upon terms acceptable to the Board of Health, the sum of \$1 million, or such larger amount as may be necessary to cover the balance of the costs of the said addition, improvements and alterations, and to provide to the lender, as security for the loan, a mortgage or charge of the lease, a conditional assignment of the rents due thereunder, a mortgage on the land and building owned by the Board of Health and/or such other security requested by the lender which is acceptable to the Board.**

Details: The details of projected health unit space requirements and the renovation project include the following:

- **Space requirements:** are projected to be 2,000 additional square feet (SF) presently; an additional 4,000 SF (6,000 SF cumulative) by year five; an additional 6,000 SF (12,000 SF cumulative) by year ten;
- **Proposed addition:** 10,000 to 12,000 square feet
- **Estimated additional cost:** \$1,000,000
- **Proposed financing:** short to medium term leasing of portions of the additional space is expected to generate income stream sufficient to support the financing of the additional \$1,000,000 until 2005.
- **Space management:**
 - As the Board of Health takes over extra space in the addition to its building, the lease income will of course decrease. However, the additional cost to the health unit is expected to be less than the cost of renting equivalent space elsewhere in the community.
 - In the event that the Board of Health does not require all of the additional space after the construction loan has been paid, the ongoing lease income would serve to enhance Board of Health programs and services, defray budgeted operating expenses and/or maintain fiscally prudent reserves as appropriate/applicable. This is expected to result in decreased costs to the municipalities.

Lease

Alternative: In determining the best course of action, the Board of Health compared the option of designing a building to meet our present and future needs with the option of renting space elsewhere as our space needs grow. For the reasons highlighted below, the rental option is not the recommended course of action:

- **Increased ongoing operational costs:** the projected space requirements as detailed above would result in an additional \$144,000 operating expense for the Board of Health by year five, \$336,000 by year ten and would be expected to be an ongoing additional cost to the municipalities.ⁱⁱ
- **Fragmentation of services and programs:** a key principle of the Board of Health renovation project is to capitalize on economies of scale from both economic and intellectual perspectives. It is expected that this option would decrease efficiencies and reduce our effectiveness.
- **Significant advantages not realized:** the advantages as itemized on page one are not realized.

ⁱ SDHU Board of Health Meeting, February 22, 2001

31-01 Revised Per Capita Rates

Moved by Gainer - McIntaggart: WHEREAS the Board of Health recognizes the pressing need to provide adequate and functional office space to accommodate current and future staff as required to comply with the mandatory programs and meet area health needs; and,

WHEREAS the Ministry of Health and Long Term Care may not be able to commit to a one-time payment of \$850,000 representing a 50% share of the renovation costs and have indicated that they would favour handling this expense as an operating budget expense; and,

WHEREAS several of the obligated municipalities have expressed concern regarding the financial impact of paying their respective shares of the renovation costs as a one-time levy;

THEREFORE BE IT RESOLVED THAT, this Board of Health amends Board motion 06-01 that approves a total 2001 budget for the Sudbury & District Health Unit in the amount of \$9,571,000 to incorporate the total cost of financing renovations for the 1300 Paris Street office over a five-year amortization period for a total principal amount of \$1,700,000. This will result in a revised 2001 budget of \$9,971,000 based on a yearly repayment of principal and interest in the amount of \$400,000. The revised per capita rate will be \$27.06.

CARRIED

ⁱⁱ Based on the space needs forecasted for the next five years, the associated lease costs are projected as:

Year 1	2,000 SF @ \$20 per SF =	\$40,000
Year 5	6,000 SF @ \$24 per SF =	\$144,000
Year 10	12,000 SF @ \$28 per SF =	\$336,000

(Figures do not include operating expenses at an additional \$4-\$6 per SF as there would be comparable operating expenses associated with the building renovation/addition option – though likely at a lower rate.)

**Sudbury & District Health Unit
Renovation/Addition Project
Business Case & Assumptions
REVISED: May 21, 2001**

Cash Flow Comparison of Alternatives

Assumptions:

Option 1: Renovating and constructing addition to 1300 Paris Street site

- Additional space = 12,000 SF
- Income years 1-5: 10,000 SF leased out @ \$13/SF net of operating
- Income years 6-10: 6,000 SF leased out @ \$15/SF net of operating
- SDHU additional operating costs years 1-5: 2,000 SF @ \$5/SF
- SDHU additional operating costs years 6-10: 6,000 SF @ \$6/SF
- Loan payments based on 15 year amortization period at 6.5%

Option 2: Renovating 1300 Paris Street site and renting additional space off-site

- Additional space requirements years 1-5: 2,000 SF @ \$20/SF including operating (\$5/SF)
- Additional space requirements years 6-10: 6,000 total SF @ \$24/SF including operating (\$6/SF)

		Option #1	Option #2
Year 1	Income	(\$130,000)	
	Operating Cost	\$10,000	
	Loan Payments	\$104,532	
	Rent		\$40,000
	Cash Flow	(\$15,468)	\$40,000
Year 2	Income	(\$130,000)	
	Operating Cost	\$10,000	
	Loan Payments	\$104,532	
	Rent		\$40,000
	Cash Flow	(\$15,468)	\$40,000
Year 3	Income	(\$130,000)	
	Operating Cost	\$10,000	
	Loan Payments	\$104,532	
	Rent		\$40,000
	Cash Flow	(\$15,468)	\$40,000
Year 4	Income	(\$130,000)	
	Operating Cost	\$10,000	
	Loan Payments	\$104,532	
	Rent		\$40,000
	Cash Flow	(\$15,468)	\$40,000

Year 5	Income	(\$130,000)	
	Operating Cost	\$10,000	
	Loan Payments	\$104,532	
	Rent		\$40,000
	Cash Flow	(\$15,468)	\$40,000
Year 6	Income	(\$90,000)	
	Operating Cost	\$36,000	
	Loan Payments	\$104,532	
	Rent		\$144,000
	Cash Flow	\$50,532	\$144,000
Year 7	Income	(\$90,000)	
	Operating Cost	\$36,000	
	Loan Payments	\$104,532	
	Rent		\$144,000
	Cash Flow	\$50,532	\$144,000
Year 8	Income	(\$90,000)	
	Operating Cost	\$36,000	
	Loan Payments	\$104,532	
	Rent		\$144,000
	Cash Flow	\$50,532	\$144,000
Year 9	Income	(\$90,000)	
	Operating Cost	\$36,000	
	Loan Payments	\$104,532	
	Rent		\$144,000
	Cash Flow	\$50,532	\$144,000
Year 10	Income	(\$90,000)	
	Operating Cost	\$36,000	
	Loan Payments	\$104,532	
	Rent		\$144,000
	Cash Flow	\$50,532	\$144,000
Total Net Cost after 10 Years		\$175,320	\$920,000
Present value at 10 years (based on 6.5% interest)		\$89,115	\$603,354

Remaining principle at 10 years: \$367,324

City Agenda Report

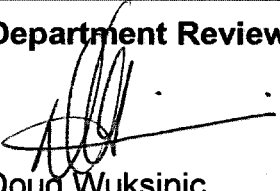
Report To: CITY COUNCIL

Report Date: May 25, 2001

Meeting Date: May 30, 2001

Subject : User Fee By-laws

Department Review:


Doug Wuksinic
General Manager of Corporate Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by:

Ronald Swiddle, City Solicitor

Recommendation:

That User Fee By-laws set out in the Agenda be passed.

Executive Summary:

User fees for four of the City's departments have now been prepared and should be passed in order to give effect to the budget. The remaining User Fees will be presented later in the year.

Background:

As part of its work, the Transition Board established a Task Force to examine the various user fees throughout the former municipalities. The Task Force produced a report on this topic that was circulated to Council earlier.

This work was necessary in order to consolidate and make uniform the various rates and charges applying for various services across the entire area of the City of Greater Sudbury.

This report has been further reviewed in the intervening months. The fees and charges being recommended recall the amounts set out by Council in its budget.

At the present time, user fees are being presented for four of the City's departments:

1. Corporate Services
2. Emergency Services
3. Greater Sudbury Police Service
4. Health and Social Services

The remaining user fees for the remaining departments are being worked on and will be presented to Council later in the year.

The user fees for Economic Development and Planning are also being reviewed with the Development Liaison Committee in order to give effect to certain directions by the Transition Board regarding the cost of development.

With regards to Citizen and Leisure Services, this By-law will not be presented until a number of policy issues have first been addressed. A detailed user fee policy and fee structure review is now under way by staff in the Citizen and Leisure Services department.

Report To: SPECIAL MEETING OF CITY COUNCIL

Report Date: May 25, 2001

Meeting Date: May 30, 2001

Subject: St. Jean School

Department Review:


Caroline Hallsworth
General Manager
Citizen and Leisure Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Caroline Hallsworth

Recommendation:

FOR INFORMATION

Executive Summary:

Le Conseil scolaire de district catholique du Nouvel-Ontario has declared the Ecole St. Jean to be a surplus property. Committee of the Whole - Planning discussed the possible purchase of this property at their meeting on Tuesday, May 15, 2001 and directed staff to develop a more detailed plan for the property. The City of Greater Sudbury has until Tuesday, June 5, 2001 to respond to Le Conseil scolaire de district catholique du Nouvel-Ontario regarding this property.

Background:

Located at 1127 Bancroft Drive on the shores of Minnow Lake, the St. Jean School property is approximately 3.7 acres in size and is zoned institutional. Constructed in 1952, the school is centrally located in the community and is serviced by three bus routes. The two storey school building is approximately 24,700 square feet in size and includes nine classrooms, a library, offices and a gymnasium with a stage. The main level of the building is accessible however there is no elevator to the upper floor. Staff in the engineering department have conducted a preliminary review of the building and indicate that the building is in good condition, having been restored following a building fire a few years ago. A more complete technical review is being undertaken by Hallsall and Associates and will be ready at the end of this week. The windows in the building will likely need to be replaced in the future to improve energy efficiency and reduce heating costs.

The Minnow Lake Community Improvement Plan (October 1, 1991) has shaped the past decade of growth and projects in this community and a significant number of the recommendations contained within the plan have been implemented. Since the Minnow Lake Community Improvement Plan was adopted, significant commercial development, which has attracted major new retailers to the area, has occurred in the most northerly edge of the community improvement area along the Kingsway.

The Minnow Lake Community Improvement Plan states that:

should St. Jean School be declared surplus in the future, the City should consider obtaining the property or a portion of it to further develop the Oak Forest Lookout Park and to provide more community access to the waterfront. Consideration could also be given to utilizing the school building as a community centre to replace the existing Carmichael Community Centre on Bellevue Avenue.

On Wednesday, May 23, 2001, Ward 6 Councillors Petryna and Courtemanche held a public meeting for citizens to develop an understanding of community interest in the St. Jean School property and to discuss opportunities for that site. Approximately 20 citizens attended the meeting, including representatives of: Meals On Wheels; Sudbury Playground Hockey League; Drawing Circle; Sudbury Art Club; Sudbury Weavers & Spinners Guild; Independent Order of Foresters; Sudbury

Northeastern Lions Club; Minnow Lake Restoration Committee; Gospel Fellowship; Aurora Microsystems; Minnow Lake Days Committee; Lakers Girls Basketball Team; Sudbury Minor Hockey Association and the Carmichael Playground Association.

Citizens at the meeting spoke eloquently and enthusiastically about the need for, and opportunities that would be presented by, a community centre in the Minnow Lake area. Three general themes emerged from the discussions including the need for programs and space for teens and young people in Minnow Lake, the importance of St. Jean School as a central gathering place for the community and the unique and inspirational setting of the school. Several groups came forward with specific proposals for the use of the St. Jean School building:

- ◆ 300 Meal on Wheels volunteers deliver food to the homebound and elderly across the community. Meals on Wheels presently operates out of two locations and is anxious to consolidate its operations at one centrally located site which could serve both as the operation centre for Meals on Wheels and as a volunteer recruitment and training centre. Meals on Wheels indicated that their kitchen facilities could be made available to other partners in the building.
- ◆ The Minnow Lake Days Committee considers the school as an exciting venue for the annual Minnow Lake Days which are held each summer. Members of the group identified the need for facilities appropriate for youth recreational activities in the community and suggested that the school could be a site for youth/teen programs and possibly for a skateboard park.
- ◆ Minnow Lake Restoration Group requires storage space for documents and files.
- ◆ Carmichael Community Association currently manages and operates the Carmichael Community Centre which is unable to accommodate the many requests for space received each year. Some of the groups currently using or requesting space at the Carmichael Community Centre could be accommodated at St. Jean School.
- ◆ Sudbury Northeastern Lions Club is currently housed in the Ridgemount Playground building and would consider relocating to St. Jean School. The group has a strong affiliation with the Minnow Lake community and suggest that they could provide fundraising support for community initiatives such as trail and recreational facility development.
- ◆ Gospel Fellowship is looking for a space in which to conduct their services and host youth and adult programs and family events for their primarily Native congregation. A central location on a bus route is important to this group.

- ◆ There were several Arts groups in attendance having an interest in obtaining access to the building. These groups included the Drawing Circle and the Sudbury Art Club which require space for weekly meetings and occasional shows, and the Sudbury Weavers & Spinners Guild which needs room for their looms etc.
- ◆ Scouts and a Square Dancing Club currently use space in St. Jean School through the present joint use agreement with the Conseil scolaire de district catholique du Nouvel-Ontario. The School Boards have asked to review the joint use agreements and any changes to the existing agreements, particularly if those changes have a financial impact on community group use of School Board space, could significantly increase the demand for space in a community centre.

The Sudbury Playground Hockey Association expressed an interest in having exclusive use of the existing Carmichael Community Centre which would allow them to operate more effectively and centralize their registration processes.

Community Organization	Space Required (* indicates dedicated space requested)	Financial and Resource Commitments
Meals on Wheels	4,000- 6000 square feet*	Construction of a Commercial Kitchen \$18,000 - \$24,000/annum
Minnow Lake Days Committee	Storage space* Venue for Minnow Lake Days events	Assistance with maintenance costs
Minnow Lake Restoration Committee	Storage space*	
Carmichael Community Centre	1 classroom for various groups/organizations seeking meeting space	
Sudbury Northeastern Lions	Reviewing needs	Lions Clubs typically cover operational costs on their space
Gospel Fellowship	1 classroom* gym/kitchen/grounds for special events	\$3,000 - \$4,000/annum
Sudbury Weavers and Spinners	1 classroom*	
Sudbury Art Club and the Drawing Circle	1 classroom (possibly dedicated space)	

* = dedicated space

In calculating the square footage requirements of the community groups, 100 square feet was allocated for storage space. The classrooms measure 21 feet by 30 feet or approximately 650 square feet. St. Jean School is 24,700 square feet in size. The space requirements of the community groups as of May 23, 2001 are approximately 9,000 square feet which could be dedicated to community groups, leaving 15,700 square feet of space, including the gymnasium, to be filled. The preferred use of the gymnasium space would be for hourly bookings.

Le Conseil scolaire de district catholique du Nouvel-Ontario advised the City on May 22, 2001 that the asking price for St. Jean School is \$135,000. The City has first right of refusal on the property. It is the understanding of staff that a local business has made an offer for St. Jean School. No discussions have been held with the potential private sector purchaser, however there may be opportunities for partnerships in the use of the St. Jean School property.

Councillors Petryna and Courtemanche have agreed that this Community Improvement Plan project is of the highest priority for the ward and have indicated that 100% of the \$33,000 in CIP funding for Ward 6 for 2001 should be allocated to the purchase of St. Jean School. A funding source would need to be identified for the remaining \$102,000 of the purchase price. Staff have reviewed the projects within the Citizen and Leisure Services Capital Envelope and identified that the only project which can be deferred would be the East End Ramsey Lake/Camp Sudaca/Moonlight Beach Project which this year would have focused on enhancements to the entrance area to these lands. \$50,000 within the Citizen and Leisure Services Capital Envelope could be reallocated from the East End Ramsey Lake/Camp Sudaca/Moonlight Beach Project towards the purchase of St. Jean School. The remaining \$52,000 would have to come from another funding source as identified by Council.

The operational costs of the facility include \$17,000 for natural gas, \$6,000 for hydro and \$1,000 for water. Added to these costs are the costs of insurance, security, and facility and grounds maintenance, including cleaning and general repairs. The total operational costs for a facility of this size and type are estimated to be between \$65,000 and \$70,000 annually. If the school is acquired by the City as a community centre, it is anticipated that revenues of between \$21,000 and \$28,000 in the first full year of operations will partially offset operating costs. It is recommended that any group which applies for and receives dedicated space in the building be asked to cover the operational costs for their dedicated portion of the building space.

Should Council decide to purchase St. Jean School the operating budget for the Citizen and Leisure Services department would have to be increased by \$30,000 for 2001 and by \$44,000 for 2002 with the expectation that the operating budget for St. Jean School might be reduced in future years as additional community partners begin using space in the facility. A significant amount of Community Development Officer time will be required to develop the St. Jean School into a viable community centre for Minnow Lake.

The purchase of the St. Jean School presents both opportunities and challenges to the City of Greater Sudbury as support for community partners and volunteer groups must be balanced against the costs of acquiring and operating the building.

City Agenda Report

Report To: CITY COUNCIL

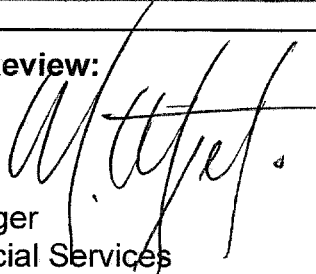
Report Date: May 17, 2001

Meeting Date: May 22, 2001

Subject: Supplementary Report -
Sudbury Child Care Services Strategic Plan

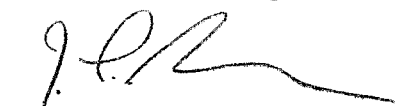
Department Review:

Mark Mieto
General Manager
Health and Social Services



Recommended for Agenda:

J.L. (Jim) Rule
Chief Administrative Officer



Report Authored by: Kate Barber, Policy/Community Developer

Recommendation:

THAT Paragraph 4 of the Resolution which was presented at the City Council Meeting of May 8, 2001 be amended by adding the words "as amended following the Public Information Meeting held on May 16, 2001" immediately after "Manager's Report dated April 10, 2001".

Background:

The Sudbury Child Care Services Strategic Plan was presented to Council at its May 8, 2001 meeting. The resolution to approve the plan was deferred by Council pending the scheduling of a Public Information Meeting.

On Wednesday May 16th, Health and Social Services staff met with child care providers, board members and parents to discuss the Child Care Services Strategic Plan. The meeting provided a positive opportunity to clarify many issues surrounding the child care plan and to receive further public input concerning the plan. The following amendments will be made to the plan in order to address the suggestions and concerns expressed at this public session:

Page	Amendment made	Reason for change
8, 56	#3- Add sentence "Work in partnership with other stakeholders to ensure that appropriate, quality child care services are available to LEAP participants"	Existing informal programs developed to meet this need are not able to provide stable, quality services with the current funding model. The City is committed to working with partners to develop a more feasible model.
8, 56	#6- Add sentence "Advocate for the Province's ongoing responsibility for pay equity funding in the child care sector".	The Child Care community has been legislated to ensure pay equity but does not receive any additional funding to do this. This impacts the stability of the entire systems as centres are forced to operate in contravention to this legislation. The Child Care community has requested council's support on this issue.
9, 57	2a. Add sentence "The existing model of service delivery will be supported where most appropriate, in keeping with the principles of parental choice and community partnership to maximize resources."	It is important to highlight the plan's support for the current umbrella model of service delivery for special needs integration and also to make clear the importance afforded to parental choice and the City's continued wish to work in a collaborative way with all stakeholders.
9, 57	2a. \$50,000 for Special Needs - Recreation will be reduced to \$25,000	Meeting participants felt, and staff agreed that this allocation was too high in relation to the budget for fee subsidy in this area. Corresponding chart on Page 60 adjusted to reflect change.
9, 57	2b. \$50,000 for Special Needs - Expanded Licensed Programs will be increased to \$75,000	Meeting participants felt, and staff agreed that this allocation was too low in relation to the budget for fee subsidy in this area. Corresponding chart on Page 60 adjusted to reflect change.
53	"a provincially funded Better Beginnings, Better Futures demonstration project" will replace Better Beginnings, Better Futures	Improved clarity to wording in the third paragraph.

Staff feel that these changes are warranted in order to improve the clarity of the plan and to address several worthwhile suggestions made by stakeholders.

With the above changes and clarifications, the stakeholder group participating in the meeting gave their general endorsement of the Child Care Services Strategic Plan.

Report To: CITY COUNCIL

Report Date: April 10, 2001

Meeting Date: May 8, 2001

Subject: Sudbury Child Care Services Strategic Plan

Department Review:


Mark Mieto
General Manager,
Health and Social Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Kate Barber, Policy/ Community Developer

Recommendation:

WHEREAS the Ministry of Community and Social Services has directed municipalities to prepare three year child care service plans according to the requirements set out in the document "Framework for Child Care Service Planning"; and

WHEREAS the attached draft of the "Sudbury Child Care Services Strategic Plan" has been prepared with community consultation according to the requirements; and

WHEREAS before submitting the plan to the Ministry of Community and Social Services, it must be endorsed by the local council;

BE IT RESOLVED that the "Sudbury Child Care Services Strategic Plan" in the General Manager's Report dated April 10, 2001, be accepted and submitted to the Ministry of Community and Social Services for consideration; and

THAT the Ministry of Community and Social Services be strongly encouraged to reconsider their position on wage subsidy funding and, if the proposed increase is approved by the Ministry of Community and Social Services, that wage subsidy be given priority in Council's 2002 budget deliberations.

EXECUTIVE SUMMARY

On October 1, 1999, the Province transferred the responsibility for management of the child care system to the municipal level. At the same time the province required that each municipality develop a Local Child Care Plan to address gaps and or overlaps in the delivery of services. Work to complete this task was initiated in April 2000 and has involved the collection of demographic and service data, consultation with parents agencies and community services as well as an analysis of the current trends and service demands.

The plan identifies service management strategies which meet the majority of the system pressures within the existing budget. The three areas where additional funding would be required to meet the pressure are Ontario Works child care, wage subsidy, and administration increases. These strategies will require the Ministry of Community and Social Services approve and cost share the additional expenses. The plan recommends that Council approve the plan including the Ontario Works and administration increases contingent on Ministry of Community and Social Services cost sharing and that Council strongly encourage Ministry of Community and Social Services to approve the additional wage subsidy expenditure, and if approved, give this issue priority in 2002 budget deliberations.

Background:

The Draft Sudbury Child Care Services Strategic Plan (Child Care Plan) has been prepared by Children Services staff. The preparation of the plan began in April 2000 and has involved the collection of demographic and service data and consultation with parents, child care agencies and community services.

The main objective of the Child Care Plan is to plan for the delivery of the four Ministry mandated child care programs (Child Care Fee Subsidy, Special Needs Resourcing, Wage Subsidy and Family Resource Programs) based on local community needs. This planning is to take place within the context of the wider child care system including education, recreation and social services.

Child Care Plan Highlights

Child Care Plan data indicates the following trends and issues in Greater Sudbury's child care system and has identified service management strategies to respond to them:

1. While Greater Sudbury has been successful at meeting its child care subsidy service targets, the City has consistently had unspent dollars in its fee subsidy budget. This creates opportunities to allocate unspent dollars to respond to unmet community needs.
 - a. The Child Care Plan has identified specific areas where these dollars can be allocated to respond to community needs and has been able to meet many community needs within this existing budget.
2. Greater Sudbury has seen increasing use of child care by Ontario Works recipients and expects that this trend will continue.
 - a. The Child Care Plan proposes an annual budget increase of \$50,000, starting in 2002, to be cost shared with Ministry of Community and Social Services, to meet this pressure.
3. Employment trends and changing family structures have created an increased need for child care outside of the usual 9 to 5 Monday to Friday schedule.
 - a. The Child Care Plan proposes that \$150,000 from the fee subsidy budget in 2001 be allocated to assist child care centres to create evening and weekend child care programs to serve the needs of parents working in the IT and health sectors.
4. Child care is not provided equally throughout the City of Greater Sudbury, with some geographic areas and language groups being seriously under-served. Parents need more child care choices.
 - a. The Child Care Plan has identified specific geographic areas and under-served language/ cultural groups which require more child care and will support child care centres to expand service to those populations/ areas.
 - b. The Child Care Plan also proposes that \$100,000 from the fee subsidy budget in 2001 be allocated to expand options for parents by making Recreation and Camp Programs eligible programs for child care subsidy.
5. Approximately 90% of families in Sudbury are not using the licensed child care system. Family Resource Programs exist to provide support to these families with play groups, parenting workshops and supports to informal child care providers but the current funding is insufficient to serve this large group.
 - a. The Child Care Plan proposes that \$300,000 from the fee subsidy budget be allocated to expanding Family Resource Programs (FRPs) to neighbourhoods not already served by an FRP and to expand the types of programs that FRPs offer to informal child care providers.

- b. The Child Care Plan also commits to supporting Family Resource Programs to take a leadership role in developing partnerships with other agencies to apply for to existing funding sources (i.e. Early Years Challenge Fund) to further expand their programs.
- 6. The umbrella model developed for the provision of integration services for children with special needs is seen to be a cost effective way of providing services to child care centres and families. As the number of children participating in child care programs increases, resources need to be increased for special needs in order to maintain the level of service currently provided.
 - a. The Child Care Plan proposes that \$100,000 from the fee subsidy budget be allocated to increasing support for the integration of children with Special Needs into new programs developed through these initiatives, including evening, weekend and recreation programs.
- 7. A quality child care system depends on quality staff who are paid fairly for their work. Existing wage subsidy programs were created based on the recognition that child care services funded solely by parent/subsidy fees are not able provide adequate staff salaries. The current child care funding structure does not address the wage subsidy pressures of Greater Sudbury's child care system. An increase in base budget funding would be required to ensure that all child care workers can receive a fair wage.
 - a. The Child Care Plan proposes that \$80,000 from the fee subsidy budget be available so that centres are able to increase their per diem child rates to reflect staff salary increases and other approved costs.
 - b. The Child Care Plan proposes that \$140,000 from the 2001 fee subsidy budget be allocated to one-time wage enhancements to start to address the most serious wage subsidy inequities in the child care system and that the Wage Subsidy Committee of the City of Greater Sudbury Child Care Committee develop an equitable system of wage subsidy distribution and reporting.
 - c. The Child Care Plan has identified a financial pressure of \$700,000 for wage subsidy which cannot be addressed within the existing budget. The Child Care Plan has requested this funding pressure be addressed by the Ministry of Community and Social Services. The municipal share if approved by Council in 2002 would be \$140,000.

The Child Care Plan has been successful at addressing the majority of identified community needs and pressures within the existing budget by shifting traditionally unused fee subsidy dollars to other areas.

Several system pressures were not able to be met through existing budgets. The child care plan is requesting additional funding in the following areas:

1. Ontario Works child care budget increased by \$50,000 in each of 2002 and 2003: cost to be shared 80/20 by province and municipality

2. Administration budget increased by 2% in each of 2002 and 2003 to reflect mandatory increases: cost to be shared 50/50 by province & municipality.

As demonstrated below, these requests will have a funding impact of \$16,329 in 2002 and \$32,083 in 2003 for the City. The City funding is contingent on Ministry of Community and Social Services approval of the additional funding required from them based on cost sharing formula.

Municipal Financial Impact for Increases to Ontario Works Child Care and Administration

		2001	2002	2003
1	Total Expenditures at 80%	9,141,511	9,191,511	9,241,511
2	Total Expenditures at 50%	632,977	645,636	658,549
3	Total Expenditures (A)	9,774,488	9,837,147	9,900,060
4	Total MCSS Revenue at 80%	7,313,208	7,353,209	7,393,209
5	Total MCSS Revenue at 50%	316,489	322,818	329,975
6	Total MCSS Revenue (B)	7,629,697	7,676,027	7,723,184
7	Municipality Share (A-B)	2,144,791	2,161,120	2,176,876
8	Municipal Increase	0	16,329	32,085

The Child Care Plan has identified a financial pressure of \$700,000 to address wage subsidy needs and has requested this increase in order to ensure a quality child care system. MCSS has indicated that they will not be accepting requests for additional funding in the area of wage subsidy. By submitting the Child Care Plan requesting the additional funding, Council is asking the Ministry of Community and Social Services to reconsider this position. OMSSA is also lobbying on behalf of all municipalities for a provincial increase to wage subsidy funding throughout the province. If Ministry of Community and Social Services funding for wage subsidy is approved, Council will give priority to this area in budget deliberations for 2002.

After council approval, the Child Care Plan will be submitted to the Ministry of Community and Social Services for approval and will be implemented by Children Services Staff.

The full document "City of Greater Sudbury Child Care Services Strategic Plan" is attached under separate cover.