

4. Water Issues

Northeastern Medical Officers of Health have been working to develop a common strategy to deal with unfiltered surface water and have consulted extensively to ensure that public health is protected. Media releases, health care provider letters and reminders to camps, lodges and parks are being distributed. This work is further follow up to the Board motion regarding water issues carried at the May meeting.

5. First Nations

A second meeting with health care providers for the Manitoulin and North Shore First Nations was recently held in Wikwemikong Health Centre. Although the SDHU does not provide services to First Nations on reserve, it is important that our "parallel" systems are familiar with each other and that opportunities for collaboration are identified. There is much discrepancy between the two systems.

6. French River

In follow up to previous correspondence shared with the Board and to a recent invitation, we will be attending the French River Municipal Council meeting on June 20th to discuss health unit programs and services.

REPORTS OF OFFICERS/PROGRAM MANAGERS

1. Administrative Services

The financial report for the period ending May 31, 2001 is appended for your review.

2. Health Promotion - Healthy Babies Healthy Children Program

As the Board is aware, the Healthy Babies Healthy Children (HBHC) Program presently is experiencing significant funding issues that impact on program delivery. Following the board motion of May 23, 2001, the Ministry was advised that the "100% funded" HBHC program would have to cut the following unless the appropriate funding was flowed:

- cease further development of the early identification initiative,
- not participate in the universal infant hearing screening program,
- not participate fully in the 2001 provincial evaluation
- have to decrease the staff complement by 1 FTE, increasing the workload and adding further stress to our very hardworking staff.

These cuts coincide with a growing positive profile of HBHC in our community. We have been working closely with other partner agencies to ensure that services for children are enhanced and coordinated. The Healthy Babies Healthy Children Network had been named by the Children's Forum in May of 2000 as the lead organization in many different community initiatives related to children. Although the network will continue to move forward on these initiatives, the ongoing participation of the Healthy Babies Program may be in jeopardy due to the funding shortfall. It should be noted that other health units across Ontario are experiencing similar financial constraints in this regard as well.

Healthy Babies Healthy Children has continued to foster collaboration amongst agencies in the community in order to improve the long-term outcome of our children. In response to the recent Jordan Heikamp inquest in Toronto following the starvation death of a five-week-old baby, our local HBHC Program has worked proactively with several agencies to ensure local safeguards are in place so that this tragedy is not repeated. We have met with the Children's Aid Society locally to outline SDHU's role in such cases and we have also met with the local women's shelter to offer HBHC services to high-risk women and their babies.

We are continuing to work closely with the secondary schools to offer HBHC support to their pregnant teens and have found that our caseload of teens has increased significantly over the past year as their comfort with the program has increased.

Future program directions remain uncertain at this time. Although very committed to this program, we are very concerned about the current funding situation. HBHC is the lead in the Early Identification Initiative and we were working very closely with the other partner agencies to ensure that this program moved forward for this District. Funding has been secured for only one year through the National Child Benefit program but future plans are on hold.

Through the course of HBHC, the staff has witnessed the devastating effects of post-partum depression on families and infants. We are in the process of partnering with the Network North Foundation and some community members to establish a much-needed post-partum support group for this community. Plans are in the early stages but the target date is the Fall for this project.

Another project in the early phases is our attempts to respond to the high psychosocial needs of the clients in the HBHC program. We are presently negotiating with the CAS to share staff expertise between programs in order to improve the outcome for both programs, as well as to decrease staff stress in relation to individual cases.

As clearly demonstrated by the McCain-Mustard Report, the HBHC program is instrumental in supporting high-risk families and in improving the long-term prospects for those children identified to be at risk. We sincerely hope that the government remains committed to their original platform on children and will fund this program to its much-needed level.

3. Health Protection - Clinic Services

Demands for clinic services remain constant with a total of 4,246 visits to our three clinic sites locations (Sudbury, Mindemoya and Espanola). Currently, the wait time for a clinic appointment is approximately two weeks. This has been reduced from four weeks by adding a half-day clinic commencing in June 2000.

Brenda Taylor, Nurse Practitioner with the cervical screening program began offering women's health services at SDHU clinic in March of 2001. Currently clinics are held three days per week: two days at the YMCA site and one day at SDHU clinic. The demand for her services is increasing with the average wait time being approximately two weeks.

The clinic continues to provide learning opportunities for students from a broad cross section of health disciplines. Clinic public health nurses function as preceptors for nursing students from Laurentian University, Cambrian College and College Boréal. Nurse Practitioner and Midwifery students also experience observational placements in the clinic.

Sexual Health Program: From January until December of 2000 there were a total of 2,567 visits for sexual health made to the three clinic locations (Sudbury, Mindemoya and Espanola). The majority of the visits were for birth control counselling, information on contraceptive methods, pregnancy testing and options counselling.

Plans are underway for members of our team to attend the Annual Sexual Health Conference in Guelph, Ontario in June of 2001.

STD/HIV/AIDS Program: From January until December of 2000 there were a total of 1,679 visits to the clinic for STD concerns (counselling, testing and treatment).

A total of 516 HIV tests were performed. 791 pre and post test counselling sessions were provided. HIV testing is offered at the three clinic locations, ACCESS the AIDS Committee of Sudbury and The Point (needle exchange/risk reduction program).

Injection drug users continue to be at extremely high risk for HIV infection. 21.7% of all HIV tests done at the Needle Exchange program were positive for HIV. To more effectively service this demonstrated high-risk community, an additional half-day of testing is now being offered at the Point.

Clinic team members continue to provide community support and consultation via networking with a number of community groups and agencies including:

- Interagency AIDS Committee
- HAVEN Program Community Advisory Committee
- Intravenous Drug Users Program Advisory Committee
- John School (Prostitution Offender Diversion Committee)
- Hepatitis C Advisory Committee
- Sudbury Action Centre for Youth and Needle Exchange/Risk Reduction Program.

Community class presentations on STD/HIV/AIDS continue to be provided to high-risk groups. Monthly presentations are given to individuals in drug and alcohol rehabilitation facilities at the Salvation Army and Lakeside Centre. Recently, new initiatives targeting high-risk populations have been undertaken and SDHU now offers presentations and education at Sudbury Youth Services. Offers to provide similar services at the Sudbury & District Jail and Cecil Facer Correctional Facility have been extended.

Clinic team members continue to provide support and act as a resource to the "Prostitution Offender Diversion Program – John School".

Tuberculosis Program: There was one case of active tuberculosis (TB) identified in 2000 for whom treatment is ongoing. There have been no new cases in 2001 to date.

Anti-tuberculosis medications were issued and close monitoring was provided to 14 clients. This is consistent with numbers identified in the corresponding time period in 1999.

Mantoux Screening (TB skin tests) was provided to 402 individuals in 2000, which is markedly increased when compared to the corresponding time period in the 1999.

Staff continues to provide TB educational information on an ongoing basis to physicians, community organizations, local agencies, institutions and the general public.

Staff continues to maintain a telephone liaison with the Coordinator TB Control Medical Services Branch Thunder Bay. This TB Coordinator is responsible for the management of TB among First Nations living on reserve in our health unit area.

A "TB FACTS" presentation was provided to City of Greater Sudbury employees involved in welfare case management and home visiting. Subsequent to this, TB testing was arranged onsite at the City of Greater Sudbury for the staff.

An educational package on Tuberculosis is now being developed. The target population is individuals considered to be at higher risk of exposure including, but not limited to, emergency service workers and social service workers involved in home visiting.

TB program staff attended the National Immunization Conference and a Tuberculosis specific conference where current information on global tuberculosis trends and other resources were obtained.

Travel Clinic Program: Travel consultation continues to be provided at no cost to international travellers and 1,944 individuals have accessed travel related information and/or counselling in 2000. 1,054 travel related immunizations (typhoid, cholera, yellow fever, Japanese encephalitis, hepatitis A & B) were provided in 2000

Educational materials continue to be developed with the most recent works completed including: "Tips for Toting Tiny Tots While Travelling Abroad" and "Travel Tips for the Older Traveller".

A pamphlet promoting the services offered by SDHU Travel Clinic is being produced with the intent of distributing it to travel agencies.

A meeting was held with Aventis Pasteur (vaccine manufacturer) to review their price increase for travel related vaccines. Accordingly, prices for yellow fever and Japanese encephalitis vaccine have increased significantly.

Respectfully submitted



Penny Sutcliffe, M.D., M.H.Sc., F.R.C.P.C
Medical Officer of Health

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Five month period ending May 31, 2001

Dept. Acc't Description	2001 Total Budget	2001 Actual	Available	2001 Budget To Date	2001 Actual	Variance
REVENUE SHARED PROGRAMS						
Ministry of Health Grant	(4,717,690)	(1,965,704)	(2,751,986)	(1,965,704)	(1,965,704)	0
Ministry of Health Grant - PHRED	(267,683)	(111,534)	(156,148)	(111,534)	(111,534)	0
Unorganized Territory	(457,297)	(190,540)	(266,757)	(190,540)	(190,540)	0
Municipal Levies	(4,717,690)	(1,965,704)	(2,751,986)	(1,965,704)	(1,965,704)	0
Municipal Levies - PHRED	(267,683)	(111,534)	(156,148)	(111,534)	(111,534)	0
Sundry Revenue	(3,000)	(575)	(2,425)	(1,250)	(575)	(675)
Interest Earned	(50,000)	(26,754)	(23,246)	(20,833)	(26,754)	5,921
Total Revenue	(10,481,042)	(4,372,347)	(6,108,696)	(4,367,101)	(4,372,347)	5,246
EXPENSES SHARED PROGRAMS						
Administration - Unallocated	2,946,399	1,083,243	1,863,156	1,231,515	1,083,243	148,272
Espanola	27,415	12,043	15,372	11,423	12,043	(620)
Mindemoya	30,000	13,525	16,475	12,500	13,525	(1,025)
Chapleau	13,704	6,678	7,026	5,710	6,678	(968)
Risk Reduction	96,426	38,726	57,700	40,341	38,726	1,615
Total Administration	3,113,944	1,154,215	1,959,729	1,301,488	1,154,215	147,274
Health Promotion - General	1,122,917	457,991	664,926	469,121	457,991	11,130
School	976,632	310,798	665,834	408,850	310,798	98,052
Workplace	348,135	121,465	226,670	145,861	121,465	24,396
Branches	278,544	101,361	177,183	116,723	101,361	15,362
Chronic Disease	589,492	170,179	419,312	246,981	170,179	76,802
Injury/Substance	240,976	67,161	173,815	100,973	67,161	33,812
Family	516,151	168,772	347,379	216,216	168,772	47,444
Volunteer Resources	7,025	3,299	3,726	2,927	3,299	(372)
Total Health Promotion	4,079,871	1,401,026	2,678,845	1,707,651	1,401,026	306,625
Health Protection - General	632,879	209,226	423,653	263,916	209,226	54,691
Environmental	1,040,753	370,700	670,053	436,487	370,700	65,787
Clinic services	982,431	376,451	605,980	411,612	376,451	35,161
Total Health Protection	2,656,063	956,377	1,699,686	1,112,016	956,377	155,639
Education/Resources	95,799	26,996	68,803	40,121	26,996	13,125
PHRED	535,365	157,693	377,672	224,026	157,693	66,333
Total RRED	631,164	184,689	446,475	264,147	184,689	79,458
Total Expenses	10,481,042	3,696,307	6,784,735	4,385,302	3,696,307	688,995
Net Programs	(0)	(676,040)	676,040	18,201	(676,040)	694,241

SUDBURY & DISTRICT HEALTH UNIT

Confidential

STATEMENT OF REVENUE & EXPENDITURES

For the Five month Period ending May 31, 2001

50% - 50% Programs

Sorted by Expense category

Description	2001 Total Budget	2001 Actual	Available	2001 Budget To Date	2001 Actual	Variance	% Variance	Comments
Salaries	7,206,539	2,639,237	4,567,302	3,020,925	2,639,237	381,689	12.63%	Vacancies - 12 FTE's unfilled
Benefits	1,302,195	483,466	818,728	542,581	483,466	59,115	10.90%	Vacancies, OMERS; EI and CPP are front-end costs
Information Technology	293,853	75,347	218,506	122,439	75,347	47,092	38.46%	Will likely correct to 0%
Travel	168,290	49,778	118,512	70,121	49,778	20,343	29.01%	Seasonal; travel should increase.
Staff Development	148,054	26,945	121,109	61,689	26,945	34,744	56.32%	Will likely correct to 0% less effect of vacancies
Postage	25,200	8,390	16,810	10,500	8,390	2,110	20.10%	Will likely correct to 0%
Courier	13,100	3,339	9,761	5,458	3,339	2,119	38.83%	Will likely correct to 0%
Telephone	58,220	38,747	19,473	24,258	38,747	(14,489)	-59.73%	Will require close monitoring; changes in the system. Variance coming down.
Books & Subscriptions	18,000	10,353	7,647	7,500	10,353	(2,853)	-38.04%	Will likely correct to 0%; many subscriptions came due
Media, Advertising	107,550	30,331	77,219	44,813	30,331	14,482	32.32%	Annual report still to do.
Translation	18,750	6,345	12,405	7,813	6,345	1,468	18.78%	Will likely correct to 0%
Professional Fees	256,000	80,325	175,675	106,667	80,325	26,342	24.70%	Dental fees are low.
Insurance	29,014	8,878	20,136	12,089	8,878	3,211	26.56%	Budget contains buffer for \$5,000 deductible payment.
Furniture & Equipment	4,500	4,535	(35)	1,875	4,535	(2,660)	-141.87%	Initial costs of YMCA; bike racks
Renovations	400,000	75,634	324,366	166,667	75,634	91,033	54.62%	Will likely correct to 0%
Building Maintenance	83,280	35,257	48,023	34,700	35,257	(557)	-1.61%	Snow removal
Rent	93,375	33,513	59,862	38,906	33,513	5,393	13.86%	Val Caron site will provide further savings.
Utilities	70,000	27,982	42,018	29,166	27,982	1,184	4.06%	Will likely correct to 0%
Memberships	6,050	4,188	1,862	2,521	4,188	(1,667)	-66.14%	Will likely correct to 0%
Various	466,954	152,145	314,809	194,564	152,145	42,420	21.80%	professional supplies down.
Revenue	(10,768,922)	(4,470,775)	(6,298,148)	(4,487,051)	(4,470,775)	(16,276)	-0.36%	Should improve; some timing differences.
Total	(0)	(676,040)	676,040	18,201	(676,040)	694,241		

SUDBURY & DISTRICT HEALTH UNIT

Confidential

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STATEMENT OF REVENUE & EXPENDITURES

For the Period ending May 31, 2001

Description	2001/2002 Total Budget	2001/2002 Actual	Available	2001/2002 Budget To Date	Variance
REVENUE 100% MINISTRY-FUNDED PROGRAMS					
	(2,031,312)	(692,940)	(1,338,372)	(636,971)	55,970
EXPENSES 100% MINISTRY-FUNDED PROGRAMS					
Heart Health	88,770	12,115	76,655	14,795	2,680
Healthy Babies	1,040,207	417,809	622,398	435,730	435,730
Genetics	181,235	23,831	157,403	30,206	6,374
Focus	136,100	37,336	98,764	22,683	(14,652)
Anonymous Testing	49,070	10,839	38,231	8,178	(2,661)
Cervical Screening	130,000	52,078	77,922	65,000	12,922
Early Years	231,037	13,264	217,773	68,455	55,191
Women's Health	277,100	27,161	249,939	46,183	19,022
Total 100% Programs	2,133,519	594,434	1,539,085	691,232	514,607
Net Programs	102,207	(98,506)	200,713	54,261	570,576

Note: The Year-end for Healthy Babies is December 31. Four months is presented here.

The Early Years project runs for 27 months

Twenty-seven months is reported here beginning October 1, 2000

Cervical Screening is a 24 month project - \$200,000

Fourteen months is reported here beginning November 1, 2000

**MINUTES – SEVENTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARD ROOM – SUDBURY & DISTRICT HEALTH UNIT
SEPTEMBER 27, 2001 - 4:30 P.M.**

BOARD MEMBERS PRESENT

E. Gainer B. Gingras G. McIntaggart R. Pilon

BOARD MEMBERS ABSENT

D. Craig A. Davey R. Dupuis A. Hinds
L. Portelance

STAFF MEMBERS PRESENT

Dr. P. Sutcliffe J. Cowan B. Fortin L. Picard
J. Sabourin (Secretary)

OTHERS

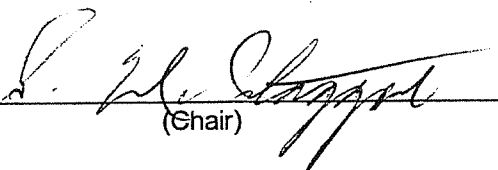
Media

G. McINTAGGART PRESIDING


1.0 CALL TO ORDER

2.0 ROLL CALL

At the time of the meeting there was not sufficient quorum to conduct the business of the meeting.



(Chair)



(Secretary)

Medical Officer of Health Board Report, September 2001

Words for thought...

This is an official CDC HEALTH ALERT

DATE: 11 Sep 2001, 13:25

COMMUNICATIONS TOPIC: Initial Health Alert Notice to States and Local Public Health Agencies

SUBJECT: ALERT: Terrorist Activity Response

Due to current events, CDC is on heightened alert status to monitor for any possible unusual disease patterns associated with today's events, including chemical and biological agents.

CDC recommends that you initiate heightened surveillance for any unusual disease occurrence or increased numbers of illnesses that might be associated with today's events.

Please notify all segments of your emergency response system (including epidemiologists, laboratories, all local public health units, hospital emergency departments, and 911 dispatch centers) to make them aware of this situation.

Source: US Centers for Disease Control and Prevention [edited]

Mr. Chair and Members of the Board,

We joined other public health professionals and all Canadians on Tuesday, September 11, 2001 in our shock and grave concern for the public's health resulting from the attacks against the United States. All staff was asked to participate in a minute of silence at 11 am on Friday, September 14, 2001.

Highlights since the last Board of Health meeting of June follow.

1. Strategic Planning

Work is well underway to develop the coming year's strategic plan for the Sudbury & District Board of Health. The planning process is a departure from recent strategic planning exercises in that all staff members are invited to get involved. Over the summer, all Board of Health staff participated in workshops reviewing the history of our organization, visions for the future and individual roles in making the board "actually what it is potentially". All participants were asked for input on proceeding with the five priorities identified at the June 1st and 2nd strategic planning retreat:

- Investing in health unit development.
- Fostering a healthy workplace.
- Creating organizational alignment (resources aligned to need).
- Promoting and practicing being a learning organization.
- Focusing on the "broader determinants of health".

Board updates will continue to be provided. It is expected that a final document will be ready early in the new year.

2. Renovation/Construction Project

Regular updates were provided to Board members over the summer break. We officially “broke ground” on September 6, 2001. We are continuing to explore partner opportunities. Further details will be discussed later in the agenda.

3. Environmental Issues

The Health Protection Division with support from the Resources, Research, Evaluation and Development (RRED) Division have provided superior support to me and others to respond to two rapidly emerging environmental issues for Sudbury and area: sulphur dioxide emissions and area soils contamination. We continue to work with the Ministry of the Environment, the City of Greater Sudbury, and the two nickel producers on these two issues.

4. Influenza Immunization

This year’s universal influenza immunization campaign is set to kick off locally and provincially in October. The RRED Division coordinated an extensive local evaluation of last year’s campaign and the executive summary is appended. The provincial PHRED program’s province-wide evaluation is also expected soon. Our delivery strategies will be significantly altered this year so that we remain closer to the anticipated Ministry of Health \$5/dose limit. However, we must also ensure that access is not unduly limited or that other programs suffer. Notably, the provincial evaluation preliminary results indicate that the average cost per dose across the province for last year was just over \$12 (conservative estimate).

5. Budget

In May of this year, the Ministry of Health requested boards of health to submit multi-year budget projections required to meet the current Mandatory Health Programs and Services Guidelines. These projections were to be used by Ministry staff as “strategic intelligence”; projecting the total future resource needs for the public health system to meet the minimum standards as set out in the Guidelines. The submission made on behalf of this Board of Health was completed after a careful review of our programs and the MPIQ (Mandatory Programs Indicator Questionnaire) results and comments to date. The budget that will be discussed at the November Board of Health meeting will include our resource projections to 2004.

REPORTS OF OFFICERS/PROGRAM MANAGERS

1. Administrative Services Division

The financial report for the period ending June 30, July 31 and August 31, 2001 is appended for your review. As well, included in the agenda package is the Financial Statement of the Sudbury & District Health Unit Year Ended December 31, 2000.

2. Health Promotion Division

2.1 Injury Prevention Including Substance Abuse

- Road Safety Challenge Week May 5 -13th was very successful. The Sudbury & District Health Unit won the provincial award in the “Impaired Driving” category! There were 35 entries across the province.

- In the past six months, eight car seat inspection clinics have been held. Over 90% of the child car seats continue to be installed incorrectly. In the 104 seats seen, there were 233 violations.

Sudbury Focus Community Project (Substance Abuse):

- The *Last Drink Program* was an awareness program that was fully funded by the Ministry of Transportation. A media campaign, informing the public and the hospitality industry of the legal liability of serving alcohol to the point of impairment was run May 2001 on all local radio stations.
- On June 22, 2001 the Aboriginal Youth Vision Committee performed their First Annual Dinner and Theatre Production, *"Thoughts on Getting Hammered"*. In the fall the play will be broadcasted on Aboriginal TV. The Sudbury FOCUS Community Project was the main Sponsor of the play.

Team Activities:

- *Smart Grad Planning* information sessions combined with interactive events covering impairment and substance abuse were piloted with area high schools.
- The first *Wellness Day* event for the topic of Injury and Substance Abuse was held at Chelmsford Valley District Composite School. The initiative was well received and will be promoted to other area high schools this school year. A mini-*Wellness Day* was held at Northeastern High School on June 4, 2001. A total of 90 students and five teachers participated in activities such as Wheel of Misfortune, Party Smart, Fatal Vision Goggles and the liability issues around hosting parties and under age drinking.
- An information session on *Binge Drinking and Sex under the Influence* was held in August for 23 residence leaders at Laurentian University.
- ACTION (Alcohol, Cannabis and Tobacco Use Prevention) workshops were held for educators. Funding has been received from OPHEA (Ontario Public Health Educators Association) to provide additional teacher workshops sessions to be scheduled later this year.
- Dr. Robert Solomon was sponsored to come to Sudbury to present to members of the Workplace Health Network on alcohol liability and the need for workplace policy.
- Extensive injury prevention work has been undertaken at the branch office areas as a result of the recent formation of Injury Prevention Coalitions in each branch office. Chapleau had its inaugural meeting on May 2, 2001 with guest speaker Jeff Griffith from the Ministry of Transportation who also attended the Espanola inaugural meeting on April 24, 200. The Manitoulin Coalition was successfully formed on January 31, 2001.

2.2 Chronic Disease

- Work continues with various partners for youth tobacco advocacy initiatives such as assisting with the development of a provincial youth advocacy guide, hosting a provincial youth advocacy-training workshop in October 2001 and a Sudbury visit by the Winston man.

- The Northern Ontario Tobacco Summit planned for May 2002 is an initiative of six Northern Districts including Algoma, Cochrane, Muskoka-Parry Sound, Nipissing, Sudbury/Manitoulin and Timiskaming.
- The Community Team, the School Team and Tobacco Councils in Sudbury, Manitoulin, Chapleau and Espanola are in the midst of organizing a unique traveling magic show "Just Say Moe" Tobacco Use Prevention Program, which entertains Grades 3 and 4 while educating them on the hazards of smoking and tobacco use.
- Eat Smart! Ontario's Healthy Restaurant Program will be officially launched October 3rd, 2001.
- "Nutrition Expedition" is a healthy weights/healthy eating three part series that has been developed and is nearing completion. Community consultations and a scan were done. It is being piloted this fall.
- Following a workshop by Australian architect John Greenwood, a shade planning and design expert, a Community Shade Working Group has been formed to collaborate on increasing the shade in our public outdoor recreation areas. A staff member has been invited to join the Ontario Sun Safety Working Group, a partnership concerned with the impact of solar and artificial UV radiation on health that meets monthly in Toronto.
- The school health team has piloted a peer led program on tobacco use prevention. This program incorporates language, art and health components of the Ontario elementary school curriculum. Senior elementary school students prepare the event and deliver the tobacco use prevention messages, through drama, to junior elementary school students. The program has been piloted in French with the English version to follow this fall.
- The Sun Safety Campaign commenced in the spring with several elementary schools requesting presentations and several secondary school participating in a variety peer led activities. Elementary schools have been surveyed to determine current sun safe practices. Secondary level students will participate in a similar survey this fall. Once complete sample school-wide policies will be developed and presented to school councils and school boards.
- All licensed day care centers have received sample sun safety policy for their centers. Future follow up is planned to determine the number of center that have implemented the suggested policy.
- The quarterly Workplace Wellness Newsletter has seen a sharp increase in readership due to the recent membership with the Chamber of Commerce. The reach of the newsletter is now approximately 1500 businesses with a potential readership of 25-30,000 workers.
- Taking Care of Business: the Workplace team has done approximately 95 presentations since the beginning of March in a variety of workplaces. Topics have included physical activity and sun safety, nutrition, body image, smoking cessation and smoke free environments, heart health, stress, and shift work. Displays, consultations and dissemination of materials have also occurred.
- Workplaces have requested consultation and assistance with developing a workplace health program in their organizations. The full workplace health program is very time intensive, although most comprehensive. For this reason, only a few workplaces can be supported with this model at any given time. Dedicated time has been made available to utilize this model with the Sudbury &

District Health Unit workplace. Several consultations have been done with Ontario Health Units regarding the workplace program approaches that this Health Unit is using.

- The Workplace Health Network consists of professionals and others who can affect the health of workers. This group met twice this spring, once to network and learn each other's roles and once to provide input to the Workplace Health team regarding their 2002 plans.
- Work has been ongoing to influence political action regarding Bill S-20 and the *Smoking in the Workplace Act*. Many consultations to workplaces have been given in the areas of nutrition, smoking issues, physical activity, shiftwork and chronic disease.

2.3 Early Detection Of Cancer

- Official approval for \$723,000 in funding for The Women's Wellness Program has been received since the last reporting period. Project staff have been hired, survey and data collection tools have been completed and received ethics approval. Community outreach and clinics have started to take place.

2.4 Other Initiatives

- **COHORT Study–Health Behaviour Research Initiative Fund:** Spearheaded by the University Health Network, in particular Dr. Rob Nolan, has been successful in obtaining \$1.6 million dollars in funding from the HSFO for a five-year randomized controlled clinical trial of three sites. The Sudbury & District Health Unit catchment area is the Northern site and is key given our socio-demographics in particular the Francophones and Aborigines. Grey-Bruce Health Unit is the rural site. City of Greater Toronto is the urban site. This is only half the funding initially requested. They are now looking for other funding sources.

Respectfully submitted,



Penny Sutcliffe, M.D., M.H.Sc., F.R.C.P.C
Medical Officer of Health

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Eight month Period ending August 31, 2001

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	Unorganized Territory	(457,297)	(304,865)	(152,432)	(304,865)	0
	Municipal Levies	(4,717,690)	(3,145,127)	(1,572,563)	(3,145,127)	0
	Municipal Levies - PHRED	(267,683)	(178,455)	(89,228)	(178,455)	0
	Sundry Revenue	(3,000)	(1,425)	(1,575)	(2,000)	(575)
	Interest Earned	(50,000)	(74,768)	24,768	(33,333)	41,435
Total Revenue		(10,481,042)	(7,028,221)	(3,452,821)	(6,987,361)	40,860
EXPENSES SHARED PROGRAMS						
	Administration - Unallocated	2,170,577	1,511,409	659,168	1,452,655	(58,755)
	Espanola	27,415	18,779	8,636	18,277	(502)
	Mindemoya	30,000	20,559	9,441	20,000	(559)
	Chapleau	13,704	10,362	3,342	9,136	(1,226)
	Risk Reduction	96,426	61,530	34,896	64,692	3,162
Total Administration		2,338,122	1,622,639	715,483	1,564,760	(57,880)
	Health Promotion - General	1,440,405	944,597	495,808	965,067	20,470
	School	976,432	507,986	468,446	655,755	147,769
	Workplace	347,435	223,183	124,252	233,636	10,453
	Branches	277,844	156,666	121,178	186,886	30,220
	Chronic Disease	589,092	287,861	301,231	396,126	108,265
	Injury/Substance	240,976	116,631	124,345	162,066	45,435
	Family	515,751	285,520	230,231	346,716	61,196
	Volunteer Resources	9,825	4,983	4,842	6,550	1,567
Total Health Promotion		4,397,759	2,527,427	1,870,332	2,952,801	425,374
	Health Protection - General	1,091,213	657,473	433,740	730,527	73,054
	Environmental	1,040,553	573,577	466,976	701,108	127,531
	Clinic services	982,231	704,688	277,543	660,486	(44,202)
Total Health Protection		3,113,997	1,935,738	1,178,260	2,092,122	156,384
	Education/Resources	95,799	53,346	42,452	64,377	11,031
	PHRED	535,365	305,963	229,402	359,304	53,341
Total RRED		631,164	359,309	271,854	423,681	64,372
Total Expenses		10,481,042	6,445,113	4,035,928	7,033,363	588,250
Net Programs		(0)	(583,108)	583,107	46,002	629,110

SUDBURY & DISTRICT HEALTH UNIT
Confidential
 STATEMENT OF REVENUE & EXPENDITURES
 For the Eight month Period ending August 31, 2001
 50% - 50% Programs
 Sorted by Expense category

Description	2001 Total Budget	2001 Actual	2001 Budget To Date	Variance	% Variance	Comments
Salaries	7,206,539	4,480,492	4,850,361	369,869	7.63%	Vacancies
Benefits	1,302,195	785,403	868,130	82,726	9.53%	Vacancies, OMERS; EI and CPP are front-end costs
Information Technology	296,880	183,120	197,920	14,800	7.48%	Will likely correct to 0%
Travel	168,290	83,007	112,193	29,186	26.01%	Effect of contract
Staff Development	149,054	39,562	99,369	59,807	60.19%	Will likely correct to 0% less effect of vacancies
Postage	25,200	16,852	16,800	(52)	-0.31%	Will likely correct to 0%
Courier	13,100	6,644	8,733	2,089	23.92%	Will likely correct to 0%
Telephone	58,770	73,489	39,180	(34,309)	-87.57%	Will require close monitoring, changes in the system.
Books & Subscriptions	18,000	12,649	12,000	(649)	-5.41%	Will likely correct to 0%; many subscriptions came due
Media, Advertising	107,950	44,839	71,967	27,128	37.69%	Annual report still to do.
Translation	18,750	8,921	12,500	3,579	28.63%	Will likely correct to 0%
Professional Fees	256,000	145,395	170,667	25,272	14.81%	Dental fees are low.
Insurance	29,014	11,220	19,343	8,123	41.99%	Budget contains buffer for \$5,000 deductible payment.
Furniture & Equipment	4,500	9,535	3,000	(6,535)	-217.83%	Initial costs of YMCA; bike racks; Val Caron
Renovations	400,000	86,319	266,667	180,348	67.63%	Will likely correct to 0%
Building Maintenance	83,280	56,721	55,520	(1,201)	-2.16%	Snow removal
Rent	93,375	54,639	62,250	7,611	12.23%	Val Caron site will provide further savings.
Utilities	70,000	57,603	46,666	(10,937)	-23.44%	Hydro increase and cost of gas has escalated.
Memberships	6,050	5,483	4,033	(1,450)	-35.94%	Will likely correct to 0%
Various	462,177	466,013	308,118	(157,895)	-51.25%	Includes various new projects; eg. Val Caron start-up.
Revenue	(10,769,122)	(7,211,014)	(7,179,415)	31,599	0.44%	Bulk of variance is interest
Total	(0)	(583,108)	46,002	629,110		

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SUDBURY & DISTRICT HEALTH UNIT

Confidential

DRAFT

STATEMENT OF REVENUE & EXPENDITURES

For the Period ending August 31, 2001

Description	2001/2002 Total Budget	2001/2002 Actual	Available	2001/2002 Budget To Date	Variance
REVENUE 100% FUNDED PROGRAMS					
	(2,061,312)	(1,207,426)	(853,886)	(1,133,149)	74,277
EXPENSES 100% FUNDED PROGRAMS					
Heart Health	88,770	16,377	72,393	36,988	20,610
Healthy Babies	1,040,207	664,643	375,564	699,248	34,606
Genetics	181,235	54,090	127,144	75,514	21,424
Focus	136,100	53,040	83,060	56,708	3,668
Anonymous Testing	49,070	22,455	26,615	20,446	(2,009)
Cervical Screening	130,000	67,370	62,630	92,857	25,487
Early Years	231,037	38,240	192,797	94,122	55,881
Women's Health	277,100	108,074	169,026	115,458	7,384
STEP	30,000	3,863	26,137	12,500	8,637
Total 100% Programs	2,163,519	1,028,152	1,135,366	1,203,842	175,689
Net Programs	102,207	(179,273)	281,480	70,693	249,966

Note: The Year-end for Healthy Babies is December 31.

The Early Years project runs for 18 months

Eighteen months is reported here beginning October 1, 2000

Cervical Screening is a 24 month project - \$200,000

Fourteen months is reported here beginning November 1, 2000

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Six month Period ending June 30, 2001

Dept. Acc't Description	2001 Total Budget	2001 Actual	Available	2001 Budget To Date	2001 Actual	Variance
REVENUE SHARED PROGRAMS						
Ministry of Health Grant	(4,717,690)	(2,358,845)	(2,358,845)	(2,358,845)	(2,358,845)	0
Ministry of Health Grant - PHRED	(267,683)	(133,841)	(133,841)	(133,841)	(133,841)	0
Unorganized Territory	(457,297)	(228,649)	(228,649)	(228,649)	(228,649)	0
Municipal Levies	(4,717,690)	(2,358,845)	(2,358,845)	(2,358,845)	(2,358,845)	0
Municipal Levies - PHRED	(267,683)	(133,841)	(133,841)	(133,841)	(133,841)	0
Sundry Revenue	(3,000)	(675)	(2,325)	(1,500)	(675)	(825)
Interest Earned	(50,000)	(52,293)	2,293	(25,000)	(52,293)	27,293
Total Revenue	(10,481,042)	(5,266,989)	(5,214,053)	(5,240,521)	(5,266,989)	26,468
EXPENSES SHARED PROGRAMS						
Administration - Unallocated	2,167,000	977,348	1,189,652	1,083,500	977,348	106,152
Espanola	27,415	13,930	13,485	13,708	13,930	(223)
Mindemoya	30,000	15,393	14,607	15,000	15,393	(393)
Chapleau	13,704	7,300	6,404	6,852	7,300	(448)
Risk Reduction	96,426	44,614	51,812	48,213	44,614	3,599
Total Administration	2,334,545	1,058,585	1,275,960	1,167,272	1,058,585	108,687
Health Promotion - General	1,440,405	690,133	750,272	720,106	690,133	29,974
School	976,632	375,538	601,094	488,316	375,538	112,778
Workplace	347,935	150,947	196,988	173,968	150,947	23,021
Branches	278,344	121,720	156,624	139,172	121,720	17,452
Chronic Disease	589,092	208,896	380,196	294,546	208,896	85,650
Injury/Substance	240,976	80,608	160,368	120,488	80,608	39,880
Family	515,951	203,068	312,883	257,975	203,068	54,907
Volunteer Resources	8,025	3,947	4,078	4,013	3,947	66
Total Health Promotion	4,397,359	1,834,856	2,562,503	2,198,583	1,834,856	363,727
Health Protection - General	1,094,790	453,054	641,736	547,395	453,054	94,341
Environmental	1,040,753	427,109	613,644	520,223	427,109	93,114
Clinic services	982,431	456,454	525,977	491,215	456,454	34,762
Total Health Protection	3,117,974	1,336,617	1,781,357	1,558,833	1,336,617	222,216
Education/Resources	95,799	35,036	60,762	47,899	35,036	12,863
PHRED	535,365	204,785	330,580	267,683	204,785	62,898
Total RRED	631,164	239,821	391,342	315,582	239,821	75,761
Total Expenses	10,481,042	4,469,879	6,011,163	5,240,271	4,469,879	770,392
Net Programs	(0)	(797,110)	797,110	(250)	(797,110)	796,860

SUDBURY & DISTRICT HEALTH UNIT

Confidential

STATEMENT OF REVENUE & EXPENDITURES

For the Six month Period ending June 30, 2001

50% - 50% Programs

Sorted by Expense category

Description	2001 Total Budget	2001 Actual	Available	2001 Budget To Date	2001 Actual	Variance	% Variance	Comments
Salaries	7,206,539	3,171,562	4,034,976	3,603,019	3,171,562	431,457	11.97%	Vacancies
Benefits	1,302,195	576,745	725,449	651,097	576,745	74,352	11.42%	Vacancies, OMERS; EI and CPP are front-end costs
Information Technology	293,853	127,044	166,809	146,927	127,044	19,883	13.53%	Will likely correct to 0%
Travel	168,290	66,293	101,997	84,145	66,293	17,852	21.22%	Effect of contract
Staff Development	148,054	33,256	114,798	74,027	33,256	40,771	55.08%	Will likely correct to 0%; less effect of vacancies
Postage	25,200	12,283	12,917	12,600	12,283	317	2.52%	Will likely correct to 0%
Courier	13,100	4,148	8,952	6,550	4,148	2,402	36.67%	Will likely correct to 0%
Telephone	58,220	44,470	13,750	29,110	44,470	(15,360)	-52.77%	Will require close monitoring; changes in the system. Variance coming down.
Books & Subscriptions	18,000	11,345	6,655	9,000	11,345	(2,345)	-26.06%	Will likely correct to 0%; many subscriptions came due
Media, Advertising	107,750	28,378	79,372	53,875	28,378	25,497	47.33%	Annual report still to do.
Translation	18,750	7,291	11,459	9,375	7,291	2,084	22.23%	Will likely correct to 0%
Professional Fees	256,000	105,922	150,078	128,000	105,922	22,078	17.25%	Dental fees are low.
Insurance	29,014	6,787	22,227	14,507	6,787	7,720	53.22%	Budget contains buffer for \$5,000 deductible payment.
Furniture & Equipment	4,500	5,080	(580)	2,250	5,080	(2,830)	-125.78%	Initial costs of YMCA; bike racks
Renovations	400,000	81,046	318,954	200,000	81,046	118,954	59.48%	Will likely correct to 0%
Building Maintenance	83,280	48,740	34,540	41,640	48,740	(7,100)	-17.05%	Show removal
Rent	93,375	39,304	54,071	46,688	39,304	7,384	15.81%	Val Caron site will provide further savings.
Utilities	70,000	41,112	28,888	35,000	41,112	(6,112)	-17.46%	Will likely correct to 0%
Memberships	6,050	4,440	1,610	3,025	4,440	(1,415)	-46.78%	Will likely correct to 0%
Various	466,954	187,192	279,761	233,477	187,192	46,284	19.82%	professional supplies down.
Revenue	(10,769,122)	(5,399,549)	(5,369,573)	(5,384,561)	(5,399,549)	14,988	0.28%	Should improve; some timing differences.
Total	(0)	(797,110)	797,110	(250)	(797,110)	796,860		

SUDBURY & DISTRICT HEALTH UNIT

Confidential

DRAFT**STATEMENT OF REVENUE & EXPENDITURES**

For the Period ending June 30, 2001

Description	2001/2002 Total Budget	2001/2002 Actual	Available	2001/2002 Budget To Date	Variance
REVENUE 100% FUNDED PROGRAMS					
	(2,061,312)	(867,945)	(1,193,367)	(796,949)	70,996
EXPENSES 100% FUNDED PROGRAMS					
Heart Health	88,770	14,239	74,531	22,193	7,953
Healthy Babies	1,040,207	493,649	546,558	520,104	520,104
Genetics	181,235	39,631	141,604	45,309	5,678
Focus	136,100	41,418	94,682	34,025	(7,393)
Anonymous Testing	49,070	15,065	34,005	12,268	(2,798)
Cervical Screening	130,000	59,122	70,878	74,286	15,164
Early Years	230,571	29,239	201,332	76,857	47,618
Women's Health	277,100	49,145	227,955	69,275	20,130
STEP	30,000	1,976	28,024	7,500	5,524
Total 100% Programs	2,163,053	743,484	1,419,569	861,815	611,980
Net Programs	101,741	(124,461)	226,202	64,866	682,977

Note: The Year-end for Healthy Babies is December 31. Four months is presented here.

The Early Years project runs for 27 months

Twenty-seven months is reported here beginning October 1, 2000

Cervical Screening is a 24 month project - \$200,000

Fourteen months is reported here beginning November 1, 2000

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Seven month Period ending July 31, 2001

Dept.	Acc't Description	2001 Total Budget	"Booked" Actual Y.T.D	Available	2001 Budget To Date	2001 Actual	Variance
REVENUE SHARED PROGRAMS							
	Ministry of Health Grant	(4,717,690)	(3,495,466)	(1,965,704)	(2,751,986)	(2,751,986)	0
	Ministry of Health Grant - PHRED	(267,683)	(61,598)	(111,534)	(156,148)	(156,148)	0
	Unorganized Territory	(457,297)	(229,657)	(190,540)	(266,757)	(266,757)	0
	Municipal Levies	(4,717,690)	(2,062,436)	(1,965,704)	(2,751,986)	(2,751,986)	0
	Municipal Levies - PHRED	(267,683)	0	(111,534)	(156,148)	(156,148)	0
	Sundry Revenue	(3,000)	(800)	(2,200)	(1,750)	(800)	(950)
	Interest Earned	(50,000)	(52,294)	14,768	(29,167)	(64,768)	35,601
	Total Revenue	(10,481,042)	(5,902,251)	(4,332,450)	(6,113,941)	(6,148,593)	34,651
EXPENSES SHARED PROGRAMS							
	Administration - Unallocated	2,170,577	1,732,627	826,403	1,267,291	1,344,174	(76,883)
	Espanola	27,415	18,247	10,578	15,992	16,837	(845)
	Mindemoya	30,000	19,071	11,958	17,500	18,042	(542)
	Chapleau	13,704	9,333	4,467	7,994	9,237	(1,243)
	Risk Reduction	96,426	54,438	41,289	56,330	55,138	1,193
	Total Administration	2,338,122	1,833,716	894,695	1,365,107	1,443,427	(78,320)
	Health Promotion - General	1,440,405	496,150	617,286	841,061	823,119	17,943
	School	976,432	412,525	536,253	570,545	440,179	130,367
	Workplace	347,935	171,380	168,451	203,365	179,484	23,880
	Branches	278,344	134,415	137,100	162,699	141,244	21,454
	Chronic Disease	589,092	232,253	342,824	344,316	246,267	98,049
	Injury/Substance	240,976	92,801	143,620	140,852	97,356	43,496
	Family	515,751	231,154	275,871	301,431	239,879	61,552
	Volunteer Resources	8,825	4,055	4,270	5,148	4,555	593
	Total Health Promotion	4,397,759	1,774,733	2,225,676	2,569,417	2,172,083	397,334
	Health Protection - General	1,091,213	305,769	534,394	637,151	556,819	80,332
	Environmental	1,040,553	488,727	550,264	608,255	490,289	117,966
	Clinic services	982,231	556,493	404,834	574,101	577,397	(3,295)
	Total Health Protection	3,113,997	1,350,989	1,489,493	1,819,508	1,624,505	195,003
	Education/Resources	95,799	36,389	52,193	55,985	43,606	12,379
	PHRED	535,365	214,062	280,085	312,775	255,280	57,495
	Total RRED	631,164	250,451	332,278	368,760	298,886	69,874
	Total Expenses	10,481,042	5,209,889	4,942,141	6,122,791	5,538,901	583,891
	Net Programs	(0)	(692,362)	609,692	8,850	(609,692)	618,542

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the seven month period ending July 31, 2001

50% - 50% Programs

Sorted by Expense category

Confidential

Description	2001 Total Budget	2001 Actual	2001 Budget To Date	Variance	% Variance	Comments
Salaries	7,206,539	3,819,783	4,212,665	392,881	9.33%	Vacancies
Benefits	1,302,195	672,179	759,613	87,435	11.51%	Vacancies, OMERS; EI and CPP are front-end costs
Information Technology	296,880	166,054	173,180	7,126	4.11%	Will likely correct to 0%
Travel	168,290	76,988	98,169	21,181	21.58%	Effect of contract
Staff Development	148,054	35,507	86,365	50,858	58.89%	Will likely correct to 0% less effect of vacancies
Postage	25,200	16,852	14,700	(2,152)	-14.64%	Will likely correct to 0%
Courier	13,100	5,510	7,641	2,131	27.89%	Will likely correct to 0%
Telephone	58,770	56,717	34,283	(22,435)	-65.44%	Will require close monitoring; changes in the system. Variance coming down.
Books & Subscriptions	18,000	12,267	10,500	(1,767)	-16.83%	Will likely correct to 0%; many subscriptions came due
Media, Advertising	107,950	33,644	62,971	29,327	46.57%	Annual report still to do.
Translation	18,750	8,577	10,938	2,361	21.58%	Will likely correct to 0%
Professional Fees	256,000	120,302	149,333	29,031	19.44%	Dental fees are low.
Insurance	29,014	9,004	16,925	7,921	46.80%	Budget contains buffer for \$5,000 deductible payment.
Furniture & Equipment	4,500	12,047	2,625	(9,422)	-358.93%	Initial costs of YMCA; bike racks
Renovations	400,000	282,513	233,333	(49,180)	-21.08%	Will likely correct to 0%
Building Maintenance	83,280	57,970	48,580	(9,390)	-19.33%	Snow removal
Rent	93,375	46,975	54,469	7,494	13.76%	Val Caron site will provide further savings.
Utilities	70,000	52,595	40,833	(11,762)	-28.80%	Will likely correct to 0%
Memberships	6,050	5,483	3,529	(1,954)	-55.36%	Will likely correct to 0%
Various	463,177	213,743	270,186	56,443	20.89%	Professional supplies down.
Revenue	(10,769,122)	(6,314,403)	(6,281,988)	32,415	0.52%	Should improve; some timing differences. Bulk of variance is interest
Total	(0)	(609,692)	8,850	618,542		

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Period ending July 31, 2001

Confidential

DRAFT

Description	2001/2002 Total Budget	2001/2002 Actual	Available	2001/2002 Budget To Date	Variance
REVENUE 100% FUNDED PROGRAMS					
	(2,061,312)	(1,032,685)	(1,028,626)	(975,785)	56,901
EXPENSES 100% FUNDED PROGRAMS					
Heart Health	88,770	14,151	74,619	29,590	15,439
Healthy Babies	1,040,207	577,776	462,431	607,943	30,166
Genetics	181,235	47,194	134,040	60,412	13,217
Focus	136,100	49,073	87,027	45,367	(3,706)
Anonymous Testing	49,070	19,549	29,521	16,357	(3,192)
Cervical Screening	130,000	66,225	63,775	83,571	17,347
Early Years	231,037	32,338	198,699	86,676	54,338
Women's Health	277,100	77,591	199,509	92,367	14,776
STEP	30,000	2,024	27,976	10,000	7,976
Total 100% Programs	2,163,519	885,922	1,277,597	1,032,282	146,360
Net Programs	102,207	(146,764)	248,971	56,497	203,261

Note: The Year-end for Healthy Babies is December 31.

The Early Years project runs for 18 months

Eighteen months is reported here beginning October 1, 2000

Cervical Screening is a 24 month project - \$200,000

Fourteen months is reported here beginning November 1, 2000

**MINUTES OF THE THIRD MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, May 19, 2001
South Branch Library
1991 Regent Street, Sudbury

Commencement: 8:00 a.m.
Adjournment: 9:40 a.m.

PRESENT Councillor L. Lalonde; D. Morin; P. Reid; V. Gutsch, C. White,
J. Cameron

REGRETS Councillors T. Callaghan, R. Dupuis and M. Petryna; S. Roy

CITY STAFF C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services, H. Heinonen-Kari, South Branch Library Supervisor/Acting Lead; L. Hicks, Earl Mumford Library Branch, Supervisor/Acting Lead

**DECLARATIONS OF
PECUNIARY INTEREST** None

VICE-CHAIR LIONEL LALONDE IN THE CHAIR

The Chair welcomed everyone to the meeting and to the South Branch Library Branch.

MINUTES Resolution 2001-11 Reid/Morin

That the minutes of the Second Meeting of the Greater Sudbury Public Library Board held on April 19, 2001, be adopted.

CARRIED

REFERRED AND DEFERRED MATTERS

Appointment-Sudbury
Heritage Museum
Advisory Board Report dated April 9, 2001, from the General Manager of Citizen and Leisure Services regarding Appointment to the Sudbury Heritage Museum Advisory Board (Refer to April 19th Agenda) was received.

The following motion was presented:

Resolution 2001-12 White/Cameron

That the Greater Sudbury Public Library board appoint Verna Gutsch to sit on the Greater Sudbury Heritage Museum Advisory Board.

CARRIED

BOARD REPORTS

Whitefish Library Branch

Report dated May 8, 2001, from the General Manager of Citizen and Leisure Services regarding Whitefish Library Branch was received.

The following motion was presented:

Resolution 2001-13 White/Cameron

That the Whitefish Library Branch be relocated from R.H. Murray Public School to the Den Lou Playground and that funds be allocated from Library Reserve Funds to complete necessary renovations to the facility.

CARRIED

PRESENTATION

South Branch Library

Report dated May 8, 2001, from the General Manager of Citizen and Leisure Services regarding South Branch Library was received.

Ms. M. Hardie addressed the Board with an overhead presentation entitled "South Branch Library Needs Assessment." This was followed by a tour of the branch. The General Manager, Citizen and Leisure Services, C. Hallsworth, requested direction from the Board on the matter. The following motion was presented:

Resolution 2001-14 White/Gutsch

That the South Branch Library has outgrown its current location and requires a larger appropriate space and that staff be directed to pursue options for this branch.

CARRIED

In Camera

Resolution 2001-15 White/Reid

That we move "In Camera" to deal with property matters.

CARRIED

The Board moved out of camera at 9:20 a.m. and the following motion was presented:

Resolution 2001-16 White/Morin

That the Board moves to rise and report on the In Camera session.

CARRIED

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report

General Manager, Citizen and Leisure Services, C. Hallsworth reported that a property matter was discussed.

NEW BUSINESS

For the information of the Board, C. Hallsworth updated the Board on a matter pertaining to the Azilda Library building.

NEXT MEETING

The next meeting to be held at the Valley East Library on Thursday, June 21, 2001 at 8:00 a.m.


ADJOURNMENT

The following motion was presented:

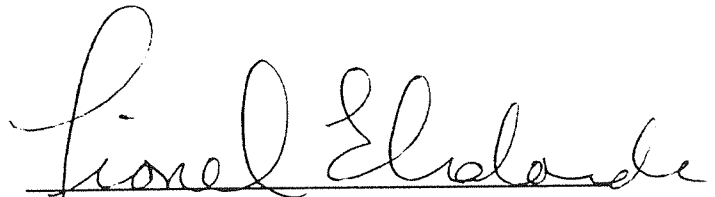
Resolution 2001-17 Morin/Reid

That this meeting does now adjourn. Time: 9:40 a.m.

CARRIED



Secretary



Vice-Chair

**MINUTES OF THE FOURTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, June 21, 2001
Valley East Library Branch

Commencement: 8:00 a.m.

Adjournment: 9:50 a.m.

PRESENT

Councillor T. Callaghan; Councillor L. Lalonde; Councillor R. Dupuis; D. Morin; P. Reid; V. Gutsch; C. White; J. Cameron; S. Roy (a. 8:05 a.m.)

REGRETS

Councillor M. Petryna

ALSO PRESENT

Mr. G. Pope, Co-Chairman, Valley East Heritage Committee
Ms. C. Baelde, Valley East Heritage Committee

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Customer Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Customer Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting and to the Valley East Library Branch.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Resolution 2001-18 Cameron/Reid

That the minutes of the Third Meeting of the Greater Sudbury Public Library Board held on May 17, 2001, be adopted.

CARRIED

PRESENTATIONS

Valley East Heritage
Committee

Report dated June 13, 2001, from the General Manager of Citizen and Leisure Services regarding Valley East Heritage Committee was received.

Valley East Heritage
Committee Cont'd

Mr. Gerald Pope was present on behalf of the Valley East Heritage Committee to review their Centennial project. He requested approval of an allocation of space for the creation of an archival display and a partnership with the library to create a digital archive of some 3000 historical photographs that could be permanently displayed on the library's new web-based Community Information Database. He informed the Board that the committee would assist in funding the pilot project. The following motion was presented:

Resolution 2001-19 Lalonde/Cameron

That the Greater Sudbury Public Library Board commends the Valley East Heritage Committee on its Centennial project and agrees to provide display space at the Valley East Public Library and support for the digitization project as outlined in the report on the Valley East Heritage Committee from the Director of Citizen Services dated June 13th, 2001.

CARRIED

The Chair thanked the Valley East Heritage Committee for their presentation advising that staff would followup with the Committee.

BOARD REPORTS

Mileage Reimbursement

Report dated June 6, 2001, from the General Manager of Citizen and Leisure Services regarding Reimbursement of Travel Expenses - Board Members was received.

The following motion was presented:

Resolution 2001-20 Reid/Lalonde

That the Greater Sudbury Public Library Board reimburse Board members for mileage at the approved City of Greater Sudbury rate for the attendance of Library Board meetings.

CARRIED

Azilda Branch Library

Report dated June 15, 2001, from the General Manager of Citizen and Leisure Services regarding the Azilda Branch Library was received.

After a lengthy discussion the Board approved the roof work to the Azilda Branch Library and concurred to have further discussions regarding the feasibility of expanding the building. Councillor Lalonde requested and the Board concurred that a Library Board

Azilda Branch Library
Cont'd

meeting would be held in the Azilda library building.
The following motion was presented:

Resolution 2001-21 White/Morin

That the Azilda Branch of the Greater Sudbury Public Library remain at its current location and that Public Works be authorized to proceed with the roof work as approved within the 2001 Public Works Capital Budget.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

Renovations Chelmsford

Report dated June 15, 2001, from the General Manager of Citizen and Leisure Services regarding the Tender for the Chelmsford Citizen Service Centre/Normand Huneault Library Branch Renovations was received for information.

NEW BUSINESS

Whitefish Branch Library

Report dated June 19, 2001, from the General Manager of Citizen and Leisure Services regarding the Whitefish Branch Library - Den Lou Playground Renovations was distributed.

The following motion was presented:

Resolution 2001-22 Gutsch/Cameron

That the Greater Sudbury Public Library Board request that the City of Greater Sudbury approve a draw from the Library Reserve Fund in the amount not to exceed \$18,000 for renovations to the Den Lou playground building so as to accommodate the Whitefish Branch of the Greater Sudbury Public Library.

CARRIED

Levack Branch Library

General Manager, Citizen and Leisure Services, C. Hallsworth informed the Board that a decision had been made by the Rainbow District School Board to move the Levack Elementary School out of the current building to the vacant Levack High School. A report outlining options for relocating the library branch currently located in this school to be prepared for consideration of the Board at a special meeting to be held during the month of July.

New Business

The Chairman directed that in future "New Business" be included on all agendas.

NEXT MEETING

The next regular scheduled meeting to be held at the Main Branch (MacKenzie Street) on September 20, 2001. The October meeting to be held at the Azilda Library Branch.

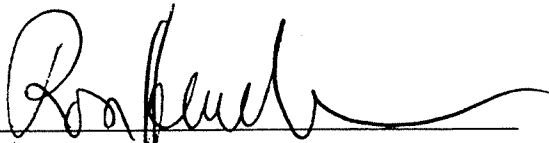
ADJOURNMENT

The following motion was presented:

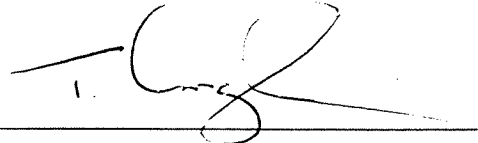
Resolution 2001-23 Reid/Cameron

That this meeting does now adjourn. Time: 9:45 a.m.

CARRIED



Secretary



Chair

**MINUTES OF THE SPECIAL MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Tuesday, July 10, 2001
Committee Room C-11
Tom Davies Square

Commencement: 9:00 a.m.
Adjournment: 9:50 a.m.

PRESENT

Councillor L. Lalonde; Councillor R. Dupuis; D. Morin; V. Gutsch;
C. White; J. Cameron; S. Roy

REGRETS

Councillors T. Callaghan and M. Petryna; P. Reid

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; R. Clouthier, Manager-North Customer Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Customer Service Centres and Neighbourhood Libraries; L. McAuley, Executive Assistant to the General Manager of Citizen and Leisure Services

LIONEL LALONDE IN THE CHAIR

The Chair welcomed everyone to the meeting

**DECLARATIONS OF
PECUNIARY INTEREST**

None

BOARD REPORTS

**Relocation of Levack
Library Branch**

Report dated June 28, 2001 from the General Manager of Citizen and Leisure Services regarding relocation of Levack Library Branch was received.

Issues surrounding the relocating of the Levack Library Branch, due to the closure of the Levack Public School, to the Levack District High School was discussed at length. It was agreed that as a result of physical location and operational needs that the Levack Library Branch would stay at its current location at 38 School Street.

Relocation of Levack
Library Branch Con't

After considerable discussion the following motions were presented:

Resolution 2001-24 White/Cameron

THAT the Levack Branch of the Greater Sudbury Public Library is not to be moved to the Levack Public School site on High Street.

CARRIED

Resolution 2001-25 White/Roy

That the Levack Branch Library be relocated to the Onaping Falls Community Centre as outlined in the report from the General Manager of Citizen and Leisure Services dated June 28, 2001.

DEFEATED

Resolution 2001-26 Roy/Cameron

THAT the Levack Branch of the Greater Sudbury Public Library remain at its present location on 38 School Street in Levack.

CARRIED

NEW BUSINESS

None

NEXT MEETING

The next regular scheduled meeting to be held at the Main Branch (MacKenzie Street) on September 20, 2001. The October meeting to be held at the Azilda Library Branch.

ADJOURNMENT

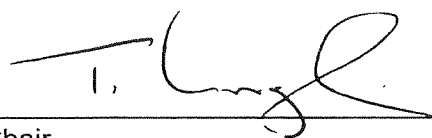
The following motion was presented:

Resolution 2001-27 White/Roy

That this meeting does now adjourn. Time: 9:35 a.m.

CARRIED


Secretary


Chair

**GREATER SUDBURY POLICE SERVICES BOARD MEETING
THURSDAY, OCTOBER 25, 2001 - 1:00 P.M.
5th Floor Boardroom, Police Headquarters, Tom Davies Square**

Present:

Andy HUMBER, Chair
Joanne FIELDING, Vice-Chair
Councillor Ronald BRADLEY
Councillor Eldon GAINER
Dave PETRYNA

Rollande MOUSSEAU, Secretary

Alex MCCAULEY, Chief of Police
Jim CUNNINGHAM, Deputy Chief
Ian DAVIDSON, Superintendent

PUBLIC PORTION

News Media in Attendance

S. Borota, MCTV
Rob O'Flanagan, Sudbury Star

Declaration of Conflict of Interest

None

Adoption of Minutes

(2001-96) Bradley-Gainer: THAT the Board Minutes of September 24, 2001, be adopted as circulated and read.

CARRIED

Business Arising from Minutes

WSIB - Mr. Petryna asked for an update on the issue of changes to the WSIB (Workplace Safety and Insurance Board) discussed at the Board's last meeting. Chair Humber advised that this matter was discussed at a Big '12' Police Services Boards Meeting recently where a position on this matter was taken. The Big Twelve and the OAPSB (Ontario Association of Police Services Board) are in discussion with WSIB and OAPSB is now sitting on an Advisory Committee.

Mrs. Fielding advised that the Big '12' Minutes of October 10, 2001, distributed to board members deal with this item.

Professional Services Agreement - Communications Consultant - Chief McCauley reported that this matter, deferred at the last board meeting, has not yet been dealt with at this time and asked to postpone it further. The Board agreed.

Promotions - Constable to Sergeant

Letter from Chief McCauley dated October 17, 2001, reporting that the following members were promoted from Constable to Sergeant and would be on hand for presentation to the Board:

Sergeant Carl Hoeg
Sergeant Willie Lamour
Sergeant Sheilah Weber

Chief McCauley and Chair Humber presented the badges to the new Sergeants and thanked the family members present for their support. Board members also congratulated the new Sergeants and wished them well in their career.

Departmental Statistics

Letter from Chief McCauley dated October 17, 2001, attaching the adjusted statistics for the month of July as well as the statistics for August.

Chief McCauley reviewed the statistics with board members.

Delayed Priority One Calls

Letter from Chief McCauley dated October 17, 2001, advising that there were no delayed priority one calls during the month of September 2001.

Lions "Eye in the Sky" Advisory Committee

Letter from Chief McCauley dated October 17, 2001, attaching the Meeting Minutes of the Lion's Eye in the Sky Advisory Committee for the month of September 2001, along with the corresponding statistics and incidents of interest for this particular period.

Chief McCauley advised that the Police Service is taking ownership for this project by committing capital dollars to the Eye in the Sky project.

2001 Year-End Budget Forecasts

Letter from Chief McCauley dated October 17, 2001, attaching a report and summary of the Police Service Operating Budget detailing year-end forecasts and accompanying variance explanations.

The Chief reviewed the report with board members and reported that it is anticipated that by year end the Police Services budget will be over by approximately \$447,391.62 or 1.7%. This is in response to the need for augmented security to ensure the safety of our

community.

The Chief went on to explain that high overtime costs were incurred due to critical issues such as the recent terrorist events, the sniper situation downtown, the Falconbridge strike, and the length of time spent on domestic violence calls. Airport security was increased, calls regarding suspicious substances were answered, and a Domestic Violence team has been established in an attempt to reduce the time involved with these calls. Adequacy Standards also continues to add to the costs.

Crean Hill Gun Club Agreement

Letter from Chief McCauley dated October 17, 2001, attaching a report respecting the renewal of the Agreement with Crean Hill Gun Club.

(2001-97) Bradley-Gainer: THAT the Greater Sudbury Police Services Board enter into an Agreement with the Crean Hill Gun Club Inc. for the use of the facilities of the Club for training members of the Greater Sudbury Police Service.

CARRIED

Maintenance Agreement Voice Radio System

Letter from Chief McCauley dated October 17, 2001, attaching a report respecting the Maintenance Agreement for the Voice Radio System.

(2001-98) Gainer-Bradley: THAT the Board recommend that City Council enter into an EDACS System Maintenance Agreement with M/C Com for the maintenance of the Voice Radio Communications System with funds to be drawn from the Police Service Operating Budget.

CARRIED

Capital Priority List

Letter dated October 17, 2001, from Chief McCauley attaching a report detailing a five-year capital forecast. The document has been prepared in response to a City Council resolution pertaining to the Capital Policy.

(2001-99) Bradley-Gainer: THAT the Board approve the five-year capital priority list for the period 2002 to 2006 recognizing that the Plan may be adjusted to meet emerging trends and needs.

CARRIED

Capital Budget 2001 Temporary Reallocation

Letter from Chief McCauley dated October 22, 2001, attaching a report respecting a temporary reallocation of 2001 Capital Budget dollars.

(2001-100) Gainer-Bradley: THAT the Board approves a temporary reallocation of

\$23,000 from the 2001 Capital Budget to provide financing for the Sudbury Region Police Museum to be repaid by the Sudbury Region Police Museum Committee.

CARRIED

Voice Radio System - Tower (West Bay Road)

Letter from Chief McCauley dated October 22, 2001, advising that the Board will be updated on the status of the West Bay Road tower currently being developed in relation to the Voice Radio system expansion project.

The Chief advised that there was a problem with the West Bay tower site. An encroachment on some private property occurred. The City is now handling this matter and the Chief will provide further information at the next meeting if it is available.

Upcoming Events

Letter from Chief McCauley dated October 17, 2001, reviewing the upcoming events board members have been invited to attend.

Community Forums

Monday, November 5
Trillium Centre Library, Azilda

Tuesday, November 6
Room C-11 - Tom Davies Square

**2001 Police Volunteer
Appreciation Awards**

Wednesday, November 7,
Caruso Club, Haig Street, Sudbury

**2001 Annual Awards
Presentations**

Wednesday, November 14
Hellenic Centre, Ester Road Sudbury

MPMP Survey Results

Letter from Chief McCauley dated October 17, 2001, attaching the City of Greater Sudbury Municipal Performance Measurement Program results.

Transfer of Clinton Suzack to Medium Security Institution

Letter from Chief McCauley dated October 17, 2001, reporting that Mr. Clinton Suzack, who was convicted in the first-degree murder of Sudbury Police Constable Joseph McDonald, was recently transferred to a medium security institution in British Columbia. The Chief attached copies of correspondence which indicates the lobbying efforts undertaken by this Police Service Services Board, City Council, Provincial Police Services Boards and Provincial Government.

Chair Humber advised that the Board is doing everything possible to have Mr. Suzack's

transfer decision overturned. The OAPSB (Ontario Association of Police Services Boards), who speaks for 118 police boards throughout the Province, have forwarded a letter to the Honourable Lawrence MacAuley, Solicitor General of Canada, protesting the transfer of Clinton Suzack to the medium security William Head Institution in British Columbia. The OAPSB also put out a News Release protesting the transfer of this... "extremely dangerous prisoner" and describing C. Suzack as a "Police Killer."

Chair Humber also reported that the Big '12' Police Services Boards, representing the twelve largest police services boards in Ontario, of which Sudbury is a member, discussed this matter at their October 10, 2001, meeting and passed a motion supporting the Greater Sudbury Police Services Board position.

Councillor Bradley also reported that the City Council motion on this matter was brought forward to FONOM (Federation of Northern Ontario Municipalities), was endorsed and is being forwarded to all municipalities for their support. These endorsements will be forwarded to Ottawa.

The Chief expressed his appreciation of the Board's lobbying on this important issue and the Big '12' and OAPSB's resulting action. The Chief also reported that just prior to this meeting he was advised that Peter Pennett has been moved into a medium security institution as well.

Major Case Management Agreement Update

Letter from Chief McCauley dated October 17, 2001, advising that due to some legal issues in the Major Case Management Agreement, the signing of this Agreement will be deferred pending resolution on the question of liability that has arisen.

Sudbury Women's Centre

Letter from Chair Andy Humber dated October 22, 2001, regarding the complaint which was filed with the Ontario Civilian Commission on Policing earlier this year.

Chair Humber distributed a copy of a letter addressed to Ms. Rose Menard and Ms. Barb Geron, c/o Ms. Barbara Burton, dated October 16, 2001, from the Ontario Civilian Commission on Police Services (OCCOPS), regarding the complaint against Chief A.V. McCauley.

Chair Humber read the letter from Mr. Sheldon Prior of OCCOPS for the record. In part, Mr. Sheldon stated -

"Upon review, the Ontario Civilian Commission on Police Services is satisfied that the decision of the Greater Sudbury Police Services Board dated August 3, 2001, is appropriate. The panel is of the view that there are not sufficient grounds or reasons to

change the decision made under S.65(3) of the Police Services Act. Accordingly, the Commission confirms the decision of Mr. Humber.

Under Part V of the Police Services Acts, s.72(12), the Commission's decision is final and binding and there is no appeal therefrom. Accordingly, our file is now closed."

Notes of Appreciation

Letter from Chief McCauley dated October 17, 2001, advising that since the September board meeting, his office has received eleven letters of appreciation. For the information of the board.

New Business

Mr. Humber advised that the OAPSB Workshop/ Meeting called by the OAPSB to be held at the O.P.P. Headquarters in Orillia on November 7th will be attended by Mrs. Joanne Fielding.

Next Meeting

The next meeting will be held on **MONDAY, NOVEMBER 19, 2001, AT 4:30 P.M.** in the 5th Floor Boardroom Police Headquarters, Tom Davies Square.

NOTE: The IN CAMERA PORTION will be held at 3:30 p.m.

'IN CAMERA' Portion

(2001-101) Fielding-Gainer: THAT this meeting moves IN CAMERA.
Time: 2:15 p.m.

CARRIED

EIGHTH MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Sudbury Metro Centre Board Room

Thursday, October 4, 2001

A REGULAR MEETING OF THE BOARD.

M. PETRYNA IN THE CHAIR.

PRESENT

T. Walton, A. Davey (dep. 7:00 p.m.), L. Derro, G. Robicheau, J. Rutherford, R. Baigrie, J. Jackson

REGRETS

R. de la Riva

ALSO PRESENT

C. Salazar -City Liaison
M. Luoma -Executive Director

DECLARATIONS OF CONFLICT

None declared.

PART I - CONSENT AGENDA

01-60 Davey - Baigrie

THAT Items C-1 to C-4 inclusive contained in Part 1 of the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

ADOPTION OF MINUTES

C-1 Board Meeting

01-61 Walton - Davey

THAT the minutes of the 7th Meeting of the Board of Directors of Sudbury Metro Centre, dated Thursday, July 19, 2001, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

01-62 Walton - Davey

THAT the minutes of the Executive Committee meetings dated Sept. 19th, 20th and Oct. 2nd, as duplicated and circulated, be hereby accepted.

CARRIED

C-3 'Market Square'

01-63 Davey - Derro

THAT the minutes of the Market Square Advisory Committee meeting (Aug. 8th) and the joint Advisory Committee and Permanent Site Work Group meetings (Sept. 26th), as duplicated and circulated, be hereby accepted.

CARRIED

ACCOUNTS PAYABLE

C-4 01-64 Derro - Davey

THAT the Accounts Payable for the months of July (\$11,516.16), August (\$13,266.04), and September (\$18,381.54), as duplicated and circulated, be hereby accepted.

CARRIED

PART II - REGULAR AGENDA

'HOUSEKEEPING'

H-1 Chair's Report

None at this time. Items will be covered during Agenda discussion.

H-2 Secretary-Treasurer's Report

2000 Levy Loss ... Final Agreement ... Copies circulated for information.

J. Rutherford advised that the contents accurately reflect discussion with the City as previously report. Further to discussion, the following resolution was presented:

01-65 Walton - Derro

THAT the Board approve in principle entering the Agreement with the City of Greater Sudbury for the repayment of the 2000 Levy Loss and that this repayment be covered over a three (3) year period, subject to confirmation, individual member phone in by 5:00 p.m., Friday, Oct. 5/01, and subject to annual review by the City and Sudbury Metro Centre on the first and second anniversaries of the date of the Agreement.

CARRIED

Budget Status ... Copies of the Operating Budget Status as at September/01 (draft) was previously circulated for information.

October Expected Expenditures ... Copies circulated for information.

J. Rutherford further elaborated on the invoice and previous commitment to the City re Elgin Street improvements. M. Petryna to further investigate re status of Phase 2 - to Market Square.

H-3 Executive Director's Report

Report for July - September 2001 previously circulated. Questions were invited and elaboration provided on 'Market Square' - specifically the Official Opening and the 3rd Annual Hoe-Down.

J. Rutherford further elaborated on the need for a 'Community Calendar' and the potential role of Metro Centre, perhaps in partnership with the City of Greater Sudbury - as this is an important services that is currently not in place.

The following resolution was then presented:

01-66 Davey - Derro

THAT the Executive Director's Report, covering the months July - September 2001, as duplicated and circulated, be hereby accepted.

CARRIED

'REGULAR BUSINESS'

R-1 'Market Square'

Business Plan ... Report by KPMG, previously circulated.

The Chair and Executive Director provided an overview, preliminary concerns by the Advisory Committee, need for further discussion, as well as outlining that this document should serve as a guide and a place to start as this new stage of the Market operation begins.

It was also noted that the Executive Committee has discussed two (2) particular areas that are felt that action is required as soon as possible ... **Full-Time Market Manager** position and **Marketing**. Further to elaboration and lengthy discussion, the following resolutions were presented:

01-67 Derro - Walton

THAT the Board support the Executive Committee recommendation to begin the process of advertising for the position of Full-Time Market Manager, throughout the Province of Ontario.

CARRIED

01-68 Davey - Derro

THAT the Board support the Executive Committee recommendation to retain the services of a Marketing Agency to develop a 1 - 3 year Strategic Plan for Downtown (with 'Market Square' as an integral element);

AND FURTHER THAT funding partners/opportunities be investigated for this project;

AND FURTHER THAT a budget allocation of a maximum of \$7,000, from budget item Development - Arts, Culture & Entertainment be approved for this project.

CARRIED

R-2 Symposium

Information previously circulated.

M. Luoma, G. Robicheau and C. Salazar provided further update on the recent News Conference to launch the program and the 1st of the four sessions scheduled for Wednesday, October 10th.

R-3 Events/Marketing

01-69 Davey - Baigrie

THAT the minutes of the Event/Marketing Work Group meeting of September 25th, as duplicated and circulated, be hereby accepted.

CARRIED

R-4 Downtown Security

L. Derro requested discussion on the issue of skateboarding/skateboard park be deferred to next meeting. M. Petryna noted that he will forward information he has from Caledon re skateboard park.

01-70 Baigrie - Davey

THAT the minutes of the Downtown Security Work Group meetings dated July 26th and September 27th, as duplicated and circulated, be hereby accepted.

CARRIED

NEXT MEETING

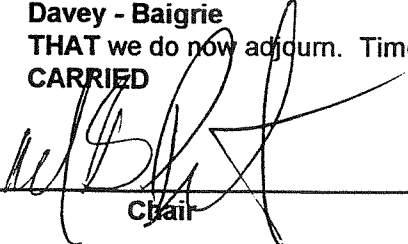
THURSDAY, NOVEMBER 1ST - 5:30 P.M.

ADJOURNMENT

01-71 Davey - Baigrie

THAT we do now adjourn. Time: 7:15 p.m.

CARRIED



Chair



Executive Director

SUDBURY METRO CENTRE

General Ledger Report 01-10-01 to 31-10-01

		chq no	Description	Amount
1050	Bank-Metro Centre			
10-09-01	SUDBURY HYDRO	Cash	Hydro	218.29
10-01-01	1216195 Ontario Inc.	3833	Rent for October	1,588.95
10-04-01	LAROCQUE, LEONA	3834	Payroll p/e Oct 5, 2001	690.65
10-04-01	LUOMA, MAUREEN	3835	Payroll p/e Oct 5, 2001	1,302.91
10-04-01	KUCZMA, BRIAN	3836	Payroll p/e Oct 5, 2001	858.87
10-13-01	PRIMUS TELECOMMUNICATIONS CANADA	3837	Telephone	189.25
10-04-01	STUDENTS' GENERAL ASSOCIATION	3838	Advertising	428.00
10-05-01	STUDENTS' GENERAL ASSOCIATION	3839	Advertising	642.00
10-10-01	BELL ActiMedia Inc.	3840	Telephone advertising	11.50
10-05-01	MUIRHEAD STATIONERS INC	3841	Office supplies	75.65
10-11-01	FRUGAL CAFE	3842	Meeting	58.57
10-05-01	ZELLERS	3843	Office and mntc supplies	71.12
10-04-01	GREAT STEAK AND POTATO	3844	Meeting	45.38
10-04-01	AMEX BANK OF CANADA	3845	Software	143.75
10-10-01	XEROX CANADA LTD.	3846	Office supplies	418.56
10-15-01	RECEIVER GENERAL	3847	Payroll deductions	2,328.52
10-18-01	LAROCQUE, LEONA	3848	Payroll p/e Oct 19, 2001	690.65
10-18-01	LUOMA, MAUREEN	3849	Payroll p/e Oct 19, 2001	1,316.63
10-18-01	KUCZMA, BRIAN	3850	Payroll p/e Oct 19, 2001	858.87
10-14-01	FREELANDT CALDWELL REILLY,	3851	2000 audit fee	4,494.00
10-22-01	TD VISA	3852	Meeting	24.24
10-21-01	COPY COPY	3853	Brochures and newsletter	214.00
10-17-01	CITY OF GREATER SUDBURY	3854	Group insurance	467.77
10-21-01	ZULICH ENTERPRISES LIMITED	3855	Meeting	54.37
10-24-01	WILLIAMS COFFEE PUB	3856	Meeting	29.89
10-19-01	PETTY CASH	3857	Petty cash	91.81
10-25-01	3858, DUBNEWYCH, TAMARA	Oct nwsiter	Newsletter delivery	50.00
10-31-01	WORKPLACE SAFETY & INSURANCE BOARD	3859	WSIB -quarterly	130.70
10-01-01	Cash, CHAMBERS OF COMMERCE GRP INSC PLA	Oct'01	Group insurance	165.97
10-21-01	Cash, XEROX CANADA LTD.	Oct'01	Monthly lease	290.94
10-28-01	Bell Canada	Oct'01	Telephone	198.51
TOTAL ACCOUNTS PAID IN OCTOBER				18,150.32