



506 Elizabeth Street
Sudbury, ON P3E 2X7
Phone: (705) 671-6067

www.sudburydragonboats.org

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OCT 19 2001

CLERKS - DEPT.

Mr. Thom Mowry, City Clerk
City of Greater Sudbury
PO Box 5000, Station A
200 Brady Street
Sudbury, Ontario
P3A 5P3

October 17, 2001

Dear Mr. Mowry

On behalf of the Sudbury Dragon Boat Festival I am writing to request a date to make a presentation to the City of Greater Sudbury Council. We would like the opportunity to express our appreciation for their commitment to our event which helped make the 2001 Sudbury Dragon Boat Festival such a success.

If at all possible November 15, 2001 would be ideal, but we have the flexibility to be present on another date if it would be more convenient for the Council.

Mr. Steven Lee, Co-chair of the Festival, will make the presentation.

If further information is requested, please contact the Sudbury Dragon Boat Festival office at 506 Elizabeth St., Sudbury ON, P3E 2X7, or phone 671-6067.

Sincerely,

Jim Smith
Executive Committee Chair

Report To: CITY COUNCIL

Report Date: October 22, 2001

Meeting Date: November 15, 2001

Subject: Architectural Services Contract - Pioneer Manor Capital Redevelopment

Department Review:

Mark Mioto
Mark Mioto,
General Manager
Health and Social Services

Recommended for Agenda:

Jim Rule
Jim Rule,
Chief Administrative Officer

Report Authored by: Catherine Sandblom, Director Long Term Care Facility and Seniors Services

Recommendation:

Whereas a request for proposal for architectural services association with the capital redevelopment of Pioneer Manor was issued on August 20, 2001; and

Whereas an evaluation of the proposals has been completed; and

Whereas Nicholls Yallowega Belanger Architects is the recommended firm;

Therefore be it resolved that a contract for architectural services for the capital redevelopment of Pioneer Manor with Nicholls Yallowega Belanger Architects, in the amount of 4.95% of new construction and 5.95% of renovated construction cost plus GST and out-of-town expense disbursements be authorized.

Background:

Evaluation Criteria

The evaluation criteria used to evaluate the proposals was as follows:

Criteria	Weighting System
Relevant experience of the firm, specifically with large health care or long term care projects	20%
Qualifications and experience of the principal architect and staff assigned to the project.	20%
Evaluation of the architects references.	20%
Experience and reference of the consulting engineers.	20%
Fee as a percentage of the actual value of the construction.	20%

Response to the Request for Proposal

Eight firms responded to the request for proposal. Seven of the firms were located in Sudbury and six of those firms proposed partnering with a firm from outside of the local area. The eighth firm was Toronto based. The recommended firm, Nicholls Yallowega Belanger Architects, does not propose a partnership with any other firm.

Results of Evaluation

The evaluation team consisted of the Manager of Supplies and Services, General Manager for Health and Social Services and Director of Pioneer Manor. All of the firms have had some experience in either health care or long term care. The recommended firm for architectural services is Nicholls Yallowega Belanger. Nicholls Yallowega Belanger was the principal architect with the renovation of Heritage Lane (1995), the food services system (2001) and held the contract for the preliminary design of the capital redevelopment (1997 - 2001). As well, Nicholls Yallowega Belanger proposed the lowest fee.

Budgetary Impact




The expected value of this contract based upon the proposal is 4.95% of new construction cost and 5.95% of renovated construction cost plus GST and out of town expense disbursements. Depending upon the value of the construction the fees would vary from \$740,000 to \$940,000. The overall capital budget is \$22 million and the actual cost of construction will be realized at the time of tender. The approved 2001 Capital Envelope for Health and Social Services, which is one component of the approved capital financing for the overall project, is \$1.4 million, and sufficient for these architectural fees.

Report To: CITY COUNCIL

Report Date: November 7, 2001

Meeting Date: November 15, 2001

Subject: Tenders for the Rental of Tandem/Tri-axle/Tractor Trailer Dump Trucks

Division Review:  M. Montpellier Director of Operations	Department Review:  D. Bélisle General Manager of Public Works	C.A.O. Review:  J. L. (Jim) Rule Chief Administrative Officer
Report Prepared by: R. Martin, Manager of Fleet.		

Recommendation:

That all the bidders for the supply of Tandem/Tri-axle/Tractor Trailer Dump Trucks be placed in a pool of trucks available for call out for snow removal as outlined in this report.

Background:

Tenders for the Supply of Tandem/Tri-axle/Tractor Trailer Dump Trucks were opened October 16, 2001. The trucks will be used for snow removal as part of our winter control operations. The tenders are for one (1) year only and the estimated total value is \$128,000.00.

The intention of this tender is to create a pool of trucks available for call out for snow removal as necessary. The procedure will be as follows; the lowest bidders will be called out first and the subsequent bidders in order of bid rate. For tractor trailers, the capacity of the trailer will also be considered.

The following are the tender results.

TANDEM DUMP TRUCK		
BIDDER	NO.	HOURLY RATE
Roma Belanger	1	\$35.00
Pertula Excavating	1	\$35.00
Lewis General Contracting	2	\$37.25
Tap Enterprises	1	\$38.00
510949 Ontario Limited	2	\$39.95
Garson Pipe Contractors	6	\$40.00
Rossett Landscaping	1	\$41.95
Tommy Carruthers Service	1	\$42.50
OCL Trucking & Excavating Ltd.	5	\$42.50
Nova Contracting	2	\$42.50
John Rintala Trucking	4	\$43.00
Piconeri Contractors Ltd.	1	\$44.00
Gilles Pellerin	1	\$44.50
Jetty's Contracting	1	\$45.00
Tate's	5	\$47.00
Rintala Construction	4	\$47.50
D. Lafond Contracting Limited	3	\$47.50
Bruce Tait Construction Ltd.	3	\$49.50
Pioneer Construction Inc.	6	\$50.00

TRIAxLE DUMP TRUCK		
BIDDER	NO.	HOURLY RATE
Lewis General Contracting	2	\$39.00
Daniel Laliberte Trucking	1	\$39.00
Luoma Trucking	1	\$40.00
Marcel Labre	1	\$42.50
John Rintala Trucking	4	\$43.00
510949 Ontario Limited	2	\$44.85
Claude Belanger	1	\$44.95
William Young	2	\$45.00
Rimes Trucking	1	\$45.00
Rolande Lalonde	1	\$45.00
Don Cameron	1	\$45.00
Marc Lafreniere Const. Inc.	3	\$45.50
Nova Contracting	2	\$47.50
Ed Marynuk	1	\$48.00
Theriault Construction o/a 477856 Ontario Inc.	4	\$48.00
P. Bouillon	1	\$49.00
Bruce Tait Construction Ltd.	3	\$49.75
Interpaving Limited	4	\$49.80
Rintala Construction	4	\$50.00
Ethier Sand & Gravel	8	\$50.60
Robert A. Roy Enterprises	1	\$51.50
OCL Trucking & Excavating Ltd.	5	\$52.50
D. Lafond Contracting Limited	3	\$54.00
R.M. Belanger Limited	3	\$54.00
Ed Marynuk	1	\$54.00
Tate's	5	\$55.00
Pat Taylor Contracting Inc.	3	\$55.00
P. Bouillon	1	\$55.00
Roma Belanger	5	\$58.00
William Day Construction	5	\$58.00
Pioneer Construction Inc.	6	\$65.00

TRACTOR TRAILER DUMP TRUCK		
BIDDER	NO.	HOURLY RATE
Rintala Construction	4	\$50.00
Garson Pipe Contractors	6	\$50.00
Theriault Construction, o/a 47785	4	\$58.00
Interpaving Limited	4	\$58.49
R.M. Belanger Limited	3	\$62.50
Ethier Sand & Gravel	8	\$64.00
John Rintala Trucking	4	\$65.00
Pioneer Construction Inc.	6	\$65.00
Tate's	5	\$65.00
Pat Taylor Contracting Inc.	3	\$67.00
D. Lafond Contracting Limited	3	\$68.00
William Day Construction	5	\$72.00
OCL Trucking & Excavating Ltd.	5	\$75.00

The tenders have been reviewed and found to be in order.

Funding for this work is provided from the current operating accounts for winter control on municipal roads.

Report To: **CITY COUNCIL**

Report Date: November 7, 2001

Meeting Date: November 15, 2001

Subject: Award Contract 2001-39
Valley Water Works Continuous Monitoring and Analysis

Department Review:



D. Bélisle
General Manager of Public Works

Recommended for Agenda:



J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: J. P. Graham, P. Eng., Plants Engineer

Recommendation:

That Contract 2001-39, Valley Water Works Continuous Monitoring and Analysis, be awarded to Nor Tech Power and Controls Inc. in the estimated value of \$298,802.89, being the lowest bid for the work meeting all of the requirements of the contract documents.

Background:

The Tender Opening Committee, on October 16, 2001, opened tenders for Contract 2001-39, Valley Water Works Continuous Monitoring and Analysis. The bids received are summarized in the table below:

Contractor	Tender Amount
Nor Tech Power & Controls Inc.	\$298,802.89
Donson Engineering & Consulting Ltd.	\$305,485.00
Cecchetto & Sons Limited	\$324,372.64
Nor Eng Construction & Engineering Inc.	\$365,940.00

All the bids were found to be in order, with the exception of Donson Engineering & Consulting Ltd. whose bid not contain the Performance Bond Agreement. Their bid is, therefore, invalid.

The engineer's estimate of this project was \$277,130.00.

We recommend that the contract be awarded to Nor Tech Power & Controls Inc., being the lowest bid meeting all the requirements of the contract documents.

This monitoring and analysis work is required as a result of Ontario Regulation 459/00.

Funding for this project is included in the water projects of the 2001 Capital Program, under the item entitled "Water Quality Sampling and Monitoring".

Report To: **CITY COUNCIL**

Report Date: November 7, 2001

Meeting Date: November 15, 2001

Subject: Watermain Blow-off Control Stations

Department Review:



D. Bélisle
General Manager of Public Works

Recommended for Agenda:



J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: J. P. Graham, P. Eng., Plants Engineer

Recommendation:

That a purchase order be issued to Nor Tech Power & Controls Inc. for the supply and installation of watermain blow-off control stations at various locations for the price of \$924.56, plus G.S.T., for each site, being the lowest bid meeting all the requirements of the quotation documents.

Background:

Water conservation is an important aspect of improving our operating efficiency and moving towards our long-term goals of sustainability as outlined by EARTHCARE SUDBURY.

Throughout the City of Greater Sudbury, there is a significant amount of potable water used to assist in the flushing of sanitary sewers and watermains. In an effort to substantially reduce the water utilized, we propose to install blow-off control stations with programmable controllers to reduce the number of hours that the blow-offs are running. We anticipate that we can reduce the water usage by at least 50% and perhaps as high as 75% in some locations.

After reviewing the technical details of their proposals, we invited Nor Tech Power & Controls Inc. and A-1 Hydrant Services Ltd. to submit quotations for these control stations. They submitted the following:

Nor Tech Power & Controls Inc.	\$924.56 each plus GST
A-1 Hydrant Services Ltd.	Alternative 1 \$1,437.50 each plus GST
	Alternative 2 \$1,620.00 each plus GST

The engineer's estimate was \$1,700.00 each plus GST.

We recommended that this work be awarded to Nor Tech Power & Controls Inc. being the lowest bid meeting the requirements of the quotation documents.

This \$150,000 project will be funded through Water Conservation funds contained in the 1996 Capital Budget.

In the near future, we will also bring forward a report recommending the discontinued uses of the existing running water standpipes in Sudbury and Garson. These standpipes waste large quantities of water. We understand that many residents rely on these for their potable water supply. The recommended solution will continue to provide the service.

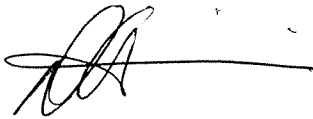
Report To: CITY COUNCIL

Report Date: 2001-11-05

Meeting Date: 2001-11-15

**Subject: 2002 ROMA/OGRA COMBINED CONFERENCE
FEBRUARY 24-27, 2002
FAIRMONT ROYAL YORK HOTEL, TORONTO, ONTARIO**

Department Review:



Doug Wuksinic,
General Manager of Corporate Services

Recommended for Agenda:



Jim Rule,
Chief Administrative Officer

Report Authored by: T. Mowry, City Clerk

Recommendation:

THAT Members of Council and the Chief Administrative Officer for the City of Greater Sudbury be authorized to attend the 2002 ROMA/OGRA Combined Conferences to be held February 24-27, 2002 at the Fairmont Royal York Hotel, Toronto, Ontario.

Background:

The 2002 ROMA/OGRA Combined Conferences will take place at the Fairmont Royal York Hotel, Toronto, Ontario from February 24-27, 2002. Additional conference information will be forwarded to Members of Council wishing to attend the Conference as it is received in the office of the City Clerk.

City Agenda Report Form

Report To: CITY COUNCIL

Report Date: November 6, 2001

Meeting Date: November 15, 2001

Subject: Pioneer Manor - Mission Statement & Committee of Management

Department Review:

for

Mark Mieto,
General Manager

Recommended for Agenda:


Jim Rule,
Chief Administrative Officer

Report Authored by: Lyne Côté Veilleux, QA Coordinator

Recommendation:

WHEREAS the Canadian Council on Health Care Accreditation addresses the importance and relevance of an organization's mission statement, and;

WHEREAS Pioneer Manor, with input and approval from staff and residents, has developed the following mission statement:

"Our mission is to provide long term care while incorporating high standards of leadership, innovative approaches, research and development in concert with our community partners.

"As a team, staff, families, residents, volunteers and students offer residents dignity, respect and care that promotes their comfort and quality of life.", and;

“As a team, staff, families, residents, volunteers and students offer residents dignity, respect and care that promotes their comfort and quality of life.” And;

WHEREAS Pioneer Manor is maintained by the council of the City of Greater Sudbury, and is considered a home under the Homes for the Aged and Rest Homes Act, and;

WHEREAS the Homes for the Aged and Rest Homes Act requires the municipal council to appoint a committee of management;

THEREFORE BE IT RESOLVED that City Council endorse the above mission statement for Pioneer Manor, and;

THAT Council appoint three of its members to the committee of management for Pioneer Manor.

Background:

Mission Statement

As part of the accreditation process that Pioneer Manor is currently undertaking, the importance of having a mission statement for the facility was identified. Although Pioneer Manor recognizes and is guided by the mission statements of the Health & Social Services Department and by the City of Greater Sudbury, the facility developed its own mission which identifies more specifically its purpose to its clients, staff, families, other organizations and the community. The mission statement, with endorsement of Council, will become Pioneer Manor’s foundation for its organizational planning and provide direction in setting its future goals and objectives.

The draft statement was presented to the Residents’ Council and to staff for their input and together, Pioneer Manor has adopted the following mission that reflects health and well-being for its clients and the organization’s contribution to improving the community’s health status:

“Our mission is to provide long term care while incorporating high standards of leadership, innovative approaches, research and development in concert with our community partners.

“As a team, staff, families, residents, volunteers and students offer residents dignity, respect and care that promotes their comfort and quality of life.”

Committee of Management

Pioneer Manor is a municipal home legislated under the Homes for the Aged and Rest Homes Act and is governed by the Council of the City of Greater Sudbury. As such, sub-sections 8(1), and 8(2) of the Act require that a committee of management be appointed for the home and reads as follows:

8. (1) The council of a municipality establishing and maintaining a home or the councils of the municipalities establishing and maintaining a joint home shall appoint from among the members of the council or councils, as the case may be, a committee of management for the home or joint home.

(2) The composition of a committee of management and the qualifications and term of office of the members thereof shall be as prescribed by the regulations.

The composition of the committee of management is determined in accordance with section 61 of Regulation 637 made under the Act which reads:

61. A committee of management appointed under section 8 of the Act shall, in the case of a home, be composed of not fewer than three members and not more than one-half of the members of the council of the municipality and, on the case of a joint home, shall be composed of not fewer than two members of the council of each of the participating municipalities.

It is recommended that three Council members be appointed to the Committee of Management for Pioneer Manor. The terms of reference for the committee will be developed in cooperation with the councillors and meetings are expected to be held three times per year.

Report To: **CITY COUNCIL**

Report Date: **6 November 2001** Meeting Date: **15 November 2001**

Subject: Pioneer Manor Capital Projects Report

Department Review:

for 

Mark Mieto,
General Manager

Recommended for Agenda:



Jim Rule,
Chief Administrative Officer

Report Authored by: John Van de Rydt, Manager of Administration & Materials Control

Recommendation:

Whereas expenses beyond the \$3.2 million capital budget have been experienced at Pioneer Manor; in 2001; and

Whereas over expenditures amount to a 6% capital contingency level;

Therefore be it resolved that an amount of \$210,000 be withdrawn from the Pioneer Manor Reserve Fund to finance the additional expenditures for the following three projects:

Roof Repairs	\$ 17,000
Boiler Replacement	\$ 21,000
Food Service Renovations	<u>\$172,000</u>
Total.....	<u>\$210,000</u>

Background:

Three capital projects in the total value of \$2.8 million were underway at Pioneer Manor in 2001. Due to unforeseen circumstances, these projects have experienced budget overruns, as detailed below.

Food Services Renovations

The food services renovation involved the retrofit of the kitchen, and creation of decentralized serveries and dining rooms at Pioneer Manor. The over expenditure of \$172,000 represents an unfavourable variance of 7% from budgeted costs of \$2.4 million. The largest component of these additional expenditures relate to change orders and the purchase of additional equipment.

Boiler Replacement

The original heating boilers at Pioneer Manor have now been replaced. Unanticipated expenditures related to asbestos removal, storage tanks and chimney repairs have resulted in an over expenditure of \$21,000, on a \$155,000 capital project.

Roof Repairs

The roof repairs were completed in 2001 and additional expenditures were incurred in the amount of \$17,000 on a \$320,000 capital budget or 5% above the base budget. The additional costs relate to snow removal and change orders.

Summary

Approximately \$210,000 is required to finance the over-expenditures related to the three capital projects at Pioneer Manor. It is recommended that the funding be allocated from the Pioneer Manor reserve fund which presently has an uncommitted balance of just over \$253,000. The high wage subsidy that Pioneer Manor gets from the province is credited to this reserve fund under the authority of a bylaw from the former Regional Municipality of Sudbury. There was also interest earnings on the reserve fund from the early part of year 2001.