

- Greenways and “white ways” (winter) are to be considered in plan.

Leisure Plan

The master plan should speak to the leisure plan re: healthy city

Clarification of Land Tenure

The greenway official plan design items are to be revised as per concerns raised by David Pearson re: Laurentian University.

Master Plan Mandate

The consultants confirmed that the next phases of the work program will focus on the Moonlight Beach/Sudaca Master plan mandate. O.P. Amendments etc. for the entire lake are not part of our mandate, but water quality/quantity recommendations and BMP solutions will be provided as part of the East end Master Plan.

Conservation Area Management Zone

The consultants proposed conservation zone (includes NDCA, City owned lands and proposed lands to be purchased) was endorsed by the Committee. It was noted however, that the following focus should prevail in the future.

Sudaca – shall focus on outdoor adventure recreation while NDCA focus will continue to deliver outdoor environmental education. Note: Reference to “Camp” will be dropped in all references to Sudaca as its mandate will be far broader than a day camp.

Postscript: Paul Sajatovic indicated that any management policies re NDCA lands must be cleared through NDCA board.

Item No. 3 – New Business

1. Selection of a Chair

It was forwarded that Dave Battaino would act as chairperson of this committee. Bob Rogers will be asked to act as co-chair (to be confirmed).

2. “What If” Session

D. Castellan forwarded the idea of having a “brain storming” session with respect to the master plan. This “What If” session is scheduled for:

Monday February 12, 2001

6:00 pm

Location: Older Adult Centre, 140 Durham Street

3. Next Meetings

- a) Phase II Master Plan Report – Monday February 26th, 2001

Time: 6:00 to 9:00 pm
Location: Tom Davies Square (C12)

- b) Public Meeting
Wednesday February 28, 2001
Time: 7:00 pm
Location: Council Chamber, Tom Davies Square

Note: a special invitation to Dube Road residents to attend this public meeting should be forwarded by City staff.

*Any errors or omissions to these minutes should be reported
to Rodger Todhunter or Dennis Castellan.*

Prepared by: Rodger Todhunter

Distributed by: Dennis Castellan

RT/sh 02/02/01 d:\ramsey\meeting 2 minutes

FIRST MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Sudbury Metro Centre Board Room

Thursday, January 18, 2001

**A REGULAR MEETING OF THE BOARD HELD AT 4:30 P.M.
T. WILKINSON IN THE CHAIR.**

PRESENT

R. de la Riva, J. Jackson, G. Robicheau, T. Walton, J. Cimino

REGRETS

L. Derro, A. Davey, M. Roy

ALSO PRESENT

M. Luoma -Executive Director

DECLARATIONS OF CONFLICT

J. Cimino declared a Conflict in the Accounts Payable.

PART I - CONSENT AGENDA

01-00 Robicheau - Jackson

THAT Items C-1 and C-2 inclusive, contained in Part I of the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

ADOPTION OF MINUTES

01-01 de la Riva - Robicheau

THAT the minutes of the 10th Meeting of the Board of Directors of Sudbury Metro Centre, dated Thursday, November 30, 2000, as duplicated and circulated, be hereby accepted.

CARRIED

ACCOUNTS PAYABLE

01-02 Jackson - de la Riva

THAT the Accounts Payable for the months of November (\$72,114.33) and December (\$35,614.09), as duplicated and circulated, be hereby accepted.

CARRIED

PART II - REGULAR AGENDA

HOUSEKEEPING

R-1 Chair's Report ...

T. Wilkinson extended best wishes to the new Board on the continuation and development of Downtown project, citing time constraints as the major reason for not returning for another Term.

R-2 Executive Director's Report ...

Reports for November and December, 2000, were previously circulated. Questions/discussion were invited.

The following resolution was then presented:

01-03 de la Riva - Robicheau

THAT the Executive Director's Report for the months of November and December 2000, as duplicated and circulated, be hereby accepted.

CARRIED

R-3 Secretary-Treasurer's Report ...

The status of the Operating Budget (draft) @ December 31/00 was previously circulated for information. The Executive Director provided additional details, including that this does not as yet truly reflect the position of the Board at year end as there remains some outstanding revenue/disbursements.

Directors were reminded that 2001 budget deliberations must be completed by the end of February, including that Annual Meeting for approval (as per By-law).

It was recommended that preliminary discussion be held with City Staff re potential 'partnerships' that will impact budget.

Report ordered filed.

REGULAR BUSINESS

R-4 Farmers' Market ...

Memo previously circulated, including ... Seasonal Operation, Permanent Facility, upcoming Provincial Market Symposium to be attended by B. Kuczma and M. Luoma.

The Executive Director elaborated on the most recent developments, including status of Phase II ... Phase III ... 'Work Group' established to define 'roles & responsibilities', etc.

Phase II is on schedule and on budget, with the building expected to be ready for occupancy March 31st. Work on Phase III is then scheduled to begin April 1st.

Directors were reminded that these 'Phases' are as per the original workplan.

R-5 Transportation ...

Memo previously circulated, including ... information/correspondence related to the 2 hour meter discussion.

Further to discussion, it was recommended that parking (on-street and off-street) be revisited this year to review the impact of major developments (ie Centre For Life, Call Centres).

...3

R-6 Development ...

Memo previously circulated, including ... update on discussion re 'Multi-Purpose Arts Centre'.

The Executive Director provided a further update as a result of small 'work group' discussions and noted that immediate short-term action includes:

- i) specific review of feasibility ie product; market; costs
- ii) Information Session scheduled with Community groups
- iii) pending #ii, establishment of 'Steering Committee' to work on and complete/develop #i

R-7 Events/Marketing ...

Memo previously circulated, including ... summary outline of Christmas Campaign.

Various Directors noted that feedback has been positive re traffic, etc. over the Christmas Season and that the extensive events/campaign undertaken was successful and attracted people to the core.

Directors discussed the possibility of investigating/developing co-op advertising programs with the various media - to allow Members to participate at a reasonable cost; to 'spread the word' and strengthen image; etc. It was noted that past programs in 2000 were successful and should be continued.

OTHER/NEW BUSINESS

R-9 Board Election ...

M. Luoma advised that, as a result of ballots received, the names of the seven (7) successful candidates have been forwarded to City Council for their ratification at the meeting of Tuesday, January 23rd. Also at that time, the appointment of the two (2) Council Representatives will be made.

R-10 2001 Program & Budget ...

As previously mentioned, the Executive Director reiterated that timeline for Budget completion and Annual General Meeting - dates to be finalized. It was recommended that the follow-up session to the October Strategic Forum be held at the same time. Directors concurred.

R-11 Recommendations to Incoming Board of Directors ...

Directors discussed priorities, trends, focus of the Board through this past term and agreed that continuity is key. The following resolutions were then presented and will be forwarded to the new Board for inclusion in their 2001 program deliberations:

01-04 Jackson - Robicheau

WHEREAS the Downtown Sudbury Farmers' Market has continued to grow and develop as an integral and vital activity for both Downtown and the Community, attracting thousands to the core during the seasonal operation;

AND WHEREAS Sudbury Metro Centre has been a key 'Partner' in the development of this project since its inception in 1988;

BE IT THEREFORE RESOLVED THAT this Board of Directors recommend to the incoming Board, for the Term 2001-2003, that Sudbury Metro Centre continue to place the Farmers' Market as the 1st priority of the Board and therefore to strongly support, and actively participate in, the ongoing development of the Downtown Farmers' Market as a permanent, year-round facility/operation.

CARRIED

01-05 Jackson - Robicheau

WHEREAS Arts, Culture and Entertainment were identified as one of the key Strategic Directions in the Downtown Action Agenda, as well as at the Downtown Forum of October 2000;

AND WHEREAS the development of Arts, Culture and Entertainment Districts, as well as mixed-use projects, continues to be the trend for Downtowns across the country;

AND WHEREAS this trend is evolving in Downtown Sudbury with the development of the Farmers' Market; Centre for Life; and Cine+;

AND WHEREAS these districts and projects are emerging as an important revitalization tool;

BE IT THEREFORE RESOLVED THAT this Board of Directors recommends to the incoming Board, for the Term 2001-2003, that Sudbury Metro Centre continue to strongly support, and actively participate in, the development of the Arts, Culture and Entertainment in Downtown Sudbury.
CARRIED

OTHER

J. Cimino took this opportunity, on behalf of the Board, to thank T. Wilkinson for his time and commitment in his role as Chair of this Board through this term. He cited the time required in acting on behalf of the Board and wished Mr. Wilkinson success for the future.

T. Wilkinson noted this Board has worked well together and that there is the need to actively continue (and speed up) the 'renaissance' that Downtown is experiencing. He further noted that there is an opportunity to develop and build our relationship and partnership with the 'new' City and to continue to develop other relationships within the community.

NEXT MEETING

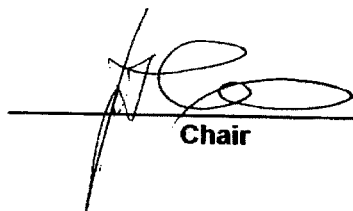
To be determined following ratification of the new Board of Directors.

ADJOURNMENT

01-06 Walton

THAT we do now adjourn. Time: 6:05 p.m.

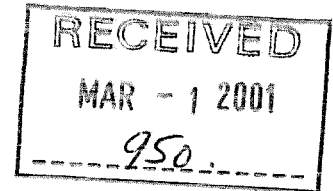
CARRIED


Chair


Executive Director

| SUDBURY METRO CENTRE | | | | |
|---|-------------------------------------|-------------------------------|--------|-----------|
| General Ledger Report 1/1/2001 to 31/1/2001 | | | | |
| | | | | Credits |
| 11/1/2001 | LAROCQUE, LEONA | Jan 1 - 12 | 3596 | 672.53 |
| 11/1/2001 | LUOMA, MAUREEN | Jan 1 - 12 | 3597 | 1,271.51 |
| 11/1/2001 | KUCZMA, BRIAN | Jan 1 - 12 | 3598 | 836.41 |
| 11/1/2001 | RECEIVER GENERAL | Dec remittance | 3599 | 1,850.38 |
| 11/1/2001 | AMEX BANK OF CANADA | Meetings | 3600 | 201.96 |
| 11/1/2001 | MCDERMID, Donna | Fred Dean's Dinner | 3601 | 20.00 |
| 15/1/2001 | FARMERS' MARKET ONTARIO | Conference & AGM | 3602 | 490.06 |
| 17/1/2001 | MUIRHEAD STATIONERS INC | Office Supplies | 3603 | 236.36 |
| 24/1/2001 | LUOMA, MAUREEN | Jan 15 - 26 | 3604 | 1,334.28 |
| 24/1/2001 | LAROCQUE, LEONA | Jan 15 - 26 | 3605 | 708.76 |
| 24/1/2001 | KUCZMA, BRIAN | Jan 15 - 26 | 3606 | 881.34 |
| 24/1/2001 | 3607, LUOMA, MAUREEN | FMO Conference expense cheque | FMO/01 | 200.00 |
| 24/1/2001 | GREATER SUDBURY CHAMBER OF COMMERCE | Meetings | 3609 | 53.50 |
| 24/1/2001 | ZELLERS | office supplies | 3610 | 94.57 |
| 24/1/2001 | PRIMUS TELECOMMUNICATIONS CANADA | phone | 3611 | 185.60 |
| 24/1/2001 | MUIRHEAD STATIONERS INC | computer cost | 3612 | 1,098.37 |
| 24/1/2001 | GREAT STEAK AND POTATO | Board meeting | 3613 | 40.28 |
| 24/1/2001 | SUDBURY HYDRO | hydro | 3614 | 367.94 |
| 24/1/2001 | CTV TELEVISION INC- MCTV | advertising | 3615 | 1,749.72 |
| 24/1/2001 | NORTHERN LIFE | advertising | 3616 | 58.87 |
| 24/1/2001 | FRESKIW FARMS | christmas tree promotion | 3617 | 1,900.95 |
| 24/1/2001 | BELL ActiMedia Inc. | advertising | 3618 | 10.97 |
| 24/1/2001 | YARD'N GARD'N | christmas trees in planters | 3619 | 308.44 |
| 24/1/2001 | WORKPLACE SAFETY & INSURANCE BOARD | WSIB | 3620 | 146.86 |
| 24/1/2001 | TELEMEDIA RADIO INC. | advertising | 3621 | 2,368.98 |
| 24/1/2001 | PITNEYWORKS | postage | 3622 | 1,620.00 |
| 24/1/2001 | COPY COPY | Dec Newsletter | 3623 | 66.13 |
| 26/1/2001 | PATON, Nicole | Delivery of flyers | 3625 | 50.00 |
| 26/1/2001 | MCFARLAND, Virginia | html tutoring | 3634 | 56.00 |
| | | | | 18,880.77 |

**MINUTES – FIRST MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARD ROOM – SUDBURY & DISTRICT HEALTH UNIT
JANUARY 25, 2001 - 4:30 P.M.**



BOARD MEMBERS PRESENT

D. Craig
B. Gingras

R. Dupuis
A. Hinds

E. Gainer
G. McIntaggart

BOARD MEMBERS ABSENT

T. Callaghan
L. Portelance

A. Davey

E. Guy

STAFF MEMBERS PRESENT

Dr. P. Sutcliffe
S. Lacle

J. Cowan
J. Sabourin (Secretary)

L. Picard

J. SABOURIN PRESIDING

1.0 CALL TO ORDER

The Secretary made note of the following as the correspondence regarding appointments to the Board of Health:

- i) Letter: November 27, 2000
From: Joan Longchamps
Re: Resignation as Chapleau Representative
- ii) Letter: November 29, 2000
From: Manitoulin Municipal Association
Re: Art Hinds – Appointment to Board of Health
- iii) Letter: November 20, 2000
From: The Corporation of the Township of Nairn & Hyman
Re: Brigita Gingras – Appointment to Board of Health
- iv) Letter: January 9, 2001
From: Sudbury East Municipal Association
Re: Evelyn Guy – Appointment to Board of Health
- v) Notification from City of Greater Sudbury
Appointments to Board of Health: Ted Callaghan
Doug Craig
Austin Davey
Ron Dupuis

Eldon Gainer
Gerry McIntaggart
Louise Portelance

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None

4.0 ELECTION OF OFFICERS

01-01 Appointment of Chair of the Board

Moved by McIntaggart - Gingras: That the Sudbury & District Board of Health appoints Gerry McIntaggart as Chair for the year 2001. CARRIED

G. McINTAGGART PRESIDING

02-01 Appointment of Vice-Chair of the Board

Moved by Gingras - McIntaggart: That the Sudbury & District Board of Health appoints Brigita Gingras as Vice-Chair for the year 2001. CARRIED

03-01 Appointments to Executive Committee

Moved by McIntaggart - Gingras: That the Board of Health appoints the following individuals to the Executive Committee for the year 2001:

1. **Art Hinds, Board Member at Large**
2. **Ron Dupuis, Board Member at Large**
3. **Doug Craig, Board Member at Large**
4. **Gerry McIntaggart, Chair**
5. **Brigita Gingras, Vice-chair**
6. **Dr. P. Sutcliffe, Executive Officer**
7. **John Cowan, Director, Administrative Services**
8. **Julie Sabourin, Secretary Board of Health (ex-officio)**

CARRIED

04-01 Appointment of Auditor

Moved by Gingras - McIntaggart: That the auditing firm of KPMG be retained as the auditors for the Sudbury and District Board of Health for 2001. CARRIED

5.0 MINUTES OF PREVIOUS MEETING

05-01 Adoption of Minutes – November 23, 2000

Moved by McIntaggart - Dupuis: That the minutes of the Board of Health meeting of November 23, 2000 be accepted as distributed. CARRIED

6.0 BUSINESS ARISING FROM MINUTES

Resolution: 111-00: It was noted that this resolution expired as of January 1, 2001.

By-laws: It was noted that the November Board meeting included Board member participation both in person and by teleconference. Clarification of how Board members may participate in meetings for the purposes of quorum was requested. Following discussion of this matter a request was made to incorporate language in the by-laws to note the participation by Board members via teleconference. As the by-laws are reviewed annually, the Secretary will distribute copies to all Board members so that any additional amendments may also be recommended for discussion at an upcoming Board meeting. It was also noted that any Board member could request a roll call vote at any time when a motion is tabled for Board of Health consideration.

Minutes: It was also requested that the Board of Health minutes, once prepared by the Secretary, be distributed to Board members for review and not wait for the distribution of the agenda package.

Monthly Financial Report: The month end financial reports for November and December were not included on the agenda. It was noted that the Accountant is presently completing the year end settlements and that these would be made available to the Board once completed. It was requested that the November financial report be distributed to the Board with the minutes of this meeting.

- i) **Letter: January 15, 2001**
To: Mr. Jim Rule, CEO, City of Greater Sudbury
Re: Tobacco Bylaw Enforcement

This correspondence, which indicates that the Sudbury & District Health Unit will no longer be responsible for enforcement activities in reference to the Regional Tobacco Bylaw, was tabled for information. Indications from the City are that this will be considered as an enhancement to the City of Greater Sudbury budget deliberations.

- ii) **Letter: December 4, 2000**
From: Ministry of Health and Long Term Care
Re: 2000 Allocation

Dr. Sutcliffe informed the Board that the Ministry allocation for the renovations would likely not be finalized until March.

Further to the per capita rates, Dr. Sutcliffe explained that the information provided to municipalities regarding the 2001 rates would need to be modified as staff had used the 1997 population figures. The regulations of the HPPA state that the most current figures must be used. Staff are currently determining the municipality-specific impact of the newly available 2000 population figures, however, the adjustment to the overall per capita had been determined. Copies of the revised letters to municipalities will be distributed to Board members as well.

06-01 2001 Revised Per Capita Rates

Moved by Gainer - McIntaggart: That this Board of Health amends Board motion 115-00 that approves the total 2001 budget for the Sudbury & District Health Unit in the amount of \$9,571,000.00 to change the per capita rate for the municipalities to \$25.97 because of the revisions to the population data. **CARRIED**

- iii) **December 6, 2000**
From: Ministry of Health and Long Term Care
Re: Financial Forecast
- iv) **Letter: December 4, 2000**
From: Transition Board for the City of Greater Sudbury
Re: Disposition of Municipal Offices

7. REPORTS OF OFFICERS\PROGRAM MANAGERS

- i) **January 2001: Executive Summary**
Medical Officer of Health

Incorporated as part of her report, Dr. Sutcliffe tabled the document *Board of Health Roles and Responsibilities and Code of Conduct*. She indicated that one of the many issues that has arisen as a result of the Walkerton incident, that it would be beneficial for Board members and staff to be aware of their roles, etc. She also felt that this would be a good document for new Board member orientation. The Board agreed with the concept and thought that this document would clarify the responsibilities of Board members.

07-01 Board of Health Roles and Responsibilities and Code of Conduct

Moved by Gingras - McIntaggart: That this Board of Health approve the document entitled *Board of Health Roles and Responsibilities and Code of Conduct* and that it be incorporated into the existing *Board of Health Manual* and *Board of Health Orientation Manual* to provide Board members with an overview of key functions and principles. **CARRIED**

In addition, Dr. Sutcliffe made note in her report of the recent launch of the Northern Ontario Cancer Profile Report on January 17th that highlights the fact that Northern Ontario has higher death rates due to cancer as compared with Ontario as a whole. It is expected this document will form the basis of new programs and services by and for the community.

Dr. Sutcliffe also announced that staff were successful in obtaining conditional approval for a grant from the Ontario Women's Health Council for a Women's Health Outreach Program. Funding for this is expected to be around \$1 million to March 2003.

The following motion, which was conducted via fax on December 13, 2000, was incorporated into the agenda to record the vote:

123-00 Phase II Renovation - Resolution Approved

Moved by McIntaggart - Gainer: That this Board of Health approves the proposal to proceed with Phase II of the renovations to the 1300 Paris Street location at the revised total amount of \$1,700,000 for the 2001 year, pending Ministry of Health and Long Term Care approval of 50% funding for this project.

The constituent municipal total cost will be \$850,000 or the per capita rate of \$4.60.

CARRIED

Administrative Services

Further to the discussions held in recent months at the Board meetings in reference to the building renovations, Mr. Cowan tabled the following motion for Board consideration. He went further to inform the Board that ours is an older building and requires more and more maintenance. By approving the following motion it would minimize, if not eliminate, the need to go to the municipalities to make these future requests. Mr. Cowan also noted that the health unit owns the building and hence has benefited from not having what would have been significant rent/lease costs over the last 25 years. The Board agreed with the concept of a reserve but members were reluctant to make commitments to future budgets and hence approved the following:

08-01 Capital Reserves

Moved by McIntaggart - Gingras: Whereas the Board of Health recognizes the necessity of planning for ongoing, and occasionally substantial, capital expenditures required to maintain the operations of the Sudbury & District Health Unit and,

WHEREAS article 72(1)(a) of the Health Protection and Promotion Act stipulates that:

"the obligated municipalities in a health unit shall pay,

(a) the expenses incurred by or on behalf of the board of health of the health unit in the performance of its functions and duties under this or any other Act;

THEREFORE BE IT RESOLVED THAT, this Board of Health approve the establishment of a capital reserve for the Sudbury & District Health Unit funded through the current year's surplus, if any, not to exceed a total cumulative capital reserve amount of \$2 million.

CARRIED

Healthy Babies, Healthy Children

Ms. Laclé informed the Board that the Healthy Babies Healthy Children program is now funded in the amount of \$900,000. This is 100% funded by the Ministry, however, it was

noted that the health unit must provide space and management and administrative support to the program. She indicated that this program has constantly been expanding since its development. The most recent expansion is the hearing-screening program with emphasis on children under 6 years of age. This would allow for corrective measures to be taken prior to entering the school system. The issue of vision screening was raised and it was noted that this is still left with the public sector. In response to a request to champion this issue, Ms. Laclé indicated she would forward a request to the District Social Services Administration Board for them to consider allocating National Child Benefit funds for a program.

Public Health Research, Education & Development

Ms. Picard informed the Board that some of the responsibilities of her division are to ensure that the programs and services we deliver are the ones we should be doing. This is accomplished through needs assessments, effectiveness reviews and evaluations. They have also taken up to 100 student placements over the past year. A new endeavour for this team is the development of a newsletter to be distributed to community partners, health agencies, health units and universities. As well, the most recent focus is on the completion of the Flu Campaign evaluation, both locally and provincially. Once the report is completed it will be tabled for Board information.

09-01 Acceptance of Reports

Moved by Gingras - Dupuis: That the Executive Summary of the Medical Officer of Health for the month of January 2001 be accepted as distributed.

CARRIED

8. a) CORRESPONDENCE

- i) Letter: November 15, 2000
From: Shelley Martel, MPP
Re: Reform of the Ontario Tobacco Strategy

10-01 Support For Minister Witmer's Expert Panel's Recommendations In The "Actions Speak Louder Than Words" Document

Moved by Dupuis - Gingras: WHEREAS, each year tobacco products kill many more Ontarians than alcohol and alcohol-related traffic accidents, murder, suicides, illegal drug use and AIDS combined;

WHEREAS, in February 1999 an Expert Panel appointed by Health Minister Witmer recommended dramatic increases in tobacco control funding, higher taxes and stronger legislation to combat the number one preventable cause of death in Ontario;

WHEREAS, in April 1999 the government responded to the panel's recommendations with a renewed Ontario Tobacco Strategy (OTS) and an additional investment of \$10 million above annual OTS funding of \$9 million;

WHEREAS, Minister Witmer has yet to introduce recommended reforms including:

- **making workplaces 100% smoke-free province wide, with action recommended on the hospitality industry,**
- **providing protection of whistle-blowers and onus on hospitality proprietors to enforce smoke-free provisions,**
- **banning chewing tobacco, removing the right to sell lottery tickets for those convicted of illegal sales to minors and consideration of a gradual move to LCBO-type tobacco sale outlets.**

WHEREAS, if implemented, these reforms-together with a substantial tobacco tax increase could have a major impact on prevalence and consumption rates in Ontario.

THEREFORE BE IT RESOLVED THAT the Sudbury & District Health Unit Board of Health support Minister Witmer's Expert Panel recommendations and voice their support to our local MPP's and Minister Witmer.
CARRIED

- ii) Letter: December 4, 2000
From: Brant County Health Unit to Minister Witmer
Re: Provincial Grants be Approved More Timely
- iii) Notice: December 11, 2000
From: alPha
Re: February 2001 Meetings
- iv) Letter: December 13, 2000
From: Ministry of Health and Long Term Care
Re: Special Funding – Water Service Demand
- v) Memorandum: December 18, 2000
From: Ministry of Health and Long Term Care
Re: Infant Hearing Screening
- vi) Letter: December 20, 2000
From: Ministry of Health, Office of the Minister
Re: Full Time Medical Officers of Health
- vii) News Release: January 11, 2001
From: Ministry of Health and Long Term Care
Re: Free Flu Vaccine Continues into the New Year

11-01: Acceptance Of Correspondence

Moved by Hinds - Gingras: That this Board of Health receives for information Correspondence 8 a) i to vii).
CARRIED

8. b) MINUTES OF EXECUTIVE COMMITTEE

- i) Meeting #11-00 – November 10, 2000
- ii) Budget Meeting – November 14, 2000
- iii) Meeting #12-00 – November 20, 2000
- iv) Meeting #13-00 – December 5, 2000
- v) Meeting #14-00 – December 18, 2000

Further to the reference in the minutes regarding the alPha Salary Survey, it was requested that Board members be given a copy of this document once completed. Mr. Cowan noted that this project has been delayed at the present time.

12-01 Acceptance of Minutes of EC

Moved by Hinds - Gingras: That this Board of Health receives the minutes of the Executive Committee 8 b) i) to v).
CARRIED

8. c) ITEMS FOR INFORMATION

- i) alPha: Public Health Pulse – Winter 2001
- iii) Inside Edition: November 2000
January 2001
- iii) Advisory: December 2001

13-01 Acceptance of Items for Information

Moved by Hinds - Gingras: That this Board of Health receives the Items for Information 8 c) i) to iii).
CARRIED

14-01 Addendum

Moved by Gingras - Gainer: That this Board of Health deals with the items on the Addendum.
CARRIED

10. ANNOUNCEMENTS/ENQUIRIES

15-01 In Camera

Moved by Gainer - Gingras: That this Board of Health goes in camera. Time: 6:20 p.m.
CARRIED

- I) Letter: January 16, 2001
From: City of Greater Sudbury
Re: Sudbury & District Health Unit Board Appointments

Tabled for information.

- ii) **Letter: January 18, 2001**
From: City of Greater Sudbury
Sudbury & District Health Unit, Amendment to City of Greater Sudbury Act

This correspondence is notification from the City that they are now making application for an amendment to the Act that would allow for municipal and elected appointments to the Board of Health as opposed to seven Councillors. A response to this request is not expected immediately, but the Board asked the Chair to continue to pursue this course of action.

- iii) **Letter: January 17, 2001**
From: Regional Municipality of Durham
Re: Tuberculosis Control Among Immigrants

Dr. Sutcliffe indicated that this letter and the resolution contained therein speaks to flaws in the immigration system. The Board supported this resolution and requested a similar one be tabled at the next meeting for their endorsement.

- iv) **Conference Package #1**
From: alPha
Re: 20012 Annual General Meeting
Brantford, ON June 10-12, 2001

The Secretary indicated that a motion would be tabled at the next meeting regarding attendance at the above and asked Board members to consider their availability prior to the next meeting.

16-01 Rise & Report


Moved by Gainer - McIntaggart: That this Board of Health rises and reports. Time 6:25 p.m. CARRIED

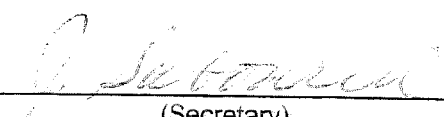
There were two personnel items and property item discussed in camera. There were no motions emanating from these discussions.

17-01 Adjournment

Moved by McIntaggart - Gainer: That we do now adjourn. Time: 6:28 p.m.

CARRIED


(Chair)


(Secretary)

7(1)

**Medical Officer of Health
Board Report, January 2001**

Words for thought...

THE WALKERTON INQUIRY: TO INQUIRE INTO THE WALKERTON WATER TRAGEDY
BEFORE: The Honourable Justice Dennis R. O'Connor,
HELD AT: 220 Trillium Court,
Walkerton, Ontario
January 8, 2001
TESTIMONY: Dr. Murray McQuigge

Q: Okay. Now the fourth bullet down says:
"To ensure sufficient orientation of new Board members to adequately understand community and public health."
Is that orientating new members at the initial meeting or is that an ongoing job in your -- in your view?

A: It's both, sir. At the -- the Board generally meets the third Monday of the month in December and in the third [month of the] Monday of January we put on at least a half a day to a full day Board orientation.

We give them a manual that includes a lot of information on our programs and, if things go well, we actually physically take them around the Owen Sound building and -- and orient them that way.

At the same time, as I've already said, we attempt to orient the Board at every Board meeting for at least twenty (20) to thirty (30) minutes on some aspects of our program.

Mr. Chair and Members of the Board,

There will certainly be many more lessons to be learned from the ongoing Walkerton Inquiry, however, I thought it timely to share with you the above excerpt that speaks to the importance of a well-oriented, well-informed Board of Health. It is my intention to ensure every Board member is provided with an excellent initial and ongoing orientation to public health. It is in this spirit that I share with you key health unit details in this first report of the (real) new millennium and that I invite you to contact either me or the Chair should you have any questions at any time.

1. 2001 Board Members

A warm welcome to the new members of the Sudbury & District Health Unit Board of Health and a warm welcome back to continuing members! I would also like to take this opportunity to recognize outgoing members, Ms. Joan Longchamps from Chapleau and Councillors Kilgour and Courtemanche from Sudbury for their contributions to the Board of Health. New (and continuing as desired) Board members will be provided with "in house" orientation opportunities and with an invitation to an Association of Local Public Health Agencies (aLPHA) orientation in Toronto, February 1-2, 2001. Additionally, information from other Ontario health units has been reviewed and a draft "**Board of Health Role and Responsibilities and Code of Conduct**" document has been developed and is included in this package for the Board members' review.

Applications for the provincial appointees to the Board have been received. The Executive Committee of the Board will be asked to review and process these applications. The Minister of Health and Long Term Care then makes the final appointments.

2. Renovations

Renovations to the Mindemoya office are now complete. Phase I of the 1300 Paris Street renovations are progressing on a tight schedule. Phase II incorporates the bulk of renovations to the building. At the time of writing we are optimistic, but have yet to hear confirmation from the Ministry of Health and Long Term Care regarding their half of the funding. We are anxious to proceed with these major structural changes to the building so that additional staff and functional requirements may be accommodated. During the course of our fall presentations to municipalities on this issue, it was suggested that municipal representatives might wish to come and tour the site so that they might see the structural needs first hand. Representatives have been invited to visit our Sudbury location on Friday, January 26, 2001 at 1 pm. Board of Health members are of course also welcome to join us at this time.

3. 2001 Budget

The health unit has had communication with several municipalities regarding the 2001 budget. In response to questions about the population base used to calculate per capita rates, Administrative Services is reviewing our numbers to ensure we are using the most current statistics as per the Health Protection and Promotion Act and regulations. We have also had some requests for details about the 2001 budget increase (as have some Board members) and these details have been provided. I am happy to provide Board members with any support they may require to respond to such requests. As previously noted, in addition to negotiated salary increases, the 2001 budget is based on requirements for the health unit to come into compliance with the Mandatory Programs and Services.

4. New City of Greater Sudbury

Board Chair, Gerry McIntaggart and I met with Mayor Gordon and CAO, Jim Rule on January 9, 2001 to review health unit functions and potential collaborative opportunities with the new city. We also discussed municipal responsibilities to Boards of Health under the Health Protection and Promotion Act. With the formation of the new City of Greater Sudbury, Mayor Gordon has struck a number of "roundtables". To date, I have been requested to participate in three roundtables (children, health professional recruitment and a third one relating to community development). These represent excellent opportunities for public health input into important issues; however, ongoing involvement will depend on "synergies" with the health unit mandate.

5. Tobacco Control Initiatives

Tobacco control initiatives are highlighted during the month of January. The first ever Northern Ontario Cancer Profile Report was launched on January 17th and highlighted the fact that northern Ontario has higher death rates due to cancer as compared with Ontario as a whole. This higher death rate is almost entirely due to higher lung cancer rates in the north-- **80% of these lung cancer deaths are caused by cancer and thus preventable**. The Sudbury & District Health Unit is promoting its 5th annual "Brown Ribbon Campaign" this January. This community awareness campaign highlights the need for smoke-free public places and workplaces by encouraging people to wear a brown ribbon as a sign of support. Free brown ribbons are available through local pharmacies, libraries and workplaces. Additionally, a very successful (more than 100 participants) "Everything you wanted to know about quitting smoking" information evening was held in Azilda on January 11th.

6. Children's Initiatives

Further details are provided in the report below; however, I would like to underscore that staff are very busy with further growth in the Healthy Babies, Healthy Children program. The Early Years Child Development Initiative is also ready to proceed. In December, health units were asked by the involved ministries to temporarily halt the hiring of the Community Coordinator, pending further announcements. This position, along with the members of the Early Years Steering Committee, are now to be appointed by an Order in Council.

7. Women's Health

I am very pleased to inform Board members that the proposal team lead by health unit manager, Claire Warren, was successful in their application to the Ontario Women's Health Council 2000-2001 call for proposals. While there are still details to be ironed out, the "Women's Health Outreach Program" will be funded for over \$1 million to March 2003.

8. Joint Workplace Committee

This health unit Committee is a corporate committee consisting of employees and management working together to explore and discuss issues of mutual concern and to identify and develop ways to promote workplace wellness. Some of the issues the committee is currently working on are:

1. developing guidelines on flex-time for physical activity (physically active employees have decreased absentee rates, increased productivity and morale);
2. developing guidelines for a compressed work week (employees are healthier and more productive when work and life issues balance);
3. developing and implementing a workplace wellness model in the workplace (a comprehensive approach to increase positive health practices and personal resources and create a supportive environment).

For your information following are the division reports for the month of January.

REPORTS OF OFFICERS/PROGRAM MANAGERS

1. Administrative Services

Appended to this report is the Statement of Revenue and Expenditures for the nine month period ending December 31, 2000 for the 100% Ministry Funded Programs. The report for the shared programs is deferred to the completion of the year-end settlements.

Capital Reserves

As discussed at the November Board meeting, there is a need to address the establishment of a capital reserve on behalf of the Sudbury & District Health Unit. Clearly, the difficulty posed by the current requirement of the total of \$1.7 million for renovations to the Sudbury head office has made this concern all the more urgent.

In order to insure the fiscal viability of the Sudbury & District Health Unit, it is recommended that the Board approve the budgeting of 2% of each future year's total budget, plus any current year's budgetary surplus (municipal portion only), to establish a capital reserve to be held and directed by the Board of Health. This reserve should be accumulated to a maximum amount of \$2 million. The establishment of this reserve will minimize the occurrence of large additional funding requirements that result in increased financial pressures on the municipalities.

Currently the Business Administrator's group from alPHa is working with the Ministry to develop a proposal to pursue similar arrangements for reserves from provincial grants to Boards of Health.

Included in the agenda is the motion for Board consideration.

2. Healthy Babies Healthy Children Program

Healthy Babies Healthy Children (HBHC) is expanding again. As has been the case since the inception of this program, we are continuing to expand into new areas, most recently including early identification and universal hearing screening for newborns.

The HBHC Program is coordinating a community wide initiative to promote healthy child development and early identification of children at risk. This program will start at birth and continue until child age 6. The objective of the program is to help to identify children at risk prior to school age so that necessary resources can be mobilized. The first phase of the program begins January 1st and includes a series of mail-out packages called *Let's Grow* to be sent to every home with newborns. Packages will contain different information that is up-to-date, timely and relevant to the child's development.

The next stages of the program will be phased in over the year and will involve working with community partners and physicians to coordinate such things as community awareness campaigns, physician testing of 18 month olds for healthy developmental growth and community wide "fairs" such as the highly successful *Walden Fair Start*. This phase of the program does not have additional Ministry funding despite repeated requests and as such our accomplishments will be impacted over the next year. To date, our first phase has been partially funded through a proposal that was submitted to the Region for National Child Benefit (NCB) funding.

The Universal Hearing Screening Testing is an initiative that has been in the planning for over a year and is expected to be launched in March or April 2001. Nurses working within the HBHC Program will be conducting hearing screening tests on newborns during an initial clinic or home visit. This program will be coordinated with the Preschool Speech and Language Program.

Two additional nurses and a program assistant will be hired to offset some of the current load for the staff. All of these positions are funded 100% by the Ministry.

Well baby clinics were run in three communities last year in order to increase access for new moms. We have reassessed community needs and the clinics in the Hanmer and Chelmsford area will be closed and a clinic on the main highway into Val Caron will be opened. The acquisition of this space is currently being negotiated and it is anticipated that the space will be shared jointly with the sexual health clinic for the cervical screening program. The clinic in the Randolph Apartments downtown will remain open to serve the families in Sudbury.

The provincial evaluation of HBHC has been taking place over the past month and a half and both the nurses and Partners in Parenting have been working very diligently to try and contact 230 families over a three-week period in order to secure consent forms to participate in the evaluation process. This was in addition to assisting with the 48-hour contacts, visiting their regular families and staffing the well baby clinics.

3. Public Health Research, Education and Development Division (PHRED)

A few highlights since the June report....

Research

Our research projects in collaboration with our provincial and local partners continue to be an area of intense activity. Several proposals have been submitted or are in the process of development. These target a range of topics: heart health, women's health, telehealth initiatives, and northern health status, etc. These projects build new research partnerships between the academic and practice sector and bring research funds to the North.

Analysis of Population Health Outcomes in Ontario by Shift Rotas

This Timmins-based project, funded by WSIB, and in partnership with Toronto researchers, is exploring the health implications of longer shifts for miners - a definite preoccupation for us in northern Ontario. This study compares the health behaviours and disease outcomes of the Ontario workforce by types of working hours. Overall, shiftworkers are more likely to differ significantly from day-workers for seven health-related outcomes after well-known risk factors were considered. These seven included smoking, use of pain relievers, weight status, back problems, bronchitis, depression and injury limiting normal activity.

Community-Based Preschool Nutrition Screening: Development and Validation of STEP (Screening Tool about Eating for Preschoolers) Project

This project is a joint initiative with the Health Promotion Division, the PHRED programs in Sudbury, Kingston and Middlesex-London as well as the University of Guelph. The overall objective is to develop a valid, parent-administered nutrition-screening tool that will identify nutritional risk in diverse sub-populations, including francophone, aboriginal and rural preschoolers. Initial development and validation of an early draft of the tool was carried out in the summer of 2000. We are in the process of seeking alternate potential sources of funding for the next phase of this practice-based research project.

Universal Flu Campaign Evaluation

Provincial: With the fall came the flu campaign that swept the whole province. The "flu bug" did not miss PHRED and there has been much activity both on the provincial and local level. Provincially, the five PHRED sites have been working with the Ministry to develop a logic model, draft an evaluation plan and data collection tools for the Provincial Influenza Immunization Program. The work there is still in "incubation period" since the full-blown data collection, analysis and report will be undertaken in 2001. In all of these projects, the Sudbury based PHRED continues to be a major contributor and brings a northern perspective to the table.

Local: On the local scene, the evaluation of the flu campaign has been a major undertaking. A questionnaire was developed and information was collected from 2000 clinic attendees. The full evaluation is yet to be finalized and information will be made available to assist in planning for next year's campaign.

Rapid Risk Factor Surveillance System

Ever wonder how to get that one key-piece of local health information that you need to plan or develop a new health program for our community that no one seems to collect? Data on community health trends that are not currently available to us through other mechanisms can be tracked through small, monthly surveys and are available for planning purposes within two weeks through the Rapid Risk Factor Surveillance System (RRFSS). The Sudbury & District Health Unit recognizes that monitoring trends in community health and risk behaviours is a keystone to developing effective public health interventions. Sudbury is the only Northern public health unit in Ontario that has currently agreed to participate in the RRFSS starting in February 2001. More information on the RRFSS can be found at www.cehip.org/rrfss/rrfss.htm.

Demographic Profile of Sudbury

This project is proceeding with the help of Dr. Roger Pitblado, Laurentian University Joint-Appointee and A. Palangio, a member of our staff. The Sudbury & District Health Unit Demographic Profile Report highlights the demographic characteristics of the people serviced by the Sudbury & District Health Unit. The majority of the data comes from the latest census conducted by Statistics Canada in 1996. The demographic profile will discuss indicators such as population growth, dependency ratios, mother tongue, family structure, employment rates, income and education to name a few and in some instances these indicators will be broken down to the census sub-division level.

Sudbury Community Report Card Group

Locally, PHRED is participating in the Sudbury Community Report Card Group. The Sudbury Roundtable on Health Economy and Environment coordinates this partnership of various organizations interested in the quality of life for Sudbury. This group is working to develop sustainable indicators addressing health, economy, environment and social issues. This ongoing project could be used as a tool for community action.

Creating Healthier Workplaces II... Towards a Comprehensive Cardiovascular Disease Prevention Strategy in Workplace Health: A Strategy that Addresses the Work Factors Associated with Cardiovascular Disease

This document was co-sponsored by The Institute for Work & Health, and the Hamilton and Sudbury PHRED programs. In January, this paper and accompanying documentation are being distributed to key stakeholders throughout public health in Ontario. Its intent is to provide state of the art evidence concerning work stress and its role in the development of cardiovascular disease. The Mandatory Health Programs and Services Guidelines now need to reflect this strong evidence and hence include mental stress, its sources and buffers, and the role of the workplace in preventing chronic disease.

Laurentian University-SDHU Joint Liaison Committee

A meeting of the Joint Liaison Committee – Laurentian University and SDHU was held in December and a several key initiatives were undertaken. The Affiliation Agreement with Laurentian University has

officially been renewed for a three-year period. This formalizes the growing collaboration between the two organizations. Strategies to increase joint appointments between the agencies were discussed and an agreement to jointly fund a PHRED/University position is now in place. A Joint Public Health Research Initiative Fund has been established and this will promote research in public health and foster collaboration between the university and public health practice sector.

Staffing Update

On the staffing front, PHRED is in a period of change! We bid a sad farewell to Ruth Sanderson, our epidemiologist, who is returning "South" and will join the Middlesex–London Health Unit on February 1st 2001. Her outstanding contribution to the PHRED team will make her departure a difficult one for all of us. We are encouraged however by the fact that we will have an opportunity to continue working with her on several provincial PHRED initiatives. We are currently advertising broadly for an epidemiologist but we know that Ruth will be very difficult to replace in all respects!

In an innovative arrangement to co-fund a position with Laurentian University, Irene Koren is beginning her half-time work in PHRED on January 8th, 2001. She is a nurse and epidemiologist who teaches at the Laurentian University School of Nursing and will be a welcomed addition to PHRED.

Presentations (July – December 2000):

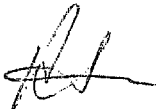
- 1) Sanderson, R. **An ounce of prevention: Investing in health promotion.** Pulp and Paper Health and Safety Association, Algonquin Branch Conference, October 4, 2000, Smooth Rock Falls.
- 2) Picard, L., Sanderson, R., Barnett, R. **Health status of northern Ontario residents.** Northern Health Issue Strategy Committee, October 6, 2000, North Bay.
- 3) Michel, I., Langill, M. **Interdisciplinary practice in public health.** Health for All by the Year 2000? Primary Health Care: Meeting the Challenge Conference, October 21, 2000, Ottawa.
- 4) Picard, L., Hébert, D. **La santé des francophones de l'Ontario: Leur profil et leur réalité.** OPHA/CPHA Annual Conference: Health for All in the Year 2000, October 23, 2000, Ottawa.
- 5) Picard, L., Beynon, C. **Making the move: From research to practice.** OPHA/CPHA Annual Conference: Health for All in the Year 2000, October 23, 2000, Ottawa.
- 6) Beyers, J. **Does working shifts determine your health?** Making the Case for Work/Life Balance Workshop, Laurentian University, October 27, 2000, Sudbury.

Publications & Reports (July – December 2000):

- 1) Lee, K., Cole, Donald C. & Beyers, J. (December 2000). *Creating healthy workplaces II...Towards a comprehensive cardiovascular disease prevention strategy in workplace health: A strategy that addresses work factors associated with cardiovascular disease.* Co-sponsored by The Institute for Work & Health, and the PHRED programs of the Region of Hamilton-Wentworth Social & Public Health Services and the Sudbury & District Health Unit. Sudbury: PHRED Division, Sudbury & District Health Unit.

- 2) Heslegrave, R.J., Reinish, L., **Beyers, J., Picard, L.,** Horbul, B., Huterer, N., Jovanovic, D., Sabanadzovic, S., Kayumov, L., Chung, S., Flint, A., Hall, G., & Shapiro, C. (2000). The differential impact of extended 10 hour shifts on day and night shifts. In: Hornberger, S., Knauth, P., Costa, G., & Folkard, S. (eds.). *Shiftwork in the 21st century: challenges for research and practice*. Frankfurt: Peter Lang.
- 3) Dobbins, M., & **Beyers, J.** Effectiveness of community-based Heart Health programs: Systematic overview. (In press). *Canadian Journal of Public Health*.
- 4) **Palangio, A.,** Sherwood, S., & Graffi, M. (2000). *Evaluation of the Workshop Series "Are you prepared for a baby in your future?"* Sudbury: PHRED Division and The School Health Promotion Program, Sudbury & District Health Unit.
- 5) **Sanderson, R., Cullis, H.,** Rysdale, L., & **Beyers, J.** (October 2000). *Feasibility Assessment Overview of the STEP 2000 (Screening Tool about Eating for Preschoolers)*. Sudbury: PHRED Division, Sudbury & District Health Unit.
- 6) **Snelling, S., Beyers, J.,** Froats-Emond, C., & Horbul, B. A. (August 2000). *Influences and promotion strategies for fruit and vegetable consumption in Northern Ontario*. Sudbury: PHRED Division, Sudbury & District Health Unit.
- 7) **Jordan, B., Palangio, A., Picard, L., & Pitfield, B.** (December 2000). *"Shiftwork Like Clockwork" assessment analysis for 3M Corporation (Specified Groups 501 & 502)*. Sudbury: PHRED Division & workplace Health Promotion Program, Sudbury & District Health Unit.
- 8) PHRED Partners, Dunkley, G., Michelin, L., Rainey, L., Moloughney, B., Clement, C., Dwyer, J., Dzura, L., Ciliaka, D., Chambers, L., Clemens, R., Beynon, C., **Sanderson, R., Beyers, J., Picard, L.,** O'Connor, K. (November 2000). *Towards outcome measurement for Ontario Boards of Health: a planning and evaluation model via an analysis of the Ontario Mandatory Health Programs and Services Guidelines*. (Ottawa: Region of Ottawa-Carleton Health Department).
- 9) **Michel, I.,** Beynon, C., & **Palangio, A.** (2000) Videoconferencing as a dissemination strategy. *PHERO*, 11(5), 95-102.

Respectfully submitted,



Penny Sutcliffe, M.D., M.H.Sc., F.R.C.P.C
Medical Officer of Health

SUDBURY & DISTRICT HEALTH UNIT**Confidential****STATEMENT OF REVENUE & EXPENDITURES**
For the Nine month Period ending December 31, 2000

| Description | 2000/2001 | 2000/2001 | Available | 2000/2001 | 2000/2001 | Variance |
|---|--------------|-------------|-----------|----------------|-------------|----------|
| | Total Budget | Actual | | Budget To Date | Actual | |
| REVENUE 100% MINISTRY-FUNDED PROGRAMS | | | | | | |
| | (1,414,974) | (1,100,382) | (314,592) | (1,061,230) | (1,100,382) | 39,152 |
| EXPENSES 100% MINISTRY-FUNDED PROGRAMS | | | | | | |
| Heart Health | 88,770 | 20,227 | 68,543 | 66,578 | 20,227 | 46,351 |
| Healthy Babies | 894,799 | 778,763 | 116,036 | 894,799 | 778,763 | 116,036 |
| Genetics | 246,235 | 94,733 | 151,502 | 184,676 | 94,733 | 89,943 |
| Focus | 136,100 | 88,739 | 47,361 | 102,075 | 88,739 | 13,336 |
| Anonymous Testing | 49,070 | 39,179 | 9,891 | 36,803 | 39,179 | (2,377) |
| Total 100% Programs | 1,414,974 | 1,021,641 | 393,333 | 1,284,930 | 1,021,641 | 263,289 |
| Net Programs | 0 | (78,741) | 78,741 | 223,700 | (78,741) | 302,440 |

Note: The budget for Healthy Babies is for three-quarters of a year, as the Ministry is changing the year-end of this program from March 31 to December 31.

Final approval of the following budgets has not been received:

Genetics

Anonymous Testing

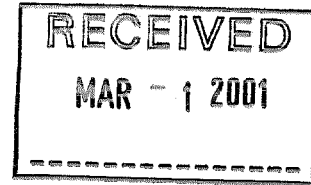
GREATER SUDBURY POLICE SERVICES BOARD MEETING
MONDAY, FEBRUARY 19, 2001, 2:00 P.M.
5th Floor Boardroom, Police Headquarters, Tom Davies Square

Present:

Andy HUMBER, Chair
Joanne FIELDING
Councillor Ron BRADLEY
Councillor Eldon GAINER
Dave PETRYNA

Rollande MOUSSEAU, Secretary

Alex MCCAULEY, Chief of Police
Jim CUNNINGHAM, Deputy Chief
Ian DAVIDSON, Superintendent
Sharon BAIDEN, Director of Administration



OPEN PORTION

News Media in Attendance

Rick Pusiak, Northern Life

Declaration of Conflict of Interest

None

Adoption of Minutes

(2001-22) Bradley-Gainer: THAT the Minutes of the January 29, 2001, Board meeting be adopted as circulated and read.

CARRIED

Presentation to Mr. Bob Parker and Mr. Réjean Parise

The planned presentation to Mr. Bob Parker and Mr. Rejean Parise has been deferred to the meeting of March 22, 2001.

Promotions

Letter from Chief McCauley dated February 9, 2001, advising that Terry Rumford, Jordon Buchanan and Mike Paquette were the successful candidates in a recent 'Constable to Sergeant' promotional competition. Terry Rumford and Jordon Buchanan were in attendance, however, Mike Paquette was at the Police College and could not attend.

Chief McCauley and Chair Humber congratulated and presented Terry Rumford and Jordon Buchanan with their badges and I.D. cards. The Chief acknowledged the wives of the new sergeants in attendance and noted that their continued support is an important component of their husband's success. Board members also congratulated the new sergeants.

Letter from R. Parise

The Board acknowledged the letter of February 12, 2001, from Mr. Réjean Parise congratulating Ron Bradley and Dave Petryna on their recent appointment to the Board. Mr. Parise also expressed his thanks to his former colleagues and Administration for their kindness during his tenure as a member of the Board.

Delayed Priority One Calls

Letter from Chief McCauley dated February 9, 2001, advising that there were seven delayed priority one calls during the month of December 2000. There were no delayed priority one calls during the month of January 2001. The reporting of priority one calls emanated from an inquest recommendation as a result of a motor vehicle accident. Calls are to be dispatched within five minutes. If not, it is reported to City Council through the Board Minutes.

The Chief reported that the December delayed priority one calls were investigated and in consideration of all of the factors involved in a priority one call, the calls were handled appropriately. The Chief explained that calls can be delayed due to a number of factors, e.g., shift change which results in shortage of staff where it is difficult to get anyone immediately because other officers are on the road tied up with various calls. The Staff Sergeant is advised of a priority one call and if possible, he redeploys staff from other areas. If the call is stamped as dispatched, that would be within four minutes even though the arrival time may be delayed. It is responded to in the fastest possible time with the least delay based on staff availability..

Departmental Statistics

Letter from Chief McCauley dated February 9, 2001, attaching the adjusted statistics for the month of September 2000 as well as the statistics for October 2000. The year end statistics are still not available but are being worked on.

Inspector Dan Markiewich and Sergeant Loretta Ronchin provided Board Members with a presentation dealing primarily with the break and enter situation. The Chief advised that between November and January, forty-seven persons have been charged, 14 young persons, eight of which had no previous criminal convictions, 33 adults, four of which had no previous criminal convictions and thirty-five had previous convictions, seven of which had no entry for property crime but thirty-five of these people are repeaters.

Sergeant Ronchin reported on break and enters studied between November 2000 and

January 2001. Commercial break and enters were studied as to mode of entry, type of property that was being stolen and the security systems in place. Some of the problems are being attributed to poor lighting and sensors placed in inappropriate locations at these businesses. Residential areas - the modes of entries are similar, smashing glass panes, forcing doors open and bypassing alarm systems. Inspector Dan Markiewich reported that the public is being informed through Crime Stoppers on how to properly secure their property and business.

Suggestions from Board Members: - advertising through the local newspapers on how the public can protect themselves from break and enters. A periodic 'Crime Prevention Tips' column in our local newspapers. Advertise our Web Site where the public can access criminal activity information.

Lions "Eye in the Sky" Advisory Committee

Letter from Chief McCauley dated February 10, 2001, attaching the Meeting Minutes of the Lion's Eye in the Sky Advisory Committee for the month of January 2001. Also included were incidents of interest.

It was agreed that a presentation by the Advisory Committee to Council to discuss the purpose of the committee as well as pursuing a request for funding was an excellent idea.

Chair Humber expressed the Board's appreciation on the work carried out by this Committee. A Board member could attend one of their meetings to personally commend the members on their hard work. Sgt. Ronchin is the police liaison to the Lion's Eye in the Sky Advisory Committee and this information will be passed on to her.

The Chief reported that a Business Plan is being developed and when completed, it will be presented to the Board .

Victim Services Unit Advisory Committee

Letter from Chief McCauley dated February 10, 2001, attaching the minutes of the Victim Services Unit Advisory Committee during the month of January 2001.

Board Spending January 1, 2000 to December 31, 2000

Letter from Chief McCauley dated February 10, 2001, attaching the Board spending report for the period January 1, 2000 to December 31, 2000. As the City has not fully reconciled year-end, minor adjustments may still be made.

Towing Contract - Expanded Boundaries

Letter from Chief McCauley dated February 11, 2001, reporting that pursuant to the Greater Sudbury Police Service assuming policing responsibilities to include the Townships of Cleland, Dill and Dryden, an agreement has been reached with respect to towing in these areas. The current vendors of record, Liberty's Towing and Boyuk

Towing, have agreed to divide the boundary so as to share the new area. The hourly rate will remain the same as per the existing contract.

(2001-23) Bradley-Fielding: THAT the Board agrees with the towing agreements, with the boundaries on Hwy 537 between Wanup and Wahnapiatae, as follows:

Liberty's Towing - north of Red Deer Lake Road South
Boyuk Towing - south of Red Deer Lake Road South

CARRIED

2000 Board Trust Fund Year End Report

Letter from Chief McCauley dated February 11, 2001, attaching a statement of the Board Trust Fund for the year end December 31, 2000, prepared by Ms. R. Mousseau.

(2001-24) Fielding-Bradley: THAT the Board approves the 2000 Board Trust Fund Year End Report.

CARRIED

Executive Training and Development - Rotman School of Management

Letter from Chief McCauley dated February 11, 2001, advising that the Ontario Association of Chiefs of Police recently announced the signing of a Memorandum of Agreement with the Rotman School of Management, University of Toronto, to deliver a new executive training program for leadership development. The program, called the Police Leadership Program, is specifically designed to give experienced law enforcement professionals the unique management skills required to successfully lead a police service in today's environment of social and political change.

The Chief responded to questions from the Board and advised that the program will be held at the University of Toronto's main campus and will extend over a four week period at a cost of \$18,000.00. The Ministry of the Solicitor General has been approached to provide grant funding of \$7,500 per candidate to offset the tuition fee. To date no response has been received, however, a favourable answer is anticipated by the Ontario Association of Chiefs of Police.

Chief McCauley proposes at this time to send one person initially, the Superintendent, a senior member of the administration who would benefit from this particular course. The Superintendent will also provide an evaluation of the program. The Chief anticipates sending at least two or three in the foreseeable future and then Senior Management Officers on an ongoing basis as course spaces and financial resources are available.

Chair Humber reported that approximately 150 Chiefs, Deputy Chiefs and Superintendents, will be retiring in the next two to three years. There will be a shortage

of executives in policing and this is timely and an opportunity for senior administration staff.

It was the consensus of the Board that this type of program is needed and members supported the Chief in this endeavour.

Community Policing Partnerships Agreement

Letter from Chief McCauley dated February 10, 2001, attaching an Addendum to the original Community Policing Partnerships Program contractual agreement. As a result of an extension offered through the Community Policing Partnerships Program, an application for an additional fifteen officers was made. The Ministry of the Solicitor General has advised that the Service will receive a total of three additional officers under this extension provision. This will increase the sworn officer complement under this program from the original five to eight.

The Community Policing Partnerships Program provides fifty percent (50%) salary funding offset to a maximum of \$30,000 per officer hired under this program for a period of five years.

(2001-25) Fielding-Bradley: THAT the Greater Sudbury Police Services Board enters into an Addendum to the Community Policing Partnerships (CPP) Program contractual agreement reflecting an increase in the CPP allocation from the current five (5) officers to eight (8) officers, and further that the City of Greater Sudbury be requested to approve the increase in officers and to execute the addendum to the original CPP Agreement.

CARRIED

Greater Sudbury Police Service Crest

Letter from Chief McCauley dated February 10, 2001, advising that the new crest for the Service, as approved by the Board at the January meeting, will be officially presented to City Council on February 27, 2001.

Request for Financial Support - Annual Auxiliary Mess Dinner

Letter from Chief McCauley dated February 9, 2001, attaching correspondence from Staff Sergeant Paul Murdock, Auxiliary Liaison Officer.

Staff Sergeant Murdock reports that this year's annual auxiliary mess dinner is scheduled for Saturday, March 24th, 2001, at the Club Allegri in Coniston. The evening is in recognition of the great number of hours the auxiliary unit volunteers each year. A donation of \$500 toward the auxiliary dinner was requested. Members of the Police Services Board and their spouses were also invited to attend.

(2001-26) Gainer-Fielding: THAT this Board approves a contribution of \$500 towards

this year's Annual Auxiliary Mess dinner to be held on Saturday, March 24th, Club Allegri, Coniston.

CARRIED

Request for Sponsorship - Annual Dragon Boat Festival Entry

Letter from Chief McCauley dated February 9, 2001, attaching correspondence from Staff Sergeant Dave Bedard, officer in charge of the Special Services Unit. S/Sgt Bedard is soliciting funding for the Tactical Team's 2001 Dragon Boat Festival entry fee in the amount of \$1,000.00.

Chief McCauley supported this request and recommended it be approved since this is an excellent way of exhibiting the police service's commitment to the community.

(2001-27) Petryna-Fielding: THAT this Board approves a contribution of \$1000 for the Police Service's Tactical Unit's entry fee in the 2001 Dragon Boat Festival.

CARRIED

Notes of Appreciation

Letter from Chief McCauley dated February 9, 2001, advising that since the January board meeting, his office has received two letters of appreciation. For the information of the Board.

NEW BUSINESS

Falconbridge Strike Situation

The Chief reported on the Falconbridge strike situation and the injunction. The Chief felt that it was important for the Board to understand that through all areas, the police service was complimented for having done a good job. He also commended his staff on the handling of a difficult situation.. The Chief reported that there has been a news announcement of a tentative settlement. The Chief expressed his appreciation for the Board's support and patience throughout this time.

Chair Humber thanked the Chief and the Service again for their good work.

Document on Provision of Court Security - Peel

Mr. Dave Petryna asked what the Board's position is as it relates to provision of court security and prisoners as outlined in the above judgement which was received by board members.

The Chief responded that the Peel judgement was thrown out by the Judge. Court Security is an operational issue and the Board has an obligation to provide security through the Police Service. It is part of the legislation the service operates under. The

Court Security provided is working fine. There are no problems.

Request for Sponsorship - Annual Curling Funspiel

Letter dated February 12, 2001, from Ms. Bev Ginson, Curling Committee spokesperson, reporting that the Sudbury Regional Police Association will be hosting their 14th Annual Curling Funspiel on Monday, April 9, 2001 at the Sudbury Curling Club. A donation of \$300.00 for the purchase of prizes was requested. An invitation to participate in the Curling Funspiel was extended to Board members.

(2001-28) Gainer-Petryna: THAT the Board approves a donation of \$300.00 to the Sudbury Regional Police Association hosting their 14th Annual curling funspiel on Monday, April 9, 2001.

CARRIED

OAPSB Meeting and Board Member Training

Chair Humber brought forward a letter dated February 6, 2001, from Councillor Tom Laughren, Timmins Police Services Board, Chairman of Zone 1A, Ontario Association of Police Services Board. Councillor Laughren advises that training for board members of Zone 1A will be provided by the OAPSB and the Ministry of the Solicitor General at the Sudbury Police Services Board offices at Tom Davies Square, on Saturday, March 24, 2001, from 10:00 a.m. to 2:00 p.m. The OAPSB Zone 1A meeting will be held from 2:00 p.m. to 3:00 p.m.

Reformatting Agenda

In future, 'New Business' and 'Next Meeting' items will be included in the OPEN PORTION of the Agenda. As usual, 'New Business' will also be an item under the IN CAMERA PORTION.

IN CAMERA PORTION

(2001-29) THAT this meeting move IN CAMERA to discuss personnel issues.
Time: 3:25 p.m.

Next Meeting

The next meeting will be held on THURSDAY, MARCH 22, 2001, 12 O'CLOCK NOON, in the 5th Floor Boardroom Police Headquarters, Tom Davies Square.

Adjournment

(2001-32) Bradley-Gainer: THAT this meeting be adjourned.
Time: 4:10 p.m.