

Contract 2001-18
CPR Overhead
Bridge Rehabilitation
Westmount Bridge
Old Hwy 17,
(Municipal Road 55)

Tenders for Contract 2001-18, CPR Overhead Bridge
Rehabilitation Westmount Bridge Old Hwy. 17, (Municipal Road
55) {estimated at a total cost of \$1,800,000.00} was received from
the following bidders:

BIDDER	TOTAL AMOUNT
Cecchetto & Sons Limited	\$1,864,519.94
Underground Services 1983 Ltd	\$2,105,815.64
Teranorth Construction & Engineering Limited	\$2,523,572.00
NorEng Construction & Engineering Inc.	\$1,796,530.00
Belanger Construction (1981) Inc.	\$1,993,512.72
Pioneer Construction	\$1,969,867.97
Miller Paving Limited	\$2,113,355.93
Interpaving limited	\$2,466,023.65
Diamond Stonebridge Contracting Inc.	\$2,251,638.45

A bid deposit in the form of a certified cheque, letter of credit, bid
bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and
Drainage Engineer for review and recommendation to the General
Manager of Public Works who would report to City Council.

Contract 2001-21
CPR Overhead
Bridge Rehabilitation
Westbound Bridge,
Old Highway 144
(MR#35)

Tenders for Contract 2001-21, CPR Overhead Bridge
Rehabilitation Westbound Bridge Old Highway 144 (MR#35)
{estimated at a total cost of \$950,000.00} was received from the
following bidders.

BIDDERS	TOTAL AMOUNT
939605 Ontario Inc. o/a MTM Restoration & Construction	\$1,004,146.85
Cecchetto & Sons Limited	\$1,172,956.47
Holloway Philp Construction Ltd.	\$1,089,260.00
Underground Services 1983 Ltd	\$ 987,519.05
Teranorth Construct & Engineering Limited	\$1,401,259.59
NorEng Construction & Engineering Inc.	\$ 898,265.00
Belanger Construction (1981) Inc.	\$ 936,893.07
Pioneer Construction	\$ 983,060.75
Miller Paving limited	\$1,057,816.98
Interpaving Limited	\$1,255,414.95
Diamond Stonebridge Contracting Inc.	\$1,047,540.70

A bid deposit in the form of a certified cheque, letter of credit, bid
bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and
Drainage Engineer for review and recommendation to the General
Manager of Public Works who would report to City Council.

Contract 2001-01
Proposed Trunk
Watermain
Falconbridge Hwy-
Phase 2
Huntington Dr. to
Lebel Street

Tenders for Contract 2001-01 Proposed Trunk Watermain
Falconbridge Hwy Phase 2 Huntington Dr. to Lebel Street.
{estimated at a total cost of \$1,300,000.00} was received
from the following bidders:

BIDDER	TOTAL AMOUNT
Hollaway Equipment Rental Ltd	\$1,534,843.31
Gap Construction Co. Ltd	\$1,845,928.69
Garson Pipe contractors	\$1,416,148.24
R.M. Belanger Limited	\$1,311,374.23
Pioneer Construction Inc.	\$1,488,997.13

A bid deposit in the form of a certified cheque, letter of
credit, bid bond and/or agreement to bond accompanied
each tender.

The foregoing tenders were turned over to the Sewer and
Water Engineer for review and recommendation to the
General Manager of Public Works who would report to City
Council.

Adjournment

The meeting adjourned at 3:00 p.m.

Chairman

Secretary

T.O.C. 2001-06-05 4

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-13A
Tom Davies Square
2001-06-06

Commencement: 2:30 p.m.
Adjournment: 2:35 p.m.

DON BELISLE, GENERAL MANAGER OF PUBLIC WORKS, IN THE CHAIR

Present

A. Dagostino, Roads and Drainage Engineer; T. Mowry, City Clerk; T. Rossman, Law Clerk; R Woods, Accountant; M. Jakubo, Acting Manager Supplies and Services; S. Favot, Secretary

Contract 2001-27
Concrete Sidewalk,
Curb & Gutter
Construction &
Replacement
(Various Locations)

Tenders for Contract 2001-27 Concrete Sidewalk, Curb & Gutter Construction & Replacement (Various Locations) {estimated at a total cost of \$950,000.00} was received from the following bidders:

BIDDERS	TOTAL AMOUNT
Interpaving Limited	\$ 990,321.44
Pioneer Construction Inc.	\$1,126,994.28
R.M. Bélanger Limited	\$1,058,225.98

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and Drainage Engineer for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:35 p.m.

Chairman

Secretary

T.O.C. 2001-06-06 1

M-35

**MINUTES OF THE SECOND MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, April 19, 2001
Valley East Library

Commencement: 8:00 a.m.
Adjournment: 9:35 a.m.

PRESENT

Councillor R. Dupuis; Councillor L. Lalonde; D. Morin; P. Reid

REGRETS

Councillors M. Petryna, Councillor T. Callaghan
C. Hallsworth, General Manager of Citizen and Leisure Services

CITY STAFF

R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Customer Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Customer Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services, Lynn Imbeau, Valley East Library Branch Supervisor/Acting Lead

**DECLARATIONS OF
PECUNIARY INTEREST**

None

VICE-CHAIR LIONEL LALONDE IN THE CHAIR

The Chair welcomed everyone to the meeting and to the Valley East Library Branch.

MINUTES

Resolution 2001-8 Dupuis/Reid

That the minutes of the First Meeting of the Greater Sudbury Public Library Board held on February 15, 2001, be adopted.

CARRIED

Resolution 2001-9 Morin/Reid

That the Meeting Notes of the Greater Sudbury Public Library Board Ad Hoc Committee Chelmsford and Dowling Citizen Service Buildings held on March 28, 2001 be received.

CARRIED

PRESENTATION

Millennium Automated Library System

It was a consensus of the Board to change the order of the agenda and to have the millennium automated library system presentation at the end of the meeting.

BOARD REPORTS

Meeting Rooms

Report dated March 20, 2001, from the General Manager of Citizen and Leisure Services regarding Meeting Rooms was received.

The Board discussed the importance of providing this service to the community, the use of space by non-profit groups/private sector individuals, the rates charged, and the demand for meeting rooms after library hours.

After a lengthy discussion the direction for the draft policy was to allow non-profit groups use of meeting rooms; but, with priority given to the library.

Appointments to Sudbury Heritage Museum Advisory Board

Report dated April 9, 2001 from the General Manager of Citizen and Leisure Services regarding Appointment to Sudbury Heritage Museum Advisory Board was received.

Whitefish Library Branch

Report dated April 12, 2001 from the General Manager of Citizen and Leisure Services regarding Whitefish Branch of the Greater Sudbury Public Library was received for information.

The Board requested that a report outlining options for consideration be prepared for the next meeting.

PRESENTATION

Millennium Automated Library System

Ms. Zuliani addressed the Board with a presentation on how the Millennium Automated Library System was accessed and utilized.

NEXT MEETING

The next meeting to be held at the South Branch Library on
Thursday, May 17, 2001 at 8:00 a.m.

ADJOURNMENT

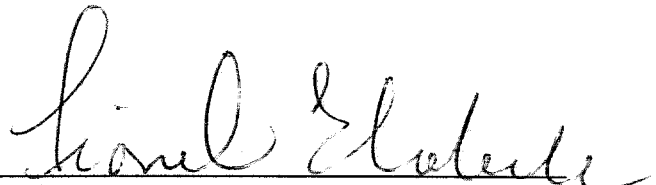
The following resolution was presented:

Resolution 2001-10 Dupuis/Morin

That this meeting does now adjourn. Time: 9:35 a.m.

CARRIED


Secretary


Chair

FOURTH MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Sudbury Metro Centre Board Room

Tuesday, April 10, 2001

A REGULAR MEETING OF THE BOARD.

J. Cimino in the Chair.

PRESENT

T. Walton, L. Derro, J. Jackson, G. Robicheau (dep-5:45 p.m.), J. Rutherford, R. de la Riva

ALSO PRESENT

T. Wilkinson -Past Chair
C. Salazar -Liaison, City of Greater Sudbury
M. Luoma -Executive Director

REGRETS

A. Davey, M. Petryna

DECLARATIONS OF CONFLICT

None declared.

PART I - CONSENT AGENDA

01-26 Walton - Robicheau

THAT items C-1 and C-2 inclusive, contained in Part 1 of the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

ADOPTION OF MINUTES

Board Meeting ...

01-27 Rutherford - Robicheau

THAT the minutes of the Special Meeting of the Board of Directors of Sudbury Metro Centre, dated Thursday, March 29, 2001, as duplicated and circulated, be hereby accepted.

CARRIED

Market Square Advisory Committee ...

01-28 Walton - Derro

THAT the minutes of the Market Square Advisory Committee, dated Tuesday, April 3, 2001, as duplicated and circulated, be hereby accepted.

CARRIED

Executive Committee ...

01-29 Rutherford - Robicheau

THAT the minutes of the meeting of the Executive Committee, dated Monday, April 9, 2001, as duplicated and circulated, be hereby accepted.

CARRIED

PART II - REGULAR AGENDA

R-1 **Committee Appointments**

Memo was previously circulated, outlining the need for appointments to two (2) Committees - Parking Advisory Committee of the City of Greater Sudbury and the Market Square Advisory Committee. The 'Terms of Reference' for the Market Advisory Committee were also previously circulated.

The following resolutions were then presented:

01-30 Rutherford - Robicheau

THAT the following be appointed to represent Sudbury Metro Centre on the **Parking Advisory Committee** of the City of Greater Sudbury:

R. de la Riva
G. Robicheau
J. Rutherford

CARRIED

01-31 Derro - Walton

THAT the following be appointed to the **'Market Square Advisory Committee'**:

R. de la Riva
T. Anselmo
J. Fiorino

CARRIED

R-2 **2001 Program**

Further to the approval of the 2001 Budget at the last meeting of the Board, Directors had agreed to hold further discussion on programing, etc. Directors were advised that the Executive had developed some recommendations for the Board's consideration (as per the minutes previously circulated).

Parking ...

Further to discussion, the following resolutions were presented and recorded vote requested:

01-32 Robicheau - Rutherford

WHEREAS Sudbury Metro Centre is currently reviewing various financial partnerships;
BE IT THEREFORE RESOLVED THAT the Board request that the Free Parking Program be revisited/reviewed through the Parking Advisory Committee of the City of Greater Sudbury.

	Yeas	Nays
Walton	✓	
Derro	✓	
Jackson	✓	
Robicheau	✓	
Rutherford	✓	
de la Riva	✓	
Cimino	✓	

MOTION CARRIED

01-33 Jackson - Walton

THAT the recommendation of Sudbury Metro Centre to manage Downtown parking, in the future, for the City of Greater Sudbury, be referred to the Parking Advisory Committee for their review, analysis and recommendation.

	Yeas	Nays
Walton	✓	
Derro		✓
Jackson	✓	
Robicheau	✓	
Rutherford	✓	
de la Riva	✓	
Cimino	✓	
MOTION CARRIED		

Levy Loss

Agreement that the Executive meet with Jim Rule and Doug Wuksinic of the City of Greater Sudbury to review partnerships, purpose of BIA, and to negotiate an arrangement to deal with this issue and report back to the Board with some options.

Market Square

Correspondence from R. de la Riva was previously circulated re loading/unloading on Elgin St.

Agreement that loading/unloading at Market Square, particularly on the Elgin Street frontage, have restricted hours, ie 6 a.m. - 8 a.m., so as not to interfere with pedestrian activity.

Annual General Meeting

Agreement to schedule the AGM on Monday, May 7th. Location to be determined - ie Centre for Life (Older Adult Centre) or a vacant space (ie City Centre).

Development

C. Salazar provided an overview of the proposed Symposia, in partnership with the City of Greater Sudbury, Fednor and Sudbury Metro Centre. ... *'Symposia on Competing in the Knowledge Economy in the Downtown Area of the City of Greater Sudbury'*.

Further to discussion, the following line items were identified under 'Development':

Hi-tech Symposia	\$ 8,000
Symposia follow-up/action	10,000
Web site dev & GIS mapping	15,000
Arts, Culture, Entertainment	<u>7,000</u>
	\$40,000

Promotion

Further to discussion, the following line items were identified under 'Promotion/Marketing':

Literature (newsletters, bulletins, directories)	\$ 7,500
Events	20,000
General Advertising	5,000
Miscellaneous	<u>5,500</u>
	\$38,000

R-3

New Business

Letter forwarded to the **Police Services** re Police on Patrol, summer season/concerns, etc. was previously circulated for information.

Correspondence from J. Cimino was previously circulated. At this time, Mr. Cimino formally advised Directors of his resignation from the Board of Sudbury Metro Centre, due to work commitments. However, Mr. Cimino did commit to assisting the Board through the transition up to and including the Annual General Meeting and, further, that he will continue to be involved with some programs where possible.

The Executive Director was directed to contact the next Candidate on the list from the recent Board election.


NEXT MEETING

THURSDAY, MAY 3, 2001 - 5:00 P.M.

ADJOURNMENT

01-34 Rutherford

THAT we do now adjourn. Time: 6:45 p.m.



Chair



Executive Director

SUDBURY METRO CENTRE				
General Ledger Report 1/4/2001 to 27/4/2001				
				Credits
2/4/2001	1216195 Ontario Inc.	April Rent	3674	1,588.95
2/4/2001	CTV TELEVISION INC- MCTV	Advertising (Jan, Feb, Mar)	3675	1,206.96
5/4/2001	LAROCQUE, LEONA	March 26-April 6	3677	690.65
5/4/2001	LUOMA, MAUREEN	March 26-April 6	3678	1,302.91
5/4/2001	KUCZMA, BRIAN	March 26-April 6	3679	858.87
5/4/2001	RECEIVER GENERAL	March Remit	3680	2,328.52
5/4/2001	THE COFFEE BEAN	Board Meeting	3681	50.47
5/4/2001	WILLIAMS COFFEE PUB	Meetings (Jan to March)	3682	181.83
5/4/2001	ROSEY FLORIST	General Office Expense	3683	53.50
5/4/2001	CITY OF GREATER SUDBURY	March Benefits	3684	467.77
5/4/2001	MUIRHEAD STATIONERS INC	Office Supplies	3685	100.21
19/4/2001	LAROCQUE, LEONA	April 9-20	3686	690.65
19/4/2001	LUOMA, MAUREEN	April 9-20	3687	1,302.91
19/4/2001	KUCZMA, BRIAN	April 9-20	3688	858.87
18/4/2001	COPY COPY	Brochures (Restaurant & Fashion)	3689	534.18
18/4/2001	AMEX BANK OF CANADA	IDA Membership	3690	625.60
18/4/2001	BELL ActiMedia Inc.	Advertising	3691	11.50
20/4/2001	TD VISA	Meeting	3692	46.08
20/4/2001	TAMMY EMMS	Delivery of April Newsletter	3693	50.00
				12,950.43

**MINUTES – FIFTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARD ROOM – SUDBURY & DISTRICT HEALTH UNIT
MAY 23, 2001 - 4:00 P.M.**

BOARD MEMBERS PRESENT

B. Gingras	D. Craig	R. Dupuis	E. Gainer
E. Guy	G. McIntaggart	R. Pilon	

BOARD MEMBERS ABSENT

T. Callaghan	A. Davey	A. Hinds	L. Portelance
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STAFF MEMBERS PRESENT

Dr. P. Sutcliffe	J. Cowan	S. Laclé	L. Picard
J. Sabourin (Secretary)			

OTHERS

Media

B. GINGRAS PRESIDING

1.0 CALL TO ORDER

2.0 ROLL CALL

3. DECLARATION OF CONFLICT OF INTEREST

4. PRESENTATION

- i) **Volunteer Services/Résources**
Nancy Lacasse, Manager

Ms. Lacasse provided the Board with a history of the development of this new initiative at the Sudbury & District Health Unit. She also reported on progress to date that indicated the health unit has so far received the services of more than 400 volunteers in program delivery of which 3500 hours were dedicated to the influenza campaign.

G. MCINTAGGART PRESIDING

5. MINUTES OF PREVIOUS MEETING

- i) **Third Meeting – March 22, 2001**

44-01 Approval of Minutes - March 22, 2001

Moved by Gainer - Gingras: That the minutes of the Board of Health meeting of March 22, 2001 be approved as distributed. **CARRIED**

ii) Fourth Meeting – April 26, 2001

45-01 Approval of Minutes - April 26, 2001

Moved by Gingras - Gainer: That the minutes of the Board of Health meeting of April 26, 2001 be approved as distributed. **CARRIED**

iii) Committee of the Whole Meeting – May 15, 2001

46-01 Approval of Minutes - May 15, 2001

Moved by Gainer -Gingras: That the minutes of the Board of Health Committee of the Whole meeting of May 15, 2001 be approved as distributed. **CARRIED**

6. BUSINESS ARISING FROM MINUTES

There was no business arising.

7. REPORTS OF OFFICERS/PROGRAM MANAGERS

- i) May 2001: Executive Summary**
Medical Officer of Health - Dr. Sutcliffe
Administrative Services - John Cowan
PHRED - Louise Picard

Dr. Sutcliffe provided the Board with an update regarding rabies activity in the area that continues to increase. She also introduced Sandy Siren, the new Communications Officer for the health unit in a pilot position to December 2001. As well, she informed the Board that the position of Director Health Protection has been filled. Bruce Fortin will begin his employ on July 16, 2001.

Further in her report and noted as a correction due to more recent information, Dr. Sutcliffe informed the Board that the overrun for the influenza campaign has been downloaded to the municipalities and will appear as part of our base budget in the communicable disease program and therefore receive the additional 50% funding from the Ministry.

Ms. Picard informed the Board that her division has been renamed to the Resource, Research, Evaluation and Development Division. The purpose of this is to better reflect the broader scope of the division. She indicated that PHRED continues to be an integral service of the division. Ms. Picard also informed the Board that Gisele Guenard has been hired as the Education Coordinator and Darshaka Malaviarachchi will be starting June 11th as the new Epidemiologist.

M-HS

Dr. Sutcliffe provided the Board with the results of discussion members of the Executive Committee had in their recent sessions with the facilitator as a lead up to this event and the direction that will be taken.

iii) Mandatory Program Indicator Compliance Report 1998/1999

Dr. Sutcliffe indicated that this report, for the years 1998 and 1999, had significant problems with the measurement tools regarding the programs and services provided by this and other health units. She also stated that the PHRED program is working with the Ministry to develop a more meaningful monitoring tool. This tool will have a direct impact on our compliance rates that must be within standard by the end of 2002. For the Board's information, Dr. Sutcliffe stated that senior management would be developing a rationale for a multi year plan to ensure we reach and maintain these mandatory standards. Dr. Sutcliffe also made reference to the newspaper clipping in the Addendum that indicates that the Algoma Health Unit will be applying for budget increases for the next four years in an effort to meet their compliance figures. Upon more detailed review of our compliance capabilities recently conducted for the Ministry, health unit staff advise that we will likely not be in compliance by this date.

iv) Safe Drinking Water Report

Dr. Sutcliffe stated that this health unit has, on numerous occasions, been on record for the optimal treatment of water systems throughout our district. In addition, as a result of the Walkerton incident, the province has legislated that all plants are required to be fully compliant by December 2002. She stated that the following motion would provide Board of Health support to those communities that are trying to become compliant, but require assistance to do so. This motion will form part of a more comprehensive health unit strategy to ensure safe drinking water.

48-01 Safe Drinking Water

Moved by Gainer - Gingras: WHEREAS access to clean drinking water is a fundamental prerequisite for public health; and

WHEREAS unfiltered surface water has the potential to be contaminated with the disease causing parasites, giardia and cryptosporidium, as evidenced in the recent North Battleford cryptosporidiosis outbreak; and

WHEREAS the existing public water supply for a significant population of the City of Greater Sudbury (David Street) as well as Cartier, Falconbridge Wells, Levack Wells, Killarney, Gore Bay, Kagawong, Manitowaning, Sunsite Estates, Willisville, Foleyet and Chapleau in the Sudbury & District Health Unit jurisdiction is chemically disinfected but not microfiltered;

NOW THEREFORE BE IT RESOLVED THAT the Sudbury & District Health Unit supports the City of Greater Sudbury's initiative to construct a microfiltration facility at its David Street Water Treatment Plant on Ramsey Lake and similar initiatives in other communities to ensure clean, safe potable water to its residents; and

FURTHER BE IT RESOLVED THAT the Province of Ontario and the Federal Government recognize and acknowledge their essential roles in the protection and enhancement of public health by sharing equally in the cost of this initiative in partnership with the City of Greater Sudbury and other municipalities. **CARRIED**

It was requested that this motion be forwarded to the province, and the feds for their information and further action.

8. c) MINUTES OF EXECUTIVE COMMITTEE
i) Meeting #04-01 – April 17, 2001

Tabled for information.

9. ADDENDUM
49-01 Addendum

Moved by Pilon - Gingras: That this Board of Health deals with the items on the Addendum. **CARRIED**

i) Provincial Funding

50-01 Provincial Funding

Moved by Gainer - Gingras: WHEREAS public health is a key component of Ontario's health system and has the responsibility for promoting and protecting health, preventing disease and injury through the minimum requirements of the provincially mandated Mandatory Health Programs and Services; and,

WHEREAS the current funding arrangement for public health is unstable because:

- The Ministry does not apprise Boards of Health of provincial funding amounts until health unit year end; and,**
- Municipalities have no guarantee of provincial funding levels as the Health Protection and Promotion Act stipulates only that the "Minister may provide grants" but does not guarantee the past practice of matching funding; and,**

WHEREAS the unstable funding has resulted in insufficient funding such that the Sudbury & District Board of Health is not able to meet even the minimum Mandatory Programs and Services the Board is limited in its ability to serve local community needs and additional costs associated with "100% provincially funded" programs further burden the Board's ability to comply with the mandated programs; and

WHEREAS unstable and insufficient resources hamper the Ontario public health system, placing the health of Ontarians at risk;

THEREFORE BE IT RESOLVED that this Board of Health advocates to the Minister of Health and Long Term Care for guaranteed funding levels for Boards of Health,

increased funding for mandatory programs, and increased flexibility in the use of funding;

FURTHERMORE BE IT RESOLVED that this Board advocates to both the Minister of Health and Long Term Care and the Minister of Community and Social Services increases in funding to administer the 100% provincially funded programs;

AND FURTHERMORE that this Board of Health seek the support of other Ontario Boards of Health in this matter.

CARRIED

ii) Healthy Babies Healthy Children Funding

Dr. Sutcliffe and Ms. Laclé both informed the Board that the continuation by the Ministry to mandate 100% programs and yet not provide for any administrative related costs is robbing other shared programs of staff and funding. Other health units are experiencing similar problems and are submitting similar motions in an effort to correct this inequity.

51-01 Healthy Babies Healthy Children Funding

Moved by Gingras - Pilon: WHEREAS the Healthy Babies Healthy Children program is a prevention/early intervention initiative "designed to ensure that all Ontario families with children (prenatal to age six) who are at risk of physical, cognitive, communicative, and/or psychosocial problems have access to effective, consistent, early intervention services"; and,

WHEREAS the Healthy Babies Healthy Children program is a mandatory program for Boards of Health; and,

WHEREAS the province committed in 1997 to funding the Babies Healthy Children program at 100%; and,

WHEREAS collective agreement settlements, travel costs, pay increments and accommodation costs have increased the costs of a program, the management and administration costs of which are already "subsidized" by the cost-shared budget for provincially mandated programs; and,

WHEREAS the Early Years and Healthy Child Development Branch has advised the Sudbury & District Board of Health that they cannot accept a 2001 budget that is "not within the Board of Health's annual grant allocation" (based on the 2000-funding grant allocation); and

WHEREAS alignment with the 2000-funding grant allocation will require reducing services and reducing the Healthy Babies Healthy Children staff complement; and

WHEREAS alignment with the 2000-funding grant allocation will require ceasing the development of all new Healthy Babies Healthy Children program components, including but not limited to, the Universal Hearing Screening Program; Early Intervention Initiative (EII); and 2001 provincial evaluation;

THEREFORE BE IT RESOLVED that this Board of Health advocates to the Minister of Health and Long Term Care and the Minister of Community and Social Services to fully fund all program costs related to the Healthy Babies Healthy Children Program, including all staffing, operating and administrative costs;

AND FURTHERMORE that this Board of Health seeks the support of other Ontario Boards of Health in this matter. **CARRIED**

- iii) **Sudbury Star Newspaper Clipping**
Algoma Health Unit warns of four years of budget increases

Tabled for information.

10. ANNOUNCEMENTS/ENQUIRIES

- i) **Provincial Appointments**

No word has been received as yet as to who these might be.

- ii) **June Board Meeting**

It was requested that the June Board meeting be moved to the fourth Wednesday June 27th . Board members were invited to a bar-be-que hosted by Dr. Sutcliffe at her home on the Wednesday after next month's Board meeting.

- iii) **Val Caron Clinic**

Board member Dupuis thanked Dr. Sutcliffe for her letter of support and the partnership of staff in the development of a clinic for the residents of Valley East.

- iv) **Evelyn Guy - Resignation**

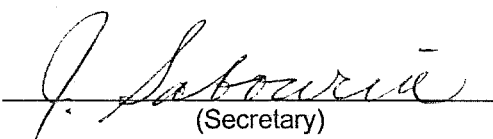
Ms. Guy informed the Board that she has tendered her resignation as the Sudbury East representative on the Sudbury & District Board of Health as very soon she will be taking up residence in Newfoundland. The Chair recognized the effective contribution of Ms. Guy both at the Board and as the Board's representative on ALPHA.

11. ADJOURNMENT

52-01 Adjournment

That we do now adjourn. Time: 5:56 p.m.

(Chair)


(Secretary)

**Medical Officer of Health
Board Report, May 2001**

Words for thought...

INFECTIOUS DISEASES NEWS BRIEF
Division of Disease Surveillance
May 11, 2001

Cryptosporidiosis: Saskatchewan

An outbreak of cryptosporidiosis in the Battlefords area of Saskatchewan appears to have been related to deficiencies in the functioning of the surface water treatment plant after routine maintenance on March 20, 2001. To date, 46 laboratory confirmed cases and many epidemiologically linked cases have been reported in the Battlefords area. The location of the Battlefords along the Yellowhead Highway attracts many events. Over 60 laboratory confirmed cases and an additional 300 epidemiologically linked cases have been reported from elsewhere in the province as of May 9. Over 50 cases (6 lab confirmed) from outside the province have been reported.

Source: Saskatchewan Health, May 9, 2001

Mr. Chair and Members of the Board,

There has been a whirlwind of activity since the last Board of Health meeting! Management and staff have been involved in many urgent and emerging Health Protection issues ranging from cryptosporidiosis to rabies. The Health Promotion Division has been working hard at increasing community levels of physical activity with the Summer Active initiative (I am happy report that health unit staff scored over 98% participation in the recent aPHa challenge!). The PHRED Division has been busy recruiting a new epidemiologist and contributing to the local and provincial flu evaluation. Administrative Services has of course been very preoccupied with the current renovation project in addition to completing year-end financial statements. These are the "tips of the icebergs"... it is a busy and exciting time to be in public health.

Highlights from the past month follow.

1. Strategic Planning

The Executive Committee participated in a one-day strategic planning session in preparation for the upcoming Board and management strategic planning days, June 1st and 2nd.

2. Mandatory Program Indicator Compliance Report

Included in the Board package is the compliance report from the Ministry of Health for 1998 and 1999. There are many concerns about the way the data on Mandatory Programs and Services compliance is collected and reported, and the results should be interpreted with caution. The indicators used to measure compliance have changed each year, making comparisons difficult to interpret. Additionally, there is little standardization in how health units interpret the indicator questions. Notwithstanding these and other significant concerns, it is useful to note that the SDHU is scoring favourably compared with the provincial scores and, perhaps more importantly,

that we have shown improvement for the two years reported. The PHRED departments across the province are working with the Ministry to improve this tool.

3. Human Resources

I am very pleased to be able to report that we have been able to recruit a very well qualified new Director of Health Protection. We do understand from Roger, however, that if we can find him at camp... we can call him back in! I am also pleased to introduce Ms. Sandy Siren to our management team. Sandy began May 7th as our new Communications Officer. Recruiting in the divisions is ongoing for both new and newly vacant positions. We continue to face challenges in recruiting Public Health Inspectors, as do most health units across Ontario and Canada presently.

4. Water Issues

In the wake of the recent cryptosporidiosis outbreak in North Battleford, Saskatchewan, health unit staff are working with local health care providers to ensure they are aware of potential health risks for their susceptible patients who rely on a water supply that is not micro-filtered. A motion for the Board's consideration is included in the agenda package.

REPORTS OF OFFICERS/PROGRAM MANAGERS

1. Administrative Services

Accounting Services: The annual audit of the year-end results for our programs as of December 31, 2000 has not been completed. The auditors were in for one week in early April; however, there have been some outstanding issues, most notably, how the ministry would be treating the deficit for the Influenza program. This appears to be settled now with the ministry funding 50% and the municipalities funding 50%. Our position initially was that the ministry would fund this program 100%. The ministry also has decided to fund only 50% of the extra costs arising from water treatment concerns. It is likely that about \$140,000, or 1.6% of budget, will be returned to the ministry due to surpluses in our base programs.

Including 100% programs, total expenditures for the 2000-year were a little more than \$11.1 million, an increase of 25% over 1999.

The majority of 100% programs ended their fiscal year on March 31. Program managers received their final reports a couple of weeks ago and the various ministry settlement reports have been or are being completed.

Human Resources: Submissions for revisions to the General Administrative Manual (GAM) have been reviewed and submitted to the E. C. for approval. Policies/procedures will continue to be reviewed on an annual basis. In order to ensure that our policies and procedures are current, in future, revisions will be made on an ongoing basis.

Corporate Technology

Branch Office Technology Upgrade Project: Currently we have installed the terminal servers and Windows terminals in Espanola and Manitoulin Island offices. We expect Chapleau office to be fully wired and operational in June. This will bring this project to a close. The system has proven itself to be sound and very serviceable remotely.

New Phone System Install Project: The health unit has partnered with CISCO to install the new IP based phone system that will integrate the phone system with the computer network so that we will have one phone system that serves all our locations. The new system will allow us to move phones and extensions by unplugging the phone from the current location and plugging it in the new location.

This project is extensive and involves changing the current voice mail system, integrating our existing phone system and then removing all of the existing old systems. We do not expect to be fully operational until the renovation project is complete because this project relies, in part, on cabling the building. Both the new and old systems will coexist for a period of time.

IT Disaster Planning: In the past, our IT systems have been hit by major virus attacks, power disruptions and hardware failure. We are working on a disaster plan that will plan for these eventualities as well as implementing measures to prevent or minimize the risks.

Over the past two years we have upgraded our building - wide power protection system, added rock solid virus guards, and now are in the process of implementing software that replicates data in real time so that, in the event that a server fails, the backup will take over. Completion of this project within the current fiscal year will depend on the availability of IT funds. Without question we have a long way to go. A disaster plan is not static. It is a living plan that changes as you add and remove components. Right now, we are in the process of documenting and testing the system. In the end, this activity will account for a large percentage of my time.

Net-Central Internet/VPN Feed Project: Last year the health unit became one of the lead members in the Net-Central project which was designed to install high speed Internet in remote communities in the north. We are using this project to gain high speed Internet access in our branch office locations. This connection will be used to create a Virtual Private Network connection connecting our health unit and branch office Local Area Networks. This project involves numerous vendors and contractors and is moving along slowly. Yet progress is being made and we now have high speed internet access in our Espanola office. We are hoping to have all the offices fully connected by the end of the summer.

Special Projects

Community Health Day: Community Health Day was celebrated on April 25, 2001. The theme was "Together We Make A Difference". Provincial partners included the Ontario Public Health Association (OPHA) and the Association of Ontario Health Centres (AOHC). We were one of the eight health units that registered with the Ontario Public Health Association as a Community Health Day participant. Local partners included Centre de santé communautaire, Shkagamik-kwe Health Centre, Confederation High School, Walden Volunteer Fire Department, grocery stores, malls, Onaping Falls Leisure Center, Walden Community Centre, worksites in Sudbury and Markstay/Warren, Botanix Azilda Greenhouses and health unit volunteers. Community Health Day activities included a presentation to City Council, the Proclamation by Mayor Jim Gordon and displays, workshops, car seat clinics, grocery store tours, a Women's Forum in a variety of locations in the City of Greater Sudbury as well as in Branch office locations.

The Community Health Day Task Group recommended that the Health Unit continue to participate in Community Health Day and to involve all Divisions in Community Health Day activities. Community Health Day Award certificates were mailed to all our community partners

to acknowledge their participation in Community Health Day and their contributions to public and community health.

Intranet Project: The intranet will be a user-centred, corporate information infrastructure that is integrated with business processes, supports job functions, is easy to use, assembles useful internal information, organizes it into logical systems and delivers the information in an efficient manner so that employees have timely access to accurate, up-to-date information and are empowered to find the information that they need when they need it.

Although the development of an Intranet is a work in progress, the completion of this phase of the project will ensure that an Intranet (information infrastructure) site map and homepage are developed and that the initial module called "policy/procedure manuals" is developed. In addition, the GAM section of the module will be populated by the end of this project and current business processes related to the GAM will be automated where appropriate and when feasible. The GAM was chosen as the manual to begin with because it is the one most relevant to the greatest number of employees. The computerization of this manual will benefit the organization by improving access to up-to-date GAM policies and procedures and decreasing the time required for the maintenance of the manual and the distribution of additions/revisions to the manual.

The project is on schedule and a preliminary site map (structural framework) is nearing completion. Consultation with management/staff regarding the functionality of the framework will occur in the very near future.

The financial reports for the period ending April 30, 2001 is appended for your review.

2. Resources, Research, Evaluation and Development (RRED) Division

Please note the new name of our Division. The PHRED program will now be one component of the broader RRED – Resources, Research, Evaluation and Development Division. This reflects the addition to the Division of the program resources support role and program and staff development. One of the challenges in preparing the RRED report is that the work in the area of education, research, evaluation and innovative programming often involves all Divisions. Since the Sudbury & District Health Unit (SDHU) is a designated "teaching health unit", staff and managers from many programs work closely with us to conduct needs assessments, pilot new programs, conduct evaluations and supervise students. With provincial level projects, partnerships with other PHREDs and the university are key. Therefore this report includes SDHU and provincial accomplishments along with those of the RRED Division.

a) Research and Evaluation Projects

Breastfeeding Clinic Evaluation: A graduate student from McMaster University, Lori Ojanpera, worked on this project during her placement with PHRED. Health Promotion Division staff were also involved. The Breastfeeding Clinics were evaluated in the fall of 2000 to determine client satisfaction with the clinic's overall effectiveness in increasing women's confidence and knowledge about breastfeeding. Overall, 94% of respondents rated the clinic as "excellent" with general comments reinforcing survey results. The final report is imminent and identifies several areas of future evaluation such as: *Is the Sudbury & District Health Unit reaching those most in need of breastfeeding support?*

Community-Based Preschool Nutrition Screening Project: The Sudbury and District Health Unit was successful in obtaining funds from the City of Greater Sudbury (\$10,000) and the Early Years Challenge Fund (\$20,000) through the Children's Secretariat for year one of the S.T.E.P. (Screening Tool about Eating for Pre-Schoolers) Project. S.T.E.P. is a pre-school nutrition screening tool development and validation project. Phase 1 of the project includes fostering additional community partnerships and further tool refinement through parent focus group testing and nutrition expert review to ensure appropriate wording, format, length and key concept content. Additional funds will be sought for years two and three, which involve pilot validation, developmental analyses and validation and test-retest reliability of S.T.E.P. with a diverse population, including rural, francophone, and aboriginal pre-schoolers. Lee Rysdale from the Health Promotion Division and Joanne Beyers from the RRED Division are coordinating this project. Many staff members from the health unit and community agency representatives are involved in this exciting and worthwhile project. Our goal is to partner provincially and develop a tool that will have province-wide application. Once available, this tool will...

- provide nutritional data on pre-schoolers
- identify pre-schoolers at nutritional risk
- assist in program planning and evaluation
- improve the nutritional health of our children
- effectively and efficiently use professional dietetic services

Community Outreach for Heart Health and Risk Reduction Trials (CO-HRT): A proposal was submitted to the Heart & Stroke Foundation for \$2,472,907 for a randomized control trial of a health promotion intervention. This initiative involves many partners. Dr. Rob Nolan leads it from the University Health Network in Toronto.

Effectiveness Project

- A systematic review on the *"Effectiveness of interventions aimed at primary prevention of eating disorders"* is presently being conducted by Joanne Beyers, Sudbury PHRED, Donna Ciliska, MacMaster/Hamilton PHRED and Gail McVey, Director of the Hospital for Sick Children's Eating Disorders Clinic.
- A future directions paper for the Workers Safety Insurance Board (WSIB) entitled *"Workplace health promotion interventions aimed at shiftworkers"* (with an emphasis on nutrition interventions) is currently in progress. Joanne Beyers and Isabelle Michel, Sudbury PHRED, Sandra Micucci, Hamilton PHRED and Erica DiRuggiero, Health and Nutrition Promotion Consultant will publish this paper by August 2001.

PHRED Invitational Symposium: On April 19-20, the PHRED Invitational Symposium: « PUBLIC HEALTH – the challenges, the research, the possibilities » was held in Toronto. The Sudbury PHRED was actively involved in the planning of the event. The intent was to bring together provincial and national leaders who are involved in public health and population health research, education and practice for networking purposes. The Symposium also provided an opportunity to define current challenges in these areas and showcased a variety of projects and programs successfully linking research, education, practice and policy. The event was well attended by the PHREDs and other guests. For many PHRED colleagues, this was the first time they met in person. National leaders such as Dr. John Frank, Director of the Population and Public Health Institute of the Canadian Institutes for Health Research (CIHR) and Dr. David Butler-Jones, current President of the Canadian Public Health Association (CPHA) proved to be

great champions for PHRED and encouraged us to continue to be a model for other provinces and nationally. Symposium proceedings will be distributed in the next several weeks. This was a first step in a process designed to strengthen collaboration with our partners and to define a public health research agenda.

Technical Review Committees (TRC): Provincial PHRED has a Technical Support representative on each of the five TRC's to continue providing assistance to the review of Mandatory Programs and Services Guidelines. The Review of field comments is expected to be completed by September 2001. These comments will then go to the TRCs for their review. A report will then be prepared for the Mandatory Program Steering Committee (MPSC) and the Ottawa Community Health Research Unit will do a resource analysis of the proposed changes. The TRCs will also be asked to develop implementation priorities and both reports will be forwarded to the MPSC for their consideration. Following this, there will be discussions with AMO followed by internal Ministry discussion and a final review by the Chief Medical Officer of Health prior to presentation to the Minister. It is anticipated at this time that the review will be ready for Ministerial review by April 2002. While it is recognized that other programs could or should be reviewed, this will not take place until this current process has run its course.

Universal Flu Campaign Evaluation – Local: The Influenza Immunization Evaluation is progressing well with close collaboration between all Divisions on this project. A thorough evaluation using multiple data gathering strategies will provide essential information for planning this Fall's campaign. It is anticipated that a rough draft of the evaluation will be completed by June 2001 with a final report shortly thereafter.

Universal Flu Campaign Evaluation – Provincial: A collaborative evaluation effort among the Ministry of Health and Long-Term Care (MOHLTC), Public Health Research, Education and Development Program (PHRED), Institute for Clinical Evaluative Sciences (ICES), Aventis Pasteur and local health units is documenting the implementation, effectiveness and organizational and community impact of this program. The PHRED component will document the evolution of the campaign, as well as identified and measured factors essential to program effectiveness, mainly using information from a survey of all Ontario health units. The PHRED partnership has received an additional \$205,000 from MOHLTC to supplement the in-kind PHRED work required for this project.

Women's Health and Wellness Program (Ontario Women's Health Council Funding): PHRED assisted the Health Promotion Division in the development of a proposal to the Ontario Women's Health Council. Significant funding was received for a two-year demonstration project. PHRED will play a key role in an extensive process and outcome evaluation component which will advise, inform and educate the public and policy makers about the unique health needs of women in our catchment area and about delivery strategies required to reach them. The results will be utilized to advocate for improvements in women's health and promote, influence and disseminate research into women's health issues. The project evaluation team includes Louise Picard, Dr. Bob Segsworth (editor of the Canadian Journal of Program Evaluation), Dr. Mary Powell and Isabelle Michel. A project evaluator will join the team in the next several weeks.

Nurse Practitioner Cervical Screening Pilot Project (NPCSPP): Working closely with the Health Protection Division, the evaluation related to the NPCSPP continues. The Public Health Branch is presently documenting the nurse practitioner recruitment issues encountered by the four other northern health units involved in the project. Sudbury is still the only health unit fortunate enough to have hired a Nurse Practitioner to date.

b) Health Status Projects

Rapid Risk Factor Surveillance System (RRFSS): The 2001 Rapid Risk Factor Surveillance System (RRFSS) is underway. Currently the SDHU is partnered with nine other health units on this ongoing surveillance of community trends in health risk behaviours. The goal of RRFSS is to provide timely, useful data for planning, monitoring, and evaluating local public health programs and services. Irene Koren, the health unit's epidemiologist, is the local RRFSS contact. The Institute for Social Research at York University is collecting the RRFSS data using a Computer Assisted Telephone Interview (CATI) system. The SDHU data collection began in February and a francophone version of the questionnaire was available in April. The first two waves of data have been released to the partners.

RRFSS data will be useful as a baseline indication of what residents think and know about various health-related lifestyle behaviours and will provide evidence of change in targeted behaviours over time.

Demographic Profile of Sudbury: A. Palangio and R. Pitblado have completed the "*Sudbury & District Health Unit area demographic profiles: A statistical compendium*" in March. The report is specifically tailored to assist all health unit staff involved in program planning and as such the data presented includes the Sudbury & District Health Unit catchment area. Although the information contained in the document is somewhat dated, it is based on the latest Census data available (1996). Another report with 2001 Census data will be produced when this data becomes available.

c) Library Services

It's been a busy four and a half months supporting research activities, effectiveness reviews and program projects by conducting literature searches and retrieving related documents (books and articles) via interlibrary loan from libraries across Canada. From January of this year to May 7, 2001, 111 interlibrary loan requests were processed on behalf of our health unit staff. With the addition of new staff came the provision of orientation to our library services as well as orders for more resources. These resources in turn meant more cataloguing and related functions. We will be investigating other PHRED libraries in terms of services provided and methods used to continue to increase our effectiveness.

d) Educational Activities

Learning Organization Concept: Support and enhancement of the Sudbury & District Health Unit's development as a Learning Organization, a goal identified in the 1999-2001 Strategic Plan, has moved forward with the recruitment of Gisèle Guénard in the position of Education Coordinator. Research, networking, assessment, planning and implementation activities are underway. The Learning Organization initiative is a system-wide change, as opposed to a stand-alone project. As such, it is ideally suited to experimentation with "best practice" activities that are day-to-day, involve everyone, and are useful in all personnel's professional life. In light of this, a proposal is being made to form a "Laboratory Group" to nurture our Learning Organization initiative. Strategies aimed at moving towards the Learning

Organization goal are linking with other projects already in motion. For example, the excellent work of the Joint Workplace Committee on the "Workplace Culture Scan" is an important and timely undertaking whose results will be useful in increasing our knowledge of concrete areas needing change. The networking with Sudbury Regional Hospital's Rick Lees and his organizational development team, and sharing this expertise with our health unit staff is also occurring. For example, Larry Wilson, renowned organizational development and change expert shared his visionary ideas with us in April. Rick Lees and his team will be facilitating our Strategic Planning session in early June.

"If people experience new things, but continue to interpret them in old ways, no change occurs in an organization's culture and no real learning can take place." (Rondeau, 1996)

e) Staffing Update

We were fortunate to hire Gisèle Guénard as the Education Coordinator in early March and the latest announcement is that our new Epidemiologist from Halifax, Darshaka Malaviarachchi will be starting on June 11, 2001.

f) Presentations & Publications (January – May 2001)

Picard, L. **Health status of northern residents.** Northern Health Issues Steering Committee, April 6, 2001, Sudbury.

Picard, L. **Program planning indicators and outcomes.** Health Promotion Division Team Meeting, April 24, 2001, Sudbury.

Picard, L. **City of Greater Sudbury health status highlights.** YMCA Strategic Planning Meeting, May 7, 2001, Sudbury.

Sanderson, R., Cullis, H., Rysdale, L., & Beyers, J. (2001). Community-based pre-school nutrition screening: Feasibility assessment. *Public Health & Epidemiology Report Ontario (PHERO)*, 12 (2), 82-88.

Palangio, A., & Pitblado, R. (2001). *Sudbury & District Health Unit area demographic profiles: A statistical compendium.* Sudbury: Sudbury & District Health Unit, PHRED Division.

Chambers, L. W., Ehrlich, A., & **Picard, L.** (2000). *Toward effective community-based action: Using epidemiological skills in health surveillance for local public health practice.* Ottawa: Health Canada, Skills Enhancement Surveillance Project.

Beyers, J., Picard, L., Pitfield, B., Horbul, B.A., Stringer, D., Palangio, A., Heslegrave, R., & Shapiro, C. (2000). *Le travail par quarts...ça s'améliore!: Programme de santé et de bien-être au travail pour les travailleurs par quarts.* (2e éd.). Sudbury: Service de santé publique de Sudbury et du district.

Respectfully submitted,



Penny Sutcliffe, M.D., M.H.Sc., F.R.C.P.C
Medical Officer of Health

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Four month Period ending April 30, 2001

Dept.	Acc't Description	2001 Total Budget	2001 Actual	Available	2001 Budget To Date	2001 Actual	Variance
REVENUE SHARED PROGRAMS							
	Ministry of Health Grant	(4,717,690)	(1,572,563)	(3,145,127)	(1,572,563)	(1,572,563)	0
	Ministry of Health Grant - PHRED	(267,683)	(89,228)	(178,455)	(89,228)	(89,228)	0
	Unorganized Territory	(457,297)	(152,432)	(304,865)	(152,432)	(152,432)	0
	Municipal Levies	(4,717,690)	(1,572,563)	(3,145,127)	(1,572,563)	(1,572,563)	0
	Municipal Levies - PHRED	(267,683)	(89,228)	(178,455)	(89,228)	(89,228)	0
	Sundry Revenue	(3,000)	(425)	(2,575)	(1,000)	(425)	(575)
	Interest Earned	(50,000)	(26,754)	(23,246)	(16,667)	(26,754)	10,087
	Total Revenue	(10,481,042)	(3,503,193)	(6,977,849)	(3,493,681)	(3,503,193)	9,512
EXPENSES SHARED PROGRAMS							
	Administration - Unallocated	2,906,722	870,672	2,036,050	965,059	870,672	94,387
	Espanola	27,415	8,717	18,698	9,138	8,717	421
	Mindemoya	30,000	10,795	19,205	10,000	10,795	(795)
	Chapleau	13,704	5,287	8,417	4,568	5,287	(719)
	Risk Reduction	96,426	32,230	64,196	31,979	32,230	(251)
	Total Administration	3,074,267	927,701	2,146,566	1,020,744	927,701	93,043
	Health Promotion - General	1,162,594	369,159	793,435	386,197	369,159	17,038
	School	976,632	244,993	731,639	323,624	244,993	78,631
	Workplace	348,135	91,978	256,157	115,240	91,978	23,262
	Branches	278,544	80,057	198,487	92,185	80,057	12,128
	Community	835,801	184,965	650,836	276,661	184,965	91,696
	Family	510,818	129,955	380,863	169,134	129,955	39,178
	Volunteer Resources	7,025	2,833	4,192	2,342	2,833	(491)
	Total Health Promotion	4,119,548	1,103,940	3,015,608	1,365,382	1,103,940	261,442
	Health Protection - General	632,879	164,138	468,741	210,743	164,138	46,605
	Environmental	1,040,753	304,240	736,513	343,924	304,240	39,685
	Clinic services	982,431	286,889	695,542	325,211	286,889	38,322
	Total Health Protection	2,656,063	755,266	1,900,797	879,878	755,266	124,611
	Education	95,799	17,492	78,307	31,728	17,492	14,236
	PHRED	535,365	141,093	394,272	177,498	141,093	36,404
	Total RRED	631,164	158,585	472,579	209,226	158,585	50,641
	Total Expenses	10,481,042	2,945,493	7,535,549	3,475,230	2,945,493	529,737
	Net Programs	0	(557,700)	557,700	(18,451)	(557,700)	539,249

SUDBURY & DISTRICT HEALTH UNIT

STATEMENT OF REVENUE & EXPENDITURES

For the Four month Period ending April 30, 2001

50% - 50% Programs

Sorted by Expense category

Description	2001		2001		Available	2001				Comments
	Total Budget	Actual	Total Budget	Actual		Budget To Date	Actual	Variance	% Variance	
Salaries	7,206,538	2,064,353	5,142,185			2,383,729	2,064,353	319,375	13.40%	Vacancies - 14 FTE's unfilled
Benefits	1,302,195	381,119	921,076			434,065	381,119	52,946	12.20%	Vacancies, OMERS; EI and CPP are front-end costs
Information Technology	293,853	61,148	232,705			97,951	61,148	36,803	37.57%	Will likely correct to 0%
Travel	168,290	37,009	131,281			56,097	37,009	19,088	34.03%	Seasonal; should increase.
Staff Development	147,304	13,535	133,769			49,101	13,535	35,566	72.43%	Will likely correct to 0% less effect of vacancies
Postage	25,200	8,166	17,034			8,400	8,166	234	2.79%	
Courier	13,100	3,740	9,360			4,367	3,740	627	14.35%	Will likely correct to 0%
Telephone	58,220	35,049	23,171			19,407	35,049	(15,642)	-80.60%	Will require close monitoring; changes in the system.
Books & Subscriptions	18,000	9,508	8,492			6,000	9,508	(3,508)	-58.47%	Will likely correct to 0%; many subscriptions came due
Media, Advertising	107,550	20,732	86,818			35,850	20,732	15,118	42.17%	Community team has not started ad campaign. Annual report still to do.
Translation	18,750	5,304	13,446			6,250	5,304	946	15.14%	Will likely correct to 0%
Professional Fees	256,000	57,446	198,554			85,333	57,446	27,887	32.68%	Dental fees are low; Legal Fees = \$0
Insurance	29,014	8,614	20,400			9,671	8,614	1,057	10.93%	Budget contains buffer for \$5,000 deductible payment.
Furniture & Equipment	4,500	3,688	812			1,500	3,688	(2,188)	-145.87%	Initial costs of YMCA; bike racks
Renovations	400,000	66,330	333,670			133,333	66,330	67,003	50.25%	Will likely correct to 0%
Building Maintenance	83,280	34,091	49,189			27,760	34,091	(6,331)	-22.81%	Snow removal
Rent	93,375	28,891	64,484			31,125	28,891	2,234	7.18%	Will likely correct to 0% with Val Caron site
Utilities	70,000	26,720	43,280			23,333	26,720	(3,387)	-14.52%	Will likely correct to 0%
Memberships	6,050	1,041	5,009			2,017	1,041	976	48.38%	Will likely correct to 0%
Various	467,704	132,214	335,490			155,901	132,214	23,687	15.19%	professional supplies down.
Revenue	(10,768,922)	(3,556,398)	(7,212,524)			(3,589,641)	(3,556,398)	(33,243)	-0.93%	Should improve; some timing differences.
Total		0	(557,700)	557,700		(18,451)	(557,700)	539,249		

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SUDBURY & DISTRICT HEALTH UNIT

Confidential

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STATEMENT OF REVENUE & EXPENDITURES

For the One month Period ending April 30, 2001

Description	2001/2002 Total Budget	2001/2002 Actual	Available	2001/2002 Budget To Date	Variance
REVENUE 100% MINISTRY-FUNDED PROGRAMS					
	(2,031,312)	(630,735)	(1,400,576)	(494,035)	136,700
EXPENSES 100% MINISTRY-FUNDED PROGRAMS					
Heart Health	88,770	5,281	83,489	7,398	2,116
Healthy Babies	1,040,207	327,480	712,727	344,381	16,901
Genetics	181,235	12,745	168,489	15,103	2,358
Focus	136,100	17,049	119,051	11,342	(5,707)
Anonymous Testing	49,070	4,132	44,938	4,089	(43)
Influenza	0	0	N/A	0	N/A
Cervical Screening	130,000	40,374	89,626	55,714	15,341
Early Years	128,830	9,960	118,870	60,121	50,161
Women's Health	277,100	732	276,368	23,092	22,359
Total 100% Programs	2,031,311	417,753	1,613,558	521,239	103,486
Net Programs	(0)	(212,983)	212,982	27,204	240,186

Note: The Year-end for Healthy Babies is December 31. Four months is presented here.

The Early Years project runs for 18 months

Fifteen months is reported here beginning October 1, 2000

Cervical Screening is a 24 month project - \$200,000

Fourteen months is reported here beginning November 1, 2000

**GREATER SUDBURY POLICE SERVICES BOARD MEETING
TUESDAY, MAY 22, 2001 - 4:30 P.M.,
5th Floor Boardroom Police Headquarters, Tom Davies Square**

Present:

**Andy HUMBER, Chair
Joanne FIELDING, Vice-Chair
Councillor Ron BRADLEY
Councillor Eldon GAINER
David PETRYNA**

Rollande MOUSSEAU, Secretary

**Jim CUNNINGHAM, Deputy Chief
Ian DAVIDSON, Superintendent
Sharon BAIDEN, Director of Administration**

OPEN PORTION

News Media in Attendance

Bob Vaillancourt, Sudbury Star

Declaration of Conflict of Interest

None

Adoption of Minutes

(2001-57) Petryna-Bradley: THAT the Minutes of the April 17, 2001, board meeting be adopted as circulated and read.

CARRIED

(2001-58) Gainer-Petryna: THAT the Minutes of the May 7, 2001, board meeting be adopted as circulated and read.

CARRIED

Business Arising

None

Lion's Eye in the Sky Advisory Committee

Letter from Chief McCauley dated May 15, 2001, attaching Minutes of the Lion's Eye in the Sky Advisory Committee meeting for the month of April 2001. Mr. Lorne Corlett, a founding member of the Advisory Committee is leaving his position and is moving from the Sudbury area.

Deputy Chief Cunningham presented Mr. Corlett with a gift of appreciation from the Greater Sudbury Police Service for his support and tireless work over the years in helping to get the cameras up and running. Board Members congratulated Mr. Corlett and wished him well in his move from our community.

Departmental Statistics

Letter from Chief McCauley dated May 15, 2001, advising that the adjusted statistics for the month of January, 2001, as well as the statistics for February, 2001 will be available at this meeting.

The adjusted statistics for January and the statistics for February 2001 were distributed to the Board for their information. Deputy Cunningham reviewed the stats with the board.

Delayed Priority One Calls

Letter from Chief McCauley dated May 15, 2001, advising that there were no delayed priority one calls during the month of April 2001.

Request For Financial Assistance

Letter from Chief McCauley dated May 15, 2001, attaching correspondence from the Sudbury Rainbow Crime Stoppers. Crime Stoppers are requesting financial assistance to cover some of the costs to bring Ms. Samantha Haviland, a "Columbine High survivor", to Northern Ontario to tell her story. Our local Crime Stoppers program has teamed up with other various Crime Stoppers boards throughout the north to cover all expenses incurred by Ms. Haviland and her mother.

Ms. Haviland will be in Sudbury on May 29, 2001, and will conduct three presentations at the Sheridan Auditorium where all nineteen high schools in the Sudbury District will have student representation at two of these sessions.

(2001-59) Bradley-Petryna: THAT this Board approves a request for financial assistance to the Sudbury Rainbow Crime Stoppers in the amount of \$350.00.

CARRIED

Victim Services Unit Advisory Committee

Letter from Chief McCauley dated May 15, 2001, reporting that no meeting of the Victim Services Unit Advisory Committee was held during the month of April, 2001.

Police and School Protocol Signing

Letter from Chief McCauley dated May 15, 2001, advising that the Greater Sudbury Police Service, in affiliation with the Ontario Provincial Police, various other northern Police Services and the northern School Boards, will sign a Police/School protocol agreement on Friday, June 8, 2001, at Tom Davies Square. A luncheon at the Caruso

Club will follow this formal event.

Deputy Chief Cunningham explained that the function of the protocol agreement is to standardize, throughout the North, parameters for the administrators of the schools, the school boards and the teachers in order to ensure the safety of our youth in school. It falls in line with our police procedures and conforms with the new Ministry of the Solicitor General's standards.

Chair Humber suggested that members of the Police Services Board be in attendance at the signing event and luncheon if possible. Please advise Chair Humber regarding dinner attendance.

Police Auction

Letter from Chief McCauley dated May 15, 2001, advising that this year's police auction will be held on Saturday, June 2, at the dome on Frobisher Street, Sudbury.

Towing Contracts

Letter from Chief McCauley dated May 15, 2001, attaching a report relevant to the extension of the current towing contracts. The existing towing contracts will come to the end of its original three-year term as at June 30, 2001. There are provisions within the existing agreement to continue the agreement for an additional two years.

(2001-60) Gainer-Petryna: THAT the Board approves the extension of Towing, Storing and Impounding of Motor Vehicles for two (2) additional years pursuant to the terms of the original agreement (including the new expanded boundaries of the City of Greater Sudbury).

CARRIED

Notes of Appreciation

Letter from Chief McCauley dated May 15, 2001, advising that since the April Board Meeting, his office has received seven letters of appreciation.

New Business

Deputy Chief Cunningham welcomed back Superintendent Ian Davidson who attended a one month Rotman School of Management executive training program for leadership development at the University of Toronto. Superintendent Davidson will provide Chief McCauley with an evaluation of the program.

Next Meeting

The next meeting will be held on **WEDNESDAY, JUNE 13, 2001, AT 3:30 P.M.**, in the 5th Floor Boardroom Police Headquarters, Tom Davies Square.