

CITY OF GREATER SUDBURY LEISURE SERVICES - NEIGHBOURHOOD GRANTS 2001

NEIGHBOURHOOD ASSOCIATION:	PROJECT DESCRIPTION	GRANT:	REPORT 2000	RECOMMENDED:
Adamsdale Playground Association	Winter Carnival Baseball equipment	\$1,500	YES	YES
Algonquin Playground ( Sudbury )	Snowblower repairs Microwave oven / radio Hockey / Ringette / Crafts Prg. Winter Carnival / Dance Operating cost.	\$1,500	YES	YES
Beaver Lake Neighbourhood Assoc. ( Walden )	Snowblower Canteen supplies Operating costs	\$1,500	N/A	YES
Beaver Lake Sports and Cultural Club ( Walden )	Gas Barbeque Winter Carnival Supplies Operating costs	\$1,500	N/A	YES
Carmichael Playground ( Sudbury )	Hockey equipment Snow blower Set of sweaters Indoor ice time / referees / trophies Winter Carnival Operating costs	\$1,500	YES	YES
Carol Richard Park Community Assoc. ( Valley East )	Operating costs	\$1,500	N/A	YES
Cedar Park ( Sudbury )	Snowblower purchase Hockey equipment Winter Carnival Operating costs	\$1,500	YES	YES

NEIGHBOURHOOD ASSOCIATION:	PROJECT DESCRIPTION	GRANT:	REPORT 2000	RECOMMENDED:
Delki Dozzi Memorial Playground ( Sudbury )	Kitchen supplies Basketball standards Volunteer Appreciation	\$1,500	YES	YES
Den Lou Neighbourhood Association ( Walden )	Television / VCR / DVD Christmas Family Party Canteen supplies Operating costs	\$1,500	N/A	YES
Downe Playground ( Sudbury )	Canskate Program Operating costs	\$1,113	YES	YES
East End Neighbourhood Association ( Sudbury )	John Deere Snowblower Canskate Program Ball Hockey equipment Winter Carnival / Volunteer Apprec. Operating Costs	\$1,500	YES	YES
Elmview Playground Association ( Valley East )	Winter Carnival Operating costs	\$1,500	N/A	YES
Elmwest Playground ( Sudbury )	Microwave Volunteer Appreciation Operating costs	\$1,163	YES	YES
Farmdale Playground Association ( Valley East )	Window blinds Tables Floor Tiles Operating costs	\$1,500	N/A	YES
Finnish Organization of Canada ( Wanup ).	Operating costs	\$1,500	N/A	YES
Lo-ellen Park Community Association ( Sudbury )	Hockey jerseys / socks Referees / trophies Winter Carnival Operating costs	\$1,500	YES	YES

NEIGHBOURHOOD ASSOCIATION:	PROJECT DESCRIPTION	GRANT:	REPORT 2000	RECOMMENDED:
Long Lake Playground ( Sudbury )	Maintenance to players boxes Hockey sweaters / t-shirts Winter Carnival Operating costs	\$1,500	YES	YES
Madison / Twin Forks ( Sudbury )	Goalie Equipment Ice time Carnival Sleigh Rides repairs to snow blower	\$1,500	YES	YES
McFarlane Lake Playground Assoc. ( Sudbury )	Kitchen supplies Winter Carnival Operating costs	\$1,500	YES	YES
McCrea Heights Playground ( Valley East )	Operating costs	\$1,500	N/A	YES
McLean Playground ( Sudbury )	Benches / picnic tables Soccer balls / shirts Basketball standard Canskate Program Winter Carnival	\$1,500	YES	YES
Onaping Outdoor Rink ( Onaping Falls )	Snowblower Winter Carnival Operating costs	\$1,500	N/A	YES
Penage Road Community Centre ( Walden )	Rink boards Operating costs	\$1,500	N/A	YES
Percy Playground ( Sudbury )	Operating costs	\$600	YES	YES
Place Hurtubise Playground ( Sudbury )	Repairs to snowblower Canskate Program Winter Carnival Operating costs	\$1,500	YES	YES

NEIGHBOURHOOD ASSOCIATION:	PROJECT DESCRIPTION	GRANT:	REPORT 2000	RECOMMENDED:
Riverdale Playground ( Sudbury )	Shovels Canskate Program Hockey Skill Workshops Snowblower maintenance	\$850	YES	YES
Rosemarie Playground ( Sudbury )	Canskate Program Year end BBQ Operating costs	\$844	YES	YES
Ryan Heights Playground Association ( Sudbury )	TV / VCR Basketball standards Community Events ( 3 ) Operating costs	\$1,500	YES	YES
Skead Recreation Committee ( Skead )	6 - new windows for Skead C.C. Installation	\$1,500	N/A	YES
Skead Road Community Club ( Nickel Centre )	Snowblower Operating costs	\$1,500	N/A	YES
Theresa Park ( Valley East )	operating costs hockey nets	\$1,500	N/A	YES
Wahnapitae Community Centre ( Wahnapitae )	Wahnapitae Days ( Community event )	\$1,500	N/A	YES
Westmount Community Centre ( Sudbury )	Snowblower Locking TV / VCR stand Winter Carnival Operating costs	\$1,500	YES	YES
TOTAL GRANT REQUESTS:		\$46,569		

**Report To: CITY COUNCIL**

**Report Date: December 5, 2001**

**Meeting Date: December 13, 2001**

**Subject:** Child Care Services Strategic Plan Update

**Department Review:**

  
Mark Mieto  
General Manager,  
Health and Social Services

**Recommended for Agenda:**

  
J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:** Kate Barber, Policy/ Community Developer

**Executive Summary:**

This report highlights progress made on implementing the Child Care Services Strategic Plan, endorsed by Council in May 2001. The Plan was approved in principle by MCSS in a letter (attached) dated Nov. 26<sup>th</sup>, 2001. In 2001 Children Services has worked with in-year dollars to implement the recommendations of the plan including an expansion of the licensed child care system by 130 new child care spaces.

**Background:**

In March 2001, Children Services released its three year Child Care Services Strategic Plan. The plan proposed a reallocation of traditionally underused fee subsidy dollars to meet other identified child care needs in the community. The following strategies were proposed in the plan which was approved by Council in May 2001:

- an expansion of licensed and approved recreation-based child care spaces throughout Greater Sudbury with a focus on under serviced areas
- more francophone child care spaces to meet the needs of Francophone families
- increased hours (evening and weekend) to meet the needs of telecommunications, health and retail sector workers
- more equity among child care workers' wages

The Child Care Plan was based on community input and had as its goal to improve and expand Greater Sudbury's system of child care and family supports for all families, increasing options for parents and making sure that the child care services in Sudbury correspond to parents' needs.

In 2001, with in-year dollars, progress has been made to fulfill some of the goals of the plan. The Children Services office has worked with Child Care Centres and Family Resource Programs in Greater Sudbury to develop enhanced programming in line with Service Plan recommendations.

One of the longterm goals of the child care plan was to increase the overall number of licensed child care spaces in Greater Sudbury by 580 spaces in order to increase the ratio of licensed spaces to children to 1:10. Since the release of the Child Care Plan 130 new spaces have been created throughout Greater Sudbury, many serving evening and weekend hours and most located in under serviced areas.

The following are some of the initiatives that have recently been approved which correspond to needs identified in the Child Care Plan:

- Etoile Filante/ Shooting Star Child Care Centre in Hanmer is open until 1:00 am everyday and was the first licensed child care centre to offer weekend care in the City of Greater Sudbury. Service de Garde de Rayside Balfour has also recently been approved to provide night and weekend child care. Capreol Day Care Centre is now open until 9:30 pm. These programs are able to serve parents who work shifts who may not have had access to licensed child care until now.
- Cedar Park Day Care Centre, Larch Street Kids, Teddy Bear Day Care and Maple Tree Preschool are all offering new before and after school programs or alternate day programs for School Age children.
- Onaping Falls area has its first licensed day care- Circle of Friends day care in Dowling
- the City's own Centre des Jeunes Citoyens/Junior Citizens Day Care Centre is now offering a part time French "School Readiness" program to help preschoolers prepare

for a French Language education

- Family Resource Programs will now be open on Saturdays to ensure that working parents can also take advantage of their family supports, play groups, and toy and resource lending programs
- Family Resource Programs will be expanded to new communities including Garson, Coniston, Val Caron and Onaping Falls
- child care centres workers who have not received wage subsidy payments have received one-time payments for 2001 to address some of the inequity in child care wages

These changes have strengthened the child care system and created more choices and opportunities for children and families.

The Ministry of Community and Social Services responded to the plan on Nov. 26<sup>th</sup> approving it in principle and supporting the redirection of surplus fee subsidy dollars to other priority areas on an in-year basis. The request for new dollars to address wage subsidy pressures, however, was not approved. (Please see letter attached) Accordingly, no new City funding will be required for the implementation of the Child Care Plan.

attachment

Ministry of Community  
and Social Services

Northern Region  
Sudbury Local Office

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Tel (705) 564-8153 Ext. 370  
Fax (705) 564-3153  
Toll Free 1-800-268-6119

Ministère des Services  
sociaux et communautaires

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Téléc (705) 564-3153  
Sans frais 1-800-268-6119



November 26, 2001

Mr. Mark Mieto, Social Services Commissioner  
The City of Greater Sudbury  
P.O. Box 3700, Stn. A  
Sudbury, ON  
P3A 5W5

Dear Sir:

**RE: CHILD CARE MULTI-YEAR PLAN**

This letter will serve to confirm the specific approvals relating to your Child Care Multi-Year Plan.

At the outset, I want to congratulate you and your staff for their significant work and effort in preparing this Plan. I especially want to acknowledge the extensive consultation process that you engaged in and the comprehensive nature of the Plan. There is no doubt that the Plan will serve as a useful blueprint for Child Care development in our area.

To help clarify, I have listed the specific approvals and non-approvals, as well as the suggested action that should be taken over the course of the planning period.

1. The general program goals and expansion the City has identified have been approved in principle. This means that the specific program goals that are approved include your planned expansion for Special Needs, Family Resource Centres, Recreation and extended hours. We support your continued re-direction of Fee Subsidy surpluses as well as any potential surpluses that may be created as a result of your ongoing monitoring of your Child Care programs. This transfer of funds between your child care programs will be reviewed and approved annually through the Service Contract process.

It is also important to note that our local office will continue to monitor Regional surpluses for potential re-direction to support your plan. This will be done as part of our regular internal review process.

...2



2. Your planned expansion for Wage Subsidy has not been approved and it is important to note that we do not anticipate any additional Wage Subsidy funds in the near future.
3. As part of your multi-year planning, we also wish to also note and encourage the City to continue to support Health and Safety issues that are Licensing related as part of the in-year third quarter reporting process.

Please feel free to contact me should you require further clarification or wish to discuss these approvals further.

Yours truly,



Frank Malvaso  
Program Supervisor,  
Municipal Services  
FM/lm

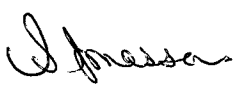
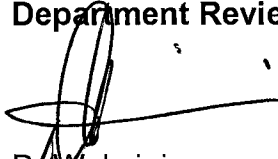

- c. David Zuccato
- c. ~~Carmen Ouellette~~
- c. Pam Brown

**Report To: CITY COUNCIL**

**Report Date: December 6, 2001**

**Meeting Date: December 13, 2001**

**Subject: 2002 Budget Process**

<b>Division Review:</b>  S. Jonasson Director of Finance / City Treasurer	<b>Department Review:</b>  D. Wuksinic General Manager of Corporate Services	<b>Recommended for Agenda:</b>  J. L. (Jim) Rule Chief Administrative Officer
<b>Report Prepared by: S. Jonasson</b>		

## Executive Summary:

This report addresses the 2002 Current and Capital Budget Process and covers the following:

Current Budget	<ul style="list-style-type: none"><li>- Council direction</li><li>- Budget pressures</li><li>- Base level of service</li><li>- Public input</li><li>- Options</li><li>- User fees</li><li>- 2003 budget forecast</li></ul>
Capital Budget	<ul style="list-style-type: none"><li>- Priority lists</li><li>- Council review</li></ul>
Timetable	

## **Background:**

### **Current Budget**

The 2002 Budget Review process will be similar in format to the process followed in 2001. However it is expected that Council will wish a more in-depth review than last year. One year of operation will provide some historical data to assist in the development of 2002 budget estimates and a more comprehensive review.

### **Budget Direction**

On October 25, 2001 Council provided general direction to staff with respect to the 2002 Budget through the Resolution 2001-575.

*Be it resolved, that the Council of the City of Greater Sudbury directs the Chief Administrative Officer to prepare the 2002 operating budget estimates to reflect the following guideline:*

*That the net basic budget increase be zero per cent.*

### **Budget Pressures**

There are a number of pressures affecting both the 2002 and 2003 budgets that will make it difficult to maintain the net basic budget at last year's level. A number of these issues have been addressed in previous reports over the last few months, however a more comprehensive list of the significant pressures is as follows:

- The actual level of service provided by the City in 2001 is higher than budgeted in some areas. It is now evident that some expenditures in 2001 were underbudgeted such as the maintenance of secondary roads \$400,000, ditching \$300,000, and telephone costs \$300,000. On the other hand, some revenues were over budgeted such as Trillium Centre Revenue \$180,000, and lottery licences \$400,000. These items alone add up to \$1.6 million. There are a number of other variances in the 2001 that may or may not translate into increased costs in 2002. As 2002 budgets are prepared any such variances will be flagged for Council's information.

### **Budget Pressures - Continued**

- The \$3.7 million in cost reductions proposed by the Transition Board for 2002 will not occur. For example, savings of \$400,000 in health and social services relating to sole support case load reductions will be offset by reduced Community Reinvestment Funding (CRF). As a result there will be no levy reduction for the municipality. A further \$2 million reduction in public works related primarily to roads maintenance activities and the rationalization of the depots will not occur. This is because capital budget allocations for depots modifications and relocations have been postponed to 2004. The Transition Board also projected savings of \$900,000 in 2003 relating to social housing, however if this service continues to be tied to the Community Reinvestment Fund, there will be no reduction in the tax levy.
- The approved organizational model for staffing is not adequate. Many departments cannot deliver the expected level of service at the approved staffing levels.
- The operating budget does not provide for the replacement of the fire and transit fleet requiring an increase in the operating budget of \$3 million annually. There is also the need for one-time funding of \$6 million to bring the public works fleet up to standard.
- Wage and benefit costs for all municipal employees (including fire and police) could increase by as much as \$7.5 million. This covers all compensation costs including increased benefit costs due to higher utilization in extended health and long term disability, as well as the reinstatement of OMERS in 2002.
- General inflation costs on all other expenditures will also increase the 2002 budget and this is estimated at \$2 million.
- There may be public pressure to increase the level of fire services in some areas of the City. The cost impact of this service level increase can vary significantly depending on the level of service and the area to which the increased level of service applies.
- User fee harmonization may be slower than anticipated reducing expected revenues in 2002.
- Recent information from the province suggests that the base level Community Reinvestment Funding (CRF) has been reduced by \$1.4 million, relating to transit.
- Increased ambulance personnel costs estimated at \$500,000 in 2002 may not be funded by the province.

### **Base Level of Service**

It has become evident as the year has progressed, that the level of service being provided in 2001 is not the same as the budgeted level of service. To give Council a better indication of the levy required to deliver the same service level in 2002 as in 2001, the base budget will reflect the level of service provided in 2001.

This base level of service will also serve as the starting point, for Council's deliberation on any options that propose to either increase or decrease the budget for 2002.

As in any budget year, any one-time revenues or expenditures from the prior year will be removed from the base level of service.

### **Public Input**

The 2002 budget process began with a public input session on October 16, 2001. At that time a number of presentation were made on various issues. Staff will review each of these issues and make recommendations on each. Some will result in the development of budget options for Council's consideration during the review process.

Unless directed otherwise by Council, there will not be another public input session as part of the 2002 budget process.

### **Options**

In addition to the base level of service, Council will be presented with a number of budget options to consider:

- Some of these options will be proposed increases emanating from the public input session.
- Other options will be increases deemed necessary for the proper operation of the municipality. One such example is the requirement for an increased provision for the timely replacement of the fire and transit fleet.
- Other options will reflect proposed cost reductions such as efficiencies and process improvements, new or enhanced revenues, or service or program reductions. These budget options will assist Council in meeting its goal of a zero percent increase in the net levy.

## **User Fees**

For 2002, it is proposed that all fees be increased by 2.5% to reflect inflation. In addition, some services have not yet harmonized user fees such as the arenas and public works. These services will be requested to prepare a harmonization plan for the budget (phase-in) , with the first phase of the plan being reflected in the base level.

## **2003 Budget Forecast**

To assist Council in its review of the 2002 Budget, a 2003 Budget Forecast will also be prepared. This forecast will not be detailed, but it will provide Council with a look at major 2003 budget issues.

## ***Capital Budget***

### **Priority Lists**

As Council is aware, the development of the five year capital priority lists was delayed due to the uncertainty around provincial and federal funding for a number of key projects. As a result, the priority lists will be presented to Council later in the budget process. The 2002 Current Budget will provide dollar allocations for each of the capital envelopes. And once the Current Budget is approved in principle, Council can then deal with the specific priority lists for each envelope.

### **Council Review of Priority Lists**

Five year priority lists will be developed for each of the capital envelopes. It is proposed that a full day be set aside for a capital priority setting session and a discussion of the various priority lists. This will provide Council the opportunity to establish its capital priorities and move projects up or down the list to ensure that Council's priorities are being addressed within the available capital allocations.

### **Budget Timetable**

The budget timetable provided to Council on November 6, 2001 has been revised to reflect a later start date. Originally, it was anticipated that a budget overview presentation would be made to Council on January 31, 2002 however this time line is not realistic as the Finance Division is still struggling with staffing issues, amalgamation issues and the computer conversion which has slowed down the budget process considerably. Therefore the budget time line has been revised to the end of February. The revised schedule also provides for a full day capital priority setting session as well as later start for each meeting as requested by Council. Under this review schedule, the budget process can be finalized by the end of March, 2002.

The revised schedule is attached for Council's information.

## 2002 Budget Schedule

The following Budget Review Process is being proposed:

### Budget Committee of the Whole Council

October 16, 2001 (Tuesday)		Public Input
February 28, 2002 (Thursday)	7:30 p.m.	2002 Budget Overview 2003 Budget Forecast Distribution of 2002 Budget Document
March 4, 2002 (Monday)	5:30 - 9:00 p.m.	Review of Base Budget
March 6, 2002 (Wednesday)	5:30 - 9:00 p.m.	Review of Base Budget
March 18, 2002 (Monday)	5:30 - 9:00 p.m.	Review of Base Budget
March 20, 2002 (Wednesday)	5:30 - 9:00 p.m.	Review of Base Budget Finalization of Base Budget
March 23, 2002 (Saturday)	9:00 - 5:00 p.m.	Capital Priority Setting Session
March 25, 2002 (Monday)	5:30 - 9:00 p.m.	Review of Current Budget Options Voting on Current Budget Options
March 26, 2002 (Tuesday)	5:30 - 9:00 p.m.	Review of Capital Budget Options Voting on Capital Budget Options Finalization of Five-Year Capital Priority Lists
March 27, 2002 (Wednesday)	5:30 - 9:00 p.m.	Reserved for Budget if needed
March 28, 2002 (Thursday)	5:30 - 9:00 p.m.	Finalization of Current Budget Development of Tax Rates
March 28, 2002 (Thursday)	Special Council Meeting following BCWC meeting	Adoption of Tax Rate By-law and all other applicable by-laws.

Note: During the budget process Council must establish tax ratios for 2002. The Provincial deadline is March 15, 2002.



**Report To: CITY COUNCIL**

**Report Date: 2001-12-07**

**Meeting Date: 2001-12-13**

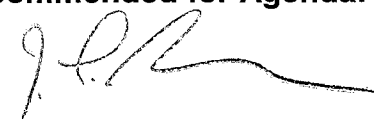
**Subject: ACTING DEPUTY MAYORS -  
ROTATION LIST FOR THE YEAR 2002**

**Department Review:**



Doug Wuksinic,  
General Manager of Corporate Services

**Recommended for Agenda:**



J.L. (Jim) Rule,  
Chief Administrative Officer

**Report Authored by:** Thom M. Mowry, City Clerk

### Recommendation:

**FOR INFORMATION**

### Background:

Council, at its meeting of 2001-11-29, appointed Councillor Craig to the position of Deputy Mayor and Councillor Dupuis to the position of Second Deputy Mayor for the term ending November 30<sup>th</sup>, 2002. Also, Council, at its meeting of 2001-10-11, appointed Councillor Gainer to the position of Deputy Mayor, Chair of the Committee of the Whole - Budget for the term ending November 30<sup>th</sup>, 2002.

Council's Procedural By-law provides for a monthly rotation system for replacing the Mayor and Deputy Mayors when they are simultaneously absent. The rotation schedule is determined in the following manner:

1 <sup>st</sup> Month of Term:	Ward 2 Councillor whose last name comes first in the alphabet.
Next Succeeding Month:	Ward 4 Councillor whose last name comes first in the alphabet.
Next Succeeding Month:	Ward 6 Councillor whose last name comes first in the alphabet.
Next Succeeding Month:	Ward 1 Councillor whose last name comes second in the alphabet.
Next Succeeding Month:	Ward 2 Councillor whose last name comes second in the alphabet.
Next Succeeding Month:	Ward 3 Councillor whose last name comes second in the alphabet.
Next Succeeding Month:	Ward 4 Councillor whose last name comes second in the alphabet.
Next Succeeding Month:	Ward 5 Councillor whose last name comes second in the alphabet.
Next Succeeding Month:	Ward 6 Councillor whose last name comes second in the alphabet.

The list then repeats.

For this term of Council, the first month is considered to be January, 2002.

Accordingly, attached to this Report is a copy of the Monthly Rotation Schedule for Acting Deputy Mayor for the period January, 2002 to November 2002.

All of which is respectfully submitted for Council's information.

**2002 Rotation Schedule for replacing the Mayor  
or Deputy Mayors when they are  
absent simultaneously**

**2002 DEPUTY MAYORS**

**COUNCILLOR CRAIG - DEPUTY MAYOR  
COUNCILLOR DUPUIS - SECOND DEPUTY MAYOR**

**COUNCILLOR GAINER - DEPUTY MAYOR  
CHAIR - COMMITTEE OF THE WHOLE (BUDGET)**

**2002 ACTING DEPUTY MAYORS**

<b>MONTH</b>	<b>COUNCILLOR</b>
<b>JANUARY, 2002</b>	<b>COUNCILLOR BRADLEY (Ward 2)</b>
<b>FEBRUARY, 2002</b>	<b>COUNCILLOR CALLAGHAN (Ward 4)</b>
<b>MARCH, 2002</b>	<b>COUNCILLOR COURTEMANCHE (Ward 6)</b>
<b>APRIL, 2002</b>	<b>COUNCILLOR McINTAGGART (Ward 1)</b>
<b>MAY, 2002</b>	<b>COUNCILLOR LALONDE (Ward 2)</b>
<b>JUNE, 2002</b>	<b>COUNCILLOR PORTELANCE (Ward 3)</b>
<b>JULY, 2002</b>	<b>COUNCILLOR KILGOUR (Ward 4)</b>
<b>AUGUST, 2002</b>	<b>COUNCILLOR DAVEY (Ward 5)</b>
<b>SEPTEMBER, 2002</b>	<b>COUNCILLOR PETRYNA (Ward 6)</b>
<b>OCTOBER, 2002</b>	<b>COUNCILLOR BRADLEY (Ward 2)</b>
<b>NOVEMBER, 2002</b>	<b>COUNCILLOR CALLAGHAN (Ward 4)</b>

January, 2002

**Report To: CITY COUNCIL**

**Report Date: December 7, 2001**

**Meeting Date: December 13, 2001**

**Subject:** Report on Homelessness in Sudbury: Time 3

**Department Review:**

  
Mark Mieto, General Manager  
Health and Social Services

**Recommended for Agenda:**

  
Jim Rule,  
Chief Administrative Officer

**Report Authored by:** Bernadette Walicki, Coordinator of Social Initiatives

## Background:

Attached is the recently released *Report on Homelessness in Sudbury: Time 3* study funded by the City of Greater Sudbury in partnership with Human Resources Development Canada.

The City of Greater Sudbury was granted federal funds under the Supporting Community Partnership Initiatives (SCPI) based the submission of a community plan to end homelessness in Sudbury. These federal funds facilitated the development of the latest report on homelessness, the third in a series of studies approved through SCPI funding.

The results of the *Report on Homelessness in Sudbury: Time 3* are based on qualitative and quantitative data collected during the week of July 18<sup>th</sup> to 24<sup>th</sup>, 2001. Based on the results, community priorities were developed to identify immediate needs for local action. The last city council meeting approved, through a resolution, the distribution of \$169,000 of SCPI funding which

was awarded to two local agencies, the Corner Clinic and Overcomers of Sudbury, based on their tendered proposals noting their commitment in addressing the community priorities and their efforts to prevent and end homelessness in Sudbury.

In response to the need to address homelessness in the City of Greater Sudbury, a Task Force on Emergency Shelter and Homelessness was created. As per their Terms of Reference, the Task Force's role is to act as a community resource to assist in the planning and co-ordination of emergency shelter and prevention and support services, to end homelessness, as well as to advise the Social Services Division of the Health and Social Services Department of the City of Greater Sudbury.

The City of Greater Sudbury is showing considerable initiative in the efforts to end homelessness. Sudbury's endeavours have not been overlooked, but instead have been acknowledged in a recent visit by Minister Claudette Bradshaw. Through research and teams of dedicated workers, the City of Greater Sudbury is at the forefront in addressing the needs of the homeless by developing measures that will ultimately attempt to prevent and end homelessness within the city's boundaries.


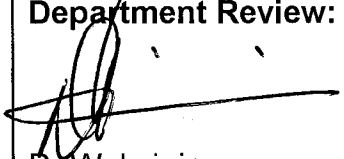
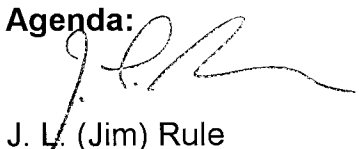
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**Report To: CITY COUNCIL**

**Report Date: November 30, 2001**

**Meeting Date: December 13, 2001**

**Subject: Purchase of Pagers - Fire Services**

<b>Division Review:</b>  S. Jonasson Director of Finance / City Treasurer	<b>Department Review:</b>  D. Wuksinic General Manager of Corporate Services	<b>Recommended for Agenda:</b>  J. L. (Jim) Rule Chief Administrative Officer
<b>Report Prepared by:</b> C. Mahaffy, Manager of Financial Planning & Policy		

### Recommendation:

That the twenty-five pagers purchased for the use of Fire Services volunteers in the approximate amount of \$14,600 be funded from the Capital Financing Reserve Fund - Emergency Services (Fire).

### **Executive Summary:**

Fire Services recently experienced an emergency situation when there were insufficient pagers, due to equipment failure, to equip the recently hired volunteer firefighters. Using the emergency provisions of the Purchasing By-law, twenty-five (25) pagers were ordered, and are expected to be delivered by mid-December.

### **Background:**

Fire Services has ordered twenty-five (25) pagers in order to equip recently hired volunteer firefighters. The cost of each pager is \$525 plus taxes, totalling approximately \$14,600. It is recommended that this purchase be funded from the Capital Financing Reserve Fund - Emergency Services (Fire). This Reserve Fund has been established for Fire Services Capital, and presently has a balance of \$101,000.

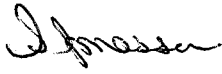
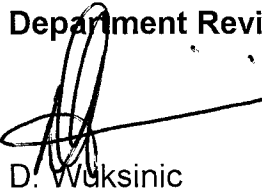

## Agenda Report

Report To: **CITY COUNCIL**

Report Date: **November 30, 2001**

Meeting Date: **December 13, 2001**

**Subject:** Temporary Reallocation  
2001 Police Capital

<b>Division Review:</b>  S. Jonasson Director of Finance / City Treasurer	<b>Department Review:</b>  D. Wuksinic General Manager of Corporate Services	<b>Recommended for Agenda:</b>  J.L. (Jim) Rule Chief Administrative Officer
<b>Report Prepared by:</b> C. Mahaffy, Manager of Financial Planning & Policy		

### Recommendation:

That \$23,000 be reallocated from the Police 2001 Capital Program to provide funding for the Police Museum, such amount to be paid back by the Sudbury Region Police Museum Committee.



Report Title: Temporary Reallocation  
2001 Police Capital  
Date: November 30, 2001

Page 2

## **Executive Summary:**

The Sudbury Region Police Museum Committee has been developing a Police Museum on the third floor of the West Tower. The Committee has secured funding for this project through the Millennium Fund, fund raising and donations, but is \$23,000 short for the construction of display boards. There is sufficient funding in the 2001 Police capital program to temporarily advance this money to the Committee.

## **Background:**

Attached is a copy of a report approved by the Greater Sudbury Police Services Board which provides details of the Museum project. It also outlines the reasons that, in the short-term, this amount can be advanced to the Committee from the 2001 capital program.

It is recommended that this temporary reallocation be approved, with the understanding that the Museum Committee will repay the \$23,000 before the end of 2003.

65



190 rue Brady Street  
Sudbury, Ontario  
P3E 1C7

Open

Emergency **911** urgence

Tel/tél: Administration  
705.675.9171

October 22, 2001

Fax: Administration  
705.674.7090

Mr. Andy HUMBER  
Chair

Fax: Operations  
Opérations  
705.675.8871

Greater Sudbury Police Services Board  
190 Brady Street  
Sudbury, Ontario  
P3E 1C7

www.police.sudbury.on.ca

Mr. HUMBER:

Address all  
correspondence to the  
Chief of Police

**RE: Capital Budget 2001 Temporary Reallocation**

Prière d'adresser toute  
correspondance au  
Chef de police

Please find attached a report respecting a temporary reallocation of 2001 Capital Budget dollars.

For the information and approval of the Board.

Yours truly,

A.V. McCauley  
Chief of Police

Att.

**GREATER SUDBURY POLICE SERVICE**

**SUBJECT: Capital Budget 2001 Temporary Reallocation**

**DATE: October 22, 2001**

---

**RECOMMENDATION:**

**THAT the Board approves a temporary reallocation of \$23,000 from the 2001 Capital Budget to provide financing for the Sudbury Region Police Museum to be repaid by the Sudbury Region Police Museum Committee.**

**BACKGROUND:**

In the summer of 1998, the Sudbury Region Police Museum Committee was established. The mandate of the Committee was to develop a museum for the Sudbury Police, an exhibit that would be located on the 3<sup>rd</sup> floor of the West Tower. Since that time, the Committee has diligently been working having collected much police memorabilia for display purposes and unveiling a wall of memory for fallen members.

Part of the Museum will be a series of display boards exhibiting police history. A number of display boards have already been manufactured. In order to finance the Museum, the Committee has secured funds through the Millennium Fund, fund raising and donations.

**CURRENT SITUATION:**

At the present time, a vendor has been selected to construct exhibits to display memorabilia in the museum. The total cost of the project is \$83,000. To date, the Committee has financed \$60,000. In order to provide the necessary cash flow for the project, the Committee has requested the assistance of the police service to provide interim monies for completion of the display boards. The Committee has agreed to repay the amount through ongoing fundraising efforts.

The current 2001 police capital envelope contained a provision of \$180,000 to offset salary expenses for the implementation of the new OPTIC software. To date, only \$70,000 has been utilized, with the balance to be deferred until the actual implementation occurs. In this regard, it is recommend that \$23,000 of unused capital be utilized to provide cash flow for the display boards, with the fund to be repaid through the Museum Committee fundraising efforts.

It is anticipated that the amount would be repaid in no more than two years.

GREATER SUDBURY POLICE SERVICES BOARD

Moved by: Eldon Gavier Motion No. 2001- 100

Seconded by: Ken Baskin Dated: October 25, 2001

THAT the Board approves a temporary reallocation of \$23,000 from the 2001 Capital Budget to provide financing for the Sudbury Region Police Museum to be repaid by the Sudbury Region Police Museum Committee.

-CARRIED-

CHAIR

[Signature]

## City Agenda Report

**Report To:** CITY COUNCIL

**Report Date:** December 7, 2001 **Meeting Date:** December 13, 2001

**Subject:** Long Term Care Funding Increase - Pioneer Manor

**Department Review:**

  
Mark Mieto, General Manager  
Health and Social Services

**Recommended for Agenda:**

  
Jim Rule,  
Chief Administrative Officer

**Report Authored by:** Catherine Sandblom, Director Long Term Care Facility  
and Seniors Services

### Recommendation:

Whereas the Minister of Health has assigned \$60 million in annualized funding to the long term care system; and

Whereas the increase in funding at Pioneer Manor equates to \$302,830 for ongoing operational costs, and \$149,778 for one time equipment purchases in 2001;

Therefore Be It Resolved That the additional funding be assigned to staffing and one time equipment at Pioneer Manor as outlined in the General Manager's Report dated December 7, 2001; and

That the funding increase for 2002 be subject to the budget approval process.



## Background:

### Operational Funding

In the fall of 2001, the Minister of Health announced a new long term care funding increase of \$60 million. This realized \$30 million for the period October 1, 2001 - March 31, 2002, and \$60 million annualized thereafter. The Minister of Health indicated that long term care funding models in Ontario need a closer look. The Association's position, based upon studies, is that long term care requires a significant increase in operating funding in all three envelopes to enable facility operators to meet resident's needs. The Associations continue to advocate for further increases in funding.

The increase of \$76,336 in revenue to be received at Pioneer Manor in 2001 was as follows:

Funding Envelope	Revenue Per Resident/Day	Revenue 2001 (3 months)
Nursing and Personal Care	\$1.33 per resident per day	\$36,376 (adjusted for case mix index at Pioneer Manor 86.92%)
Program and Support Services	\$0.13 per resident per day	\$4,090
Raw Food	\$0.11 per resident per day	\$3,460
Accommodation	\$1.03 per resident per day	\$32,410
<b>Total</b>	<b>\$2.60 per resident per day</b>	<b>\$76,336</b>

The \$76,336 (100% Ministry Funding) was utilized in 2001 for unanticipated expenses associated with Ministry of Health reporting requirements.

### **Operational Funding 2002**

With the annualization of Ministry of Health funding for Pioneer Manor in 2002, the facility can expect an increase of \$302,830. The funds are distributed amongst envelopes as follows:



<b>Funding Envelope</b>	<b>Revenue Per Resident/Day</b>	<b>Revenue 2002 (12 months)</b>
Nursing and Personal Care	\$1.33 per resident per day (\$1.15 per resident per day adjusted for case mix index for Pioneer Manor (86.92%))	\$144,300 (adjusted for case mix index for Pioneer Manor 86.92%)
Program and Support Services	\$0.13 per resident per day	\$16,230
Raw Food	\$0.11 per resident per day	\$13,700
Accommodation	\$1.03 per resident per day	\$128,600
<b>TOTAL</b>	<b>\$2.60 per resident per day</b>	<b>\$302,830</b>

### **Mix of Staffing - Proposed New Hours For Pioneer Manor**

The total number of hours that could be assumed at Pioneer Manor as a result of this increase in funding is 13,200. It is recommended that the funding as allocated to Pioneer Manor by the Ministry of Health be dedicated to increase the compliment of staff as was intended by the Ministry of Health. Given the 100% increase in funding from the Ministry of Health there would be no additional cost to the City of Greater Sudbury to implement this change.

Once the annual level of care funding is announced for Pioneer Manor in January 2002, the appropriate mix of staffing would be determined.

### **One Time Capital Funding - Pioneer Manor**

Within the \$60 million increase in funding for long term care facilities was included one time capital funding for replacement equipment. The value of the funding is \$437.95 per bed, or the equivalent of \$149,778 for Pioneer Manor. The one time equipment funding if not used is returned to the Ministry of Health.

Some of the items that will be purchased for Pioneer Manor include the following:



### One Time Equipment Purchases

2 Therapeutic Tubs and Lifts - Replacement in Boreal	\$60,000
2 Tub Lifts and Chairs - Replacement Boreal and Heritage	\$10,000
12 Commode Chairs -	\$ 5,000
10 Electric Beds	\$15,000
40 Therapeutic Mattresses	\$40,000
3 Weigh Scales	\$15,000
<b>Total</b>	<b><u>\$145,000</u></b>

The additional equipment will replace older equipment and will be of primary benefit to the residents. All equipment will be ordered before year end and money will be reserved that are not expensed in 2001.

### **Summary**

Overall, the Ministry of Health funding increase has been well received by operators across the Province. This funding relief enables the operations to maintain services at a higher level than possible before. The impact of these additional funds for staffing will be reviewed within the 2002 budget process.





**Report To: CITY COUNCIL**

**Report Date: December 4, 2001**

**Meeting Date: December 13, 2001**

**Subject:** Administration of Funds for the Medical School Implementation Management Committee by the City of Greater Sudbury.

**Department Review:**

  
Mark Mieto, General Manager  
Health and Social Services

**Recommended for Agenda:**

  
Jim Rule,  
Chief Administrative Officer

**Report Authored by:**

**Recommendation:**

That the City of Greater Sudbury assist the Northern Medical School Implementation Management Committee by providing accounting services.

**Background:**

The new Northern Medical School will be located at Laurentian University, with a clinical education campus located at Lakehead University in Thunder Bay. An Implementation Management Committee has been appointed as an advisory committee to the Ministry of Training, Colleges and Universities in order to assist the Government of Ontario move forward with the



Northern Medical School initiative. The Northern Medical School Implementation Management Committee is comprised of four members and once a Founding Dean has been appointed, the Dean will become a member of the Implementation Management Committee. The current Implementation Management Committee members are as follows:

- Mayor Jim Gordon (Chair)- City of Greater Sudbury,
- Councillor Linda Cunningham - Town of Kirkland Lake,
- Councillor Rene Larson - City of Thunder Bay and
- Dr. Geoffrey Tesson - Laurentian University.

The framework for the advisory committee has been established by the Government of Ontario. Specifically, the Implementation Management Committee has been designated three tasks:

- hire staff to develop a business plan
- define the vision for the school
- liaise with those in the community and keep northerners informed of the school's progress.

The Committee will develop work plans for each of these three mandates and once these are reviewed and approved by the Ministry of Training, Colleges and Universities, the committee will be tasked with their implementation.

The Implementation Management Committee has begun Phase I of the development of the Northern Medical School. Phase I of this project will be completed March 29, 2002.

The Ministry of Training, Colleges and Universities has approved the financing for this project. To facilitate the management of the process, the Committee is asking the City of Greater Sudbury to provide accounting services for the project.

It is expected that the Northern Ontario Medical School will begin admitting students in 2004.



## City Agenda Report

**Report To: CITY COUNCIL**

**Report Date: December 6, 2001**

**Meeting Date: December 13, 2001**

**Subject: David Street Water Treatment Plant - Approval of Municipal Financing Plan, and Pre-purchase of Filtration Equipment**

**Department Review:**



D. Bélisle  
General Manager of Public Works

**Recommended for Agenda:**



J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:**

### Recommendation:

That the one-third Municipal share of the David Street Water Treatment Plant filtration upgrade be financed as follows:

2001 Supplementary Assistance, CRF	\$ 526,000
Water Treatment Plant Reserve Fund	1,000,000
2000 Water Capital Fund (reserved for Infrastructure Projects)	1,700,000
2000 Water/Sewer Capital Fund (reserved for Infrastructure Projects)	500,000
Capital Financing Reserve Fund, Water	1,130,000
Water/Sewer Replacement Reserve Fund	1,350,000
2002 Water/Sewer Replacement Capital Envelope	462,000

And, that the General Manager of Public Works be authorized to pre-purchase filtration equipment at an estimated cost of \$7.0 million prior to December 31, 2001.

75

## **Executive Summary:**

The City of Greater Sudbury has been advised that it faces a substantial cost increase in the new year for the supply of filtration equipment at the David Street Water Treatment Plant. This report, if accepted by Council, identifies and approves the sources of funding for the City's one-third share for the project, and authorizes the pre-purchase of filtration equipment to avoid a cost increase effective January 1, 2002.

## **Background:**

On December 4, 2001, we were advised by the pre-selected supplier of the filtration equipment for the David Street project, Zenon Environmental Inc., that there would be a 3.5% to 5% price increase in the new year. Zenon have been holding their quoted price since June 2001, but cannot extend this price into the new year unless a firm order is placed this month. This represents a potential cost increase of up to \$350,000, and it would be in the City's best interest to place an order now.

After receiving Zenon's announcement, I contacted Industry Canada, the Federal ministry responsible for the administration of the Canada-Ontario Infrastructure Grant Program. I was advised that a decision was imminent, but that no firm time lines could be provided. After explaining how a further delay could result in cost increases, I suggested that they consider providing us with written confirmation that pre-purchasing equipment would not jeopardize our application in any way. Industry Canada is considering this proposal, and a meeting is scheduled with them in Sudbury on Wednesday, December 12, 2001. I should be in a position to advise Council of Industry Canada's decision at the December 13, 2001 Council meeting.

The City's one-third share of this \$20 million project can be funded almost entirely from Reserves and Reserve Funds. A small contribution from the upcoming 2002 Capital Budget will be required, and it would be appropriate at this time for Council to approve the allocations from Reserves and Reserve Funds, as well as pre-approve a Capital contribution from the 2002 allocations. This would place us in a position to pre-purchase equipment before the end of the year, as well as to tender the entire project as soon as the Federal Government makes a decision. We therefore recommend the following financing plan for our one-third share.

<u>Municipal Source of Financing</u>	<u>Available</u>	<u>David St. Funding</u>
2001 Supplementary Assistance, CRF	\$ 526,000	\$ 526,000
Water Treatment Plant Reserve Fund	1,000,000	1,000,000
2000 Water Capital Fund (reserved for Infrastructure Projects)	1,700,000	1,700,000
2000 Water/Sewer Capital Fund (reserved for Infrastructure Projects)	1,000,000	500,000
Capital Financing Reserve Fund, Water	2,130,000	1,130,000
Water/Sewer Replacement Reserve Fund	2,700,000	1,350,000
2002 Water/Sewer Replacement Capital Envelope	3,653,000	<u>462,000</u>
Total:		\$6,668,000

Enclosed is a brief summary from our consulting engineering firm detailing their discussions with Zenon Environmental Inc.

Attachment

December 5, 2001

120004.03.CD

Don Belisle, General Manager of Public Works  
The City of Greater Sudbury  
200 Brady Street  
PO Box 3700 StnA  
Sudbury, Ont P3A 5W5

Subject: City of Greater Sudbury  
David Street Water Treatment Plant Upgrade  
Preselection & Prepurchase of Significant Process Equipment - Zenon  
Environmental Inc.

Dear Mr. Belisle:

### **Background**

In the development of the design parameters and treatment systems for the David Street WTP upgrade CH2M HILL undertook a preselection process for the major water filtration process. A number of systems were evaluated and quotations were sought in the membrane filtration market. The quotations were received on May 25<sup>th</sup>, 2001, an evaluation of the quotations was undertaken on technical and financial grounds and a letter recommending the system proposed by Zenon Environmental Inc. of Oakville, Ontario was forwarded to the City in June of this year.

After a thorough review of the CH2M HILL recommendation, the City's technical review team accepted the Zenon system. The design team has since that date proceeded with the detailed facility design with the Zenon system as the cornerstone feature of the treatment process. We have liaised with Zenon over the past several months in order to secure dimensional and connectivity related design information.

### **Discussion**

The Quotations received from the membrane suppliers had expiry limits that have expired sometime ago. We have continued dialogue with the suppliers in anticipation of a favourable project funding announcement and Zenon have been very cooperative in holding their price. We have however been advised that they will not be in a position to maintain their May pricing after Dec 31<sup>st</sup> due to the significant impacts on their costs resulting from global economic stresses, etc. They have therefore asked if a purchase order may be expedited before the end of 2001. We have discussed this proposal with you and we understand that you are having favourable discussions with the funding agencies and are currently awaiting the outcome of those discussions.

Don Belisle,  
Page 2  
December 6, 2001  
120004.03.CD

Therefore we recommend that the City of Greater Sudbury enter into a prepurchase agreement with Zenon Environmental Inc. The exact value of the prepurchase agreement is subject to some possible minor change due to deletions and additions that have evolved over the past several months of detailed design. At this time, for purposes of generating prepurchase authorization from Council we recommend an amount of \$6,850,000 inclusive of all Taxes. Upon final negotiation on the current as sold version of the membrane equipment we will provide the City with an exact value to be inserted in the prepurchase agreement by Monday Dec 10, 2001.

The details of the Prepurchase order are as follows:

**Address PO to:**

Zenon Environmental Inc.  
3239 Dundas Street West  
Oakville, Ontario  
L6M 4B2  
Attention; Mr Scott Lenhardt, P. Eng.  
Fax No. 905 465 3050  
Phone No 905 465 3030  
Zenon Proposal # 730-01 (As Sold Version)

Please call us if you require any additional information for your report to council

Sincerely,

CH2M HILL Canada Limited

Norman D. Huggins  
Vice President

TOR\Zenon PrepurchaseDec51rev1.doc


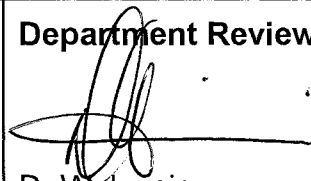

c: Mr. Paul Graham, P. Eng.  
Mr. Nick Benkovich, P. Eng.  
Mr. Ray Spangler, P. Eng.  
Mr. Ken Mains, P. Eng.  
Mr. Toby Brodkorb, P. Eng.  
Mr. Alex Leong, P. Eng.

**Report To: CITY COUNCIL**

**Report Date: December 7, 2001**

**Meeting Date: December 13, 2001**

**Subject: 2002 Community Reinvestment Fund (CRF)**

<b>Division Review:</b>  S. Jonasson Director of Finance / City Treasurer	<b>Department Review:</b>  D. Wuksinic General Manager of Corporate Services	<b>Recommended for Agenda:</b>  J. L. (Jim) Rule Chief Administrative Officer
<b>Report Prepared by:</b> C. Mahaffy, Manager of Financial Planning & Policy		

### Recommendation:

Be it hereby resolved that the Council of the City of Greater Sudbury:

- a) intends to use the Community Reinvestment Fund (CRF) Allocations it will receive in 2002 for the benefit of taxpayers; and
- b) accepts the Community Reinvestment Fund (CRF) Allocations in accordance with the terms and conditions as outlined in the correspondence received from the Deputy Ministers of Finance and Municipal Affairs and Housing; and

Be it further resolved that this resolution be forwarded to the Ontario Ministry of Municipal Affairs and Housing (MMAH) by the deadline of January 11, 2002.



## **Executive Summary:**

Reporting requirements have been attached to the CRF since 2000. For the upcoming year 2002, municipalities are required to forward the above-noted resolution to the MMAH by January 11, 2002. In addition, the 2001 Financial Information Returns (FIRs) must be filed by the deadline to be established by the MMAH, and the 2002 tax rate by-laws must be submitted to the Ministry by September 30, 2002. Failure to meet these deadlines may result in the Province withholding CRF Allocations.

Attached is a copy of the letter sent to all municipalities by the Deputy Ministers of Finance and Municipal Affairs and Housing, together with the details of the requirements and the details of the allocations for 2002. The total 2002 allocation is \$51.102 million, meaning quarterly transfers of almost \$13 million. This cashflow is vital to the City, making it essential that all of the reporting deadlines be met.

## **Background:**

### ***Reporting Requirements***

As outlined in the correspondence from the Ministers, there are certain reporting requirements that must be complied with for 2002. Municipalities are required to submit to the MMAH the following:

- The above-noted resolution of Council by January 11, 2002
- The Financial Information Returns must be filed in accordance with the deadline to be set by the MMAH. Normally this deadline is April 30 each year; however for the 2000 year-end, the deadline was extended to June 30, 2001
- The 2002 tax rate by-laws by September 30, 2002.

Failure to meet these deadlines may result in all or a portion of CRF payments being withheld until the documents have been provided to the Province.

### ***Brief History of LSR / CRF***

The Community Reinvestment Fund (CRF) and Local Services Realignment (LSR) was first introduced in 1998. Conditional and Unconditional grants that the Province had formerly transferred to the municipalities were eliminated, and certain responsibilities that had been the Province's were transferred to the municipalities (e.g. Child Care Services). The municipalities then received a Community Reinvestment Fund allocation which, after the savings target the Province set, was to be revenue neutral to the municipalities. As part of this process, the Province eliminated all operating and capital grants for transit purposes. In total, for the seven lower tier municipalities this amounted to \$3.7 million of which \$1.4 million was the capital portion.

### **2001 LSR / CRF**

For 2001, the Province's calculation for CRF entitlement for the new City of Greater Sudbury was the total of all eight of the predecessor municipalities' 2000 CRF amounts, adjusted upwards by the increase in ambulance services costs. The total CRF funding for 2001 is \$51.102 million. The Province had indicated that there would be no further reconciliations. However, it has recently announced that there will indeed be a reconciliation for 2001, but not until late in 2002. Any adjustments will be added to or deducted from the 2003 quarterly payments.

There is a great deal of uncertainty as to what services will form part of the 2001 reconciliation. For the 2000 reconciliation only a few of the LSR services formed part of the reconciliation, being Social Assistance, Child Care, Public Health, Ambulance and Social Housing. Indications are that some or all of the other LSR services (e.g. Provincial Offences, Children's Aid, etc.) may be included in the reconciliation. As more information becomes available, Council will be advised.

For our accounting and budgeting purposes, we will calculate actual 2001 LSR costs, and depending on whether costs were higher or lower than those predicted by the Province, a receivable or payable related to 2001 CRF funding will be set up at year-end.

### **2002 LSR / CRF**

For 2002, the Province had originally stated that CRF entitlement would be frozen at 2001 funding levels. With the recent announcement that there will be a 2001 reconciliation, it is now presumed that there will also be a 2002 reconciliation, or an adjustment based on the 2001 reconciliation. Again, as information becomes available, Council will be kept advised.

An interesting new twist was added to the announcement of the 2002 entitlement for CRF funding. The amount of \$1.4 million was segregated from the base CRF entitlement, and this amount is now referred to as a Transit Bonus. The indication is therefore that this portion of the CRF funding could now disappear. This amount may well be taken away in 2003, and used by the Province in its new Transit funding.

Consequently, for 2002 it is proposed to treat this \$1.4 million as 'one-time only' funding, just as the CRF Bonus and Supplementary Assistance has been treated in the past. There is no guarantee that the Province will continue to advance these portions of the CRF allocations, and using these funds as part of the base budget could leave the City in a terrible financial bind should the funding suddenly cease.

The City's CRF Allocation for 2002 is the same as that in 2001, being \$51.102 million. This includes the Transit Bonus, the CRF Bonus, the Supplementary Assistance amount, and the reduced Base CRF allocation. As has been done in previous years, this funding will be budgeted, excluding that portion which may be 'one-time only', and adjusted to match the budgeted expenditures in LSR services.

### ***Summary***

Not having all of the information relative to the CRF / LSR issue seems to be the case almost every year. Not knowing for sure how the Province will be treating CRF / LSR issues has pretty well become the 'norm'. This year is no exception, but new concerns have been raised.

There are concerns with what the Province is proposing; there are concerns about how the reconciliation process will affect future funding; there are concerns that \$1.4 million will suddenly disappear from CRF funding and be diverted to Transit Grants that may or may not be directed to Sudbury. However, there are greater concerns that if the City does not pass the resolution at this meeting, in order to have it filed with the Province by the January 11, 2002 deadline that our cashflow will be negatively impacted. Using 4%, each week of delay in receiving the first quarter transfer payment would mean a \$10,000 interest expense. There are also concerns that funding could be lost entirely if any of the deadlines are missed.

It is therefore recommended that the resolution contained in this report be passed by Council and forwarded to the Ministry before the deadline of January 11, 2002.

**Ministry of Finance**

Office of the  
Deputy Minister

Frost Building South  
7 Queen's Park Cr  
Toronto ON M7A 1Y7  
Tel (416) 325-1590  
Fax (416) 325-1595

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Deputy Minister

777 Bay Street  
Toronto, ON M5G 2E5  
Tel (416) 585-7100  
www.mah.gov.on.ca



RECEIVED

NOV 19 2001

FINANCE DIVISION

November 9, 2001

Dear Treasurer/Clerk-Treasurer,

In a letter to Heads of Council from the Ministers of Finance and Municipal Affairs and Housing, municipalities were reminded of the Province's commitment to retain the current Community Reinvestment Fund (CRF) system with some administrative improvements. As a follow-up, this letter will provide you with more details on your 2002 allocations including the new Transit Bonus, the 2001 year-end reconciliation, 2002 municipal reporting requirements and future Ministry of Finance initiatives. A breakdown of the calculations involved in your 2002 CRF allocation is enclosed for your information.

**2002 CRF Allocations**

The 2002 CRF amounts received by municipalities will be equal to the adjusted amounts you received in 2001. Specifically, your 2002 CRF amounts will be equal to your 2001 CRF amounts adjusted for approved land ambulance costs and for eligible LSR costs in annexed areas.

Eligible municipalities will continue to receive the CRF Bonus and Supplementary Assistance components of the CRF program.

**Transit Bonus**

On September 27, 2001, Premier Mike Harris announced a \$9 billion plan for new transit funding over the next 10 years that will help strengthen the economy and protect the environment. The Province will invest \$3.25 billion - reducing the municipalities' share of eligible transit fleet replacement costs from 100 per cent to one-third. The government will also take back responsibility for funding and operating GO Transit.

To ensure that CRF-eligible municipalities fully benefit from the September 27, 2001 announcement, the Province has created the new CRF Transit Bonus. This bonus, which is in addition to the CRF Base, CRF Bonus and Supplementary Assistance, will be used to fully offset any reduction in CRF resulting from lower municipal transit capital and GO Transit costs.

Your 2002 CRF payments, including the CRF Base, CRF Bonus, Supplementary Assistance and Transit Bonus, will be processed by the end of the first month in each municipal quarter. That is, by the end of January, April, July and October 2002.

### **2001 Year-End Reconciliation**

A 2001 year-end reconciliation will be done in October 2002 with adjustments made to reflect LSR cost changes. For those municipalities that require additional CRF to offset their 2001 net LSR costs, the Ministry of Finance will process a separate CRF payment in 2002 that reflects the increase in your costs. For those municipalities that experienced a decrease in 2001 costs, your 2003 CRF quarterly payments will be decreased to reflect your subsequent overpayment.

### **2002 CRF Conditions**

In an effort to avoid duplication and to streamline the CRF reporting process, we have changed the CRF reporting requirements for the 2002 CRF allocations. Responding to the feedback we received from our stakeholders during our province-wide CRF consultations this past summer, municipalities receiving 2002 CRF payments will be required to submit to the Ministry of Municipal Affairs and Housing a council resolution, 2001 Financial Information Returns (FIRs) and 2002 tax rate by-laws. Specific details on the 2002 CRF allocation conditions are attached.

Please note that in order for your first quarter 2002 payment to be processed in a timely manner, you will be required to submit your council resolution to the Ministry of Municipal Affairs and Housing by **January 11, 2002**. Those municipalities that do not meet the conditions outlined may be subject to having all or a portion of their CRF payments withheld.

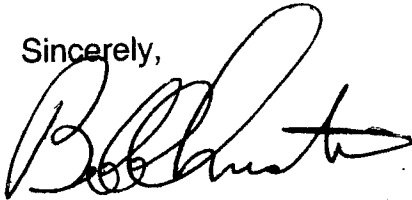
### **Future Initiatives**

Over the next several months, the Ministry of Finance will be hosting CRF information sessions, which will provide details to municipal staff on the CRF program and its administrative improvements. Details of the information seminars will follow.

If you have any questions and/or concerns regarding your 2002 CRF allocations and your 2002 reporting requirements, please contact your local Municipal Services Office of the Ministry of Municipal Affairs and Housing.

Treasurer/Clerk-Treasurer  
Page 3

Sincerely,

A handwritten signature in black ink, appearing to read 'Bob Christie', with a large, looping initial 'B'.

Bob Christie  
Deputy Minister of Finance

A handwritten signature in black ink, appearing to read 'W. Michael Fenn', with a stylized, cursive script.

W. Michael Fenn  
Deputy Minister of Municipal  
Affairs and Housing

Attachment

## **Conditions of Community Reinvestment Fund Allocations**

Reporting requirements have been attached to the Community Reinvestment Fund (CRF) since 2000. Whereas financial information on all municipal revenues and expenditures, including the Community Reinvestment Fund (CRF), is already reported by municipalities to the Ministry of Municipal Affairs and Housing (MMAH) through the Financial Information Returns (FIRs), the CRF reporting process has been streamlined for 2002.

The Ministry of Finance hereby sets forth the conditions that apply to the receipt of Community Reinvestment Fund allocations ("CRF Allocations") under the Local Services Realignment (LSR) initiative.

### **Acceptance of a CRF Allocation constitutes agreement with the below-mentioned statements and terms and conditions.**

The CRF Allocation consists mainly of the CRF Base, as well as the CRF Bonus, Transit Bonus and Supplementary Assistance. The CRF Base is a grant paid quarterly to eligible municipalities, as defined by the Province in its sole discretion, to offset the costs of services transferred to municipalities under the LSR initiative. CRF Base Allocations are determined by a formula that calculates the difference between net LSR costs, as defined by the Province and available residential education tax room for each municipality, as defined by the Province.

The Province may make positive or negative adjustments to CRF Base Allocations resulting from the 2001 year-end CRF reconciliation which will impact the CRF Base Allocations for 2003 and subsequent years.

Municipal councils ultimately decide how CRF Allocations (in total) are spent and/or used for the benefit of taxpayers. In making this decision, municipal councils will be guided by their obligation to provide effective and efficient delivery of services to taxpayers. As with all budgetary decisions, municipal councils recognize that they are directly accountable to taxpayers for their use of CRF Allocations.

Municipalities are required to submit to MMAH (see address below):

- (i) a council resolution declaring the municipality's:
  - a) intent to use the CRF Allocations they will receive for the benefit of taxpayers; and
  - b) acceptance of the CRF Allocations in accordance with these terms and conditions by January 11, 2002;
- (ii) their 2001 Financial Information Returns (FIRs) in accordance with the deadline to be set by MMAH; and
- (iii) their 2002 tax rate by-laws by September 30, 2002.

Failure to meet these deadlines may result in the withholding of CRF Allocations until these documents have been provided to the Province.

Address: Ontario Ministry of Municipal Affairs and Housing  
c/o Municipal Finance Branch  
777 Bay Street, 13<sup>th</sup> Floor  
Toronto, Ontario M5G 2E5

**Local Services Realignment (LSR)**  
**2002 Community Reinvestment Fund (CRF) Allocation**

\$ Thousands

**City of Greater Sudbury**

**2002 CRF Package**

1. Calculated CRF	45,638
	+
2. Adjustment for 2001 Land Ambulance Costs	1,029
	=
3. Total 2002 CRF Base Allocation	46,667
	+
4. Transit Bonus	1,400
	+
5. CRF Bonus	846
	+
6. Supplementary Assistance	2,189
	=
7. Total CRF Funding for 2002	51,102

**2002 Payments**

**CRF Allocation of \$51,102,000 will be paid in 4 equal installments of \$12,775,500**



# Local Services Realignment (LSR)

## 2002 Community Reinvestment Fund (CRF) Allocation

\$ Thousands

### City of Greater Sudbury

<b>Programs subject to 2001 year-end reconciliation.</b>	
Social Assistance	15,708
Child Care	1,276
Public Health	2,227
Ambulances	3,521
Social Housing	15,197
Children's Aid Societies	(1,428)
Policing Costs Above \$90/HH	0
Managed Forests / Conservation Lands Rebate	12
Farm Tax Rebate	34
Provincial Offences Net Revenue	(2,102)
<b>1. Total of Programs subject to 2001 year-end reconciliation (*)</b>	<b>34,445</b>
Add program costs not subject to year-end reconciliation	6,579
Add Municipal Support Grant	36,900
Add Share of Upper Tier Net Costs	n/a
Less Savings Target	7,003
<b>2. Net LSR Costs (*)</b>	<b>70,921</b>
<b>3. Residential Education Tax Room</b>	<b>25,284</b>
4. CRF (line 2 minus line 3; 0 if negative) (*)	45,638
5. Adjustment for 2001 Land Ambulance costs.	1,029
<b>6. Total 2002 CRF base allocation (line 4 plus line 5) (*)</b>	<b>46,667</b>
7. Transit Bonus	1,400
8. CRF Bonus	846
9. Supplementary Assistance	2,189
<b>10. Total CRF Funding (lines 6 to 9) (*)</b>	<b>51,102</b>
<b>Net Benefit after Residential Education Tax Room and Total CRF Funding</b>	<b>4,435</b>

(\*) Totals may be different due to rounding.

**CRF Allocation of \$51,102,000 will be paid in 4 equal installments of \$12,775,500**