

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-13B
Tom Davies Square
2001-03-29

Commencement: 2:31 p.m.
Adjournment: 2:35 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

B. Mangiardi, Director of Information Technology; T. Mowry, City Clerk; S. St. Onge, Capital Budget Coordinator; T. Rossman, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

RFP for Servers & Peripherals - Peoplesoft ERP

Proposals for Servers and Peripherals, Peoplesoft ERP {estimated at a total amount of \$300,000.00} were received from the following bidders:

Sun Microsystems

IBM Canada

Hewlett-Packard (Canada) Ltd.

Compaq Canada Corporation

The foregoing proposals were turned over to the Director of Information Technology for a recommendation to the General Manager of Corporate Services who would report to City Council.

Adjournment

The meeting adjourned at 2:35 p.m.

Chairman

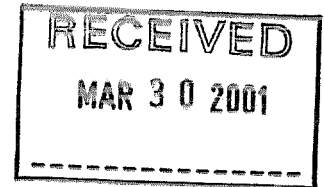
Secretary

T.O.C. 2001-03-29

GREATER SUDBURY POLICE SERVICES BOARD MEETING
THURSDAY, MARCH 22, 2001 - 1:00 P.M.
5TH Floor Boardroom, Police Headquarters, Tom Davies Square

Present:

Andy HUMBER, Chair
Joanne FIELDING
Councillor Ron BRADLEY
Councillor Eldon GAINER
Dave PETRYNA



Rollande MOUSSEAU, Secretary

Alex MCCAULEY, Chief of Police
Ian DAVIDSON, Superintendent
Sharon BAIDEN, Director of Administration

OPEN PORTION

News Media in Attendance

Bob Vaillancourt	Sudbury Star
Rick Pusiak	Northern Life
Alana Toth	MCTV
Tyna Poulin	MCTV Photo

Chair Humber welcomed past Chair Bob Parker and Vice Chair R. Parise to the meeting. A welcome was also extended to five students from the College Boreal Police Foundation course, Alain Deguirre, Patrick Lussier, Bryan Loranger, Fred Germain and Yves Grenier.

Declaration of Conflict of Interest

None

Adoption of Minutes

(2001-33) Bradley-Fielding: THAT the Minutes of the February 19, 2001, Board meeting be adopted as circulated and read.

CARRIED

Business Arising

Chair Humber inquired whether our chosen candidate had been accepted at the Rotman School of Management. Chief McCauley responded that the candidate had been accepted.

Councillor Bradley asked whether the extra costs incurred by the Service during the Falconbridge Strike had been recovered. The Chief responded that those types of costs are not recovered.

Presentation to Mr. Bob Parker and Mr. Rejean Parise

Chief McCauley presented a parting gift from the Police Service to former Chair Bob Parker and former Vice Chair Rejean Parise for their dedication and commitment to the community over the years. Chair Humber added his appreciation for the experience he acquired from Mr. Parker and Mr. Parise.

Officer Reclassification

Letter from Chief McCauley dated March 12, 2001, advising that the following personnel were reclassified to the rank of 3rd class Constable effective March 8, 2001:

Constable John Lalonde
Constable Andrew Williams
Constable Adam Walden

Delayed Priority One Calls

Letter from Chief McCauley dated March 12, 2001, reporting that there were no delayed priority one calls during the month of February 2001.

Departmental Statistics

Letter from Chief McCauley dated March 12, 2001, advising statistics would be available at this meeting. The October, November and December 2000, statistics were distributed for the information of board members.

Lion's Eye in the Sky Advisory Committee

Letter from Chief McCauley dated March 12, 2001, attaching the Meeting Minutes of the Lion's Eye in the Sky Advisory Committee for the month of February 2001 as well as incidents of interest. For the information of the board.

Victim Services Unit Advisory Committee

Letter from Chief McCauley dated March 10, 2001, attaching the minutes of the Victim Services Unit Advisory Committee during the month of February 2001. For the information of the board.

Explosive Demolition Unit

Letter dated March 12, 2001, advising an update would be given to the Board on the status of an Explosive Demolition Unit for the Service.

Chief McCauley reported that there is a great cost attached to having a demolition unit solely dedicated to the Greater Sudbury Police Service. The Chief explained that a

mutual aid agreement exists with the Ontario Provincial Police where demolition units take away any explosives detected and dispose of it. The Police Service does have an officer trained to identify explosive agents and to contain a situation. In addition, two bomb dogs will be ready and available by midsummer at a cost of \$15,000.00 for training with the Michigan State Police.

Video Remand Project

Letter from Chief McCauley dated March 12, 2001 regarding the status of the provincial Video Court Remand initiative.

The Chief reported that all of the costs with respect to the video remand project have not yet been established. This project will make it possible for the Justice of the Peace to no longer come to the cell area to remand prisoners. The prisoners can be remanded by a video remand system. The Justice of the Peace may be doing remands from as far away as Timmins or Sault Ste. Marie. The Chief felt that a video remand project will bring some efficiencies because persons may be remanded without transportation to Court for routine remands and consent bails.

Chair Humber advised that the Ontario Association of Police Services Boards has requested a costing from us on this. They are presently lobbying the government to fund this project.

Ontario Association of Chiefs of Police 50th Annual Conference - June 17 - 20, 2001

Letter from Chief McCauley dated March 12, 2001, attaching an information package regarding the OACP'S 50th annual Conference to be hosted by the Peel Regional Police Service.

Notes of Appreciation

Letter from Chief McCauley dated February 9, 2001, advising that since the February board meeting his office has received three letters of appreciation. For the information of the board.

ADDENDUM

(2000-34) Fielding-Bradley: THAT the Board agrees to deal with the items on the Addendum.

CARRIED

Seized Funds

Letter from Chief McCauley dated March 22, 2001, advising that found or seized monies in the amount of \$701.19 have been directed to Ms. Mousseau, board secretary, for deposit.

(2001-35) Fielding-Bradley: THAT the Board accepts funds in the amount of \$701.19 which represents funds that have come into the possession of the police service over the last few years through incidents of found or seized money.

CARRIED

Police Association Executive

Letter from Chief McCauley dated March 22, 2001, reporting that as a result of Sergeant Steve Walker's resignation from the position of president of the police association, an election was recently held. For the information of the Board, the executive for the year 2001 is as follows:

President	Constable Fern Benoit
1 st Vice President	Constable James Gibson
2 nd Vice President	Constable Jacques Seguin
Treasurer	Sergeant Rob Thirkill
Directors	Sergeant Richard Proceviat
	Constable Eric Dubreuil
	Constable Raymond Ealdama
	Constable Jason Katz
Civilian Director	Ms. Nadine Lair
Secretary	Ms. Antonietta Calabrese

New Business

- Board member Joanne Fielding invited board members and administration staff to a Miriam Carver Governance presentation on Wednesday, March 28, 2001, at noon in the 5th floor boardroom.
- Chair Humber asked for an update on the Business Plan's goals and objectives for the next board meeting. The Chief agreed.
- Chair Humber advised that a three-day Community Policing Management Program course is being held at Queen's University from April 8 - 11, 2001, at a cost of \$100 per person. This subsidized cost includes accommodation and meals. Staff Sergeant Murdock will be attending. Chair Humber invited board members to attend.
- Chief McCauley reported that Jeremy Trodd was sentenced today as a result of the accident that took the life of Sgt. Richard McDonald and one other person. He was sentenced to seven years in a juvenile institution. In consideration of time served, the judge reduced the time that he would have to spend in the institution to 5 ½ years.

Promotions - Allan Asunmaa, David Linney

Letter from Chief McCauley dated March 12, 2001, reporting that the following personnel were the successful candidates in a recent Sergeant to Staff Sergeant

promotional competition:

Allan Assunmaa

David Linney

Staff Sergeants Allan Assunmaa and David Linney were personally congratulated by Chief McCauley, Chair Humber and members of the Board. The Chief acknowledged Staff Sergeant Assunmaa's spouse who was in attendance.

Next Meeting

The next meeting will be held on **TUESDAY, APRIL 17, 2001, AT 12:00 O'CLOCK NOON**, in the 5th Floor Boardroom Police Headquarters, Tom Davies Square.

**MINUTES – SECOND MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARD ROOM – SUDBURY & DISTRICT HEALTH UNIT
FEBRUARY 22, 2001 - 4:30 P.M.**

BOARD MEMBERS PRESENT

R. Dupuis
E. Guy
R. Pilon

E. Gainer
A. Hinds
L. Portelance

B. Gingras
G. McIntaggart

BOARD MEMBERS ABSENT

T. Callaghan

D. Craig

A. Davey

STAFF MEMBERS PRESENT

Dr. P. Sutcliffe
J. Sabourin (Secretary)

J. Cowan

S. Laclé

Media

G. McINTAGGART PRESIDING

1.0 CALL TO ORDER

2.0 ROLL CALL

Rita Pilon was introduced to the Board of Health as the representative appointed by the Township of Chapleau. Well wishes were expressed for Board member D. Craig who very recently was undergoing surgery.

3.0 DECLARATION OF CONFLICT OF INTEREST

None

4.0 PRESENTATION

4.1 Nurse Practitioner Cervical Screening Pilot Project

Brenda Taylor, the Nurse Practitioner responsible for the above program, provided the Board of Health with an overview of this two-year pilot project. She indicated that this program was designed to increase women's access to cervical screening to other health and wellness services. The program will target hard-to-reach women including lower income groups, geographically isolated, First Nations, older women and recent immigrants. The Sudbury & District Health Unit is one of five northern health units to have this pilot and to date is the only one to be in a position to proceed.

5.0 MINUTES OF PREVIOUS MEETING

18-01 Adoption of Minutes – January 25, 2001

Moved by Dupuis - Gainer: That the minutes of the Board of Health meeting of January 25, 2001 be accepted as distributed. **CARRIED**

6.0 BUSINESS ARISING FROM MINUTES

i) Tuberculosis Control amongst Immigrants, Refugees and Visitors to Canada

Further to the information tabled at the last meeting from the Regional Municipality of Durham and this Board's request to support a similar motion, the following was tabled for consideration:

19-01 Tuberculosis Control amongst Immigrants, Refugees and Visitors to Canada

Moved by Dupuis – Pilon: Whereas: Ontario continues to be one of four provinces where the majority of cases of tuberculosis are reported. Being one of the leading immigrant receiving provinces, a large proportion of tuberculosis cases identified are foreign-born; and,

WHEREAS, tuberculosis is a key issue for selected health units in which there are high concentrations of new immigrants or refugees. Through medical surveillance of immigrants, refugees and visitors to Canada, individuals with latent tuberculosis infection can be identified and treated. It is often the responsibility of health unit staff to inform these individuals of the importance, implications and process for surveillance; and

WHEREAS, A significant proportion of positive skin test (Mantoux) reactors reported to the Sudbury & District Health Unit between January and June 2000 occurred in foreign-born individuals;

THEREFORE BE IT RESOLVED THAT, the Government of Canada is urged:

- To develop and implement, as soon as possible, an effective and efficient process that ensure that all "Medical Surveillance Undertakings" are brought to the attention of local medical officers of health in a timely and complete manner for expeditious action;**
- To ensure that individuals placed on medical surveillance by Citizenship and Immigration Canada (CIC) be given specific information at the time of signature about whom and how to contact the appropriate provincial/territorial health clinic and that the information is culturally sensitive;**
- To ensure that individuals on medical surveillance be followed by CIC to verify that they have reported to appropriate provincial/territorial health clinics within 30 days as per the Medical Surveillance Undertaking form; and**

- ***To ensure that sufficient health care resources are made available to allow all those on medical surveillance to be fully assessed by an experienced health care provider in tuberculosis management and, if necessary, treated in a timely manner;***

THAT the federal Ministers of Citizenship and Immigration and Health, Ontario's Minister of Health and Long-Term Care and City of Greater Sudbury and Sudbury and Manitoulin District M.P.s and M.P.P.s are so advised; and

THAT the Association of Local Public Health Agencies, the Association of Municipalities of Ontario, the Canadian Public Health Association, the Federation of Canadian Municipalities and all Ontario boards of health are so advised and their support is requested.

CARRIED

7. REPORTS OF OFFICERS\PROGRAM MANAGERS

Medical Officer of Health	- Dr. Sutcliffe
Administrative Services	- John Cowan
Injury Prevention & FOCUS	- Sandra Laclé
Clinic Services	- Dr. Sutcliffe

Dr. Sutcliffe informed the Board that she is proposing we begin the next Strategic Planning exercise in the spring. As well, she informed the Board of the discussions at the recent Ministry of Health and Long Term Care meetings in Toronto. She indicated that the major discussion was around the underfunding of public health programs in the province.

Mr. Cowan indicated that the financial report tabled is the same report that was requested by the Ministry on the projections of our year end. He emphasized that these were projections only at this time and that the 2000 audited financial statements would likely not be available before March. This report shows that the Universal Influenza Campaign was much more costly than the \$5.00 per dose budgeted for by the Ministry. He anticipated that the Ministry will pick up the overrun on this program. Mr. Cowan also stated that provided the health units don't have to pay for this overrun, approximately \$190,000 can be moved over to reserves to assist with the renovations project.

Mr. Cowan also stated that he would make available the February 2001 report for the information of the Board in their next agenda package. Board member Mr. Hinds made a request for the unaudited report to be faxed to him as soon as it became available. Dr. Sutcliffe indicated that a presentation review how month-end finances are reported would be made at an upcoming Board meeting.

Further to her report, Ms. Laclé made mention of the extensive number of partnerships throughout the communities for their programs and the advantages this brings.

In Mr. Koski's absence, Dr. Sutcliffe pointed to the high number of visits to the clinics. She also informed the Board that the Sudbury Regional Hospital - Memorial Site has been very appreciative of the support provided by the health unit to the Options Clinic.

Dr. Sutcliffe also made note of the fact that rabies is much more prevalent to the North and South of us, but as yet, we are rabies free and staff are promoting rabies vaccination throughout our jurisdiction.

In addition to the above reports, Board member Mr. Gainer reported on the results of his meetings at the alPHa Orientation sessions. He informed the Board that the funding for public health in Ontario, up to recently, was provided at 50%, but that the legislation does not guarantee this level of funding. Funding for public health is the responsibility of the municipalities. He also stated that the Board of Health sets the health unit budget which the municipalities are in turn obligated to pay by law. He also highlighted the legislation and stated "Expenses incurred by the Board of Health must be paid in a sufficient amount by the constituent municipalities". He went further to say that this Board of Health has always tried to have consensus around the budget and has taken into consideration the responsibilities of our municipalities, but the message that was loud and clear at these meetings was that the municipalities must comply.

20-01 Acceptance of Reports

Moved by Pilon - Dupuis: That the Executive Summary of the Medical Officer of Health for the month of February 2001 be accepted as distributed. **CARRIED**

8. a) CORRESPONDENCE

- i) Letter: January 24, 2001
From: Allan Rock, Minister of Health
Re: Influenza Antivirals for Chemoprophylaxis
- ii) Letter: January 29, 2001
From: Thunder Bay District Health Unit
Re: Revised Mandatory Programs

21-01 Equitable Funding for Mandatory Program Enhancements

Moved by Pilon - Dupuis: That this Board of Health supports the revisions made to the Mandatory Health Programs and Services Guidelines; however, full implementation of these revisions will require enhanced funding from the Ministry of Health and Long Term Care. Therefore, the Board of Health requests that the Ministry of Health and Long Term Care initiate a consultation process for the purpose of determining a fair and equitable method to fund these and further Mandatory Program enhancements. **CARRIED**

22-01: Acceptance of Correspondence

Moved by Dupuis - Pilon: That this Board of Health receives for information Correspondence 8 a) i to ii). **CARRIED**

8. b) ITEMS FOR DISCUSSION

- i) **Motion: The Corporation of the Township of Baldwin**
Re: Review of 2001 SDHU Budget
- ii) **Review of Board of Health By-laws**
(sent under separate cover)

Mr. Hinds indicated that he was not comfortable with the revisions that allow for Board member participation via tele- video-conference as Board members do not always have the information at hand to deal with the issues if they arise under the Addendum. It was noted that common sense would prevail in these situations and that every effort would be made by the Secretary to ensure pertinent information would be faxed out prior to the meeting.

23-01 Review/Revision of Board of Health By-laws

Moved by McIntaggart – Gainer: That this Board of Health approves the revisions to the Board of Health by-laws.
CARRIED

- iii) **alPHa 2001 Annual Conference**
Brantford, ON June 10-12, 2001
(sent under separate cover)

24-01 alPHa Annual Conference

Moved by Portelance – Gainer: That the following Board of Health members attend the alPHa 2001 Annual Conference in Brantford, ON June 10-12, 2001:

- 1. Brigita Gingras**

CARRIED

It was suggested that as not everyone was in attendance at this meeting that this motion be left open to include other Board members should they be available to attend these educational sessions.

25-01 Acceptance of Items for Discussion

Moved by Gainer – Portelance: That this Board of Health receives for information the Items for Discussion 8 b) i) to iii).
CARRIED

8. c) MINUTES OF EXECUTIVE COMMITTEE

- i) **Meeting #01-01 – January 15, 2001**

26-01 Acceptance of Minutes of EC

Moved by Gainer – Portelance: That this Board of Health receives the minutes of the Executive Committee 8 c) i).
CARRIED

8. d) ITEMS FOR INFORMATION

i) Attendance at Board of Health Meetings for 2000

Those with 100% attendance (Brigita Gingras, Evelyn Guy and Gerry McIntaggart) were recognized for their efforts. It was noted that changing the date and time of the Board meetings might make a difference as far as attendance goes. It was noted that this had been done several times before without any significant impact, but this issue could be discussed during the Strategic Planning sessions.

27-01 Acceptance of Items for Information

Moved by Gainer - McIntaggart: That this Board of Health receives the Items for Information 8 d) i). CARRIED

28-01 Addendum

Moved by McIntaggart - Gainer: That this Board of Health deals with the items on the Addendum. CARRIED

9. ADDENDUM

29-01 In Camera

Moved by Gainer - McIntaggart: That this Board of Health go in camera. Time: 6:00 p.m. CARRIED

i) Property

30-01 Rise & Report

Moved by McIntaggart – Gainer: That this Board of Health rises and reports. Time: 7:35 p.m. CARRIED

The following motion emanated from the in camera session:

31-01 Revised Per Capita Rates

Moved by Gainer – McIntaggart: WHEREAS the Board of Health recognizes the pressing need to provide adequate and functional office space to accommodate current and future staff as required to comply with the mandatory programs and meet area health needs; and,

WHEREAS the Ministry of Health and Long Term Care may not be able to commit to a one-time payment of \$850,000 representing a 50% share of the renovation costs and have indicated that they would favour handling this expense as an operating budget expense; and,

WHEREAS several of the obligated municipalities have expressed concern regarding the financial impact of paying their respective shares of the renovation costs as a one-time levy;

THEREFORE BE IT RESOLVED THAT, this Board of Health amends Board motion 06-01 that approves a total 2001 budget for the Sudbury & District Health Unit in the amount of \$9,571,000 to incorporate the total cost of financing renovations for the 1300 Paris Street office over a five-year amortization period for a total principal amount of \$1,700,000. This will result in a revised 2001 budget of \$9,971,000 based on a yearly repayment of principal and interest in the amount of \$400,000. The revised per capita rate will be \$27.06.

CARRIED

Board member Mr. Hinds voted against this motion.

- iii) Letter: February 15, 2001
From: The Corporation of the Township of Nairn & Hyman
Re: Support of Lacloche Foothills Association Resolution

Tabled for information.

- iv) Letter: February 19, 2001
From: Manitoulin Municipal Association
Re: Endorsement of Lacloche Foothills Reeves/Mayors Association

Tabled for information.

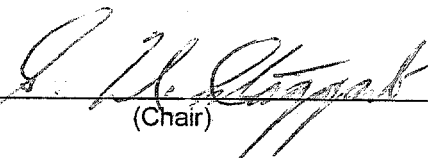
- v) Letter: February 15, 2001
From: Elizabeth Witmer, MPP
Re: Healthy Baby Healthy Children Program Funding

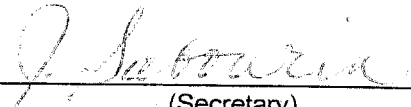
This correspondence indicates that the 12 month allocation for Sudbury & District Health Unit is \$1,040,207.

32-01 Adjournment

Moved by Gainer - McIntaggart: That we do now adjourn. Time: 7:28 p.m.

CARRIED


(Chair)


(Secretary)

**Medical Officer of Health
Board Report, February 2001**

Words for thought...

"The landmarks of political, economic and social history are the moments when some condition passed from the category of the *given* into the category of the *intolerable*...I believe that the history of public health might well be written as the record of successive re-definings of the unacceptable."

Geoffrey Vickers, "What sets the goals of public health?" *Lancet*, 1958.

Mr. Chair and Members of the Board,

Anthrax scares, E.coli contaminated water, "mad cow" disease, Ebola virus and drug resistant tuberculosis: a few of the public health headlines since the last Board of Health meeting.

Harming more but somehow less newsworthy are the more "mundane" matters of public health: the tobacco epidemic, poor child rearing, anti-immunization forces, unsafe food handling, poverty and stressful workplaces. A strong intact public health infrastructure is essential to respond to crises. More important, however, is the ability of public health to anticipate and prevent the occurrence of crises. Public health is in the business of assessing health risks associated with a variety of societal decisions and conditions. We are responsible for sharing this knowledge and re-defining on behalf of the public what are acceptable and unacceptable health risks.

However, we face significant challenges in public health that are intrinsic to the very nature of the *preventative* work we do:

"Public health is a negative. When it is at its best, nothing happens: there are no epidemics, food and water are safe to consume, the citizens are well-informed regarding personal habits that affect their health, children are immunized, the air is breathable, factories obey worker safety standards, there is little class-based disparity in disease or life expectancy, and few members of the citizenry go untreated when they develop addictions... In the absence of failures in these areas, politicians faced with budgetary crises... may feel justified in hacking away at government health budgets." Laurie Garrett, Betrayal of Trust: the collapse of global public health 2000.

Highlights from the past month:

1. Health Unit Profile and Communications

In recognition of the need for enhanced public health and health unit profile and the requirement for media campaigns within the Mandatory Programs and Services Guidelines, a temporary pilot Communications Officer position has recently been advertised. The focus of this position will be on achieving some of the communication-related objectives of the last strategic plan and on working with staff to develop an ongoing, proactive health unit communication strategy.

2. Strategic Planning

The health unit's current three-year strategic plan is in effect until December 2001. It is my recommendation that the Board and health unit senior management recommence strategic planning in the early spring of this year.

3. Recent alPHa and Council of Medical Officers of Health Meetings

On February 1st and 2nd, the Association of Local Public Health Agencies (alPHa) held Board of Health Section and Council of Medical Officers of Health meetings in Toronto. Dr. D'Cunha, Ontario's Chief Medical Officer of Health addressed both groups. Dr. D'Cunha reiterated the importance of the Mandatory Program Indicator Questionnaire and his expectation that health units improve their compliance. When asked about resource implications and whether the Ministry of Health would determine how much money would be required for all health units to be 100% compliant, Dr. D'Cunha responded that this determination was the responsibility of each health unit. There was significant discussion about the issue of inadequate resources for public health in the context of the whole health system budget. Also discussed at length among the Medical Officers of Health were the relative merits of different funding formulas with the municipalities and the province. Dr. D'Cunha told the group that he expected health units would receive notice of Ministerial grants to their operating budgets by August 2001.

The Council of Medical Officers of Health discussed administrative issues in addition to the pressing public health issues of West Nile Virus, pandemic influenza planning, Walkerton and water quality and food safety.

4. Renovations

On the advice of our architect and to ensure that the planned health unit renovations will both optimally meet current needs and build in future flexibility, we have worked with Perry & Perry Architects to carefully review these renovations. Based on these discussions, our present plans are being reviewed to ensure we are optimally capturing our requirements for functional relationships, space utilization and potential future flexibility. We are still waiting for word on Ministry of Health cost-shared funding for this project. During the health unit open house on January 26, 2001, municipal representatives from French River and Manitoulin Island recognized the need for renovations but inquired about options for multi-year financing/staging of the project.

5. 2001 Budget

Revised per capita rates for the health unit 2001 operating budget are being sent to the constituent municipalities based on the most recent municipal population numbers from the Ontario Property Assessment Corporation, as required by the regulations. These figures are attached. I met with Mr. Jim Rule, CAO City of Greater Sudbury, and his staff to review public health legislation relevant to our budgeting process.

Et finalement...

Je voudrais dire que mon prochain rapport sera en français, parce-que je viens de commencer un cours de français au Collège Boréal le lundi soir! Well... perhaps in a few years time.

For your information following are the division reports for the month of January.

REPORTS OF OFFICERS/PROGRAM MANAGERS

1. ADMINISTRATIVE SERVICES

As has been the case in previous years, a monthly financial report for January is not included. The first month of the fiscal year does not provide particularly meaningful financial information as the settlement process currently underway needs to be completed in order to clearly delineate to which fiscal year December expenses and revenues are attributable. Attached, however, is the forecast of the year-end report that was recently requested by the Ministry for 2000.

This 2000 Year-End (unaudited) Financial Report indicates only the Ministry's portion of the general programs. The middle column, titled "VARIANCE Budget vs. Actual" shows our projected surplus of \$190,216 to the Ministry (or \$380,432 total municipal and provincial). As our fall report to the Ministry indicated an expected surplus, the Ministry reduced their cash flow to us by about \$80,000. Correspondingly, the last column of this report indicates \$110,721. One concern that the Health Unit has at this time is the Ministry's intentions with respect to the \$108,956 deficit attributable to the Universal Influenza Campaign.

Administrative Services participated in the general insurance tendering process with the (then) Regional Municipality of Sudbury during 2000. It appears that a final decision on the new provider has been made. Although we do not presently have premium costs attributable to the health unit, we have been assured that there would be some savings. A positive aspect of this exercise is that the health unit would have access to the City of Greater Sudbury's (CGS) limits of liability coverage which is substantially more than the health unit historically has carried on its own. The deductibles should remain at appropriate levels for the relatively lower requirements of the Board of Health.

Administrative Services also took part in the recent Request for Proposals (RFP) process that evaluated Human Resource Information Systems (HRIS) and integrated Accounting Systems. It is our understanding that the City has selected a provider and it is anticipated that implementation will commence in 2001 and likely extend over this year and 2002 before becoming fully operational. While we are looking forward to adopting a fully integrated system that will streamline many of our current systems, we have not as yet received a cost-sharing proposal from the CGS. The health unit has been exploring its options in this regard for two years and it is our intention to proceed with the project if economically justified.

2. HEALTH PROMOTION DIVISION

Injury Prevention including Substance Abuse Prevention

Community Team Initiatives: Drug Awareness Week in November was extremely successful as a result of an ad hoc committee, "We Can Make a Difference", which helped coordinate the week's activities. Partner agencies include Ministry of Transportation, Laurentian University School of Nursing, Sudbury Alcohol and Drug Concerns Coalition, Sudbury Action for Youth, Action Sudbury, John Howard Society, Sudbury Regional Police, Centre de santé communautaire, Boost Program (Pinegate), Sudbury FOCUS Community Project and Canadian Association of Mental Health.

Road Safety Challenge Committee: The first planning meeting for the week of events from May 5-13, 2001 has occurred. Partners include Ontario Provincial Police, Greater Sudbury Police Service (Traffic and Media), Action Sudbury, Ministry of Transportation, Canadian Automobile Association, Transprovincial Freight Carriers Inc., Sudbury FOCUS Community Project and Sudbury Kids Injury Prevention Coalition.

Car Seat Inspection Clinic: In the past six months, seven clinics were held and 54 car seats were seen. Monthly clinics will continue, but a plan to target health professionals and car dealerships is in progress to increase awareness and knowledge.

Fall Prevention in the Older Adult: The Coalition for the Prevention of Injuries in Older Adults held the first annual Fall Prevention Week from October 16-20, 2000. An active membership on the Mayor's Round Table on Senior's Issues is maintained.

Committee Memberships: Additional partner agencies include the Prevention of Drug-Induced Sexual Assault Committee, Northern Ontario Suicide Prevention Network, Regional Trauma Network, ARAPO – Association to Reduce Alcohol Promotion in Ontario, and BAC - Bicycle Advisory Coalition.

School Health Team Initiatives: ACTION (Alcohol, Cannabis, and Tobacco Use Prevention: An ACTION workshop, sponsored by FOCUS, was held on January 18, 2001. A total of 36 educators and curriculum consultants, representing all four school boards, participated in this event. Approximately 700 secondary students participated in the "Fatal Vision Goggle" activity held at several high schools during Drug Awareness Week.

A Wellness Day Event focusing on injury prevention and substance abuse will be provided in the spring months for the students attending Chelmsford Valley District Composite School. The Smart Grad Resource Guide will be offered to graduation committees. The guide includes a variety of information including, fundraising, organizing events, smart planning regarding – driving alternatives, personal safety, bush parties.

Workplace Health Team Initiatives: The December mailing to 350 businesses featured safe alcohol use. In addition the Limited Offer lunch and learn session included low risk alcohol use, a standard drink size demonstration and sampling of non-alcoholic punches. The presentation also included information on the liabilities of alcohol use at business functions.

Branch Offices Initiatives: A "Falls in the Elderly" workshop was offered in Espanola in September. A car seat clinic to support the October 14th "Big Day" was held. Advertisements promoting the use of bicycle helmets were run to coincide with the return of children to school in all branch office newspapers.

Focus Community Project: The Sudbury FOCUS Community Project's second annual visioning session was held in August 2000. The following highlights some of the issues, potential challenges and strategic steps towards their realization.

Municipal Alcohol Policy (MAP): Policy initiatives are known for their lengthy process. To ensure successful outcomes, community consultation is required. The recent creation of the City of Greater Sudbury and the new council is both an opportunity and a challenge. Although other municipalities in the former Region of Sudbury had MAP's, the new City will require a unified one.

All of the FOCUS project's local objectives for the target groups identified in the FOCUS Needs Assessment have been addressed and will continue to strive toward successful outcomes: Youth focused programming has been very successful to date. FOCUS is committed to ensuring more programming for adults and seniors, as well as the multicultural community is undertaken.

Males 25 - 45 years of age have been targeted with an MCTV Ad Campaign regarding safe drinking guidelines and role modeling. A health promotion campaign was designed targeting workplaces. The first Annual Wise Medication Fair for seniors was held in October.

The FOCUS Project partners and volunteers brought a "Celebrate Safely" message to the Santa Claus parade and handed out over 4000 FOCUS packages with the FOCUS telephone number and information sheet targeting males 25 - 45 years or age.

Public sector partnerships have been identified such as the Hotel/Restaurant Association, insurance companies, and local sports clubs and gyms. A new partnership was created with Laurentian University nursing students with both the Francophone and Anglophone programs. A Date Rape Prevention pamphlet and a Binge Drinking Pamphlet were developed.

3. HEALTH PROTECTION DIVISION

Nurse Practitioner Cervical Screening Pilot Project: On June 15, 2000, the Ministry of Health and Long Term Care launched the Ontario Cervical Screening Program making available \$200,000 for the Sudbury & District Health Unit to participate in a two-year pilot project. Sudbury is one of four other northern health units to take part in this project.

The purpose of the project is to improve early detection of cervical cancer.
There are three key objectives.

- To reach those women who are not having regular Pap tests.
- To ensure that women with abnormal Pap tests receive appropriate follow-up care.
- To monitor and improve the quality of cervical screening services.

On December 11, 2000, we hired a Nurse Practitioner to lead the pilot project. At the present time a work plan is being developed for our health unit in line with the project description outline of the Ministry.

The population to be served is the women in the Districts of Sudbury and Manitoulin, including the Greater City of Sudbury. The project is an outreach initiative intended to address identified gaps in screening services involving high priority populations and under serviced areas.

We are looking at an opportunity for our Health Unit to offer other women's health and wellness services in conjunction with the cervical screening project. Other services would likely include contraception, testing and treatment of sexually transmitted diseases, pregnancy testing and referral.

The Ministry will support and facilitate evaluation of the project involving their epidemiologist, Cancer Care staff and Public Health Research, Education and Development.

Clinic Services

Sexual Health Program: There were a total of 2,567 visits made to our three clinic locations (Sudbury, Espanola and Manitoulin Island). The majority of visits were related to contraceptive methods and pregnancy (counselling, testing, treatment and referral). This remains consistent with the previous year of 2,530 visits.

The Options Clinic (Sudbury Regional Hospital – Memorial Site) requested our services regarding orientation to new staff members.

The orientation included:

- a) General guidelines for pregnancy counselling
- b) Recommendations for policy and procedures for pregnancy counseling and more specifically abortion counseling resource materials
- c) An updated Comprehensive Pregnancy Counselling Binder
- d) An updated pamphlet on Pregnancy Counselling Services
- e) Resource materials

STD/HIV/AIDS Program: There were a total of 1,679 visits to the Clinic for counselling, testing, treatment and referral compared to 1,137 visits from the previous year. There was a total of 516 HIV/AIDS tests and 791 pre and post-test counselling sessions at our three Clinic locations (Sudbury, Espanola and Manitoulin Island) as well at the offsite locations: The Point– Needle Exchange and ACCESS –AIDS Committee of Sudbury. Clinic staff continue to provide community support and consultation via networking with the following groups/agencies:

- Interagency AIDS Committee
- Haven Program Community Advisory Committee
- Northeastern Working Group on AIDS
- Intravenous Drug Users Program Advisory Committee
- Opening Doors HIV/AIDS Conference Planning Committee
- Prostitution Offender Diversion Program
- Hepatitis C Advisory Committee

Community Class Presentations were provided to high-risk groups such as the Salvation Army and Lakeside Centre, Rockhaven and Sudbury Youth Services (Teens in Correctional Facilities).

Tuberculosis Control Program: One case of tuberculosis was reported in October 2000 resulting in treatment and monitoring. Anti-tuberculosis medications for preventive therapy were issued and close monitoring was provided to 14 clients as compared to 28 clients from the previous year. Mantoux screening was provided to 402 individuals.

Travel Clinic Immunization: The number of travel appointments has increased once again in 2000 to 1,138 appointments from 837 in 1999. The number of referrals from area physicians has also increased accordingly.

Besides consultation and administration of vaccines, many calls are received requesting information on International travel. The past month has been particularly busy with the cases of polio being reported in the Dominican Republic. Mining companies continue to send workers abroad to mine sites in Africa, Chile and South America.

Respectfully submitted,



Penny Sutcliffe, M.D., M.H.Sc., F.R.C.P.C
Medical Officer of Health

LOCAL PUBLIC HEALTH AGENCIES
2000 YEAR END(unaudited) FINANCIAL REPORT

Name of Health Unit: Sudbury & District

Due Dates: February 9, 2001

QTR #2	QTR #3	QTR #4
		X

	Line #	2000 Approved Budget	2000 Actual * Expenditures	VARIANCE Budget vs. Actual	2000 Cashflow **	VARIANCE Cashflow vs. Actual	Ministry Use Only
Base Budget Request MOHLTC	L7	4,038,243.00	3,848,027.00	190,216.00	3,958,748.00	110,721.00	
Total Base Budget	L8	4,038,243.00	3,848,027.00	190,216.00	3,958,748.00	110,721.00	
Excluded Costs							
PHRED	L15	246,401.00	246,401.00	0.00	246,401.00	0.00	
Unorganized Territories	L16	457,297.00	457,297.00	0.00	457,297.00	0.00	
	L17	0.00	0.00	0.00	0.00	0.00	
Other (specify):	L18	0.00	0.00	0.00	0.00	0.00	
	L19	0.00	0.00	0.00	0.00	0.00	
Total Excluded Costs	L20	703,698.00	703,698.00	0.00	703,698.00	0.00	
One-Time Funding							