

City Agenda Report

Report To: CITY COUNCIL

Report Date: April 4, 2001

Meeting Date: April 10, 2001

**Subject: Public Transit Service to the Communities of
Val Caron, Hanmer and Capreol**

Department Review:


Caroline Hallsworth
General Manager
Citizen and Leisure Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Wes Woods, Manager of Greater Sudbury Transit

Recommendation:

FOR INFORMATION

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Executive Summary:

Since January 1, 2001 Greater Sudbury Transit has been responsible for the provision of public transit service to the communities of Val Caron, Hanmer and Capreol. Since that time there have been some concerns expressed by some of our riders because of the volume of passengers carried.

Background:

Greater Sudbury Transit staff have monitored ridership levels on the Val Caron, Hanmer and Capreol routes and are happy to report that ridership is increasing though at no times have passenger loads exceeded the capacity of the buses.

The good news is that due to scheduling efficiencies which will be introduced when the service becomes publicly delivered on April 28, 2001, we will be able to offer one additional outbound and two additional inbound trips during the rush hour at no additional cost. The two additional inbound trips will depart Capreol at 8:40 a.m. and at 6:40 p.m. while the one additional outbound trip will depart the Transit Centre at 3:45 p.m. This will no doubt level the load factors and will provide enhanced service options to the riders in this area.

Staff will continue to monitor passenger levels and make adjustments as required. This service level has been reviewed with the Councillors of Wards 3 and 4.

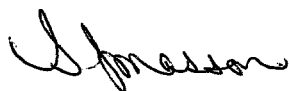
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Report Date: April 4, 2001

Subject: 2000 Investments

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Department Review:



S. Jonasson
Director of Finance / City Treasurer

C.A.O. Review:



J. L. (Jim) Rule
Chief Administrative Officer

Executive Summary

Ontario Regulation 438/97 requires the Treasurer to prepare an investment report to Council as outlined in the municipality's Statement of Investment Policies and Goals. Not all of the former municipalities had a formal Investment Policy; however both the Region and City did, and both municipalities reported annually to their respective Councils. This report presents investment activities for 2000 for both municipalities, and certifies that all investments of these former municipalities were in compliance with Regulation 438/97.

In addition, the former Town of Capreol has supplied a spreadsheet showing the investments on Perpetual Care Fund, which has been appended to this report.

Background

A sound municipal investment policy has four major goals:

- 1) ensure safety of invested funds
- 2) maintain liquidity for current and capital operations
- 3) conform to legislated constraints
- 4) maximize the rate of return while conforming to the above.

Former Regional Municipality of Sudbury

In compliance with the former Regional Investment Policy, and in compliance with Ontario Regulation 438/97, the following summarizes the Region's investment activities during 2000:

	January 1, 2000 \$	December 31, 2000 \$	Net Change \$
Investment Portfolio (at cost)	63,226,339	73,732,889	
"One" Fund	1,388,357	1,464,935	
Tile Drainage (Rayside-Balfour)	9,921	8,569	
Bank Balance	4,943,935	85,790	
Pioneer Manor Trust - Bank	356,627	372,087	
Totals	69,925,179	75,664,270	5,739,091

Much of the net change is attributable to delays in commencing some substantial capital projects (e.g. the Pioneer Manor project). As well, money was reserved in 2000 in anticipation of a Canada-Ontario Infrastructure Grant Program announcement. This capital money remained unspent at year-end.

During 2000, eight-two (82) separate investment transactions were completed, meaning an average of better than six per month. Interest earned on the investment portfolio totalled \$3,674,999 in 2000, and the average rate of return was 5.636%. Interest is first credited to the Reserve Funds and the remainder is earned by the Region's capital and current funds. All earnings from the capital fund are in turn credited to the current fund, per Council's policy. Including interest earned from the bank, the current fund was credited with \$1,777,986 of interest revenue in 2000.

Former City of Sudbury

The City of Sudbury's investment portfolio at December 31, 2000 was \$8,523,318. The portfolio was invested in the following securities:

Provincial Bonds:	
Ontario	\$3,682,270
Nova Scotia	150,323
Schedule I Banks:	
Bank of Nova Scotia	100,000
Royal Bank	3,220,550
Schedule II Banks:	
City Bank	924,926
Trust Companies:	
Canada Trust	407,825
Municipal Investment Fund "ONE"	<u>37,424</u>
	<u>\$8,523,318</u>

The interest curve throughout 2000 was relatively flat and, in fact, at some points throughout the year it was inverted. Therefore, as we did in 1999, in 2000 we kept some funds in our current account instead of investing them in the bond market as part of our overall investment strategy.

The investment portfolio earned an average annual rate of return of 5.76% in 2000. In order to maximize the investment yield, the Corporation invests in both long-term and short-term instruments. Over the year 18.51% of the investment base was invested in long-term securities and 81.49% in short-term securities. The heavy weighting on the short end was due in part to the impending amalgamation and also due to the flat slope of the curve.

2000 Investments

Finance Division

Authored By: Cheryl Mahaffy and Mary Lynn Gauvreau

Reviewed By: Sandra Jonasson, City Treasurer

April 4, 2001

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In 2000 the Corporation budgeted the current fund investment income at \$270,000. Actual earnings were \$393,244. As well, the Corporation paid the trust funds interest of \$291,013 and the reserve funds interest of \$661,941.

Former Town of Capreol

Attached is a report from the former Town of Capreol on investments of the Perpetual Care Fund.

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The Corporation of the Town of Capreol

Perpetual Care Fund

Year	Perpetual Care On Plot Sales	Marker Installation Charges To Perpetual Care	Amount Invested	Subtotals
Bal. Fwd. Dec. 31, 1991	Carried Forward \$ 32,314.00			\$ 32,314.00
1992	2,625.00	600.00	(3,225.00)	35,539.00
1993	3,074.00	1,500.00	(4,574.00)	40,113.00
1994	2,710.00	1,700.00	(4,410.00)	44,523.00
1995	2,528.00	1,300.00	(3,828.00)	48,351.00
1996	1,896.00	1,100.00	(2,996.00)	51,347.00
1997	4,682.00	1,250.00	(5,932.00)	57,279.00
1998	5,218.00	2,250.00	(7,468.00)	64,747.00
1999	4,080.00	1,400.00	(5,480.00)	70,227.00
2000	\$10,392.00	\$2,400.00	(\$12,792.00)	\$ 83,019.00
TOTAL	\$69,519.00	\$12,500.00		

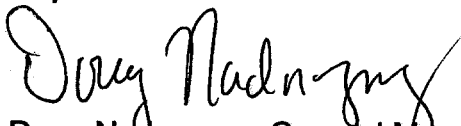
Report To: CITY COUNCIL

Report Date: April 5, 2001

Meeting Date: April 10, 2001

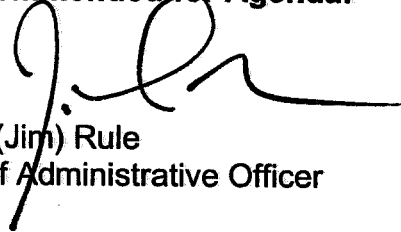
Subject: Request for Funding - NORCAT

Department Review:



Doug Nadorozny, General Manager of
Economic Development and Planning
Services

Recommended for Agenda:



J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Doug Nadorozny

Recommendation:

It is recommended that \$100,000 be allocated to NORCAT for the year ending March 31st, 2001, and that the funding source be the Industrial Park Reserve Fund. Further it is recommended that the subsequent payments of \$85,000 and \$65,000 be added to the budget options list for 2001.

THEREFORE BE IT RESOLVED that City Council supports and recommends the funding allocation and the funding source as the Industrial Park Reserve Fund.

Executive Summary

The SRDC and Regional Council recommended an allocation of \$250,000 to NORCAT over 3 years. The first payment of \$100,000 was to be for the year ended March 31, 2001, with subsequent payments to be made prior to March 31, 2002 and March 31, 2003.

As per the direction from Regional Council in December, a Memorandum of Understanding has been signed between NORCAT and the Greater Sudbury Development Corporation and this resolution identifies the source of funds for GSDC's contribution.

Finance Department has reviewed this recommendation and approves it.

Background:

At the December 13, 2000 SRDC Board of Directors meeting the following resolution was passed: "Whereas NORCAT was established in 1995 to help companies and entrepreneurs in the Sudbury Region develop and test new technologies and equipment and;

Whereas NORCAT has been successful in assisting in the creation of new companies and jobs for the community and;

THEREFORE BE IT RESOLVED THAT the SRDC Board recommends to Regional Council and the Council for the City of Greater Sudbury and the Transition Board that a funding allocation of \$250,000 be made to NORCAT to assist, maintain and expand its level of services to the Sudbury area and that funding be identified in the current budget or as part of the 2001 budget and, that the funding amounts be made as follows:

Year 1	\$100,000	Year 2	\$85,000	Year 3	\$65,000"
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Regional Council at its meeting of December 13, 2000 supported the resolution passed by the SRDC Board and recommended a funding allocation of \$250,000 to NORCAT by the City of Greater Sudbury.

Report To: CITY COUNCIL


Report Date: March 29, 2001

Meeting Date: April 10, 2001

Subject: Mayor's "Children First" Roundtable

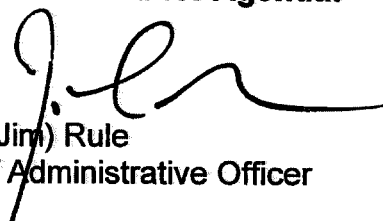
Department Review:

Mark Mieto
General Manager
Health and Social Services



Recommended for Agenda:

J.L. (Jim) Rule
Chief Administrative Officer



Report Authored by:

Penny Earley

Recommendation:

Whereas at the Children's Forum held in June 2000 six recommendations to develop a community action plan to support children and families were put forward by community groups; and

Whereas the Health and Social Services Committee of the former Region accepted these recommendations; and

Whereas there is opportunity for the City of Greater Sudbury to provide leadership to promote civic responsibility towards children;

Therefore be it resolved that a Mayor's "Children First" Roundtable be established; and

That the Terms of Reference for the Mayor's "Children First" Roundtable be approved.

EXECUTIVE SUMMARY

The Mayor's "Children First" Roundtable will advise the Mayor and members of Council on children's issues and will take a leadership role in promoting efforts in the community which put children first. It will also provide information and recommendations on the development of policies and programs to address the needs of all children in the Greater City of Sudbury. Activities include recognizing citizens, organizations and businesses that contribute to the quality of life for children. Public awareness activities which focus on the importance of early years experiences for children are also proposed. The Mayor or his designate will act as Chair. As well, a community Co-Chair may be appointed.

The Terms of Reference are attached to the end of this agenda report.

Background:

Public awareness about the importance of the early years' experiences in providing a solid basis for children to grow and develop has been increasing. Some examples of this include:

- In May 1999, the City of Sudbury Mayor's office assisted the Council for Children and Families in organizing a Champions for Children breakfast, wherein recognition was given to individuals, businesses and volunteer groups. It was a celebration of the difference that everyone can make in a child's life. There was also a challenge put out to the community to continue to be champions for children in innovative ways.
- In June 2000 a Children's Forum was organized by the Region of Sudbury - Health and Social Services Department & Children's Services, Social Planning Council and representatives from the local School Boards, the United Way, the Algoma, Cochrane, Manitoulin, Sudbury District Health Council and provincial Ministries. The purpose of the conference was two-fold: to address the gaps which exist in children's services in the early years; and to create a Community Action Plan that would be strategic and do-able, would be endorsed by the City of Greater Sudbury and others, and that would enhance the development of children through the critical early years. The recommendations will be followed up on by the newly formed Early Years Challenge and by the plan for seamless service delivery to be developed by funding from the Atkinson Foundation. The City of Greater Sudbury has committed dollars to this as well.
- In December 2000 Mayor Jim Gordon identified the need for a Children's Roundtable in his inaugural speech for the new City of Greater Sudbury. It was envisioned that this Roundtable from a broad focus, would find creative ways to strengthen and support young families to ensure that no child is left behind.

- The development of Healthy Babies, Healthy Children program, lead by the Sudbury and District Public Health Unit, with input from a network of providers, including school boards and Children's Services staff. This is an incremental program with a number of components being phased in over time to ensure all babies get off to a healthy start. The program provides support and resources to parents to help them care for their babies and young children.

The City of Greater Sudbury's Health and Social Services Department, Children's Services Division has been focussing on the needs of young children for many years. The concept of "Children First" was first developed by the former Region of Sudbury's Health and Social Services Department, as a key message for reinvesting the savings resulting from the National Child Benefit (NCB) program. A community consultation was undertaken with specific recommendations as to how to best use these dollars for children's programming. The "Children's First" initiatives brought focus to the development of programs that would enhance child development in the early years, and also has provided a framework for further planning at the municipal level. Children's Services is taking a leadership role to ensure that Departments within the new City work together to address other areas within their purview, like transportation and leisure programs, to create a child friendly city.

Staff support for the activities of the Mayor's "Children First" Roundtable can be covered within the existing budget for 2001. However this will have a budgetary impact in 2002.

MAYOR'S "CHILDREN FIRST" ROUNDTABLE TERMS OF REFERENCE

1.0 MISSION STATEMENT

The Mayor's "Children First" Roundtable is a committed partnership of elected representatives, local experts, businesses and citizens working together to build a sense of civic responsibility to improve the quality of life for children.

2.0 PURPOSE

The Mayor's "Children First" Roundtable was created to advise the Mayor and members of Council on children's issues and to take a leadership role in promoting efforts in the community which put children first.

3.0 GOALS

- 3.1 To act as a support to the Mayor and Council on matters relating to children by providing advice, information and recommendations on the development of policies and programs to address the needs of all children in the Greater City of Sudbury.
- 3.2 To encourage and promote Sudbury's efforts to put children first by:
 - a) Recognizing citizens, organizations and businesses that make Sudbury a better place for children.
 - b) Increasing awareness of the importance of healthy early child hood development
 - c) Reaching out to members of the community who have not traditionally been involved in this kind of activity.
- 3.3 To ensure that information that measures the community's progress in becoming more child friendly is collected and disseminated.
- 3.4 To support strategies that foster and promote Sudbury's capacity to support children, parents and healthy child development especially for those children who are disadvantaged due to poverty or any other factors that puts them at risk.

4.0 OBJECTIVES

- 4.1 To develop a policy filter for all policy and budget decisions of Council to assess the impact on children
- 4.2 To develop a public awareness and education communication strategy with key

messages that will encourage parents and other sectors in the community to get involved

- 4.3 Develop a set of indicators to determine our community's progress and engage local researchers in the development of an annual Report Card on Children that tracks successes and progress.
- 4.4 To develop an annual work plan based on the Report Card's recommendation to further focus the community on initiatives that put children first.

5.0 STRUCTURE

The Mayor's "Children First" Roundtable shall consist of a membership of twelve (13). Four (4) members shall be citizens with interests and experience related to children's issues and eight (8) shall be invited community "experts" representing the following sectors: education, research and planning, labour, health, recreation, early child development, **United Way**, child welfare, media/marketing and business., plus others. The membership must be able to represent the diversities within our child population related to culture, language, abilities and age. The Mayor or his designate will act as Chair. As well, a community Co-Chair may be appointed.

6.0 CRITERIA FOR MEMBERSHIP

- 6.1 Citizen members must be parents or have broad experience with children and young people. They will be selected based on their ability to represent children and other parents and their depth of experience and demonstrated commitment to children.
- 6.2 Community "expert" members must have depth of experience working with children and must have a solid knowledge of their wider sector (for example education).

7.0 SELECTION OF MEMBERS

- 7.1 Citizen positions on the Mayor's "Children First" Roundtable will be advertised in local media
- 7.2 Application for citizen positions must be made on an approved application form that will include the following:
 - a) prospective member's experience with children and youth and/or interest in children's issues
 - b) prospective member's community involvement
 - c) request for references
 - d) candidate's willingness to submit to a police check

- 7.3 Selections for citizen positions will be made using standardized selection criteria.
- 7.4 Identified prospective members will submit a letter of intention outlining their experience with children's issues and their knowledge and involvement within their sector and their willingness to be considered for the Roundtable.
- 7.5 Final selections for citizen and community "expert" positions will be made by City Council, at a City Council meeting.
- 7.6 City Council will make recommendations to fill vacancies on the committee until the next election.
- 7.7 The term of office will be for the duration of the current Council.
- 7.8 An ability to represent the diverse cultures, languages, ages and abilities of Sudbury's children will be considered an asset in the selection process.

8.0 OPERATIONS

- 8.1 The Mayor's "Children First" Roundtable will meet once every two months.
- 8.2 Members must attend meeting. Members who miss two consecutive meetings without an acceptable reason will lose their membership.
- 8.3 Specific Roundtable activities may be undertaken by ad hoc sub-committees of the Roundtable, with support from City staff.
- 8.4 In the absence of contracted staffing for the Roundtable, staff support for Roundtable activities will be provided by the departments of Health and Social Services, Citizen and Leisure Services and Economic Development and Planning.
- 8.4 All communications regarding the Roundtable must be approved by the Roundtable.

9.0 REPORTING

Article 34, Advisory Panels, in the Council Procedure By-Law sets out the authority under which the Mayor's "Children First" Roundtable will operate.

10.0 SUGGESTED DELIVERABLES FOR 2001/2002

- Develop a definition of quality of life for children to be used as a basis for the development of a Children's Bill of Rights for the City of Greater Sudbury.
- Using a policy filter, the recommendations of Children's Forum 2000 and the Children's Bill of Rights as a basis, make recommendations to the Mayor and Council on the development of policies and municipal programs which will improve the lives of children and their families.
- Distribute a calendar of events for children and families to be distributed to the community and assist in the coordination of publicity for these events.
- To promote public awareness, organize public celebration and awards ceremonies to honour those citizens, community organizations, service providers and businesses who have worked to put Children First.
- Develop a set of indicators, e.g., school readiness, to determine the quality of life for children and engage local researchers, school boards, the Early Years and Atkinson projects, and others in developing a community report card on children.
- Organize a public release of the results of the Report Card and the activities of the Roundtable.
- Work with all school boards, the Early Years and the Atkinson projects, and others to develop a community definition of children's readiness to learn and to use an agreed upon tool to identify children's readiness to learn
- Maintain ongoing communications with other networks and groups working for children in Sudbury through regular reports.
- Develop a workplan for 2003 for the Children's First Roundtable..

Report To: CITY COUNCIL

Report Date: April 2, 2001

Meeting Date: April 10, 2001

Subject: Standby Power Upgrade - Sudbury Sewage Treatment Plant

Department Review:



D. Bélisle
General Manager of Public Works

Recommended for Agenda:



J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: J.P. Graham, P.Eng., Plants Engineer

Recommendation:

That the City purchase a new 4160 volt alternator to upgrade the standby power at the Sudbury Sewage Treatment Plant from Toromont, being the lowest quotation received and;

That a budget of \$150,000.00 for the upgrade the standby power be funded from existing capital funds including \$50,000.00 from the Standby Power funds in the 1998 Capital Budget and \$100,000.00 from the 1999 Sewer and Water Upgrading Program.

Background:

In 1999, in preparation for potential problems associated with Y2K, the Region purchased a 2,000 KW used generator for installation at the Sudbury Sewage Treatment Plant. Incoming power supply to the Sudbury Sewage Treatment Plant is 4160 volt power. Because of the shortage of generators at that time, the Region was unable to purchase generation equipment with an alternator that produces 4160 volt power. The best system available had a 600 volt alternator and a step-up transformer was supplied transforming the power from 600 to 4160 volts.

Since that time the generator and transformer have been housed in trailers at the site awaiting the construction of a new generator building to permanently house the equipment.

Recently the step-up transformer failed. Because of the emergency nature of this equipment, we have temporarily rented another step-up transformer to ensure that we have standby power at the plant for spring run off.

The cost estimated to repair the damaged transformer is in the order of \$50,000.00. A new transformer of the same size would cost approximately \$60,000.00.

We also explored the option of replacing the existing 600 volt alternator with a 4160 volt alternator and eliminate the need for the transformer. The received quotations from Northern Diesel for the alternator was \$120,000.00 plus installation, taxes and freight. Tormont quoted \$105,000.00 for the same package.

With this option, the generator would be away from the Plant for several days while the new alternator was installed with the diesel engine. While the generator is away from the site, we will rent another generator at an estimated cost of approximately \$5,000.00 per week.

We are recommending that we proceed with the purchase of the new alternator because this option fits best with the long term plans at the Plant and it eliminates the need for the step-up transformer, cabling and 600 switchgear. In the permanent installation, the system would result in a slightly smaller permanent generator building and would simplify the permanent connection to the Plant's power grid.

The total cost of this upgrade is estimate to be \$150,000. As part of this option, we would work with the Purchasing Agent to sell the existing 600 volt alternator and trailer that houses the step-up transformer. We believe that these items have a resale value of approximately \$20,000.00 to \$25,000.00, the proceeds of which will be credited back to this capital project.

In 1999, numerous generators were installed at sewage pumping and treatment facilities around the City. The 1998 Capital Budget for this work has uncommitted funds slightly in excess of \$50,000.00 which can be utilized for this upgrade. Also, the 1999 Capital Sewer and Water Upgrade has sufficient funds to finance \$100,000.00 of these costs.