

**THE FIFTH MEETING OF THE FINANCE COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Council Chamber
Tom Davies Square**

**Tuesday, February 27, 2007
Commencement: 3:35 p.m.**

Chair

COUNCILLOR TED CALLAGHAN, IN THE CHAIR

Present

Councillors Cimino; Barbeau; Berthiaume; Dutrisac; Dupuis; Rivest (A3:37pm); Thompson (A3:55pm); Craig (D6:38pm); Caldarelli; Gasparini; Landry-Altmann; Mayor Rodriguez (A3:40pm)

City Officials

M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; D. Nadorozny, General Manager of Growth & Development; T. Beadman, Acting General Manager of Emergency Services; P. Thomson, Director of Human Resources & Organization Development; C. Hallsworth, Executive Director of Administrative Services; G. Clausen, Acting General Manager of Infrastructure; L. Hayes, CFO/Treasurer; R. Swiddle, City Solicitor; T. Parmar, Manager of Quality, Administration & Financial Services; G. Lamothe, Manager of Communications & French Language Service; E. Stankiewicz, Manager of Financial Planning & Policy; D. Bergeron, Manager of Financial Support & Budgeting; C. Mahaffy, Deputy Treasurer; S. Turner, Financial Analyst; P. Buchanan, Manager of Accounting; D. Dumontelle, Budget Accountant; R. Hotta, Director of Pioneer Manor; B. Lautenbach, Director of Planning Services; B. Gutjahr, Manager of By-law Enforcement Services; R. St. Onge, Manager of Software & Business Applications; K. Moxam, Manager of Parks Services; R. Sauve, Director of Transit Services; L. Valle, Manager of Quality, Financial & Administrative Services; C. Ouellette, Director of Children Services; B. Mangiardi, Chief Information Officer; J. Dolson, Manager of Network & Operations Support; G. Mazza, Director of Building Services/Chief Building Official; E. Wabegijig, Manager of Finance & Administration; R. Carré, Director of Leisure Services; R. Henderson, Director of Citizen Services; R. Skelly, Manager of Tourism, Programs & Partnerships; I. Wood, Business Development Officer; D. Desmeules, Manager of Housing Services; H. Mulc, Manager of Business Development; A. Haché, City Clerk; F. Bortolussi, Planning Committee Secretary; CJ Caporale, Council Secretary

C.U.P.E.

D. Burke, CUPE National Representative; W. MacKinnon, President, CUPE Local 4705

News Media

Sudbury Star; MCTV; Channel 10

Declarations of Pecuniary Interest

None declared.

2007 Budget Enhancement Options

A revised package of the 2007 Current Budget Enhancement Options was tabled.

2007 CURRENT BUDGET REVIEW

Item 2 Review of the Current Budget

Acronyms/Definitions (Pages 1-7)
Performance Measurement (Pages 1-14)
Public Submissions (Pages 1-97)
Enhancement Options (Pages 1-153)

Enhancement Option Centre de santé communautaire de Sudbury

Councillor Berthiaume advised that the enhancement option for the Centre de santé communautaire de Sudbury in the amount of \$100,000 was not included in the package. Mr. Parmar advised that an option will be prepared for the next Finance Committee meeting.

The following Cost Centres were reviewed:

Operating Budget Summary (Page 1)
2007 Operating Budget Corporate Summary (Page 2)
Major Variances (Page 3)
Adjustments to Staffing Numbers (Page 4)

Report Requested Succession Planning

Councillor Cimino requested a report regarding savings to be determined for a succession planning process. Mr. Mieto advised that they are currently reviewing this issue and are looking at hiring junior staff before senior staff retires in order to provide training. Mr. Thomson, Director of Human Resources & Organizational Development, advised that a funding source needs to be identified for the transfer of knowledge from the new to the old and which will use up any gap funding being discussed. He also advised that a report will be brought to Council in April 2007.

CORPORATE REVENUES

Revenue Summary (Page 5-6)
Taxation Levy (Pages 7-8)
Grants & Subsidies (Pages 9-10)
Other Revenues (Pages 11-12)

EXECUTIVE & ADMINISTRATIVE

Executive, Legislative & Administrative Summary (Pages 13-16)
Office of the Mayor (Page 17)
Council Expenses (Page 18)
Office of the CAO (Pages 19-20)

Parking Lot #1
Report Requested
Council & Mayor's
Expenses

With the consensus of the Committee, Councillor Cimino requested an information report regarding an historical analysis on spending for City Council's and the Mayor's expense account.

ADMINISTRATIVE SERVICES

Presentation

Ms. Caroline Hallsworth, Executive Director of Administrative Services, provided an electronic presentation which outlined the various sections that make up Administrative Services.

She provided Administrative Services' 2007 Operating Budget Corporate Summary and outlined the budget pressures her department is facing, efficiencies and accomplishments, and performance measures.

Cost Centres

Administrative Services Summary (Pages 21-22)
Administrative Services Executive Director's Office (Pages 23-24)
Debt & Contribution to Capital (Page 25)
Clerks & Election Services (Pages 26-28)
Communications & French Language (Pages 29-31)
Legal Services (Pages 32-34)

Parking Lot #2
Report Requested
Legal Services

With the consensus of the Committee, Councillors Rivest and Cimino requested that further information regarding the contracting out of Legal Services to other municipalities and/or the sharing of legal expertise between municipalities be a component of the Legal report to be submitted in April 2007.

Parking Lot #3
Report Requested
Professional
Development &
Training

With the consensus of the Committee, Councillor Dutrisac requested a report on the breakdown of Professional Development and Training funds in the 2007 Operating Budget.

Cost Centres
(continued)

Provincial Offences (Pages 35-39)
Information Technology (Pages 40-46)

HUMAN RESOURCES

Presentation

Mr. Pat Thomson, Director of Human Resources & Organizational Development, provided an electronic presentation which outlined the various sections that make up Human Resources.

He provided Human Resources' 2007 Operating Budget Corporate Summary and outlined the budget pressures his department is facing, efficiencies and accomplishments, and performance measures.

Cost Centres

Human Resources (Pages 47-54)

Recess At 5:15 p.m., the Finance Committee recessed.

Reconvene At 5:40 p.m., the Finance Committee reconvened.

GROWTH & DEVELOPMENT SERVICES

Presentation Mr. Doug Nadorozny, General Manager of Growth & Development, provided an electronic presentation which outlined the various sections that make up Growth and Development.

He provided Growth and Development's 2007 Operating Budget Corporate Summary and outlined the budget pressures his department is facing, efficiencies and accomplishments, and performance measures.

Parking Lot #4
Transcab User Fee With the consensus of the Committee, Mayor Rodriguez requested that the \$2 transcab user fee be eliminated as an option and that the Transcab program be moved to the 2007 Budget and funded from the gas tax grant. It was also agreed that this option be reviewed by the Transit Committee.

Cost Centres Growth & Development Summary (Pages 55-58)

Parking Lot #5
Report Requested
Consultants With the consensus of the Committee, Councillor Cimino requested a report on the use of consultants across the Corporation. The report is to include historical record, categories, definitions and be included in the 2008 Budget.

Cost Centres
(continued) General Manager's Office (Page 59-60)
Debt & Contribution to Capital (Page 61)
Economic Development (Pages 62-67)
Planning & Development (Pages 68-74)
Sudbury Airport Personnel (Page 75)
Building, Enforcement, Compliance (Pages 76-80)
Transit & Parking Summary (Pages 81-82)
Greater Sudbury Transit Services (Pages 83-85)
Handi-Transit (Pages 86-88)

Parking Lot #6
Report Requested
Handi-Transit With the consensus of the Committee, Mayor Rodriguez requested a report regarding the statistics on Handi-Transit ridership including the increase or consistency in use.

Cost Centres
(continued) Parking (Pages 89-90)
Crossing Guards (Pages 91-93)

FINANCIAL SERVICES

Presentation

Ms. Lorella Hayes, CFO/Treasurer, provided an electronic presentation which outlined the various sections that make up Financial Services.

She provided Financial Services' 2007 Operating Budget Corporate Summary and outlined the budget pressures her department is facing, efficiencies and accomplishments, and performance measures.

Parking Lot #7 MPAC

With the consensus of the Committee, Mayor Rodriguez requested that staff review the possibility of refraining from paying the \$1.6 million per year to Municipal Property Assessment Corporation (MPAC) for assessment services for the years of 2007 and 2008.

Parking Lot #8 Report Requested Property Tax Arrears

With the consensus of the Committee, Councillor Caldarelli requested a report regarding hiring a person on a contingency basis to collect property tax arrears and to include in the report the economic class of those who are in arrears.

Cost Centres

Financial Services Summary (Pages 94-95)
Financial Services Administration (Page 96)
Debt & Contribution to Capital (Page 97)
Financial Support & Budgeting (Pages 98-99)
Financial Planning & Policy (Pages 100-101)
Accounting Services (Pages 102-104)
Financial Information Systems (Pages 105-107)
Taxation (Pages 108-109)
Supplies & Services (Pages 110-113)

Adjournment

2007-7 Gasparini-Caldarelli: THAT this meeting does now adjourn.
Time: 7:30 p.m.

CARRIED

Councillor Ted Callaghan, Chair

Corrie-Jo Caporale, Council Secretary

2007 BUDGET PARKING LOT FOR FEBRUARY 27, 2007

REQUEST #	COUNCILLOR	REQUEST	APPROVED	
			YES	NO
1	Cimino	Historical analysis on spending - Council Expense Account and Mayor's Office	✓	
2	Rivest/Cimino	Include as component of the Legal Report to be submitted in April 2007 - Contracting Out of Legal Services to other Municipalities/Sharing of Legal Expertise Between Municipalities	✓	
3	Dutrisac	Breakdown of Professional Development and Training funds in the 2007 Operating Budget	✓	
4	Rodriguez/ Berthiaume	Move Option to 2007 Budget - eliminate \$2 transcab user fee and fund from the gas tax grant (To Be Discussed by Transit Committee)	✓	
5	Cimino	Report on Consultants including historical record, categories, definitions -2008 Budget	✓	
6	Rodriguez	Statistics on Handi-Transit Ridership including increase or consistency in use	✓	
7	Rodriguez	Review payment of \$1.6 million to MPAC for assessment services for the years 2007 and 2008	✓	
8	Caldarelli	Hire person on contingency basis to collect property tax arrears	✓	