

Request for Decision City Council

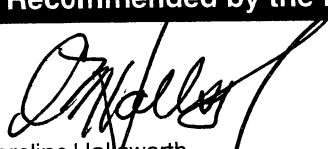


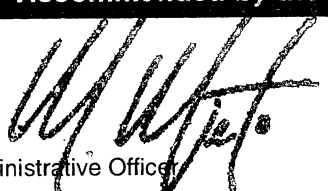
Type of Decision									
Meeting Date	July 14, 2005				Report Date	June 24, 2005			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Bell Canada - CGS Vendor of Record for VOIP

Policy Implication + Budget Impact
<p>This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.</p> <p>There is no budget impact with the proposed acquisition as the costs will be funded from the 2005 Corporate Services Infrastructure envelope as previously approved by Council</p>
Background Attached

Recommendation
<p>That Bell Canada be designated as the CGS Vendor of Record for the Voice Over Internet Protocol (VOIP) telephone systems.</p> <p>That Council approve the Bell contract for the implementation of VOIP at Frobisher and St. Clair PWD in the amount of \$97,298.00 and that this be funded from the 2005 Corporate Services Infrastructure envelope as previously approved by Council</p>
Recommendation Continued

Recommended by the Department Head
 Caroline Hallsworth Executive Director Administrative Support Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: June 24, 2005

Report Prepared By



Bruno Mangiardi
Director of Information Technology

Division Review

BACKGROUND

In May of 2004, the Information Technology Department, through the RFP competitive process selected Bell Canada to supply and install a voice over internet protocol (VOIP) telephone system at Pioneer Manor. (See attached report)

The selection of Bell Canada as the Vendor of Record for future implementation would ensure the integrity and continuity among telephone system applications with the advantage of having a standardized system within the City. There are several other CGS departments with phone systems that have become or are becoming obsolete and require upgrading. Standardizing the telephone equipment will maintain consistency, compatibility and will ensure smooth integration with our current systems.

A standardized VOIP telephone system will ensure the integration of all our switchboards/call centre agents regardless of where they are located. As we explore the possibility of implementing a 3-1-1 system, significant improvements in productivity along with cost savings will be expected in most areas of service delivery. This will be due to faster response times and the consolidation of call answering, removing physical boundaries due to this new common platform.

The City of Greater Sudbury's long term vision has been to provide the ability for both internal staff and our citizens to have seamless communication services. As the City's strategies evolve to continue to improve on providing a full service citizen service centre, the need for a common VOIP platform becomes a necessity. This will result in a cost savings at time of implementation as we will already have the required equipment and software in place

The Frobisher and St. Clair phone systems are over 12 years old and need to be replaced. The cost for a VOIP system at these 2 locations will be \$97,298.00. This will be funded from the 2005 Corporate Services Infrastructure envelope as previously approved by Council .

The cost for a traditional digital phone system for both St Clair and Frobisher would cost the City about 30% more than the VOIP system. As well, annual maintenance costs of approximately \$10,000 for the digital systems will be avoided with the VOIP system.

Request for Decision City Council



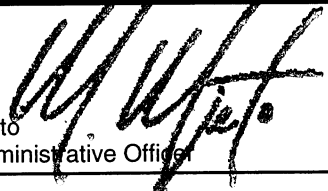
Type of Decision									
Meeting Date	July 14 th , 2005				Report Date	July 6 th , 2005			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Contract 2005-60, Emergency Replacement of Drainage Culvert, Panache Lake Road 1 Km South of M.R. 55

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

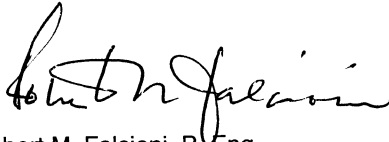
Recommendation
<p>THAT the emergency replacement of the drainage culvert on Panache Lake Road be funded from the Capital Financing Reserve Fund - Roads in the approximate amount of \$146,000 (net of GST), in accordance with the report from the General Manager of Infrastructure and Emergency Services, dated July 6, 2005.</p>
Recommendation Continued

Recommended by the Department Head
<p>Alan Stephen General Manager of Infrastructure & Emergency Services</p>

Recommended by the C.A.O.
 <p>Mark Mieto Chief Administrative Officer</p>

Date: July 6th, 2005

Report Prepared By



Robert M. Falcioni, P. Eng.
Director of Roads and Transportation

Division Review

Background:

In early May 2005, our Operations Division discovered a problem with a large CSP culvert on Panache Lake Road, approximately 1 km south of M.R. 55 (Old Highway 17). After a field review, it was determined that it would be preferable to replace this culvert with a concrete box. This is the second large culvert to fail on this roadway in the last three years.

Due to the lengthy delivery time from the manufacturer of the culvert, it was decided to proceed with the purchase of the culvert separate from the installation.

The following are the results of that process:

Supply of Box Culvert

On May 31st, 2005, we invited the following companies to submit a quotation on the supply and on site delivery of a 3000mm x 2100mm concrete box culvert:

- | | |
|--|--------------------|
| • Boucher Precast Concrete Limited | \$37,720.00 |
| • Hanson Pipe and Products Canada Inc. | \$56,546.23 |
| • Con Cast Pipe | \$58,039.41 |
| • Rainbow Concrete | Did not bid |

Subsequently, a purchase order was prepared and issued to Boucher Precast Concrete Limited for the concrete box culvert at the price of \$37,720. including all taxes and delivery. Delivery of the culvert is scheduled for July 21st, 2005.

Installation Contract

On June 13th, 2005, by invitation only, we issued a tender for the installation of this concrete box culvert to replace the existing multi plate CSP crossing Panache Lake Road. The following companies were invited and submitted the following quotes:

- | | |
|---|---------------------|
| • Garson Pipe Contractors Ltd. | \$118,639.46 |
| • Nor Eng Construction & Engineering Inc. | \$128,400.00 |
| • Pioneer Construction Inc. | \$130,243.20 |
| • R.M. Belanger Limited | \$175,945.45 |
| • Lacroix Construction Co. (Sudbury) Ltd. | \$157,423.75 |
| • Interpaving Limited | \$158,638.20 |
| • Tera North Construction | Did not bid |

Subsequently, a contract was prepared and issued to Garson Pipe Contractors Ltd. for the installation of the concrete box culvert at the price of \$118,639.46 including all taxes.

The total cost of the work is estimated at \$156,359.46 including GST (\$146,130.34 net of GST) with financing being taken from the Capital Reserve Fund, Roads. The current value of the Reserve Fund is \$829,000.

Request for Decision City Council



Type of Decision

Meeting Date	July 14 th , 2005				Report Date	July 8 th , 2005			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Sole Sourcing of Covenco Consultants to Perform Business Process Re-Engineering Study

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Budget Impact

Funding for this work is available from the 2005 Capital Roads Contingency Fund.

Background Attached

Recommendation

That Council approve the sole sourcing of Covenco Consultants to conduct a business process re-engineering study in the Infrastructure and Emergency Services Department; and

That Council approve payment of an invoice from Covenco Consultants in the amount of \$42,135.70 for services rendered in conducting this study.

Recommendation Continued

Recommended by the General Manager

Alan Stephen
General Manager, Infrastructure & Emergency Services

Recommended by the C.A.O.

Mark Mieta
CAO

Date: July 8th, 2005

Report Prepared By

Alan Stephen
General Manager, Infrastructure & Emergency Services

Division Review

Alan Stephen
General Manager, Infrastructure & Emergency Services

In April of this year, I contracted Covenco Consultants to conduct a business process re-engineering study of the City's Roads and Transportation Division in order to assist us during our restructuring process. This consulting firm had performed similar studies for the City of Hamilton, Kingston and Guelph, and came highly recommended by my peers in the Engineering field.

Prior to hiring this firm, I was of the understanding that I could contract work up to \$24,999, not including taxes and expenses, without going to tender.

Consultants from Covenco have now completed their study and they submitted their final invoice in the amount of \$42,135.70. However, I have since been advised by Supplies and Services that the \$24,999 limit must include all expenses and taxes and sole sourcing must receive Council approval.

I draw Council's attention to Section 7 (d) of the City of Greater Sudbury Purchasing By-law which states that Council approval is required for:

"any Contract where a Good, Service or Construction is available from only one source of supply and the Total Acquisition Cost of such Good, Service or Construction exceeds \$25,000; or where a Bid Solicitation has been restricted to a single source of supply because standardization or compatibility is the overriding consideration".

Therefore, I request Council's approval for the sole sourcing of Covenco Consultants to perform the business process re-engineering study and further, request Council's approval to pay Covenco's invoice in the amount of \$42,135.70.

Council should be made aware that I intend to utilize this consulting firm to finish the restructuring process in the Infrastructure and Emergency Services Department.

Request for Decision City Council



Type of Decision

Meeting Date	Thursday, July 14, 05				Report Date	Thursday, July 7, 05			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Carmichael Skate Park

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

The additional funding required for this project can be allocated from the Parks Reserve fund which currently has an uncommitted balance of \$628,398.

Background Attached

Recommendation

That Council award the contract CDS05-17 to RM Belanger Ltd in the amount of \$228,450 (plus GST), this being the lowest estimate received for the construction of the permanent skate park for the Carmichael Arena site; and

That a draw of \$70,000 from the Parks Reserve Fund be approved for non technical work to prepare the site.

Recommendation Continued

Recommended by the Department Head

Catherine Matheson
General Manager, Community Development

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

13

Date: July 14, 2005

Report Prepared By



Chris Gore
Manager, Volunteerism and Community Development

Division Review



Real Carre
Director, Leisure Services *Acting*

On March 24, 2005 Council approved the allocation of \$103,850 from the Parks Reserve Fund in order to provide the balance of funding required for the construction of a permanent skate board park at the Carmichael Arena site. These funds combined with previously committed funding of \$151,000 (less \$14,850 spent to date on design work) brought the total available for the project to \$240,000, representing sufficient funds to enable the construction to proceed based on the estimates received from the designer Van Der Zalm and Associates.

A tender (Contract CPS05-07) was issued for the construction of the park and four bids were received from local contractors for the project. The bids were opened on April 20, 2005 and ranged from a low of \$428,550 to \$512,756. The numbers were thought to be indicative of a general high level of activity currently enjoyed by the local construction industry and a lack of familiarity with the construction of skate parks. In consultation with the purchasing department and the park designer it was decided to cancel the tender and return the deposit bids to the contractors who had submitted proposals.

The project was readvertised as a RFP (Contract CDS05-17) in order to provide the CGS with the flexibility to negotiate, receive alternate ideas and to change the scope of the work if required. Non technical work such as demolition, removals, rough grading, drainage and sodding were removed from the contract to be completed by the City or other contractors. The balance of the concrete and finishing work was presented under the RFP. The RFP was sent to specific businesses specializing in skate park construction as well as being advertised in the usual manners required by CGS policies for the RFP process. A total of 8 RFP packages were picked up and only one submission was received, that being from RM Belanger for a total cost of \$346,000 plus GST. This bid still greatly exceeded the \$240,000 committed from various sources to complete the project.

A meeting was convened between RM Belanger, City staff and the designer to determine a course of action. As a result the design was revised including the elimination of one major design item (the bowl) and a slight reduction in size of the park from just over 11,000 square feet to 10,000 square feet. A preliminary drawing was provided to RM Belanger for consideration and a bid was received for \$228,450 for the construction of the revised park under the terms of the RFP. The cost for the remaining non technical work required to prepare the site not included in the RFP has been determined to be \$70,000.

In order to implement this project in 2005, an additional \$70,000 is required from the Parks Reserve Fund. The Parks Reserve Fund as described in Section 42 of the Planning Act, is funded from monies received by the municipality from the sale of parkland and from monies received from cash in lieu of land, as negotiated in settlement for 5% parkland dedication from developers. The monies in reserve shall be expended only for the acquisition of land to be used for parks or other public purposes, including the erection of buildings and the acquisition of machinery for park or other public recreation purposes.