

Request for Decision City Council




Type of Decision									
Meeting Date	June 30, 2005			Report Date	June 10, 2005				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
RFP - Concession Products Suppliers for CGS Arenas

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Background Attached	


Recommendation
<p>THAT the following suppliers be awarded Contract CDS05-10, Request for Proposal for the supply of concession products and equipment at the Sudbury Arena and municipal arenas, as detailed in the June 10, 2005 report from the General Manager of Community Development; and</p> <p>THAT McCullagh-Hall Limited be the official supplier of Chips, Sandwiches, Condiments & Miscellaneous Items and Milk Products; and</p> <p>THAT Poppa Corn Sales & Service be the official supplier of Nachos, Popcorn, Kettle Chips & Hot Pretzels; and</p> <p>THAT Quesnel Distributing be the official supplier of Slush Puppies, Chocolate Bars & Candies; and</p> <p>THAT Vitto Brand Foods be the official supplier of Wieners & Sausages;</p> <p>THAT Premier Coffee be the official supplier of Coffee Products, and</p> <p>THAT the hot dog buns category be re tendered.</p>
Recommendation Continued

Recommended by the General Manager
 Catherine Matheson General Manager of Community Development

Recommended by the C.A.O.
 Mark Mieta C.A.O.

Date: June 10, 2005

Report Prepared By



Ray Mensour
Manager of Sudbury Community Arena

Division Review



Réal Carré
Director of Leisure Services

EXECUTIVE SUMMARY

An RFP was issued to determine concession products suppliers for the CGS Arenas. The concession products were divided into twelve categories. There were eight suppliers who bid on one or more of the twelve different concession product categories. Suppliers were evaluated on pricing, equipment & service and product. After the evaluation was completed, the following proponents are recommended as the supplier for the following product categories: McCullagh-Hall Limited - Chips, Sandwiches, Condiments & Miscellaneous Items and Milk Products; Poppa Corn Sales & Service - Nachos, Popcorn, Kettle Chips & Hot Pretzels; Quesnel Distributing - Slush Puppies, Chocolate Bars & Candies; Vitto Brand Foods - Wieners & Sausages; Premier Coffee - Coffee Products. At the suggestion of the purchasing department, the hot dog buns category will be re tendered as only one bid was received, and was considered to be too high. The duration of the contracts is for five years with the option for five additional years.

BACKGROUND

Since amalgamation, the CGS has yet to issue an RFP for the supply of concession products in CGS Arenas. In 2005, the CGS issued an RFP seeking a long-term agreement with concession products suppliers for a period of five years with an option for an additional five years. The long term contract was issued to provide an opportunity for bidders to purchase and supply equipment to the CGS arenas with sufficient time to recover their investment costs.

The concession products were divided into twelve categories. There were eight suppliers who bid on one or more of the twelve different concession product categories. The successful bidder would extend their pricing and service to all the CGS arenas, whether they are operated by the CGS or privately contracted. In addition, the successful proponents would have the right to supply products to the CGS operated concessions at the Sudbury Arena except those located in the proposed Sudbury Wolves Club Lounge/Suite area, which may be constructed in the future. If these renovations are completed and the concession area is operational, the Sudbury Wolves would have the right to seek their own supplier for this designated space, as per the agreement between the Sudbury Wolves Hockey Club and the CGS.

The CGS was seeking an RFP that focussed on the following three categories:

Pricing (60%) The CGS was hoping to attract offers that would reduce our acquisition cost by having a minimum amount of suppliers with a lower per unit cost.

Equipment & Service (30%) It is very important that the successful proponent be able to supply the equipment for the product they are selling. This reduces the investment cost required by the CGS to operate its concessions. Furthermore, it is imperative that a supplier be able to deliver products at a time which is convenient for the CGS as many Arenas operate on different time schedules. Quality customer service from a supplier is essential.

Date: June 10, 2005

Product (10%) The CGS is seeking a supplier that would be able to maintain a large inventory to serve our product needs as required. In addition, we are seeking a bidder who will provide the product brands requested by the CGS and its customers. Suppliers were evaluated on pricing, equipment & service and product.


It is recommended that McCullagh-Hall Limited be the supplier of Chips, Sandwiches, Condiments & Miscellaneous Items and Milk Products; Poppa Corn Sales & Service be the supplier of Nachos, Popcorn, Kettle Chips & Hot Pretzels; Quesnel Distributing be the supplier of Slush Puppies, Chocolate Bars & Candies; Vitto Brand Foods be the supplier of Wieners & Sausages; Premier Coffee be the supplier of Coffee Products. These bids being the proposals that scored the highest when evaluated on pricing equipment, service and product. Furthermore, based on the suggestion of the purchasing department the hot dog buns category would be re tendered as only one bid was received, and was considered to be too high.

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Report Title
Tender Award - Contract 2005-46, Household Hazardous Waste Program

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>This certifies that this future commitment is within the Annual Repayment Limit for the City of Greater Sudbury as re-calculated</p> <p> S. Jonasson, City Treasurer/Director of Finance</p>	
<input checked="" type="checkbox"/>	Background Attached

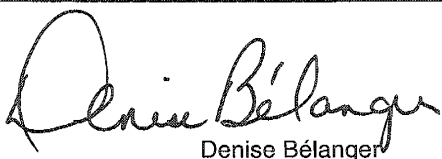
Recommendation
<p>That Contract 2005-46, Household Hazardous Waste Program, be awarded to Hotz Environmental Services Inc., in the amount of \$265,223.58 as determined by the unit prices and quantities involved, this being the lowest tender meeting all the requirements of the plans and specifications.</p>
Recommendation Continued

Recommended by the Department Head
<p> Alan Stephen General Manager of Infrastructure & Emergency Services</p>

Recommended by the C.A.O.
<p> Mark Mieto Chief Administrative Officer</p>


Date: June 10, 2005

Report Prepared By



Denise Bélanger
Co-ordinator of Waste Diversion

Division Review



Chantal Mathieu
Director of Solid Waste

Background:

Tenders for Contract 2005-46, Household Hazardous Waste Program were opened at the Tender Opening Committee on Tuesday, June 7, 2005, and the following bidders submitted tenders:

BIDDER	At Opening	Corrected Amount
Clean Harbours Canada Inc.	\$437,718.80	\$437,397.81
Hotz Environmental Services Inc.	\$265,223.58	\$265,223.58
Estimate	\$ 260,000.00	

The tenders were reviewed, mathematical errors corrected and award is being recommended to Hotz Environmental Services Inc.

The contract is for a three year period, commencing in August 2005. Funding will continue to be included in the appropriate Solid Waste operating budget.