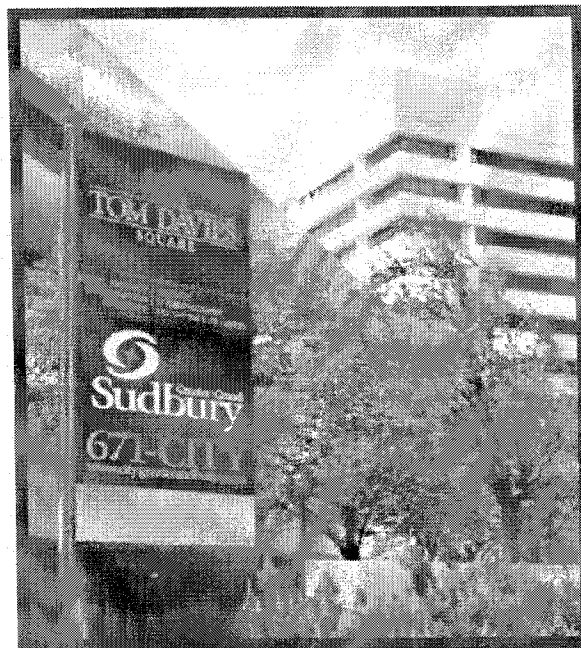


# Agenda

## Ordre du Jour

Deputy Mayor/Maire Adjoint  
Ron Dupuis  
Chair/Président



For the  
Nomination Committee  
Meeting to be held

Wednesday, January 21, 2009

**at 4:30 p.m**

Council Chamber  
Tom Davies Square

Pour la réunion du  
Comité des candidatures  
qui aura lieu

mercredi 21 janvier 2009

**à 16 h 30**

dans la Salle du Conseil  
Place Tom Davies

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**SEVENTH MEETING OF THE NOMINATION COMMITTEE  
TO BE HELD ON WEDNESDAY, JANUARY 21, 2009 AT 4:30 P.M.  
IN COUNCIL CHAMBER, TOM DAVIES SQUARE**

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**DEPUTY MAYOR DUPUIS, IN THE CHAIR**

***(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)***

The Council Chamber of Tom Davies Square is wheelchair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 674-4455, extension 2471. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at [www.greatersudbury.ca](http://www.greatersudbury.ca).

**DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**MANAGERS' REPORTS**

**PAGE NO.**

1. Report dated January 13, 2009 from the Executive Director, Administrative Services regarding Appointments to Boards, Committees and Advisory Panels. **1 - 11**  
**(RESOLUTION PREPARED)**

**(APPLICATIONS FROM CITIZENS FOR:**

- ▶ **COMMITTEE OF ADJUSTMENT,**
- ▶ **NICKEL DISTRICT CONSERVATION AUTHORITY**
- ▶ **ARTS AND CULTURE GRANT ADVISORY PANEL**
- ▶ **BICYCLE ADVISORY PANEL**
- ▶ **CHILDREN FIRST ROUNDTABLE ADVISORY PANEL**
- ▶ **DIVERSITY ADVISORY PANEL**

**UNDER SEPARATE COVER)**

**ADJOURNMENT (5:30 P.M.)**

**(RESOLUTION PREPARED)**

**DEPUTY MAYOR DUPUIS  
CHAIR**

**FRANCA BORTOLUSSI  
COUNCIL SECRETARY**

**NOMINATION COMMITTEE (7<sup>TH</sup>) (2009-01-21)**

**-II-**

# Request for Recommendation Nomination Committee


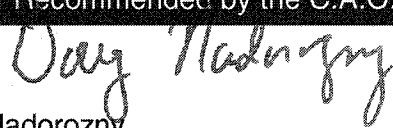


Type of Decision									
Meeting	January 21, 2009			Report Date	January 13, 2009				
Decision Requested	X	Yes		No	Priority	X	High		Low
	Direction Only				Type of Meeting	X	Open		Closed

Report Title
Appointments to Boards, Committees and Advisory Panels

Budget Impact / Policy Implication	Recommendation
This report has been reviewed by the Finance Division and the funding source has been identified.	

<p><b>Policy Implication</b></p> <p>The procedure for appointments to Boards, Committees and Advisory Panels will be made in accordance with Council's Procedure By-law 2006-100.</p>	<p><b>Recommendation #1</b></p> <p>That the Nomination Committee make appointments to vacant citizen positions on Boards, Committees and Advisory Panels for the term ending November 30, 2010 or until their successors are appointed whichever occurs later.</p> <p><b>Recommendation #2</b></p> <p>That the Nomination Committee approve the appointments to the Agricultural and Topsoil Advisory Panel for the term ending November 30, 2010 or until their successors are appointed whichever occurs later, as outlined in Part 2 of the report from the Executive Director of Administrative Services dated January 13, 2009.</p>
<b>Background Attached</b>	<b>Recommendation Continued</b>

<p>Recommended by the Department</p> <p> Caroline Hallsworth Executive Director, Administrative Services</p>	<p>Recommended by the C.A.O.</p> <p> Doug Nadorozny Acting Chief Administrative Officer</p>
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Report Prepared By	Division Review
<p style="text-align: center;"><i>A. Haché</i></p> <p>Angie Haché City Clerk</p>	

**BACKGROUND**

City Council at their October 29, 2008 meeting passed a resolution to advertise citizen vacancies on Committees, Boards and Advisory Panels and/or recruit representatives from appropriate associations as outlined in Part 1 and Part 2.

**PART 1 - CITIZEN VACANCIES - BOARDS, COMMITTEES OR ADVISORY PANELS**

<b><u>Board, Committee or Advisory Panels</u></b>	<b><u>Number to be Appointed</u></b>
Committee of Adjustment	One
Nickel District Conservation Authority	One
Arts and Culture Grant Advisory Panel	One
Bicycle Advisory Panel	Two
Children First Roundtable Advisory Panel	One
Diversity Advisory Panel	One Youth One Francophone

Advertisements for citizen appointments to the above-named Boards, Committees and Advisory Panels were placed in local newspapers and on the City's website. The deadline for submitting applications was January 14, 2009. A copy of applications received has been forwarded to Members of Council under separate cover.

The selection of these positions is to be conducted in accordance with Article 37 of the Procedure By-law. (COPY ATTACHED)

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**PART 2 - ASSOCIATION VACANCIES - ADVISORY PANELS**

In accordance with the resolution passed by City Council on October 29, 2008, Associations were contacted and recommended representatives from their respective organization as follows:

Agricultural and Topsoil Advisory Panel

Sudbury and District Cattlemen's Association - Charles Annett  
Sudbury Crop and Soil Improvement Association - James Found  
Eat Local Sudbury Co-operative - Bridget King  
Ontario Federation of Agriculture - To provide name of representative at the end of January 2009

Seniors Advisory Panel

Seniors' Community Association - To provide name of their representative end of January, 2009  
Greater Sudbury Seniors' Community Network - To provide name of representative in February, 2009.

It is recommended that Association Vacancies on the Agricultural and Topsoil Advisory Panel be filled as follows:

<u>Advisory Panel</u>	<u>Appointment</u>
Agricultural and Topsoil Advisory Panel	Charles Annett, Sudbury and District Cattlemen's Association  James Found, Sudbury Crop and Soil Improvement Association  Bridget King, Eat Local Sudbury Co-Operative

**SELECTION PROCESS - CITIZEN VACANCIES**

The voting process to be used will be decided by the Nomination Committee at the outset of the meeting.

In the event a Member of Council requests a paper vote, a supply of simultaneous written votes has been prepared.

In order to be appointed, the applicant must receive a majority of votes (i.e. if all thirteen Members of Council are present, the applicant would require seven (7) votes to be appointed). In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list

of names to be voted on in the next vote.

It is always in order for a Member of Council to nominate themselves and to vote for themselves.

Under Robert's Rules of Order a nomination does not need a second.

**ARTICLE 37****NOMINATION COMMITTEE - CITIZEN APPOINTMENTS****37.1 Made by Committee of the Whole- Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the City shall be recommended by the Nomination Committee at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders' declaration.

**37.2 Advertising - position - requirements - to local citizens**

At least thirty (30) days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one (1) occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of the Committee.

**37.3 Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four (4) clear days prior to the meeting of the Committee.

**37.4 Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

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**37.5 Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

**37.6 Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee shall recommend from the qualified applicants the ones to fill the position or positions concerned.

**37.7 Roll call vote - Committee - taken - regarding applicants**

A roll call vote of the Committee shall be taken with respect to the qualified applicants for each position available.

**37.8 Appointment - determined - by vote - exception**

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

**37.9 Voting - unsuccessful - position selected - by lot**

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

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**37.10 Special vote - applicants tied - least number of votes**

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

**37.11 Staff Member - appointment - conditions**

Except where prohibited by law, the Committee may recommend the appointment of a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

**37.12 Further votes**

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

**37.13 Term of Appointment - Citizens**

Citizens appointed by the Committee to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council, the Committee or by law.

**37.14 Council Appointments - ballots**

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

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**37.15 Council Appointments - destruction of ballots**

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

**EXAMPLES OF VOTES**  
**(All Members of Council Present - Four Nominees)**

Candidate	Votes Received
A	6
B	4
C	3
D	0

**Result: Candidate D is dropped from the next vote.**

Candidate	Votes Received
A	5
B	4
C	3
D	1

**Result: Candidate D is dropped from the next vote.**

**(All Members of Council Present)**  
**(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

**Result: Candidate C is dropped from the next vote.**

Candidate	Votes Received
A	5
B	3
C	3
D	1

**Result:**

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

**THE CONSEQUENCES OF SAMPLE TIE VOTES  
(All Members of Council Present - Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

**Result:**

1. A special roll call vote is taken to decide which of the tied Candidates C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

**THE CONSEQUENCES OF SAMPLE ZERO VOTES  
(All Members of Council Present - Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

**Result:**

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.