

**Request for Decision
City Council**



Type of Decision									
Meeting Date	June 30, 2005				Report Date	June 10, 2005			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Gatchell Pool Repairs

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Insurance deductible of \$50,000 to be funded through the Insurance Reserve Fund.	
<input checked="" type="checkbox"/>	Background Attached

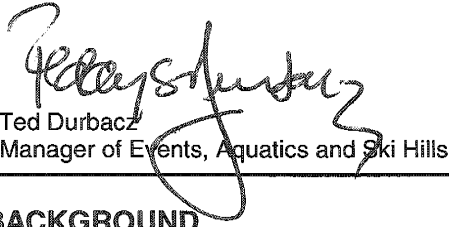
Recommendation
<p>THAT Council approve the repairs to the Gatchell Pool in the amount of \$349,000; and</p> <p>THAT \$50,000 insurance deductible be funded through the Insurance Reserve Fund.</p>
Recommendation Continued

Recommended by the General Manager
<p><i>C. Matheson</i></p> <p>Catherine Matheson General Manager of Community Development</p>

Recommended by the C.A.O.
<p><i>Mark Mieto</i></p> <p>Mark Mieto C.A.O.</p>

Date: June 10, 2005

Report Prepared By



Ted Durbacz
Manager of Events, Aquatics and Ski Hills

Division Review



Réal Carré
Director of Leisure Services

BACKGROUND

The City of Greater Sudbury's insurance adjuster forwarded a letter on June 1, 2005, describing the damages and the scope of work related to the fire at Gatchell Pool, which occurred on Friday, April 29, 2005. The fire was confined to the southeast roof deck and to the mechanical equipment.

The engineer's report confirms that the structural integrity of the building is sound. The adjuster estimated the damages at approximately \$400,000. Frank Cowan, the City's insurer, requested a competitive bid from local fire restoration contractors for the repairs to the facility. The Gatchell Pool's assessed value is \$3,706,272 which includes the pool section only.

There were three [3] contractors that submitted bid proposal for this project. The insurance company approved ServiceMaster at a cost of \$349,000. The City will assume the \$50,000 insurance deductible which will be funded through the Insurance Reserve Fund.

Upon Council's approval, it is estimated that the project would be completed within 90 days of issuing the contract. The Leisure Services Division has transferred the summer aquatic program from Gatchell Pool to the R.G. Dow Pool, while the repairs are conducted. Fall programming will be offered at all open facilities: R.G. Dow Pool, Nickel District Pool, Howard Armstrong Recreation Centre and the Onaping Falls Pool. The report requests Council's approval to proceed with the repairs to the Gatchell Pool.

Request for Decision City Council



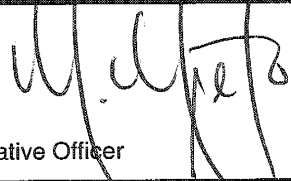
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Report Title
Former Health & Social Services Department Accreditation Results

Policy Implication + Budget Impact
<p>This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.</p> <p>There is no budget impact.</p>
<input type="checkbox"/> Background Attached

Recommendation
<p>WHEREAS the former Health & Social Services Department received national recognition through accreditation by the Canadian Council on Health Services Accreditation; and</p> <p>WHEREAS this is the Canadian Council on Health Services Accreditation's first accredited municipal government health & social services department to achieve such recognition in Canada;</p> <p>THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury acknowledge the successful achievement of the former Health & Social Services Department; and</p>
<input checked="" type="checkbox"/> Recommendation Continued

Recommended by the Department Head
Signature area for Department Head

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: June 20, 2005

Report Prepared By

Lyne Cote Veilleux
Coordinator of Accreditation
Community Development Department

Division Review**Recommendation Continued:**

THAT the City of Greater Sudbury explore opportunities for a planned, target-driven approach to quality standards for all its City services.

Background:

In May, 2004, the former Health & Social Services (H&SS) Department made application to the Canadian Council on Health Services Accreditation (CCHSA) to become the first accredited Department in the City of Greater Sudbury, and CCHSA's first accredited municipal government health & social services department in Canada. The long-term care division, Pioneer Manor, received accreditation status in 2002, and was scheduled for re-survey in April 2005. Recognizing the benefits of accreditation, the City saw an opportunity for the entire Department to undertake an assessment of its own performance against a set of nationally-developed standards and undergo an objective peer review process to evaluate the quality of care and services it provides. At its May 26, 2004 meeting, City Council demonstrated its support for the Department's accreditation by appointing Councilors Caldarelli, Berthiaume, Bradley, and Dupuis as members of the Leadership & Partnerships accreditation team.

The CCHSA is a non-profit, independent organization that sets standards for health services organizations nationally and internationally. An organization's level of performance is measured through the CCHSA's Achieving Improvement Measures (AIM) program that is based on a philosophy of quality improvement. Accreditation is an educational process that benefits staff and clients, improves communication, and demonstrates to all the organization's commitment to quality.

While the CCHSA is recognized for its health care standards, it is working to expand its scope and further develop social services standards. The Department's expressed interest in becoming accredited attracted the CCHSA to pilot an accreditation process that would see the association accredit a municipal government's health and social services department for the first time in Canada.

The H&SS Department had established the following objectives for this first accreditation:

- a) To conduct a self-assessment of the Department's services based on national standards and have them reviewed by external peers.
- b) To receive formal community feedback in assessing the quality of the Department's services.
- c) To set priorities for community services within the divisions of the H&SS Department.
- d) To build synergies and improve cohesiveness within the H&SS Department, the Corporation, and the community.

Date: June 20, 2005

Accreditation Process

Seven accreditation teams were struck, each comprising Councilors, City management representatives, front-line staff, clients, community partners, and contractors. The first phase of the accreditation process required each team to evaluate the Department's services against selected standards set by the CCHSA. The standards focussed on Leadership & Partnerships, Long-Term Care, Community Social Services, Environment, Human Resources, and Information Management. Teams assessed the quality of the Department's services by using a rating scale and identifying areas that were weak and areas that were strong. By March, 2005, the completed self-assessment for the Department was submitted to the CCHSA for review.

The second phase of the accreditation process involved a two and half day, on-site peer review by CCHSA surveyors conducted in April, 2005. During their visit the surveyors toured each division's environment, reviewed supporting documentation, and interviewed each accreditation team, individual clients, and client, community partner, and staff focus groups. The findings of their survey were summarized in a written report with focus on the Department's strengths and recommended areas for improvement. This report was then submitted to the CCHSA Board of Directors for final decision.

Accreditation Results

Taking into consideration the accreditation teams' self-assessment and the surveyors' on-site evaluation report, the Board of Directors of the CCHSA has approved the accreditation of the former H&SS Department. The accreditation status is in effect for a three year period after which time the Department is re-surveyed.

The CCHSA has provided the Department with a report outlining details of the survey, findings for each team, and recommendations to assist the Department in its continuous quality improvement efforts. Good practices and achievements were highlighted in the final report and include the following:

"Clients are generally very satisfied with the services they receive and staff are very committed to providing quality and caring services."

"The team is commended for developing extensive linkages and partnerships to promote and support positive relationships with the community."

"It is evident that the Health & Social Services Department of the City of Greater Sudbury has processes to address the needs of the community."

"It is evident that the organization is achieving its goals and objectives as outlined in the strategic plan,. Examples of this progress include the development of the seniors' campus, the housing registry, the homeless initiatives, the quality of life indicators and the community advocacy efforts."

"The department strives to provide a suitable environment...Space improvements are being addressed..."

"It is evident that the organization has processes to minimize adverse events for clients, staff and the community."

Date: June 20, 2005

"The capital construction project completed in 2004 has resulted in significant improvements to the quality of life for residents who now live in the six newly constructed wings. It also provides many benefits to all other residents because of the noiseless call system, improved ventilation, new common areas, better washrooms and the bistro café."

"Individual areas have good plans to safeguard the security and confidentiality of electronic information and resources."

"Clients, their families, and community groups are involved in service evaluation via meetings with providers, focus groups, and satisfaction questionnaires."

"There are many disciplines who work together to plan for care and service."

CCHSA Recommendations for the Former H&SS Department

The CCHSA commends the H&SS Department's leadership and staff for successfully participating in the accreditation process which demonstrates their on-going commitment to providing quality care and services to clients, staff and the community.

One of the greatest benefits of a peer reviewed accreditation process is the opportunity to receive objective recommendations on areas for improvement. Resulting from this accreditation process, the following are examples of recommendations that were brought forward by the CCHSA:

- Develop a human resources plan that anticipates and responds to current and future needs.
- Develop and implement a strategy to actively address workplace issues with staff, to ensure that communication is two-way and effective in promoting a safe, healthy and positive work environment.
- Develop a written code of ethics and formal processes for addressing ethics issues and concerns, including ongoing staff education/development.

The accountability for accreditation and for improvement will result in a report back to the CCHSA within 12 months outlining actions taken on these recommendations.

Opportunities for City-Wide Quality Standards Review

There are opportunities available for municipal governments to undertake a review of quality standards for example, through the National Quality Institute (NQI) which is a not-for-profit, independent organization that works to advance excellence in the workplace throughout Canada in private and public sectors. The NQI's Progressive Excellence Program (PEP) leads organizations to progressively implement NQI criteria towards achieving the Canada Awards for Excellence.

Building on the successful accreditation of the former Health & Social Services Department it is recommended that the City of Greater Sudbury explore opportunities for a planned, target-driven approach to quality standards for all its City services.

Request for Decision City Council

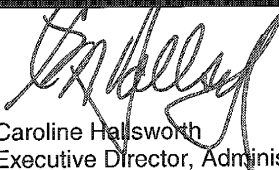


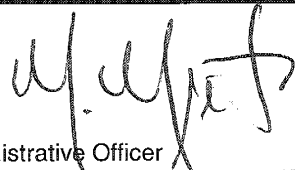
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Report Title
Appointment of Two (2) Deputy Mayors - Term Ending November 30, 2006

Policy Implication + Budget Impact	
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>Policy:</p> <p>The requirement and procedure for the appointment of the two (2) Deputy Mayors is in accordance with Council's Procedure By-law 2002-202, as amended.</p> <p>A By-law to confirm the appointments will be introduced for three readings.</p> <p>Budget Impact:</p> <p>There is no budget impact associated with this Request for Decision.</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Councillors _____ and _____ be appointed as Deputy Mayors for the term July 1, 2005 to and including November 30, 2006 or until their successors are appointed.
Recommendation Continued

Recommended by the Department Head
 Caroline Hallsworth Executive Director, Administrative Support Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: June 21, 2005

Report Prepared By

A. Haché

Angie Haché
Acting City Clerk

Division Review

Name
and Title

EXECUTIVE SUMMARY

This report sets out the procedure for the election by Council of two (2) Deputy Mayors for the term July 1, 2005 to and including November 30, 2006.

The selection criteria requires that Council should consider the abilities of the Councillors to speak fluently in both English and French, so as to ensure that a least one Deputy Mayor is bilingual.

A Member may be re-appointed by Council to the position of a Deputy Mayor.

These appointments will be made by resolution and then confirmed by by-law.

BACKGROUND

Article 5 of the Procedure By-law provides that Council at the last regular meeting in June in the second year following an election, shall by by-law appoint two (2) of its members as Deputy Mayors to hold office for eighteen months or until their successors are appointed. The term for this appointment shall be from July 1, 2005 to November 31, 2006.

The Deputy Mayors act from time to time in the place and stead of the Mayor while the Mayor is absent from the municipality or is absent through illness or his office is vacant. Deputy Mayors also chair the Committee of the Whole *In Camera* meeting of Council and the Nomination Committee of Council. The two (2) Deputy Mayors chair these meetings on a monthly rotation schedule.

When appointing Deputy Mayors, Council in accordance with its procedural rules, should take into consideration the abilities of one of the candidates for Deputy Mayor to speak fluently in both the English and French languages, so as to ensure that at least one Deputy Mayor is bilingual.

A Member of Council may be reappointed to the position of Deputy Mayor, however, no Member of Council shall simultaneously serve as a Deputy Mayor and Chair of the Planning Committee. (Article 33.4).

SELECTION

The selection of the Deputy Mayors is conducted in accordance with Section 36 of the Procedure By-law. In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

Where two (2) Members of Council are nominated, a motion to appoint the nominees shall be presented and voted upon; a by-law confirming the appointments will then be introduced for three readings.

Date: June 21, 2005

If more than two Members of Council are nominated, then Council shall hold an election, in accordance with Article 36 of the Procedure By-law.

Council's procedure requires that in the event more than two candidates are nominated, then a roll call vote of the Members of Council shall be held.

Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to two (2) votes for these positions. It is always in order for a Member of Council to nominate themselves and to vote for themselves.

Under Robert's Rules of Order a nomination does not need a second.

A copy of Article 36 is attached to this report for the convenience of Members of Council.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event a Member of Council requests a vote by paper ballot a supply of ballots will be available.

Once the two successful candidates have been selected, then a resolution will be introduced appointing the two successful candidates. After the resolution has been passed then the following by-law will be introduced for three readings confirming the appointments.

By-law:

3 readings A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT DEPUTY MAYORS FOR THE TERM JULY 1, 2005 TO NOVEMBER 30, 2006.

VOTING CHART
Majority Vote
(7 Members of Council are required for quorum)

Number of Members Present and Voting	Majority Vote
13	7
12	7
11	6
10	6
9	5
8	5
7	4

ARTICLE 36

NOMINATION COMMITTEE - CITIZEN APPOINTMENTS

36.1 **Made by Committee of the Whole- Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the Corporation shall be recommended by the Committee of the Whole at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders declaration.

36.2 **Advertising - position - requirements - to local citizens**

At least 30 days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of Council.

36.3 **Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

36.4 **Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

36.5 **Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

36.6 **Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee of the Whole shall recommend from the qualified applicants the ones to fill the position or positions concerned.

Date: June 21, 2005

36.7 Roll call vote - Council - taken - regarding applicants

A roll call vote of the Committee of the Whole shall be taken with respect to the qualified applicants for each position available.

36.8 Appointment - determined - by vote - exception

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

36.9 Voting - unsuccessful - position selected - by lot

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

36.10 Special vote - applicants tied - least number of votes

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

36.11 Staff Member - appointment - conditions

Except where prohibited by law, Committee of the Whole may recommend the appointment a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

36.12 Further votes

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

Date: June 21, 2005

36.13 Term of Appointment - Citizens

Citizens appointed by Council to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council or by law.

36.14 Council Appointments - ballots

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

36.15 Council Appointments - destruction of ballots

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.



**EXAMPLES OF TIE VOTES
(All Members of Council Present - Four Nominees)**

Candidate	Votes Received
A	6
B	4
C	3
D	0

Result: Candidate D is dropped from the next vote.

Date: June 21, 2005

Candidate	Votes Received
A	5
B	4
C	3
D	1

Result: Candidate D is dropped from the next vote.

**EXAMPLES OF VOTES
(All Members of Council Present)
(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

Result: Candidate C is dropped from the next vote.

Date: June 21, 2005

Candidate	Votes Received
A	5
B	3
C	3
D	1

Result:

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

**THE CONSEQUENCES OF SAMPLE TIE VOTES
(All Members of Council Present -Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

Result:

1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

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**THE CONSEQUENCES OF SAMPLE ZERO VOTES
(All Members of Council Present -Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

Result:

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.

*