

Request for Decision City Council

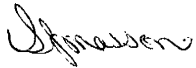



Type of Decision										
Meeting Date	May 26, 2005				Report Date	May 18, 2005				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title
The City of Greater Sudbury's Preauthorized Tax Payment Plan

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
N/A
Recommendation Continued

Recommended by the Department Head
 S. Jonasson Acting Chief Financial Officer / Treasurer

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

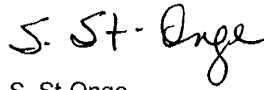
Date: May 18, 2005

Report Prepared By



T. Derro
Supervisor of Tax / Chief Tax Collector

Division Review



S. St-Onge
Acting Manager of Current Accounting Operations

Executive Summary

In January, 2003, the Province of Ontario enacted legislation approving the new Municipal Act. The Act now contains numerous legislative changes, including changes in the field of property taxation. The Province has recognized the popularity of municipal preauthorized tax payment plans for the payment of property taxes by authorizing alternate due dates to accommodate the administration of these programs. Section 342 of the Act forms the basis for this authority but requires that preauthorized tax payment plans operate within the current taxation year. Presently, the City of Greater Sudbury's preauthorized tax payment plan commences in December of the prior year and terminates in November of the applicable taxation year. For 2006, the City's plan will commence in January and terminate in December in order to comply with this legislation.

Background

The City of Greater Sudbury's preauthorized tax payment plan was initiated in the mid-1980's and the number of participants continues to increase.

The City offers an instalment plan and a monthly plan. The instalment plan has 1,150 members whose property taxes are automatically paid on the regular instalment due dates set by City Council.

The monthly plan has 14,800 members whose property taxes are paid in eleven (11) equal instalments with the twelfth month being the adjustment month.

Currently the monthly program has a start date of December 1st prior to the tax year with an adjustment in November of the tax year.

In 2003, the Province of Ontario acknowledged the popularity of preauthorized payment plans for the payment of property taxes and formally authorized municipalities to offer same with legislation contained in the new Municipal Act.

Section 342 of the Municipal Act provides for preauthorized tax payments with "instalments and due dates in the year for which the taxes are imposed."

This means that a municipality's preauthorized tax payment plan should operate within the calendar year or from January to December.

As such, it is appropriate for the City of Greater Sudbury to alter its preauthorized tax payment plan to comply with the Municipal Act commencing the 2006 taxation year.

In order to facilitate this modification, all existing monthly plan customers will be advised of the change in the fall of this year in conjunction with the mailing of the official tax receipts.

As well, the preauthorized tax payment plan application form for new monthly members has been amended and is contained in this year's tax flyer.

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	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Public Sale under the Municipal Act

Policy Implication + Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation

N/A	
Recommendation Continued	

Recommended by the Department Head

S. Jonasson

S. Jonasson
Acting Chief Financial Officer / Treasurer

Recommended by the C.A.O.

M. Mieto

M. Mieto
Chief Administrative Officer

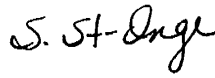
Date: May 18, 2005

Report Prepared By



T. Derro
Supervisor of Tax / Chief Tax Collector

Division Review



S. St-Onge
Acting Manager of Current Accounting Operations

Executive Summary

Part XI of the Municipal Act provides the authority for a municipality to collect property tax arrears through tax registration and public sale. On Wednesday June 29, 2005, the City of Greater Sudbury will conduct a public tax sale in accordance with this legislation. Approximately twenty (20) properties will be offered for sale. Tenders will be accepted until 3:00 pm on the day of the sale and tenders will be opened at 3:30 p.m.

Background

On June 29, 2005, the City of Greater Sudbury will conduct a Public Sale for properties with tax arrears, under the authority of the Municipal Act. The Finance Division, with the assistance of Supplies and Services, will be co-ordinating the Public Sale in accordance with the Rules and Procedures as outlined in Provincial Legislation.

Approximately twenty (20) properties will be offered for sale on June 29, 2005 and full payment by certified funds will be accepted up until 3:00 p.m. Tenders will be opened at 3:30 p.m. the same day.

The following outlines the procedures undertaken with respect to the collection of tax arrears:

- ▶ Regularly throughout each year, arrears notices are sent to the assessed owners of all properties on which realty taxes remain unpaid.
- ▶ Under the authority of the Municipal Act, for those properties which are three (3) years in arrears, a notice of upcoming legal action is sent to the owner.
- ▶ If payment is not received or if satisfactory repayment arrangements are not made, a tax arrears certificate representing a lien against the property is registered on title in accordance with the Municipal Act. Notices are sent by registered mail to the assessed owner and all parties having an interest in the property. An administration charge representing costs of collection is levied on the property.
- ▶ The property owner has one (1) year from the date of registration to pay the taxes and administration fee in full or enter into a tax extension agreement with the municipality.
- ▶ A final notice is sent by registered mail to the assessed owner and all interested parties 280 days after the lien has been registered.
- ▶ If taxes still remain unpaid after the redemption period (one year), the Municipal Act authorizes the Treasurer of the Municipality to offer the property for public sale. For all of the properties proceeding to tax sale, the one year redemption period has expired.
- ▶ A notice is sent to the assessed owner by registered mail advising of pending tax sale action.
- ▶ All affected properties are advertised for sale in accordance with procedures outlined in the Municipal Act.

Request for Decision City Council




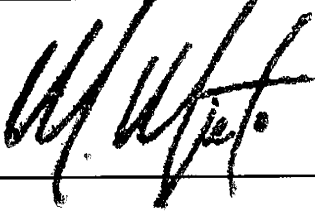
Type of Decision										
Meeting Date	May 26, 2005				Report Date	May 2, 2005				
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority		High	<input checked="" type="checkbox"/>	Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title
Parks Security Program

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input type="checkbox"/>	Background Attached

Recommendation	
For Information Only	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager

Catherine Matheson General Manager of Community Development

Recommended by the C.A.O.

Mark Mieto C.A.O.

Date: May 2, 2005

Report Prepared By


Kevin Moxam
Manager of Parks Services

Division Review


Réal Carre
Director of Leisure Services

EXECUTIVE SUMMARY

At the April 14, 2005 Council meeting, Council requested an information report on the Parks Security Program provided by the City of Greater Sudbury Leisure Services Department prior to the cancellation of the program which was based on a budget reduction option approved in 2003.

BACKGROUND

The Parks Security Program was introduced in 1986 and approved by the former City of Sudbury Council. The program consisted of a roving and stationary security at a number of facilities located in the former City of Sudbury. Their responsibilities were to respond to security alarms, supervise city facilities, contact the police force on incidents of violence, vandalism and alcohol related issues along with enforcing City of Greater Sudbury policies and by-laws related to park facilities.

Roving Securities

Roving securities were scheduled from 4 p.m. to 4 a.m., seven days a week, from May to October. Approximately 50 municipally owned facilities located in the former City of Sudbury were patrolled including:

- ▶ 15 neighbourhood playgrounds: Ridgemount, East End, Lebel, Carling, Downe, etc.
- ▶ local outdoor sports facilities: Terry Fox, Lily Creek, Delki Dozzi, etc.
- ▶ local cemeteries: Civic Memorial, LaSalle and Eyre
- ▶ parks/public beaches: Moonlight and Nepahwin beaches, Bell Park
- ▶ local arenas: Barrydowne, Cambrian, Countryside, McClelland, Carmichael
- ▶ visitors information centres
- ▶ local libraries and museums

Stationary Securities

Stationary securities were scheduled from 4:30 p.m. to 2:30 a.m., seven days a week, from June to September and were stationed at the following:

- ▶ Bell Park
- ▶ Amphitheatre
- ▶ Moonlight Beach
- ▶ Nepahwin Park
- ▶ Memorial Park

The net budget reduction related to this option was \$125,584 which represented a reduction of 9,490 temporary and part time hours.

Date: May 2, 2005

Vandalism

The department has been monitoring the vandalism cost in Leisure Services since 2003. The following is a chart representing these costs:

	2003 Vandalism Cost	2004 Vandalism Cost
Leisure/Recreation Facilities	\$76,085	\$91,950
Parks Services Facilities	vandalism not monitored separately in 2003	\$66,223
TOTAL	\$76,085	\$158,173

In 2004, the Parks Services Department received several complaints related to the Bell Park walkway, Memorial Park, Nepahwin beach and Moonlight beach. The department hired the services of a security firm from June 19th to October 3, 2004, at a cost of \$9,925, in order to provide a minimum level of security along the Bell Park walkway, Memorial Park, Nepahwin beach and Moonlight beach. The cost for the minimum security program was covered under the 2004 major community parks contracted services.

The Leisure Services department will implement the same level of security that was in place for the 2004 season at the same locations. Should Council choose to reinstate the Roving Security Program to 2002 levels of service or further enhance security at all parks throughout the entire City of Greater Sudbury, budget enhancement options will be prepared for deliberation during the 2006 budget process.

Request for Decision City Council



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Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Waste Diversion Programs for the High Density Residential, Multi-type, Industrial, Commercial and Institutional Sectors

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input type="checkbox"/>	No financial impact at this time.
<input checked="" type="checkbox"/>	Background Attached


Recommendation	
For information only.	
<input type="checkbox"/>	Recommendation Continued

Recommended by the Department Head
Alan Stephen General Manager of Infrastructure & Emergency Services

Recommended by the C.A.O.
 Mary Minto Chief Administrative Officer

Date: May 13, 2005

Report Prepared By



Chantal Mathieu
Director of Solid Waste

Division Review

Chantal Mathieu
Director of Solid Waste

BACKGROUND

On February 24, 2005, Council adopted the Minutes of the February 23, 2005 Priorities recommendation, that accepted in principle the recommendations from the Technical Steering Committee, Waste Optimization Study.

One of the recommendations was that the “Technical Steering Committee review additional waste diversion options for the high density residential, multi-type, commercial, institutional and industrial sectors”.

This report outlines the opportunities for increased waste diversion and how the review will be conducted and presented for Council’s consideration.

Waste Diversion Programs

The following chart provides a brief overview of various existing and potential waste diversion programs available for the sectors. The list is meant to be a starting point for the review and should not be considered all inclusive.

	Low Density Residential				High Density Residential				Institutional, Commercial, & Industrial			
	MC	MD	PC	PD	MC	MD	PC	PD	MC	MD	PC	PD
Blue Box Materials ¹	✓	✓			\$	✓	\$		\$	✓	\$	
Polystyrene (#6 plastics) ¹												
Plastic Bags/Wrap (# 4 plastics) ¹												
Leaf & Yard Trimmings	✓	✓	\$			✓	\$			✓	\$	
Natural Christmas Trees	✓	✓	\$			✓	\$			✓	\$	
Sod		✓	\$			✓	\$			✓	\$	
Organics ¹ (under review)												
White Goods (fridges, stoves etc.)	✓	✓	\$	\$		✓	\$	\$		✓	\$	\$
Household Hazardous Waste ¹	✓	✓			✓	✓	\$	\$			\$	\$
Electronic Waste ¹		✓	✓	✓		✓	✓	✓		✓	✓	✓
Tires ¹		\$	\$	\$		\$	\$	\$		\$	\$	\$

Note ¹ - Designated item under the Waste Diversion Act
 MC = Municipal Collection; MD = Municipal Depot; PC = Private Collection; PD = Private Depot

Date: May 13, 2005

Waste Diversion Programs - continued

	Low Density Residential				High Density Residential				Institutional, Commercial, & Industrial			
	MC	MD	PC	PD	MC	MD	PC	PD	MC	MD	PC	PD
Books (for re-sale)			✓	✓			✓	✓			✓	✓
Re-usable Cloth Materials		✓	✓	✓		✓	✓	✓		✓	✓	✓
Re-usable Doors & Windows			✓	✓			✓	✓			✓	✓
Re-usable Lighting & Flooring			✓	✓			✓	✓			✓	✓
Re-usable Plumbing & Heating			✓	✓			✓	✓			✓	✓
Re-usable Furniture			✓	✓			✓	✓			✓	✓
Re-usable Sporting Goods			✓	✓			✓	✓			✓	✓
Re-usable Items (miscellaneous)			✓	✓			✓	✓			✓	✓
Re-usable Items Lumber			✓	✓			✓	✓			✓	✓
Wood Waste (clean & non-treated)		✓	\$			✓	\$			✓	\$	
Treated Wood Waste (pilot project) ²		\$	\$			\$	\$			\$	\$	
Scrap Metal		✓	\$	✓		✓	\$	✓		✓	\$	✓
Drywall												
Concrete, Block, and Brick		\$	\$			\$	\$			\$	\$	
Asphalt												
Roof Shingles												
Derelict Motor Vehicles			✓	✓			✓	✓			✓	✓

Note ²: Pilot Project is being conducted at the Sudbury Landfill Site to re-use chipped treated wood for landfill operations.
 MC = Municipal Collection; MD = Municipal Depot; PC = Private Collection; PD = Private Depot

Review Process

Examining whether:

- municipal waste diversion collection services available for one sector should be made available for another sector
 - supported by the general tax levy
 - supported by a user fee
- new municipal waste diversion depots should be established for new waste categories
 - supported by the general tax levy, therefore no tipping fee
 - a portion supported by the general tax levy, with a smaller tipping fee
 - supported 100% by a tipping fee (i.e. Concrete, Brick and Block @ \$20/tonne)
- fees should be reduced or eliminated for existing municipal waste diversion collection services (i.e. the “Biz Box” program)

Date: May 13, 2005

Review Process - continued

- the review of certain categories of waste need to be prioritized or delayed
- certain categories of waste have been diverted successfully in other cities. Can it work here?

Staff will develop specifications in future tenders, RFP's etc. to determine operating costs. This along with the TSC recommendations will be reported back for Council's consideration.