

Correspondence - For Information Only

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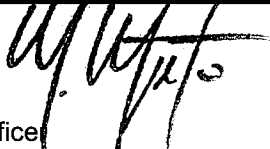
Request for Recommendation Priorities Committee



Type of Decision									
Meeting	June 20, 2007			Report Date			June 14, 2007		
Decision Requested		Yes	X	No	Priority	X	High		Low
	Direction Only				Type of Meeting	X	Open		Closed

Report Title
Constellation City Report Workplan - Update

Budget Impact / Policy Implication	Recommendation
This report has been reviewed by the Finance Division and the funding source has been identified.	
N/A	FOR INFORMATION
x Background Attached	Recommendation Continued

Recommended by the Department	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Office

Report Prepared By	Division Review
Caroline Hallsworth Executive Director, Administrative Services	

BACKGROUND

For the information of the Priorities Committee, attached is a list which summarizes the recommendations from the Constellation City Report and for each, provides comments as to the status of the item and where appropriate, a date when the matter will be presented to the Priorities Committee for their discussion and consideration.

Constellation City: Priorities Committee Reporting Plan - Update

Updated: June 11, 2007

Recommendation	Department	Comments
Introduction		
#1 That the City Council adopt a resolution declaring that the City of Greater Sudbury is a Community of Communities and that the Constellation City concept and its core values form the basis for municipal policies and decision-making in Greater Sudbury.	Administrative Services	The Priorities Committee of Council adopted this resolution on February 7, 2007.
Connected City: Communications		
#2 That the City of Greater Sudbury produce a municipal newsletter on a regular basis. It should be made available both in print and electronically and contain information on subjects such as capital projects, road standards and special events. Efforts should be made to link with and include local information from communities both inside and outside the city core.	Administrative Services	The first My!City/Ma!Ville Newsletter quarterly newsletter was distributed to all households in January 2007. Staff will consult with community groups regarding strategies to include local content in My!City/Ma!Ville.
#3 That the City of Greater Sudbury establish an advisory group and develop a strategy to evaluate, revise, improve and promote municipal websites in order to enhance usability: www.greatersudbury.ca , www.sudbury.ca , and www.mysudbury.ca .	Administrative Services	A proposed strategy and implementation plan was endorsed by the Priorities Committee on April 18, 2006. The website renewal is scheduled for completion in early 2008.
#4 That the City of Greater Sudbury work with other community agencies to create a single directory of community services both in print form and on the Internet. This directory should build upon and link with existing directories of community services.	Community Development/ Growth and Development	A community directory of well over 900 groups is available at http://www.mysudbury.ca/Communities/Index/ .
#5 That the City of Greater Sudbury formulate a strategy to resolve issues controlled by private enterprise that are central to the well being of the city as a whole. These include Bell Telephone long distance charges, cell phone coverage and broadband Internet access.	GSDC/ Administrative Services	Report from Ron Swiddle, City Solicitor was presented to the Priorities Committee at their meeting of March 21, 2007 for information. Extended area telephone services is moving towards the implementation phase. Growth and Development continues to work with service providers on "holes" in high speed internet service areas but many of the areas are not economically feasible to service with current technology costs.

Recommendation	Department	Comments
Connected City: Public Transit		
<p>#6 That the City of Greater Sudbury undertake a full review of transit services and explore the potential for expanded intra-community transit, expansion of handi-transit and an end to two-tier fares. Full-year pilot projects should be undertaken to evaluate this potential, starting as soon as possible. Further, the city should establish an ongoing transit advisory group, using riders from across the entire community.</p>	Growth and Development	<p>Report regarding the creation of a Transit Committee was presented to the Priorities Committee at their meeting of March 28, 2007. The Transit Committee of Council, which will present an update to Council in July 2007, will include this item in its mandated items to review.</p>
Caring City: Council Meetings		
<p>#7 That the City of Greater Sudbury Council hold at least six meetings per year in communities outside the city core</p>	Administrative Services	<p>Six ward specific Priorities Committee meetings are scheduled for 2006, with the remaining six ward specific meetings to be held in 2008.</p>
Caring City: Developing Staff Awareness and Sensitivity		
<p>#8 That the City of Greater Sudbury develop orientation training sessions for all staff, new and existing, to be made aware of population diversity as well as the unique conditions and specific concerns of outlying areas in order to be able to communicate in an efficient and sensitive manner with all citizens. Further, that the City of Greater Sudbury establish a employment transition policy to ensure that knowledge gained through experience is retained.</p>	Human Resources / Organizational Development	<p>An "Employment Transition Policy" was presented to Council in May 2007.</p> <p>The HR Trainer which Council approved in the 2007 budget will address orientation training within their workplan, once hired.</p>
Caring City: Citizen Service Centres		
<p>#9 That the City of Greater Sudbury review the mandate of the Citizen Service Centre and Community Libraries, along with the menu of services available in each. The focus of the review should be on innovations that will improve access to services across the City, considering factors such as the distance residents must travel for service, the potential to expand the number of services available and the potential co-location of additional library and CSCs. Further, the review should consider the potential for mobile services, additional web services and the potential to enhance a lead staff position to allow that person to be more active and proactive in local community affairs.</p>	Community Development	<p>Staff are working with the City of Greater Sudbury Public Library Board to review the CSC/Library model and have developed an action plan related to introduction of new services and communications with the public about service provision.</p>

Recommendation	Department	Comments
Caring City: Caring for Volunteers		
<p>#10 That the City of Greater Sudbury develop a written Declaration of Support for community volunteer groups and local events. The declaration should clearly delineate the assistance that the city can provide as well as how individual groups and community event organizers can access this assistance. Further, the that City of Greater Sudbury continue to support growth of programs and services of Volunteer Sudbury/Sudbury Bénévolat and encourages efforts to bring these services to community groups in smaller communities. Further the declaration should outline the obligations that community groups might have to meet and provide an updated contact list of staff who can provide support to such groups.</p>	Community Development	<p>Staff will develop an inventory of available support for community volunteer groups and events in line with existing budget allocations. Criteria will be outlined to define eligibility to access the support. Staff will work with community groups and event organizers to determine if the level of support is adequate to sustain the eligible events.</p> <p>Staff will continue to liaise with Volunteer Sudbury and will continue to support their program development initiatives and assist in identifying sustainable funding for the Centre.</p>
<p>#11 That the City of Greater Sudbury work with the Greater Sudbury Police Service to reduce or eliminate the fee for police checks for volunteers who provide valuable service for community events, community groups and non-profits</p>	Community Development/ Greater Sudbury Police	<p>Staff will enter into discussions with Greater Sudbury Police Service and Volunteer Sudbury to determine the options available to reduce or eliminate the cost of mandatory police checks for community groups and non profit agencies.</p>
<p>#12 That the City of Greater Sudbury review how the City formally recognizes individuals and groups and consider ways to improve recognition in all communities.</p>	Community Development	<p>Council has referred the role of volunteer recognition to Volunteer Sudbury who will be asked to review and renew volunteer recognition programs.</p>
<p>#13 That the CGS review gaming regulations and procedures as they apply to non-profit and volunteer groups and develop options to make the regulations simpler and less onerous. Further, that Council work with the Federation of Northern Ontario Municipalities and the Association of Municipalities of Ontario to lobby the provincial government to make changes to provincial regulations to provide more flexibility for use of funds and simpler reporting standards.</p>	Growth and Development	<p>The Ontario Lottery and Gaming Corporation and By-law Services Section made a presentation to the Priorities Committee of Council on May 16, 2007. The CGS endeavours to be as community friendly as possible in applying OLG regulations.</p>

Recommendation	Department	Comments
<p>#14 That the CGS nurture the creation and support the operation of a special events group that can share expertise on managing of major/minor special events.</p>	<p>Growth and Development/ Community Development</p>	<p>This item is currently being pursued by the GSDC. A meeting of interested community groups was scheduled for late March 2007.</p> <p>Community Development Staff will work with Growth and Development and community event organizers to develop an information sharing network to assist local event organizers with the planning and delivery of community events.</p>
<p>Sustaining the Rural Environment</p>		
<p>#15 That Council continue the development of a comprehensive by-law to govern the use of All Terrain Vehicles (ATVs) within the CGS.</p>	<p>Growth and Development</p>	<p>An informal community group has been working on a proposed ATV by-law and will be addressing the Priorities Committee later this year.</p>
<p>#16 That the City of Greater Sudbury continue to investigate the environmental impact of current road salting practices, research alternatives and propose a strategy to reduce the impact of road salt or mitigate the damage it causes, while ensuring traffic safety.</p>	<p>Infrastructure</p>	<p>The City has a Salt Management Plan through which staff will be addressing these concerns.</p>
<p>Empowered City: Municipal Wards</p>		
<p>#17 That the City of Greater Sudbury undertake a full review of the number of municipal wards and their boundaries in order to better recognize the diversity and the large geographic size of the City of Greater Sudbury. The intent of this review is to allow better representation and a more natural grouping of communities of interest in each ward. Further, the Community Solutions Team recommends that the geographic boundaries of the former towns of Onaping Falls and Capreol each form the basis for a single ward in any new system.</p>	<p>Administrative Services</p>	<p>A report with options for a Ward Boundaries Review Process is on the agenda of June 20, 2007.</p>

Recommendation	Department	Comments
Empowered City: Increased Transparency		
#18 That the City of Greater Sudbury create a full list of municipal infrastructure along with a transparent list of capital priorities and criteria for support and that this list is made available to the public on an ongoing basis.	Infrastructure	Staff are completing an inventory of all municipal infrastructure. The current capital list of projects is available now to the public. The list of future priority projects will be available to the public.
#19 That the map-based inventory of existing services infrastructure throughout Greater Sudbury be updated and promoted to the public for the purposes of indicating the ability of the infrastructure to support expansion of current subdivisions or new development.	Infrastructure	The City is expanding use of GIS mapping of municipal infrastructure and have several budget options to accelerate the accumulation of data. This information along with an accurate inventory will allow staff, with the assistance of current computer modeling, to better estimate available capacity and to identify needed growth areas. This recommendation, would require a significant investment in GIS.
#20 That the City of Greater Sudbury conduct an annual review and produce a written report on the status of all major studies undertaken by the municipality since 2005	Administrative Services	Administrative Services co-ordinates production of the report each December, as recommended in the Constellation City Report.
#21 That the City of Greater Sudbury adopt a policy on the use of consultants which ensures better use of existing expertise and establishes clear criteria for the use or retention of consultants.	Financial Services	Financial Services will prepare a policy for presentation to the Priority Committee in the fall of 2007.

Recommendation	Department	Comments
Empowered City: Empowering Local Communities		
<p>#22 That the City of Greater Sudbury continue to encourage the development of Community Action Networks at the local community level. Further, that the CGS establish Terms of Reference for 12 Area CANs across the City. These Terms of Reference are to include a role for CANs in the following municipal areas: Planning Public Consultation; Economic Development; Community Development, including funded projects; Municipal Newsletter and Communications; Pre-Budget Consultation including capital planning; Assisting with full utilization of existing community spaces; Building links with community policing efforts. Further that the territories of six of the area CANs have the same boundaries as the former municipalities of Onaping Falls, Walden, Capreol, Valley East, Rayside-Balfour and Nickel Centre and, that the territories of the six remaining CANs encompass the area of the former City of Sudbury and that the former unorganized townships annexed in 2001 be added to the territory of the adjacent CAN. Further, that the City of Greater Sudbury provide meeting space and a basic office for Area CANs and itinerant municipal staff within local community buildings. Further, that the City of Greater Sudbury designate an individual employee as the staff liaison for each of the Area CANs and that each employee so designated be responsible for no more than three Area CANs and that these employees spend at least 25% of their time working in the Area CAN locations. Further, that the City of Greater Sudbury establish a key contact list, by municipal section, for each Area CAN and, that staff from all municipal sections be encouraged to attend CAN meetings, work out of Area Can locations and also have the requirement to follow up on issues raised by CANs or liaison staff.</p>	<p>Senior Management Team / Community Development</p>	<p>The CAO is co-ordinating a staff workgroup that is reviewing these recommendations and will report to the Priorities Committee in the Fall of 2007.</p> <p>Community Development Staff will work together with community members and City Council to develop CANs in areas of the community requesting such services. Staff will work with community members and Councillors to identify the boundaries for each CAN and will encourage all Departments of the CGS to be responsive to and to work co-operatively with the established and future CANs.</p>

Recommendation	Department	Comments
Empowered City: Reinvigorate Community Institutions and Facilities		
<p>#23 That the City of Greater Sudbury foster the development of local committees to work in a support or advisory capacity with city staff on issues including recreation, libraries, museums and parks.</p>	<p>Community Development</p>	<p>Staff will continue to work co-operatively and responsively with established Advisory Panels and community groups on issues regarding recreation facilities, programs and parks and open space.</p> <p>The Greater Sudbury Heritage Advisory Board works with established panels and community groups on issues regarding heritage facilities, programs and services.</p>

Recommendation	Department	Comments
Equitable City: Maintaining Rural Areas		
<p>#24 That the City of Greater Sudbury establish clear and transparent standards for road improvements as well as summer and winter road maintenance and, that these standards be set by road segment and that this information be made public and available online using GIS technology. Further, that the City of Greater Sudbury make every effort to determine the standards and services levels for road maintenance that existed prior to amalgamation and ensure that this information is made available in the same manner as current standards for comparison purposes. Further, that the City of Greater Sudbury ensure that driving condition assessments and decision on winter control call outs are decentralized so that the municipality can better respond to variations in weather across the city. Further, that the City of Greater Sudbury proceed with implementation of a 311 telephone customer service tracking system and that the performance reports and issues summaries resulting from this system be made public on a quarterly basis. A similar system should be adopted for Internet based communications. Further, that the City of Greater Sudbury equip all public works vehicles with web enabled GIS transponder technology to allow citizens to view the locations of plows, sanders etc. on the Internet in real time. Such a system is already in place in St. John's Newfoundland.</p>	<p>Infrastructure</p>	<p>The 311 Telephone and Customer Relationship Management system was launched in February 2007.</p> <p>Staff are proposing to have both summer and winter maintenance standards approved by Council this summer prior to the 2008 budget.</p> <p>Winter control policies are currently being reviewed and are subject of a special meeting of Council, to be held on June 18, 2007.</p> <p>The city currently have GPS units on all plow/sander units and will be making this information available to the public by this fall. Budget options have been presented to expand GPS units to all sidewalk snowplows.</p>
<p>#25 That the City of Greater Sudbury eliminate tipping fees for home or personal garbage, as well as the surcharge for tires, and, that the City of Greater Sudbury increase the minimum fine for illegal dumping to \$500 (the maximum permitted under the Provincial Offences Act). Further, that the City of Greater Sudbury continue to promote proper waste management and look for ways to increase public</p>	<p>Infrastructure</p>	<p>A budget option related to tipping fees has been included in the 2007 budget package.</p> <p>Education programs will continue and be expanded as necessary.</p>

Recommendation	Department	Comments
Equitable City: Facility Rates		
<p>#26 That the City of Greater Sudbury establish a fair rates policy for the use of community facilities and fields across the CGS. Build upon the 2004 report of the Community Halls Solution Team and establish a harmonization rates review process for facility use, user fees for recreational programs and liability insurance costs for community groups. In determining fees, consideration should be given to community outcomes of fee changes and liability rates. The original intent of the facility as a focal point for community gatherings and celebrations, or as a recreational resource, should be weighed in the balance. Further, consideration should be given to establishing a dedicated staff position to coordinate and market facilities to maximize use and value to the community.</p>	Community Development	Leisure Services Staff will review facility usage as it relates to liability costs, user fees and access by community and local recreational groups in order to develop a fair and equitable policy. Staff will prepare a report to Council outlining options by October 2007.
Equitable City: Downtowns and Parks (Community Pride)		
<p>#27 That the City of Greater Sudbury designate specific downtown areas in appropriate communities. Further, that the city commit to improving the development of downtowns in outlying areas and ensure that city programs that are established for the improvement or enhancement of downtowns and target areas be made available across the city.</p>	Growth and Development	The GSDC has developed an incentive program for downtowns and a report on this matter is on the Council agenda of June 13. It is expected that ongoing work with CAN's will further this effort in key areas throughout the city. Recent changes in Planning Act regulations related to CIP's will also offer opportunities to more easily advance these programs.
<p>#28 That the City of Greater Sudbury improve maintenance standards and beautification for local parks, arenas, downtowns and neighbourhood entrances.</p>	Growth and Development/ Community Development/ Infrastructure	The Planning Section is leading the development of a beautification standard for the community. This will be presented to Priorities Committee in fall 2007.
Equitable City: Senior and Youth Services		
<p>#29 That the City of Greater Sudbury review the availability and type of services available to youth and to seniors in our city. Further, that the CGS develop a strategy to ensure that senior and youth services are more accessible and equitable across the city. Finally, the CGS should ensure that youth and senior representatives play an active role in the development of the respective strategies.</p>	Community Development	The Children's Roundtable Advisory Panel and the Senior's Advisory Panel are key partners and will be asked to provide input.

Recommendation	Department	Comments
Equitable City: Decentralization		
#30 That the City of Greater Sudbury investigate and report by department the potential to decentralize services with the intent to improve these services and service levels across the entire city. Potential changes should improve access while maintaining efficient use of municipal resources.	Senior Management Team	The CAO is co-ordinating a staff workgroup that is reviewing this recommendation and will report to the Priorities Committee on September 19, 2007.
Equitable City Area Tax Rates and Electricity Costs		
#31 That the City of Greater Sudbury undertake a full review of tax rates in remote areas and establish rates that are more closely based on services provided.	Financial Services	Council reviewed area rating during tax policy discussions in the Spring of 2007.
#32 That the City of Greater Sudbury work with citizens and CANs in areas served by Hydro One to determine a position and strategy on unification that is in the best interests of those affected.	Greater Sudbury Utilities Inc.	On September 15, 2005 Council passed a motion, directing Greater Sudbury Utilities Inc. to pursue acquisition of Hydro One assets located within the City of Greater Sudbury. An update on this matter was provided at the annual Shareholder's meeting.
Equitable City: Equitable Representation on Boards and Committees		
#33 That the City of Greater Sudbury adopt a policy whereby communities of interest are considered for representation on city panels, committees and boards.	Administrative Services	Current practice is to appoint citizens based on equal opportunity and who are reflective of the demographic and geographical make up of the City of Greater Sudbury. This requirement can be further formalized as part of the comprehensive Procedure By-Law review, planned for 2008/9.
#34 That the City of Greater Sudbury formally recognize the importance of the local agricultural community, ensure that the preservation of viable agricultural land is a priority in development planning, and establish an Agricultural Advisory Committee to provide input on farm-related issues.	Growth and Development	The recently approved new Official Plan for the City of Greater Sudbury insures that agricultural lands are protected in keeping with provincial land use policies. The Agriculture and Topsoil Advisory Panel was recommended to Council in the report of January 31, 2007 and will begin meetings following appointment of members to the panel.

Recommendation	Department	Comments
Conclusion		
#35 That Greater Sudbury Council commit to a public review of the recommendations of the Community Solutions Team on an annual basis for the next four years and that a full report on the implementation and status of these recommendations be undertaken in 2010 and made public by September 1 of that year.	Administrative Services	The Priorities Committee passed a resolution that it be considered as the Implementation Committee which will guide and monitor the progress of implementation of this report. This table will be updated periodically and provided to the Priorities Committee.