

Form filling instructions:

1. This request form is used when taxpayer(s) want to modify or update information relating to mailing address.
2. Provide all requested information and supporting documents, (an incomplete form may delay processing).
3. This form can be emailed, faxed, mailed or delivered to the City of Greater Sudbury at:

City of Greater Sudbury	Email: taxdepartment@greatersudbury.ca
PO Box 5555 Stn A	Fax: 705-671-9327
Sudbury, ON P3A 4S2	Nearest Citizen Service Centre in Capreol, Chelmsford, Dowling, Garson, Hanmer, Lively or Sudbury
4. For assistance, please contact 705-674-4455 extension 2601.
5. A separate form is required per property that requires an update or change.
6. This information will be shared with the Municipal Property Assessment Corporation (MPAC).

Roll Number: - -

Property Address: _____

Owner(s): _____

Current Mailing Address: _____

Telephone: _____ Email: _____

Notice of CHANGE OF ADDRESS:

New Mailing Address: _____

Authorization

I/we authorize the City of Greater Sudbury to update the property tax account with the revised information provided. Furthermore, I/we acknowledge that all person(s) whose signatures are required to sign on this account have signed this application.

Signature 1: _____ Signature 2: _____

Date: _____ Date: _____

The information on this form is collected under the authority of Section 343 of the Municipal Act, 2001, S.O. 2001, c25, for the purpose of collecting name and address information for property tax accounts. Questions about the collection of the information can be directed to the Manager of Taxation at the City of Greater Sudbury, 200 Brady Street, Sudbury, Ontario P3A 5P3, telephone number 705-674-4455 extension 2601. In addition this information will be shared with the Municipal Property Assessment Corporation (MPAC).