

City of Greater Sudbury Integrity Commissioner

Complaint / Application Form

I, _____, hereby request the Integrity Commissioner for the City of Greater Sudbury to conduct an inquiry about whether or not the following member(s) of City Council, or of a Local Board of the City, has (have) contravened the applicable Code of Conduct or the *Municipal Conflict of Interest Act*:

Respondent(s):

I have reasonable and probable grounds to believe that the above member(s) has (have) contravened the Code of Conduct that applies to them and/or the *Municipal Conflict of Interest Act* by reason of the following (please include dates, times and location of conduct, the Rules believed to be contravened, and sufficient particulars to enable the Integrity Commissioner to assess the matter, including as appropriate by providing the names of persons involved, and contact information for any witnesses):

(attach additional pages as needed):

Attached are copies of documents and records relevant to the requested inquiry.

I acknowledge that the Integrity Commissioner may require that a Statutory Declaration be provided in some circumstances to support my complaint.

All complaints will be triaged by the Integrity Commissioner. Not all complaints will result in an investigation. Complainants are encouraged to seek informal resolution of their concerns prior to submitting a formal complaint.

The Integrity Commissioner may determine at any stage of the process that a formal investigation is not in the public interest or is not required, or after a review may conclude that there are no substantive findings of non-compliance that would warrant a public report to Council. In these cases reasons will be provided to you and the Respondent(s) will be so advised.

If substantive findings of breach are found a public report may be submitted to Council.

Note: Your name, unless there are exceptional circumstances that the Integrity Commissioner considers justification for non-disclosure, will be provided to the Respondent(s) as part of the initiation of the complaint process in order that they may provide a response to the complaint. The Respondent will be advised of their responsibility to maintain confidentiality respecting the disclosure of your identity, and with respect to all matters pertaining to the complaint investigation.

I hereby request the Integrity Commissioner to conduct an inquiry with respect to the described conduct.

Complete all fields:

Name: _____

Address: _____

Email: _____

Phone: _____

Date: _____ Signature: _____

Email completed Form to Principles *Integrity* at: postoffice@principlesintegrity.org
or send by mail addressed to:

Principles *Integrity*
30 Haddon Street
Toronto ON. M5M 3M9

Personal Information Collection Notice

The personal information collected on this form is collected under the authority of sections 223.1 and 223.8 of the *Municipal Act, 2001*. Some or all of the information contained on this form and in its attachments may be provided to the Respondent(s), or other persons involved in an investigation, as determined necessary by the Integrity Commissioner.