



**APPLICANT INFORMATION
FOR THE POSITION OF
COUNCILLOR – WARD 8**

**For the term ending
November 30, 2014**

QUALIFICATIONS FOR MUNICIPAL COUNCIL

Every person is qualified to hold office as a member of the Municipal Council if he/she is not disqualified under any provincial statute or otherwise prohibited by law from voting and:

- is a resident of the City, or is the owner or tenant of land in the City of Greater Sudbury or the spouse of such an owner or tenant;
- is a Canadian Citizen; and
- is 18 years old

(Municipal Act 2001, S.O. 2001, c.25 and Municipal Elections Act, 1996, s17)

The following are not eligible to be elected or appointed to the Municipal Council or to hold office as a member of the Municipal Council:

- an employee of the City or of a local board; unless that employee or board member has taken a leave of absence;
- a judge of any court;
- a member of the Assembly or of the Senate or House of Commons of Canada
- a Crown employee who is a deputy minister or who is in a position designated in the regulations made under the *Public Service of Ontario Act, 2006, c. 35, Sched. A, s. 47* for the purposes of section 11 thereof;
- a person who is serving a sentence of imprisonment in a penal or correctional institution on voting day;
- a corporation;
- a person acting as executor or trustee or in any other representative capacity;
- a person who was convicted of the corrupt practice described in the *Municipal Election Act, 1996, ss.90(3)* if voting day in the current election is less than four (4) years after voting day in the election in respect of which he or she was convicted.
- is not disqualified by the Municipal Elections Act, 1996 or any other Act from holding office.

The Nominating Committee will consider each applicant's intentions in the 2014 Municipal Election, their knowledge of municipalities and municipal operations as well as related governance experience, either by way of service on a prior Council, or on a public or private sector Board.

GENERAL INFORMATION

The Council report describing the process of appointment of a Councillor in Ward 8 is available online at: <http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=12&id=72>
1

Application forms must be submitted in person to the City Clerk's Office. Applicants are required to provide the following information by way of the appointment application:

- Proof of name and qualifying address within the City of Greater Sudbury
- Written statement declaring intentions with regards to the 2014 Municipal Election
- Declaration of Qualification
- Consent of Nominee
- Consent allowing all documentation associated with application to be a matter of public record

The declaration of qualification must be taken before a Commissioner of Oaths. City of Greater Sudbury City Clerk's Office staff will administer this declaration for you.

Applicants are also encouraged to submit a resume or similar document **no more than two pages in length**, detailing qualifications and/or related experience.

There is no cost to the applicant associated with this appointment process.

It is the responsibility of the applicant to ensure that they meet all the qualifications and file a complete application.

Applications must be filed with the Office of the City Clerk by 2:00 p.m. Friday, June 13, 2014.

Clerk's Review of Applications

In accordance with the *Municipal Elections Act, 1996*, the Clerk shall review the application and if satisfied that a person is qualified to be nominated, the City Clerk will certify the application. If not satisfied that a person is qualified to be nominated, the City Clerk will reject the application and notify both Council and the applicant. In accordance with the legislation, the Clerk's decision to certify or reject an application is final.

APPLICATION DEADLINE

The deadline for the submission of applications (or withdrawal of application) for the office of Councillor, Ward 8 is **Friday, June 13, 2014 at 2:00 p.m.**

NOMINATING COMMITTEE

Certified applications will be presented to the Nominating Committee of Council, in an open public meeting that will be scheduled for the week of June 23, 2014.

Each applicant will be asked to make a presentation of **no more than five (5) minutes** to the Nominating Committee explaining their interest in and qualifications for the role.

Following the presentations, members of the Nominating Committee will vote by simultaneous written recorded vote, as described in the Rules of Procedure By-Law, 2011-235 and the Council Report as noted above.

MUNICIPAL DUTIES AND RESPONSIBILITIES

Members of Council fulfill a variety of responsibilities from a ward, constituent, municipal and corporate perspective. For information about the composition of Council, activities and Council procedures please see the City of Greater Sudbury website (inside city hall page).

The Mayor and Members of Council are required to attend Council and Committee meetings the dates and times for which can be found on the attached 2014 Council and Committee meeting schedule.

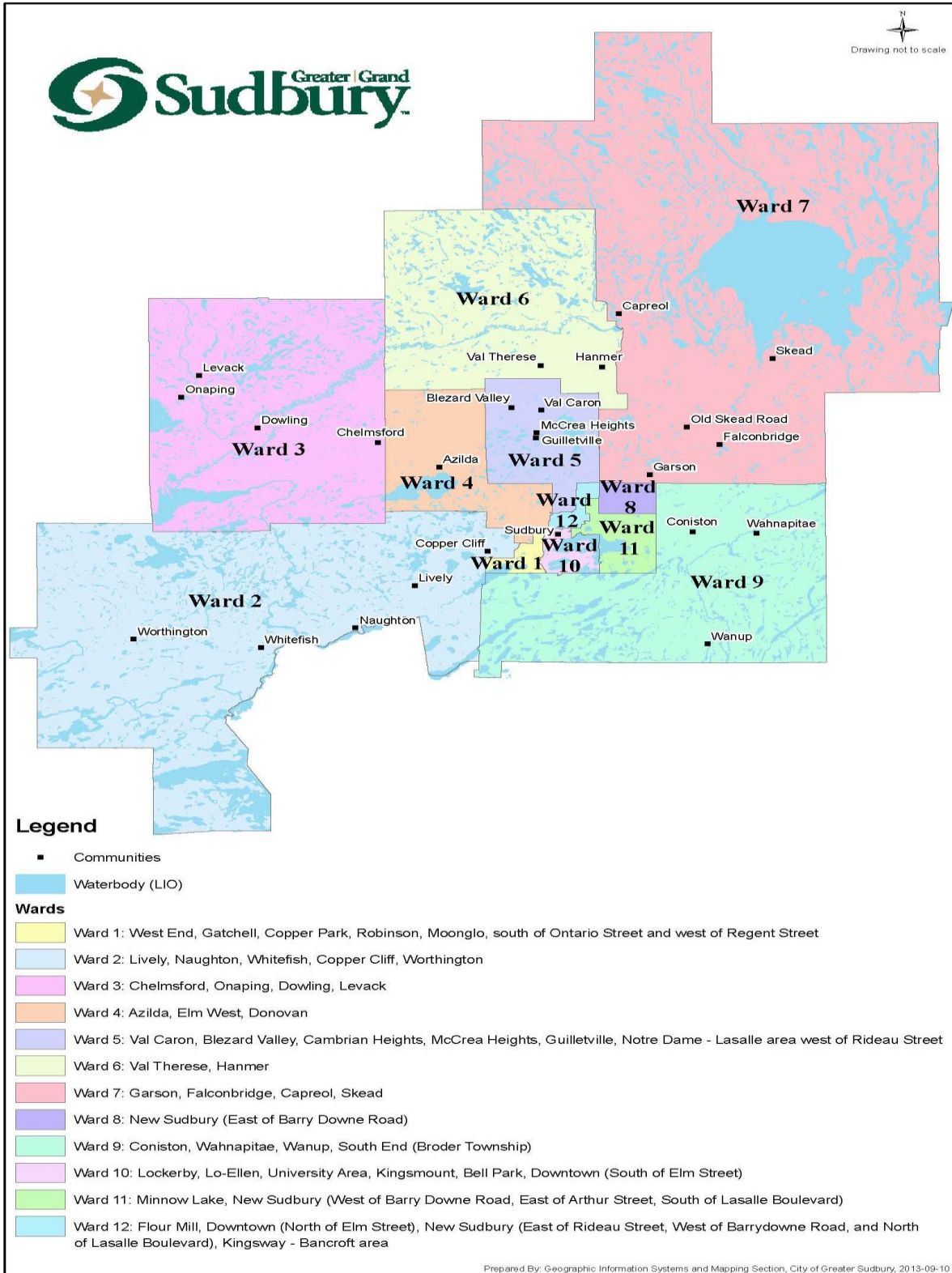
Responding to ward constituent needs and participating in ward specific initiatives and projects is an ongoing role of each Councillor. Members of Council are also involved in corporate initiatives and receive a variety of invitations to community meetings and events. Candidates should be aware of the time commitments for a member of the City of Greater Sudbury City Council.

CITY OF GREATER SUDBURY COUNCIL REMUNERATION AND SERVICES

Council salaries are established by way of the Remuneration By-Law 2011-247F. Current salaries for Councillors as of April 1, 2014 are \$34,305.28 per annum (pro-rated for the term of the appointment and paid bi-weekly). The salary includes a one-third tax free allowance, and Councillors are provided with internet and telephone access.

To assist Councillors to carry out their duties as Members of Council, support is made available through the Council Secretary and Executive Assistant to Councillors.

12 WARD OVERVIEW MAP



JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	31					

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	*10	11	12	13	14
13	14	15	16	17	18	19	11	12	*13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	*27	28	29	30	31	29	30					

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

Legend:

- Council**
Start time 6:00 p.m.
- Community Services Committee**
Start time 4:00 p.m.
- Audit Committee**
Start time 4:00 p.m.
- Council, Audit Committee, Finance and Administration Committee**
Start time TBD (July & August)
- Planning Committee, Community Services Committee, Operations Committee**
Start time TBD (July & August)
- Inaugural Council Meeting**
Start time 7:00 p.m.
- Planning Committee**
Start time 5:30 p.m.
- Operations Committee**
Start time 6:00 p.m. or 30 minutes after the conclusion of the Community Services Committee meeting, whichever is earlier
- Finance and Administration Committee**
Start time 6:00 p.m. or 30 minutes after the conclusion of the Audit Committee meeting whichever is earlier
- Office Closed for Public or Other Holidays
- March Winter Break (March 10-14)

- * **Stakeholder Annual General Meetings**
Start time Tentatively 3:00 p.m.
May 13, 2014 - Greater Sudbury Housing Corporation
May 27, 2014 - Greater Sudbury Utilities Inc. and Subsidiary Boards
June 10, 2014 - Sudbury Airport Community Development Corporation



**City of Greater Sudbury
Council Appointment Application: Ward 8
For the term ending November 30, 2014**

Applicant's Information

Last Name

First Name

Qualifying Address
(within the City of Greater Sudbury)

City

Postal Code

Mailing Address
(if different from qualifying address)

City

Postal Code

Home Phone Number

Cell Phone Number

Email Address

Do you intend to run for Municipal or School Board Office in the 2014 Municipal Election?

Yes

No

If yes please indicate the Office you intend to run for

Declaration of Qualification

By checking the boxes below, I acknowledge that I satisfy the outlined requirements as an applicant for the Ward 8 Council Seat

A Canadian Citizen

At least 18 years of age

A resident of the City of Greater Sudbury or the owner or tenant of land in the City of Greater Sudbury or the spouse of such non-resident owner or tenant

Not legally prohibited from voting

Not ineligible or disqualified by any legislation from holding municipal office

I have taken a leave of absence before filing this application
(Municipal Employees Only)

Consent of Applicant

I, _____ the person mentioned in this application, declare that, if appointed, I consent to accept the office of Councillor, Ward 8, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996*, s. 12, 29, 33 and 88. The information will be used by the Clerk for the purposes of assessing whether a nominee may be appointed to municipal office. Your information will be filed with the City Clerk and will be available for public inspection by any person at the Clerk's office when the office is open.

By signing below, I acknowledge that I understand that my personal information contained in this application is to be filed with the City Clerk and will be available for public inspection by any person at the Clerk's office during regular business hours until the next municipal election. I also acknowledge that my personal information will be distributed publicly as part of the Nominating Committee Agenda.

Declared before me at the City of Greater Sudbury, in the Province of Ontario, this

Signature of Applicant

_____ day of _____,

2014.

Signature of Clerk or Commissioner

Commissioner's Stamp
