



## 2024 Civic Awards Nomination Form - Individual

### Deadline for Submission: Friday, March 8<sup>th</sup>, 2024 at 4:30 PM

Each year, the City of Greater Sudbury recognizes the extraordinary contributions of individuals and groups who volunteer their time and skills to provide services and programs within Greater Sudbury communities.

### Nominee Criteria

- The **Individual** Civic Award is open to any volunteer that has made a significant impact on building stronger communities through services, programs, projects and/or events delivered within the City of Greater Sudbury.
- The application **must** be filled out by the Nominator. Please research and record the volunteer's accomplishments. It is important to ensure all areas of the nomination form are completed. **Note:** A short description of the individual's achievements will be prepared from this Nomination Form and read during the ceremony, should the nominee be successful.
- The volunteer's efforts should help to contribute to creating a healthy community (i.e. Civic Engagement, Environment, Economic Growth, and Human Health and Well-Being).
- The nominee **cannot have received this award within the last five (5) years**. For a list of previous award winners, please visit [www.greatersudbury.ca/civicawards](http://www.greatersudbury.ca/civicawards).

### Award Selection Process

- Once all nominations are received, submissions are evaluated and recipients are chosen by the Selection Committee.
- As a nominator, you will be informed of receipt of the nomination, as well as the result of the evaluation, following the selection process.



## Nominee Personal Information

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

In a separate attachment, please provide information for the following questions. Max 1000 words (approximately 2 pages).

Reason for Nomination:

1. Why is the nominee deserving of a Civic Award?

Impact on the Community:

2. What has been the nominee's impact in the community?

Volunteer Contributions:

3. Please provide a description of ALL of the nominee's accomplishments, contributions and/or community service activities, including organization(s) and positions held.

Length of Volunteer Involvement:

4. Please indicate the total number of volunteer hours the nominee has worked per year, and the number of years the nominee has been involved in the activity.

Nominee's Contribution to Quality of Life and Healthy Community:

5. Many volunteers contribute to the quality of life in the community from an active living, environmental or social perspective. Please indicate how your nominee's actions and activities have contributed to these.

Please attach additional supporting information or references (optional).

Please provide a digital, high resolution image of the nominee with your application (required) and email it to [leisure.services@greatersudbury.ca](mailto:leisure.services@greatersudbury.ca).

\* Note: It is important that you provide as much detail as possible about what your nominee has achieved. The information you provide will help the Selection Committee assess the nominee's eligibility.



## Part 1: Nominee's Information

### Collection, Use and Disclosure of Personal Information

Personal information provided herein is collected by the City of Greater Sudbury under the authority section 10(1) of the *Municipal Act, 2001* and section 29 of the *Municipal Freedom of Information and Protection of Privacy Act* for the nomination, selection and announcement of individual Civic Awards.

By signing below I indicate that I:

- a) have reviewed the contents of this nomination form as prepared by the nominator and know the information provided herein to be true;
- b) consent to the submission by the City of Greater Sudbury of my name, photo and personal information provided in this application for consideration by the Civic Awards Selection Committee; and,
- c) if selected as a recipient of a Civic Award, consent to the disclosure of my name, photo and personal information by the City of Greater Sudbury to the media and public announcing my receipt of a Civic Award.

Questions relating to the use, collection and disclosure of your personal information may be addressed to the Manager of Recreation at Tom Davies Square, 200 Brady Street, P3A 5P3, or by calling (705) 674-4455 x2446.

**Print Name of Nominee:** \_\_\_\_\_

**Nominee Signature:** \_\_\_\_\_

**Print Name of Witness:** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Part 2: Nominator's Information

### Collection, Use and Disclosure of Personal Information

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**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name of Witness:** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_

**Deadline for Submission: Friday, March 8<sup>th</sup>, 2024, at 4:30 PM**

**Mail:**

City of Greater Sudbury  
c/o Civic Awards 2022  
P.O. Box 5000, Stn A  
200 Brady Street  
Sudbury, Ontario  
P3A 5P3

**Drop Off:**

Leisure Services Office  
Tom Davies Square  
200 Brady Street  
Sudbury, Ontario  
P3A 5P3

**Email:** [leisure.services@greatersudbury.ca](mailto:leisure.services@greatersudbury.ca)

**For more information, please contact:**

Leisure Services at (705) 674-4455, ext: 2446