



city of | ville de
SUDBURY

**Application for Approval
of Outdoor Fund Raiser
and Community Festival.**

Name of Applicant Chelle Joliat (523-3346)

Name of Group CANADIAN CANCER SOCIETY

Address 260 ALDER ST SUDBURY P3C5P4 Telephone 670-1234

Proposed Event (Describe all activities to be held) _____

RELAY FOR LIFE (see attached)

Anticipated Attendance 2000 +/- Location Laurentian University

Date June 7th -> June 8th Hours of Operation 7:00pm - 7:00am

Owner/Occupant of Location Laurentian University

Address Nancy Laidlaw Sudbury P3E2C6 Telephone No. 675-1151

Security Proposed (State whether police, private security or other and numbers) _____

12 - Auxiliary Police 1 - CITY POLICE L.U. Security

Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)

(see attached)

Has This Event Been Held Before? (Provide Details) _____

June 2nd - June 3rd, 2000

June 1st -> June 2nd, 2001

Has this Group sponsored any previous outdoor fund raisers or community festivals?

Relay for Life - 2000

Relay for Life - 2001

Chelle Joliat

Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

FREEDOM OF INFORMATION

Personal information on this form is collected under the authority of the Municipal Act, Liquor Licence Act and is used to process Application For Approval Of Outdoor Fund Raisers And Community Festivals. For further information please contact the City Clerk, c/o The City of Sudbury, 1000 University Ave., Sudbury, Ont. N3A 4B2.

**Sudbury and District Unit of the Canadian Cancer Society
& The Scotiabank Group**

RELAY FOR LIFE

WHAT: A 13 hour overnight relay
WHERE: Laurentian University Track
WHEN: 7:00 pm. June ~~7~~ until 8:00 am. June ~~8~~, 200~~1~~
WHY: To honour cancer survivors
To remember those who lost the fight
To raise funds for cancer research

HOW:

- ◆ 10-12 friends, family members, co-workers, etc. form a relay team. Each participant pays a registration fee of \$10 and raises a minimum of \$100 in pledges. Funds may be raised by individual members or as a team via bake sales, car washes, or any other chosen strategy.
- ◆ On relay night, June ~~7~~, 200~~1~~, participants pitch tents, which will serve as their team headquarters for the event. Tents may be decorated in the teams chosen theme and prizes will be awarded for best decorated tent, team t-shirts and team members themselves!
- ◆ The relay may be run, walked, strolled, or wheelchaired. No rollerblades or bicycles please! Competition is friendly and even optional.
- ◆ Cancer survivors are individually introduced during the opening ceremonies and are invited to begin the relay by walking the survivors' 'victory' lap around the track.
- ◆ Once the survivors' lap is completed, the relay participants join in. Each team must have one (or more if they chose) representative on the track at all times (1/2 hour shifts are common). Teams may keep track of laps if desired.
- ◆ After dark, a luminary ceremony is held. Candles that have been purchased and placed around the track are lit by participants in memory of those who lost their fight with cancer and in honour of those who have survived. These candles remain lit throughout the night.
- ◆ Throughout the event, participants not on the track are able to enjoy a variety of lively entertainment and activities. Some may even catch a few *ZZZZS*.
- ◆ There will be prizes and trophies awarded to winning teams (those who raised most funds, most laps run, best decorated tent, etc.). Everyone goes home a winner for having participated in such a giving event. The experience is sure to be unforgettable for all involved!

CALL THE CANADIAN CANCER SOCIETY AT 670-1234 FOR MORE INFORMATION



Relay For Life



Relais pour la vie



DEAR RESIDENTS OF THE LAURENTIAN UNIVERSITY AREA:

Please be advised that the Canadian Cancer Society will be holding the annual Relay For Life at Laurentian University Track from Friday June 7th to Saturday June 8th, 2002. Relay For Life is a celebration of survival, a tribute to the lives of loved ones, and a night of fun, entertainment, friendship and fundraising to beat cancer. This event will see the participation of over 100 Relay teams made up of 10-12 people who have all worked very hard to raise funds in order to participate. Relay For Life will begin at 7:00 p.m. on Friday June 1st and will run through the night until approximately 8:00 a.m. Saturday June 2nd. Set up will begin on the Friday morning. This event will feature live entertainment through the night and a fireworks display to be set off just before midnight. If you have any questions or concerns about this important fundraising event, please call the Canadian Cancer Society at: 670-1234.

Thank you for your understanding in this matter.

Sincerely,

Nik Paparo
Coordinator - Relay For Life

Relay for Life Site Map - 2002

Lot 9 - Survivor and Volunteer Parking
 Lot 15 - General Parking
 Lot 1 - General Parking

Ben Avery Building

Lot 14
 Ben Avery Patrons

Lot 13
 Drop-Off Zone
 3-man basketball
 Registration, Information & Activities

Beach Volleyball
 Horseshoes

Tent Village

Spectator Stands

HOPE

Vintage Car Display

Medical & Leisure

Cancer Smart Shop

Volunteers

VIP

Food Area

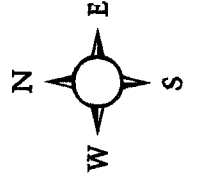
Luminary Sales

Heated Rest Area

Fire Route

Entertainers' Parking

Committee Parking



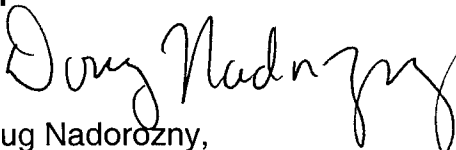
Report To: **CITY COUNCIL**

Report Date: 2002-05-24

Meeting Date: 2002-05-30

Subject: Temporary Liquor Licence Extension and Exemption to By-law 92-13
(former Town of Nickel Centre) Noise By-law - Falcon Hotel

Department Review:


Doug Nadrozny,
General Manager of Economic
Development and Planning Services

Recommended for Agenda:


M. Miato,
Acting Chief Administrative Officer

Report Authored by: R. Leblanc, M.L.E.O.

Recommendation:

This Council has no objection to the issuance of a temporary extension to their liquor licence and no objection to the granting of an exemption to By-law 92-13 (former Town of Nickel Centre) Noise By-law to the Falcon Hotel, 3024 Falconbridge Road, Garson, to operate a beer tent to celebrate one hundred and one (101) years of serving the local community. The event will take place as follows:

Thursday June 20th and Friday, June 21st, 2002: 8:00 p.m. - 1:00 a.m.
Saturday, June 22nd, 2002: 12:00 noon to 8:00 p.m.

with an anticipated attendance of approximately 200 persons.

And further that this approval be subject to the following conditions:

- 1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area no later than 12:00 o'clock noon on Sunday, June 23rd, 2002;**
- 2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;**
- 3. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;**
- 4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;**
- 5. That the special event organizer, or his designate, must be present at the site during the entire duration of the event.**
- 6. That the tents be erected in accordance with the provisions of the Ontario Building Code.**
- 7. That the event representatives ensure emergency vehicles have access to the event area.**
- 8. That the hotel be responsible for providing visible security during the course of the event.**
- 9. That the event representatives shall ensure that the adjoining residential properties are notified of the event at least ten (10) days prior to the start of the event and that the notice must state that alcohol will be part of the event.**

Background:

Attached is an application for a temporary liquor licence extension and exemption to By-law 92-13 of the former Town of Nickel Centre (Noise By-law) submitted by Normand Dupuis on behalf of the Falcon Hotel at 3024 Falconbridge Road, Garson.

In accordance with Council's policy, this application was circulated to the Interim Fire Chief, Police Chief, Director of Citizen & Leisure Services, the City Solicitor and the Co-ordinator of Traffic and Parking. Their concerns have been added to the conditions for approval.

The foregoing resolution has therefore been placed on the Agenda for your consideration.



city of / ville de
SUDBURY

Application for Approval of Outdoor Fund Raisers and Community Festivals

Name of Applicant NORMANA DUPUIS
 Name of Group FALCON HOTEL LIMITED
 Address 3024 FALCON BRIDGE RD Telephone 693-2727
 Proposed Event (Describe all activities to be held) FALCON & ROYAL HOTELS 101 ANNIVERSARY
THUR. - 20 KARAOKE CONTEST, FRIDAY BIKINI CONTEST,
SAT. - KARAOKE CONTEST
 Anticipated Attendance APP. 200 PERSONS Location SHIRAZ (TENT)
 Date JUNE 20-21-22/02 Hours of Operation THUR. & FRI 8:00 PM TO 12:00 AM
WED & SAT 12:00 PM TO 3:00 PM
 Owner/Occupant of Location OWNER BOB LAMOUAREUX
 Address 3096 GREENWOOD DRIVE Telephone No. 560-0222
 Security Proposed (State whether police, private security or other and number: WE HAVE OUR OWN SECURITY AND THEY ALL HAVE THE SMART SERVICE CARD
 Proposed Access To Location and Proposed Parking Area (Attach Sketch if necessary)

Has This Event Been Held Before? (Provide Details) YES
LAST YEAR WE CELEBRATED 100 YEARS OF BUSINESS
AND IT WAS SUCH A SUCCESS WITH OUR COMMUNITY WE
DECIDED TO MAKE IT AN ANNUAL EVENT.

Has this Group sponsored any previous outdoor fund raisers or community festivals?
YES WE HAVE A CATERER'S LICENSE AND OVER THE YEARS
WE HAVE CATERED TO MANY OUTDOOR FUNDRAISERS FOR
MANY DIFFERENT COMMUNITY GROUPS



Signature of Applicant

I/WE certify the above information to be correct and undertake to advise the Municipal ByLaw Enforcement Officer immediately upon any change in the above information.

PRIVACY INFORMATION
 Personal information on this form is collected under the authority of the Access to Information Act and is used to process Application for Approval of Outdoor Fund Raisers and Community Festivals. For more information please contact the Clerk of the Corporation of the City of Sudbury, 200 Front Street East, PO Box 6000, Station A, Sudbury, Ontario, S9A 6Z6.

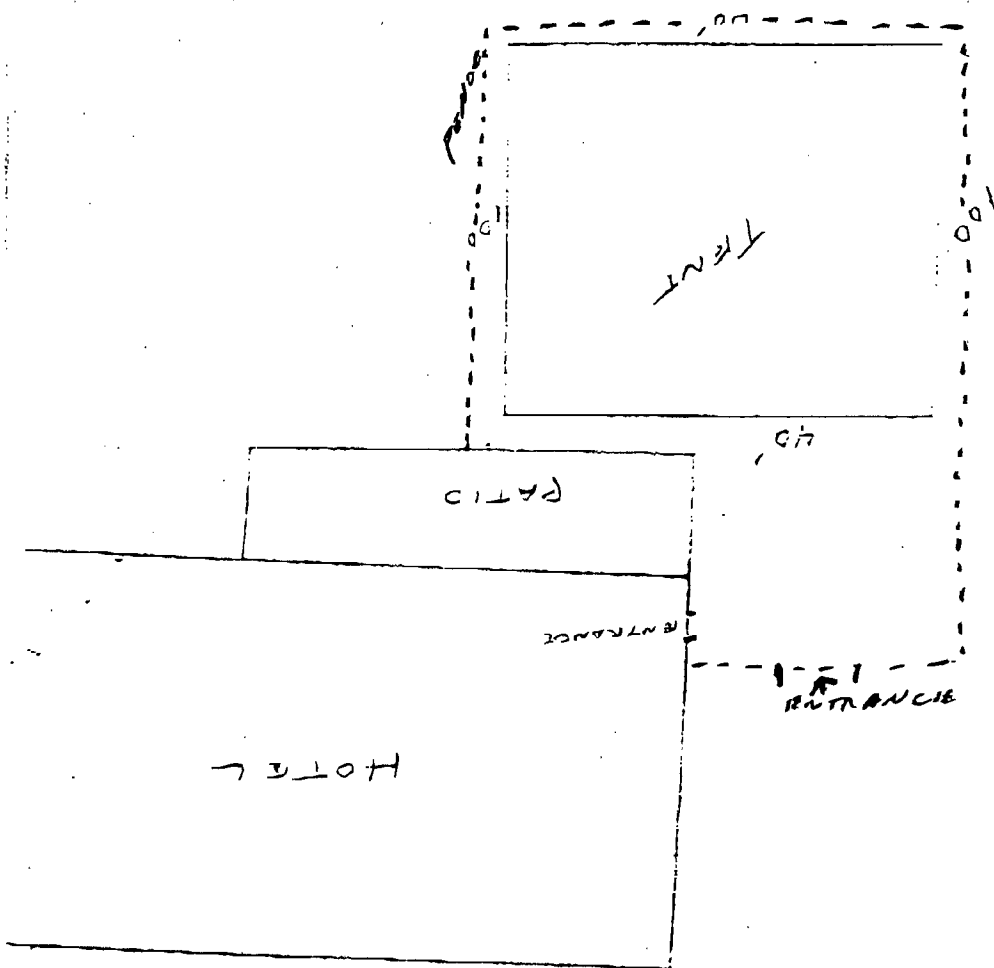
FALCON TENTS UNLIMITED

SITE PLAN

EVENT: FALCON & ROYALE HOTELS 100TH ANNIVERSARY

DATE: JUNE 21-22-23/01 TIME: from 8:00 P.M. to 1:00 A.M.

LOCATION: 3024 FALCON BRIDGE RD. GARDEN CITY, N.Y.



SNOW FENCE ALL AROUND
THE TENT

FOOD WILL BE SERVED
FROM OUR DINING ROOM



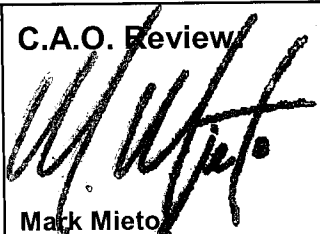
FALCON BRIDGE RD.

Report To: CITY COUNCIL

Report Date: May 21, 2002

Meeting Date: May 30, 2002

Subject: On-Street Parking Permit Program
Drinkwater Street

Division Review:  R. G. (Greg) Clausen, P. Eng. Director of Engineering Services	Department Review:  D. Bélisle General Manager of Public Works	C.A.O. Review:  Mark Mieto Acting Chief Administrative Officer
Report Prepared by: Dave Kivi, Acting Co-ordinator of Traffic & Transportation Services		

Recommendation:

THAT the City implement an on-street permit parking program on Drinkwater Street for a one year trial period, and

THAT parking be prohibited along the east side of Drinkwater Street from Elgin Street to 15 metres south of the north limit, except for vehicles with a valid permit, and

THAT to facilitate winter maintenance, permit parking shall alternate sides of the street each day from December 1st to March 31st, and

THAT By-law 2002-142 be passed to amend the City of Greater Sudbury's Traffic and Parking By-law 2001-1 to implement the recommended change.

Executive Summary

Parking problems on Drinkwater Street have been a concern of abutting property owners for many years. Very little off-street parking is available for residents and their guests. During the day, many of the vehicles parked along Drinkwater Street belong to people who work in the Central Business District (CBD).

To provide residents of Drinkwater Street convenient on-street parking, it is recommended that the City implement a permit parking program on a one-year trial basis. Parking would be prohibited to all vehicles except those who have purchased a monthly permit.

Residents who meet qualification criteria would be given first priority for purchasing either monthly permits at a cost of \$25.⁰⁰ or annual permits at a cost of \$150.⁰⁰.

Background:

On-street parking problems on Drinkwater Street have been a concern of residents for many years. Drinkwater Street is a local road located in close proximity of the CBD (See Exhibit 'A'). Many of the houses in this older area of the City were constructed without driveways when vehicle transportation was limited and parking needs minimal. Therefore, there are very few off-street parking spaces available, and residents and their guests must park on the street.

In 1994, staff of the City of Sudbury prepared a report dealing with night-time parking on Drinkwater Street during the winter months. As a result, former City Council passed the following resolution.

THAT the City Solicitor be directed to prepare a By-Law amending the Traffic and Parking By-Law No. 91-1 in the following manner:

- (1) Night-time on-street parking shall be permitted on Drinkwater Street during the winter months (December 1, 1994 to March 31, 1995) for a trial period, at which time a report will be forwarded to Council;**
- (2) Night-time parking shall be permitted on one side of the street at a time only;**
- (3) The permitted night-time parking shall alternate sides of the street each day in order to allow proper snow clearing;**
- (4) Appropriate signage be posted.**

While the above resolution resolved the residents night-time parking concerns, problems with day-time parking still exist. Councillor Craig and staff recently met with residents of Drinkwater Street.

Currently, parking is permitted along the east side of Drinkwater Street. On the west side of the street, parking is prohibited between 7:00a.m. and 6:00p.m., Monday to Friday inclusive. In the CBD, during normal business hours, motorists are required to pay for parking. Due to it's proximity to the CBD, workers often park on Drinkwater Street for the day to avoid paying for parking. This leaves residents of the street and their guests without convenient parking. Attempts to limit parking and to enforce parking violations has been difficult.

One way to assist residents of Drinkwater Street with their parking difficulties is to implement an on-street permit parking program. This type of program is used by a number of Ontario municipalities including; Toronto, Ottawa and Hamilton. In older areas that are adjacent to high parking generators, the permit program has been very effective.

On-Street Permit Parking Program Guidelines

The following are recommended guidelines for the City's On-Street Parking Program:

- Only residents immediately abutting the street may purchase on-street parking permits.
- Permits will be issued only to vehicles registered to residents of the street.
- Applicants must provide proof of residence by showing their vehicle registration and valid driver's license.
- Permits will be issued to non-commercial vehicles only.
- On-street parking shall comply with all parking regulations and by-laws.
- Loading and unloading by all vehicles is permitted.
- To facilitate snow removal, night-time parking shall alternate sides of the street each day from December 1st to March 31st each year.
- Permit holders may park their vehicle in the designated zone for up to forty-eight (48) hours without moving it, except during the period from December 1st to March 31st, when night-time parking is permitted on alternate sides of the street each day.
- To cover the cost of administering the program including; printing, processing and approval of applications, enforcement of regulations, a monthly charge of \$25.⁰⁰, including tax, is recommended. Alternatively, residents may purchase an annual pass for \$150.⁰⁰
- Subject to availability, visitors of area residents may obtain temporary permits at a cost of \$10.⁰⁰ per week, tax included. A maximum of two (2) weekly permits per year per vehicle will be issued.

If approved by Council, it is recommended that this program commence on July 1, 2002. Informational newsletters will be circulated to the owners / residents on Drinkwater. Also, flyers will be placed on the vehicles currently parking on Drinkwater to advise them of the changes.

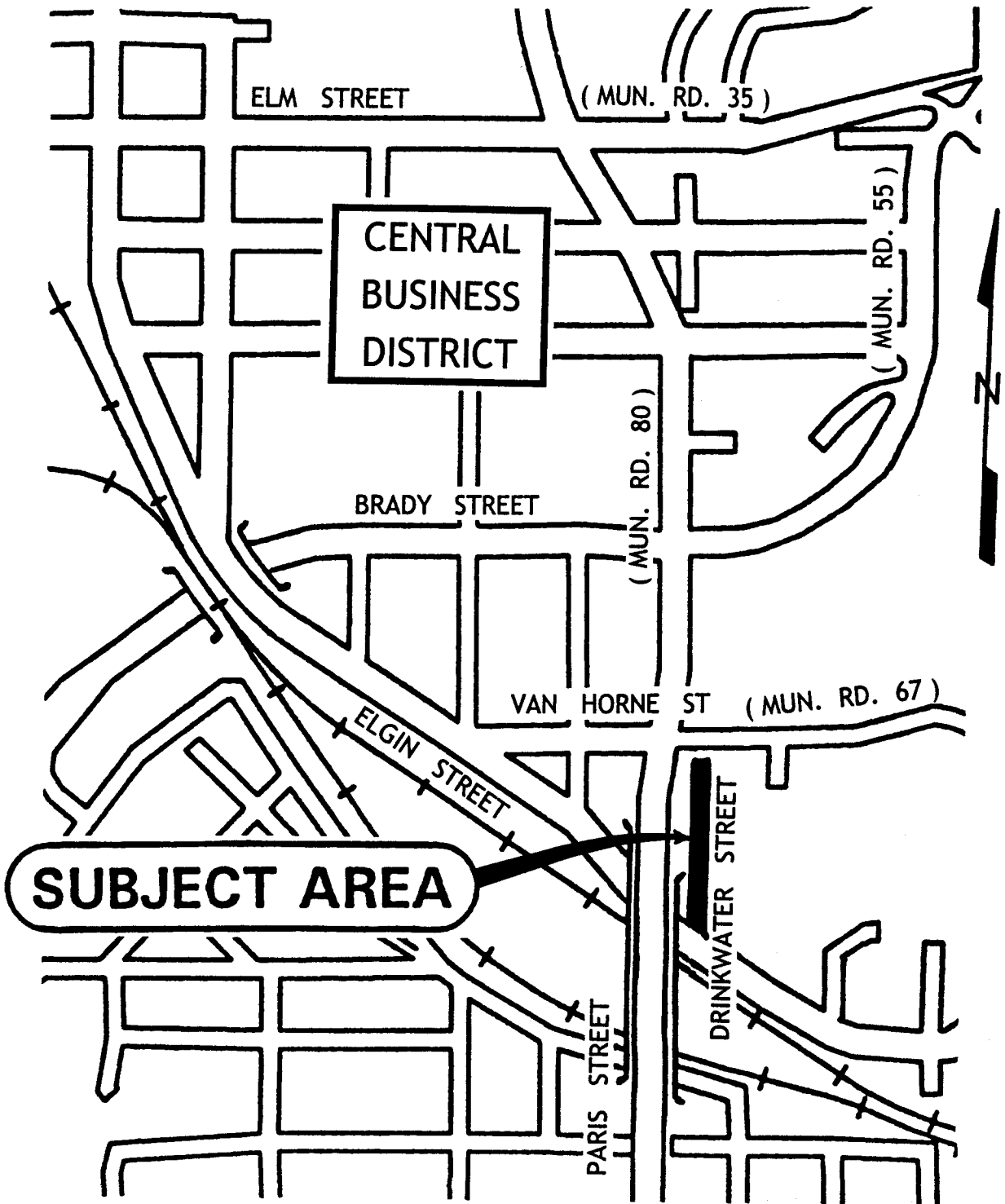
The Parking Section at Tom Davies Square will administer the program and retain any net revenues.

The By-law Services Division will monitor and enforce the program.

Ward Councillors D. Craig and A. Davey support this parking program.

Attachments

/bb



ON-STREET PARKING
PERMIT PROGRAM
DRINKWATER ST.

2002/05/15 DATE	N.T.S. SCALE
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Report To: CITY COUNCIL

Report Date: May 22, 2002

Meeting Date: May 30, 2002

Subject: Summer Special Events and Special Occasion Permits

Department Review:


Caroline Hallsworth
General Manager
Citizen & Leisure Services

Recommended for Agenda:


Mark Mieto
Acting Chief Administrative Officer

Report Authored by: Ted Durbacz, Manager of Events, Aquatics and Ski Hills

Recommendation:

THAT the report from the General Manager of Citizen and Leisure Services dated May 22, 2002 regarding Summer Special Events and Special Occasion Permits be approved as presented.

Background:

The Leisure Services Department receives requests every year from a number of groups planning community special events throughout the summer to use City of Greater Sudbury parks and facilities, to extend the operating hours of parks and to be exempted from the Noise By-Law. These requests require Council approval.

Executive Summary:

The Leisure Services Department has received requests from a number of groups planning community special events throughout the summer using City of Greater Sudbury parks and facilities.

As noted in the attached correspondence, groups are requesting permission to obtain Special Occasion Permits to operate licenced areas in the parks as part of the fundraising efforts of the events. Some of the groups are requesting extensions to the operating hours of parks beyond 11:00 p.m. Current by-laws governing the operation of parks call for an 11:00 p.m. closure from both an operating point of view as well as noise.

The attached schedule summarizes the events and the various approvals being requested from Council.

Council confirms the nature of these events as community festivals and that they are of municipal significance to our community.

The approval of each group is subject to the following conditions:

1. That the special event organizer shall ensure that the provision of adequate clean-up of the site and those properties adjacent to the event in a timely manner as determined by staff immediately following the event;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicates a Fire Safety Plan is required for these events;
3. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd of adjoining properties;

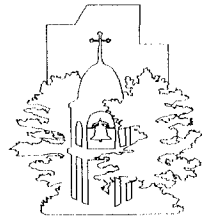
5. That the special event organizer, or their designate, must be present on site during the entire duration of the event.

Staff has reviewed these matters with the Councillors representing the Wards in which the events are to be held. Additionally, staff has reviewed these matters with organizations whose location is adjacent to parks where events are to be held.

2002 Summer Special Events

Event	Location	Event Date	Event Time	Requesting Special Occasion Permit	Requesting Exemption to Parks Operating By-Law	Requesting Exemption to Noise By-law
12 th Annual Downtown Rotary Blues for Food	Memorial Park	Saturday, June 15	11:00 am to 9:00 pm	✓		
31 st Annual Northern Lights Festival Boréal	Grace Hartman Amphitheatre	Friday, July 5 and Saturday, July 6	11:00 am to 12:00 midnight	✓	✓	✓
		Saturday, July 6 and Sunday, July 7	11:00 am to 12:00 midnight			
		Sunday, July 7	12:00 noon to 12:00 midnight			
3 rd Annual Sudbury Dragon Board Festival	Bell Park	Friday, July 12 and Saturday, July 13	11:00 am to 12:00 midnight	✓	✓	✓
		Saturday, July 13 and Sunday, July 14	11:00 am to 12:00 midnight			
16 th Annual Sudbury Blueberry Festival du bleuët	Older Adult Centre Sudbury	Friday, July 19 and Saturday, July 20	11:00 am to 12:00 midnight	✓		
		Saturday, July 20 and Sunday, July 21	11:00 am to 12:00 midnight			
		Sunday, July 21 and Monday, July 22	12:00 noon to 12:00 midnight			
Minnow Lake Days	Property formerly known as St. Jean School	Friday, July 26 and Saturday, July 27	11:00 am to 1:00 am	✓		✓
		Saturday, July 27 and Sunday, July 28	11:00 am to 1:00 am			
		Sunday, July 28	12:00 noon to 7:00 pm			

Event	Location	Event Date	Event Time	Requesting Special Occasion Permit	Requesting Exemption to Parks Operating By-Law	Requesting Exemption to Noise By-law
11 th Annual Canadian National Powerboat Racers	Whitewater Park	Friday, Aug. 16 and Saturday, Aug. 17	11:00 am to 1:00 am	✓	✓	✓
		Saturday, Aug. 17 and Sunday, Aug. 18	11:00 am to 1:00 am			
		Sunday, Aug. 18 and Monday, Aug. 19	12:00 noon and 1:00 am			
7 th Muscular Dystrophy Association "Summerfest 2002"	Grace Hartman Amphitheatre	Friday, Aug. 23 and Saturday Aug. 24	11:00 am to 12:00 midnight	✓	✓	✓
		Saturday, Aug. 24 and Sunday, Aug. 25	11:00 am to 12:00 midnight			
		Sunday, Aug. 25	12:00 Noon to 11:00 midnight			



Sudbury's Downtown
Our first neighbourhood
Sudbury Metro Centre

Cell

April 4th, 2002

**Sudbury's Downtown
Welcomes You**

City of Greater Sudbury
Bag 5000, Station "A"
SUDBURY, Ontario
P3A 5P3

Directors

Mike Petryna
(Chair)
City Council Representative

Gary Robicheau
(Vice-Chair)
Teak Furniture

John Rutherford
(Secretary-Treasurer)
Black Cat News

Dr. R. Baigrie
(Director)
Medical Centre

Dr. R. de la Riva
(Director)
Lorne Properties

Ray Hirani
(Director)
City Centre Mall

Janice Jackson
(Director)
This Ain't The Only Café

John Fiorino
(Director)
Fiorino's At The Port

J. Austin Davey
(Director)
City Council Representative

ATTENTION:

**TED DURBACZ
LEISURE SERVICES**

Dear Mr. Durbacz:

RE: DOWNTOWN ROTARY BLUES FOR FOOD

Plans are now well underway for the Twelfth Annual Downtown Rotary Blues For Food, scheduled for **Saturday, June 15th, 2002** in Memorial Park.

As you are aware, this event was initiated in 1991 to raise awareness to and funds (both dollars and non-perishable food items) for the needy of our Community. In addition to these very key objectives, it also provides a Community/Family Day which involves music, BBQ, children's activities, etc.

The Organization of this event is also Community driven with key participation and involvement by Sudbury Metro Centre, the Rotary Club of Sudbury, City of Greater Sudbury (Leisure Services), and the Blues Appreciation Society.

In 2002, this event once again expects to host family activities such as a Pancake Breakfast, Children's activities, community involvement by way of 'hands-on' displays, demonstrations, food court area, Sudbury Classic Cruisers display, etc. Once again, proceeds will be presented to the Sudbury Food Bank for distribution to the various organizations within our Community. Although there is no admission for the event, people are encouraged to bring non-perishable food items to the Event.

Once again, we would like to undertake a licensed outdoor refreshment area, in Memorial Park from 11:00 a.m. to 9:00 p.m. This area would be under a tent, serviced and manned by Volunteers from the Rotary Club of Sudbury and would adhere to requirements, etc., as directed by approval agencies for an outdoor licensed activity. Once again, proceeds to the Sudbury Food Bank.

...../2

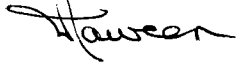
S U D B U R Y M E T R O C E N T R E

April 4th, 2002
re: Blues For Food
Page 2

I would like to take this opportunity to request approval from the City of Greater Sudbury to proceed with these plans and application for a permit to hold a licensed outdoor refreshment area.

Should additional information be required, please do not hesitate to contact me.

Yours truly

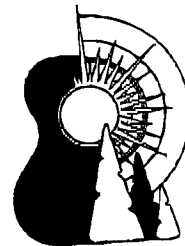


Maureen M. Luoma
Executive Director

cc: Mike Petryna
A. Davey

Northern Lights Festival Boréal

P.O. Box/C.P. 1236, Stn./Succ. 'B', Sudbury, Ontario P3E 4S7
Telephone/Téléphone: (705) 674-5512 Fax: (705) 671-1998
email: info@nlfb.on.ca website: www.nlfb.on.ca



Celebrating the
Arts for 31
years!

2002-05-15

Ted Durbacz
Manager of Events, Aquatics and Ski Hills
City of Greater Sudbury
P.O. Box 5000, Stn. A
Sudbury, ON
P3A 5P3

Re: Northern Lights Festival Boréal July 5,6,7 2002
Special Occasion Permit-Bell Park

To Mr. Durbacz,

Plans are well underway to stage our 31st Northern Lights Festival Boréal at Bell Park this summer.

This letter is written as a formal request to the Greater City of Sudbury requesting permission to stage our 31st Northern Lights Festival Boreal at Bell Park in accordance with By-law 76-100.

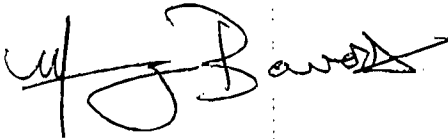
At present the plans are to open the gate on Friday at 6 P.M. with entertainment in the Canvas Cabaret and on the Main Stage in the Amphitheatre starting at 7 P.M. and ending at 12 midnight. Saturday programming will resume at 12 noon until 12 midnight. Sunday will begin at 12 noon and once again end the weekend at 12 midnight. We will include the following events as part of our weekend.

1. Food vendors will be placed at various locations in the park but will primarily be concentrated along the water by the amphitheatre. There will be an eating area where we will have a tent set up for volunteers and the public to sit down and eat.
2. A Craft Area.
3. A Family Activities tent and a Family Stage tent in the upper field coming into the park.
4. The Visual Artists Area will be located by the Centennial Flower Bed down by the amphitheatre.

5. Our Canvas Cabaret will once again be licensed for approximately 750 people with food being served within the fenced in area as in past years. The Canvas Cabaret will also be the venue for our headliner on Saturday Evening, using the large stage supplied by the Ontario Lottery Corporation. This is the same stage as supplied by them last year.
6. Main Stage will run from 7 P.M. until 11 P.M. on Friday, Saturday and Sunday evening. Workshops will begin at 12 P.M. at various stages on Saturday and Sunday during the day until 6 P.M.
7. We will have 3 ticket booths, one at the back or side of the amphitheatre and 2 at the front gate down a bit into the entrance of the park.
8. A component of the park will not be open to the general public.
9. Our expected attendance over the weekend will be 20,000 people, on a rotating basis over the 3 day period.

Should you require more information, please call me at 674-5512. Would you please forward your letter of consent to this office care of myself. Thank you for your assistance in this matter.

Sincerely,



Murray Bowers
Executive Director
Northern Lights Festival Boréal

cc: Tom Mowrey, City Clerks Office
Tony Sharma, NLFB Chair



506 Elizabeth Street
Sudbury, ON P3E 2X7
Phone: (705) 671-6067

www.sudburydragonboats.org

Sponsorship by



Community Partners



GOLD SPONSORS



FALCONBRIDGE

SILVER SPONSORS



AIR CANADA JAZZ

BRONZE SPONSORS

Pepsi Bottling Company
Journal Printing
Access Rental & Supply
Shoppers Drug Mart

Media Sponsors:



May 8, 2002

The City of Greater Sudbury Council
200 Brady Street
Sudbury, ON P3E 5K3

Dear Members of City Council:

On behalf of the Sudbury Dragon Boat Festival Committee, I would like to thank the City of Greater Sudbury for its continued support of this phenomenal event.

The Sudbury Dragon Boat Festival has grown tremendously over the last 3 years and 2002, the Year of the Horse, promises once again to be an exhilarating exhibition of our community's spirit and enthusiasm. 140 teams (over 3,000 participants alone) will be coursing across the finish line, and we are expecting between 15,000 and 20,000 spectators to wind their way through Bell Park during this spectacular two day event.

Through the efforts of our volunteers, participants and sponsors, the Festival hopes to generate over \$200,000 for the Heart and Soul Campaign this year.

For your information and consideration with respect to our Special Occasion Permit, we include the following schedule of events for our Festival.

Festival Dates: Friday, July 12th to Saturday, July 13th, 2002

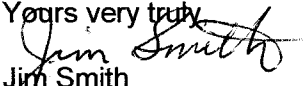
Friday, July 12, 2002

Team Check-in	4:00 p.m. to 7:00 p.m.
Opening Ceremonies	7:00 p.m. to 9:00 p.m.
Dragon's Den open	noon to midnight

Saturday, July 13, 2002

Race Day	9:00 a.m. to 6:30 p.m.
Family Entertainment	10:00 a.m. to 3:00 p.m.
Awards Presentations	7:00 p.m. to 9:00 p.m.
Dragon's Den open	noon to midnight

Thank you for your consideration and continued support.

Yours very truly,

Jim Smith
Executive Committee Chair

In partnership with FedNor and
En partenariat avec FedNor et



Human Resources
Development Canada

Développement des
ressources humaines Canada



BLUEBERRY FESTIVAL DU BLEUËT

SUDBURY • ONTARIO

May 10, 2002

Ted Durbacz
Manager, Events, Aquatics and Ski Hills
Leisure Services Department
City of Greater Sudbury
PO Box 5000, Station "A"
Sudbury, ON P3A 5P3

RE: Blueberry Festival du bleuët - Request for approval for Special Occasion Permit

Dear Mr. Durbacz:

The year 2002 will mark the 16th anniversary of the Blueberry Festival du bleuët. As you know, the Older Adult Centre is now the primary sponsor of this event. Planning for the Festival is currently underway while awaiting formal registrations by numerous organizations and vendors throughout the City of Greater Sudbury.

As a part of this year's Festival, the organizing committee would like to request approval for a Special Occasion Permit for the dates of July 19th, July 20th, and July 21st. This permit would allow for such event ideas as a wine tasting gala or even a licensed bar for a blueberry theme dinner to come to fruition. Any and all events of this nature would be properly supervised by SmartServe certified individuals.

The Blueberry Festival du bleuët is continually growing and forever looking to broaden its horizons. This year we have extended the Festival to a full week from the 15th of July to the 21st. In light of this recent extension we will be actively recruiting new and old faces for the upcoming festivities in order to make this year's event more successful than the last.

Please advise us as to where matters stand regarding this request and a written response at your earliest convenience would be greatly appreciated. We thank you for your time and consideration.

Sincerely,

Brenda Labranche
Older Adult Centre
Program Coordinator

Sudbury Blueberry Festival du bleuët
c/o Older Adult Centre Sudbury
140 Durham Street
Sudbury, ON P3E 3M7
Festival Hotline (705)674-1717

- May 14/02

Minnow Lake Days Festival Executive Committee

To: Greater City of Sudbury
Attn: City Clerk

May 14, 2002

We are a community oriented non-profit group of Minnow Lake residents including business owners, employees, professionals, homemakers and students that is looking for ways to improve our community and lake and the quality of living in the Minnow Lake area, as well as promoting residents involvement in our community. We are requesting official recognition by our city council for our event through a **resolution by council** granting permission for our group to hold the event. Our event is now incorporated.

During the 2002 "Minnow Lake Days Festival" from July 26 to 28, at the "Minnow Lake Place" facility (formerly St. Jean school), we are planning to set up outdoor tents for Saturday July 27 from 11 am to 1am and Sunday July 28 from 11 am to 7 pm in which we will have live entertainers, food and beverage sales.

We require an **exemption** allowing our tent set up, which will have beer and wine cooler sales and we require a **noise exemption** to allow music to be played until 1 am on Saturday July 28.

Our tent area will be set up on the lake side of the building and the nearest private residence is over 100 meters away. Most entertainers in this tent will be doing solo or duet performances with the exception of a few bands.

Volunteers monitoring the entrance to this area and doing the alcohol sales and serving will be smart serve certified and the area will be fenced in with only two access points. The first will allow access to the main building where public washrooms will be as well as access to the parking area and the second will allow access to the waterfront. A **designated driver program** will offer person free water or soft drinks. Various foods will be available on site during the entire event.

We are aware that we must also contact the Police Department, Fire Department and the Health Unit and we expect an electrical inspection to be done when required. We will comply with any and all requirements any of these organizations place on our event.

Greater Sudbury Police Service off duty officers will be hired during all periods alcohol is being sold, to monitor our event, as we did last year.

We are arranging for Sudbury Transit to provide a free shuttle service to and from Minnow Lake Place throughout Minnow Lake for the events. This will be our RIDE program. We have a commitment from Lockerby taxi that a taxi will be available at the facility door at all times during the evenings and when it leaves another will be sent to the door. This may also be a possibility during the day time if Lockerby can arrange it.

St. John ambulance volunteers will also be on hand throughout the events.

Our committee's intent has always been to organize a **family oriented community event** that will create involvement by all persons in our area and will help improve the living standards of our neighbourhood as well as to raise the profile of our area in the North. Our event will focus much of it's fundraising to contribute to the conversion and maintenance of the grounds of the new Minnow Lake Place facility for use by our residents, especially the youth in our community. We also hope to contribute to the construction of a skateboard park in our area this year.

For more information please feel free to contact me at my residence number below any time. Our liason to the city for this event is Cindy Dent in Leisure Services. Thank You for your time and consideration in this matter and we look forward to hearing from you soon.

Sincerely,


Frank Hartmann

(Chairman) Minnow Lake Days Festival Executive Committee

1623 Bancroft Drive
(Home#) 705-525-4021

POWER EVENTS INTERNATIONAL

18 Eastern Avenue, Suite 200
Toronto, Ontario M5A 1H5
Tel: 416 703-2421 ext. 231 Fax: 416 703-2423
www.powerevents.ca

May 13, 2002

Mr. Jeff Pafford
Special Projects Community Development Officer
Leisure Services Department
City of Greater Sudbury
P.O. Box 5000, Station "A"
Sudbury, Ontario P3A 5P3

RE: Special Occasion Permit – 11th Annual Molson Canadian Powerboat Championships

Dear Jeff:

I am writing to inform you about our event, the 11th Annual Molson Canadian Powerboat Championships scheduled for August 16 – 18, 2002 at Whitewater Lake Park in Azilda, City of Greater Sudbury.

This spectacular spectator event features Formula 1 Powerboat Racing with support races, a Children's Entertainment Village, a VIP Village, demonstration events, a food concession area, pop, country and rock bands, and a host of other family-oriented activities.

Our community-based volunteer committee will direct a portion of the proceeds from the event to the further revitalization of Whitewater Lake Park.

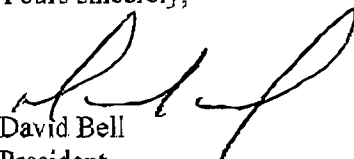
Dates/Times for operation of licensed area:

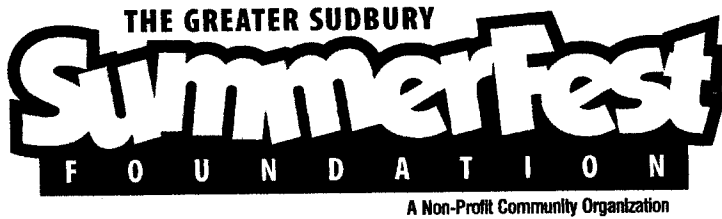
Friday, August 16 – 11:00am to 1:00am
Saturday, August 17 – 11:00am to 1:00am
Sunday, August 18 – 11:00am to 1:00am

Smart Serve Trained volunteers will operate the licensed area.

Should you have questions, please feel free to contact me at 416-703-2421 ext. 231.

Yours sincerely,


David Bell
President



May 8, 2002

The City of Greater Sudbury
Leisure Services Department
Attention: Ted Durbacz

Dear Ted:

The Sudbury Summerfest Foundation is presently in the planning stages for Summerfest 2002. This will be the events 7th year, the 5th at the Grace Hartman Memorial Amphitheatre. Summerfest 2002 is a fun filled family event, which guarantees to please people of all ages. As an added bonus Summerfest is very positive for the community as it provides another terrific event to be included in Sudbury's Summer Calendar for residents of the area and potential tourists visiting our fine City.

The event is scheduled for August 23-25th, 2002. To compliment the festivities, a beer tent will be operated throughout the weekend. Also, we are requesting that the hours of use for the Park be extended from 11:00PM to 12:00AM, on Friday, August 23rd, and Saturday, August 24th.

The Sudbury Summerfest Foundation hopes that you and your Department will consider our requests, and continue to sponsor this worthwhile community event.

On behalf of the Foundation, I thank you for your time and consideration with this matter, and look forward to hearing from you in the near future. I may be contacted by phone at 670-8516, or by e-mail at mlanthier@vianet.ca.

Sincerely,

Marc Lanthier
Vice-President
The Sudbury Summerfest Foundation

cc Ted Callaghan
Real Carre

Report To: CITY COUNCIL

Report Date: May 23, 2002

Meeting Date: May 30, 2002

Subject: National Emergency Medical Supplies Stockpile

Department Review:


D. Wuksinich
General Manager, Corporate Services and
Acting General Manager, Emergency Services

Recommended for Agenda:


M. Miato
Acting Chief Administrative Officer

Report Authored by: Tim P. Beadman, Director, Emergency Medical Services

Recommendation:

THAT the General Manager, Emergency Service Department and the Clerk be authorized to enter into an agreement with the Ministry of Health and Long Term Care for custodial care of the Government's contingency stockpile of emergency medical equipment and supplies with the City of Greater Sudbury Emergency Medical Services Division.

Executive Summary:

The Provincial Government has distributed throughout Ontario a number of Casualty Collection Units (CCU) and Emergency Hospitals (EH) to be used to support disaster responses across the Province. With the transfer of land ambulance service responsibility to the upper-tier municipalities, the agreements now have to be re-signed by the proper authority for delivery of emergency services. The City of Greater Sudbury will now have direct access to medical supplies in support of our local disaster plan for our community. All costs associated with this agreement are the responsibility of both Provincial and Federal governments.

Background:

The provincial and federal governments had implemented several years ago a stockpile of emergency medical equipment and supplies to be used in the event of a disaster response.

This stockpile consists of two components, a Casualty collection Unit consisting of basic medical supplies, 200-bed emergency hospital units and associated supplies. These units are located at Emergency Medical Services Division Headquarters located at McFarlane Lake Government Complex at 3767 Highway 69 South.

As the custodian, the Greater Sudbury Emergency Medical Services Division will be responsible for the following areas:

- to be responsible for the safe keeping of the equipment
- store the equipment in a safe, secure and environmentally protected location
- to ensure the emergency medical equipment and timely access to it forms part of the local disaster response plan
- to perform periodic visual inspections of the emergency medical equipment in order to ensure its operational integrity
- to report in writing the use of any lost, damage, or destruction of stored equipment.

Report To: CITY COUNCIL

Report Date: May 23, 2002

Meeting Date: May 30, 2002

Subject: Notification of Fire Tiered Response Activation Process

Department Review:


D. Weksinic
General Manager, Corporate Services and
Acting General Manager, Emergency Services

Recommended for Agenda:


M. [unclear]
Acting Chief Administrative Officer

Report Authored by: Tim P. Beadman, Director, Emergency Medical Services

Recommendation:

THAT the General Manager, Emergency Services Department and the Clerk be authorized to enter into an agreement with the Ministry of Health and Long Term Care's Central Ambulance Communications Centre, Sudbury, to notify the Emergency Services Fire Services dispatch of calls for certain medical services in addition to its usual notification of Emergency Services Division (ambulance).

Executive Summary:

The Ministry of Health and Long Term Care operates a Central Ambulance Communications Centre (CACC) in the City to receive calls for ambulance services referred from the 9-1-1 (Police) emergency call centre.

As part of the City's Emergency Services Department current Tiered Response Program, the City wishes the Ministry's CACC to notify the City's Fire Services of calls for certain medical services in addition to its usual notification of ambulance service.

Background:

Prior to municipal amalgamation, the communities of the City of Sudbury, Onaping Falls and Capreol Fire Services participated in a Fire Defibrillation Program where these fire stations would be activated to respond to emergency medical assistance to the ambulance service in a certain geographic area under specified response criteria.




There is a requirement to consolidate the activation process into one agreement with the Ministry of Health and Long Term Care and the City's 911 (Police) emergency call centre, Fire Dispatch.

Report To: **CITY COUNCIL**

Report Date: May 21, 2002

Meeting Date: May 30, 2002

Subject: Application for Temporary Road Closure
Fitzgerald Street , Canada Day Celebration

Division Review:  R. G. (Greg) Clausen, P. Eng. Director of Engineering Services	Department Review:  D. Bélisle General Manager of Public Works	C.A.O. Review:  Mark Mieto Acting Chief Administrative Officer
Report Prepared by: Dave Kivi, Acting Co-ordinator of Traffic & Transportation Services		

Recommendation:

That Council pass a By-law approving the temporary closure of Fitzgerald Street between Charette Avenue and Coté Avenue for the following period;

12:00 p.m. to 11:00 p.m. on Monday, July 1st, 2002
to facilitate the Royal Canadian Legion's Chelmsford Branch,
Canada Day Celebration.

Executive Summary:

The Chelmsford Branch of the Royal Canadian Legion has requested the temporary road closure of Fitzgerald Street to host a Canada Day Celebration. Some of the events include a street dance, live bands, bar, children's games and fireworks.

Staff recommends that a temporary street closure of Fitzgerald Street be approved for this community event.

Background:

Attached is a letter, Exhibit '1', from Claire Hamilton, Canada Day Celebration Chairman, dated May 7th, 2002, requesting Council approval for the temporary closure of a portion of Fitzgerald Street in conjunction with their Canada Day Celebration.

The proposed street closure is shown on Exhibit '2' attached.

Events planned will include a street dance, live bands, bar, children's games and fireworks.

Ward Councillors, Lionel Lalonde and Ron Bradley, support this application and temporary road closure. Also, residents affected by the closure have indicated their approval as shown on Exhibit '3' attached.

Staff recommend that Council pass a By-law approving the temporary closure of Fitzgerald Street between Charette Avenue and Coté Avenue for the following time period, 12:00 p.m. to 11:00 p.m. on Monday, July 1st, 2002 to facilitate the Royal Canadian Legion's Chelmsford Branch Canada Day Celebration.

Attachments

/bb

56



The Royal Canadian Legion
Chelmsford, Ontario Branch 553
211 Cote Street, Chelmsford, Ontario P0M 1L0
Telephone:- Office 705-855-2865 Branch:-705-855-9411
Fax: 705-855-2865
e-mail address:- rclbranch553@sympatico.ca

May 7, 2002

Greater City of Sudbury
 Traffic and Transportation Dept
 PO Box 5000
 Station A
 200 Brady Street
 Sudbury, Ontario
 P3A 5P3

Dave Kivi;

As per our conversation of May 1st, I am writing to your department to acquire permission to block off a section of Fitzgerald Street in Chelmsford. This section is highlighted on page 2 of this request.

On July 1st, we are hoping to hold a Canada Day community celebration. Some of the events planned for this day are enclosed with this letter. In order to have the "street dance" we would like to closed off a section of the street in question. I have enclosed a letter from the 3 homeowners at the address of the section to be closed. They have no objections to doing this. We realize that this has to be emergency accessible and proper barricades must be used.

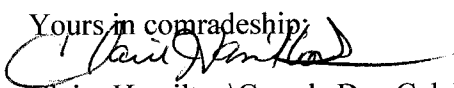
Rest assured that all functions at this events are being undertaken following the by-laws and regulations. All permits are being processed.

If you need any information or need to come and visit the area in question, please feel free to contact me at the number at the top of this page.

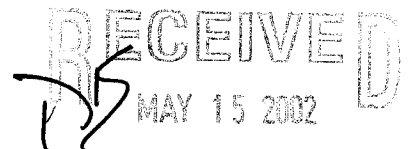
A letter stating that we have permission to do this would be greatly appreciated. Please fax this to us as soon as possible.

Until we meet again, I remain,

Yours in comradeship;


 Claire Hamilton\Canada Day Celebration
 Chairman

Cc/on file



"Lest we Forget"

CITY OF GREATER SUDBURY ENGINEERING

COTE STREET

BUNKER STREET

CHARETTE STREET

BBQ



LEGION BUILDING



FITZGERALD STREET

- barricades
- neighbours approval
- tent & B.B.Q
- legion cenotaph



The Royal Canadian Legion
Chelmsford, Ontario Branch 553
211 Cote Street, Chelmsford, Ontario P0M 1L0
Telephone:- Office 705-855-2865 Branch:-705-855-9411
Fax: 705-855-2865

Exhibit '3'

e-mail address:- rclbranch553@sympatico.ca

January 21, 2002

Greater City of Sudbury
P.O. Box 5000
Station "A"
Sudbury, Ontario
P3A 5P3

Sir/Madam;

Below you will find a list of the local addresses, the signatures of the owners and their approval to close a section of Fitzgerald Street in order for us to hold a Canada Day Celebration. The hours will be from 12 noon to 11 p.m. We have the proper security guards to ensure that the area in question is very well looked after and still accessible for any emergencies that may arise.

NAMES	ADDRESS	YES	NO	SIGNATURE
Lucie Watier	199 (Hé (tenant))	✓		Lucie Watier
YVETTE MECHEESKE	199 (Hé (owner))	✓		Y. Mecheeske
Lou Gerling	15 Fitzgerald (owner)	✓		Lou Gerling
Réjean Devost	200 Charette (owner)	✓		Réjean Devost

Hoping that this is satisfactory, until next time, I remain;

Yours in comradeship;

Claire Hamilton
Canada Day Celebration
Chairman

Cc/on file

"Lest we Forget"

CANADA DAY EVENTS

TENT ACTIVITIES

1 P.M. TO 5 P.M.	STARLITE D.J.
12 NOON TO 11:00 P.M.	BAR (all roped off for no entry or exit with alcoholic beverages)
12 NOON TO 10:00 P.M.	B. B. Q.
6 P.M. TO 10.00 P.M.	LIVE BAND (street dance)

INDOOR HALL ACTIVITIES

1 P.M. TO 4 P.M.	CHILDREN'S GAMES (fish pond, face painting, show movies, clowns, races, etc...)
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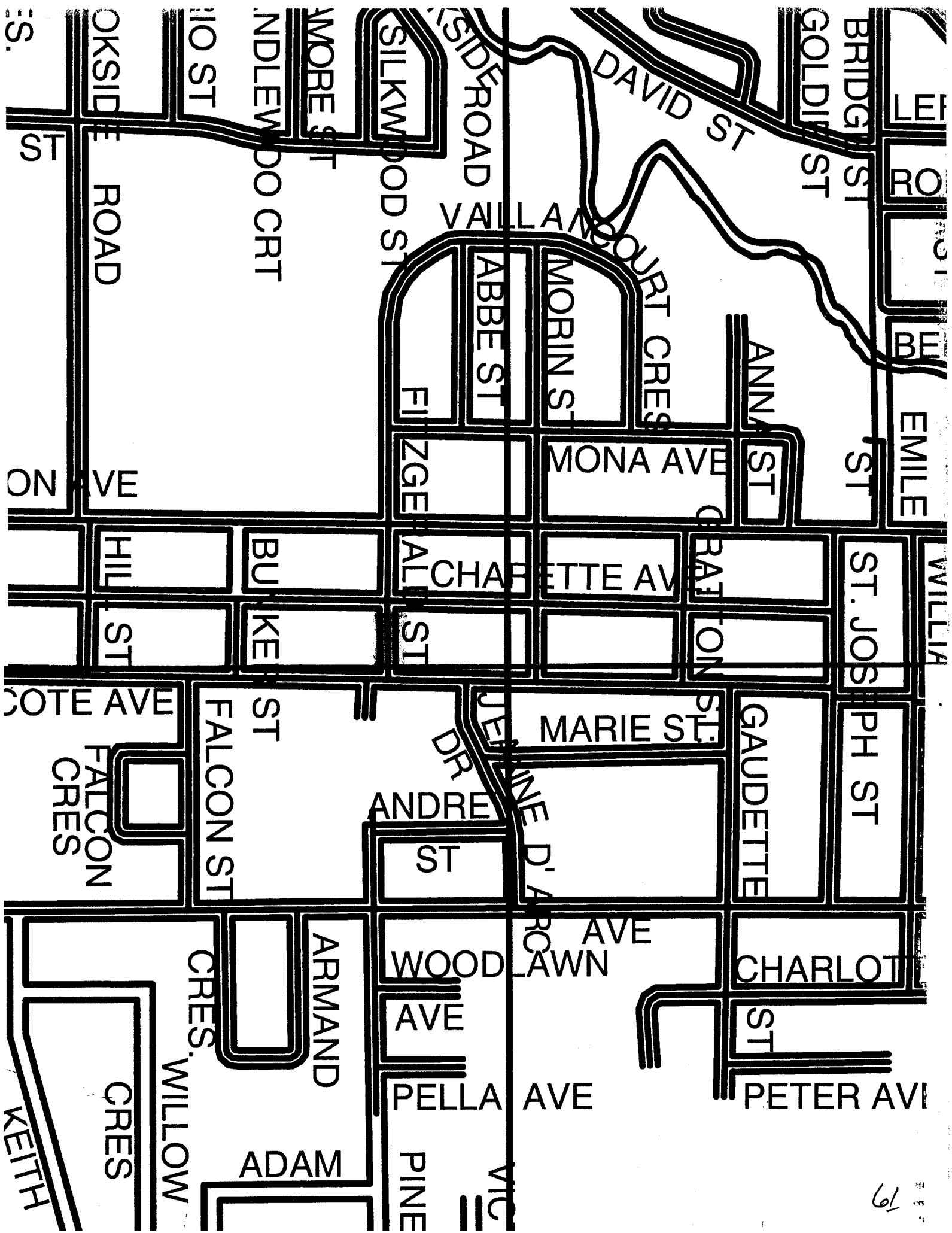
BALL FIELD ACROSS COTE STREET

10:30 P.M.	FIREWORKS (under supervision of a professional, this area is well fenced in for safety)
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PARKING AREA TO BE DESIGNATED AT THE ARENA, WITH THE CITY'S PERMISSION TO USE THIS. WE ALSO NEED PERMISSION TO USE THE BALL FIELD ON COTE STREET TO HAVE OUR FIREWORKS.

FLYERS WILL BE OUT IN MAY FOR THIS EVENT WICH WILL INVOLVE THE WHOLE COMMUNITY.

- horseshoe Tournament
- Texas horseshoe tournament
- draws
- fire dept. to put on an "exhibition show"
- B.B.Q.
- street dance



Report To: **CITY COUNCIL**

Report Date: **May 22, 2002**

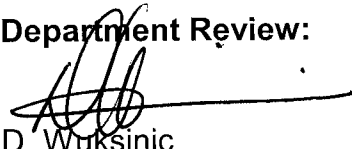
Meeting Date: **May 30, 2002**

Subject: 2002 Omitted and Supplementary Tax Billing

Division Review:


S. Jonasson
Director of Finance /
City Treasurer

Department Review:


D. Wuksinic
General Manager, Corporate
Services and Acting General
Manager, Emergency Services

**Recommended for
Agenda:**


M. Mieto
Acting Chief Administrative
Officer

Report Prepared by: T. Derro, Supervisor of Tax / Chief Tax Collector

Recommendation:

That a by-law be passed authorizing the 2002 omitted and supplementary tax billing.

Executive Summary:

This report deals with the 2002 omitted and supplementary tax billing, including the due dates for this billing.

Report Reviewed By: Mary Lynn Gauvreau, Manager of Current Accounting Operations
Report Title: 2002 Omitted and Supplementary Tax Billing
Date: May 22, 2002

Page 2

Background:

Sections 33 and 34 of the Assessment Act authorize a local municipality, in any year, to enter omitted and supplementary assessments to the collector's roll and to levy and collect realty taxes resulting from this additional assessment.

Omitted and supplementary assessments are generated by property additions or changes that increase current value assessment.

For omitted and supplementary assessments added to the collector's roll after May 30, 2002, the due dates are:

July 23, 2002
August 23, 2002

For omitted and supplementary assessments added to the collector's roll after September 3, 2002, the due dates are:

November 20, 2002
December 20, 2002

For omitted and supplementary assessments added to the collector's roll after November 1, 2002, the due date is:

December 27, 2002.

Agenda Report

Report To: CITY COUNCIL

Report Date: May 24th, 2002

Meeting Date: May 30th, 2002

Subject: Greater Sudbury Utilities Inc.
- Interest Settlement and Issuance of Class A, Preference Shares

Department Review:


D. Wukosinic
General Manager, Corporate Services and
Acting General Manager, Emergency Services

Recommended for Agenda:


M. Miele
Acting Chief Administrative Officer

Report Authored by: Ronald Swiddle, Director of Legal Services/City Solicitor

Recommendation:

THAT By-law 2002-146 be passed authorizing the Mayor and Clerk to execute on behalf of the City of Greater Sudbury a subscription for 13,947 Class A, Preference Shares with a value of \$1,394,709 for Greater Sudbury Utilities Inc., to be recognized as an accounts payable for 2001.

Executive Summary:

This Report deals with the last remaining issue of the re-investment of \$1.39 million in the Greater Sudbury Utilities Inc. for preferred shares, representing the difference between the calculated interest of \$3.79 million and that paid to the City of Greater Sudbury of \$2.4 million.

Report Title: Greater Sudbury Utilities Inc.
- Interest Settlement and Issuance of Class A, Preference Shares
Date: May 24th, 2002

Page 2

Background:

This Report covers the last remaining issue between the City of Greater Sudbury and Greater Sudbury Utilities Inc. This is the re-investment of \$1.39 million in the Greater Sudbury Utilities Inc. for preferred shares, representing the difference between the calculated interest of \$3.79 million and that paid to the City of Greater Sudbury of \$2.4 million.

In June of 2001, Council dealt with the financial modelling for the newly restructured corporations within the Utility. The final form of the Promissory Note and related financial and legal matters had not yet been completed.

The In Camera Report to Council dated December 7th, 2001 from the General Manager of Corporate Services and the Presentation to Council on October 25th, 2001 by Paul Marleau, Chair of the Board of Directors for the Greater Sudbury Utilities Inc., outlined that the rate of interest in favour of the City of Greater Sudbury as the holder of the Promissory Note was to be at 7.25 per cent compounded annually, not in advance. and that the settlement process was to be as follows:

* GSUI payment on promissory note to City (\$52,340,810 X 7.25)	\$3,794,709.
* City payment to GSUI (purchase of preferred shares)	\$ 994,709.
* City payment to GSIU (purchase of preferred shares for telecommunications, economic expansion)	\$ 400,000.
Net Cash retained by City of Greater Sudbury	\$2,400,000.

Once the interest rate and the repayment schedule were approved by Council in December 2001, this left one outstanding issue relating to the Promissory Note, that being the re-investment of \$1.39 million in the Utility for preferred shares for the same amount. It was anticipated that this would be the subject of a further Report to Council for review and approval prior to the end of March 2002, but this was delayed slightly.

On December 20th, 2001, the Board of Directors of the Greater Sudbury Utilities Inc. passed the following Resolution:

"That the Board of Directors of Greater Sudbury Utilities Inc. hereby authorizes the issuance of 13,947 Class A, Preference Shares, with a redemption value of \$100 per share."

64

Report Title: Greater Sudbury Utilities Inc.

- Interest Settlement and Issuance of Class A, Preference Shares

Date: May 24th, 2002

Page 3

It is expected that the City of Greater Sudbury, sitting as Shareholders of the GSUI on the evening of May 30th, 2002 will have ratified this action on the part of the Directors. It will then be necessary for Council to pass a By-law authorizing this re-investment.

It is anticipated that this transaction will proceed in the following manner. GSUI will issue a cheque to the City of Greater Sudbury for \$1,394,709 as the final settlement of the interest outstanding on the Promissory Note ($\$52,340,819 \times .0725 = \$2,400,000 = \$1,394,709$). The City of Greater Sudbury will issue a cheque to GSUI for this same amount, and will take back Greater Sudbury Utilities Inc. Class A, Preference Shares with a value of the equal amount.

It is recommended that this final step be undertaken, thus completing this procedure, which is to be recognized in fiscal 2001.

Information Report

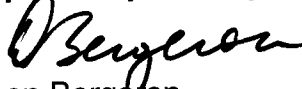
Report To: CITY COUNCIL

Report Date: May 22nd, 2002.

Meeting Date: May 30, 2002.

Subject: MUNICIPAL PERFORMANCE MEASUREMENT PROGRAM

Report Prepared By:


Dean Bergeron
Manager of Internal Audit and
Performance Measurement

Recommended for Agenda:


Mark Miets
Acting Chief Administrative Officer

REPORT FOR INFORMATION

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on Year 2 of the provincial Municipal Performance Measurement Program (MPMP).

As per Minister Chris Hodgson, the MPMP "is a key component of the Government's efforts to improve accountability to the citizens of Ontario."

For 2001 municipalities are required to submit data, with their annual Financial Information Returns (FIRs), to the Province by June 30, 2002 for 25 performance measures of the MPMP. The deadline may be extended to July 31st, 2002, but no official announcement has yet been made by the Province. This information is to be reported to the public by September 30, 2002.

Background:

The Municipal Performance Measurement Program (MPMP) is an initiative of the Ministry of Municipal Affairs and Housing (MMAH) and was first announced in the fall of 2000. Attachment #1 hereto is a letter dated December 10, 2001 from Minister Chris Hodgson, indicating that the MPMP is a key component of the Province's efforts to improve the accountability of municipalities to their citizens.

For 2000, Year 1 of the program, municipalities were required to collect data on 35 measures and submit it to the Province by June 30, 2001 with their annual Financial Information Returns (FIRs). They were to report to their taxpayers on 16 of the 35 measures by September 30, 2001.

For 2001, Year 2 of the program, municipalities will collect 2001 data on 25 measures. Data must be submitted to the Province by June 30, 2002 as part of the (FIRs) and reported to their taxpayers by September 30, 2002. The June 30th deadline may be extended to July 31st but no official announcement has yet been made by the Province.

The nine service areas covered by the program this year are the same as those reported in Year 1: water, wastewater, solid-waste management, land-use planning, local-government administration, roads, transit, fire and police. Attachment #2 hereto are the formal requirements of the program and Attachment #3 hereto is a list detailing the 25 measures to be reported.

A number of the 25 measures to be reported have changed from Year 1 of the program. Due to the amalgamation process the former Region of Sudbury did not report information for all measures in Year 1, and the lower tier municipalities did not report any MPMP information in Year 1. As a result, internal comparisons to assess performance between Year 1 and Year 2 of the program are not possible for all of the 25 measures. For most of the measures 2001 will be the base year for comparisons in future years.

Comparisons to other municipalities can be used to identify best practices and opportunities for improvements. But in comparing externally, it is necessary to identify and consider factors that are unique to each municipality, such as topography, weather, indirect cost allocations and age of infrastructure. These unique factors can greatly influence results so it is important that they are analysed in detail before drawing any conclusions from comparisons with other municipalities.

The City of Greater Sudbury (CGS) is a voluntary member of the Ontario CAO's Benchmarking Initiative (OMBI) along with 14 other municipalities. The OMBI municipalities are working together on continuous quality improvement by identifying best practices of service efficiency and quality. The MPMP measures encompass a high level approach to performance measurement focusing at the program level. The OMBI work focuses at a more detailed activity level, but both can be useful in helping to identify better ways of service delivery. The OMBI group is currently in the process of gathering and analysing MPMP results from member municipalities for a preliminary review prior to the submission of data to the province and taxpayers. Again it must be stressed that unique factors must be analysed in detail before drawing any conclusions from comparisons with other municipalities.

The CGS will continue to be involved with the OMBI and other northern municipalities to move forward with the process of performance measurement and identifying best practices and opportunities for improvements. This is a continuous improvement process that will over time allow the CGS to provide its services in a more efficient and effective manner.

Council will be kept informed on the MPMP process as it evolves. If you need additional information please contact the office of Internal Audit and Performance Measurement.

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ABOUT THE MINISTRY	IN THE NEWS	MUNICIPAL INFO	RELATED SITES
CORE BUSINESSES	SPEECHES	HOUSING INFO	GTA INFO

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street
Toronto ON M5G 2E5

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777 rue Bay
Toronto ON M5G 2E5



December 10, 2001

To Heads of Council:

I am writing to advise you of the formal requirements for Year 2 of the Municipal Performance Measurement Program and to acknowledge the great efforts and spirit of co-operation that went into revising the program for 2001.

At the suggestion of municipal leaders, my ministry formed an advisory committee last spring. Committee members provided advice on both the process of refining the measures used for the first year of the program and the 25 measures for Year 2. Attached is a list of measures that apply to reporting for municipal fiscal year 2001. You will notice that the deadlines for submitting data to the province and for reporting to constituents are June 30, 2002 and September 30, 2002, respectively. You may access the formal requirements made under Section 83.1 of the Municipal Act at www.mah.gov.on.ca. Detailed definitions and instructions for the 2001 financial information return will follow shortly.

I owe special thanks to committee members: the Association of Municipalities of Ontario (AMO), the Ontario Municipal Administrators Association, the Association of Municipal Managers, Clerks and Treasurers of Ontario, the Municipal Finance Officers Association of Ontario, the Ontario Good Roads Association and the Ontario Municipal Chief Administrative Officers' Benchmarking Initiative. I also want to thank municipal leaders for their efforts in submitting performance data to the province as well as acknowledge the many interesting models that municipalities developed for reporting this information to their taxpayers.

This program is a key component of the Government's efforts to improve accountability to the citizens of Ontario and to support the case for wider powers for municipal councils as outlined in Bill 111. We can all agree that taxpayers are entitled to this information. Taxpayers can use it to become more involved in discussing services needs and priorities with their councils. Councils can use it not only as an accountability tool but also in business planning and operations.

Most important, municipalities province-wide can use this program to share and adopt best practices. To facilitate that exchange, the Ministry will work with AMO and other organizations to create a Centre for Ontario Municipal Best Practices this winter. In the meantime, I continue to welcome your feedback and suggestions.

If you have questions on the requirements of Year 2, please contact your local Municipal Services Office.

Sincerely,

Hon. Chris Hodgson
Minister

Attachment - Schedule, Municipal Performance Measurement - Designated by the Minister
under Section 83.1 of the *Municipal Act* Schedule, dated 10 December 2001

c:
Chief Administrative Officers
Municipal Treasurers
MPMP Advisory Committee Members

Schedule

MUNICIPAL PERFORMANCE MEASUREMENT

Designated by the Minister under Section 83.1 of the Municipal Act
Schedule dated 10 December 2001

PROVISION AND PUBLICATION OF DESIGNATED MUNICIPAL INFORMATION

1. (1) A municipality shall in respect of each municipal fiscal year provide to the Minister of Municipal Affairs and Housing (the "Minister") and publish for the taxpayers of the municipality, the performance measurement information designated in the attached chart (the "chart"). The chart forms part of this Schedule.

(2) The information provided and published by a municipality under subsection (1) shall include performance measurement information for any planning board, police services board, public utility commission or transit commission of the municipality.

(3) This section does not include any requirement for an entity described in clause (b), (c), (d) or (e) of subsection 83.1(1) of the Municipal Act to provide performance measurement information directly to the Minister or to taxpayers.

2. (1) A municipality shall provide the information required by section 1 to the Minister not later than six months after the last day of the fiscal year to which the information relates.

(2) A municipality shall publish the information required by section 1 not later than nine months after the last day of the fiscal year to which the information relates.

3. (1) A municipality at a minimum shall include with the information published under section 1,

(a) the name of each performance measure in the chart and the fiscal year to which it relates; and

(b) the result generated for the measure by the Ministry of Municipal Affairs and Housing's electronic financial information return software, after the municipality submits the relevant performance measure information to the Minister of Municipal Affairs and Housing.

(2) A municipality shall publish the information referred to in subsection (1) through one or more of the following methods,

(a) a direct mailing to taxpayers or households;

(b) an insert with the property tax bill;

(c) one or more notices in local newspapers or advertising periodicals; or

(d) posting the information on the Internet.