

'IN CAMERA SESSION'

Directors agreed to move In Camera (7:50 p.m.) to discuss a personnel matter. Moved out of In Camera at 8:20 p.m.

REGULAR BUSINESS

R-1 'Market Square'

Information memo previously circulated, outlining Advisory Committee recommendations; upcoming Vendor representative election (on Advisory Committee); Market Manager position:

Further to discussion, the following resolutions were then passed:

02-98 Jackson - Davey

THAT the Board supports the Market Square Advisory Committee recommendation that, once a full-time Market Manager is in place, an invitation be extended to Mr. R. Chorney, Farmers' Markets Ontario, to facilitate a session with the Board of Metro Centre, the Market Advisory Committee and appropriate staff of the City of Greater Sudbury and City Council;

AND FURTHER THAT this session be to develop a 'vision' for the Farmers' Market and 'Market Square', including its growth and development.

CARRIED

02-99 Davey - Robicheau

THAT the Board supports the Market Square Advisory Committee recommendation to reconsider Board Resolution #01-80;

AND FURTHER THAT the Vendor representation be two (2) Indoor and two (2) Outdoor Market Vendors to more properly reflect and represent Market makeup;

AND FURTHER THAT this is a slight adjustment to the recommendation contained in the KPMG Business Plan.

CARRIED

02-100 Davey - Jackson

THAT the Board supports the following recommendations from the Market Square Advisory Committee:

- i) maintain same rates as 2001 ... to be reviewed when the new Market Manager begins
- ii) add new rate for 100% local growers & crafters as suggested
- iii) maintain current Rules & Regulations ... and undergo a detailed review in conjunction with the new Market Manager
- iv) 2002 Hours of Operation ... Fridays & Saturdays - 8 a.m. - 5 p.m. ... Sundays - 10 a.m. - 5 p.m.

CARRIED

Directors discussed and agreed upon the recommended selection process.

R-2 Symposium ... neweconomysudbury.com

Information memo previously circulated, outlining plans for the next Symposia ... Thursday, March 14th - Cambrian Foundation.

R-3 2002 Program and Budget

Copies of results of Board Priorities (further to discussion at the 'Brainstorming Session') were circulated for information. Members agreed to meet in two weeks for Budget discussion.

R-4 Other

Convention Centre ...

02-101 Davey - Jackson

THAT the Executive Director and the following 2 Directors be appointed to represent Sudbury Metro Centre on the Convention Centre Task Force established by City Council: John Rutherford, Gary Robicheau.

CARRIED

English Teachers' College...

Background information on this project was previously circulated for information.

Directors agreed to the Executive Committee recommendation to invite Drs. Robinson and Wilkinson (Laurentian University) and Paul Reid (City Economic Development) to a Board Meeting to discuss the status of this project.

Draft of letter of support in principle was circulated and approved by Directors.

R-5 Correspondence

Previously circulated for information

NEW BUSINESS

N-1 OBIAA (Ontario Business Improvement Area Association)

Copies of information on an upcoming Conference (March) were circulated for information. Further to discussion, the following resolution was then presented:

02-102 Davey - Fiorino

THAT the Executive Director and one (1) Director attend the OBIAA Conference, March 17-19; AND FURTHER THAT the Board join this Provincial Association at a cost of \$99.

CARRIED

NEXT MEETING

WEDNESDAY, MARCH 6 ... 5:30 P.M.

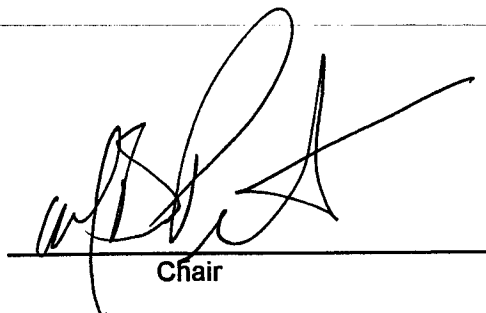
... BUDGET FOCUS

ADJOURNMENT

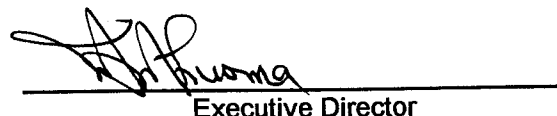
02-103 Davey

THAT we do now adjourn. Time: 9:00 p.m.

CARRIED



Chair



Executive Director

TWELFTH MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Sudbury Metro Centre Board Room

Tuesday, March 5, 2002

A SPECIAL MEETING OF THE BOARD HELD AT 5:00 P.M.

M. PETRYNA IN THE CHAIR.

PRESENT

J. Rutherford, R. de la Riva, J. Jackson (dep 7 p.m.), A. Davey (dep 7:10 p.m.), R. Hirani, J. Fiorino, R. Baigrie

REGRETS

G. Robicheau

ALSO PRESENT

City Liaison C. Salazar
Executive Director M. Luoma

GUESTS

D. Robinson, J. Arnold English Teachers' College Project

DECLARATIONS OF CONFLICT

Both M. Petryna and R. Hirani declared a conflict of interest in any discussion related to the proposed LED sign to be located at City Centre and, as such, did not participate in any related discussion or vote on the matter.

M. Petryna took the opportunity to welcome Mr. Ray Hirani, City Centre, as the newest Director with Sudbury Metro Centre

R-1 PRESENTATION

D. Robinson was introduced and provided Directors with an overview of the status of the proposed English Teachers' College, through Laurentian University.

The Board discussed the importance of this project both to the University and to the Community. It was recommended that the Board of Governors be contacted on this (their position, etc.).

Further to discussion, the following resolution was passed:

02-104 Rutherford - Baigrie

THAT a Task Force be established to explore the feasibility of establishing an English Teachers' College in the City of Greater Sudbury;

AND FURTHER THAT the following be appointed to this group: John Arnold; John Fiorino; Mike Petryna.

CARRIED UNANIMOUSLY

R-2 2002 PROGRAM & BUDGET

Copies of the proposed Program & Budget were circulated.

The Executive Director reviewed each work area, including comparison to 2001 and relation to the Board's and Directors' priorities as discussed at the February session.

Further to discussion, the following resolution was then passed:

...2

M-68 (6)

02-105 Rutherford - Davey

THAT the Board approves a 2002 Operating Budget of \$425,000 based on the presentation submitted;

AND FURTHER THAT \$36,000 of this Budget will be allocated as a transfer to Chargeback Reserve, from Operations, re Levy Loss;

AND FURTHER THAT \$25,000 of this Budget is carried over from the 2001 Operating Budget re the New Economy Sudbury.com project (\$18,000) and Phase 1 of the 3 Year Marketing Strategic Plan (\$7,000);

AND FURTHER THAT a Levy request in the amount of \$400,000 be made to City Council;

AND FURTHER THAT this be presented at an Annual General Meeting of the Members for their approval.
CARRIED

Levy Loss ...

02-106 Rutherford - Fiorino

THAT the Board authorizes the amount of \$35,000 be transferred to Operations for the payments to the City in 2002 (12 post-dated cheques, \$2,899.34 per month), which will amount to \$34,792.08, as per the Agreement for the repayment plan for the 2000 Levy Loss.

CARRIED

Annual General Meeting ...

To be scheduled for Tuesday, March 26, 2002 - 6 p.m.

OTHER

R-3 Waste Management

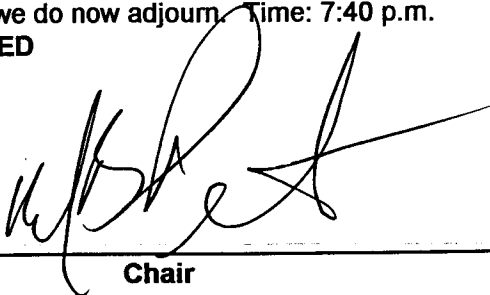
Directors were reminded of the Public Meeting scheduled for Friday, March 8th - 1-4 p.m., Tom Davies Square to discuss Options for Waste Management in the CBD. In addition to the City forwarding letters of invite, Metro Centre has also issued invites to Property Owners and Businesses (special mailing/delivery).

ADJOURNMENT

02-107 Baigrie

THAT we do now adjourn. Time: 7:40 p.m.

CARRIED


Chair
Executive Director

ANNUAL GENERAL MEETING OF SUDBURY METRO CENTRE

TUESDAY, MARCH 26, 2002 ... Older Adult Centre

A SPECIAL MEETING OF THE BOARD HELD AT 6:00 P.M.

M. PETRYNA IN THE CHAIR.

PRESENT

G. Robicheau, J. Rutherford, J. Jackson, R. de la Riva, J. Fiorino, R. Hirani

REGRETS

R. Baigrie, A. Davey

ALSO PRESENT

M. Luoma Executive Director
C. Salazar City Liaison
Downtown Property Owners & Businesses

WELCOME & INTRODUCTIONS

M. Petryna opened the meeting, welcomed guests and introduced Board Members.

M. Luoma introduced Staff members.

2001 HIGHLIGHTS

G. Robicheau, Vice-Chair, provided an overview of the 2001 activities of the Board (as per the Report previously circulated).

Discussion included:

- Status of discussions re parking on Elm Street
 - it was generally agreed that this issue should be raised again (it did not have a resolution when previously discussed through Committee of the City)
 - recommended that this be brought before the Parking Advisory Panel of the City for discussion and review
- Status of Downtown Waste Management
 - update was provided re recent meeting held at Tom Davies Square and agreement that a meeting be scheduled with the four (4) Downtown Councillors and some Property Owners to discuss further with the goal to develop a recommendation for Council

2002 PROGRAM & BUDGET

J. Rutherford, Treasurer, provided a detailed overview of the proposed 2002 budget (as per the Report previously circulated), highlighting key areas (including Market Square, Events & Marketing). Mr. Rutherford also noted that the Board has been successful in leveraging additional funding, as a result of the base funding collected through the levy.

Further to discussion, the following resolutions were presented:

AGM-02-01 Rutherford - Robicheau

THAT the General Membership of Sudbury Metro Centre, at the Annual General Meeting held Tuesday, March 26, 2002, approves a 2002 Operating Budget of \$425,000 for the purpose of undertaking the operations and programs of Sudbury Metro Centre, as presented by the Board of Directors;

AND FURTHER THAT \$36,000 of this Budget will be allocated as a transfer to Chargeback Reserve, from Operations, re Levy Loss;

AND FURTHER THAT \$25,000 of this Budget is carried over from the 2001 Operating Budget re the New Economy Sudbury.com project and Phase 1 of the 3 Year Marketing Strategic Plan;

AND FURTHER THAT a levy request in the amount of \$400,000 be made to City Council.

CARRIED UNANIMOUSLY

AGM-02-02 Rutherford - Robicheau

THAT the General Membership of Sudbury Metro Centre approves maintaining the Chargeback Reserve for 2002 at \$40,000, as established in 1987 for the purpose of covering any loss of revenue as a result of loss of assessment.
CARRIED UNANIMOUSLY

AGM-02-03 Robicheau - Rutherford

THAT the General Membership of Sudbury Metro Centre approves maintaining the Reserve Fund, established in 1987, in the preparation of specific Major Projects in the Downtown.
CARRIED UNANIMOUSLY

OTHER/NEW BUSINESS

M. Petryna noted that there were two additional issues that the Board wished to present to the General Membership, indicating that both have been raised numerous times in the past.

M. Luoma provided an overview to open discussion on the following:

1. Proposed increase in the size of the Board of Directors
2. Expansion of the boundaries of the BIA

■ ***Size of Board of Directors ...***

Discussion included the benefits of increasing the number of Directors, need for stronger representation as the role and activities of the Board increase, etc.

Further to discussion, the following resolution was presented:

AGM-02-04 Robicheau - Rutherford

THAT the General Membership supports the recommendation that the Board of Directors of Sudbury Metro Centre be increased by 2 for a total of 11 Directors ... 9 Downtown Property/Building Owners or Retail Business/Professional Service providers, paying their portion of the property tax - and - 2 City Council Representatives.
CARRIED UNANIMOUSLY

■ ***Expansion of BIA boundaries ...***

It was noted that this is to explore the benefits, feasibility, etc. of expansion. This has been discussed many times in the past and it was felt that it is time to formally investigate. Further to discussion, the following resolution was presented.

AGM-02-05 Rutherford - Robicheau

THAT the General Membership supports the recommendation that the Board of Directors of Sudbury Metro Centre explore the opportunity and feasibility of expanding the geographic boundaries of the BIA, to include the adjacent transition zones and areas.
CARRIED UNANIMOUSLY

CLOSING REMARKS

M. Petryna noted that there is a general feeling that Downtown is beginning to revitalize, and while it will continue to take time and hard work, good things are happening. He further highlighted potential opportunities for economic development - Market Square, Convention Centre, English Teachers' College, City Centre.

Mr. Petryna thanked Members for their support and encourage their participation in projects over the next year.

ADJOURNMENT

There being no further matters to discuss at this time, this meeting adjourned at 7:40 p.m.


Chair


Executive Director

**MINUTES OF THE
FLOUR MILL BUSINESS IMPROVEMENT ASSOCIATION
ANNUAL MEETING**

Date: Monday, March 25, 2002
Place: Maria's Restaurant, King Street

Commencement: 7:30 p.m.
Adjournment: 8:40 p.m.

Present R. Prevost, Chair; R. McMahon; P. Kostakos; R. de la Riva; C. Salazar,
Municipality of Greater Sudbury

Business Representatives G. Rosset, 630540 Ontario Limited; Jacqueline Prévost; A. de la Riva,
Acting Secretary

Excused Councillor D. Courtemanche; T. McMahon; L. Cameron

Welcome by Chair Prevost, regrets the small attendance of business
representatives present.

Agenda presented to members.

Minutes Read by R. McMahon - P. Kostakos - R. de la Riva:

"That the agenda, March 25, 2002 and the minutes of February 28, 2001 be
approved as read."

CARRIED

Financial Report Prepared by R. McMahon, presented by Chair Prévost, R. McMahon, P.
Kostakos:

"That the financial report ending December 31, 2001 be accepted."

CARRIED

2002 Budget The Chairman provided the members with an update of the previous years
budget of \$13,500.00.

In 2001, reduction of \$10,000.00 noted that less than 68 businesses remain in
the B.I.A. area. There are many vacancies.

The cost of careshare is \$5,000.00 (6 flower-beds).

The intent of the B.I.A. is the promotion of the Flour Mill businesses, and, beautification of the area.

After the discussion, the following resolution was presented:

McMahon - Kostakos

“That the 2002 budget of the Flour Mill Business Association remains at \$10,000.00, the same as last year.”

CARRIED

**2001 Projects
Review**

Silo project study, the B.I.A. continues being active with this project. People participation is needed.

Careshare flowers are very appreciated. It is very important to continue.

2002 Projects

After discussion, members were asked for comments.

Lighting improvements needed on Notre Dame Avenue.

Mini silos (corner of Notre Dame and Kathleen) beautification.

Silos renovation (continuation of silo project).

Promotion and beautification.

**Questions and
Discussion**

George Rosset inquired about the boundaries of the Flour Mill B.I.A. and expressed his difficulties encountered with Bell Canada and the Hydro post in front of his property at 326 - 324 Notre Dame Avenue.

Next Meeting

After discussion, all members agreed that a meeting should be arranged in two weeks with Hydro, City, G. Rosset and B.I.A. members.

Dr. De la Riva offered to contact the Hydro Chair. Chair Prévost will contact the City Councillors.

Adjournment

8:40 p.m.

**MINUTES OF THE FIFTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, September 20, 2001
Main Branch
75 Mackenzie Street, Sudbury

Commencement: 8:00 a.m.
Adjournment: 9:20 a.m.

PRESENT

Councillor T. Callaghan; Councillor R. Dupuis; Councillor M. Petryna; P. Reid; V. Gutsch; C. White; J. Cameron (a. 8:10 a.m.); S. Roy (a. 8:07 a.m.)

REGRETS

Councillor L. Lalonde, D. Morin

CITY STAFF

C. Hallsworth, General Manager, Citizen and Leisure Services; R. Henderson, Director, Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Customer Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Customer Service Centres and Neighbourhood Libraries (a. 8:30 a.m.); D. Kennedy, Administrative Assistant-Director of Citizen Services

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

The minutes of June 21, 2001, were amended with the addition of Ms. C. Baelde to the Valley East Heritage Committee delegation.

Resolution 2001-28 Dupuis/Gutsch

That the minutes of the Fourth Meeting of the Greater Sudbury Public Library Board held on June 21, 2001, be adopted.

CARRIED

Resolution 2001-29 Dupuis/Gutsch

That the minutes of the Special Meeting of the Greater Sudbury Public Library Board held on July 10, 2001, be adopted.

CARRIED

BOARD REPORTS

Food for Fines

Report dated September 7, 2001, from the General Manager of Citizen and Leisure Services regarding Food for Fines was received.

The following motion was presented:

Resolution 2001-30 Reid/Petryna

That the Greater Sudbury Public Library Board participate in the Food for Fines program for a two-week period each December in 2001, 2002 and 2003.

CARRIED

Staff was directed to advertise this worthwhile campaign and to ensure that food collected is distributed to food banks which serve the same communities as the library branches from which it was collected.

Meeting Room, Display Case and Equipment Use Policy

Report dated September 10, 2001, from the General Manager of Citizen and Leisure Services regarding Meeting Room, Display Case and Equipment Use Policy was received.

The following motion was presented:

Resolution 2001-31 Petryna/Reid

That the Greater Sudbury Public Library adopt the Meeting Room, Display Case and Equipment Policy as submitted in the report from the General Manager of Citizen and Leisure Services dated September 10, 2001.

CARRIED

The Board directed staff to advertise that barrier free meeting space was available at no charge to nonprofit groups at the Citizen Service Centres/Libraries.

Appointment of Solicitor

Report dated September 12, 2001, from the General Manager of Citizen and Leisure Services regarding Appointment of Solicitor for the Greater Sudbury Public Library Board was received.

The following motion was presented:

Resolution 2001-32 Petryna/Reid

That the Solicitors for the City of Greater Sudbury be hereby appointed Solicitors for the Greater Sudbury Public Library Board.

CARRIED

Chelmsford and Dowling Renovations

Verbal update by the Director of Citizen Services regarding Chelmsford and Dowling Library Branches.

For the information of the Board, the Director of Citizen Services, R. Henderson, summarized the work completed to-date at each site. He advised that on October 15th, former town halls would close and four of the library branches would be opened as Citizen Service Centres with staff providing both library and municipal services.

CORRESPONDENCE FOR INFORMATION ONLY

Summer Reading Club

Report dated September 2, 2001, from the General Manager of Citizen and Leisure Services regarding the Summer Reading Club was received for information.

NEW BUSINESS

Den Lou Library

The Board commended staff of the successful opening of the Den Lou Library Branch located in Whitefish.

Collections/Cataloguing

The Manager of Library and Heritage Resources, C. Zuliani, responded to library collections and cataloguing queries from the Board.

"To Read a Book Program"

The Board discussed an idea that was spreading to many cities whereby the library would encourage reading by promoting what celebrities in the area were reading or promoting the community to read a particular book at the same time. Staff advised that the "To Read a Book" program had been very successful in other cities. The Board expressed interest in launching a similar program that would encourage and promote reading in the City of Greater Sudbury.

LEAF Tickets

The Board was advised that tickets were available for the Annual Breakfast - Women's Legal Education and Action Fund (LEAF) to be held on Monday, October 22, 2001, at 7:00 a.m. at the Caruso Club.

NEXT MEETING

The next regular scheduled meeting to be held at the Azilda Library Branch at 22 Poulin Street on October 18, 2001.


ADJOURNMENT

The following motion was presented:

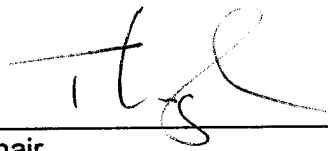
Resolution 2001-33 Petryna/White

That this meeting does now adjourn. Time: 9:20 a.m.

CARRIED



Secretary



Chair

**MINUTES OF THE SIXTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, December 13, 2001
Lively Branch, Earl Mumford

Commencement: 11:45 a.m.
Adjournment: 12:40 p.m.

PRESENT

Councillor T. Callaghan; Councillor L. Lalonde; Councillor R. Dupuis (a. 11:51 a.m.); P. Reid; V. Gutsch; C. White; J. Cameron (a. 12:15 p.m.); S. Roy

REGRETS

Councillor M. Petryna

CITY STAFF

C. Hallsworth, General Manager, Citizen and Leisure Services; R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Resolution 2001-34 Gutsch/White

That the minutes of the Fifth Meeting of the Greater Sudbury Public Library Board held on September 20th, 2001, be adopted.

CARRIED

The Board reviewed the notes of a meeting held on October 18, 2001.

BOARD REPORTS

Membership &
Circulation of Library
Materials Policy

Report dated October 11, 2001, from the General Manager of Citizen and Leisure Services regarding Membership and Circulation of Library Materials Policy was received for information.

**Membership &
Circulation of Library
Materials Policy**

Report dated December 3, 2001, from the General Manager of Citizen and Leisure Services regarding Membership and Circulation of Library Materials Policy was received.

The following motion was presented:

Resolution 2001-35 Gutsch/Lalonde

That the Greater Sudbury Public Library Board adopt the Membership and Circulation of Library Materials Policy as submitted in the report from the General Manager of Citizen and Leisure Services dated December 3, 2001.

CARRIED

Resignation

Report dated December 3, 2001 from the General Manager of Citizen and Leisure Services regarding the Resignation of a Board Member was received.

The following motion was presented:

Resolution 2001-36 Roy/White

That the Greater Sudbury Public Library Board accept with regret the resignation of Denise Morin, and

That the Board recommends to Council that we remain as a nine member Board as required under the Ontario Public Library Act, and

That Ms. Morin not be replaced at this time.

Concern was expressed by board members that because of the importance of citizen representation on committees/boards that the motion be amended to read:

That the Board recommends to Council that they select another Board member from the applicants received the last time the positions were advertised,

And that Ms. Morin be replaced at this time.

The Board concurred and the following motion was presented:

Resolution 2001-36 Roy/White

That the Greater Sudbury Public Library Board accept with regret the resignation of Denise Morin, and

That the Board recommends to Council that they select another Board member from the applicants received the last time the positions were advertised,

And that Ms. Morin be replaced at this time.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

Levack Public School

Report dated October 11, 2001, from the General Manager of Citizen and Leisure Services regarding the Levack Public School was received for the information of the Board.

The Board concurred that at this time there was no requirement for a building of this size.

2001 Library Activity

Report dated December 6, 2001, from the General Manager of Citizen and Leisure Services regarding 2001 Library Activity was received for the information of the Board.

The Director of Citizen Services, R. Henderson, reviewed the activity statistics for the year 2001. After some discussion the Board requested future statistics be presented in a standardized format and include prior years history.

In Camera

The following motion was presented:

Resolution 2001-37 White/Roy

That we move "In Camera" to deal with property matters.

CARRIED

Rise and Report

No resolutions emanated from the discussion.

NEW BUSINESS

Collections

Councillor L. Lalonde requested clarification on the process for purchasing french material for library collections.

The Chair wished everyone a Merry Christmas and in closing the meeting, thanked the Board members for their representation in the past year. He stressed the importance of ongoing co-operation and communication between staff and the Board in 2002 in order to fulfill the public duty of keeping the residents of the City of Greater Sudbury apprised of all activities within the library.

NEXT MEETING

The next regular scheduled meeting to be held at Tom Davies Square, Room C-11 at 8:00 a.m. on January 17, 2002.

ADJOURNMENT

The following motion was presented:

Resolution 2001-37 White/Roy

That this meeting do now adjourn. Time: 12:40 p.m.

CARRIED

Secretary

Chair

**MINUTES OF THE SEVENTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, February 14, 2002
Boardroom C-11

Commencement: 8:00 a.m.
Adjournment: 9:17 a.m.

PRESENT

Councillor T. Callaghan; Councillor M. Petryna (a.8:10 a.m.);
Councillor R. Dupuis; P. Reid; V. Gutsch; C. White; J. Cameron;
S. Roy

REGRETS

Councillor L. Lalonde

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources (a. 8:40 a.m.); R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services; K. Mailloux, Co-Ordinator of Outreach Programs and Partnerships; R. Swiddle, Corporate Solicitor; G. Jeffery, Gaten & Braithwaite

CHAIR

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Resolution 2002-1White/Roy

That the minutes of the Sixth Meeting of the Greater Sudbury Public Library Board held on December 13, 2001, be adopted.

CARRIED

BOARD REPORTS:

Operating Agreement

Report dated January 9, 2002, from the General Manager of Citizen and Leisure Services regarding an Operating Agreement between the City of Greater Sudbury and the Greater Sudbury Public Library Board.

Mr. R. Swiddle, Corporate Solicitor, explained that the agreement authorized staff to work for the Board and covered such things as the provision of services, supplies and the provision of space without rent.

The following motion was presented:

Resolution 2002-2 Reid/Roy

That the Board authorize the General Manager of Citizen Services and Chair to execute an Operating Agreement with the City of Sudbury.

CARRIED

Get Caught Reading &
One Book One City
Campaign

Report dated January 9, 2002, from the General Manager of Citizen and Leisure Services regarding "Get Caught Reading" and "One Book One City" was received.

For the information of the Board, Mr. R. Henderson, Director Citizen Services, reviewed plans for a two phase campaign aimed at promoting reading and literacy in Sudbury. The first phase, "Get Caught Reading", would capture photographs of Sudbury residents who had been "caught reading". The second phase, "One Book One City", would encourage every Sudbury resident to read the same book at the same time.

Ms. K. Mailloux, Coordinator of Outreach Programs and Partnerships, reviewed the promotional plans and book selection process for the campaign.

The Chair encouraged the Board members to participate in this positive endeavour that promoted both the library and the Library Board.

Charities Registration
Number

Report dated January 9, 2002, from the General Manager of Citizen and Leisure Services regarding Charities Registration Number was received.

The following motion was presented:

Resolution 2002-3 Gutsch/Reid

That the Legal Department of the City of Greater Sudbury be authorized to take the necessary steps to de-register the existing Charities Registration Numbers Issued to the former Sudbury Public Library Board and to the former Walden Public Library Board; and

That the City Solicitor be directed to apply for a new Charities Registration Number for the Greater Sudbury Public Library Board.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

NEW BUSINESS

Board Meeting

A tentative date of Thursday, March 7, 2002, was scheduled for the next meeting.

IN CAMERA

The following motion was presented:

Resolution 2002-4 Gutsch/Roy

That we move "In Camera" to deal with personnel and property matters. (8:26 a.m.)

Rise and Report

(9:15 a.m.) No resolutions emanated from the discussion.

ADJOURNMENT

The following motion was presented:

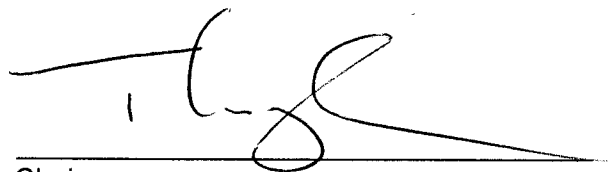
Resolution 2002-5 White/Reid

That this meeting do now adjourn. Time: 9:17 a.m.

CARRIED



Secretary



Chair

**MINUTES OF THE EIGHTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Wednesday, April 3, 2002
New Sudbury Branch
Sinclair Room

Commencement: 8:00 a.m.
Adjournment: 9:15 a.m.

PRESENT

Councillor L. Lalonde; Councillor R. Dupuis; V. Gutsch; C. White;
S. Roy; K. Dopson

REGRETS

Councillor T. Callaghan; Councillor M. Petryna; P. Reid; J. Cameron

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; C. Zuliani, Manager, Library and Heritage Resources; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services

CHAIR

LIONEL LALONDE IN THE CHAIR

The Chair welcomed everyone to the meeting.

Mr. Kirk Dopson was welcomed as a new Board member.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Resolution 2002-6 Gutsch/White
That the minutes of the Seventh Meeting of the Greater Sudbury Public Library Board held on February 14, 2002, be adopted.

CARRIED

Councillor R. Dupuis initiated a brief discussion on the progress of the "One Book One City" and "Get Caught Reading" campaigns.

CORRESPONDENCE FOR INFORMATION AND DISCUSSION

2002 Citizen Services Budget

For the information of the Board members, the General Manager of Citizen and Leisure Services, C. Hallsworth distributed and reviewed a handout entitled "2002 Budget" a presentation by Councillor Austin Davey, Interim Chair Budget Committee of the

Whole dated March 27, 2002.

The General Manager of Citizen and Leisure Services, C. Hallsworth reviewed the 2002 budget package, including the budget options. The Board reviewed the proposed budget page by page, noting that the proposed 2002 Citizen Service Department budget was \$5,325,378.00 which represented an overall 1.6% increase from the 2001 operating budget of \$5,243,743.00.

NEW BUSINESS

Official Citizen Service Centre Openings

The Director of Citizen Services, R. Henderson, advised of tentative dates and plans for the official openings of the Citizen Service Centres.

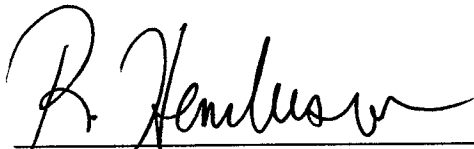
ADJOURNMENT

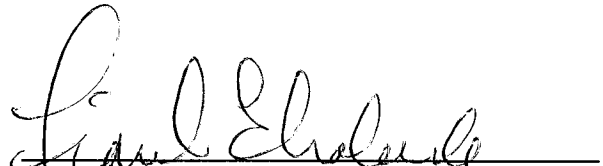
The following motion was presented:

Resolution 2002-7 White/Gutsch

That this meeting do now adjourn. Time: 9:15 a.m.

CARRIED


Secretary


Chair

**MINUTES OF THE REGULAR BOARD MEETING OF
THE GREATER SUDBURY HOUSING CORPORATION
HELD ON TUESDAY, MARCH 26, 2002
IN BOARDROOM AT THE OFFICES OF THE
GREATER SUDBURY HOUSING CORPORATION
AT 5:00 P.M.**

In attendance:

Mr. Alex Fex	-	Chair
Mr. David Kilgour	-	Vice Chair
Mr. Ronald Bradley	-	Board Member
Mr. Anthony Fasciano	-	Board Member
Ms. Rita Clifford	-	Board Member
Ms. Madeleine Rochon	-	Board Member

Regrets:

Mr. Earl Black	-	Board Member
Mr. Mart Kivistik	-	Board Member

Attending in a staff capacity:

Mr. Robert Sutherland	-	General Manager
Mr. David Kelly	-	A/Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Mr. Mark Scarfone	-	A/Manager of Operations
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

Mr. Rule, CAO and Mr, Thomson, Human Resources Director of the City of Greater Sudbury were introduced to the members of the Board

(II) DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest declared at this time.

MOVE TO IN-CAMERA SESSION

Motion #02-43

Moved by Ms. R. Clifford and seconded by Mr. R. Bradley:

"RESOLVED THAT the Board move in camera."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #02-44

Moved by Mr. D. Kilgour and seconded by Mr. A. Fasciano:

"RESOLVED THAT the Board move out of camera."

CARRIED

(III) APPROVAL OF AGENDA

The agenda was reviewed and accepted as distributed.

Motion #-02-45

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"RESOLVED THAT the agenda be accepted as distributed."

CARRIED

**(IV) APPROVAL OF MINUTES – Regular GSHC Board Meeting
– MARCH 05, 2002**

Motion #02-46

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

"RESOLVED THAT The Minutes of the Regular Board Meeting of March 05, 2002 be adopted as presented."

CARRIED

(V) BUSINESS ARISING

It was indicated that there was no business arising to discuss at this time.

(VI) ACTION ITEMS

1) Audit Committee Duties, Responsibilities and Membership

The submitted report was reviewed with the Acting Manager of Finance and Administration providing a verbal explanation to the report.

Motion #02-47

Moved by Mr. D. Kilgour and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation approve the nomination of **Mr. A. Fasciano, Mr. E. Black and Mr. M. Kivistik** as Board representatives on the Audit Committee."

CARRIED

Motion #02-48

Moved by Mr. R. Bradley and seconded by Ms. R. Clifford:

"BE IT RESOLVED That the G.S.H.C. Board of Directors receive for information the submitted report on the duties and responsibilities of an audit committee and its members."

CARRIED

(VI) ACTION ITEMS (Continued)

**2) CITY SERVICE AGREEMENT - IMPLEMENTATION OF
DIRECTIVE # 97-17: URGENT/TRANSFER PRIORITIES**

The submitted report was reviewed with the General Manager.
providing a verbal explanation to the report.

Motion #02-49

Moved by Ms. R. Clifford and seconded by Ms. M. Rochon:

"That the G.S.H.C. Board of Directors place a moratorium on the optional Urgent and Special Needs categories as described in the City's Rent-Geared-to-Income Assistance Service Agreement per attachment 97-17 with respect to Waiting Lists and Priority Rules and accept the internal transfer priority option as policy in the interim, effective April 1st, 2002. "

CARRIED

(VII) REPORTS

1) Chair's Report

The Chair reported that he has met with Mr. Baker to discuss the management compensation plan and the CUPE negotiations. He also reported that the General Manager has kept him updated on GSHC activities and he has met with him on two occasions during month.

The Chair advised the members of the Board that he has been contacted by media regarding the contract with Marona Kitchen Manufacturing Ltd. He informed the media that he would not be bringing this issue to the board

D. Kilgour stated that he too has been contacted by the media and indicated to the media that he would discuss the issue with the Board. The Board agreed to discuss the issue later in the meeting under the Technical Services Manager's Report.

Motion #02-50

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"BE IT RESOLVED THAT the Board receive the Chair's verbal report for information."

CARRIED

(VII) REPORTS (Continued)

2) General Manager's Report

The General Manager's report was reviewed and noted with Mr. R. Sutherland providing a verbal explanation to the report. He noted that staff has been doing an excellent job in reducing rent arrears. However he noted that the OPSEU strike may impact arrears as Ontario Rental Housing Tribunal rulings have slowed to a trickle and the Sheriff department is no longer attending evictions.

Mr. Kilgour indicated that Sudbury Action Centre for Youth may be contacting the GSHC, as they may also be interested in managing the Multi-Use Facility.

Motion #02-51

Moved by Mr. D. Kilgour and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board receive for information the General Manager's submitted report for March, 2002"

CARRIED

3) Financial Report

D. Kelly provided a verbal summary on the submitted reports.

Motion #02-52

Moved by Mr. A. Fasciano and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board approve the Executive Summary Reports and variance explanations for the period of January 1, 2002 to February 28, 2002."

CARRIED

(VII) REPORTS – Continued

4) Technical Services Manager's Report

R. Munn provided a verbal summary to the submitted report.

Copies of the background information on the contract and GSHC purchasing policies with respect to Marona Kitchen Manufacturing Inc. were distributed, reviewed and discussed among the members of the Board. R. Munn explained that GSHC is required to hire the lowest qualified bidder, based on the old Ontario Housing Corporation policies handed down by Social Housing Reform Act, 2000, transition legislation.

Motion #02-53

Moved by Mr. D. Kilgour and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the Board receive the Technical Services Manager's report for information purposes."

CARRIED

5) Tender Committees

5a) Tender Opening Committee

Motion #02-54

Moved by Mr. A. Fasciano and seconded by Ms. R. Clifford:

"RESOLVED THAT the Board receive the minutes of the Tender Opening Committee meetings of February 20th and February 27th, 2002 for information purposes."

CARRIED

(VII) REPORTS – Continued

6) Tenant Placement Activity Report

M. Scarfone provided a verbal summary to the submitted report.

Motion #02-55

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"RESOLVED THAT the Board receive for information purposes the submitted Tenant Placement reports for the month of February, 2002.

"Monthly Applicant Activity Report"

"Move-Outs Annual Comparison"

"Reasons for Move-Outs (MCTS)"

CARRIED

7) Operational Arrears Report

M. Scarfone provided a verbal summary to the submitted report.

Motion #02-56

Moved by Mr. D. Kilgour and seconded by Ms. M. Rochon:

"RESOLVED THAT the Board receive the Operational Arrears Summary as of January 31, 2002 for information purposes."

CARRIED

(VIII) ITEMS FOR INFORMATION

The following item was distributed for information purposes to the Board:

- 1) Sudbury Housing Community News & Views - Winter 2002 Edition
- 2) Sudbury Star News Article – March 9, 2002 – RE: Marona Kitchen

(IX) MOVE TO IN-CAMERA SESSION

Motion #02-57

Moved by Mr. A. Fasciano and seconded by Mr. D. Kilgour:

"RESOLVED THAT the Board move in camera."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #02-58

Moved by Ms. R. Clifford and seconded by Mr. D. Kilgour:

"RESOLVED THAT the Board move out of camera."

CARRIED

(X) BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

There were no motions arising out of the in-camera session.

(XI) OTHER BUSINESS

It was indicated that there was no other business to discuss at this time.

(XII) DATE OF NEXT MEETING

The next GSHC meeting is scheduled for Tuesday, April 22, 2002.

(XIII) ADJOURNMENT OF MEETING

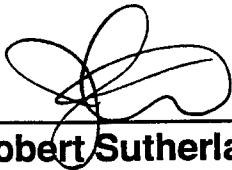
Motion #02-59

Moved by Ms. R. Clifford and seconded by Ms. M. Rochon:

"RESOLVED THAT there being no further business to bring before the Board, the meeting be adjourned."

CARRIED

Meeting Adjourned: 7:30 p.m.



Robert Sutherland
General Manager



Alex Fex
Chair

GREATER SUDBURY POLICE SERVICES BOARD MEETING
FRIDAY, APRIL 19, 2002 - 3:00 P.M.
5th Floor Boardroom, Police Headquarters, Tom Davies Square

Present:

Andy HUMBER, Chair
Joanne FIELDING, Vice-Chair
Councillor Ron BRADLEY
Councillor Eldon GAINER
David PETRYNA

Rollande MOUSSEAU, Secretary

Alex MCCAULEY, Chief of Police
Jim CUNNINGHAM, Deputy Chief
Ian DAVIDSON, Superintendent
Sharon BAIDEN, Director of Administration

PUBLIC PORTION

News Media

None

Declarations of Pecuniary Interest

None

Adoption of Minutes

(2002-58) Gainer-Fielding: THAT the Board Minutes of March 18, 2002 and April 11, 2002, be adopted as circulated and read.

CARRIED

Matters Arising from In Camera Portion

Vice Chair Joanne Fielding reported that a number of motions dealing with personnel and legal issues resulted from In Camera discussions.

Departmental Statistics

Letter from Chief McCauley dated April 10, 2002, attaching the adjusted statistics for the month of January 2002 as well as the statistics for February. Chief McCauley reviewed the statistics with board members.

Delayed Priority One Calls

Letter from Chief McCauley dated April 10, 2002, reporting there were no delayed priority one calls during the month of March 2002.

Lion's eye in the Sky Advisory Committee

Letter from Chief McCauley dated April 11, 2002, attaching minutes of the Lions Eye in the Sky Advisory Committee for the month of March 2002. Also attached were the incidents of interest and related statistics.

The Chief reported that the Advisory Committee is instituting a Sticker Fund Raising Campaign with local businesses and individuals in the community. The stickers can be placed in business windows, vehicles or other areas to promote awareness of the Lion's Eye in the Sky Program.

The Chief reported that he has received a copy of a letter Mr. H. Beaudry directed to Mr. Raymond Bonin, M.P., asking Mr. Bonin to convey his objections to the Privacy Commissioner's intrusion in Sudbury's affairs. The Chief also advised that a Privacy Commissioner representative will be attending in Sudbury next week to view the Eye in the Sky setup and the Chief will meet with her.

Police Week - May 12 to 18, 2002

Letter from Chief McCauley dated April 10, 2002, advising that Police Week will be held the week of May 12 to 18, 2002, with opening ceremonies on Monday, May 13, 2002, at 10:00 a.m. in the foyer of Tom Davies Square.

All board members will be attending the opening ceremonies.

Museum Opening

Letter from Chief McCauley dated April 11, 2002, advising that the grand opening of the Sudbury Region Police Museum has been scheduled for Wednesday, April 24, 2002, at 7:00 p.m. at Police Headquarters. A reception will follow.

Annual Board Auction

Letter from Chief McCauley dated April 10, 2002, respecting the annual Board Auction. Chief McCauley advised that due to a lack of material to auction, the May Board Auction has been deferred to the Fall.

2002 Budget Update

Letter from Chief McCauley dated April 11, 2002, reporting that Chair Humber of the Police Services Board presented the 2002 Operating Budget to the Budget Committee of the Whole on April 10, 2002. No decision has yet been made respecting the budget. A review of Capital budgets is scheduled to commence on April 15, 2002. A copy of the Greater Sudbury Police Services Board Capital Plan dated April 10, 2002, was attached to the Chief's letter.

Municipal Technology Grant Fund

Letter from Chief McCauley dated April 11, 2002, advising that the Service was

approved for an allocation of \$120,000 under the Municipal Technology Grant Fund. Monies will be used to support this police service in interfacing with provincial justice technology initiatives including Major Case Management, Integrated Justice Project and the Sex Offender Registry.

(2002-59) Fielding-Gainer: THAT the Board enters into an Agreement with the Ministry of the Solicitor General in respect to the Municipal Police Service Technology Grant Fund.

CARRIED

Domestic Violence Protection Act

Letter from Chief McCauley dated April 11, 2002, reporting that the Service has received \$27,600 in funds under the Domestic Violence Protection Act Grant. The funds will be utilized to offset training costs with this initiative over the next year and are available on a one-time basis only.

(2002-60) Gainer-Petryna: THAT the Board enters into an Agreement with the Ministry of the Solicitor General for the purpose of the domestic Violence Protection Act Grant Training Program.

CARRIED

Ontario Police College Secondment Agreement

Letter from Chief McCauley dated April 11, 2002, advising that the Agreement for the secondment of Constable Sharon Ashick to the Ontario Police College has now been finalized.

Request for Financial Assistance

Letter from Chief McCauley dated April 10, 2002, attaching correspondence from Sergeant R. Thirkill requesting financial assistance to the police service's basketball team for participation in the Joe MacDonald Ontario Police Basketball Championships scheduled for May 3 and 4 in Owen Sound.

(2002-61) Gainer-Petryna: THAT the Board approves a donation of \$800.00 to the Police Service's Basketball Team who plan to participate in this year's Joe MacDonald Ontario Police Basketball Championships scheduled for May 3 and 4 in Owen Sound.

CARRIED

Board Procedure By-Law

Letter from Chief McCauley dated April 11, 2002, attaching correspondence to Chair Humber and the Board Procedure By-Law for consideration by the Board. The By-Law was reviewed and it was agreed that some rewording and amendments were necessary. The amended By-law will be brought back to the Board for finalization.

Notes of Appreciation

Letter from Chief McCauley dated April 10, 2002, advising that his office received six letters of appreciation since the March board meeting.

New Business

O.A.P.S.B. Conference - Ms. Joanne Fielding gave an update on the upcoming Ontario Association of Police Services Board Conference to be held in Sudbury from May 2 to 4, 2003. The committee is very satisfied with the registration numbers and participation in the various events to be held during that time. It was agreed that the Board's contribution to the Conference would be shown as 'in kind'.

Next Meeting

The next Board Meeting will be held on **Wednesday, May 22, 2002, at 4:00 p.m. in the 5th Floor Boardroom, Police Headquarters, Tom Davies Square.**

Adjournment

(2002-62) Gainer-Petryna: THAT this meeting be adjourned. Time: 4:00 p.m.

CARRIED