



REGION of/de SUDBURY

PUBLIC WORKS COMMITTEE *Apr 20/00*

For Information

Date: March 28, 2000

File No.:

Subject:

**2000 Garlic Festival
Barricading**

**J.L. (Jim) Rule
Chief Administrative Officer**

D. Bélisle
**D. Bélisle, Commissioner of
Public Works**

Background:

The Garlic Festival Committee has since approximately 1991, staged its festival at the Ukranian Seniors Centre located on Notre Dame Avenue, between Elm Street and St. Anne Road. The festival will be held this year on Sunday, August 27th. Committee members have approached the Region again for permission to use the northbound lanes on Notre Dame Avenue to expand their venue.

The Region has issued a permit for the partial closure of Notre Dame Avenue and has indicated that signs are required as part of the application.

As directed by the Public Works Committee, we have again asked the applicants to appear before the Committee at their meeting of April 20, 2000.

DELEGATION

**2000 Garlic Festival Report dated March 28, 2000 was received from the
- Barricading _____ Commissioner of Public Works regarding 2000 Garlic Festival
barricading.**

Mrs. Mary Stefura representing the Garlic Festival Committee addressed the Committee requesting the Committee to consider that the Garlic Festival is a community festival which is entirely run by volunteers. The festival also promotes the Region of Sudbury and is enjoyed by all. She stated that it would be appreciated if all costs for the barricading were removed.

The Committee noted that the barricading costs were approximately \$1,600.

The following resolution was presented:

2000-52 Fera-Petryna: That the Regional Municipality of Sudbury pay the cost of the barricading for the 2000 Garlic Festival being held on August 27, 2000 up to a maximum of \$2,000.

CARRIED

**Proposed Wild
Sewer and Water
Lines, Navanod
Road, City of
Sudbury**

Report dated April 5, 2000 was received from the Commissioner of Public Works regarding proposed wild sewer and water lines, Parcels 6479, 6552 and 16829 Sudbury East Section, Navanod Road, City of Sudbury.

Mr. D.S. Dorland, O.L.S., addressed the Committee explaining that his client wishes to develop three residential lots at the east end of Navanod Road. The applications will be proceeding to the Consent Official and the Committee of Adjustment in the near future. He advised that the cost to service each property individually by blasting three separate service trenches in rock would be prohibitive. He requested the Committee to approve a wild line where the services would be provided through a single rock trench over registered rights-of-way in common.

Cont'd...

City Agenda Report

Report To: CITY COUNCIL

Report Date: June 3, 2002

Meeting Date: June 13, 2002

Subject: Ella Lake and Centennial Park Operating Agreements

Department Review:


Caroline Hallsworth
General Manager
Citizen and Leisure Services

Recommended for Agenda:


Mark Mieto
Acting Chief Administrative Officer

Report Authored by: Réal Carré, Director of Leisure, Community and
Volunteer Services

Recommendation:

FOR INFORMATION

Executive Summary:

In order to ensure the continuity of park operations, the present Operating Agreements for Ella Lake Park located in Capreol, and Centennial Park located in Walden, have been extended for the upcoming summer.

Background:

Ella Lake Park and Centennial Park are City-owned facilities which had been operated by local contractors under agreements with the former Towns of Capreol and Walden.

The Leisure Services Department will be operating these facilities under the existing Operating Agreements for the upcoming summer. The contracts have been amended to require that the contractors increase their liability insurance to \$3,000,000. This insurance has been secured by both contractors. The Department will address any safety concerns as outlined by the Electrical Safety Authority and the City's Risk Management/Insurance policies as they arise this summer.

In accordance with the Purchasing By-law, a Request For Proposal (RFP) will be issued this fall for the operation of these facilities effective in 2003. As part of the Request for Proposal process, the park facilities and operations will be reviewed to address issues including zoning, park designation, operating procedures, by-laws and user fees.

Agenda Report

Report To: CITY COUNCIL

Report Date: June 3, 2002

Meeting Date: June 13, 2002

Subject: Provincial Offences Court Operation

Department Review:


D. Wuksinic
General Manager, Corporate Services and
Acting General Manager, Emergency Services

Recommended for Agenda:


M. Mieto
Acting Chief Administrative Officer

Report Authored by: Ronald Swiddle, City Solicitor

Recommendation:

That the City of Greater Sudbury authorize the hiring of two additional POA staff on a six-month temporary basis to undertake fine collection activity that the City of Greater Sudbury has acquired from the Ministry of the Attorney General at an estimated cost of \$50,000, to be funded from the recovery of unpaid fines.

Executive Summary:

When the City took over operation of the Provincial Offences Court in February of 2001, along with it came a sizeable amount of unpaid fines. The number of unpaid fines has continued to grow since that time and it is recommended that additional staff be hired on a temporary basis to pursue these fines and to handle the transfer of the parking function from the Treasury Division.

Background:

With the transfer of Provincial Offences responsibilities, we have acquired a very substantial portfolio of unpaid fines, not including current unpaid fines that are increasing on a daily basis. These fines need to be appropriately dealt with to ensure that the City of Greater Sudbury collects them.

These fines derive from convictions registered from as far back as 1978. These fines will remain unpaid if an effort is not made to collect them in spite of flexible and innovative payment arrangements that are available. Collection must be imposed. All debtors have received up to three notices from the Ontario Court of Justice, but have chosen to ignore them.

The Province did not use in-house collections, they would send overdue fines to a collection agency once a year. This is, and was not an efficient solution as is evidenced from our outstanding accounts.

There is approximately \$6,000,000 in outstanding fines that the City of Greater Sudbury has acquired from the transfer of Provincial Offences. During the period from the transfer date of February 12, 2001 to December 31, 2001 there were 8,967 convictions registered for a total amount of \$1,468,800.54 in fines. As of April 30, 2002, our outstanding accounts receivable are in the amount of \$6,254,311.22.

ANALYSIS:

Direct and in-house intervention by our own staff would result in better recovery of outstanding fines. In many circumstances, the fear of prompt legal action results in recovery of outstanding obligations without civil action or enforcement becoming necessary. The manner in which collections activities are carried out has a direct impact on the City's revenue, image and customer satisfaction. Therefore, talented in-house collectors are part of our overall strategy to maximize recovery of unpaid fines for the City of Greater Sudbury.

In-house collections:

- Does not always require civil suits or enforcement
- Encourages debtors to respond
- Allows us to exercise collection control
- Provides us with instant updates on accounts

Numerous municipalities and regions who have taken over POA responsibilities are in the process of establishing in-house collections methods to recover unpaid fines. We feel that enforcement of unpaid fines will ensure the integrity of justice.

Our goal is to provide the City of Greater Sudbury with the most effective collections staff possible. We need clever and experienced staff and a courtroom litigator with the proper strategy and support. In the event that litigation becomes necessary, utilizing our own legal staff for any collections related litigation matters would unquestionably be cost-effective.

Every case presents a different set of circumstances and each one should receive the same high standard of attention. Garnishments, Seizures, Civil Actions, Litigations and Credit Agency Reporting are extreme measures and would only be exercised when there is no effort on the part of the debtor to resolve outstanding fine(s).

PRE-COLLECTIONS ACTIVITY:

Fines that are over one year old are difficult to collect. Statistics show that unpaid fines should be acted upon within 90 days. The faster we act upon unpaid fines, the higher the rate of successful collections will be.

At this time two notices are generated from the Provincial Offences Office through the ICON system. The first is the Reminder Notice generated before conviction. The second is the Notice of Fine and Due Date generated once the conviction is registered. This is also to notify the debtor of the amount of the fine and the due date.

An enforcement list is generated fifteen days from the due date. At this time, there is no enforcement except, on some fines where we can either suspend the Driver's Licence (if a licence number is provided) or issue a plate denial. This enforcement method can only be used on driving offences or parking tickets.

This is where the City will benefit with in-house collections. Working with the enforcement list, the in-house collections staff will send the Notice of Overdue Fine at which time the debtor is encouraged to pay the fine in full. If, for financial reasons, the debtor cannot pay the fine(s) in full, arrangements can be made. The staff can then monitor the cases more closely and ensure that we do not go over the two year limitation for enforcement when necessary. This will allow for the next step.

All delinquent cases will receive a Final Notice advising of our further collection pursuits such as Certificate of Default (debtor exam), credit reporting, Garnishments and Writs of Seizure and Sale.

Using a collection agency is lucrative, but only for the collection agency. Collection agencies commonly charge commission rates of 50% on accounts under \$100.00 or accounts older than one year and 30% to 40% on others. They also charge a separate and additional fee when they undertake legal action. In some cases when they are unable to collect, they will still charge a service fee to the client for the uncollected account. Some agencies charge \$9.00 per account plus 25% to 35% after collection.

Inactive accounts, depending on the amount owed, could be sent to Collection Agencies.

RECOMMENDATION:

The following positions are recommended for the initial start up of the in-house collections:

POA Collections Co-ordinator (1)

- Will undertake all collections activities related to fines imposed by the Ontario Court of Justice under the Provincial Offences Act.
- Will maintain collections and statistical databases.
- Will generate reports and legal documents as required.

POA Collections Clerk (1)

- Will assist POA Collections Co-ordinator with all collections activities related to fines imposed by the Ontario Court of Justice under the Provincial Offences Act.
- Will prepare and maintain collections documents, files, letters, databases and provide counter service to general public on collections matters.
- Will provide administrative and clerical support to Provincial Offences Court collections.

After six months from the initial start up, positions and caseloads will be reviewed to assess further needs.

Financial Considerations:

We are capable of physically accommodating the additional staff at our current location. Some minor renovations will be required. The purchase of furniture and computer systems for two staff, a Fines Collection Database and some minor renovations will be required.

It is staff's intention to transfer the responsibility for processing of parking tickets from the Financial Services Department to Provincial Offences. This is a logical change that should free up some staff in Financial Services to work on accounts receivable and accounts payable and should allow greater co-ordination between parking and Provincial Offences matters. This additional work load will cut into the time available for collection matters, but it is still hoped that these items can proceed.

It is recommended that this process commence by way of a six month trial process which should allow a fair test of recovery amounts. It is hoped the recovery amounts will substantially exceed the cost of these two individuals. At the present time over \$6.2 million in accounts receivable are outstanding, although many of these, probably most, are completely unrecoverable. The cost for the two staffers for the six-month period is expected to be in the range of \$50,000 including expenses and supplies.

If this program pays for itself, as is expected, a recommendation will be coming forward at the end of the trial period to build both the staff and the offsetting revenue into the 2003 budget.

Conclusion:

If we are to develop our POA team into an efficient and prosperous operation, we must act as soon as possible. First, by hiring staff who will concentrate on collections of our unpaid fines. Second, a campaign advising the public of our new responsibility should start. We must let the general public know that the City of Greater Sudbury is now in receipt of the Provincial Offences and to publish the fact that we will maintain the integrity of justice through collections of unpaid fines.

Minutes

City Council Minutes	2002-05-30
Committee of the Whole - Planning	2002-06-11
Ward Boundary Review Committee	2002-05-27
Greater Sudbury Convention Centre Task Force	2002-03-28
Nickel District Conservation Authority	2002-05-22
Greater Sudbury Public Library Board	2002-04-16
Sudbury & District Board of Health	2002-05-15
Priorities Committee	2002-06-12
Tender Opening Committee	2002-06-03
Tender Opening Committee	2002-06-04
Tender Opening Committee	2002-06-06
Greater Sudbury Housing Corporation	2002-04-23

**THE THIRTY-FIRST MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11
Tom Davies Square**

**Thursday, May 30th, 2002
Commencement: 5:45 p.m.**

DEPUTY MAYOR DOUG CRAIG, IN THE CHAIR

Present Councillors Bradley; Callaghan; Davey; Dupuis; Gainer; Kilgour; Lalonde (6:03 pm); McIntaggart; Portelance; Petryna; Mayor Gordon

City Officials C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services and Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; C. Mahaffy, Manager of Financial Planning and Policy; T. Mowry, City Clerk; G. Ward, Council Secretary

Declarations of Pecuniary Interest None declared.

Rules of Procedure Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure and begin the Committee of the Whole "In Camera" meeting at 5:45 p.m. rather than the scheduled time of 6:00 p.m.

"In Camera" 2002-308 Bradley/Kilgour: That we move "In Camera" to deal with property and legal matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2001-03 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5).

CARRIED

Recess At 7:30 p.m., Council recessed.

Reconvene At 7:36 p.m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair **HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Craig; Davey; Dupuis; Gainer; Kilgour; Lalonde; McIntaggart; Portelance; Petryna

City Officials C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services and Acting General Manager, Emergency Services; I. Davidson, Chief Designate, Greater Sudbury Police Service; G. Clausen, Acting General Manager of Public Works; R. Swiddle, Director of Legal Services/City Solicitor; C. Mahaffy, Manager of

City Officials
(Continued)

Financial Planning and Policy; P. Aitken, Government Relations/Policy Analyst; J. McKechnie, Executive Assistant to the Mayor; C. Riutta, Administrative Assistant to the Mayor; J. Lahti, Legal Secretary; T. Mowry, City Clerk; G. Ward, Council Secretary

C.U.P.E. Local 4705

W. McKinnon, President

News Media

MCTV; CBC; The Box; Sudbury Star; Northern Life; Le Voyageur

Declarations of
Pecuniary

None declared.

DELEGATIONS

Item 4
Ward Boundaries
Review Committee

Mr. Keir Kitchen, Chair, Ward Boundaries Review Committee, addressed Council with an overhead presentation of the Ward Boundaries Review including the Terms of Reference, the existing 6 Ward Model, the proposed 12 Ward Model and committee recommendations. The report dated May 27th, 2002 on the Ward Boundary Review was tabled and a copy provided to all Members of Council.

PUBLIC HEARINGS

2002-173

3

BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO DISSOLVE THE EXISTING WARDS, TO DIVIDE THE CITY INTO TWELVE NEW WARDS, AND TO CREATE SINGLE-MEMBER WARDS

Information report dated 2002-05-24 from the General Manager, Corporate Services and Acting General Manager, Emergency Services providing a brief background on the public hearing process for consideration of By-law 2002-172.

1st & 2nd Reading

2002-309 Kilgour/Bradley: That By-law 2002-175 be read a first and second time.

CARRIED

Public Hearing

Mayor Gordon called for interested parties who wished to address Council regarding the procedures to dissolve the existing wards, to divide the City into twelve new wards, and to create single-member wards.

Mr. Rainville addressed Council requesting that the St. Laurent/Valleyview Road area be included in the same ward as the Community of Blezard Valley as the residents of this area shared a greater degree of community interest with Blezard Valley than with the area of Rayside.

Public Hearing
(Continued)

Mr. Ernie Checkeris addressed Council on behalf of a group of citizens opposing the 12 Ward Model. He suggested the mandate of the committee did not allow them to consider the advantages or disadvantages of the 6 Ward versus 12 Ward Models. If the by-law did receive third reading, an appeal would be filed with the Ontario Municipal Board.

Mr. Russ Thomson addressed Council speaking in favour of the proposed 12 Ward Model. He suggested electing one Member for each of the 12 wards would be less confusing for the electorate than electing 2 Councillors per ward.

Mr. Ron MacDonald addressed Council opposing the 12 Ward Model. He suggested the ward meetings were not well attended by the public and increasing the number of wards should not be a Council priority. He feels the current system has not had an opportunity to work.

There being no further speakers who wished to address Council, the Public Hearing regarding By-law 2002-175 was closed.

3rd Reading

2002-310 Kilgour/Bradley: That By-law 2002-175 be read a third time and passed.

RECORDED VOTE

YEAS

Bradley
Callaghan
Dupuis
Kilgour
Lalonde
Gordon

NAYS

Craig
Davey
Gainer
McIntaggart
Petryna
Portelance

MOTION LOST

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report

Deputy Mayor Craig, as Chairman of the Committee of the Whole, reported Council met to deal with property and legal matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2001-03 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5) and certain resolutions emanated therefrom.

Property Tax
Proposal

2002-311 Bradley/Kilgour: THAT the realty tax arrears and penalty/interest liability for both 517 Kathleen Street and 0 Landsdowne Street be reduced from a total of \$158,709.57 to \$30,842.50, a reduction of \$127,867.07;

AND FURTHER THAT penalty and interest already accrued against the two accounts for 2002 in the amount of \$218.81 be written off;

Property Tax
Proposal
(Continued)

AND FURTHER THAT the 2002 realty taxes become the responsibility of the purchaser;

AND FURTHER THAT the reductions are conditional upon receiving proceeds from the referenced sale of \$30,842.50.

CARRIED

BY-LAW

2002-154F 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO STRIKE FROM THE ROLL CERTAIN TAXES DEEMED UNCOLLECTIBLE BY THE CITY TREASURER FOR THE PROPERTY KNOWN AS 517 KATHLEEN STREET AND 0 LANSDOWNE STREET, ROLL #040.019.037.00.0000

1st & 2nd Reading 2002-312 Bradley/Kilgour: That By-law 2002-154F be read a first and second time.

CARRIED

3rd Reading 2002-313 Bradley/Kilgour: That By-law 2002-154F be read a third time and passed.

CARRIED

PART I
CONSENT AGENDA

The following resolution was presented to adopt Items C-1 to C-26 inclusive, contained in Part I, Consent Agenda:

2002-314 Bradley/Dupuis: That Items C-1 to C-26 inclusive, contained in Part I, Consent Agenda, be adopted.

CARRIED

MINUTES

Item C-1 2002-315 Bradley/Dupuis: That Report No. 30, City Council Minutes
Report No. 30
C.C.
2002-05-16 of 2002-05-16 be adopted.

CARRIED

Item C-2 2002-316 Dupuis/Bradley: That Report No. 11, Special City Council
Report No. 11
Special C.C.
2002-05-17 Minutes of 2002-05-17 be adopted.

CARRIED

Item C-3 2002-317 Dupuis/Bradley: That Report No. 27, Committee of the
Report No. 27
C.O.W. - Planning
2002-05-28 Whole - Planning, Minutes of 2002-05-28 be adopted.

CARRIED

Item C-4
Property Standards
Appeal Committee
2002-05-28

2002-318 Bradley/Dupuis: That the Report of the Property Standards Appeal Committee, Minutes of 2002-05-28 be adopted.

CARRIED

Item C-5
T.O.C.
2002-05-14

2002-319 Bradley/Dupuis: That the Report of the Tender Opening Committee Minutes of 2002-05-14 be received.

CARRIED

Item C-6
T.O.C.
2002-05-21

2002-320 Bradley/Dupuis: That the Report of the Tender Opening Committee Minutes of 2002-05-21 be received.

CARRIED

Item C-7
T.O.C.
2002-05-28

2002-321 Dupuis/Bradley: That the Report of the Tender Opening Committee Minutes of 2002-05-28 be received.

CARRIED

Item C-8
Report No. 13
S.M.C.
2002-04-11

2002-322 Bradley/Dupuis: That Report No. 13, Sudbury Metro Centre, Minutes of 2002-04-11 be received.

CARRIED

Item C-9
Report No. 4
S.D.B.H.
2002-04-18

2002-323 Dupuis/Bradley: That Report No. 4, Sudbury & District Board of Health, Minutes of 2002-04-18 be received.

CARRIED

Item C-10
Report No. 5
Ward Boundaries
2002-05-06

2002-324 Bradley/Dupuis: That Report No. 5, Ward Boundary Review Committee, Minutes of 2002-05-06 be received.

CARRIED

Item C-11
Report No. 6
Ward Boundaries
2002-05-21

2002-325 Bradley/Dupuis: That Report No. 6, Ward Boundary Review Committee, Minutes of 2002-05-21 be received.

CARRIED

Item C-12
Report No. 7
Ward Boundaries
2002-05-23

2002-326 Dupuis/Bradley: That Report No. 7, Ward Boundary Review Committee, Minutes of 2002-05-23 be received.

CARRIED

TENDERS

Item C-13
Pioneer Manor - Ring
Road, Phase 1,
Capital
Redevelopment

Report dated 2002-05-23 from the Acting General Manager of Health & Social Services regarding Pioneer Manor - Ring Road, Phase 1, Capital Redevelopment was received.

The following resolution was presented:

Item C-13
(Continued)

2002-327 Dupuis/Bradley: WHEREAS a public tender was issued on May 15, 2002 for the construction of a ring road, phase 1 - parking lots and associated work for the capital redevelopment of Pioneer Manor;

AND WHEREAS a technical evaluation of the proposals has been completed;

AND WHEREAS Pioneer Construction has submitted the lowest price and meets all tender specifications;

THEREFORE BE IT RESOLVED THAT a contract for the Ring Road, Phase - 1 Parking Lots and Associated Work with Pioneer Construction for the estimated sum of \$486,719.22 be authorized with funding to be allocated from the Pioneer Manor Capital Project.

CARRIED

Item C-14
Awarding of Long-
Term Financial
Plan RFP

Report dated 2002-05-30 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding Awarding of Long-term Financial Plan RFP was received.

The following resolution was presented:

2002-328 Bradley/Kilgour: THAT the Long-term Financial Plan approved during the 2002 Budget Process be awarded to Hemson Consulting Ltd. in the amount of \$133,322 for professional services, and out-of-pocket expenses estimated to be \$23,540, for a total estimate of \$156,862 (inclusive of GST);

AND THAT this Project be funded from the Capital Financing Reserve Fund.

CARRIED

Item C-15
Contract 2002-60
SuperBuild Project
Glass/Rink Boards
Protective Netting

Report dated 2002-05-22 from the General Manager of Citizen & Leisure Services regarding Contract 2002-60: Municipal Arenas Health and Safety SuperBuild Project - Glass/Rink Boards and Protective Netting was received.

The following resolution was presented:

2002-329 Dupuis/Bradley: That Contract 2002-60, Municipal Arenas Health and Safety SuperBuild Project Glass/Rink Boards and Protective Netting be awarded to Construction Mgmt. Services/Aimco in the tendered amount of \$519,414.00, this being the revised negotiated amount meeting mutually agreed upon deletions in the contract in compliance with terms and conditions of the specification.

CARRIED

Item C-16
Contract 2002-55
SuperBuild Project
Entrance Modifications
& Door Replacements

Report dated 2002-05-22 from the General Manager of Citizen & Leisure Services regarding Contract 2002-55: Municipal Arenas Health and Safety SuperBuild Project - Entrance Modifications and Door Replacements was received.

The following resolution was presented:

2002-330 Dupuis/Bradley: THAT Contract 2002-55, Municipal Arenas Health and Safety SuperBuild Project, Entrance Modifications and Door Replacements be awarded to Capital Construction Northern Inc. in the tendered amount of \$217,235.09, this being the revised negotiated amount meeting mutually agreed upon deletions in the contract in compliance with terms and conditions of the specifications.

CARRIED

ROUTINE MANAGEMENT REPORTS

Item C-17
Pioneer Manor -
Donations to Reserve
Fund

Report dated 2002-05-24 from the Acting General Manager of Health & Social Services regarding Pioneer Manor - Donations to Reserve Fund was received.

The following resolution was presented:

2002-331 Dupuis/Bradley: WHEREAS there is a credit balance in the Pioneer Manor Donations Reserve Fund of \$48,100;

AND WHEREAS the City of Greater Sudbury By-law 2001-287F states that this fund shall be used only to assist in the improvements of the front grounds and courtyards at Pioneer Manor upon authorization by Council;

AND WHEREAS the residents of Pioneer Manor will require a safe outdoor area;

THEREFORE BE IT RESOLVED THAT \$48,100 be allocated to the Killarney/Lilac/Mallard Courtyard Landscaping Project.

CARRIED

Item C-18
Extension of Water
Meter Reading
Services Contract
R97-48

Report dated 2002-05-24 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding Extension of Water Meter Reading Services Contract R97-48, Part B, Canadian Corps of Commissionaires was received.

The following resolution was presented:

2002-332 Bradley/Dupuis: THAT Contract R97-48, Part B with the Canadian Corps of Commissionaires for Water Meter Reading Services be extended for the term from June 1st to December 31st, 2002 with a billing rate of \$13.80 per hour, and a surcharge for mileage of \$0.30 a kilometer.

CARRIED

Item C-19
S.O.P. - Les Scouts
du Canada, 27e St.
Dominique

Report dated 2002-05-24, with attachment, from the General Manager of Economic Development & Planning Services regarding Special Occasion Permit: Les Scouts du Canada, 27e St.-Dominique was received.

The following resolution was presented:

2002-333 Bradley/Dupuis: This Council has no objection to the issuance of a Special Occasion Permit to Marc Forget on behalf of Les Scouts du Canada, 27e St-Dominique which will be held at the Chelmsford Golf Course at 99 Golf Course Road, Chelmsford, Ontario for the Annual Flour Mill Golf Tournament on July 6th and 7th, 2002. The hours of operation are 12:00 noon to 8:00 p.m. with an anticipated attendance of 200 people each day.

And further that this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area no later than 12:00 o'clock noon on Monday, July 8th, 2002;
2. That no bonfires of any kind, barbecues or similar types of cooking devices shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
3. That the special event organizer, or his designate, must be present on the site during the entire duration of the event.
4. That any tent be erected in accordance with the provisions of the Ontario Building Code.

CARRIED

Item C-20
Noise Exemption -
Canadian Cancer
Society Relay for Life

Report dated 2002-05-24, with attachment, from the General Manager of Economic Development & Planning Services regarding Noise By-law Exemption: Canadian Cancer Society Relay for Life was received.

The following resolution was presented:

2002-334 Dupuis/Bradley: This Council has no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to Estelle Joliat of the Canadian Cancer Society Relay for Life Fund Raiser to be held on June 7th and 8th, 2002 at Laurentian University, 41 Ramsey Lake Road, in the City of Greater Sudbury between the hours of 7:00 p.m. and 8:00 a.m. with an anticipated attendance of 2,000 plus people. To entertain the participants, there will be live music or entertainment throughout the evening.

Item C-20
(Continued)

And further that this approval shall be subject to the following conditions:

1. That the tent be erected in accordance with the provisions of the Ontario Building Code.
2. That the event representative ensure emergency vehicles have access to the event area;
3. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
4. That no bonfires of any kind, barbecues or similar types of cooking devices shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
5. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
6. That the special event organizer, or his designate, must be present on the site during the entire duration of the event.

CARRIED

Item C-21
Temporary Liquor
License Extension -
Noise By-law -
Falcon Hotel

Report dated 2002-05-24, with attachment, from the General Manager of Economic Development & Planning Services regarding Temporary Liquor License Extension and Noise By-law Exemption: Falcon Hotel was received.

The following resolution was presented:

2002-21 Bradley/Kilgour: This Council has no objection to the issuance of a temporary extension to their liquor license and no objection to the granting of an exemption to By-law 92-13 (former Town of Nickel Centre) Noise By-law to the Falcon Hotel, 3024 Falconbridge Road, Garson, to operate a beer tent to celebrate one hundred and one (101) years of serving the local community. The event will take place as follows:

Thursday June 20th and Friday, June 21st, 2002: 8:00 p.m. - 1:00 a.m.

Saturday, June 22nd, 2002: 12:00 noon to 8:00 p.m.

with an anticipated attendance of approximately 200 persons.

And further that this approval be subject to the following conditions:

Item C-21
(Continued)

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area no later than 12:00 o'clock noon on Sunday, June 23rd, 2002;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present at the site during the entire duration of the event.
6. That the tents be erected in accordance with the provisions of the Ontario Building Code.
7. That the event representatives ensure emergency vehicles have access to the event area.
8. That the hotel be responsible for providing visible security during the course of the event.
9. That the event representatives shall ensure that the adjoining residential properties are notified of the event at least ten (10) days prior to the start of the event and that the notice must state that alcohol will be part of the event.

CARRIED

Item C-22
On-Street Parking
Permit Program -
Drinkwater Street

Report dated 2002-05-21, with attachment, from the General Manager of Public Works regarding On-Street Parking Permit Program - Drinkwater Street was received.

The following resolution was presented:

2002-22 Bradley/Dupuis: THAT the City of Greater Sudbury implement an on-street permit parking program on Drinkwater Street for a one-year trial period;

AND THAT parking be prohibited along the east side of Drinkwater Street from Elgin Street to 15 meters south of the north limit, except for vehicles with a valid permit;

Item C-22
(Continued)

AND THAT to facilitate winter maintenance, permit parking shall alternate sides of the street each day from December 1st to March 31st;

AND THAT By-law 2002-142 be passed to amend the City of Greater Sudbury's Traffic and Parking By-law 2001-1 to implement the recommended change.

CARRIED

Item C-23
Summer Special
Events & Special
Occasion Permits

Report dated 2002-05-22 from the General Manager of Citizen & Leisure Services regarding Summer Special Events and Special Occasion Permits was received.

The following resolution was presented:

2002-23 Dupuis/Bradley: THAT the report from the General Manager of Citizen & Leisure Services dated May 22, 2002 regarding Summer Special Events and Special Occasion Permits be approved as presented.

CARRIED

Item C-24
National Emergency
Medical Supplies
Stockpile

Report dated 2002-05-23 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding National Emergency Medical Supplies Stockpile was received.

The following resolution was presented:

2002-338 Bradley/Kilgour: THAT the General Manager, Corporate Services and Acting General Manager, Emergency Services be authorized to enter into an agreement with the Ministry of Health and Long Term Care for custodial care of the Government's contingency stockpile of emergency medical equipment and supplies with the City of Greater Sudbury Emergency Medical Services Division.

CARRIED

Item C-25
Notification of Fire
Tiered Response
Activation Process

Report dated 2002-05-23 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding Notification of Fire Tiered Response Activation Process was received.

The following resolution was presented:

2002-339 Kilgour/Bradley: THAT the General Manager, Corporate Services and Acting General Manager, Emergency Services and the Clerk be authorized to enter into an agreement with the Ministry of Health and Long Term Care's Central Ambulance Communications Centre, Sudbury, to notify the Emergency Services Fire Services dispatch of calls for certain medical services in addition to its usual notification of Emergency Services Division (ambulance).

CARRIED

Item C-26
G.S.U. - Interest
Settlement &
Issuance of Shares

Report dated 2002-05-24, with attachment, from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding Greater Sudbury Utilities Inc. - Interest Settlement and Issuance of Class A Preference Shares was received.

The following resolution was presented:

2002-340 Kilgour/Portelance: THAT By-law 2002-146 be passed authorizing the Mayor and Clerk to execute on behalf of the City of Greater Sudbury a subscription for 13,947 Class A, Preference Shares with a value of \$1,394,709 for Greater Sudbury Utilities Inc., to be recognized as an accounts payable for 2001.

CARRIED

BY-LAWS

2002-127A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT OF PURCHASE AND SALE WITH CARMINE BERARDELLI IN TRUST FOR THE PROPERTY LOCATED AT MARTINDALE ROAD, SUDBURY, BEING PARCEL 24043 S.E.S., PART OF LOT 7, CONCESSION 2, TOWNSHIP OF MCKIM

Committee of the Whole - Planning Meeting of May 28, 2002.

2002-130A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-38A, TO DELEGATE SPECIFIC AUTHORITY TO CITY OFFICIALS TO CARRY ON CERTAIN MATTERS ON BEHALF OF THE CITY OF GREATER SUDBURY

(This By-law authorizes the General Manager of Citizen and Leisure Services or her delegate to sign private mausoleum construction agreements when all necessary approvals have been received. It also authorizes the City Treasurer or her delegate to execute receipts on behalf of the City for charitable donations.)

2002-141T 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO TEMPORARILY CLOSE FITZGERALD STREET IN THE FORMER TOWN OF RAYSIDE-BALFOUR BETWEEN CHARETTE AND COTÉ AVENUE TO VEHICULAR TRAFFIC FOR THE ROYAL CANADIAN LEGION'S CHELMSFORD BRANCH CANADA DAY CELEBRATION

Report dated 2002-05-21 from the General Manager of Public Works.

- | | | |
|-----------|---|--|
| 2002-142T | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-1, THE TRAFFIC AND PARKING BY-LAW</p> <p>Report dated 2002-05-21 from the General Manager of Public Works.</p> <p>(This By-law implements the on-street parking on Drinkwater Street for a trial one year period.)</p> |
| 2002-143A | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING OF MAY 30th, 2002</p> |
| 2002-144F | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO LEVY AND COLLECT OMITTED AND SUPPLEMENTARY REALTY TAXES FOR THE YEAR 2002</p> <p>Report dated 2002-05-22 from the General Manager of Corporate Services and Acting General Manager, Emergency Services.</p> |
| 2002-146 | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH THE GREATER SUDBURY UTILITIES INC. FOR THE BUY BACK OF SHARES</p> <p>Report dated 2002-05-22 from the General Manager of Corporate Services and Acting General Manager, Emergency Services.</p> |
| 2002-147Z | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-300, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF ONAPING FALLS AND THE FORMER CITY OF VALLEY EAST</p> <p>Committee of the Whole - Planning Meeting of May 14, 2002</p> <p>(This By-law rezones the subject property to "A-15" to permit a tack shop, together with a riding stable, riding instruction and an indoor riding arena. Paul Regimbal and Judy Pelkman - 810 Radar Road, Hanmer)</p> |
| 2002-148Z | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY</p> <p>Committee of the Whole - Planning Resolution 2001-187</p> <p>(This by-law rezones the subject property to "R3.D50", Mixed Multiple Residential to permit the construction of a residential building which would contain four dwelling units - Kim & Hanh Nguyen, Hoa Tran, 170 Turner Avenue, Sudbury.)</p> |

2002-149A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF GREATER SUDBURY AND MINISTRY OF HEALTH AND LONG TERM CARE FOR CUSTODIAL CARE OF THE GOVERNMENT'S CONTINGENCY STOCKPILE OF EMERGENCY MEDICAL EQUIPMENT AND SUPPLIES

Report dated 2002-05-23 from the General Manager of Corporate Services and Acting General Manager, Emergency Services.

2002-150Z 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

(This By-law gives effect to a Decision of the Ontario Municipal Board following an appeal against Zoning By-law 95-500Z of the former Regional Municipality of Sudbury by Paul Temelini, Temvest Inc., and others. The matters settles the appeal by zoning certain parcels from "PS", Private Open Space to "FD", Future Development Zone. This will mean that rezoning is required before any development can occur.)

2002-151A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF GREATER SUDBURY AND MINISTRY OF HEALTH AND LONG TERM CARE REGARDING DISPATCH AND NOTIFICATION OF MEDICAL CALLS

Report dated 2002-05-23 from the General Manager of Corporate Services and Acting General Manager, Emergency Services.

2002-152A 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT MARK MIETO AS ACTING CHIEF ADMINISTRATIVE OFFICER

Resolution of Council 2002-243.

2002-153F 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-120F TO ADOPT THE CURRENT ESTIMATES FOR THE YEAR 2002 AND TO LEVY THE RATES OF TAXATION FOR CITY PURPOSES

(This By-law amends the tax rate By-law to provide for two payment dates for the 2002 taxes.)

1st & 2nd Reading

2002-341 Kilgour/Bradley: That By-law 2002-127A, By-law 2002-130A, By-law 2002-141T to and including By-law 2002-144F, By-law 146 to and including 2002-153F be read a first and second time.

CARRIED

3rd Reading

2002-342 Bradley/Kilgour: That By-law 2002-127A, By-law 2002-130A, By-law 2002-141T to and including By-law 2002-144F, By-law 146 to and including 2002-153F be read a third time and passed.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

Item C-27
Municipal
Performance
Measurement
Program

Report dated 2002-05-22, with attachment, from the Manager of Internal Audit and Performance Measurement regarding Municipal Performance Measurement Program was received for information.

Change of Chair

At 9:30 p.m., Mayor Gordon vacated the Chair

DEPUTY MAYOR RON DUPUIS, IN THE CHAIR

Motion of
Reconsideration

2002-343 Craig/Gainer: That Item C-22 (On-Street Parking Permit Program - Drinkwater Street) be **reconsidered**.

CARRIED

The following amendment to the motion was then presented:

2002-344 Gainer/Craig: That residents of Drinkwater Street that front on said street pay an annual fee of \$75.00;

And further that By-law 2002-142 be amended accordingly.

CARRIED

The main motion, as amended, was then presented:

2002-345 Bradley/Dupuis: THAT the City of Greater Sudbury implement an on-street permit parking program on Drinkwater Street for a one-year trial period;

AND THAT parking be prohibited along the east side of Drinkwater Street from Elgin Street to 15 meters south of the north limit, except for vehicles with a valid permit;

AND THAT to facilitate winter maintenance, permit parking shall alternate sides of the street each day from December 1st to March 31st;

AND THAT By-law 2002-142 be passed to amend the City of Greater Sudbury's Traffic and Parking By-law 2001-1 to implement the recommended change;

Motion of
Reconsideration

AND THAT residents of Drinkwater Street that front on said street pay an annual fee of \$75.00;

AND THAT By-law 2002-142 be amended accordingly.

CARRIED

Change of Chair

At 9:38 p.m., Deputy Mayor Dupuis vacated the Chair.

HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR

QUESTION PERIOD

Congratulations

Members of Council extended their congratulations to Ian Davidson, Superintendent, Greater Sudbury Police Service, on his appointment as Police Chief commencing July 1st, 2002.

Petition - 10 Hazel St.
Chelmsford

Letter dated April 22nd, 2002 from Julie Rainville-Démoré regarding petition to instal signage to reduce the speed of vehicles traveling on Hazel Street, Chelmsford, was submitted by Councillor Bradley. The petition was referred to the General Manager of Public Works

Variance Reports

Councillor Callaghan questioned when the Variance Report meeting would be available.

The General Manager, Corporate Services and Acting General Manager, Emergency Services advised the Report should be available by the end of June, 2002. Additional reports would be provided in September, November and December for two months prior to month ends.

Senior Staff
Vacancies

Councillor Davey requested that Council be advised of the process for replacing the current senior management vacancies.

The General Manager, Corporate Services and Acting General Manager, Emergency Services was directed to report back to Council regarding this matter.

Northern Ontario
Heritage Foundation

Councillor Portelance questioned the status of the City's final application to the Northern Ontario Heritage Foundation Fund.

The General Manager, Corporate Services and Acting General Manager, Emergency Services advised Public Works had submitted a draft application to the Province last Monday for review.

Proceed Past
10:00 p.m.

2002-346 Kilgour/Portelance: That we proceed past the hour of 10:00 p.m.

CARRIED

Adjournment

2002-347 Bradley/Kilgour: That this meeting does now adjourn.
Time: 10:05 p.m.

CARRIED

Mayor

Clerk

**THE EIGHTH MEETING OF THE CITIZEN'S COMMITTEE FOR WARD
BOUNDARY REVIEW/COMITÉ DES CITOYENS POUR L'EXAMEN DES
DÉLIMITATIONS DE QUARTIERS
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-12
Tom Davies Square**

**Monday, May 27th, 2002
Commencement: 6:00 p.m.
Adjournment: 6:45 p.m.**

KEIR KITCHEN, IN THE CHAIR

Committee Members

J. Steen; R. Trottier, Dr. B. Segsworth, R. Thoms

Staff

S. Watt, Desmarais, Keenan LLP; B. Tanos, Cartographer/G.I.S. Technologist; G. Gionet, G.I.S. Technologist; M. Manzon, Senior Planning Technologist; T. Mowry, City Clerk; K. Bowschar, Planning Committee Secretary

Public Meeting

The Committee agreed to amend its Agenda by adding the public input received at the Public Meeting of May 23, 2002. The Chair stated that Mr. Rainville was the only speaker who spoke on the subject of Ward Boundaries that evening. Mr. Rainville wanted to be moved into the new proposed Ward 5 and out of Ward 4. The Chair stated that this would make for a large Ward because of being zoned rural and it would cut into Rayside-Balfour. The Chair also stated that the Committee was asked to redesign Wards into block shapes and this would not fit in.

Bill Tanos commented that Mr. Rainville's problem with living on the border of Valleyview Road and St. Laurent Street would be addressed with the upcoming 911. He had also spoken with Mr. Rainville and advised that there would be two signs posted to direct tourists to his property which would help solve Mr. Rainville's problem.

Discussions then followed and the Committee agreed that no changes would be made.

**Finalize Draft Report
To Council**

Bill Tanos briefly reviewed the Citizens' Committee Report on Ward Boundary Review. He advised that he and the Clerk had reviewed the Report the day after the Open House and Public Meeting and made a few minor changes. He went through the Members, Staff, Terms of Reference, Proposed 12 Ward Model, Proposed Wards 1 through 12, Recommendations and Resolutions.

Final Draft Report
To Council (cont'd)

The Clerk reviewed the amended Report. He went through the Cover, Index and Letter of Transmittal with Committee signatures. He advised that he had discussed with the Legal Department the revisions to the Proposed Resolution and Recommendations. He reviewed Fulfilling the Committee's Mandate, Approach, Process, Mapping to be changed, Population by Mother Tongue to be added, Comment and Source at the bottom of each map, and School Board Support by Proposed Ward. He advised that letters were sent to all School Boards and only two were received, one from the English Catholic Board and one from the French Catholic Board. He then reviewed the Percentage of Total Population Indicating French as Mother Tongue, Schedules and Terms of Reference. He indicated that the Report would be handed out at Thursday's Council meeting in English. The French version would be translated at a later date. Also, he advised that once completed, both versions would be posted on the City's website.

Discussions followed on why the word "re-division" was used both in the report and in the proposed resolution. It was clarified by the Clerk and S. Watt that this is the wording used in the *Municipal Act*.

The Committee also discussed adding after the heading: *Public Input*, a brief statement summarizing the comments received by the various speakers. The Committee agreed with this proposal and directed the Clerk to amend the Report accordingly.

The Clerk advised that any Recommendations made by the Committee should clearly be within the Committee's Mandate and Terms of Reference.

Discussions also ensued regarding the scheduling of ward boundary reviews. It was suggested that it might be advantageous to adopt the same timetable used by the Federal and Ontario Governments; that is, following every national Census. Staff advised that the Census Data would be ready in 2003 and that the population counts and language would vary in 2003.

S. Watt advised that the Ontario Municipal Board uses the principle that we should sustain the community for six years.

Dr. B. Segsworth asked that there be an expression of appreciation at the back of the Report for the professional support received by all Members and Staff of the Committee.

Resolution:

2002-09 Thoms-Steen: That the Council of the City of Greater Sudbury approve the re-division of Ward Boundaries as proposed in our Report dated May 27, 2002.

CARRIED

Recommendations:

2002-10 Thoms-Steen: That the Committee approve the following General Recommendations:

1. That Council put in place a policy to regularly review its Ward Boundaries following each second election, commencing with the 2006 - 2009 term of Council.
2. That upon the adoption of the 12 Ward Model, an Ontario Land Surveyor be employed to complete a "metes and bounds" description of the 12 Wards.
3. That the polling subdivisions be numbered consecutively across the 12 Wards.
4. That Council request City Staff to prepare and put in place a program to educate the public on the new ward boundaries.
5. That upon the adoption of a final ward boundary structure by City Council, the Clerk request the Municipal Property Assessment Corporation (MPAC) to produce a test Voters' List to allow corrections prior to the delivery of final data to MPAC.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

CCWBR Minutes
May 21 and 23, 2002

Minutes of the Sixth Meeting and Public Meeting of the Citizen's Committee for Ward Boundary Review dated Tuesday, May 21, 2002 and Thursday, May 23, 2002, were received for information only.

Presentation to Council
Thursday, May 30, 2002

Discussions took place and the Committee agreed that they would be in the Council Chamber at 7:15 p.m. prior to the meeting. The Clerk advised that this would be a regular meeting of Council and that the Ward Boundary Review Committee are the only delegation on the Agenda and therefore would be called first. The Chair would present an overhead presentation. The By-law would have first and second readings, the meeting would then be open to the public, following which a Resolution for third reading of the by-law would be presented to Council. At this juncture, Council would debate and then vote on the By-law.

Adjournment

2002-11 Segsworth-Steen: That we do now adjourn.
Time: 6:45 p.m.

CARRIED

Chair

Secretary

**THE SECOND MEETING OF THE CITY OF GREATER SUDBURY
CONVENTION CENTRE TASK FORCE**

**Committee Room C-11
Tom Davies Square**

**Thursday, March 28th, 2002
Commencement: 9:25 a.m.**

Chair

COUNCILLOR DAVE COURTEMANCHE, IN THE CHAIR

Present

Tom DiFrancesco; Maureen Luoma; Debbi Nicholson

City Officials

H. Salter, Deputy City Solicitor; B. Lautenbach, Director of Planning
R. Skelly, Manager of Tourism, Programs & Partnerships;
P. Buchanan, Acting Manager of Current Accounting Operations;
C. Salazar, Manager of Corporate Strategy & Policy Analysis;
G. Ward, Council Secretary

Declarations of
Pecuniary Interest

None declared.

Adoption of Minutes

D. Nicholson noted an error in the minutes of 2002-02-21. The date included in the letter from the Chief Administrative Officer on page 1 should read "September 20, **2001**".

The Committee approved the Minutes of the First Meeting of the Convention Centre Task Force held on February 21st, 2002, as amended.

Meeting with Tourism
Partners

R. Skelly informed the Committee a meeting had taken place with the Sudbury Tourism Partners, Science North and the Timber Wolf Golf Course. A general discussion took place regarding the location of a convention centre and how it would affect various sized hotels.

Councillor Courtemanche questioned whether the City of Greater Sudbury had the capacity to host a large convention in relation to the available number of rooms (1,200). On an average, 65% of hotel rooms are occupied during the year with a higher percentage occupied during the summer months.

Review of
Submissions

The Committee reviewed the two submissions received in response to the Call for Letters of Interest and Qualifications for a Public/Private Partnership Convention Centre. Each one was evaluated against the following criteria:

Proposed Partners
Convention Centre Design
Location of the Proposed Facility
Financial Structure of Proposed Partnership
Operating Framework
Submission Format

Next Steps

The Committee agreed that the expression of interest received from Vista Sudbury Hotel Inc. adequately addressed the evaluation criteria and should be explored further by inviting the company to submit a full proposal.

Adjournment

The meeting adjourned at 12:00 noon.

Chair

Secretary

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of General Board Meeting

Wednesday, May 22, 2002

Room C-13B
Tom Davies Square

Commenced: 7:00 p.m.

Adjourned: 8:08 p.m.

PRESENT:

R. Bradley, Chairman
D. Courtemanche
G. Dalcourt
P. Douglas
D. Kilgour
M. Petryna

ALSO PRESENT:

A. Bonnis
P. Sajatovic
Media

COMMUNICATION: B. Rogers

1. Chair Bradley opened the meeting.
2. No declarations of conflict were declared.
3. Adoption of Minutes

a) March 20, 2002

Resolution 2002-28

Douglas - Bradley

That the minutes of the General Board meeting of March 20, 2002, as duplicated and circulated, be approved.

Carried.

4. General Business

a) Request to Transfer Clarabelle Dam - Inco Limited

A staff report from P. Sajatovic had been distributed to members outlining the background to this request. Members had many questions and wanted to be sure that the appropriate water management strategies would remain in place if the request from Inco was approved. After clarifying a number of issues, the following resolution was passed.

Resolution 2002-29

Dalcourt - Douglas

That the NDCA hereby agrees to terminate the lease with Inco Limited for lands currently under lease for use as the Clarabelle water storage reservoir in McKim Township, City of Greater Sudbury,
AND FURTHER that Inco agrees to assume ownership and all future operational responsibilities for the Clarabelle Dam and Reservoir,
AND FURTHER that Inco will incorporate into their Nolin Creek Wastewater Treatment Plant operations manual, a strategy to provide maximum water storage capacity during storm or spring runoff conditions,
AND FURTHER that the NDCA will be provided with a copy of the operations manual.

Carried.

b) Funding Request to NDCF

Resolution 2002-30

Douglas - Dalcourt

That the Nickel District Conservation Foundation is hereby requested to provide \$15,500 to the NDCA in support of the Lake Laurentian Environmental-Education Program.

Carried.

c) Use of Flood Forecast Reserve Funds

A. Bonnis outlined to members work which has to be done this year to maintain the integrity of the NDCA's flood forecast system. This work is not eligible for any provincial grants and must therefore, be funded by other means. It was also pointed out that some of this work has to be done because of the flooding experienced in April, 2002. After a brief discussion, the following resolution was passed.

Resolution 2002-31

Douglas - Petryna

That a maximum of \$10,000 be allocated from the Flood Forecast System reserve in order to fund necessary equipment upgrades and station relocation/repairs in 2002.

Carried.

d) Spring Runoff Report

P. Sajatovic and A. Bonnis reported to members on the effects of the spring runoff during the period April 15-22, 2002. Photographs from the affected areas were distributed. It was noted that the major flooding problems were experienced along the Vermilion and Onaping Rivers. The instantaneous snowmelt and saturated ground conditions from the heavy rainfall in the fall of 2001, were the main causes of the rapid runoff. Many residences and properties were affected by the floodwaters. The steps taken by all agencies involved to assist these citizens were outlined to members. NDCA members had suggestions as to how citizens could be better prepared in the future. Public education was highlighted and staff will work on a co-ordinated method of distributing this type of information. As well, Chair Bradley highlighted a problem he observed

while on the watershed helicopter flight on April 18th. It deals with derelict vehicles located near water which were flooded at the time. The NDCA and appropriate departments at the City of Greater Sudbury will be pursuing this matter. Members thanked staff for their hard work during the runoff period and expressed satisfaction with the amount of information that was distributed to the general public.

5. In-Camera Property Matter

Resolution 2002-32

Dalcourt - Douglas

That we go in-camera at 7:45 p.m.

Carried.

At 7:56 p.m. the Chair reported that a property matter had been discussed in-camera and that no resolutions would be forthcoming at this time.

6. New Business

a) Biennial Tour Registration

Further information was provided, and it was confirmed that Chair Bradley and member Dalcourt would be registered to represent the NDCA at the Biennial Tour in September, 2002.

b) Conservation Ontario Initiatives

Various information pieces were distributed for the information of members. They dealt with the Walkerton issue; the future direction of Conservation Authorities; the 2001 Annual Report, etc. Members expressed satisfaction with the work of Conservation Ontario at this time for the benefit of the 36 Authorities.

c) June 2002, General Board Meeting

Member Courtemanche raised an issue related to the NDCA meeting scheduled in June, 2002 and potential conflicts as of June, 2002 with municipal meetings. Staff was directed to follow up on this matter with the City Clerk's Department and report to members as soon as possible, with alternative meeting dates should a direct conflict exist.

No other business was transacted.

7. Adjournment

Resolution 2002-33

Petryna - Dalcourt

That we do now adjourn.

Carried.

**MINUTES OF THE NINTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Tuesday, April 16, 2002
Room C-11
Tom Davies Square

Commencement: 5:00 p.m.
Adjournment: 5:12 p.m.

PRESENT Councillor L. Lalonde; Councillor R. Dupuis; Councillor M. Petryna
V. Gutsch; C. White; P. Reid; J. Cameron; S. Roy; K. Dopson

REGRETS Councillor T. Callaghan; C. Zuliani, Manager, Library and Heritage
Resources

CITY STAFF C. Hallsworth, General Manager Citizen and Leisure Services; R.
Henderson, Director of Citizen Services; R. Clouthier, Manager-
North Citizen Service Centres and Neighbourhood Libraries; M.
Hardie, Manager-South Citizen Service Centres and Neighbourhood
Libraries; D. Kennedy, Administrative Assistant-Director of Citizen
Services

CHAIR **LIONEL LALONDE IN THE CHAIR**

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Resolution 2002-8 Gutsch/Dupuis

That the minutes of the Eighth Meeting of the Greater Sudbury
Public Library Board held on April 3, 2002, be adopted.

CARRIED

**CORRESPONDENCE FOR
INFORMATION AND
DISCUSSION**

None

IN CAMERA

Resolution 2002-9 Gutsch/Dupuis

That we move "In Camera" to deal with property matters.

CARRIED

**MATTERS ARISING
FROM THE "IN
CAMERA" SESSION**

The Board recessed at 5:01 p.m. and resumed the meeting at 5:10 p.m. The following motion emanated from the "In Camera" session:

Resolution 2002-10 Dupuis/White

That the Greater Sudbury Public Library Board respectfully request that the Council of the City of Greater Sudbury purchase the South Branch Library, located at 1991 Regent Street for the amount of \$925,000 plus applicable taxes.

CARRIED

NEW BUSINESS

One Book One Sudbury

The Director of Citizen Services, R. Henderson, announced that on Canada Book Day, Tuesday, April 23, 2002, at 11:00 a.m. at the Main Library, the Greater Sudbury Public Library will be announcing the book that will be designated as the inaugural book to launch the One Book, One Sudbury campaign.

ADJOURNMENT

The following motion was presented:

Resolution 2002-11 White/Dupuis

That this meeting do now adjourn. Time: 5:12 p.m.

CARRIED

Secretary

Chair

**UNAPPROVED MINUTES – FIFTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARD ROOM – SUDBURY & DISTRICT HEALTH UNIT
MAY 16, 2002 - 1:00 P.M.**

BOARD MEMBERS PRESENT

R. Bradley (arrived at 2:20 p.m.)
K. Ferguson
B. Gingras (Via conference call)
R. Pilon (Via conference call)

R. Dupuis
E. Gainer
W. Léveillé

I. Edwards
J. Gaspirini
G. McIntaggart

BOARD MEMBERS ABSENT

D. Craig

P. Kinoshameg

L. Portelance

STAFF MEMBERS PRESENT

P. Buchanan
I. Michel
Dr. P. Sutcliffe

B. Fortin
L. Picard
R. Quesnel (Secretary)

S. Lacle
P. Smith

OTHERS

Media

G. McINTAGGART PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:05 p.m. Board Chair thanked the board members who attended the Eat Smart! Awards Presentation hosted this morning by the Sudbury & District Health Unit at the Farmer's Market where Sudbury & district area restaurants qualifying for the Eat Smart Program were presented with awards.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

4.0 MINUTES OF PREVIOUS MEETING

i) Fourth Meeting – April 18, 2002

41-02 Approval of Minutes – April 18, 2002

Moved by Edwards – Léveillé: That the minutes of the Board of Health meeting of April 18, 2002 be approved as distributed.

CARRIED

5.0 BUSINESS ARISING FROM MINUTES

i) Sudbury & District Health Unit General Liability Coverage

A letter received from our insurance broker was made reference to in today's agenda package. Dr. Sutcliffe reported that she met with Gary Barr and Jamie Colvin from Canada Brokerlink (Ontario) Inc. on May 6, 2002, to discuss the Sudbury & District Health Unit's insurance coverage for the Board of Health.

Canada Brokerlink will conduct a comparison analysis of operations close in size and scope for the following coverages: general liability, errors and omissions, directors and officers and environmental. Based on this information, they will establish a more accurate benchmark for insurance coverage and will provide us pricing options. The Board of Health agreed that Canada Brokerlink should make a presentation regarding their findings at the June board meeting at which time our current insurance coverage will be reviewed.

6.0 REPORTS OF OFFICERS/PROGRAM MANAGERS

i) May 2002 - Executive Summary

Medical Officer of Health

During the National Nurses' Week, the Sudbury & District Health Unit recognized the nursing staff's contributions and collaborative work.

Dr. Sutcliffe reported that she made a presentation regarding the health implications of second-hand smoke at the FONOM meeting in New Liskeard on May 9, 2002.

Manager of Accounting Services, Peter Smith was thanked for his work as his last day at the Sudbury & District Health Unit is May 17, 2002. Paddy Buchanan was introduced and welcomed as Acting Director of Administrative Services. Paddy began her position at the health unit on May 6, 2002.

Dr. Sutcliffe reported on a travel and wilderness medicine conference she attended in April. Upon a question regarding the status of the West Nile Virus for our area, Dr. Sutcliffe responded that, in terms of mosquito testing, our area is a low profile area. However; the northern health units will look at submissions of dead crows to identify early warning signs of the West Nile Virus.

Board Chair recognized and thanked the Sudbury Star for their unbiased Editorial "Time to Clear the Air".

RESOURCES, RESEARCH, EVALUATION AND DEVELOPMENT DIVISION (RRED)

L. Picard, Director of the RRED, reported the division is working collaboratively with the health promotion and health protection divisions as well as outside agencies on initiatives such as the Injury and Family Abuse Prevention Initiative which will develop a needs assessment to address childhood injury and family abuse prevention in the Sudbury & District Health Unit catchment area.

The PHRED Program within the RRED division has taken a lead role for projects from the Early Years Perinatal and Child Health Survey. We have partnered with the northern health units to create a consortium and pool our funding monies to conduct a substantial project and be in a position to provide valuable data to meet the information and planning needs for early child development in northern Ontario. The provincial government is looking at us as this is a creative approach to this initiative.

A Press Release has been issued regarding funding of \$70,000 from the Early Years Provincial Challenge Fund for the NutriSTEP Project. We also received local funding of \$25,000 from the City of Greater Sudbury with in kind contributions. Local press releases will be issued once we received official correspondence from the province.

42-02 Acceptance of Reports

Moved by Edwards – Dupuis: That the Executive Summary of the Medical Officer of Health for the month of May 2002 be accepted as distributed.

CARRIED

7.0 NEW BUSINESS

a) Items for Discussion

i) Advocacy for Public Funding for Four Vaccines

- Letter from Middlesex-London Health Unit
Re: Advocacy for public funding for vaccines
January 28, 2002
- Letter from the Kingston, Frontenac and Lennox & Addington Health Unit
Re: Support for National Immunization strategy
March 7, 2002
- Briefing Note from Dr. Sutcliffe, Medical Officer of Health
Re: Advocating Public Funding for Four Vaccines
April 2, 2002

It was explained that there are some new vaccines on the market that are effective to prevent illnesses; however, are not publicly funded by the province. The province is expending money in treating these diseases and we need to advocate for the prevention of illnesses. A motion is being presented today to advocate for funding for these vaccines by the Ministry of Health and Long-Term Care.

43-02 Advocacy for Public Funding for Four Vaccines

Moved by Edwards - Dupuis: WHEREAS, the Ministry of Health and Long Term Care has verbalized its commitment to the health of Ontarians through the provision of quality programs and services that are integrated, accessible, need based programs to which they are entitled – at every stage of life; and

WHEREAS, Boards of Health have the primary responsibility and accountability for promoting and protecting the health of the population by enabling residents of the community to realize their fullest health potential through promoting improved health, preventing disease and injury, controlling threats to human life and function and facilitation of social conditions to ensure equal opportunity in attaining health for all; and

WHEREAS, vaccination programs are considered to be the most cost-beneficial health intervention and one of the few that systematically demonstrates far more benefits than costs; and

WHEREAS, there are currently four new vaccines that are licensed in Canada for use in routine prevention of several illness where the impact of complications is high, for which public funding is not yet available; and

WHEREAS, the National Advisory Committee on Immunization (NACI) provides Health Canada with ongoing and timely medical, scientific, and public health advice in relation to immunization; and

WHEREAS, NACI provides recommendations for the use of each of the four vaccines; hepatitis A vaccine, varicella vaccine, conjugate meningococcal vaccine against serogroup C and conjugate pneumococcal vaccine including the incorporation of the latter three vaccines into the routine vaccination schedule for children; and

WHEREAS, a parent who wants to provide every preventive opportunity for their infant would have to spend approximately \$634.00 for the vaccines that currently are not publicly funded, leaving families who cannot afford these vaccines at risk of preventable diseases;

NOW THEREFORE BE IT RESOLVED, that the Sudbury & District Board of Health request that the Ministry of Health and Long Term Care provide provincial funding of varicella vaccine, hepatitis A vaccine, conjugate meningococcal vaccine against serogroup C and conjugate pneumococcal for identified groups

CARRIED

- ii) Briefing Note
Re: Administrative Service Efficiencies
May 3, 2002

No discussion.

- iii) Alpha Membership
- Email from alPHa
Re: 2002-2003 Annual Membership Renewal dated April 11, 2002
- Email from alPHa
Re: Draft Resolution on alPHa Membership Fee Increase dated April 24, 2002

No discussion.

b) Correspondence

- i) OMERS Fax
Re : OMERS Contribution Holiday
April 2, 2002

The OMERS Contribution Holiday, which was expected to end this July, has been extended to January 2003.

- ii) Letter from Ministry of Health and Long-Term Care Public Health Branch
Re: Provision of private sewage and public health services in the Municipality of Killarney
April 4, 2002

A letter received from the Ministry indicated that the area south of Killarney is now part of the Sudbury & District Health Unit's catchment area. Health Protection will be delivering services to private residents and some resorts. The financial implication will be minimal with some costs associated with time and transportation such as water taxis. Health Promotion

will also be following-up to determine whether the area requires support from the Healthy Babies Health Children Program.

- iii) Letter from the Ministry of Health and Long-Term Care Chief Medical Officer of Health
Re: Delivery of Public Health Programs and Services on Indian Reservations
April 10, 2002

The above-noted letter indicated that if we were approached by a First Nation that we would be able to enter into a service level agreement and provide public health programs and services on reserve upon their request.

- iv) Letter from Municipality of Killarney
Re: Support of the Township of Sables-Spanish Rivers Resolution
April 17, 2002

No discussion.

- v) Letter from Children First – Les enfants avant tout
Re: Support of Smoke-Free Public Places
April 18, 2002

No discussion.

- vi) Letter from Municipality of Assiginack
Re: Support of the Township of Sables-Spanish Rivers Resolution
April 22, 2002

No discussion.

- vii) Letter from Corporation of the Town of Gore Bay
Re: Support of the Township of Sables-Spanish Rivers Resolution
April 24, 2002

No discussion.

- viii) Email from alPha
Re: Public Health Input into Romanow Commission
May 3, 2002

No discussion.

44-02 Acceptance of New Business Items

Moved by Léveillé - Ferguson: That this Board of Health receives New Business Items 7 a) to b).

CARRIED

8.0 MINUTES OF EXECUTIVE COMMITTEE

- i) Meeting #04-02 – March 4, 2002
- ii) Meeting #05-02 – March 26, 2002

45-02 Acceptance of Minutes of EC

Moved by Gasparini - Edwards: That this Board of Health receives the minutes of the Executive Committee 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- i) Inside Edition April 2002
- ii) aPHa E-Update April 2002
- iii) Feedback from Board of Health
Member, Rita Pilon Re: Spring Alive

R. Dupuis echoed Rita Pilon's comments, noted her artistic feedback and congratulated all staff who helped organize the Spring Alive event. He felt was a great team building day.

10. ADDENDUM

46-02 Addendum

Moved by Dupuis - Ferguson: That this Board of Health deals with the items on the Addendum.

CARRIED

- i) Early Years Challenge Fund

S. Laclé reminded Board of Health members that the Sudbury & District Health Unit was the host agency for the Early Years Challenge Fund Project. She noted that following a press release regarding the funding for the Early Years Challenge Fund, there was disappointment in the community regarding the outcome of this time intensive process and ultimate funding. It is felt that our community's recommendations were not given adequate consideration by the Ministry of Community and Social Services and that more projects should have received funding.

47-02 Early Years Challenge Fund

Moved by Gaspirini - Léveillé: WHEREAS the Early Years Challenge Fund is Ontario's Challenge to all sectors of society to develop partnerships and collaborate on new and creative initiatives that support young children and their families; and,

WHEREAS the Sudbury and District Health Unit was the host agency for the Early Years Challenge Fund Project from it's inception on October 1st, 2000 until the announcement of the Ontario Early Years Centers in March, 2002; and,

WHEREAS the Sudbury and District Health Unit as host agency, hired a program coordinator, who worked with a selection committee, which had representatives from all sectors, to lead the development and implementation of Early Years Action Plans, including the development of proposals to the Early Years Challenge Fund; and,

WHEREAS the selection committee volunteers contributed a significant amount of community volunteer time to set community priorities, solicit proposals, and to recommend proposals for funding; and

WHEREAS the province committed in 2001 to funding the provincial Early Years Challenge Initiative to 30 million, half of which was provincial money; and,

WHEREAS the local community has been notified that ONLY 2 out of 11 Early Years Challenge fund proposals recommended by the Sudbury and District Challenge Fund Steering Committee will be funded; and,

WHEREAS the local community has expressed extreme disappointment with the outcome of this time intensive process; and,

WHEREAS the Sudbury and District Health Unit-sponsored Healthy Babies Healthy Children Coalition has agreed to review and recommend future challenge fund applications for the local Early Years Center;

THEREFORE BE IT RESOLVED that this Board of Health advocates to the Minister of Community and Social Services to assist children in local communities to reach their full potential by increasing the level of sponsorship to local Early Years fund applications;

FURTHERMORE BE IT RESOLVED that the Minister of Community and Social Services assures the Board of Health that the authority vested in local challenge fund review committees is demonstrated by allocating these funds to priorities identified by the community;

AND FURTHERMORE that this Board of Health seeks the support of other Ontario Boards of Health in this matter.

CARRIED

- iii) Canadian Medical Association Journal (CMAJ) Articles
Re: Public Health
May 14, 2002

In the articles provided in today's addendum, the Canadian Medical Association Journal highlights challenges in public health and recognizes the gaps that exist across the country. Dr. R. Schabas, former Chief Medical Officer of Health, continues to speak out for public health and highlights the importance of local voices and being heard.

- iii) June Date for Board of Health Meeting and Annual Board of Health BBQ

R. Dupuis has offered to host the annual Board of Health BBQ at his home in Blezard Valley. It was agreed that June 20, 2002 remains a viable meeting date for all and the BBQ will follow our meeting.

11. ANNOUNCEMENTS/ENQUIRIES

J. Gasparini reported that a Press Conference was held for the Justice with Dignity campaign to remember the Kimberly Rogers tragedy and promote changes to the social assistance program. She noted that a coroner's inquest planned for October 2002 will likely draw nation-wide attention on issues such as the impact of living in poverty. J. Gasparini committed to keeping this Board apprised of the Charter Challenge. Recognizing the impact of poverty on health, the Board of Health agreed to further discuss this and consider a motion at its next meeting.

Board Chair thanked E. Gainer and Dr. Sutcliffe for attending and presenting at the official opening of the Hillfield Trail in Lively last Saturday.

A five minute break was taken.

12. **IN CAMERA**

48-02 In-Camera

**Moved by Edwards – Gasparini: That this Board of Health goes in camera. Time: 2:17 p.m.
CARRIED**

13. **RISE & REPORT**

49-02 Rise & Report

**Moved by Gainer - Ferguson: That this Board of Health rises and reports. Time 2:38 p.m.
CARRIED**

Board Chair reported that one property issue was presented and discussed.

14. **ADJOURNMENT**

50-02 Adjournment

Moved by Ferguson – Gainer: That we do now adjourn. Time: 2:40 p.m.

(Chair)

(Secretary)

Unapproved

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-41
Tom Davies Square
2002-06-03

Commencement: 2:30 p.m.
Adjournment: 2:33 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

P. Chiesa, Project Co-Ordinator; M. Hauta, Accountant; A. Roy, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2002-18 Asphalt Resurfacing Various Locations

Contract 2002-18, Tenders for Asphalt Resurfacing, Various Locations, {estimated at a total cost of \$750,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Warren Bitulithic Ltd.	\$747,303.03
Interpaving Limited	\$762,407.10
Pioneer Construction	\$755,236.07

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Project Co-Ordinator for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:33 p.m.

Chairman

Secretary

T.O.C. 2002-06-03

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-40
Tom Davies Square
2002-06-04

Commencement: 2:30 p.m.
Adjournment: 2:45 p.m.

D. MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

M. Hauta, Accountant; A. Roy, Law Clerk; A. Dagostino, Roads & Drainage Engineer; P. Chiesa, Project Co-Ordinator; E. Sviekas, Senior Technician; L. Poulin, Building & Facilities Technician; B. Falcioni, Operations Engineer; L. Valle, Technician; L. Lesar, Secretary to the Manager of Supplies & Services

Contract 2002-2 - Roof Repairs

Contract 2002-2, Tender for Roof Repairs @ Coniston, Garson & Azilda Arenas, {estimated at a total cost of \$624,880.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Semple Gooder Northern Limited	\$604,871.00
Duoro Roofing & Sheet Metal	\$529,650.00
North American Construction Services	\$466,134.97

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Building & Facilities Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2002-17 Concrete Sidewalk, Curb & Gutter Construction & Replacement

Tenders for Contract 2002-17, Concrete Sidewalk, Curb & Gutter Construction & Replacement {estimated at a total cost of \$1,000,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Interpaving Limited	\$ 970,130.37
R.M. Belanger Limited	\$1,092,395.10
Pioneer Construction Inc.	\$1,028,234.56

T.O.C 2002-06-04 (1)

Contract 2002-17
(Continued)

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Roads and Drainage Engineer for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2002-38
Closed Circuit Television
Camera Inspection

Tender for Contract 2002-38, Closed Circuit Television Camera Inspection of Sewers & Associated Services, {estimated at a total cost of \$2,400,000.00} was received from the following bidder:

BIDDER	TOTAL AMOUNT
Northern Pipe Photography Co. Ltd.	\$1,825,848.00

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied the tender.

The foregoing tenders were turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Contract 2002-39
Service Box Repairs
Various Locations

Tenders for Contract 2002-39, Service Box Repairs, Various Locations, {estimated at a total cost of \$150,000.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Herby Enterprises	\$120,482.00
Northern Pipe Photography Co. Ltd.	\$105,288.00

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Senior Technician for review and recommendation to the General Manager of Public Works who would report to City Council.

Adjournment

The meeting adjourned at 2:45 p.m.

Chairman

Secretary

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-41
Tom Davies Square
2002-06-06

Commencement: 11:30 a.m.
Adjournment: 11:35 a.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES AND SERVICES, IN THE CHAIR

Present

T. Mowry, City Clerk; M. Hauta, Accountant; A. Roy, Law Clerk;
L. Lesar, Secretary to the Manager of Supplies & Services

Others

Bill Yourth, ANO Architects

Tender for Renovations to the Council Chamber

Tenders for Renovations to the Council Chamber {estimated at a total cost of \$303,500.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Kona Builders	\$261,025.00
La Ro Construction	\$278,200.00
Build North Construction	\$242,151.70

A bid deposit in the form of a certified cheque, letter of credit, bid bond and/or agreement to bond accompanied each tender.

The foregoing tenders were turned over to B. Yourth, ANO Architects for review and recommendation to the City Clerk. The City Clerk would report to the General Manager of Corporate Services who would the report to City Council.

Tender for Audio/Visual & Security Equipment - Council Chamber

Tender for Audio/Visual & Security Equipment in the Council Chamber {estimated at a total cost of \$204,100.00} were received from the following bidders:

BIDDER	TOTAL AMOUNT
Audio Visuals RGB	\$191,471.50
Steel Communications	No Bid
Technical Support Services	\$351,193.81
Duocom	\$294,200.73

A bid deposit in the form of a certified cheque, letter of credit or money order accompanied each tender.

The foregoing tenders were turned over to B. Yourth, ANO Architects for review and recommendation to the City Clerk. The City Clerk would report to the General Manager of Corporate Services who would the report to City Council.

Adjournment

The meeting adjourned at 11:35 a.m.

**MINUTES OF THE REGULAR BOARD MEETING OF
THE GREATER SUDBURY HOUSING CORPORATION
HELD ON TUESDAY, APRIL 23, 2002
IN THE BOARDROOM AT THE OFFICES OF THE
GREATER SUDBURY HOUSING CORPORATION
AT 5:00 P.M.**

In attendance:

Mr. Alex Fex	-	Chair
Mr. Anthony Fasciano	-	Board Member
Ms. Rita Clifford	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Mr. Mart Kivistik	-	Board Member

Regrets:

Mr. David Kilgour	-	Vice Chair
Mr. Ronald Bradley	-	Board Member
Mr. Earl Black	-	Board Member

Attending in a staff capacity:

Mr. Robert Sutherland	-	General Manager
Mr. David Kelly	-	A/Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Mr. Mark Scarfone	-	Manager of Operations
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) **CALL TO ORDER**

The Chair called the meeting to order at 5:00 p.m.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

The agenda was reviewed and accepted as distributed.

Motion #-02-60

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"RESOLVED THAT the agenda be accepted as distributed."

CARRIED

(IV) **APPROVAL OF MINUTES – Regular GSHC Board Meeting
– MARCH 26, 2002**

Motion #02-61

Moved by Mr. A. Fasciano and seconded by Ms. R. Clifford:

"RESOLVED THAT The Minutes of the Regular Board Meeting of March 26, 2002 be adopted as presented."

CARRIED

(V) **BUSINESS ARISING**

It was indicated that there was no business arising to discuss at this time.

(VI) ACTION ITEMS

1) Directive #97-17- Grandfathering of Pre 01/04/02 Urgent Status Applicants

The submitted report was reviewed with the R. Sutherland providing a verbal explanation to the report.

Motion #02-62

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation continue to grant Urgent status with the associated advanced placement on the GSHC Waiting List to those applicants who held that classification on March 31st, 2002, prior to the implementation of Directive # 97-17 under the Service Management Agreement with the City of Greater Sudbury (SHRA, 2002)."

CARRIED

2) Social Housing Reform Act, 2000 – Internal Review Committee Requirements

The submitted report was reviewed with the General Manager. providing a verbal explanation to the report.

Motion #02-63

Moved by Mr. A. Fasciano and seconded by Ms. M. Rochon:

"That the G.S.H.C. Board of Directors delegate the responsibility for Internal Committee Reviews to the Senior Staff of the Greater Sudbury Housing Corporation."

CARRIED

(VI) ACTION ITEMS (Continued)

3) Multi Use Centre Management Agreement with the Child & Family Centre

The submitted report was reviewed with the General Manager providing a verbal explanation to the report.

Motion #02-64

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

"That the G.S.H.C. Board of Directors approve the signing of a one year (with option to renew) management agreement for the Multi Use Facility with the Child and Family Centre, effective May 1st, 2002"

CARRIED

(VII) REPORTS

1) Chair's Report

The Chair reported that he attended the City Council Meeting on May 10, 2002 and observed the GSHC Budget presentation to the Council provided by R. Sutherland, D. Kelly, R. Munn and M. Scarfone. R. Sutherland provided an excellent overview to City Council of the GSHC Budget. The Councillors at the table also indicated that they felt the GSHC was a well-run organization.

The Chair advised the Board that he was interviewed by the MCTV and CBC Radio on the issue of Marona Kitchen Manufacturing.

The Chair will discuss the issue of negotiations and Mr. Baker during the in-camera session.

Motion #02-65

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"BE IT RESOLVED THAT the Board receive the Chair's verbal report for information."

CARRIED

(VII) REPORTS (Continued)

2) General Manager's Report

The General Manager's report was reviewed and noted with Mr. R. Sutherland providing a verbal explanation to the report.

Motion #02-66

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board receive for information the General Manager's submitted report for April, 2002"

CARRIED

3) Financial Report

D. Kelly provided a verbal summary on the submitted reports.

D. Kelly also advised the Board that it is anticipated that the Auditors will be completed with their Audit of GSHC in early May.

Motion #02-67

Moved by Mr. M. Kivistik and seconded by Mr. A. Fasciano:

"BE IT RESOLVED THAT the Board approve the Executive Summary Reports and variance explanations for the period of January 1, 2002 to March 31, 2002."

CARRIED

REPORTS – Continued

4) Technical Services Manager's Report

R. Munn provided a verbal summary to the submitted report.

Motion #02-68

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the Board receive the Technical Services Manager's report for information purposes."

CARRIED

5) Tender Committees

5a) Short Form Tender Committee

Motion #02-69

Moved by Ms. M. Rochon and seconded by Ms. R. Clifford:

"RESOLVED THAT the Board receive the minutes of the Short Form Tender Committee meeting of March 11, 2002 for information purposes."

CARRIED

5b) Public Tender Committee

Motion #02-70

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

"RESOLVED THAT the Board receive the minutes of the Public Tender Committee meeting of March 5, 2002 for information purposes."

CARRIED

(VII) REPORTS – Continued

6) Tenant Placement Activity Report

M. Scarfone provided a verbal summary to the submitted report.

Motion #02-71

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"RESOLVED THAT the Board receive for information purposes the submitted Tenant Placement reports for the month of March, 2002.

"Monthly Applicant Activity Report"

"Move-Outs Annual Comparison"

"Reasons for Move-Outs (MCTS)"

CARRIED

7) Operational Arrears Report

M. Scarfone provided a verbal summary to the submitted report.

Motion #02-72

Moved by Ms. M. Rochon and seconded by Mr. A. Fasciano:

"RESOLVED THAT the Board receive the Operational Arrears Summary as of March 31, 2002 for information purposes."

CARRIED

(VIII) ITEMS FOR INFORMATION

The following item was distributed for information purposes to the Board:

- 1) Northern Life News Article – March 27, 2002 – RE: Marona Kitchen
- 2) Minutes of the Labour/Management Committee Meeting of March 20, 2002
- 3) 2002 Budget Presentation to CGS Council
- 4) Letter from United Steelworkers of America Local 6500 RE: Marona Kitchen Manufacturing

(IX) MOVE TO IN-CAMERA SESSION

Motion #02-73

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

"RESOLVED THAT the Board move in camera."

CARRIED

(X) BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

Motion #02-74

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

"RESOLVED THAT the G.S.H.C. Board of Directors receive for information the proposed Temporary Property Manager Assistant Pilot Project Replacement during CRW's Maternity Leave."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #02-75

Moved by Ms. R. Clifford and seconded by Mr. A. Fasciano:

"RESOLVED THAT the Board move out of camera."

CARRIED

(XI) OTHER BUSINESS

A discussion on the recording of motions for each agenda item transpired. The Chair stated that the Board speaks or acts by motions, which are for public record.

Mr. Fasciano inquired about garbage bin pick-up at Burton Street. R. Sutherland will investigate this issue.

(XII) DATE OF NEXT MEETING

The next GSHC meeting is scheduled for Tuesday, May 28, 2002.

(XIII) ADJOURNMENT OF MEETING

Motion #02-76

Moved by Mr. M. Kivistik and seconded by Mr. A. Fasciano:

"RESOLVED THAT there being no further business to bring before the Board, the meeting be adjourned."

CARRIED

Meeting Adjourned: 6:50 p.m.



**Robert Sutherland
General Manager**



**Alex Fex
Chair**