

Report To: CITY COUNCIL

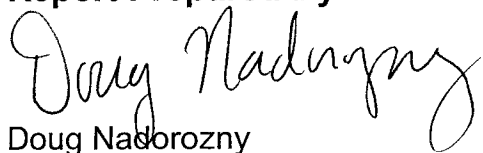
Report Date: January 23, 2002

Meeting Date: January 31, 2002

Subject

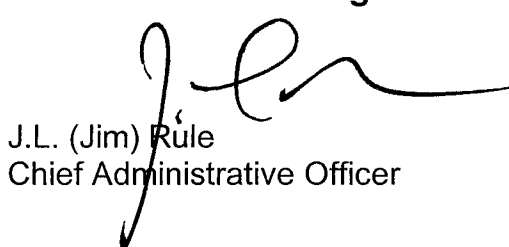
Northern Ontario Railroad Museum and Heritage Centre

Report Prepared By:



Doug Nadorozny
General Manager
Economic Development and Planning
Services

Recommended for Agenda:



J.L. (Jim) Rûle
Chief Administrative Officer

Authored By: Rob Skelly, Manager of Tourism, Programs and Partnerships

Recommendation:

Whereas the City of Greater Sudbury Community Development Corporation (CGSCDC), upon recommendation of the Community Economic Development Committee (CED), has approved by motion at its January 9, 2002 meeting support for the Northern Ontario Railroad Museum and Heritage Centre;

Therefore be it resolved that the Council of the City of Greater Sudbury support the proposal from the Northern Ontario Railroad Museum and Heritage Centre for funding to undertake a feasibility study, concept and business plan for a proposed expansion, including an environmental assessment of adjacent lands to be acquired, with an amount of up to \$25,000 (1/3 of the total project) from the 2002 Economic Development Capital Envelope, subject to confirmation that the lands are environmentally acceptable, and approval of federal funding (2/3 of total project).

Executive Summary:

This matter was reviewed by the CGSCDC on January 9, 2002 and the CED Committee on December 10, 2001.

The Northern Ontario Railroad Museum and Heritage Centre (NORMHC) in Capreol has applied to FedNor and the Cultural Spaces Canada program for funding to undertake a feasibility study, concept and business plan for a proposed expansion. Total costs are approximately \$79,000. The study would be completed in 2 phases. Phase 1 would include an

environmental assessment of lands to be acquired from CN, and the expansion feasibility on lands currently owned by the City. Positive results would trigger completion of Phase 2 which is a concept and business plan. NORMHC requires additional funding beyond its means, to lever the federal funding. Based on what it hopes to receive, the Board is being asked to approve support of up to \$25,000.

Background:

The Northern Ontario Railroad Museum and Heritage Centre (NORMHC) is located at 26 Bloor Street in Capreol. It is organized as a corporation without share capital and is a registered charity. The Board consists of 14 members. Also, there are 7 honorary board members. The Centre has no full time employees.

The origins of the museum go back to the Capreol Development Committee and the SRDC Tourism Master plan which recommended the development and expansion of the Prescott Park collection of rolling stock into a railway museum. In 1992, the Town of Capreol transferred the Prescott Park lease to the NORMHC. In 1997, the Town purchased the former CN Superintendent's house for the museum. Renovations began immediately, and a series of exhibits featuring railroad, mining, lumbering, and heritage themes were installed. Prior to this development, the site averaged 500 visits per year. Since then, it has received approximately 2,000 visitors per year. It has attracted the interest of motor coach tour operators, and has received high praise from railway and local history buffs.

NORMHC has come a long way in a short time due to the commitment and enthusiasm of its board, other community volunteers, benefactors, and support from the Town of Capreol, and other levels of government. Current sources of revenue are sufficient to cover annual operating expenses. With little in the way of formal planning, the museum has demonstrated that continued development results in increased visitations and benefit to the community. The Board believes that it must now address the museum's full potential and undertake a professional planning study. It has already defined the terms of reference for the project, issued a request for proposals to qualified consultants, and selected a team of consultants led by Verburg and Associates, Inc.

The Verburg proposal quoted pricing of \$35,000 for phase 1, and \$36,000 for phase 2. The environmental assessment is estimated to cost \$8,000. Total costs would be approximately \$79,000. NORMHC has submitted funding applications to FedNor and the Cultural Spaces Canada program and it hopes these sources will provide 2/3 or \$54,000, leaving a balance of \$25,000. Depending on how the project proceeds, the City's share of total costs could range from \$8,000 to \$25,000, depending on actual costs incurred and the level of federal funding received.

The City of Greater Sudbury already has a sizeable investment in the NORMHC. The museum building itself and most of the land, where the expansion would take place, is now owned by the City (formerly the Town of Capreol). The area in Prescott Park has been leased from CN since 1967. It, and an additional parcel of CN land that could accommodate more rolling stock, will be considered by the consultants for acquisition, if they are environmentally acceptable. CN has indicated it's willingness to co-operate.

The CED Committee noted that the environmental assessment of the lands to be acquired from CN is critical to ensure that the City does not assume environmental liabilities. The NORMHC board agrees.

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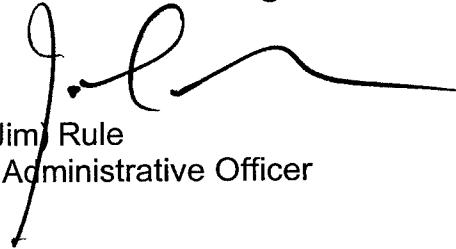
Tom Morley Mine Tourism Initiative Phase III

Report Prepared By:



Doug Nadorozny
General Manager
Economic Development and Planning
Services

Recommended for Agenda:



J.L. (Jim) Rule
Chief Administrative Officer

Authored By: Ian Wood, Coordinator, Convention and Visitor Services

Recommendation:

Whereas the City of Greater Sudbury Community Development Corporation (CGSCDC), upon recommendation of the Community Economic Development Committee (CED), has approved by motion at its January 9, 2002 meeting support for the Tom Morley Mine tourism initiative;

Therefore be it resolved that the Council of the City of Greater Sudbury support the detailed design and engineering phase of the Tom Morley Mine Tourism Initiative with a contribution in the amount of \$16,000 from the 2002 Economic Development Capital Envelope. Further, that Council authorize the General Manager of Economic Development & Planning Services to proceed with an application to FedNor for a contribution of \$ 55,000 for the project.

Executive Summary:

This matter was reviewed by the CGSCDC on January 9, 2002 and the CED Committee on December 10, 2001.

The Tom Morley Mine is the third phase of a project that originated with the Onaping Falls Community Development Corporation (OFCDC). This project envisions opening an abandoned adit (horizontal mine workings) and developing on-site displays to show visitors how Tom Morley worked his "one man mine" in the 1930's. The adit is located a few hundred yards north of the A.Y Jackson Lookout, in a rock face just across Highway 144.

The first two phases of this tourism project were successfully completed with the opening of the Onaping Falls Geological Tour in September 2001. FedNor was a funding partner of the first two phases, and has indicated a willingness to fund the detailed design phase for the Tom Morley Mine Project.

The OFCDC, through the CGSCDC, is proposing to complete the detailed design engineering for all aspects of the Tom Morley Mine Development including access, boardwalks, bridging and site building. In addition, this phase will provide preliminary design for displays, along with projections for number of visitors, and operating costs.

The success of this phase will be easily measured through receipt of a detailed engineering plan for the Tom Morley Mine. This information will form the basis for decisions and funding applications for further the development of the project.

Background:

The OFCDC was incorporated by the former Town of Onaping Falls with a mandate to continue and maintain the tourism focus in the geographic area known as Onaping Falls. This area encompasses the three distinct communities of Dowling, Onaping and Levack.

The Tom Morley Mines is located in the Greater Sudbury community of Dowling. It is approximately 1.0 km north of the A.Y. Jackson Welcome Centre and is situated 500 m west of Hwy. 144.

Tom Morley operated a one man mining operation. The mine itself was one tunnel of approximately 70-80 feet long straight into the hill, dimensions approximately 6 by 5 feet narrowing down to 4 ½ by 3 ½ feet solid rock with some ore visible. Tom Morley died in the autumn in 1942 in his cabin by the road at about age 80. After his death, the mine was sold to INCO, and was owned by the company until fall 2000, when the land was transferred to the former Town of Onaping Falls for the purpose of the Tom Morley Project.

The mine had been rehabilitated approximately 20 years ago as per INCO Limited mine closure plans. The former Town of Onaping Falls received approval from MNM and INCO to undertake the opening of the adit to do the feasibility investigation.

The proposed Tom Morley Mine will enhance the overall visitor experience at A.Y. Jackson High Falls. In addition, it is a natural fit with the recently completed Geological walking and driving tour.

The Onaping Falls Community Development Corporation has committed \$10,000.00 and is seeking financial support from the CGSCDC to complete the detailed design and engineering study for the Tom Morley Mine. The completion of the design work is an essential part of the success for seeking financial support of the next phase.

The Tom Morley Mine, when completed, will add significantly to the overall visitor experience in Greater Sudbury. The new mine exhibit will enhance the Geological Tour, and provide an accessible real-world experience for visitors interested in the mining heritage of our community.

Science North has indicated a willingness to work with the City of Greater Sudbury to develop this project and use it, along with the Geo-Tour, as an adjunct to the Dynamic Earth development in the Gatchell area.

City Agenda Report

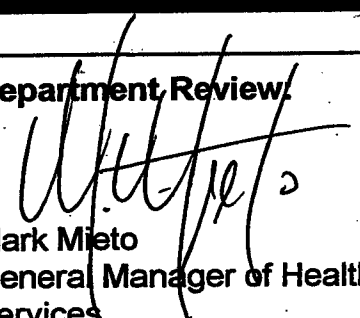
Report To: CITY COUNCIL

Report Date: January 23, 2002

Meeting Date: January 31, 2002

Subject: Proposed Health Clinic - Former Town of Valley East

Department Review:


Mark Mieto
General Manager of Health and Social
Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Frances Caldarelli, Coordinator of Health Initiatives

Recommendation:

Whereas the former area municipality of Valley East has a severe and chronic shortage of family physicians; and

Whereas, the recruitment of new graduating physicians across the province has become extremely competitive; and

Whereas many graduating family physicians have a high student debt load and are reluctant to open a practice where they will have to expend significant dollars on office and medical equipment and building renovations;

Therefore be it resolved that a proposed pilot project which would include the renovation and furnishing of a portion of the former Valley East Municipal building to accommodate three family physicians, be referred to the 2002 Capital Budget for consideration.



Executive Summary:

At the Council meeting of May 22, 2001, a resolution was passed which included direction from Council that a report with regard to the development of a Valley East Community Health Centre be prepared by the Health and Social Services Department and brought back to Council.

Background:

The former area municipality of Valley East has suffered from a severe shortage of family doctors for a number of years and presently has only 6.5 full time equivalent family physicians to serve a population of 23,537. In May of 2001, Council directed the Health and Social Services department to prepare a report with regard to the development of a Valley East Community Health Centre.

Staff has explored a number of options to try and facilitate this outcome. In the summer of 2001, a survey was done to assess the medical needs in Valley East, and the survey results left no doubt that there are numerous citizens who either lack a family doctor completely or are travelling into downtown Sudbury to receive their primary care. A minimum of 6 additional family physicians are required to properly serve the citizens of Valley East.

In an effort to determine the best approach to establishing a medical clinic in the former Valley East municipal building, meetings were held with a number of government agencies to determine what if any funding is presently available.

Option 1:

Initially we investigated applying for funding through the Ministry of Northern Development and Mines, Northern Ontario Heritage Fund Corporation. Grants were available towards the purchase of medical equipment, computer systems and diagnostic equipment. Unfortunately, the City was not eligible to apply for this assistance as this initiative is not available to the large Northern Ontario municipalities of North Bay, Sault Ste Marie, Thunder Bay, Timmins and the City of Greater Sudbury.

Option 2:

The Community Health Centre program through the Ministry of Health and Long Term Care was investigated. Community Health Centres are non-profit, community run primary health care organizations governed by a volunteer board of directors. These centres serve an identifiable local population such as aboriginals or francophones, and provide a range of primary health care services using multi-disciplinary teams which may include physicians, nurse practitioners, dietitians, health promoters and counsellors, all of whom are paid by salary, rather than on a fee for service basis.

The government of Ontario has just completed a strategic review of this program, and all new funding has been frozen until the results of the review are considered by the Minister of Health. It appears unlikely that any decisions with regard to funding new CHC's will be made before summer. Presently there are over 70 applications before the Ministry. They are not yet prioritized but the majority of these applications are from underserved or rural/northern communities.

This does not appear to be a viable option because the Ministry will not consider two CHC's in the same community. Presently the Centre de Sante Communautaire has a satellite in Valley East and has made an application to the Ministry of Health and Long Term Care to develop a full Community Health Centre in its place. Even if the Ministry were to designate the present francophone satellite, or any future CHC bilingual, there is a waiting list of nearly 1,000 names at that clinic, so any improvement in accessibility for Valley East residents would not be seen for a considerable length of time.

Option 3:

The second option considered was the new Ontario Family Health Networks in which the Government of Ontario hopes to have 80% of family physicians registered in the next four years. In the Family Health Networks, groups of family doctors work together to provide accessible, continuous care to patients enrolled with them. This blended payment model will be attractive to some physicians already in practice because it provides funding for technology, but it is not likely to attract physicians to Valley East any more than it would attract them to any other community. It does not seem to have engaged the interest of very many local physicians to date. As well, the Ontario Family Health Networks does not provide capital dollars for building or renovations.

Option 4:

At this time, there does not appear to be any funding from outside sources available for capital renovations or equipment purchases. However, the former Valley East municipal building is already being developed as a medical centre. The Sudbury and District Health Unit has renovated space on the main floor for their cervical screening clinic which is now operational. As well, it is likely that the Valley East Mental Health clinic will be relocating to this building shortly. Therefore, it is proposed that Council, as a pilot project, approve funding of \$175,000 to renovate and furnish a turn key operation that would provide offices in this building for three family physicians. From our research, we know that this set up would be appealing to young graduating physicians, and it would be an excellent recruitment incentive. In Espanola, a turn key operation was developed with a clinic that accommodates 7 physicians. The building and equipment cost approximately \$700,000 and have been very well received by both physicians and the community. A turn key operation enables new young physicians to start practising where they are most needed without adding to their debt load which usually is significant just after graduation. This project matches well with Council's vision of a healthy community, and at this time is a viable option to resolve the serious shortage of family doctors in Valley East.

Report To: CITY COUNCIL

Report Date: January 23, 2002

Meeting Date: January 23, 2002

Subject: Appointment to Greater Sudbury Public Library Board

Department Review:


Caroline Hallsworth
General Manager
Citizen and Leisure Services

Recommended for Agenda:


J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: Caroline Hallsworth

Recommendation:

That notwithstanding the Procedure By-law and in accordance with the request from the Greater Sudbury Public Library Board that the vacant position on the Board be filled by one of the citizen applicants who applied when the positions on the Board were advertised in 2001;

Be it resolved that _____ be appointed to the Greater Sudbury Public Library Board for a term to expire in November 2003.

Executive Summary:

The resignation of one of the members of the Greater Sudbury Public Library Board has created a vacancy on that Board. The Greater Sudbury Public Library Board has requested that Council make the appointment of a new Board member from those citizens who applied when the positions on the Greater Sudbury Public Library Board were advertised early in 2001.

Background:

Mme Denise Morin has resigned from the Greater Sudbury Public Library Board due to other time commitments (her letter is attached for your information). Mme Morin is a great supporter of public libraries and her presence will be missed on the Board.

The Ontario Public Library Act mandates a nine member Library Board for a community of this size. Council appointed four councillors and two citizens to the Board, reserving three spaces for citizen appointees as recommended by the School Boards in accordance with a formula described in the Act. The Rainbow Board recommends two citizens for the Board and the Sudbury Catholic District School Board recommends one citizen appointee. To ensure representation from Le Conseil scolaire catholique du Nouvel-Ontario, Council amended the size of the Greater Sudbury Public Library Board to ten members. Mme Morin did not represent any of the School Boards and therefore she must be replaced by a citizen selected to represent the community of Greater Sudbury.

The Greater Sudbury Public Library Board discussed this resignation at their meeting of December 13, 2001 at which time the consensus of the Board was that Council be requested to replace Mme Morin on the Board and further, that Council be requested to make the appointment from the list of citizens who applied when the positions on the Greater Sudbury Public Library Board were advertised early in 2001. The applications are attached under separate cover for your review.

Denise Morin
2319 Scenic
Val Caron Ontario P3N 1L2

Ocotber 15th, 2001

Greater Sudbury Public Library Board,
Councillor Ted Callaghan,
Mr. Chair, Greater Sudbury Public Library Board,

Mr Chair,

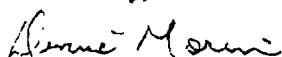
It is with great regret that I ask to be replaced on the Greater Sudbury Public Library Board. As I was not able to attend the last two meetings of the board and will be in Timmins on October 18th 2001 and in Montreal for the November 15 th 2001 meeting, I see no alternative but to forfeit my seat. When I volunteered to be on the board, I truly had no way of forseeing personal and business changes in my life that do not allow me to attend the board's meetings on a regular basis. Rest assured that I nevertheless will continue to promote the public Library when I visit schools and on any other occasions.

I would also like to take this opportunity to congratulate members of the city staff for their hard work during this difficult time of restructuring and rest assured that every effort will continue to be made to best meet the needs of all Sudburians and offer them service in either English or French.

J'en profite pour remercier les employés du Grand Sudbury qui ont travaillé sans relâche durant cette période difficile de la restructuration. Je suis confiante que tous les efforts possibles seront faits pour continuer à bien desservir tous les Sudburois et que les services seront offerts en anglais et en français.

I apologize, Mr. Chair, for the inconvenience this decision will cause but as stipulated in the Ontario Public Library Act, it is the only solution to the situation. Thank you for responding to this letter and advising the other board members of this decision.

Yours truly,



Denise Morin

Report To: CITY COUNCIL

Report Date: 8 February 2002

Meeting Date: 14 February 2002

Subject: Citizen Appointments:
Board - Sudbury and District Health Unit Board
Citizens' Advisory Panel - Draft Animal Control By-law

Department Review:


Doug Wuksinic
General Manager Corporate Services

Recommended for Agenda:


J.L. (Jim) Rule,
Chief Administrative Officer

Report Authored by: Thom M. Mowry, City Clerk

Executive Summary:

This Report deals with the appointment of one (1) Citizen to the Board of the Sudbury and District Health Unit and the appointments of six (6) residents and at least one (1) Member of Council to a Citizen's Advisory Panel on the Draft Animal Control By-law.

Executive Summary:

Section 7 of the City of Greater Sudbury Act, 1999 provides that the City of Greater Sudbury is to be represented on the Sudbury and District Health Unit (Circonscription sanitaire de la cité et du district de Sudbury) by Seven (7) Members of Council to be appointed by the Council.

The Minister of Municipal Affairs and Housing, in response to a Private Member's Bill, which was supported by Council, has made a Regulation which would permit Council to appoint a maximum of six (6) persons other than Members of Council as its representatives on the Board.

This Report proposes that Council, for the term ending November 30, 2003, appoint one (1) Citizen to the Board of the Sudbury and District Health Unit, and further that the appointee be selected from three (3) that were recently "short-listed" by the Board.

Should Council choose to adopt the foregoing recommendation then the normal appointment procedure will be conducted by Council. Otherwise, the Clerk will immediately proceed with advertising this appointment.



Recommendations:

BOARD - SUDBURY AND DISTRICT HEALTH UNIT:

1. THAT, in accordance with Section 7 of the *City of Greater Sudbury Act, 1999*, as amended by Ontario Regulation 462/01 made under the *Municipal Act*, the City of Greater Sudbury's representation on the Sudbury and District Health Unit, for the term ending November 30, 2003, shall be composed as follows:

- (a) Six (6) Members from the Council of the City of Greater Sudbury; and,
- (b) One (1) Citizen appointed by the Council of the City of Greater Sudbury.

2. THAT, notwithstanding Procedure By-law 2001-03, the One (1) Citizen appointee to the Sudbury and District Health Unit, be selected from the "short list" of applicants who were previously interviewed for provincial appointments to the Board of Health.

(Note: Resolution #2 will require the approval of two-thirds of all Members present and voting in favour thereof.)

3. That Councillor Davey's resignation from the Board of Directors of the Sudbury and District Health Unit be accepted and effective immediately;

And Further that _____ be appointed to fill the vacancy on the Board of Directors for the term ending November 30, 2003 or until such time as her successor is appointed.

Recommendations continued:

CITIZEN'S ADVISORY PANEL ON THE DRAFT ANIMAL CONTROL BY-LAW:

1. **THAT the following Member of Council be appointed to the Citizen's Advisory Panel on the Draft Animal Control By-law for the term ending April 30, 2002**

Councillor _____

2. **THAT the following Citizens be appointed to the Citizen's Advisory Panel on the Draft Animal Control By-law for the term ending April 30, 2002.**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Background:

① SUDBURY AND DISTRICT HEALTH UNIT:

Composition of the Board of Directors:

Section 7 of the *City of Greater Sudbury Act, 1999* provides that the City of Greater Sudbury is to be represented on the Sudbury and District Health Unit (Circonscription sanitaire de la cité et du district de Sudbury) by Seven (7) Members of Council to be appointed by the Council.

Council at its 2001-01-09 meeting appointed Councillors Davey, Portelance, Callaghan, McIntaggart, Dupuis, Gainer and Craig as Council's representatives on the Board of Directors. Subsequently, Councillor Callaghan was replaced on the Board by Councillor Bradley.

On May 8, 2001 Private Member's Bill 48 (*An Act to amend the City of Greater Sudbury Act, 1999*) was introduced into the Legislative Assembly by Mr. Rick Bartolucci, MPP (Sudbury) which, if enacted, would have altered the composition of the Board so that, instead of the current seven Members of Council, at least one member of the Board would have to be a Member of City Council and at least one member a Citizen appointed by Council.

Council, on both occasions when Members of Council were appointed, expressed the opinion that the Board would benefit from Citizen participation.

At its August 8, 2001 Meeting, Council unanimously adopted Resolution 2001-464, proposed by Councillors Craig and Dupuis, which supported the enactment of Bill 48 and urged the Members of the Legislative Assembly to enact it.

Ontario Regulation 462/01:

The Honourable Chris Hodgson, Minister of Municipal Affairs and Housing, was supportive of the proposed change in the composition of the Board; however, it was the Minister's opinion that it was "more expedient to proceed by way of a Minister's regulation under section 210.4(7) of the Municipal Act, to effect the change to the composition of the board."

This section of the *Municipal Act* permits the Minister to make regulations prescribing changes that may be made to a local board, such as the Sudbury and District Health Unit.

Accordingly, on December 10, 2001 the Minister signed off on Ontario Regulation 462/01 which, while maintaining the City's representation on the Board at seven (7) members, requires a least one (1) of the seven (7) to be a Member of Council and at least one(1) of the seven (7) to be a "***person other than a member of council***". A photocopy of Ontario Regulation 462/01 from *The Ontario Gazette* is attached to this report for the information of Members of Council.

Councillor McIntaggart, in his capacity as Chair of the Board of the Sudbury and District Health Unit, has consulted both with the Board and his Council colleagues on the Board.

As a result of this consultation, it has been recommended that Council be represented on the Board, for the term ending November 30, 2003, by six (6) Members of Council and one (1) Citizen of the City of Greater Sudbury.

Councillor Davey has agreed to resign his position on the Board effective upon the appointment of the one (1) Citizen appointee.

Motions for Council's Consideration:

The following motions have been placed on the Agenda for Council's consideration.

The first motion provides that Council's seven (7) representatives on the Board of Directors for the Sudbury and District Health Board, for the term ending November 30, 2003, be composed of six (6) Members of Council and one (1) Citizen appointee.

Councillor McIntaggart, Chair of the Board, is recommending that rather than advertise for this position, that the Citizen appointee be selected from the "short-list" of applicants who were recently interviewed for provincial appointments to the Board of Health. Members of the Board of Directors and Senior Health Unit Staff will shortly undergo an in-depth training and orientation session. It would therefore be advantageous to have all Members of the Board in attendance.

If Council is agreeable to Councillor McIntaggart's recommendation, then the second motion should be adopted by Council. This motion will require the approval of two-thirds of all members present and voting in favour thereof.

If this second motion passes, then Council will proceed with its normal appointment procedure as outlined on Schedule "A" to this Report.

With respect to the appointment procedure, should Members of Council wish to waive reading aloud the vote of each Member of Council, then prior to the start of voting a Member of Council should rise and request the consent of Council to dispense with the reading of the votes. Such a request would require the consent of two-thirds of all Members of Council present and voting.

Should the second motion fail to be adopted by Council, then the Clerk will immediately advertise for applications.

For the information of Council a photocopy of the Sudbury and District Heath Unit's Policy and Procedure for Public Member Appointments to the Board, the newspaper advertisement announcing the public appointment vacancies to the Sudbury and District Heath Unit and the core questions utilized by the Interview Team are attached.

As a result of the recruitment process undertaken by the Health Unit, four applicants were "short-listed". Of the 4 "short-listed" 3 Candidates have consented to submit their names for Council's consideration; they are listed on Chart #1. Their Applications and Résumés are under separate cover.

All of which is respectfully submitted for Council's consideration.



② **CITIZEN'S ADVISORY PANEL ON THE DRAFT ANIMAL CONTROL BY-LAW:**

Council at its 2001-12-13 meeting adopted Resolution #2001-692 to establish a Citizen's Advisory Panel on the Draft Animal Control By-law with a mandate to review the Draft Animal Control By-law and to provide advice and recommendations to Council on its amendment. It is anticipated that the term of this Panel will last approximately six (6) weeks, and that it would meet at least three (3) times during this six week period.

Appointment resolution provides for a term ending April 30, 2002, with the revised By-law to be brought back to Council for the Thursday, April 11, 2002 Meeting. Should additional time be required, then Council has the option of extending the term of the Panel.

Advertising:

Advertising for the Citizen's Advisory Panel on Volunteerism was undertaken during the month of January, 2002. The deadline for applications was Friday, February 4, 2002. In accordance with Council's Policy, advertising was undertaken in both the english and french languages and in all community newspapers.

A photocopy of the advertisements are attached to this report for the information of Members of Council.

Applications Received:

A total of fifteen (15) applications were received. Chart #2 lists the names of the Applicants, their residential address and the Ward in which they reside. Addresses and Ward location have been included in order that Council can apply its policy of broad geographical representation

Photocopies of the Applications received have been provided to Members of Council under separate cover.



SCHEDULE "A" - COUNCIL APPOINTMENT PROCEDURE

Chart #1 - Sudbury District Health Unit

(The Applications and Résumés of the three applicants have been provided to Members of Council under separate cover.)

Board of Directors - Sudbury and District Health Unit

1 Citizen to be appointed for the term ending November 30, 2003

Each Member is entitled to one (1) vote

	Applicant's Name	Address	Ward
1	Nancy BEYNON	3-367 Harrison Drive, Sudbury	5
2	Janet GASPARINI	2423 Navanod Road, Sudbury	6
3	Irene KOUTSOUKIS	1845 Torbay Road, Sudbury	6

Chart #2 - Draft Animal Control By-law

(The Applications and Résumés of the three applicants have been provided to Members of Council under separate cover.)

**Citizen's Advisory Panel on the Draft Animal Control By-law
Six (6) Citizens to be appointed for the term ending April 30, 2002
Each Member is entitled to six (6) votes**

	Applicant's Name	Address	Ward
1	Elizabeth (Libby) DORNBUSH	580F Old Wanup Road, Sudbury	5
2	Natalie DOYON	2 - 1264 Kingsway, Sudbury	6
3	Norma FITZGERALD	1770 Paris Street, Apt 310, Sudbury	5
4	Heather GRIGOR	1842 Courtland Drive, Sudbury	4
5	Les HENDERSON	2072 Fire Route 0, Azilda	2
6	Rod M. JOUPPI	58 Jacobson Drive, Lively	1
7	Mark MASTERSON	269 Walnut Street, Sudbury	1
8	Alison F. McALLISTER	59 Oak Street, Dowling	2
9	Albert (Al) NESSETH	1 Balsam Street, Copper Cliff	1
10	Richard PAQUETTE, Sr.	411 St. Agnes Street, West, Azilda	2
11	Jill PESSOT	233 Kathleen St 3-2nd, Sudbury	6
12	Patricia ROSS	62 St. Marie Street, Chelmsford	2
13	Darren J. STINSON	296 11th Avenue, Lively	1
14	Joyce STROMBERG	2100 Regent St. S. - Apt 57, Sudbury	5
15	Jeff VAILLANCOURT	81 Sunderland Road, Garson	4

Nomination and Voting Procedure:

A. Member of Council:

It is recommended that Council first deal with the appointment of the one (1) Member of Council who will sit on this Advisory Panel.

Once Council selects the Member who will sit on this Advisory Panel, a motion will be introduced to confirm the appointment.

Unless otherwise directed by Council, the Council vacancy will be filled in accordance with Article 36 of the Procedural By-law; that is, by way of a voice roll call vote of Council conducted by the Clerk. A copy of Article 36 is attached to this report for the convenience of Council.

Where only the exact number required to fill a vacancy are nominated, a motion to appoint the Councillor shall be presented and voted upon. If there are more nominations than positions available, then a roll call vote of Council shall be taken.

Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to one (1) vote .

It is always in order for a Member of Council to nominate himself or herself and to vote for themselves.

Under *Robert's Rules of Order* a nomination does not need a second.

In the event not all Members of Council are in attendance, a Majority Voting Chart is attached for Council's reference.

If on the first vote no nominee receives the votes of more than one-half of the number of all Members of Council present (that is: 7 or more votes), then the nominee receiving the fewest number of votes is excluded from the voting. The vote shall be taken again by the Clerk, and if necessary more than one vote, excluding in each successive vote the candidate who received the fewest number of votes in the preceding vote, until one candidate receives more than one-half the votes of the Members of Council present and voting.

B. General Criteria for Citizen Appointments:

In order to be eligible for appointment, an applicant must be a resident of the City of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is; a Canadian Citizen; and, at least 18 years old.

As well, it has been Council's policy that appointments and Panel Memberships be diverse, and broadly reflective of the Greater Sudbury Community (for example: age, gender, cultural background, occupation, and neighbourhood, where appropriate).

Council has in the past requested staff to suggest some general criteria for considering non-elective appointments. The following guidelines are suggested:

- Be people of competence, good will and sound, objective judgment;
- Be drawn from new and long-time Greater Sudbury residents alike;
- Be truly interested in the welfare of Greater Sudbury and all its residents;
- Be sensitive to the long-term as well as immediate impact of their decisions and recommendations;
- Be willing and able to devote the time and energy necessary to fulfill their responsibilities.

The intent of these guidelines is to help focus on those characteristics in committee members which will facilitate the important and necessary work committees do.

Criteria for Previous Appointments to Advisory Panels:

In reviewing the applications for appointments to prior Panels which report to Council through the General Manager of Community and Leisure Services, the following criteria were also applied:

1. What expertise are we seeking in this Advisory Panel?
2. What skill sets does this individual have that meets the needs of this Advisory Panel? (examples might be planning, product or program expertise or committee experience)

Criteria for Previous Appointments to Advisory Panels continued:

3. Does this individual have the ability to bring contact, sensitivity and knowledge of the community need to this Advisory Panel?
4. Has this individual demonstrated an understanding of the issues addressed by this Advisory Panel?
5. How can we create an Advisory Panel whose members are representative of the diversity of experience, geography and demographics of our City?
6. Does this individual represent a particular constituency such as the business community or the user community or an interest group which has a relationship with this Advisory Panel?

Nomination and Voting Procedure - Citizen Appointments:

The election process will be by way of a paper ballot listing all the names of the applicants in alphabetical order.

Members will make their selection opposite the name of the applicant; each Member is entitled to one (1) vote.

1. It is recommended that all of the applicants' names be placed in nomination by Council using one motion containing the names of all the applicants. **The Mayor, as Chair, has the option of waiving the reading of the motion.**
2. Where all Members of Council are in attendance, seven (7) votes are required to fill each vacancy.
3. In the event all Members of Council are not in attendance, a Majority Voting Chart is attached for Council's reference.
4. If, on the first vote, no nominee receives the votes of more than one-half of the number of all Members of Council present (that is: 7 or more votes), then the nominee receiving the fewest number of votes is excluded from the voting.

Nomination and Voting Procedure - Citizen Appointments continued:

The vote shall be taken again by the Clerk, and if necessary more than one vote, excluding in each successive vote the candidate who received the fewest number of votes in the preceding vote, until one candidate receives more than one-half the votes of the Members of Council present and voting.

5. Where the votes cast in any one ballot are **equal for all the nominees:**

- ➡ if there are three or more nominated or remaining, the Clerk shall, by lot, select one such candidate to be excluded from the subsequent voting;
- ➡ if only two candidates remain, the tie shall be broken and the vacancy shall be filled by the candidate selected by lot conducted by the Clerk.

6. **Where no applicant receives the majority required** for appointment on a roll call vote, and where **two or more applicants are tied with the least number of votes** a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

The term ***lot*** means the method of determining the candidate to be excluded or the candidate to fill the vacancy, as the case may be, by placing the names of the candidates on equal sized pieces of paper placed in a box and one name being drawn by the Clerk.

7. If after the first vote one or more candidates does not receive any votes (that is: zero votes), then these candidates be excluded from the next round of voting.
8. When the number of nominee(s) required to fill the vacancy or vacancies on each vacancy receives 7 or more votes (assuming that all 13 Members of Council are in attendance), then an appropriate resolution shall be introduced for consideration by Council.

For the convenience of Members of Council a series of charts have been prepared and are appended to this Report which show examples of various tie votes.

Letters of Appreciation:

Letters of appreciation will be mailed to all applicants.



SUMMARY:

① SUDBURY AND DISTRICT HEALTH UNIT:

1. The following appointment is to be made to the Board of Directors of the Sudbury and District Health Unit:
 - one (1) Citizen Appointee.
2. The appointment will end November 30, 2003.
3. Voting will be by a paper ballot vote.
4. Each Member of Council is entitled to one (1) vote.
5. Where all Members of Council are in attendance, seven (7) votes are required to fill the appointment.
6. The successful Candidate will be confirmed by Resolution.
7. Should Members of Council wish to dispense with the reading of the ballots, then a Member of Council should rise and request the consent of Council to dispense with the reading of the votes. Such a request would require the consent of two-thirds of all Member of Council present and voting.

② CITIZEN'S ADVISORY PANEL ON THE DRAFT ANIMAL
CONTROL BY-LAW:

1. The following appointments are to be made to the Citizen's Advisory Panel on the Draft Animal Control By-law:
 - one (1) Member of Council
 - six (6) Citizen Appointees.
2. Council will first select the one (1) Member of Council and then the six (6) Citizen Appointees.
3. Voting for the Member of Council will be by voice vote, unless Council directs otherwise, and then confirmed by Resolution.
4. If more than one Member of Council is nominated, Council shall hold an election, in accordance with Article 36 of the Procedural By-law.
5. Where all Members of Council are in attendance, seven (7) votes are required to fill the appointment. Each Member is entitled to one (1) vote for this position. It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under Robert's *Rules of Order* a nomination does not need a second.
6. Voting for the six (6) Citizen Appointees will be by a paper ballot vote. The successful candidates will then be confirmed by Resolution.
7. Each Member of Council is entitled to six (6) votes.
8. Each appointment will end April 30, 2002.



Attachments

VOTING CHART

Majority Vote

(7 Members of Council are required for quorum)

Number of Members Present and Voting	Majority Vote
13	7
12	7
11	6
10	6
9	5
8	5
7	4

EXAMPLES OF TIE VOTES
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

Result: Candidate D is dropped from the next vote.

Candidate	Votes Received
A	5
B	4
C	3
D	1

Result: Candidate D is dropped from the next vote.

EXAMPLES OF VOTES
(All Members of Council Present)
(Three Nominees Remaining)

Candidate	Votes Received
A	6
B	4
C	3

Result: Candidate C is dropped from the next vote.

Candidate	Votes Received
A	5
B	3
C	3
D	1

Result:

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

THE CONSEQUENCES OF SAMPLE TIE VOTES
(All Members of Council Present -Five Nominees)

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

Result:

1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

**THE CONSEQUENCES OF SAMPLE ZERO VOTES
(All Members of Council Present -Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

Result:

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.

ARTICLE 36

APPOINTMENTS - BOARDS - COMMISSIONS - COMMITTEES - ADVISORY PANELS - CORPORATIONS

36.1 Made - by Council - procedure - set out

Appointments to the various boards, commissions, committees, advisory panels and corporations of the Corporation shall be made by Council. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in the shareholders declaration.

36.2 Advertising - position - requirements - to local citizens

At least 30 days prior to the Council meeting at which the appointment is scheduled for any board, commission or advisory committee, as the case may be, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled on such board, commission or advisory committee and inviting applications from interested citizens.

36.3 Applications - in writing - time limitation

All applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

36.4 Qualifications - of applicants - determined - by Clerk

Unless otherwise authorized by by-law, all applicants must meet the same qualifications as electors in the municipality and the Clerk shall determine the qualifications of each applicant.

36.5 Applications - qualifying - included - Council agenda

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Council meeting concerned.

36.6 Applicants - qualified - exact number - motion

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

36.7 Applicants - qualified - more than required - selection

If there are more qualified applicants than positions available, then Council shall select from the qualified applicants the ones to fill the position or positions concerned.

36.8 Roll call vote - Council - taken - regarding applicants

A roll call vote of the Council shall be taken with respect to the qualified applicants for each position available.

36.9 Appointment - determined - by vote - exception

If upon the first roll call vote no applicant receives the votes and the majority of members are present, the name of the applicant receiving the least number of votes shall be dropped and the members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of members present, at which time such applicant shall be declared appointed; or, it becomes apparent by reason of an equality of votes that no applicant can be appointed by the voting process.

36.10 Voting - unsuccessful - position selected - by lot

Where by reason of an equality of votes, it becomes apparent that no applicant can be appointed by the voting process, then the vacancy shall be filled by the applicant selected by lot by the Clerk.

36.11 Special vote - applicants tied - least number of votes

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

36.12 Staff member - appointment - conditions

Except where prohibited by law, Council may appoint a member of staff to a board, commission or outside agency when no member of Council wishes to be appointed.

36.13 Further votes

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

36.14 Committee Appointments - ballots

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

36.15 Ballots - destruction

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.



ONTARIO REGULATION 462/01

made under the

MUNICIPAL ACT

Made: December 10, 2001

Filed: December 11, 2001

**CHANGES TO THE SUDBURY AND
DISTRICT HEALTH UNIT**

Composition of health unit

1. (1) The council of the City of Greater Sudbury may appoint, as its representatives, a maximum of seven members to the Sudbury and District Health Unit.

(2) At least one of the seven must be a member of the council and at least one of the seven must be a person other than a member of council.

(3) This section applies despite subsection 7 (2) of the *City of Greater Sudbury Act, 1999*.

CHRIS HODGSON

Minister of Municipal Affairs and Housing

Dated on December 10, 2001.

52/01

SUDBURY AND DISTRICT HEALTH UNIT**BOARD OF HEALTH MANUAL****POLICY**

APPROVED BY:	Board of Health	CATEGORY:	Staffing/Agreements/ Contracts
DATE:	O: September 24, 1992 R:	SECTION:	Board Appointments
NUMBER:	L-I-10	SUBJECT:	Public Member Appointments to Board of Health
PAGE:	1 of 1		

The Board of Health believes that fulfilment of its mission is enhanced by a thorough understanding of the health promotion and disease prevention needs of the communities it serves. Representation from the community at large on the Board provides an opportunity for public involvement in the identification of needs and the formulation of policy. Elected members have an additional responsibility and accountability to their constituent municipalities for the allocation and management of public funds.

The Board further believes that the criteria for public representation on the local Board are best determined by that local Board in recognition of the unique demographic and geographic characteristics of the area served by the Board. In keeping with these beliefs, this Board subscribes to and has adopted the following policy for public appointments to the Board:

- The Board will be responsible for determining the selection criteria, roles and responsibilities, performance criteria, public advertising and interviewing process and recommendation submission process to the Public Health Branch for all public member appointments.
- The balance of Board membership will, wherever feasible, take into consideration the geographic and demographic profile of the health unit.
- The number of public members appointed by the Lieutenant Governor in Council shall not exceed one less than the number of municipal members.
- Open public competition for vacant public positions will be the norm.
- Applications received directly by the Public Appointments Office of the Premier's Office, or by the Registrar, Public Appointments, Ministry of Health will be considered equally with locally-received applications.
- The Board will comply with the Municipal Freedom of Information and Protection of Privacy Act (M.F.I.P.P.A.) in the collection, disclosure and notification information.
- Public appointments will be categorized as one, two or three-year appointments.
- No public member will serve more than six (6) consecutive years.
- Re-appointments will be subject to performance review and public competition.
- Public members will be bound by the confidentiality policy, conflict of interest policy and all other by-laws, policies and procedures of the Board.
- Public members will receive an honorarium that is determined by the local Board.
- Public member terms should expire in years other than those in which municipal elections occur in order to provide continuity.

The candidate should:

- be a resident of the health unit area.
- represent the geographic and demographic profile of the health unit, complementing existing Board membership.
- be free of conflict of interest as defined by the Board.
- not be a member of another provincial government board, agency or commission concurrent with their appointment as a Board of Health public member.
- demonstrate interest in learning about and working with public health issues.
- where possible, have demonstrated skills or experience in such fields as human resources, policy development, legal and/or financial.

D. Recommendation Process

- Once the Board of Health accepts a slate of candidates that meets the selection criteria, this slate will be forwarded, without ranking and, with or without specific recommendations to the Public Health Branch by the Medical Officer of Health over the signature of the Board Chair along with other documentation outlined in Information 5.

E. Notification of Appointment

- Upon notification of appointment by the Lieutenant Governor in Council, the Board Chair sends a letter of regret (Information 6) or a letter of acknowledgement (Information 7) as appropriate to all those whose names were forwarded to the Public Health Branch.

F. Responsibilities of Board Members

- The successful appointee, at the time of his appointment notification is provided with a list of expected responsibilities of Board members (Information 8).

G. Performance Criteria

- Public appointees are expected to conduct themselves in a manner consistent with the responsibilities outlined in F.
- If a Board member consistently fails to assume the designated responsibilities and fails to maintain attendance requirements specified in the Board by-laws and procedures, the Board Chair, along with a member of the Personnel Committee, if requested, meets with the member to review his/her performance with a view to rectifying the performance.

H. Termination/Filling of Terminated Position

- If the member subsequently is unable or unwilling to fulfil the obligations of the position, the Board Chair advises the Public Health Branch in writing, requesting removal of this member and appointment of an alternate from the list of recommended candidates on file with the Ministry.
- If no other suitable candidates are on file, then the selection process recommences.
- In the event of a member being unable to complete his/her term for reasons of health, moving outside the area, or other exigencies, the Board may request that the Ministry fill the duration of the unexpired term (if more than six months from the expiration date) with an alternate candidate from the original list.
- If no such suitable candidates are available, the Board shall initiate the selection process again to fill the vacancy for a complete one, two or three-year term.

SUDBURY AND DISTRICT HEALTH UNIT BOARD OF HEALTH MANUAL

PROCEDURE

APPROVED:	Medical Officer of Health	CATEGORY:	Staffing/Agreements/ Contracts
DATE:	O: March 23, 1989 R: June 3, 1996	SECTION:	Board Appointments
NUMBER:	L-I-10	SUBJECT:	Public Member Appointments
PAGE:	1 of 1		

The procedures for selection and appointment fall under the following headings:

- A. Public Notification of Vacancy
- B. Interview and Reference Process
- C. Selection Criteria
- D. Recommendation Process
- E. Notification of Appointment
- F. Responsibilities of Board Members
- G. Performance Criteria/Performance Review
- H. Termination/Filling of Terminated Position

A. Public Notification of Vacancy

- The Public Health Branch notifies the Board six months in advance of any upcoming public appointee vacancy and forwards any applications they have on file.
- After the Board Executive Committee determines the selection criteria for the upcoming vacancy, an advertisement is placed in the Sudbury Star and Northern Life in one weekend edition (Information 1). If the vacancy calls for an individual outside of the immediate Sudbury Region, an advertisement is also placed in the appropriate weekly newspaper for that area.

B. Interview and Reference Process

1. Following receipt of local applications and any received from the Public Health Branch, the Board Chair will send an acknowledgement letter to all applicants (Information 2).
2. The Medical Officer of Health will then convene the Executive Committee of the Board to review all applications and develop a candidate short list for interview, at a mutually convenient time.
3. At the time of interview, all candidates will be asked seven (7) core questions at a minimum (Information 3).
4. Following the interviews, the Chair of the Executive Committee may ask any candidate for written permission to approach references named by the applicant (Information 4).
5. The Personnel Committee, upon receipt of references (if requested) convenes to develop a recommendation to the Board regarding a list of candidates to be forwarded to the Public Health Branch of the Ministry of Health.

C. Selection Criteria

The Board Personnel Committee will use the following selection criteria in considering an applicant for interview and/or recommendation:

The following ad was placed in all local print media as follows:

Sudbury Star, Northern Life, Walden Observer, Manitoulin Recorder, Manitoulin Expositor, Mid-North Monitor and Chapleau Express.

**Public Appointment to the
Sudbury & District Board of Health
Sudbury & District Health Unit**

The Sudbury & District Board of Health is seeking two individuals to fill the volunteer positions of Public Appointee to our Board of Health. This is a non-profit Board that acts as the governing body of the Sudbury & District Health Unit with a budget of approximately \$10M. It ensures the provision of all public health programs within the health unit and is accountable to the constituent municipalities and the Public Health Branch of the Ministry of Health.

This position will afford the individual a special opportunity to learn about, and work with, public health issues. You should be able to devote a minimum of two hours per month to the position to prepare and attend meetings at the Sudbury & District Health Unit.

Appointments are for a three-year term, renewable up to a maximum of six years in total. Candidates must be residents of the area in the health unit's jurisdiction that covers an area north to Foleyet, West to Spanish River, South to the French River and East to Warren and includes Manitoulin Island.

The Ontario government is dedicated to employment equity to reflect the diversity of the population of Ontario and the Sudbury/Manitoulin districts.

Interested persons are asked to submit a letter of application along with a resume outlining your qualifications and experience to:

Julie Sabourin
Executive Assistant to the Medical Officer of Health
Secretary, Sudbury & District Board of Health
1300 Paris Street, Sudbury, ON P3E 3A3
Tel: (705) 522-9200, ext. 291 Fax: (705) 677-9606
E-mail: sabourin@sdhu.moh.gov.on.ca

Deadline for applications is December 15, 2000.

The health unit is an equal opportunity employer and provides a smoke-free environment.

All information is collected solely for the purposes of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

As a result of the above advertisement, 13 applications were received. At a meeting of the Executive Committee of the Sudbury & District Board of Health all applications were reviewed. Of those reviewed, six applicants met the criteria and were subsequently scheduled for interviews.

**CORE QUESTIONS/CONTENT AREAS FOR REVIEW
DURING INTERVIEWS WITH PUBLIC MEMBER NOMINEES**

Candidate:

Date of Interview:

Panel of Interviewers:

1. Dr. Penny Sutcliffe 2. Gerry McIntaggart
3. ~~Brighta Gingsrao~~ 4. ~~Ron Dupuis~~

QUESTION:	RESPONSE:	POINTS:
<p>1. As a prospective Board of Health member, we are interested in hearing what interested you in applying for this position?</p> <ul style="list-style-type: none"> • Please share a little about yourself that relates to your interest in the Board of Health • Please share any committee, group or volunteer experience you have and discuss how this would assist you as a Board of Health member • Could you elaborate on any other skills or experience that you have that you feel would be useful to the Board? • Are you currently a member of any other provincial board, agency or commission? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

<p>2. The Board of Health is responsible for the provision of public health programs and services as prescribed in the legislation and as needed by our communities.</p> <ul style="list-style-type: none"> • Could you outline any interactions you have had with the health unit in the past? • What do you see as some of the public health issues facing Sudbury District, Manitoulin District and the City of Greater Sudbury? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<p>3. There is a responsibility for Board members to ensure they keep themselves up to date with public health programs, services and issues.</p> <ul style="list-style-type: none"> • Could you share with us opportunities you have taken in the past for ongoing education or to keep yourself up to date on issues in other areas of your life/work? • What did you find were the benefits of this work? • What were the challenges? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<p>4. As a group, the Board of Health must sometimes</p>		

<p>deal with complex and potentially contentious issues.</p> <ul style="list-style-type: none"> • Can you provide us with an example of how you have worked through a difficult and complex issue that you felt strongly about with a group of peers/colleagues? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<ul style="list-style-type: none"> • How did you handle yourself? • What were the challenges? • How did it get resolved? What was the outcome? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<p>5. Although board members may bring special expertise or points of view to Board deliberations, members do not represent a particular constituency but represent the best interests of the organization at all times.</p> <ul style="list-style-type: none"> • Can you describe a situation where you have had to "change hats" and how you dealt with it? • What were the challenges? • How did you resolve them? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<p>6. Government appointments made by the Lieutenant Governor stipulate that government appointees shall not use information obtained as</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

Citizen's Advisory Panel on the Draft Animal Control By-Law



The City of Greater Sudbury benefits greatly from the involvement of local residents who help City Council make decisions about the programs and services provided to our citizens. The Council of the City of Greater Sudbury recognizes that our City is best served by special purpose bodies that have diverse members reflecting the community's diversity. Council makes citizen appointments to various agencies and boards on the basis of equal opportunity.

It is Council's policy that appointments to Advisory Panels be reflective of the demographic and geographical make up of the City of Greater Sudbury.

Residents of the City of Greater Sudbury who are interested in serving on the Citizen's Advisory Panel on the Draft Animal Control By-law are invited to submit a written application to the City Clerk by Friday, February 1, 2002.

The Citizen's Advisory Panel on the Draft Animal Control By-law will consist of six (6) residents of the City of Greater Sudbury appointed by City Council and at least one (1) Member of City Council. The Citizen's Advisory Panel on the Draft Animal Control By-law will review the draft by-law and provide advice to Council on amendments to it.

The term of this Panel will end on the presentation of its report and recommendations to Council.

What is a Citizen Advisory Panel?

A Citizen Advisory Panel is a group of citizens who meet periodically with senior staff to exchange information and ideas relating to a particular topic. It is one proactive way that Council will improve its communication with the public and develop more responsive policies that better meet the needs of the community.

Members of Advisory Panels will receive no compensation beyond the satisfaction of improving their community. Applicants should either have their own vehicle or access to one.

How to Apply

Written applications and résumés may be addressed to the City Clerk, P.O. Box 5000, Station "A", Sudbury, ON P3A 5P3. Applications can be delivered to the City Clerk's Office, City of Greater Sudbury, located on the 2nd Floor, Place Tom Davies Square, 200 Brady Street, Sudbury, Ontario P3E 5K3, during normal office hours of 8:30 a.m. to 4:30 p.m., Monday to Friday. Facsimile applications may be faxed to 671-8118.

All applications should clearly indicate the name of the Advisory Panel, your reason or reasons for doing so; and, a brief personal résumé.

Please ensure that you have included your home address, postal code and phone number.

All applications should be clearly marked:
**Citizen's Advisory Panel
on the Draft Animal Control By-law**

Time Commitment

Time requirements vary among the various City Citizen Panels which typically meet quarterly. Please ensure that you have sufficient time to devote to this Panel.

The term of this Panel will last approximately six (6) weeks. Applicants can expect to meet at least three (3) times during this six week period.

How are Appointments Made?

When the application deadline is reached, staff in the City Clerk's Office will provide a copy of all the applications received to each Member of Council for the **Thursday, February 14, 2002** meeting of Council.

Council will then vote on the appointments.

After the Council meeting, a letter will be sent to all those who applied to inform them of Council's decision.

Questions?

For more information, please call the City Clerk's Office at 671-CITY (2489), extension 2471 (Mrs. Gloria Ward, Council Secretary) or by e-mail at gloria.ward@city.greatersudbury.on.ca).

Deadline

The Deadline for all applications is 4:00 p.m.,
Friday, February 1, 2002.

You are invited to get involved.

Take an active role in your community.
Doug Nadorozny, General Manager
Economic Development and Planning

Comité consultatif de citoyens sur le projet de règlement portant sur le contrôle des animaux



La Ville du Grand Sudbury profite beaucoup de la participation de résidents locaux qui aident le Conseil municipal à faire des décisions portant sur les programmes et services qui sont fournis à nos citoyens. Le Conseil de la Ville du Grand Sudbury reconnaît qu'en faisant siéger aux organismes de services publics une diversité de membres qui reflète la diversité de la collectivité, les citoyens recevront le meilleur service possible. Le Conseil souscrit au principe d'égalité des chances quand il nomme des citoyens aux divers conseils et commissions.

Selon la politique du Conseil municipal, les nominations aux conseils locaux doivent refléter la répartition démographique et géographique de la Ville du Grand Sudbury.

Nous invitons les résidents du Grand Sudbury qui désirent siéger au comité consultatif de citoyens sur le projet de règlement portant sur le contrôle des animaux, à faire parvenir une demande écrite au greffier municipal d'ici le vendredi 1er février 2002.

Le comité consultatif de citoyens sur le projet de règlement portant sur le contrôle des animaux est formé de six (6) résidents de la Ville du Grand Sudbury nommés par le Conseil municipal et au moins un (1) membre du Conseil municipal. Le comité consultatif de citoyens sur le projet de règlement portant sur le contrôle des animaux étudiera le projet de règlement et recommandera ensuite au Conseil les modifications appropriées.

Le mandat du comité prend fin au moment de la présentation au Conseil du rapport et des recommandations.

Qu'est-ce qu'un comité consultatif de citoyens?

Un comité consultatif de citoyens est un groupe de citoyens qui se réunit périodiquement avec les cadres supérieurs pour échanger de l'information et des idées sur un sujet donné. En créant de tels comités, le Conseil pourra améliorer la communication avec le public tout en élaborant des politiques qui répondent mieux aux besoins de la communauté.

Les membres des comités consultatifs ne recevront aucune rémunération, outre la satisfaction qu'ils éprouveront en améliorant leur communauté. Les candidats doivent disposer d'un véhicule.

Comment poser sa candidature

Veillez adresser votre demande écrite ainsi que votre curriculum vitae au greffier municipal, C. P. 5000, succursale A, Sudbury (Ontario) P3A 5P3 ou les livrer au bureau du greffier municipal, Ville du Grand Sudbury, deuxième étage, Place Tom Davies, 200, rue Brady, Sudbury (Ontario) P3E 5K3, durant les heures normales d'ouverture (8 h 30 à 16 h 30), du lundi au vendredi. Les demandes peuvent également être envoyées par télécopieur au 671-8118.

Veillez indiquer clairement dans votre demande à quel comité consultatif vous voulez siéger, la raison pour laquelle vous voulez le faire et annexe-y un bref curriculum vitae.

Assurez-vous d'inclure votre adresse, votre code postal et votre numéro de téléphone dans votre demande.

Il faut indiquer clairement la mention suivante sur toutes les demandes : Comité consultatif de citoyens sur le projet de règlement portant sur le contrôle des animaux

Impératif du calendrier

Les besoins varient d'un comité consultatif à l'autre; en règle générale, les comités se réunissent une fois tous les trois mois. Veuillez vous assurer d'avoir suffisamment de temps à consacrer au présent comité.

L'horaire des réunions sera établi à l'occasion de la première réunion du Comité consultatif de citoyens sur l'agriculture.

Comment se font les nominations?

Après la date limite fixée pour la réception des candidatures, le personnel du bureau du greffier fournira une copie de toutes les demandes à chaque membre du Conseil en vue de la prochaine réunion, qui aura lieu le jeudi 14 février 2002. Les membres du Conseil décideront des nominations au moyen d'un vote.

Après la réunion, on enverra une lettre à tous les candidats, les informant de la décision du Conseil.

Questions?

Pour de plus amples renseignements, veuillez communiquer avec le bureau du greffier municipal au 671-CITY (2489), poste 2471 (Mme Gloria Ward, secrétaire du Conseil) ou par courrier électronique à l'adresse suivante : gloria.ward@city.greatersudbury.on.ca).

Date limite

La date limite pour la réception des demandes est le vendredi 1er février 2002, à 16 h.

Nous vous invitons à jouer un rôle actif au sein de votre communauté.

Doug Nadorozny, directeur général
Services de Développement économique
et de planification