

## Background

The City of Greater Sudbury has assembled a portfolio of approximately eighty-four (84) properties that are eligible to be sold pursuant to the Municipal Tax Sales Act. Approximately fifty-four (54) properties are vacant land and the remainder are improved properties.

The Finance Division with the assistance of Supplies and Services will be making arrangements for a public sale of these properties. Advertising will commence at the end of May and the first sale held in June. Only the vacant land properties will be offered for sale at this time. The improved properties will be offered for sale shortly after.

As a last collection effort, notices of this pending action will be sent to all assessed owners and mortgage holders, if any, prior to the first public advertisement announcing the sale.

The following outlines the procedures undertaken with respect to the collection of tax arrears.

- Regularly throughout each year, arrears notices are sent to the assessed owners of all properties on which taxes remain unpaid.
- Under the authority of the Municipal Tax Sales Act, for those properties which are three years in arrears, a notice of upcoming legal action is sent to the owner by registered mail.
- If payment is not received or if satisfactory re-payment arrangements are not made, a tax arrears certificate representing a lien against the property is registered on title in accordance with the Municipal Tax Sales Act. Notices are sent by registered mail to the registered owner and all parties having an interest in the property. An administration charge representing costs of collection is levied on the property.
- The property owner has one (1) year from the date of registration to pay the taxes and administration fee in full or enter into a tax extension agreement with the municipality.

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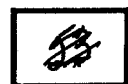
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Subject: Public Sale Under The Municipal Tax Sales Act  
Finance Division  
Authored By: Tony Derro  
Reviewed By: Mary Lynn Gauvreau and Sandra Jonasson

Date: April 26, 2001

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- If taxes still remain unpaid after the redemption period (one year), Section 9 (2) of the Municipal Tax Sales Act requires that the Treasurer of the municipality offer the property for public sale.
- All affected properties are advertised for sale in accordance with procedures outlined in the Municipal Tax Sales Act.



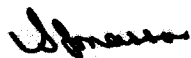
## Information Report

Report To: **CITY COUNCIL**

Report Date: **September 26, 2001**

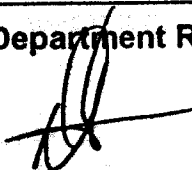
**Subject: Public Sale Under the Municipal Tax Sales Act**

**Division Review:**



**S. Jonasson**  
Director of Finance / City  
Treasurer

**Department Review:**



**D. Wuksinic**  
General Manager of  
Corporate Services

**C.A.O. Review:**



**J. L. (Jim) Rule**  
Chief Administrative  
Officer

**Report Prepared by: T. Derro, Supervisor of Tax / Chief Tax Collector**

### For Information Only

#### Executive Summary:

In June 2001, the City of Greater Sudbury conducted a Public Sale under the authority of the Municipal Tax Sales Act. For Council's information, fifty-three (53) vacant land properties were identified for sale. As a final attempt at the collection of tax arrears, additional notices were mailed and a telephone blitz was conducted. This action resulted in some payments being received and reduced the number of properties to be sold to twenty one (21). No offers were received during the public sale and the subject properties were vested in the name of the municipality as required by Provincial legislation.

**Finance Division**

**Report Reviewed By:** Paddy Buchanan, Acting Manager of Current Accounting Operations

**Report Title:** Public Sale Under the Municipal Tax Sales Act

**Date:** September 26, 2001

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**Background:**

It is now appropriate to conduct a Public Sale for improved properties. Twenty-three (23) properties have been identified as eligible for sale and the same final attempts at collection have been undertaken as was done prior to the June sale.

The Finance Division with the assistance of Supplies and Services will be making arrangements for a public sale of these properties. Advertising will commence September 28 and the sale will be held on October 31, 2001.

The following outlines the procedures undertaken with respect to the collection of tax arrears.

- Regularly throughout each year, arrears notices are sent to the assessed owners of all properties on which taxes remain unpaid.
- Under the authority of the Municipal Tax Sales Act, for those properties which are three years in arrears, a notice of upcoming legal action is sent to the owner.
- If payment is not received or if satisfactory re-payment arrangements are not made, a tax arrears certificate representing a lien against the property is registered on title in accordance with the Municipal Tax Sales Act. Notices are sent by registered mail to the registered owner and all parties having an interest in the property. An administration charge representing costs of collection is levied on the property.
- The property owner has one (1) year from the date of registration to pay the taxes and administration fee in full or enter into a tax extension agreement with the municipality.
- If taxes still remain unpaid after the redemption period (one year), Section 9 (2) of the Municipal Tax Sales Act requires that the Treasurer of the municipality offer the property for public sale.
- All affected properties are advertised for sale in accordance with procedures outlined in the Municipal Tax Sales Act.

cc: General Managers  
R. Swiddle  
S. Jonasson

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**Report To: CITY COUNCIL**

**Report Date: December 19, 2001**

**Meeting Date: January 17, 2002**

**Subject:** NCB Project Evaluation- Summary Report

**Department Review:**

  
Mark Mieto, General Manager  
Health and Social Services

**Recommended for Agenda:**

  
J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:** Kate Barber, Policy/ Community Developer

**Executive Summary:**

An external evaluation of the National Child Benefit (NCB) "Children First" Reinvestment Strategy 1999-2001 was undertaken by SDA Consulting. Results will be used in the future allocation of NCB dollars. The Executive Summary of the full evaluation is attached for information.

**Background:**

In July 2001, the Children Service Division contracted with Strategic Development Associates to undertake a program review and evaluation of twelve children's programs geared to low income children and families, funded through the National Child Benefit (NCB) Reinvestment Strategy. The goal of this review was to assess the success of these

projects and to provide direction to the NCB Advisory Committee for the future funding of these and other projects.

Since 1999, the NCB Children First Strategy has supported many community projects which assist low income and at-risk families in many ways including: breakfast programs, emergency assistance, community transportation, access to recreation and summer camp, school readiness, early identification of learning problems, community kitchens, the infant food bank and others.

The NCB Evaluation was designed to assess the effectiveness of each program and to provide recommendations related to the future allocation of NCB funding.

Attached for your information is the Executive Summary of the study describing the research method and summarizing accomplishments of the projects and the recommendations of the final report.

## **Report Highlights**

### **Summary of Conclusions:**

The Children First initiative has been successful in addressing some of the vital needs of children and families in Sudbury. Many of the recommendations made in the 1999 *Report on the National Child Benefit Reinvestment Plan for the Regional Municipality of Sudbury* have been implemented. While some challenges were noted and addressed by the consultants in a series of recommendations, local service providers commented that the City of Greater Sudbury has been very creative in using the National Child Benefit reinvestment funds to develop programs to support low income parents.

In total, 12 of the Children First programs provided services to more than 9,000 clients during 2000. These programs have strengthened the links between the City of Greater Sudbury and local agencies serving children and families. The client survey showed that, overall, clients are highly satisfied with the services they have received. In particular, they commented positively on the practical supports, financial relief, social and emotional support, and supports to enhance early child development. Clients affirmed that these programs are making a difference in their lives."

### **Key Recommendations:**

- that the City of Greater Sudbury continue to support programs that are operating effectively to improve the quality of life for families and children

living in poverty. In particular, the provision of financial/practical supports to low income families is vital for ensuring that basic needs are being met.

- that the City of Greater Sudbury act to raise the level of awareness of NCB programs among service providers and low-income families.
- that the City of Greater Sudbury undertake to make it easier for families to use NCB programs and services by merging programs that provide the same kinds of services, simplifying the names of programs.

#### **City Actions in Response to the Recommendations:**

Children Services staff, working with the NCB Advisory Committee, will make the following changes in administering NCB dollars for 2002:

- 1). Program Focus: NCB planning will put a greater focus on practical supports to low income families and will renew programs which have been operating most effectively to improve quality of life for families in Greater Sudbury.
- 2). Outreach and promotion: funding will be provided through NCB for general promotion of the City of Greater Sudbury NCB Children First initiative and outreach to low income families and service providers about available programs and services.
- 3). Program Areas: the number of NCB program areas will be reduced to five with clear, simple names: food security, direct supports, community recreation, school readiness and prenatal/ infant supports.
- 4). Program Access: related programs will be merged where appropriate or will be encouraged to simplify their application process in order to improve access for families.

## Agenda Report

Report To: **CITY COUNCIL**

Report Date: January 11, 2002

Meeting Date: January 17, 2002

**Subject:** 2002 Rates - Capital Lot Levies

**Division Review:**



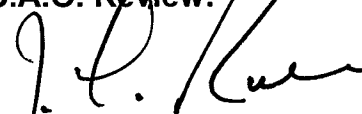
S. Jonasson  
Director of Finance /  
City Treasurer

**Department Review:**



D. Wuksinic  
General Manager of  
Corporate Services

**C.A.O. Review:**



J. L. (Jim) Rule  
Chief Administrative  
Officer

**Report Prepared by:** C. Mahaffy, Manager of Financial Planning & Policy

### For Information Only

#### Executive Summary:

Some by-laws of the former Regional Municipality of Sudbury remain in effect under the new City of Greater Sudbury, including By-laws 79-111 and 89-111 relating to the collection of capital lot levies.

Lot levies are increased annually by inflation, and are applicable only on lots created by consent, or plans of subdivision / condominium approved under By-laws 79-111 or 89-111. No new lots or plans would be affected by these by-laws, including any falling within the annexed areas.



## Background:

Although, effective November, 1991, Capital Lot Levies were replaced by Development Charges, there are still agreements in effect where Capital Lot Levies apply.

**By-law 89-111** applies to residential lots created by consent from the Committee of Adjustment, and Plans of Subdivision and Plans of Condominium approved under the Planning Act. In some instances, the terms and conditions under these Consents and Plans are still outstanding, and By-law 89-111 would still apply.

Under this By-law, the capital levy rates are to be adjusted annually to reflect changes in the Composite Component of the Canadata Construction Index, Ontario Series, as at November 15th of each year, using November 15th of the previous year as the base level. The increase for 2001 over 2000 is 3.4 per cent.

The following are therefore the 2002 Capital Levies:

	2001	2002
Upgrading of the Sewage System	\$1,260	\$1,305
Upgrading of the Water System	\$1,880	\$1,945

**By-law 79-111** applies to Plans of Subdivision approved under the Planning Act and preceded By-law 89-111. There are still a few such Plans in effect.

The capital levy rates for subdivision agreements entered into prior to the passage of By-law 89-111 are to be adjusted annually in direct relation to the Composite Component of the Canadata Construction Index, Ontario Series, as at November 15th of each year, over the previous year. The increase for 2001 over 2000 is 3.4per cent and the rates for 2001 are therefore:

	2001	2002
Upgrading of the Sewage System	\$1,260	\$1,305
Upgrading of the Water System	\$635	\$655


Report To: **CITY COUNCIL**

Report Date: January 11, 2002

Meeting Date: January 17, 2002

**Subject:** By-laws 87-340 and 87-341  
Requiring Owners to Connect to Water and Wastewater Works


**Division Review:**

  
S. Jonasson  
Director of Finance /  
City Treasurer

**Department Review:**

  
D. Wuksinic  
General Manager of  
Corporate Services

**C.A.O. Review:**

  
J. L. (Jim) Rule  
Chief Administrative  
Officer

**Report Prepared by:** C. Mahaffy, Manager of Financial Planning & Policy

## For Information Only

### Executive Summary:

Some by-laws of the former Regional Municipality of Sudbury remain in effect under the new City of Greater Sudbury, including By-laws 87-340 and 87-341 requiring owners to connect to sewer and water works.

These by-laws make provision for exemptions from mandatory connections to sewer and water services based on a number of conditions. One of the conditions is cost of connections, which is increased annually.

These by-laws will not affect any properties in the annexed areas, as no sewer or water services are available.

Report Title: By-laws 87-340 and 87-341  
Requiring Owners to Connect to Water and Wastewater Works  
Date: January 11, 2002

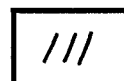
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## Background:

Owners are exempt from mandatory connections to water / wastewater services, if together with other conditions, the costs to establish the private portion of **each** connection exceeds a specified limit. The limit is increased annually in direct proportion to increases in the Composite Component of the Canadata Construction Index, Ontario series, using November 15th of each year, over the previous year.

The increase for 2001 over 2000 is 3.4 percent.

Therefore, for 2002, exemptions from mandatory connections are available if, together with other conditions, the costs to establish the private portion of each connection exceeds \$7,580.



**Report To: CITY COUNCIL**

**Report Date: January 8, 2002**

**Meeting Date: January 17, 2002**

**Subject:** Strategic Energy Plan - Municipal Operations

**Department Review:**



D. Bélisle  
General Manager of Public Works

**Recommended for Agenda:**



J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:** J. P. Graham, P. Eng., Plants Engineer

**Recommendation:**

That the Energy Services Group of the International Council for Local Environmental Initiatives (ICLEI) be retained to prepare a Strategic Energy Plan to reduce operating costs of the building stock of the former Area Municipalities within the City of Greater Sudbury.

**Executive Summary:**

The Federation of Canadian Municipalities will provide a grant of \$100,000 for this Strategy Energy Plan. We recommend that we retain the services of the ICLEI Energy Services Group to prepare this new Strategic Energy Plan.

## Background:

In the Spring of 2001, the the City of Greater Sudbury made application to the Federation of Canadian Municipalities for financial assistance under "Green Municipal Enabling Fund" to prepare a Strategic Energy Plan - Municipal Operations. This application was to secure funding to identify energy retrofit opportunities for the building stock owned by the previous Area Municipalities. The building stock previously owned by the Regional Municipality of Sudbury is in the very final stages of being retrofitted and will not be the subject of this planning exercise.

We have recently received confirmation from the Federation of Canadian Municipalities (FCM) that our application has been successful and that a grant of \$100,000 is available for this work. We attach a copy of the FCM letter to this report.

The total estimated cost of preparing this Strategic Energy Plan is estimated at \$210,000. The project will be funded through the \$100,000 grant from the Green Municipal Enabling Fund and \$110,000 budgeted in the 2001 Capital Envelope for Buildings and Facilities.

The existing annual energy cost for this building stock is approximately \$5.6 million dollars. Based on the experience of retrofitting the Region's building stock, it is anticipated that energy savings in the order of \$700,000 per year may be identified through this project.

The Strategic Energy Plan will also recommend various options to fund the implementation cost necessary to construct the retrofits identified in the Plan.

The Energy Services Group of ICLEI prepared the Strategic Energy Plan for the Regional building stock. They continue to work with us on a monitoring and verification system to confirm the actual energy savings.

We recommend that we retain the services of the ICLEI Energy Services Group to prepare this new Strategic Energy Plan.

Attachment



GREEN MUNICIPAL ENABLING FUND  
FONDS D'HABILITATION MUNICIPAL VERT

24, rue Clarence Street  
Ottawa, Ontario  
K1N 5P3

Tel 613.241.5221 x355  
Fax 613.244.1515  
<http://www.fcm.ca>

December 14, 2001

Mr. Paul Graham  
Plants Engineer  
City of Greater Sudbury  
P.O. Box 5000, Station A  
Sudbury, Ontario  
P3A 5P3

RECEIVED  
DEC 20 2001

CITY OF GREATER SUDBURY ENGINEERING

**Project Title:** Strategic Energy Plans – Municipal Operations  
**Application Number:** EF 2480  
**PIN Number:** 6398

Dear Mr. Graham:

The Federation of Canadian Municipalities (FCM) has completed its analysis of the project application *Strategic Energy Plans – Municipal Operations* submitted to the Green Municipal Enabling Fund.

The basic objective of the Green Municipal Funds is to implement innovative technology and management approaches in municipal operations. To score well, a proposal must demonstrate high levels of innovation, performance improvement and replication potential.

Your proposal was deemed by the Green Municipal Funds' Council and FCM's National Board of Directors as meeting the objectives of the Funds. Therefore, it is our pleasure to confirm that the above-mentioned project has been approved for a grant in the amount of up to \$100,000.

The Project Officer assigned to assist you with every aspect of your project is Ms. Ina Zanovello (613-241-5221, ext. 306 or [izanovello@fcm.ca](mailto:izanovello@fcm.ca)). You will receive shortly the draft of the contract between your organization and FCM with instructions on how to finalize the agreement.

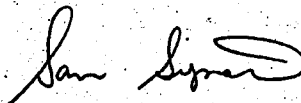
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FCM is responsible for implementing a communication program in support of the Green Municipal Funds. The communication program includes a national announcement of the projects and studies approved. The program also includes co-ordination of local municipal announcements that would follow the national news release. Under separate cover, we will let you know the timing of the national announcement so that you may plan your own local announcement. We will provide you with a news release template to assist you in the development of your news release.

In addition we enclose the Guide to Green Municipal Infrastructure to assist you with this, and future proposals to the Green Municipal Funds.

We would like to thank you for your interest in the Green Municipal Funds. Please accept our sincerest congratulations on the quality of your proposal. We look forward to working with you to develop this project that will improve quality of life in your community.

Sincerely,



Sam Synard  
Chair  
Green Municipal Funds' Council

SS/IZ:kv  
Enclosure

**Report To: CITY COUNCIL**

**Report Date: January 8, 2002**

**Meeting Date: January 17, 2002**

**Subject: Ice Related User Fee Recommendations**

**Department Review:**

  
Caroline Hallsworth  
General Manager  
Citizen and Leisure Services

**Recommended for Agenda:**

  
J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:** Réal Carré, Director of Leisure,  
Community and Volunteer Services

### Recommendation:

That the ice related user fees and prime and non-prime hours presented in the report from the General Manager of Citizen and Leisure Services dated January 8, 2002, be adopted and that harmonization of ice related user fees be phased in over a period of \_\_\_\_\_ years. Furthermore, Council directs staff to present an ice related economic development fund as part of the 2002 budget.



## Executive Summary:

The City of Greater Sudbury Leisure Services Department has undertaken a review of ice related user fees as part of the process of harmonizing the programs and services delivered to our citizens by the Leisure Services Department in the new City of Greater Sudbury and brings forward a new ice user fee proposal for Council's consideration.

Parks and Recreation Ontario in its summary report entitled Affordable Access to Parks and Recreation Services a Policy Development Framework suggests that:

*... Ontario Municipalities must develop effective policies to ensure affordable access to Parks and Recreation services. An effective policy will balance the municipality's requirements for revenue with the need to provide all residents with affordable access to Parks and Recreation services. It will express Council's position and reflect the community values. It will be funded in defensible principles consistently applied and widely supported by users and the general public. . . The costs and benefits of service provision and the need for user fees to supplement tax based process can be communicated through the policy development process..*

## Background:

The issue of user fees within the Leisure Services Department is a complex one, as is evidenced by a review of the latest edition of the Leisure Guide. In developing an ice user fee structure for Council's consideration staff endeavoured to reflect the social and economic circumstances of the community and the values of Council as described in "Mapping the Vision". Council has endorsed the Healthy Community movement by working with the community to develop and support policies and programs that offer a supportive environment for people to make healthy lifestyle choices and to define a balance between user fees and tax support for Leisure programs and services.

The process for reviewing ice user fees included conducting a complete inventory of the fee structures approved by the municipalities that now comprise the City of Greater Sudbury and in surveying user fee policies in other jurisdictions. As part of last spring's Ice Allocation meetings, staff discussed with our major user groups the directions and alternatives that should be considered in developing a harmonized fee structure for Council's consideration. Over the course of the fall, a draft proposal was developed and then presented to the public and to ice user groups at four meetings held in November. Out of this consultative process come the proposals submitted for Council's consideration.

The City of Greater Sudbury operates all community arenas along the same principles and has enhanced and improved service to ice user groups through the implementation of one automated facility booking system. Citizens and ice users can, with one inquiry, determine ice availability at any of our municipal arenas. Prior to the creation of the City of Greater Sudbury, a number of area municipalities charged non-residents fees to those teams and ice users who were not residents of that particular community. Now that we are all citizens of one community, there are no longer any non-resident users which represents a substantial saving for teams and individuals who are accessing ice in the City of Greater Sudbury.

The Best Practice Guidelines for User Charging for Government Services developed by the OECD suggest that *"simplicity in the fee structure is important. If substantially the same service is provided to a group of users, it can be appropriate to charge a uniform fee, notwithstanding some variability in the cost of servicing individual users"*. In simplifying booking process and harmonizing ice user fees across the City of Greater Sudbury we can ensure that each team has access to its local arena and that ice is both requested and allocated on the basis of need and geography rather than on the basis of the best or most competitive price in the community.

It is recommended to Council that they continue to differentiate between peak or prime period of demand and off-peak or non-prime periods so as to increase the attractiveness and marketability of very early morning, late night and weekday ice and to spread the demand for ice across the available hours. Furthermore, it is recommended that Council maintain the policy of having lower rates for minor sports and children's activities. In conjunction with the continuation of non-prime rates and to promote ice usage by and fitness for older adults in the community, it is recommended that Council consider adopting an older adult or senior rate that is the same as the minor sports non-prime rate.

The ice user fees that are being recommended for Council's consideration are designed to harmonize ice user fees between municipal arenas over a period of years. In order to recognize the current fee structure and to allow for the phasing in of a new fee structure, community arenas were divided into three tiers, based on the current rates, demand for ice time and the location/status of the different arenas.

**Tier I a** Sudbury Arena: Sudbury Arena is a unique facility and one which is considered to be the premiere ice surface in the community. As such it is recommended that the practice of having site specific rates at the Sudbury Arena be continued.

- Tier I b** Tier I b would include the Carmichael, Barrydowne, McClelland, Countryside and Cambrian Arenas. These facilities are traditionally booked at capacity during prime time hours and as such there is considerable demand for ice at these facilities.
- Tier II** The Facilities in Tier II would include T.M. Davies Community Centre, Centennial Arena, Raymond Plourde Arena, Chelmsford Arena, Dr. Edgar Leclair Community Centre, Garson Arena Community Centre and the Coniston Arena. These facilities are traditionally booked at close to capacity during prime time hours and as such there is considerable demand for ice at these facilities. The ice rental rates for these sites have been comparable over the years. Staff are recommending that Council consider standardizing the rates for the upcoming 2002-2003 season at these arenas and phasing these rates to the same rates as the Tier 1b arenas over a three, four or five year period. The proposed standardized 2002-2003 rates are based on the average rate for these arenas.
- Tier III** The arenas recommended for consideration as Tier III arenas are the Capreol Community Centre, the Falconbridge Arena and the Jim Coady Arena. It is recommended that Council adjust and harmonize the rates within this tier over a period of time but that these arenas maintain a lower rate than the other arenas in reflection of the fact that these sites are not as well utilized because of geographic location and/or facility status and as such are much more difficult to market to ice user groups.

The Leisure Services Department scheduled four public meetings during the week of November 19, 2001 in order to present proposed changes in user fees, related to ice usage to the general public and users of the facilities. Approximately 80 people attended the public input sessions. The general public input sessions highlighted four specific concerns related to the harmonization of user fees. The following is a summary of comments and concerns expressed:

1. **Tournament Rates:** The former municipalities of Sudbury and Nickel Centre had a tournament/special event surcharge of \$10.00 to offset the cost of scheduling additional arena staff for these events. The community response to this surcharge has been negative and many have expressed a concern that the economic value of tournaments to the community far outweighs additional costs that may be incurred. Staff recommends that Council consider the elimination of the tournament surcharge. The average ice rental rate (GST included) for minor hockey tournaments in Northern

Ontario is \$95.95. Ice rental rates in Southern Ontario are generally higher than in Northern Ontario with minor hockey prime rates in larger urban centres ranging from \$145.00 in a municipally operated arena to \$220.00 at a privately operated arena. By eliminating the tournament surcharge of \$10.00 per hour the City of Greater Sudbury minor hockey tournament rate, including taxes, would be \$94.40 which is similar to the rates charged across the North and which is significantly lower than rates charged in Southern Ontario. Waiving the tournament surcharge will reduce arena revenues by approximately \$12,000.00.

2. **Prime and Non-Prime Rentals:** The users expressed concerns related to the categorization of prime and non-prime rental times. The current policy defines prime times as:

Monday - Friday      4:00 p.m. - 1:00 a.m.  
Saturday - Sunday    7:00 a.m. - 1:00 a.m.

And Non-prime times as:

Monday - Friday      9:00 a.m. - 4:00 p.m.

Ice users and community input sessions suggested that Council review these times to define prime times as:

Monday - Friday      5:00 p.m. - 11:00 p.m.  
Saturday - Sunday    9:00 a.m. - 11:00 p.m.

And Non-prime times as:

Monday - Friday      9:00 a.m. - 5:00 p.m. / 11:00 p.m. - 12:30 a.m.  
Saturday - Sunday    7:00 a.m. - 9:00 a.m. / 11:00 p.m. - 12:30 a.m.

Staff supports the user group requests and recommends to Council that they consider adjusting the prime/non-prime hours as described above.

3. **Special Rates:** The user groups expressed concerns related to the maintenance of existing policies and specialized rates for established community events which were supported by several of the former municipalities. Staff recommend that Council consider grandfathering the rates charged to the special events listed below (subject to the applicable inflationary rate increases approved by Council):

Rayside-Balfour Minor Hockey Annual Christmas Houseleague Hockey Tournament

Rayside-Balfour Annual Jug Curling Competition

Chelmsford Lions Winter Carnival/Annual Sports Festival

Valley East Annual Winter Carnival

Valley East Annual Jug Curling Competition (Carrefour Rheel Belisle)

Nickel Centre - Sledge Hockey

Walden Annual Winter Carnival

Walden Annual Oldtimers Hockey Tournament

4. **Pensioners, Seniors and Older Adult Ice Rental Rates:** At the public input sessions, pensioners, seniors and older adults requested that a discounted hourly ice rental rate for pensioners and older adults be introduced, especially during the non-prime rental times, in order to promote fitness and recreation in older adults. Staff recommends that the pensioners and older adults non-prime rental rates similar to the youth non-prime rates be adopted as part of this policy. It is also recommended that all arena programs such as shinny hockey and public skating include a reduced rate for pensioners/older adults.

The following are the recommended ice rental rates for the upcoming 2002-2003 season as well as options for harmonizing rates between Tier I and Tier II facilities over a period of three, four or five years at Council's discretion and for harmonizing rates amongst the three Tier III arenas over a similar period of time. It is recommended that the rates become effective September 1, 2002 and apply to the 2002-2003 ice season.

The Department recommends that Council consider an option as part of the 2002 budget process for establishing an Ice User Economic Development Fund. Groups which are hosting major special events/tournaments and those teams which have a direct economic development impact on the City, would be able to apply to the Ice User Economic Development Fund for support. The fund would use specific guidelines and criteria to assess the economic value of the event and/or team and award a support grant as appropriate.

# TIER I a) SITE SPECIFIC SUDBURY ARENA

Category		2001 Rates	2.6% Inflationary Rates	2002 - 2003 Rates
Adult	Prime	\$144.63	\$3.76	\$148.39
Adult	Non-Prime	\$ 97.15	\$2.53	\$ 99.68
Minor	Prime	\$ 97.15	\$2.53	\$ 99.68
Youth/Older Adult	Non-Prime <i>new rate</i>	\$ 59.19	\$1.54	\$ 60.73
Special Per Skater  <i>new rate</i> <i>* 48 hours booking policy</i>	Non-Prime 1 skater	\$ 17.46	\$ .45	\$ 17.91
	2 skaters	\$ 25.81	\$ .67	\$ 26.48
	3 skaters	\$ 34.15	\$ .89	\$ 35.04
	4 skaters	\$ 42.50	\$1.11	\$ 43.61
	5 skaters	\$ 50.85	\$1.32	\$ 52.17
	6 skaters	\$ 59.19	\$1.54	\$ 60.73
Special Adult Public Skating <i>Monday to Thursday</i> <i>[12:00 p.m. to 2:00 p.m.]</i>		\$ 3.00 / per session OR \$30.00 pass [20 visits]		
Tournament	Youth	\$ 97.15	\$2.53	\$ 99.68
Tournament	Adult	\$144.63	\$3.76	\$148.39

# TIER I b) Carmichael, Barrydowne, McClelland, Countryside, Cambrian Arenas

Category		2001 Rates	2.6% Inflationary Rates	2002 - 2003 Rates
Adult	Prime	\$135.51	\$3.52	\$139.03
Adult	Non-Prime	\$ 85.98	\$2.24	\$ 88.22
Minor	Prime	\$ 85.98	\$2.24	\$ 88.22
Youth/Older Adult	Non-Prime <i>new rate</i>	\$ 59.19	\$1.54	\$ 60.73
Special Per Skater  <i>new rate</i> <i>* 48 hours booking policy</i>	Non-Prime 1 skater	\$ 17.46	\$ .45	\$ 17.91
	2 skaters	\$ 25.81	\$ .67	\$ 26.48
	3 skaters	\$ 34.15	\$ .89	\$ 35.04
	4 skaters	\$ 42.50	\$1.11	\$ 43.61
	5 skaters	\$ 50.85	\$1.32	\$ 52.17
	6 skaters	\$ 59.19	\$1.54	\$ 60.73
Tournament	Youth	\$ 85.98	\$2.24	\$ 88.22
Tournament	Adult	\$135.51	\$3.52	\$139.03
Summer Ice	May / August Minor	\$114.30	\$2.97	\$117.27
Summer Ice	May / August Adult/Commercial	\$135.51	\$3.52	\$139.03

ALL RATES ARE SUBJECT TO G.S.T. AND ANNUAL INFLATIONARY RATE INCREASES

## TIER II

*T.M. Davies Community Centre, Centennial Arena, Raymond Plourde Arena, Chelmsford Arena, Dr. Edgar Leclair Community Centre, Garson Community Centre, Coniston Arena*

### Standardized rates within TIER II

Category			Standardized Rates	2.6% Inflationary Rates	2002 - 2003 Rates
Adult	Prime		\$103.50	\$2.69	\$106.19
Adult	Non-Prime		\$ 74.94	\$1.95	\$ 76.89
Minor	Prime		\$ 75.14	\$1.95	\$ 77.09
Youth/Older Adult	Non-Prime		\$ 59.19	\$1.54	\$ 60.73
Special Per Skater  * 48 hours booking policy	Non-Prime	1 skater	\$ 17.46	\$ .45	\$ 17.91
		2 skaters	\$ 25.81	\$ .67	\$ 26.48
		3 skaters	\$ 34.15	\$ .89	\$ 35.04
		4 skaters	\$ 42.50	\$1.11	\$ 43.61
		5 skaters	\$ 50.85	\$1.32	\$ 52.17
		6 skaters	\$ 59.19	\$1.54	\$ 60.73
Tournament	Youth		\$ 75.14	\$1.95	\$ 77.09
Tournament	Adult		\$103.50	\$2.69	\$106.19
Summer Ice	May/August	Minor	\$106.76	\$2.78	\$109.54
Summer Ice	May/August	Adult/Commercial	\$119.22	\$3.10	\$122.32

**ALL RATES ARE SUBJECT TO G.S.T. AND ANNUAL INFLATIONARY RATE INCREASES**

## HARMONIZATION OPTIONS - Tier II rates to Tier I rates in 3, 4, 5 years

### TIER II

### HARMONIZED TO TIER I b) IN 3 YEARS

Category			2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates
Adult	Prime		\$106.19	\$10.94	\$117.13	\$128.07	\$139.03
Adult	Non-Prime		\$ 76.89	\$ 3.77	\$ 80.66	\$ 84.43	\$ 88.22
Minor	Prime		\$ 77.09	\$ 3.71	\$ 80.80	\$ 84.51	\$ 88.22
Youth/Older Adult	Non-Prime		\$ 60.73	New rate harmonized			\$ 60.73
Special Per Skater	Non-Prime	1 skater	\$ 17.91	Rate harmonized			\$ 17.91
		2 skaters	\$ 26.48				\$ 26.48
		3 skaters	\$ 35.04				\$ 35.04
* 48 hours booking policy		4 skaters	\$ 43.61				\$ 43.61
		5 skaters	\$ 52.17				\$ 52.17
		6 skaters	\$ 60.73				\$ 60.73
Tournament	Youth		\$ 77.09	\$ 3.71	\$ 80.80	\$ 84.51	\$ 88.22
Tournament	Adult		\$106.19	\$10.94	\$117.13	\$128.07	\$139.03
Summer Ice	May/August	Minor	\$109.54	\$ 2.57	\$112.11	\$114.68	\$117.27
Summer Ice	May/August	Adult/Commercial	\$122.32	\$ 5.57	\$127.89	\$133.46	\$139.03

### TIER II

### HARMONIZED TO TIER I b) IN 4 YEARS

Category			2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates	YEAR 4 2006-2007 Rates
Adult	Prime		\$106.19	\$8.21	\$114.40	\$122.61	\$130.82	\$139.03
Adult	Non-Prime		\$ 76.89	\$2.83	\$ 79.73	\$ 82.55	\$ 85.38	\$ 88.22
Minor	Prime		\$ 77.09	\$2.78	\$ 79.87	\$ 82.65	\$ 85.43	\$ 88.22
Youth/Older Adult	Non-Prime		\$ 60.73	New rate harmonized				\$ 60.67
Special Per Skater	Non-Prime	1 skater	\$ 17.91	Rate harmonized				\$ 17.91
		2 skaters	\$ 26.48					\$ 26.48
		3 skaters	\$ 35.04					\$ 35.04
		4 skaters	\$ 43.61					\$ 43.61
		5 skaters	\$ 52.17					\$ 52.17
		6 skaters	\$ 60.73					\$ 60.73
* 48 hours booking policy								
Tournament	Youth		\$ 77.09	\$2.78	\$ 79.87	\$ 82.65	\$ 85.43	\$ 88.22
Tournament	Adult		\$106.19	\$8.21	\$114.40	\$122.61	\$130.82	\$139.03
Summer Ice	May/August	Minor	\$109.54	\$1.93	\$111.47	\$113.40	\$115.33	\$117.27
Summer Ice	May/August	Adult/Commercial	\$122.32	\$4.17	\$126.49	\$130.66	\$134.83	\$139.03



# TIER II

*HARMONIZED TO TIER I b/ IN 5 YEARS*

Category		2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates	YEAR 4 2006-2007 Rates	YEAR 5 2007-2008 Rates
Adult	Prime	\$106.19	\$6.56	\$112.75	\$119.31	\$125.87	\$132.43	\$139.03
Adult	Non-Prime	\$ 76.89	\$2.26	\$ 79.15	\$ 81.41	\$ 83.67	\$ 85.93	\$ 88.22
Minor	Prime	\$ 77.09	\$2.22	\$ 79.31	\$ 81.53	\$ 83.75	\$ 85.97	\$ 88.22
Youth/Older Adult	Non-Prime	\$ 60.73	<i>New rate harmonized</i>					\$ 60.73
Special Per Skater Non-Prime  * 48 hours booking policy	1 skater	\$ 17.91	<i>Rate harmonized</i>					\$ 17.91
	2 skaters	\$ 26.48						\$ 26.48
	3 skaters	\$ 35.04						\$ 35.04
	4 skaters	\$ 43.61						\$ 43.61
	5 skaters	\$ 52.17						\$ 52.17
	6 skaters	\$ 60.73						\$ 60.73
Tournament	Youth	\$ 77.09	\$2.22	\$ 79.31	\$ 81.53	\$ 83.75	\$ 85.97	\$ 88.22
Tournament	Adult	\$106.19	\$6.56	\$112.75	\$119.31	\$125.87	\$132.43	\$139.03
Summer Ice	May/August Minor	\$109.54	\$1.54	\$111.08	\$112.62	\$114.16	\$115.70	\$117.27
Summer Ice	May/August Adult/Commercial	\$122.32	\$3.34	\$125.66	\$129.00	\$132.34	\$135.68	\$139.03

**TIER III a] [SITE SPECIFIC]****Capreol and Falconbridge Arenas**

Category			Adjusted Rates	2.6% Inflationary Rates	2002 - 2003 Rates
Adult	Prime		\$87.80	\$2.28	\$90.08
Adult	Non-Prime	<i>new rate</i>	\$60.52	\$1.57	\$62.09
Minor	Prime		\$64.84	\$1.69	\$66.53
Youth/Older Adult	Non-Prime	<i>new rate</i>	\$51.78	\$1.35	\$53.13
Special Per Skater  <i>new rate</i> <i>* 48 hours booking policy</i>	Non-Prime	1 skater	\$11.21	\$ .29	\$11.50
		2 skaters	\$19.33	\$ .50	\$19.83
		3 skaters	\$27.44	\$ .71	\$28.15
		4 skaters	\$35.55	\$ .92	\$36.47
			\$43.66	\$1.14	\$44.80
			\$51.78	\$1.35	\$53.13
		5 skaters 6 skaters			
Tournament	Youth		\$64.84	\$1.69	\$66.53
Tournament	Adult		\$87.80	\$2.28	\$90.08
Summer Ice			n/a	n/a	n/a

**ALL RATES ARE SUBJECT TO G.S.T. AND ANNUAL INFLATIONARY RATE INCREASES**

**TIER III b]***Jim Coady Arena*

Category			Adjusted Rates	2.6% Inflationary Rates	2002 - 2003 Rates
Adult	Prime		\$80.00	\$2.08	\$82.08
Adult	Non-Prime	<i>new rate</i>	\$51.96	\$1.35	\$53.31
Minor	Prime	<i>basic rate increased from \$45.00 to \$48.30</i>	\$48.30	\$1.26	\$49.56
Youth/Older Adult	Non-Prime	<i>new rate</i>	\$40.33	\$1.05	\$41.38
Special Per Skater	Non-Prime	1 skater 2 skaters 3 skaters 4 skaters 5 skaters 6 skaters  <i>* 48 hours booking policy</i>	\$ 9.35 \$15.54 \$21.74 \$27.93 \$34.13 \$40.33	\$ .24 \$ .40 \$ .57 \$ .73 \$ .89 \$1.05	\$ 9.59 \$15.94 \$22.31 \$28.66 \$35.02 \$41.38
Tournament	Youth		\$48.30	\$1.26	\$49.56
Tournament	Adult		\$80.00	\$2.08	\$82.08
Summer Ice			n/a	n/a	n/a

**HARMONIZATION OPTIONS - Tier III b] rates to Tier III a] rates in 3, 4, 5 years***Harmonized to Tier III a] in 3 years*

Category			2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates
Adult	Prime		\$82.08	\$2.66	\$84.74	\$87.40	\$90.08
Adult	Non-Prime		\$53.31	\$8.78	\$62.09	\$70.87	\$62.09
Minor	Prime		\$49.56	\$5.65	\$55.21	\$60.86	\$66.53
Youth/Older Adult	Non-Prime		\$41.38	\$3.91	\$45.29	\$49.20	\$53.13
Special Per Skater	Non-Prime	1 skater 2 skaters 3 skaters 4 skaters 5 skaters 6 skaters  <i>* 48 hours booking policy</i>	\$ 9.59 \$15.94 \$22.31 \$28.66 \$35.02 \$41.38	\$ .63 \$1.29 \$1.94 \$2.60 \$3.26 \$3.91	\$10.22 \$17.23 \$24.25 \$31.26 \$38.28 \$45.29	\$10.85 \$18.52 \$26.19 \$33.86 \$41.54 \$49.20	\$11.50 \$19.83 \$28.15 \$36.47 \$44.80 \$53.13
Tournament	Youth		\$49.56	\$5.65	\$55.21	\$60.86	\$66.53
Tournament	Adult		\$82.08	\$2.66	\$84.74	\$87.40	\$90.08
Summer Ice			n/a	n/a	n/a	n/a	n/a

## TIER III b] Harmonized to Tier III a] in 4 years

Category			Adjusted 2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates	YEAR 4 2006-2007 Rates
Adult	Prime		\$82.08	\$2.00	\$84.08	\$86.08	\$88.08	\$90.08
Adult	Non-Prime		\$53.31	\$2.19	\$55.50	\$57.69	\$59.88	\$62.09
Minor	Prime		\$49.56	\$4.24	\$53.80	\$58.04	\$62.28	\$66.53
Youth/Older Adult	Non-Prime		\$41.38	\$2.93	\$44.31	\$47.24	\$50.17	\$53.13
Special Per Skater  * 48 hours booking policy	Non-Prime	1 skater	\$ 9.59	\$ .47	\$10.06	\$10.53	\$11.00	
		2 skaters	\$15.94	\$ .97	\$16.91	\$17.88	\$18.55	\$11.50
		3 skaters	\$22.31	\$1.46	\$23.77	\$25.23	\$26.69	\$19.83
		4 skaters	\$28.66	\$1.95	\$30.61	\$32.56	\$34.51	\$28.15
		5 skaters	\$35.02	\$2.44	\$37.46	\$39.90	\$42.34	\$36.47
		6 skaters	\$41.38	\$2.93	\$44.31	\$47.24	\$50.17	\$44.80
								\$53.13
Tournament	Youth		\$49.56	\$4.24	\$53.80	\$58.04	\$62.28	\$66.53
Tournament	Adult		\$82.08	\$2.00	\$84.08	\$86.08	\$88.08	\$90.08
Summer Ice	May/August	Minor	n/a	n/a	n/a	n/a	n/a	n/a

## TIER III b] Harmonized to Tier III a] in 5 years

Category			Adjusted 2002-2003 Rates	Rate Increase Per Hour	YEAR 1 2003-2004 Rates	YEAR 2 2004-2005 Rates	YEAR 3 2005-2006 Rates	YEAR 4 2006-2007 Rates	YEAR 5 2007-2008 Rates
Adult	Prime		\$82.08	\$1.60	\$83.68	\$85.28	\$86.88	\$88.48	\$90.08
Adult	Non-Prime		\$53.31	\$1.75	\$55.06	\$56.81	\$58.56	\$60.31	\$62.09
Minor	Prime		\$49.56	\$3.39	\$52.95	\$56.34	\$59.73	\$63.12	\$66.53
Youth/Older Adult	Non-Prime		\$41.38	\$2.35	\$43.73	\$46.08	\$48.43	\$50.78	\$53.13
Special Per Skater Non-Prime  * 48 hours booking policy		1 skater	\$ 9.59	\$ .38	\$ 9.97	\$10.35	\$10.73	\$11.11	\$11.50
		2 skaters	\$15.94	\$ .77	\$16.71	\$17.48	\$18.25	\$19.02	\$19.83
		3 skaters	\$22.31	\$1.16	\$23.47	\$24.63	\$25.78	\$26.95	\$28.15
		4 skaters	\$28.66	\$1.56	\$30.22	\$31.78	\$33.34	\$34.90	\$36.47
		5 skaters	\$35.02	\$1.95	\$36.97	\$38.92	\$40.87	\$42.82	\$44.80
		6 skaters	\$41.38	\$2.35	\$43.73	\$46.08	\$48.43	\$50.78	\$53.13
Tournament	Youth		\$49.56	\$3.39	\$52.95	\$56.34	\$59.73	\$63.12	\$66.53
Tournament	Adult		\$82.08	\$1.60	\$83.68	\$85.28	\$86.88	\$88.48	\$90.08
Summer Ice	May/August Minor		n/a	n/a	n/a	n/a	n/a	n/a	n/a

**ALL RATES ARE SUBJECT TO G.S.T. AND ANNUAL INFLATIONARY RATE INCREASES**

## PUBLIC SKATING RATES PROPOSALS

### CURRENT RATES

ARENAS	Children	Adults	Families	Seniors	Students	Season
Sudbury	\$2.00	\$2.50	\$5.00	\$2.00	—	--
Walden	\$2.00	\$2.75	\$5.50	\$2.25	\$2.25	\$30.00/family \$15.00/individual
Rayside-Balfour	\$1.75	\$2.75	—	—	\$2.25	\$65.00/family
Valley East	\$2.00	\$2.25	—	—	—	—
Nickel Centre	\$1.00	\$2.00	—	—	\$1.50	\$30.00/family

### PROPOSED HARMONIZED RATES

Fees for Public Skating and Parents & Tots should be harmonized city wide for Tier I and Tier II for the following arenas: Carmichael, McClelland, Countryside, Barrydowne, Cambrian, Raymond Plourde, Centennial, Chelmsford, Dr. Edgar Leclair Community Centre, T.M. Davies Community Centre, Garson and Coniston Arenas.

<b>Children [Seniors / Students]</b>	\$2.00 per participant/per session
<b>Adults</b>	\$2.50 per participant/per session
<b>Families</b> [3 or more members - immediate family only]	\$5.00 per participant/per session
<b>*Parents/Tots - Older Adults</b> flat fee applicable to adult supervisor only/child admitted free [Monday to Friday - daytime ice]	\$2.00 per participant/per session

## CURRENT RATES

ARENAS	Children	Adults	Families	Seniors	Students	Season
Nickel Centre	\$1.00	\$2.00	--	--	\$1.50	\$30.00
Capreol	\$1.25	\$1.75	\$4.00	\$1.00	\$1.50	—
Jim Coady	\$ .50	\$1.00	—	—	—	—

## Proposed Harmonized Rates

## HARMONIZATION OPTIONS - Tier III a) and Tier III b) rates city wide in 3, 4, 5 years

## A HARMONIZED CITY WIDE IN 3 YEARS

	Adjusted Rates 2002 - 2003	Rate Increase Per Hour	Year 1 2003 - 2004	Year 2 2004 - 2005	Year 3 2005 - 2006
Children [Seniors / Students]	\$1.00	\$ .33	\$1.33	\$1.66	\$2.00
Adults	\$1.75	\$ .25	\$2.00	\$2.25	\$2.50
Families [3 or more members - immediate family only]	\$2.75	\$ .75	\$3.50	\$4.25	\$5.00
Parents/Tots - Older Adults flat fee applicable to adult supervisor only/child admitted free	\$1.25	\$ .25	\$1.50	\$1.75	\$2.00

## B HARMONIZED CITY WIDE IN 4 YEARS

	Adjusted Rates 2002 - 2003	Rate Increase Per Hour	Year 1 2003 - 2004	Year 2 2004 - 2005	Year 3 2005 - 2006	Year 4 2006 - 2007
Children [Seniors / Students]	\$1.00	\$ .25	\$1.25	\$1.50	\$1.75	\$2.00
Adults	\$1.75	\$ .18	\$1.93	\$2.11	\$2.29	\$2.50
Families [3 or more members - immediate family only]	\$2.75	\$ .56	\$3.31	\$3.87	\$4.43	\$5.00
Parents/Tots - Older Adults flat fee applicable to adult supervisor only/child admitted free	\$1.25	\$ .18	\$1.43	\$1.61	\$1.79	\$2.00

C

**HARMONIZED CITY WIDE IN 5 YEARS**

	<b>Adjusted Rates 2002 - 2003</b>	<b>Rate Increase Per Hour</b>	<b>Year 1 2003 - 2004</b>	<b>Year 2 2004 - 2005</b>	<b>Year 3 2005 - 2006</b>	<b>Year 4 2006 - 2007</b>	<b>Year 4 2006 - 2007</b>
<b>Children [Seniors / Students]</b>	\$1.00	\$ .20	\$1.20	\$1.40	\$1.60	\$1.80	\$2.00
<b>Adults</b>	\$1.75	\$ .15	\$1.90	\$2.05	\$2.20	\$2.35	\$2.50
<b>Families</b> [3 or more members - immediate family only]	\$2.75	\$ .45	\$3.20	\$3.65	\$4.10	\$4.55	\$5.00
<b>Parents/Tots - Older Adults</b> flat fee applicable to adult supervisor only/child admitted free	\$1.25	\$ .15	\$1.40	\$1.55	\$1.70	\$1.85	\$2.00

# 2001 ICE RENTAL RATE COMPARISONS

## - APPENDIX 'A' -

Community	Minor Prime	Minor Non-Prime	Adult Prime	Adult Non-Prime	Tournament	Summer Ice Minor	Summer Ice Adult	Summer Ice Commercial
<b>Rayside-Balfour</b>	\$71.73	\$52.34	\$100.47	\$73.57	<i>no rate</i>			
<b>Walden</b>	\$74.77	\$65.42	\$116.82	\$98.13	<i>no rate</i>	\$ 93.46	\$130.84	
<b>Valley East</b>	\$87.00	\$63.00	\$ 97.00	\$72.00	\$ 87.00	\$110.00	\$110.00	
<b>Nickel Centre</b>	\$67.06	\$56.08	\$ 99.67	\$56.08	Adult \$109.64 Minor \$ 77.06	\$116.83	\$116.83	

<b>Tier II Standardized Rates</b>	\$74.14	\$59.21	\$103.49	\$74.94		\$106.76	\$119.22	
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<b>Onaping Falls</b>	\$45.00		\$ 80.00					
<b>Capreol</b>	\$62.62		\$ 86.82	\$86.82				
<b>Sudbury Rinks</b>	\$85.98	—	\$135.51	\$85.98	Adult \$145.51 Minor \$ 95.98	\$114.30	\$135.51	\$135.51
<b>Sudbury Arena</b>	\$97.15	—	\$144.63	\$97.15	Adult \$154.63 Minor \$107.15	—	—	--

**G.S.T. NOT INCLUDED**



# SHINNY HOCKEY RATES PROPOSALS

## HARMONIZED CORPORATE WIDE

**Daytime**      **Monday to Friday - 11:30 a.m. to 1:00 p.m.**      **Schedule varies per facility**

### CURRENT RATES

ADULT SHINNY HOCKEY		
ARENA	DAILY FEE	SEASON RATE
Sudbury	\$5.00	—
Walden	\$3.50	\$35.00
Rayside-Balfour	\$4.25	\$65.00
Valley East	—	—
Nickel Centre	\$2.00	—
Capreol	\$5.00	—
Onaping Falls	—	--

### Recommendations

### PROPOSED RATES

	Daily Fee	Tickets
Adult Shinny	\$5.00 per participant	\$40.00 /10 tickets
Seniors/Pensioners	\$3.00 per participant	\$20.00 /10 tickets

*\*Seniors/Pensioners ..... new rate category*

## City Agenda Report

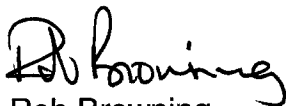
**Report To: CITY COUNCIL**

**Report Date: 2002-01-08**

**Meeting Date: 2002-01-17**

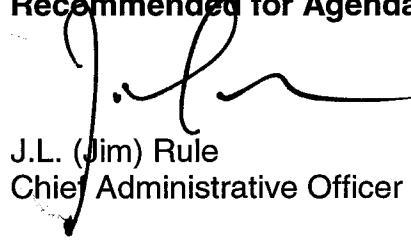
**Subject: Purchase of a Security Management System for the Emergency Medical Services Division**

**Department Review:**



Rob Browning  
General Manager, Emergency  
Services

**Recommended for Agenda:**



J.L. (Jim) Rule  
Chief Administrative Officer

**Report Authored by:** Rob Browning, General Manager, Emergency Services

**Recommendation:**

That the Security Management System from Simplex, Grinnell, Canada for the physical security/tracking of controlled substances for the E.M.S. Division in the approximate amount of \$170,000 plus applicable taxes be funded from the unexpended 2001 Emergency Medical Services Division Current Budget approved by the Ministry of Health & Long Term Care.

## **Executive Summary:**

The Emergency Medical Services Division is required by law to ensure that the care/control of controlled substances used by the Division is in compliance with Federal regulations and Medical Directives.

In the interest of public safety and quality patient care, the EMS Division requires the purchase of a security management system that will enhance the compliance requirement for the physical security of controlled substances in all E.M.S. stations.

## **Background:**

The Greater Sudbury E.M.S. Division has reviewed a number of options related to the physical security/tracking of controlled substances.

In the interest of public safety and quality patient care, the E.M.S. Division with approval of the Ministry of Health & Long Term Care must purchase a security management system at an approximate cost of \$170,000 plus applicable taxes for the physical security of controlled substances for all E.M.S. stations. The installation of this system will allow the service to operate with all of its resources and remain compliant with the law.

The expenditure is within the 2001 Emergency Medical Services current budget.

Simplex Grinnell, Canada is a standardized vendor for the City of Greater Sudbury.

This recommendation is before Council for its consideration.



Ontario

Emergency  
Health Services  
Branch

Direction  
des services  
de santé d'urgence

199 Larch Street  
Suite 101  
Sudbury, Ontario  
P3E 5P9

199, rue Larch  
Local 101  
Sudbury (Ontario)  
P3E 5P9

Tel./Télé. (705)564-4336/1-800-277-9937  
Fax/Télécopieur: (705)564-4484

December 4, 2001

File: 5/47/2

DIRECTOR  
LAND AMBULANCE

DEC - 5 2001

COLOR EMERGENCY  
PREPAREDNESS

Mr. Tim Beadman  
Director, E.M.S.  
City of Greater Sudbury  
Sudbury Emergency Medical Services  
3767 Highway 69 South, Unit #7  
Sudbury, ON P3G 1E4

Dear Mr. Beadman:

I am in receipt of your letter dated November 22, 2001, regarding the purchase of a security management system for the security and tracking of controlled substances.

In reviewing your request, it is the Ministry's position that the cost for this one time purchase is to be taken from your approved base allocation.

I trust that your solution in attempting to address this matter will prove effective

Sincerely

Denis Fournier  
Senior Field Manager (A)  
North East Field Office #5

Cc: Dennis Brown – EHS, Field Offices Coordinator

## City Agenda Report

**Report To: CITY COUNCIL**

**Report Date: January 11, 2002**

**Meeting Date: January 17, 2002**

**Subject:**

**Citizen's Advisory Panel on Volunteerism - Appointment of 6 Citizens and 1 Member of Council**

**Department Review:**

  
Doug Wuksinic,  
General Manager of Corporate Services

**Recommended for Agenda:**

  
J.L. (Jim) Rule,  
Chief Administrative Officer

**Report Authored by:**

Thom Mowry, City Clerk

### Executive Summary:

At its July 10th, 2001 Meeting Council unanimously adopted the Recommendations contained in the *Mayor's Task Force on Volunteerism and Community Involvement*.

Recommendation #4 of the Mayor's Task Force Report called for the creation of a Citizen's Advisory Panel on Volunteerism.

This Panel will consist of 6 Citizens and at least 1 Member of Council.

Advertising requesting applications was published in all community papers during the month of December, 2001. A total of eight (8) applications were received by the December 28th, 2001 deadline. These applications are provided under separate cover.

## **Recommendations:**

### **1. Resolution:**

**THAT the following Member of Council be appointed to the Citizen's Advisory Panel on Volunteerism for the term ending November 30, 2003:**

1. Councillor \_\_\_\_\_

### **2. Resolution:**

**THAT the following Citizens be appointed to the Citizen's Advisory Plan on Volunteerism for the term ending November 30, 2001.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

## **Background:**

### **Mayor's Task Force on Volunteerism and Community Involvement:**

At its July 10th, 2001 Meeting Council unanimously adopted the Recommendations contained in the *Mayor's Task Force on Volunteerism and Community Involvement*.

Recommendation #4 read as follows:

“We recommend that the Department of Citizen and Leisure Services take the lead in encouraging and supporting volunteerism in Greater Sudbury with guidance and direction from a Citizens' Advisory Panel on Volunteerism.”

### **Advertising:**

Advertising for the Citizen's Advisory Panel on Volunteerism was done during the month of December, 2001. The deadline for applications was Friday, December 28, 2001. In accordance with Council's Policy, advertising was undertaken in both the english and french languages and in all community newspapers.

A photocopy of the advertisements are attached to this report for the information of Members of Council.

### **Applications Received:**

A total of eight (8) applications were received. The following chart lists the names of the Applicants, their residential address and the Ward in which they reside. Addresses and Ward location have been included in order that Council can apply its policy of broad geographical representation

Photocopies of the Applications received have been provided to Members of Council under separate cover.

## **Chart #1 - List of Applicants**

**Citizen's Advisory Panel on Volunteerism**  
**6 Citizens to be appointed for the term ending November 30, 2003**  
**Each Member is entitled to six (6) votes**

	Applicant's Name	Address	Ward
1	Donald ARSENAULT	90 Levesque Street, Sudbury	6
2	Claude BERTHIAUME	108 Main Street West, Chelmsford	2
3	Martha Cunningham CLOSS	32 First Avenue, Levack	2
4	Nancy LACASSE	4798 Michelle Drive, Hanmer	3
5	Claudette LAHTI-OUWENS	3713 Swanson Court, Val Caron	3
6	Robert MONTGOMERY	4273 Marlene Court, Hanmer	3
7	Angele M. POITRAS	4215 Theresa Street, Hanmer	3
8	Joyce TESSIER	516-233 Fourth Avenue, Sudbury	6

### **General Criteria for Citizen Appointments:**

In order to be eligible for appointment, an applicant must be a resident of the City of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is; a Canadian Citizen; and, at least 18 years old.



### **General Criteria for Citizen Appointments continued:**

As well, it has been Council's policy that appointments and Panel Memberships be diverse, and broadly reflective of the Greater Sudbury Community (for example: age, gender, cultural background, occupation, and neighbourhood, where appropriate).

Council has in the past requested staff to suggest some general criteria for considering non-elective appointments. The following guidelines are suggested:

- Be people of competence, good will and sound, objective judgment;
- Be drawn from new and long-time Greater Sudbury residents alike;
- Be truly interested in the welfare of Greater Sudbury and all its residents;
- Be sensitive to the long-term as well as immediate impact of their decisions and recommendations;
- Be willing and able to devote the time and energy necessary to fulfill their responsibilities.

The intent of these guidelines is to help focus on those characteristics in committee members which will facilitate the important and necessary work committees do.

### **Criteria for Previous Appointments to Advisory Panels:**

In reviewing the applications for appointments to prior Panels which report to Council through the General Manager of Community and Leisure Services, the following criteria were also applied:

1. What expertise are we seeking in this Advisory Panel?
2. What skill sets does this individual have that meets the needs of this Advisory Panel? (examples might be planning, product or program expertise or committee experience)

**Criteria for Previous Appointments to Advisory Panels continued:**

3. Does this individual have the ability to bring contact, sensitivity and knowledge of the community need to this Advisory Panel?
4. Has this individual demonstrated an understanding of the issues addressed by this Advisory Panel?
5. How can we create an Advisory Panel whose members are representative of the diversity of experience, geography and demographics of our City?
6. Does this individual represent a particular constituency such as the business community or the user community or an interest group which has a relationship with this Advisory Panel?

**Nomination and Voting Procedure:**

**A. Member of Council:**

It is recommended that Council first deal with the appointment of the one (1) Member of Council who will sit on this Advisory Panel.

Once Council selects the Member who will sit on this Advisory Panel, a motion will be introduced to confirm the appointment.

Unless otherwise directed by Council, the Council vacancy will be filled in accordance with Article 36 of the Procedural By-law; that is, by way of a voice roll call vote of Council conducted by the Clerk. A copy of Article 36 is attached to this report for the convenience of Council.

Where only the exact number required to fill a vacancy are nominated, a motion to appoint the Councillor shall be presented and voted upon. If there are more nominations than positions available, then a roll call vote of Council shall be taken.

**Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to one (1) vote .**

**It is always in order for a Member of Council to nominate himself or herself and to vote for themselves.**

**Under Robert's Rules of Order a nomination does not need a second.**

In the event not all Members of Council are in attendance, a Majority Voting Chart is attached for Council's reference.

If on the first vote no nominee receives the votes of more than one-half of the number of all Members of Council present (that is: 7 or more votes), then the nominee receiving the fewest number of votes is excluded from the voting. The vote shall be taken again by the Clerk, and if necessary more than one vote, excluding in each successive vote the candidate who received the fewest number of votes in the preceding vote, until one candidate receives more than one-half the votes of the Members of Council present and voting.

## **B. Appointment of 6 Citizens:**

Once Council has confirmed the appointment of the Member of Council who will sit on the Advisory Panel, Council may then proceed with the appointment of the six (6) Citizen members.

The election process will be by way of a paper ballot listing all the names of the applicants in alphabetical order.

Members will make their selection opposite the names of the applicants; each Member is entitled to six (6) votes.

1. It is recommended that all of the applicants' names be placed in nomination by Council using one motion containing the names of all the applicants. **The Mayor, as Chair, has the option of waiving the reading of the motion.**
2. **Where all Members of Council are in attendance, seven (7) votes are required to fill each vacancy.**

### **Appointment of 6 Citizens continued:**

3. In the event all Members of Council are not in attendance, a Majority Voting Chart is attached for Council's reference.
4. If, on the first vote, no nominee receives the votes of more than one-half of the number of all Members of Council present (that is: 7 or more votes), then the nominee receiving the fewest number of votes is excluded from the voting.

The vote shall be taken again by the Clerk, and if necessary more than one vote, excluding in each successive vote the candidate who received the fewest number of votes in the preceding vote, until one candidate receives more than one-half the votes of the Members of Council present and voting.

5. Where the votes cast in any one ballot are **equal for all the nominees:**
  - ➡ if there are three or more nominated or remaining, the Clerk shall, by lot, select one such candidate to be excluded from the subsequent voting;
  - ➡ if only two candidates remain, the tie shall be broken and the vacancy shall be filled by the candidate selected by lot conducted by the Clerk.

6. **Where no applicant receives the majority required** for appointment on a roll call vote, and where **two or more applicants are tied with the least number of votes** a special roll call vote shall be taken to decide which of the tied applicants with the **least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.**

The term **lot** means the method of determining the candidate to be excluded or the candidate to fill the vacancy, as the case may be, by placing the names of the candidates on equal size pieces of paper placed in a box and one name being drawn by the Clerk.

### **Appointment of 6 Citizens continued:**

7. If after the first vote one or more candidates does not receive any votes (that is: zero votes), then these candidates be excluded from the next round of voting.
8. When the number of nominee(s) required to fill the vacancy or vacancies on each vacancy receives 7 or more votes (assuming that all 13 Members of Council are in attendance), then an appropriate resolution shall be introduced for consideration by Council.

For the convenience of Members of Council a series of charts have been prepared and are appended to this Report which show examples of various tie votes.

### **Letters of Appreciation:**

Letters of appreciation will be mailed to all those applicants who responded to Council's request for Citizen Appointments.

### **SUMMARY:**

1. The following appointments are to be made to the Citizen's Advisory Panel on Volunteerism:
  - one (1) Member of Council
  - six (6) Citizen Appointees.
2. Council will first select the Member of Council and then the six (6) Citizen Appointees.
3. Voting for the Member of Council will be by voice vote, unless Council directs otherwise, and then confirmed by Resolution.
4. If more than one Member of Council is nominated, Council shall hold an election, in accordance with Article 36 of the Procedural By-law.

**SUMMARY continued:**

5. Where all Members of Council are in attendance, seven (7) votes are required to fill the appointment. Each Member is entitled to one (1) vote for this position. It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under Robert's *Rules of Order* a nomination does not need a second.
6. Voting for the six (6) Citizen Appointees will be by a paper ballot vote. The successful candidates will then be confirmed by Resolution.
7. Each Member of Council is entitled to six (6) votes.
8. Each appointment will end November 30, 2003.



Attachments

## **VOTING CHART**

### **Majority Vote**

**(7 Members of Council are required for quorum)**

<b>Number of Members Present and Voting</b>	<b>Majority Vote</b>
13	7
12	7
11	6
10	6
9	5
8	5
7	4

EXAMPLES OF TIE VOTES  
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

**Result: Candidate D is dropped from the next vote.**

Candidate	Votes Received
A	5
B	4
C	3
D	1

**Result: Candidate D is dropped from the next vote.**

EXAMPLES OF VOTES  
(All Members of Council Present)  
(Three Nominees Remaining)



Candidate	Votes Received
A	6
B	4
C	3

**Result: Candidate C is dropped from the next vote.**

Candidate	Votes Received
A	5
B	3
C	3
D	1

**Result:**

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

**THE CONSEQUENCES OF SAMPLE TIE VOTES**  
(All Members of Council Present -Five Nominees)

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

**Result:**

- 1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.**
- 2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.**

**THE CONSEQUENCES OF SAMPLE ZERO VOTES**  
**(All Members of Council Present -Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

**Result:**

- 1. Candidates E and F are dropped from the next vote.**
- 2. Then a roll call vote shall be taken of the remaining four  
Candidates: A, B, C and D.**

## **ARTICLE 36**

### **APPOINTMENTS - BOARDS - COMMISSIONS - COMMITTEES - ADVISORY PANELS - CORPORATIONS**

#### **36.1      Made - by Council - procedure - set out**

Appointments to the various boards, commissions, committees, advisory panels and corporations of the Corporation shall be made by Council. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in the shareholders declaration.

#### **36.2      Advertising - position - requirements - to local citizens**

At least 30 days prior to the Council meeting at which the appointment is scheduled for any board, commission or advisory committee, as the case may be, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled on such board, commission or advisory committee and inviting applications from interested citizens.

#### **36.3      Applications - in writing - time limitation**

All applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

#### **36.4      Qualifications - of applicants - determined - by Clerk**

Unless otherwise authorized by by-law, all applicants must meet the same qualifications as electors in the municipality and the Clerk shall determine the qualifications of each applicant.

#### **36.5      Applications - qualifying - included - Council agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Council meeting concerned.

**36.6 Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

**36.7 Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then Council shall select from the qualified applicants the ones to fill the position or positions concerned.

**36.8 Roll call vote - Council - taken - regarding applicants**

A roll call vote of the Council shall be taken with respect to the qualified applicants for each position available.

**36.9 Appointment - determined - by vote - exception**

If upon the first roll call vote no applicant receives the votes and the majority of members are present, the name of the applicant receiving the least number of votes shall be dropped and the members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of members present, at which time such applicant shall be declared appointed; or, it becomes apparent by reason of an equality of votes that no applicant can be appointed by the voting process.

**36.10 Voting - unsuccessful - position selected - by lot**

Where by reason of an equality of votes, it becomes apparent that no applicant can be appointed by the voting process, then the vacancy shall be filled by the applicant selected by lot by the Clerk.

**36.11 Special vote - applicants tied - least number of votes**

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

**36.12 Staff member - appointment - conditions**

Except where prohibited by law, Council may appoint a member of staff to a board, commission or outside agency when no member of Council wishes to be appointed.

**36.13 Further votes**

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

**36.14 Committee Appointments - ballots**

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

**36.15 Ballots - destruction**

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

# Citizen's Advisory Panel On Volunteerism

*6 Citizens to be appointed*

The City of Greater Sudbury benefits greatly from the involvement of local residents who help City Council make decisions about the programs and services provided to our citizens. The Council of the City of Greater Sudbury recognizes that our City is best served by special purpose bodies that have diverse members reflecting the community's diversity. Council makes citizen appointments to various agencies and boards on the basis of equal opportunity.

It is Council's policy that appointments to Advisory Panels be reflective of the demographic and geographical make up of the City of Greater Sudbury.

Residents of the City of Greater Sudbury who are interested in serving on the Citizen's Advisory Panel on Volunteerism are invited to submit a written application to the City Clerk by Friday, December 28th, 2001.

The Citizen's Advisory Panel on Volunteerism consists of six (6) residents of the City of Greater Sudbury appointed by City Council and one (1) Member of City Council. The Citizen's Advisory Panel on Volunteerism will provide advice and direction in ensuring support for and celebrations of Volunteerism and community involvement in the City of Greater Sudbury.

The term of the appointment will be to November 30th, 2003.

## **What is a Citizen Advisory Panel?**

A Citizen Advisory Panel is a group of citizens who meet periodically with senior staff to exchange information and ideas relating to a particular topic. It is one proactive way that Council will improve its communication with the public and develop more responsive policies that better meet the needs of the community.

Members of Advisory Panels will receive no compensation beyond the satisfaction of improving their community. Applicants should either have their own vehicle or access to one.

## **How to Apply**

Written applications and résumés may be addressed to the City Clerk, P.O. Box 5000, Station "A", Sudbury, ON P3A 5P3. Applications can be delivered to the City Clerk's Office, City of Greater Sudbury, located on the 2nd Floor, Place Tom Davies Square, 200 Brady Street, Sudbury, Ontario P3E 5K3, during normal office hours of 8:30 a.m. to 4:30 p.m., Monday to Friday. Facsimile applications may be faxed to 671-8118.

All applications should clearly indicate the name of the Advisory Panel; your reason or reasons for doing so; and, a brief personal résumé.

Please ensure that you have included your home address, postal code and phone number.

All applications should be clearly marked: Citizen's Advisory Panel on Volunteerism

## **Time Commitment**

Time requirements vary among the various City Citizen Panels which typically meet quarterly. Please ensure that you have sufficient time to devote to this Panel.

Meeting dates will be determined at the first meeting of the Citizen's Advisory Panel on Volunteerism.

## **How are Appointments Made?**

When the application deadline is reached, staff in the City Clerk's Office will provide a copy of all the applications received to each Member of Council for the Thursday, January 17, 2002 meeting of Council.

Council will then vote on the appointments.

After the Council meeting, a letter will be sent to all those who applied to inform them of Council's decision.

## **Questions?**

For more information, please call the City Clerk's Office at 671-CITY (2489), extension 2471 (Mrs. Gloria Ward, Council Secretary) or by e-mail at gloria.ward@city.greatersudbury.on.ca).

## **Deadline**

The Deadline for all applications is 4:00 p.m., Friday, December 28th, 2001.

You are invited to get involved. Take an active role in your community.

**Caroline Hallsworth**  
General Manager of Citizen and Leisure Services



# Comité consultatif de citoyens sur le bénévolat

6 citoyens seront nommés

Le Grand Sudbury profite beaucoup de la participation de résidents locaux qui aident le Conseil municipal à prendre des décisions portant sur les programmes et services offerts à nos citoyens. Le Conseil de la Ville du Grand Sudbury reconnaît qu'en faisant siéger aux organismes de services publics une diversité de membres qui reflètent la diversité de la collectivité, les citoyens recevront le meilleur service possible. Le Conseil souscrit au principe d'égalité des chances quand il nomme des citoyens aux divers conseils et aux diverses commissions.

Le Conseil a pour politique de nommer aux comités consultatifs des gens en fonction de la diversité du Grand Sudbury sur les plans démographique et géographique.

On invite les citoyens du Grand Sudbury qui désirent siéger au Comité consultatif de citoyens sur le bénévolat à faire parvenir une demande écrite au greffier municipal d'ici le vendredi 28 décembre 2001.

Le Comité consultatif de citoyens sur le bénévolat est formé de six (6) citoyens du Grand Sudbury nommés par le Conseil municipal ainsi que d'un (1) conseiller municipal. Le Comité consultatif de citoyens sur le bénévolat offrira des conseils et présentera des recommandations au Conseil dans le but d'appuyer et de souligner l'importance du bénévolat et de la participation communautaire dans le Grand Sudbury. Le mandat prendra fin le 30 novembre 2003.



## Qu'est-ce qu'un comité consultatif de citoyens?

Un comité consultatif de citoyens est un groupe de citoyens qui se réunit périodiquement avec les cadres supérieurs pour échanger de l'information et des idées sur un sujet donné. En créant de tels comités, le Conseil pourra améliorer la communication avec le public tout en élaborant des politiques qui répondent mieux aux besoins de la communauté.

Les membres des comités consultatifs ne recevront aucune rémunération, outre la satisfaction qu'ils éprouveront en améliorant leur communauté. Les candidats doivent disposer d'un véhicule.

## Comment poser sa candidature

Vous devez adresser votre demande écrite ainsi que votre curriculum vitae au greffier municipal, C. P. 5000, succursale A, Sudbury (Ontario) P3A 5P3 ou les livrer au bureau du greffier municipal, Ville du Grand Sudbury, deuxième étage, Place Tom Davies, 200, rue Brady, Sudbury (Ontario) P3E 5K3, durant les heures normales d'ouverture (8 h 30 à 16 h 30), du lundi au vendredi. Les demandes peuvent également être envoyées par télécopieur au 671-8118.

Vous devez indiquer clairement dans votre demande à quel comité consultatif vous voulez siéger, la raison pour laquelle vous voulez le faire et annexer-y un bref curriculum vitae.

Assurez-vous d'inclure votre adresse, votre code postal et votre numéro de téléphone dans votre demande.

Il faut indiquer clairement la mention suivante sur toutes les demandes : Comité consultatif de citoyens sur le bénévolat.

## Impératif du calendrier

Les besoins varient d'un comité consultatif à l'autre; en règle générale, les comités se réunissent une fois tous les trois mois. Veuillez vous assurer d'avoir suffisamment de temps à consacrer au présent comité.

L'horaire des réunions sera établi à l'occasion de la première réunion du Comité consultatif de citoyens sur le bénévolat.

## Comment se font les nominations?

Après la date limite fixée pour la réception des candidatures, le personnel du bureau du greffier fournira une copie de toutes les demandes à chaque membre du Conseil en vue de la prochaine réunion, qui aura lieu le jeudi 17 janvier 2002.

Les membres du Conseil décideront des nominations au moyen d'un vote.

Après la réunion, on enverra une lettre à tous les candidats, les informant de la décision du Conseil.

## Questions?

Pour de plus amples renseignements, veuillez communiquer avec le bureau du greffier municipal au 671-CITY (2489), poste 2471 (Mme Gloria Ward, secrétaire du Conseil) ou par courrier électronique à l'adresse suivante : gloria.ward@city.greatersudbury.on.ca).

## Date limite

La date limite pour la réception des demandes est le vendredi 28 décembre 2001, à 16 h.

Nous vous invitons à jouer un rôle actif au sein de votre communauté.

Caroline Hallsworth  
Directrice générale des Services  
aux citoyens et des loisirs