



2010.01.01

City of Greater Sudbury

Office Use Only

Box 5000, Station 'A', 200 Brady Street
Sudbury, ON P3A 5P3
Tel. (705) 671-2489, Ext. 4620 Fax (705) 673-2200

File # _____
Cross Reference _____
File(s) _____

Office Use Only

Date Application Received by City: _____	Copy to City Clerk: _____
Application Fee Submitted: _____	
Receipt Number: _____	
Assigned Planner: _____	

APPLICATION FOR OFFICIAL PLAN AMENDMENT

Personal information on this form is collected pursuant to the *Planning Act*, R.S.O. 1990 c.P. 13. Any questions regarding the collection of this information may be directed to the Director of Planning Services.

In accordance with Section 1.0.1 of the *Planning Act*, information and material required to be provided to a municipality or approval authority as part of this application shall be considered public information and shall be made available to the public.

Applications to amend the Official Plan in the City of Greater Sudbury are submitted pursuant to Section 22 of the *Planning Act*. The following information is required to be submitted to the Planning Services Division of the Growth and Development Department and shall be accompanied by a cheque made payable to the City of Greater Sudbury (refer to "Fee Schedule" for applicable application fees).

All applications submitted must be consistent with the Provincial Policy Statements which can be found at www.mah.gov.on.ca.

In accordance with Section 22(6.1) of the *Planning Act*, the City of Greater Sudbury is required to notify the applicant within 30 days of the application having been submitted, whether additional information is required to be submitted in order for the application to be considered complete. Failure to submit all of the required information may prevent or delay the consideration of the application.

All applicants are encouraged to consult with Planning Services staff prior to the submission of an application.

Please print, additional information may be attached, if necessary

The undersigned hereby applies to the City of Greater Sudbury under Section 22 of the Planning Act, Revised Statutes of Ontario 1990 for an amendment to the Official Plan of the City of Greater Sudbury as described in this application.

1. Registered Owner(s)	Telephone Numbers
	Home
Mailing Address	Business
	Fax
Postal Code	E-mail

If the application will be represented by someone other than the registered owner(s) and/or the application is prepared and submitted by someone other than the registered owner(s), please specify:

2. Name of Agent or Solicitor	Telephone Numbers
	Home
Mailing Address	Business
	Fax
Postal Code	E-mail

Note: Unless otherwise requested, all communication will be sent to the agent, if any.

3. Legal Description of Property

Township	Twp. Lot No.	Concession No.
PIN	Parcel(s)	Subdivision Plan No. Lot
Reference Plan No.	Part(s)	
Municipal Address or Street(s)		

4. Dimensions in **metric** units of the land to be redesignated (describe **only** the portion of land which is to be redesignated).

a. Frontage _____m Depth _____ m Area _____m² or ha (**circle unit of measure**)

5. a. Current Official Plan land use designation.

b. List the permitted uses in the current land use designation.

6. Why is the official plan amendment being requested? Provide details of proposed development and land uses that the requested official plan amendment would authorize.

Note:

If the application is to alter all or part of the boundary of an area of settlement or is to establish a new area of settlement, details of the current Official Plan policies, if any, dealing with the alteration or establishment of an area of settlement amendment are required to be submitted with the application.

If the application is to remove land from an area of employment, details of the current Official Plan policies, if any, dealing with the removal of land from an area of employment are required to be submitted with the application.

7. Does the requested amendment:

- a. change a policy? Yes No
- b. replace a policy? Yes No
- c. delete a policy ? Yes No
- d. add a policy ? Yes No

For each yes answer above, identify the policy number to be amended and include the proposed wording below or attach on separate page.

8. Does the requested amendment change or replace a designation in the Official Plan? Yes No

If yes, a) what is the designation to be changed or replaced? _____

b) what is the proposed Official Plan designation? _____

Note: The requested schedule and the text that accompanies it are to be attached to the application form.

9. Is the subject land, or land within 120 metres of it, the subject of an application by the applicant under the *Planning Act* for,

- | | | |
|----------------------------|------------------------------|-----------------------------|
| i) Minor variance | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ii) Plan of subdivision | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iii) Consent | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iv) Rezoning | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| v) Minister's zoning order | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| vi) Site plan | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

For each yes answer, the following information on the related application is to be provided below or included on an attached page, if necessary.

File number: _____

Name of approval authority: _____

The land affected: _____

Purpose of the application: _____

Status of the application: _____

The effect of the application on the requested amendment: _____

10. Describe the existing use(s) on the subject lands.

11. Access to the lands to be redesignated will be from:?

- | | | |
|----------------------------------------------------|-----------------------------------|-------------------------------------|
| a) provincial highway | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b) a road which is maintained by the municipality, | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| i) If yes, what type of maintenance is available? | <input type="checkbox"/> Seasonal | <input type="checkbox"/> Year-Round |
| c) other public road i.e. Crown | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| d) right of way | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| e) water | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

i) If access is by water only, the location of the parking and docking facilities to be used?

ii) What is the approximate distance of the parking and docking facilities from:

the subject land? _____ and, the nearest public road? _____

12. What types of water supply and sewage disposal are proposed?

Type

- | | |
|-------------------------------------------------------|--------------------------|
| Municipally owned and operated piped water system | <input type="checkbox"/> |
| Municipally owned and operated sanitary sewage system | <input type="checkbox"/> |
| Lake | <input type="checkbox"/> |
| Individual Well | <input type="checkbox"/> |
| Communal Well | <input type="checkbox"/> |
| Individual Septic System | <input type="checkbox"/> |
| Communal Septic System | <input type="checkbox"/> |
| Pit Privy | <input type="checkbox"/> |
| Other _____ | <input type="checkbox"/> |

If the proposed development is to be serviced by a privately owned and operated individual or communal septic system and more than 4500 litres of effluent would be produced per day as a result of the completed development, the following reports must be submitted to the municipality with this application form.

- (a) a servicing options report; and**
- (b) a hydrogeological report**

13. Is the application to amend the Official Plan consistent with Provincial Policy Statements issued under subsection 3(1) of the *Planning Act*? Yes No

14. Is the subject land within an area of land designated under any provincial plan or plans? Yes No

If yes, does the application conform to or not conflict with the applicable provincial plan or plans? Yes No

15. Supporting material to be attached :

1. If available, a survey of the property.

2. A sketch drawn to scale, shown in metric units:

- a) the boundaries and dimensions of the subject lands and where applicable, total land holdings owned by the applicant and encompassing the lands for which the application is being made;
- b) the distribution of the proposed land uses, including the location, size and use of all proposed buildings and structures, landscaping and parking areas. In the case of a plan of subdivision, a lotting plan shall be submitted.

3. Supporting evidence of the need or justification for the proposed amendment.

16. If there is any additional information which may be relevant to your proposal and which should be considered by any of the agencies reviewing this application, please attach a schedule outlining the particulars of same.

SWORN DECLARATION

I/We, _____ of the City of _____ in the District of _____

- a) solemnly declare that the information contained in this application is true and, I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act", and
- b) hereby grant permission to employees and or agents for the City of Greater Sudbury to attend, photograph and conduct inspections of the lands subject to this application as part of their review and processing of the application.

Signed this _____ day of _____ 20 _____

Signature(s) of owner(s) or authorized agent *

A Commissioner, etc

*** An agent must be authorized in writing by the owner to act on his/her behalf. If an agent is being used, an Appointment and Authorization of Agents form, must be attached to the application.**

Unless otherwise requested, all communications will be sent to the agent.

REFUND POLICY

Half of the application fee (50%) is refunded if an application is withdrawn within 5 working days of its receipt by the Growth and Development Department. No refund after this time period.

FEES FOR EXTENSIONS

Approvals with conditions have two years to fulfil conditions. If extensions to this time limit are granted the following fees shall be applicable:

A - extensions up to one year - 50% of the original application fee

B - extensions beyond one year up to two years - 100% of the original application fee

*** There is a Dishonoured Cheque Administration Fee of \$35.00 per cheque.**

Note: Schedule of Application Fees attached.

2010 APPLICATION FEES

REZONING

a) Where the Application for Rezoning is NOT made concurrently with an Application for an Official Plan Amendment

MAJOR REZONING APPLICATIONS

- Change in zoning designation (except "R1" to "R2") **\$1,870.** + legal notice fee

MINOR REZONING APPLICATIONS

- "R1" to "R2", Temporary zonings **\$670.** + legal notice fee
- Lifting of "H" Provisions **\$670. NO notice fee**
- All other zoning by-law amendments **\$1,060.** + legal notice fee

b) Where the Application for Rezoning IS made concurrently with an Application for an Official Plan Amendment

MAJOR REZONING APPLICATIONS

- Change in zoning designation (except "R1" to "R2") **\$940.** + legal notice fee

MINOR REZONING APPLICATIONS

- "R1" to "R2", Temporary zonings **\$340.** + legal notice fee
- Lifting of "H" Provisions **\$340. NO notice fee**
- All other zoning by-law amendments **\$540.** + legal notice fee

OFFICIAL PLAN AMENDMENTS

- **OFFICIAL PLAN AMENDMENT APPLICATIONS** **\$1,870.** + legal notice fee

Request for **EXTENSION OF REZONING** approval and/or Official Plan Amendment time limits
- 50% of above fees for one year extension and
100% for two year extension

SUBDIVISIONS

•	DRAFT SUBDIVISION PLAN applications (base fee)	\$1,870. + legal notice fee
PLUS	per lot for "R1" or "R2" lots for the first 50 lots	66.
	per lot for each lot in excess of 50 lots	35.
	Per block where the block is NOT intended for Municipal use	335.
	Per block where the block IS intended for Municipal use	Nil
	To a maximum of \$5,000.00	

Redrafts of Subdivision

50% of above fee, based on number of lots; or percentage of Plan area whichever is greater

Request for Subdivision draft plan extension fee - 50% of above fees for a 3 year extension, to a maximum of \$2,500.00

CONDOMINIUMS

•	DRAFT CONDOMINIUM PLAN Applications	\$1,870.
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LEGAL NOTICE FEES

Rezoning, Official Plan Amendments,
draft plans of subdivision or condominium

(i)	any one of the above	\$305.
(ii)	two or more of the above an additional	\$192.

NDCA FEES

Official Plan Amendment	\$123.
Zoning By-law Amendment	\$ 71.
Consent to sever	\$ 48.
Minor variance	\$ 48.
Site Plan Control Agreement	\$ 71.

Plans of Subdivision

a)	Initial draft	\$182.
b)	Draft plan approval extension	\$ 93.
c)	Clearance of conditions (per phase)	\$ 93.