



**GREATER SUDBURY
SANTA CLAUS PARADE COMMITTEE
SATURDAY NOVEMBER 13, 2010 @ 5:30
GRAND SUDBURY
COMITÉ, PARADE DU PÈRE NOËL
LE SAMEDI 13 NOVEMBRE 2010 @ 17H30**

THEME: "MUSICAL CHRISTMAS"

Entry Form "B" (Except Marching Bands)

Organization/Company Name: _____

Non-Profit Charity #: _____

Contact Name: _____

Mailing Address: _____

Postal Code: _____

Daytime Phone Number: _____

Evening Phone Number: _____

E-Mail Address: _____

Contact Person (Alternate): _____

Daytime Phone Number: _____

Evening Phone Number: _____

1. Registration fee is \$75.00 for Business/Commercial entries and \$25.00 for Community or non-commercial entries **payable to Greater Sudbury Santa Claus Parade.**
2. All entries including fees must be received by **Friday, November 5, 2010.**
3. Return the "Entry Form B" and "Media Form C" retain Parade Regulations and Directions.

4. A Commercial entry is defined as;
- a) Any display or float prepared by a for-profit business.
 - b) Any display or float representing or advertising a for-profit business including the displaying of the company or business name on the float.

Floats: (see regulations concerning floats)

Driver's name: _____

Phone Number: _____

Towing Vehicle Company Name: _____

Total length required to parallel park in marshalling area. (Include all vehicles participating in the parade): _____

Number of decorated vehicles: _____

Number of float participants: On Float _____
Walking _____

Any animals? If so what kind and how many: _____

Music on float: Yes ___ No ___
Describe: ie: Band, Sound System, or Vehicle Stereo _____

Please describe your entry (float)
(Please give full details and confirm when called prior to parade date by the head marshal).

Length of vehicle(s) front to back including towing vehicle: _____

Height of float from the ground up: _____

Width of entry: _____

General Description: (To include order ie: Banner, tractor trailer, small car etc.)

Draw if possible for marshalling assistance.

Animals: (see regulations concerning animals)

Number of Animals: Walking# _____ On or in vehicle# _____

Kinds of Animals: _____

Number of animal handlers (above age 18): _____

Clean-up crew number: _____

Vehicle: Yes ___ No ___ Type: _____

Total length required to parallel park a vehicle in the marshalling area: _____

Area in feet required for animals in marshalling area: _____

Indicate space required in feet between floats while on the parade route: _____

Marching Groups: (Bands not included)

Type of Marching Group: _____

Number of persons participating: _____

Any animals? Yes _____ No _____ Kind: _____

Decorated vehicle(s): Yes ____ No ____ Number: _____ Type: _____

Music: Yes ____ No ____
le: Band, Sound System, or Vehicle Stereo? _____

Area in feet required in marshalling area: _____

Indicate space required in feet between floats while on the parade route: _____

Registration:

Upon completion please return with "**Fees**" to:

**PLEASE ENSURE CHEQUE IS MADE PAYABLE TO:
"GREATER SUDBURY SANTA CLAUS PARADE"**

City of Greater Sudbury Leisure Services Department
PO Box 5000 Station A
Sudbury Ontario P3A 5P3
Attention "Santa Claus Parade"
Fax: 705-671-8145

For further information, please contact
Jeff Pafford,
Recreation Co-ordinator
674-4455 Ext 2456
jeff.pafford@greatersudbury.ca

Bonnie Lachapelle
Secretary, Leisure Services
674-4455 Ext 2446
bonnie.lachapelle@greatersudbury.ca

Laurie Prudhomme
Head Marshal, Santa Claus Parade Committee
Home # 560-6909
ldp24@live.ca



GREATER SUDBURY SANTA CLAUS PARADE
NOTICE TO ALL SANTA CLAUS PARADE
ENTRANTS

All applicants are responsible for their own insurance for their participants as well as their vehicles and floats. Injury and/or property damage caused by applicant's participants, vehicles and floats are the applicant's responsibility and not the Greater Sudbury Santa Claus Parade Committee.

I, the undersigned (the applicant), have read this agreement including the attached Parade Regulations, Marshalling Directions, Parade Disbursement Directions and Judges Rules and understand their terms. I execute this voluntarily with full knowledge of its significance.

Please sign below to acknowledge receipt of this information, and return to the Leisure Services Department along with your entry form.

Name of Group/Organization: _____

Signature of Participant: _____

Date: _____



**GREATER SUDBURY
SANTA CLAUS PARADE COMMITTEE
November 13, 2010 at 5 :30 pm
GRAND SUDBURY
COMITÉ, PARADE DU PÈRE NOËL
le 13 novembre 2010 à 17 h 30**

Parade Regulations and Directions

Parade Theme: “Musical Christmas”

General

1. All entries must include appropriate Christmas decorations and lighting. It is mandatory that all towing vehicles be decorated.
2. Only **Christmas music** is to be played or sung from floats and must not interfere with other floats.
3. **Parade entries must not include a Santa Claus**. There will be only one Santa in the parade and his participation is already arranged.
4. **No throwing candies or other handouts permitted**. Free candies or handouts may be handed out by walkers..
5. All walking participants not in organized marching groups must have proper illumination for safety reasons.
6. All parade participants must adhere to Parade Marshals instructions including direction from security personnel.
7. Failure to comply with Parade Regulations may result in a ban from future parades.

Floats and Vehicles

1. All drivers must be in possession of appropriate valid driver's license and insurance.
2. Floats cannot be greater than 60 feet in length (not including the towing vehicle), 10 feet in width or 13 feet in height.
3. Use of horns is forbidden (e.g. air-horn, convention horn)
4. Participants must remain on floats during the parade and children must be

- supervised by an adult.
5. All walking float participants must have a type of illumination to ensure adequate visibility for safety purposes.

Animal Groups

1. All animals must have a type of illumination to ensure adequate visibility for safety purposes.
2. All animal entrants must have a clean-up crew following directly behind their group.

Judging

1. Judges location will be announced prior to Parade start. Please ensure your entry number is prominently displayed. Plan for your entertainment to really “shine” while passing the judges.

Marshalling Directions

1. The attached map outlines the marshalling and disbursement areas.
2. Marshalling begins at 1:00 p.m. **You will be advised by telephone prior to parade of your arrival time and location in the parade.**
3. Only floats and support vehicles will be allowed to park in the Marshall Area.
4. Be sure to give clear direction to parents of any children you might be organizing on your float. Children in the marshalling area must be supervised at all times.
5. All parade entries must be in place by 4:45 p.m., and all participants on board and ready to go by 5:00 p.m.

Parade Disbursement

1. The parade will finish at the corner of St. Anne’s Road and Notre Dame Avenue.
2. Only buses and equipment vehicles for marching groups will be permitted in or around the disbursement area.
3. Those picking up children or participants are strongly encouraged to pre-designate a location outside of the disbursement area.



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Media Information Form "C"

We require information about your entry and/or organization to be used by media covering the parade. Please provide detailed responses wherever possible and attach any additional promotional materials you may have.

Proper name of organization submitting entry: _____

Organizational Goal: _____

Name of entry: _____

Interesting and/or unique features of entry: _____

Person(s) in charge: _____

Other parade entered in 2010: _____

Additional comments: _____

Media Contact: Name _____

Phone _____