

**Request for Decision  
City Council**



Type of Decision									
Meeting Date	April 14, 2005				Report Date	April 4, 2005			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

**Report Title**

**Civic Memorial Cemetery Equipment Purchase**

**Policy Implication + Budget Impact**

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

The Civic Memorial Cemetery Niche Wall project will be deferred to 2006 and \$25,000 will be returned to the Cemetery Reserve Fund.

Background Attached

**Recommendation**

THAT Council defer the purchasing of the Civic Memorial Cemetery Niche Wall as approved in the 2005 Capital Budget to the 2006 Capital Budget process; and

Further that Council approves the purchase of a specialized piece of equipment designed to lift and install cement foundations.

Recommendation Continued

**Recommended by the Department Head**

*C. Matheson*

Catherine Matheson  
General Manager, Community Development

**Recommended by the C.A.O.**

*M. Mieta*

Mark Mieta  
Chief Administrative Officer

Date: April 4, 2005

**Report Prepared By**



Ron Henderson  
Director, Libraries and Citizen Services

**Division Review**

**EXECUTIVE SUMMARY**

The purpose of this report is to seek Council approval to replace the Civic Memorial Cemetery Niche Wall project approved in the 2005 Capital Budget with the purchase of a piece of equipment for Cemetery Operations designed to lift and install cement foundations. The need for this purchase has become prudent due to recent employee injuries that have resulted from lifting the excessive weight of these foundations "by hand".

The result of this deferral and subsequent purchase of the piece of equipment will return \$25,000 to the Cemetery Reserve Fund.

**BACKGROUND**

One of the services provided by cemetery operations is the installation of cement foundations to support upright monuments. In 2004, cemetery operations installed 200 cement foundations producing a revenue of \$50,000.

The work is currently performed by City employees without the assistance of any equipment. Unfortunately, due to the excessive weight of these foundations, a number of injuries have occurred in recent years prompting the purchase of a piece of equipment specializing in lifting and installing foundations. A suitable piece of equipment called a BobCat can be purchased for \$55,000.

To finance this purchase it is recommended that the \$80,000 Civic Memorial Cemetery Niche Wall project as approved in the 2005 Capital Budget be deferred to the 2006 Capital Budget process. This deferral is possible as the cemetery currently has an adequate number of niche units in inventory to provide service to families until 2006. The net effect of this deferral and subsequent purchase of equipment will return \$25,000 to the Cemetery Reserve Fund.