

# Minutes

<b>City Council</b>	<b>2005-03-10</b>
<b>Planning Committee</b>	<b>2005-03-15</b>
<b>Priorities Committee {MINUTES TABLED}</b>	<b>2005-03-23</b>
<b>Property Standards Appeal Committee</b>	<b>2005-03-15</b>
<b>Sudbury &amp; District Board of Health</b>	<b>2005-02-17</b>
<b>Tender Opening Committee</b>	<b>2005-03-08</b>
<b>Tender Sub-Opening Committee</b>	<b>2005-03-09</b>
<b>Tender Opening Committee</b>	<b>2005-03-15</b>
<b>Flour Mill Business Improvement Area Association</b>	<b>2005-03-02</b>
<b>Greater Sudbury Housing Corporation</b>	<b>2005-01-25</b>

THE TWENTY-EIGHTH MEETING OF THE COUNCIL  
OF THE CITY OF GREATER SUDBURY

C-11  
Tom Davies Square

Thursday, March 10, 2005  
Commencement: 6:00 p.m.

**DEPUTY MAYOR DUPUIS, IN THE CHAIR**

Present Councillors Berthiaume; Bradley; Gainer; Kett; Reynolds;  
Rivest; Thompson; Mayor Courtemanche

City Officials M. Mieto, Chief Administrative Officer; C. Matheson, General  
Manager of Community Development; A. Stephen, General  
Manager of Infrastructure & Emergency Services;  
C. Hallsworth, Executive Director of Administrative Support  
Services; C. Mahaffy, Manager of Financial Planning and  
Policy; P. Thomson, Director of Human Resources & Org.  
Development; T. Mowry, City Clerk; F. Bortolussi, Planning  
Committee Secretary

Declarations of  
Pecuniary Interest None declared.

"In Camera" 2005-85: That we move "In Camera" to deal with a Personnel  
Matter in accordance with Article 15.5 of the City of Greater  
Sudbury Procedure By-law 2002-202 and the Municipal Act,  
2001, s.239(2)(f).

**CARRIED**

Recess At 7:00 p.m., Council recessed.

Reconvene At 7:05 p.m., Council moved to the Council Chamber to  
continue the regular meeting.

Chair **HIS WORSHIP MAYOR DAVID COURTEMANCHE, IN THE  
CHAIR**

Present Councillors Berthiaume; Bradley; Dupuis, Gainer; Kett;  
Reynolds; Rivest; Thompson

City Officials

M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; A. Stephen, General Manager of Infrastructure & Emergency Services; R. Swiddle, City Solicitor/Director of Legal Services; I. Davidson, Chief of Police, Greater Sudbury Police Service; C. Mahaffy, Manager of Financial Planning & Policy; J. McKechnie, Executive Assistant to the Mayor; P. Graham, Manager Environmental Innovation & Energy Initiatives; C. Mathieu, Director of Waste Management; P. Demers, Community Relations and Policy Advisor; R. Sauve, Director of Transit Services; T. Mowry, City Clerk; J. Nelson, Supervisor of Elections; F. Bortolussi, Planning Committee Secretary

News Media

Sudbury Star; MCTV; CGIM; Channel 10 News; Le Voyageur; Northern Life

C.U.P.E.

D. Burke, CUPE National Representative; W. MacKinnon, President, CUPE Local 4705; F. Posadowski, Vice-President, CUPE Local 4705

Moment of Silence

Mayor Courtemanche, on behalf of all Members of Council, requested a moment of silence be observed for the four RCMP Officers, Constable Peter Schiemann, Constable Leo Johnston, Constable Anthony Gordon, Constable Brock Myrol who were shot to death in Alberta.

Declarations of Pecuniary Interest

None declared.

**PRESENTATIONS/DELEGATIONS**

Item 4  
Canadian Red Cross

Mr. Mike Shantz, President of the Sudbury Branch and Northern Regional Branch Council of the Canadian Red Cross gave an electronic presentation regarding the Canadian Red Cross as '*March is Red Cross Month*'.

The presentation outlined the following:

- ▶ history
- ▶ mission
- ▶ fundamental principles
- ▶ relief work done, locally and internationally
- ▶ disaster services provided
- ▶ courses in first aid and water safety
- ▶ value of volunteers

**PRESENTATIONS/DELEGATIONS (continued)**

Item 5  
Habitat for Humanity

Mr. Jim Gainer, President of Habitat for Humanity, gave a verbal presentation regarding an update on their mission and utilization of City owned property. He explained Habitat for Humanity provides decent housing for needy families and an interest free mortgage. Materials are donated or provided at a reduced cost; however, affordable land is the biggest challenge. This is the reason for this presentation to request that the City considered donation of excess lands that have not been able to be sold on the open market.

The following resolution was presented:

2005-86 Dupuis-Bradley: THAT requests for the donation of municipal lands, by sale or lease at less than fair market value, to not-for-profit organizations be referred to the Planning Committee of Council for review and recommendation;

AND FURTHER THAT the Planning Committee of Council be directed to develop criteria for the review of such requests.

**CARRIED**

Item 6  
Unbilled  
Potable Water

Report dated 2005-03-02, with attachments, from the General Manager of Infrastructure & Emergency Services regarding Unbilled Potable Water was received.

Paul Graham, Manager of Environmental Innovations and Energy Initiatives gave an electronic presentation regarding unbilled potable water in the City of Greater Sudbury. The presentation outlined the following:

- ▶ sustainable development principles
- ▶ components of unbilled water
- ▶ benefits of comprehensive water use inventory program
- ▶ development of a master water plan

The Manager of Environmental Innovations and Energy Initiatives will provide a report on how many residences are still without water meters.

The General Manager of Infrastructure & Emergency Services will provide a long term report regarding unbilled potable water.

**MATTERS ARISING FROM THE "IN CAMERA" SESSION**

Rise and Report Deputy Mayor Dupuis, as Chair of the Committee of the Whole, reported Council met to deal with a Personnel Matter falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f) and no resolutions emanated therefrom.

**MATTERS ARISING FROM THE PRIORITIES COMMITTEE**

Rise and Report Councillor Rivest, Vice-Chair of the Priorities Committee, reported that the Priorities Committee met on 2005-03-09 and there were no items requiring Council approval.

**MATTERS ARISING FROM THE PLANNING COMMITTEE**

Rise and Report Councillor Thompson, Chair of the Planning Committee, reported that the Planning Committee met on 2005-03-01 and there were no items requiring Council approval.

**PART I  
CONSENT AGENDA**

Consent Agenda The following resolution was presented to adopt the items contained in Part I, Consent Agenda:

2005-87 Bradley-Dupuis: THAT Items C-1 to C-9 inclusive, contained in Part I, Consent Agenda, be adopted.

**CARRIED**

**MINUTES**

Item C-1  
Report No. 27  
City Council  
2005-02-24 2005-88 Dupuis-Bradley: THAT Report No. 27, City Council Minutes of 2005-02-24 be adopted.

**CARRIED**

Item C-2  
Report No. 25  
Planning Committee  
2005-03-01 2005-89 Bradley-Dupuis: THAT Report No. 25, Planning Committee Minutes of 2005-03-01 be adopted.

**CARRIED**

**MINUTES (continued)**

Item C-3 Report No. 24 Priorities Committee <u>2005-03-09</u>	2005-90 Dupuis-Bradley: THAT Report No. 24, Priorities Committee Minutes of 2005-03-09 be adopted.	<b>CARRIED</b>
Item C-4 Report No. 5 Nominating Committee <u>2005-03-09</u>	2005-91 Bradley-Dupuis: THAT Report No. 5, Nominating Committee, Minutes of 2005-03-09 be adopted.	<b>CARRIED</b>
Item C-5 Nickel District Conservation Authority Board <u>2005-02-16</u>	2005-92 Dupuis-Bradley: THAT the Report of the Nickel District Conservation Authority Board Minutes of 2005-02-16 be received.	<b>CARRIED</b>
Item C-6 Greater Sudbury Public Library Board <u>2004-11-25</u>	2005-93 Bradley-Dupuis: THAT Report No. 8, Greater Sudbury Public Library Board Minutes of 2004-11-25 be received.	<b>CARRIED</b>
Item C-7 Greater Sudbury Public Library Board <u>2005-01-20</u>	2005-94 Bradley-Dupuis: THAT Report No. 8, Greater Sudbury Public Library Board Minutes of 2005-01-20 be received.	<b>CARRIED</b>
Item C-8 Tender Opening Committee <u>2005-02-22</u>	2005-95 Berthiaume-Bradley: THAT the Report of the Tender Committee Minutes of 2005-02-22 be received.	<b>CARRIED</b>
Item C-9 Tender Opening Committee <u>2005-03-01</u>	2005-96 Berthiaume-Bradley: THAT the Report of the Tender Committee Minutes of 2005-03-01 be received.	<b>CARRIED</b>

**BY-LAWS**

**THE FOLLOWING BY-LAW APPEARS FOR FIRST AND SECOND READINGS ONLY:**

2005-64      2      BEING A BY-LAW OF THE CITY OF GREATER SADBURY TO PROVIDE FOR THE BRUNET MUNICIPAL DRAINAGE WORKS IN THE CITY OF GREATER SADBURY

Planning Committee Recommendation 2005-43

**THE FOLLOWING BY-LAWS APPEAR FOR THREE READINGS:**

2005-65A    3      A BY-LAW OF THE CITY OF GREATER SADBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING OF MARCH 10, 2005

2005-66    3      A BY-LAW OF THE CITY OF GREATER SADBURY TO AMEND BY-LAW 2005-33 BEING A BY-LAW TO AUTHORIZE FUNDING TO ORGANIZATIONS FROM THE NATIONAL CHILD BENEFIT PLAN IN 2005

(This By-law alters the start date for the 2005 funding period for the PLAY program operated by The Human League Association from February 1st, 2005 to January 1st, 2005 to reflect the actual start date)

2005-67    3      A BY-LAW OF THE CITY OF GREATER SADBURY TO AMEND BY-LAW 2005-14 BEING A BY-LAW TO APPOINT A CHIEF ADMINISTRATIVE OFFICER

(This By-law amends Clause 9 of By-law 2005-14 to include the phrase "subject to the review of Council".)

2005-69P   3      A BY-LAW OF THE CITY OF GREATER SADBURY TO ADOPT OFFICIAL PLAN AMENDMENT NUMBER 246 FOR THE SADBURY PLANNING AREA

Planning Committee Recommendation 2005-35

(This amendment is to provide a site specific exemption for the subject property from the Valley East Secondary Plan - "Agricultural Reserve" land use designation in order to permit the creation of one (1) residential lot being 0.4 to 0.8 hectares in area with a minimum of 60 m of frontage along an existing public road (Robert Joseph Rusin, 510 cote Boulevard, Hanmer)

**BY-LAWS (continued)**

1<sup>ST</sup> & 2<sup>ND</sup> Reading

2005-97 Berthiaume-Bradley: THAT By-law 2005-64 to and including By-law 2005-67 and By-law 2005-69P be read a first and second time.

**CARRIED**

3<sup>RD</sup> Reading

2005-98 Bradley-Berthiaume: THAT By-law 2005-65A to and including By-law 2005-67 and By-law 2005-69P be read a third time and passed.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION ONLY**

Item C-10  
Animal Control  
Advisory Panel -  
Spay/Neuter  
Program 2004

Report dated 2005-02-21, with attachments, from the Executive Director of Administrative Support Services regarding Animal Control Advisory Panel - Spay/Neuter Program 2004 was received for information only.

Item C-11  
DLAC Status Report  
2004 Year End

Report dated 2005-02-18, with attachments, from the General Manager of Growth & Development regarding Development Liaison Advisory Committee (DLAC) Status Report to City Council - 2004 Year End was received for information only.

Item C-12  
Federal  
Budget 2005

Report dated 2005-03-04, with attachments, from the Acting CFO/Treasurer regarding Federal Budget 2005 was received for information only.

**PART II  
REGULAR AGENDA**

**REFERRED AND DEFERRED MATTERS**

R-1  
Group Home  
Application Policy  
Public Consultation

Report dated 2005-03-01 from the General Manager of Community Development regarding Ministry of Community and Social Services and Ministry of Children and Youth Services Group Home Application Policy was received for information only.

The following resolution was presented:

2005-99 Kett-Bradley: "WHEREAS the placement of Group Homes within a neighbourhood can cause concerns amongst neighbours, especially if they feel left out of decision making process, and are not informed early in the application process;



**REFERRED AND DEFERRED MATTERS (continued)**

R-1  
Group Home  
Application Policy  
(continued)

AND WHEREAS City Councillors are not told of the application process either by the Province or the Applicant;

AND WHEREAS getting technical approval for a building permit for a property that is already properly zoned should not constitute "municipal consultation" by the Province or the Applicant;

BE IT RESOLVED THAT the City of Greater Sudbury requests of the Ministries of Community and Social Services and Children and Youth Services that it amend its Group Home Application Policy such that:

1. Public consultation is step #1 in the Approval Process for a group home.
2. Under the Municipal Consultation part of the application process, the Ministry communicates directly with the local councillor(s) when an application is being made in order to allow the councillor(s) to co-ordinate the public consultation process with the applicant."

**CARRIED**

Councillor Kett requested that, in the City's letter to the Ministries, it be emphasized that the City is not biased against group homes. Council does not want to dissuade group homes but would like a vehicle for residents to be made aware of any group homes proposed for their area.

**MANAGERS' REPORTS**

Item R-2  
Preferred  
Residential  
Waste Management  
System

Report dated 2005-03-02, with attachments, from the General Manager of Infrastructure & Emergency Services regarding Preferred Residential Waste Management System was received.

The following resolution was presented:

2005-100 Bradley-Berthiaume: THAT Council approve the new co-collection system for Household Garbage and Leaf & Yard Trimming, including Christmas trees as per the General Manager of Infrastructure & Emergency Services report dated March 2, 2005;

**MANAGERS' REPORTS (continued)**

Item R-2  
Preferred  
Residential  
Waste Management  
System  
(continued)

AND THAT staff implement the new system in January 2007;

AND THAT staff be authorized to extend contracts and/or delete portions of contracts on a month by month basis to co-ordinate the implementation schedule;

AND THAT staff, along with the Communications Department, co-ordinate the necessary educational campaign within existing budgets.

**CARRIED**

Item R-3  
Ontario's Best Start  
Implementation  
- Phase One

Report dated 2005-02-25 from the General Manager of Community Development regarding Ontario's Best Start Implementation - Phase One was received.

The following resolution was presented:

2005-101 Berthiaume-Bradley: WHEREAS Greater Sudbury is well positioned to be a demonstration site for Best Start, with a well-functioning network of Children's Service providers, a strong base of integrated in-school child care and a system of preschool learning programs currently being piloted in high risk communities;

THEREFORE BE IT RESOLVED THAT the Council of Greater Sudbury write to the Minister of Children and Youth Services to request that Greater Sudbury be considered as an additional demonstration site for the Best Start plan to fully demonstrate the possibilities for Best Start in a diverse Northern community.

**CARRIED**

**MOTIONS**

Item R-4  
Councillor Kett  
Risk Management  
Community Events

2005-102 Kett-Reynolds: WHEREAS the prime goal of this City should be to better serve the interests of our citizens and thereby to do the greatest amount of good for the greatest amount of people, specifically, better services and a higher quality of life;

**MOTIONS (continued)**

Item R-4  
Councillor Kett  
Risk Management  
Community Events  
(continued)

AND WHEREAS the attitude/policy adopted by the City of Greater Sudbury to-date has been to avoid taking any risks that if taken would mean better service and a better lifestyle for our citizens but also a possible increased chance liability for the City;

AND WHEREAS this “play it very safe” City attitude/policy is hurting the enjoyment of countless citizens as seen by the increased frustration level of volunteers such as event organizers (winter carnivals, tournaments, etc.) and a general lowering of community spirit and initiative;

THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury set up a task force of Councillors and interested area residents to bring forward a report that would result in a better balance of service and enjoyment for Our Citizens vs. Risk Avoidance for the City.

**CARRIED**

The Chief Administrative Officer indicated he would report back to the Council on the issues risk management and community events including the creation of a citizens’ task force.

Proceed Past  
10:00 p.m.

2005-103 Dupuis-Berthiaume: THAT we proceed past the hour of 10:00 p.m.

**CARRIED**

**QUESTION PERIOD**

Lionel E.  
Lalonde Centre

Councillor Bradley questioned the lack of adequate signage to the Lionel Lalonde Centre and stated that this training centre should be promoted or marketed in Northern Ontario.

Joanne Nother

Councillor Dupuis recognized the late Joanne Nother who championed the rights of people with disabilities despite her own due to multiple sclerosis. He praised her extensive and tireless work to obtain more accessibility to transportation and public buildings as well as more opportunities for the disabled.

Adjournment

2005-104 Bradley-Berthiaume: THAT this meeting does now adjourn. Time: 10:11 p.m.

**CARRIED**

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Mayor

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City Clerk

**THE TWENTY-SIXTH MEETING OF THE PLANNING COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

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Council Chamber  
Tom Davies Square

Tuesday, March 15<sup>th</sup>, 2005  
Commencement: 5:35 p.m.  
Adjournment: 6:41 p.m.

**COUNCILLOR RUSS THOMPSON PRESIDING**

Present Councillors Bradley, Dupuis, Reynolds

Staff B. Lautenbach, Director of Planning Services; A. Potvin, Manager of Development Services; G. Clausen, Director of Engineering Services; A. Haché, Deputy City Clerk; M. Burtch, Licensing & Assessment Clerk; F. Bortolussi, Planning Committee Secretary

News Media MCTV

Declarations of Pecuniary Interest None declared

**PUBLIC HEARINGS**

**APPLICATION FOR REZONING TO PERMIT A "GARDEN SUITE" AS A TEMPORARY USE FOR A MAXIMUM PERIOD OF TEN (10) YEARS, 107 FINNWOODS ROAD, LIVELY - INGA AND JOHN NELSON**

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**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated March 7<sup>th</sup>, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning to permit a "garden suite" as a temporary use for a maximum period of ten (10) years, 107 Finnwoods Road, Lively, Inga and John Nelson.

John and Inga Nelson, Finnwoods Road, Lively, the applicants, were present.

The Director of Planning Services outlined the application to the Committee.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**APPLICATION FOR REZONING TO PERMIT A "GARDEN SUITE" AS A TEMPORARY USE FOR A MAXIMUM PERIOD OF TEN (10) YEARS, 107 FINNWOODS ROAD, LIVELY - INGA AND JOHN NELSON (cont'd)**

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**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**

The following recommendation was presented:

**Recommendation #2005-50:**

Dupuis-Bradley: THAT the application by Inga & John Nelson, the owners of Parcel 24945 S.W.S. being Part 2, Plan 53R-5950 in Lot 3, Concession 3, Township of Waters, to permit a second dwelling unit on the subject property for a maximum temporary period of ten (10) years, pursuant to Section 39 of the Planning Act be approved.

**CONCURRING MEMBERS: Councillors Bradley, Dupuis, Reynolds, Thompson**

**CARRIED**

**APPLICATION FOR REZONING IN ORDER TO LEGALIZE AN EXISTING DUPLEX DWELLING, 1390 MAIN STREET, VAL CARON - PHILIPPE RANGER**

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**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated March 7<sup>th</sup>, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning in order to legalize an existing duplex dwelling, 1390 Main Street, Val Caron, Philippe Ranger.

The applicant was not in attendance.

The Director of Planning Services outlined the application to the Committee.

Councillor Dupuis, Ward Councillor, stated that this property has been used as a duplex for over twenty years. He indicated that, although the area is generally single residential, there are some other houses which have two units. He further indicated he has not received any telephone calls of concern regarding this application.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**

**APPLICATION FOR REZONING IN ORDER TO LEGALIZE AN EXISTING DUPLEX DWELLING, 1390 MAIN STREET, VAL CARON - PHILIPPE RANGER (cont'd)**

The following recommendation was presented:

**Recommendation #2005-51:**

Dupuis-Bradley: THAT the application by Philippe Ranger to amend By-law 83-300 being the Comprehensive Zoning By-law for the (former) City of Valley East from "R1.D18", Single Residential to "R2.D36", Double Residential with respect to those lands described as Parcel 23053 S.E.S. being Lot 25, Plan M-486 in Lot 6, Concession 6, Township of Blezard be recommended for approval subject to the following condition:

1. Prior to the passage of an amending zoning by-law, the owner shall initiate an application for a building permit with respect to the subject structure at 1390 Main Street, Val Caron to the satisfaction of the Chief Building Official.

**CONCURRING MEMBERS: Councillors Bradley, Dupuis, Reynolds, Thompson**

**CARRIED**

**APPLICATION FOR REZONING TO PERMIT AN EQUESTRIAN SUPPLY BUSINESS AND RETAIN THE EXISTING PARTY NOVELTY BUSINESS, 1021 KINGSWAY, SUDBURY - 1594759 ONTARIO INC.**

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated March 8<sup>th</sup>, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning to permit an equestrian supply business and retain the existing party novelty business, 1021 Kingsway, Sudbury, 1594759 Ontario Inc.

Vito Repele of Mallette-Goring Inc., 289 Cedar Street, Sudbury, and George Nichols, Royal LePage - North Heritage Realty Inc., 860 LaSalle Boulevard, Sudbury were present on behalf of the applicant.

The Director of Planning Services outlined the application to the Committee.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**

**APPLICATION FOR REZONING TO PERMIT AN EQUESTRIAN SUPPLY BUSINESS AND RETAIN THE EXISTING PARTY NOVELTY BUSINESS, 1021 KINGSWAY, SUDBURY - 1594759 ONTARIO INC. (cont'd)**

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The following recommendation was presented:

**Recommendation #2005-52:**

Bradley-Dupuis: THAT the application by 1594759 Ontario Inc. to amend By-law 95-500Z being the Zoning By-law for the former City of Sudbury by changing the zoning classification of Parcel 48001 SES, being Parts 1 to 4, Plan 53R-11392, Parts 1 to 5, Plan 53R-11711, and Lots 66 and 68, Plan M-132, all in Lot 2, Concession 4, McKim Township from "C6", Highway Commercial and "C6-3", Highway Commercial Special, as the case may be, to "M1-Special", Mixed Light Industrial/Service Commercial Special be approved subject to the following:

- a) That in addition to normal "M1" uses, the following shall be permitted:
- an equestrian supply business; and
  - a business involved in the manufacture, wholesale, retail and storage of party novelty products
- b) Parking for the party novelty business and for the equestrian supply business shall be provided at a minimum ratio of 1 space per 20m<sup>2</sup> of net floor area.

**CONCURRING MEMBERS: Councillors Bradley, Dupuis, Reynolds, Thompson**

**CARRIED**

**PART I - CONSENT AGENDA**

The following recommendation was presented to adopt Items C-1 to C-3 contained in Part 1 of the Consent Agenda:

**Recommendation #2005-53:**

Bradley-Dupuis: THAT Items C-1 to C-3 contained in Part 1, Consent Agenda, be adopted.

**CARRIED**



## **MINUTES**

Item C-1                      **Recommendation #2005-54:**  
Report #2  
VETAC Minutes              Dupuis-Bradley: That Report #2, Vegetation Enhancement  
February 9<sup>th</sup>, 2005        Technical Advisory Committee Minutes of February 9<sup>th</sup>, 2005, be  
received.

**CARRIED**

## **ROUTINE MANAGEMENT REPORTS**

Item C-2                      Report dated March 8<sup>th</sup>, 2005, was received from the General  
Crown Land in              Manager of Growth and Development regarding an application by  
Fraleck Township        Mike Gosselin to purchase Crown land in Fraleck Township where  
Mike Gosselin              there is no official plan or zoning by-law and authorize the City  
Solicitor to enter into an agreement whereby the purchaser will not  
apply for a building permit until the area is cover by an Official Plan  
and Zoning By-law.

### **Recommendation #2005-55:**

THAT the Ministry of Natural Resources be advised that the City of Greater Sudbury has no objections to the application by Mike Gosselin to purchase his approximate 0.5ha Land Use Permit area on the northwest shore of Pine Lake in Fraleck Township subject to the following:

- a) That prior to the sale of the Crown land in question Mr. Gosselin enter into an agreement with the City of Greater Sudbury whereby he agrees that, if successful in acquiring the subject Crown land, he will not make any building permit applications to the City or build any new buildings on the subject property until such time as the area is covered by an Official Plan and Zoning By-law, to the satisfaction of the City Solicitor.

**CARRIED**

## **CORRESPONDENCE FOR INFORMATION ONLY**

Item C-3                      Report dated February 28<sup>th</sup>, 2005, was received for information  
New Provincial              from the General Manager of Growth and Development regarding  
Policy Statement        the New Provincial Policy Statement (2005).

## **PART II - REGULAR AGENDA**

### **MANAGERS' REPORTS**

Item R-1  
Amendments and  
Extension to  
Draft Plan of  
Subdivision and  
Rezoning Approval  
Monticello  
Subdivision

Report dated March 8<sup>th</sup>, 2005, was received from the General Manager of Growth and Development regarding amendments and extension to Draft Plan of Subdivision and Rezoning Approval, part of Parcel 30885, Lot 1, Concession 4, Township of McKim, Monticello Subdivision, Mary Rose Bernardi and John Cerilli.

Letter dated March 11<sup>th</sup>, 2005 was received from Mary Bernardi regarding this application.

#### **Recommendation #2005-56:**

Dupuis-Bradley: THAT Resolution #95-155 of the Council of the former Regional Municipality of Sudbury relating to the zoning approval and Official Plan amendment for the Monticello Subdivision be rescinded.

**CARRIED**

#### **Recommendation #2005-57:**

Bradley-Dupuis: THAT the application to amend By-law 95-500Z with respect to part of Parcel 30885, Lot 1, Concession 4, Township of McKim, by changing the zoning classification from "PS", Private Open Space to "HC2-Special", Holding General Commercial Special, be approved subject to the following conditions:

- i) The total gross floor area for all buildings on Lot 2 shall be 140,000 square feet, and Lot 1 shall remain zoned "PS", Private Open Space.
- ii) Until such time as the "H" holding symbol has been removed by amendment to this by-law by City Council in accordance with Section 36 of The Planning Act, the only permitted uses on Lots 1 & 2 shall be those uses permitted in a "PS", Private Open Space Zone. The "H" symbol will only be removed once Barrydowne Road has been extended to the west boundary of Lot # 2, as shown on the approved draft plan.
- iii) That prior to the passing of an amending by-law, the owner shall provide the Planning Services Division with a plan of survey describing the property to be rezoned.

**CARRIED**

**MANAGERS' REPORTS (cont'd)**

Item R-1  
Amendments and  
Extension to  
Draft Plan of  
Subdivision and  
Rezoning Approval  
Monticello  
Subdivision  
(cont'd)

**Recommendation #2005-58:**

Dupuis-Bradley: THAT upon payment of Council's rezoning and subdivision extension fee of \$6222.00, the draft approval for the Monticello Subdivision application, File 780-6/94009 shall be amended as follows:

i) By deleting condition # 1 and replacing it with the following:

"1. That this approval applies to the draft plan of subdivision of Part of Parcel 30885, Lot 1, Concession 4, Township of McKim, as shown on a plan prepared by D.S. Dorland, O.L.S. and dated October 17<sup>th</sup>, 2002."

ii) By deleting conditions 8, 9, 10, 14, and 22.

iii) That condition # 11 be deleted and replaced with the following:

"11. Prior to the submission of servicing plans, the applicant/ owner shall have a stormwater management report and plan prepared by a consulting engineer with a valid certificate of authorization. Said report shall establish the drainage areas draining to and within this proposed subdivision and how stormwater will be managed within the subdivision development in order to limit the impact of stormwater both within the subdivision and on downstream receiving storm sewers, drainage channels and creeks. The report shall deal with sediment control and the control of both the 1:5 and Regional storm events. The Regional storm flow path is to be set out on the plan. The report and plans shall be to the satisfaction of the General Manager of Infrastructure and Emergency Services. The owner shall be responsible for the design and construction of any required stormwater management facility as part of the servicing plans for the subdivision."

iv) That condition # 19 be deleted and replaced with the following:

"19. That this draft approval shall lapse on March 24<sup>th</sup>, 2007."

## **MANAGERS' REPORTS (cont'd)**

Item R-1  
Amendments and  
Extension to  
Draft Plan of  
Subdivision and  
Rezoning Approval  
Monticello  
Subdivision  
(cont'd)

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### **Recommendation #2005-58 (cont'd):**

- v) By adding the following condition # 22:
- “22. Prior to the submission of servicing plans, the applicant/ owner shall, to the satisfaction of the General Manager of Infrastructure and Emergency Services, provide a geotechnical report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for the following items: storm and sanitary sewers, watermains, roads, the mass filling of land, surface drainage works including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official.”
- vi) By adding the following condition # 23:
- “23. That the proposed future road alignment, including the North/South road, be amended to reflect the alignment identified in the “BA Group Traffic Impact Study.”
- vii) By adding the following condition # 24:
- “24. That the subdivision agreement contain provisions requiring the installation of traffic signals at the intersection of Marcus Drive and Barrydowne Road as identified in the Traffic Impact study.
- viii) By adding the following condition # 25:
- “25. That the development of Lot 2 shall require the construction of Barrydowne Road to the west limit of Lot 2, as shown on the approved draft plan. Development beyond Lot 2 shall require the construction of Barrydowne Road west to the proposed North/South road as well as construction of the North/South road from the extended Barrydowne Road to the Kingsway. A front-end agreement for the construction of the North/South road will be examined at the time of application.”

**MANAGERS' REPORTS (cont'd)**

Item R-1  
Amendments and  
Extension to  
Draft Plan of  
Subdivision and  
Rezoning Approval  
Monticello  
Subdivision  
(cont'd)

**Recommendation #2005-58 (cont'd):**

- ix) By adding the following condition # 26:
- “26. That the applicant be required to update the Traffic Impact Study if development does not occur prior to 2008.”
- x) By adding the following condition #27:
- “27. That the subdivision agreement contain a provision requiring that the applicant dedicate on demand, that portion of the westerly extension of Marcus Drive which extends across the north-east portion of the subject lands, as shown on the approved draft plan.

**CARRIED**

**Adjournment**

**Recommendation #2005-59:**

Dupuis-Bradley: That we do now adjourn.  
Time: 6:41 p.m.

**CARRIED**

\_\_\_\_\_  
DEPUTY CITY CLERK

\_\_\_\_\_  
COUNCILLOR RUSS THOMPSON PRESIDING

**THE FIFTH MEETING OF THE  
PROPERTY STANDARDS APPEAL COMMITTEE**

Committee Room C-11  
Tom Davies Square

Wednesday, March 15<sup>th</sup>, 2005  
Commencement: 4:20 p.m.  
Adjournment: 5:04 p.m.

**CHAIR RUSS THOMPSON PRESIDING**

Present Councillors Bradley, Dupuis

Staff R. Leblanc, By-law Enforcement Officer; D. Davidson, By-law Enforcement Officer, T. Romanyszyn, By-law Clerk/Receptionist; A. Haché, Deputy City Clerk; F. Bortolussi, Planning Committee Secretary

Declarations of Pecuniary Interest None declared.

**MANAGERS' REPORTS**

Appeal of Order to Remedy 350 Melvin Street, Sudbury Report dated March 4<sup>th</sup>, 2005 was received from the Executive Director of Administrative Support Services regarding an Appeal of Order to Remedy that was issued by a PropertyStandards Officer under the City of Greater Sudbury Maintenance andOccupancy Standards By-law #2001-200.

The Property Standards Officer, advised that a complaint was received from the tenant in Apartment # 6 of the subject property regarding a number of deficiencies in the apartment. On February 3<sup>rd</sup>, 2005, he attended at the property and observed holes in the living room wall, the ceiling tiles in the bedroom were falling, there was no heating in the bathroom, the windows were not able to be secured or latched and there was a draft at the main entrance door. On the same date, an Order to Remedy was sent to the registered owner of the property. A subsequent visit to the property revealed that most of the deficiencies had been repaired. Mr. LeBlanc stated his only concern was the heating in the bathroom. He indicated that the Property Standards By-law provides that for 'every dwelling shall be provided with a heating system capable of maintaining a room temperature of 21°C (70°F) in all habitable spaces' and 'habitable space means any room or area in a dwelling unit used or intended to be used for living, sleeping, cooking or eating purposes and includes a washroom'.

## **MANAGERS' REPORTS (cont'd)**

Appeal of Order  
to Remedy  
350 Melvin  
Street, Sudbury  
(cont'd)

Mr. Carpenter, owner of the property, stated that when the apartment was rented to the tenant it was in good condition. He indicated the tenant was a problem tenant. Mr. Carpenter further indicated that he has owned the property for over 25 years and there has never been heating in the 5' x 5' bathroom. Mr. Carpenter agreed that he would be willing to install a heater in the bathroom screwed into the wall and plugged into 110 wiring and requested two months time to complete the work.

The following recommendations were presented:

2005-04 Bradley-Dupuis: THAT the Order to Remedy issued to 456667 Ontario Ltd., owner of 350 Melvin Street, in the City of Greater Sudbury be upheld and that the owner be given until May 15<sup>th</sup>, 2005 to comply with the Order.

**CARRIED**

Appeal of Order  
to Remedy  
771 Gregg  
Lane, Sudbury

Report dated March 3<sup>d</sup>, 2005 was received from the Executive Director of Administrative Support Services regarding an Appeal of Order to Remedy that was issued by a PropertyStandards Officer under the City of Greater Sudbury Maintenance andOccupancy Standards By-law #2001-200.

The By-law Enforcement Officer, advised that a complaint was received from the tenant of the subject property regarding a large amount of discarded articles, junk and garbage being stored on the property. On January 27<sup>th</sup>, 2005, he attended at the property and observed large amounts of debris, large appliances and two dilapidated sheds. Also, the main structure required maintenance and he experienced the draft in the basement mentioned by the tenant. Also, the fence on the property requires repairs.

Mr. Cardiff, the owner of the subject property, indicated that he is not refusing to do the work required but need time to do the work because of his health. He also indicated that some of the damage (to the fence and a shed) was caused by tenants. He requested that the time to complete the work be extended to October as certain works such as painting could not be carried out now.

**MANAGERS' REPORTS (cont'd)**

Appeal to Order  
to Remedy  
771 Gregg  
Lane, Sudbury  
(cont'd)

The following recommendations were presented:

2005-05 Dupuis-Bradley: THAT the Order to Remedy issued to James Cardiff, owner of 771 Gregg Lane, in the City of Greater Sudbury be upheld with the exception of Items 1, 2, 3, 4, 6 and the painting of the soffit in Item 5, for which the owner is given until July 30<sup>th</sup>, 2005 to comply with the Order.

**CARRIED**

Adjournment

2005-06 Bradley-Dupuis: That we do now adjourn.  
TIME: 5:04 p.m.

**CARRIED**

---

DEPUTY CITY CLERK

---

CHAIR RUSS THOMPSON PRESIDING



**AGENDA – SECOND MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, FEBRUARY 17, 2005 - 1:30 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATION OF CONFLICT OF INTEREST**
4. **DELEGATION / PRESENTATION**
  - i) **Integrated Public Health Information System (i-PHIS) in Ontario**
    - Lisa Mills, Manager, Clinical Services
    - Peter Smith, Manager, Information Technology

5. **MINUTES OF PREVIOUS MEETING**

- i) **First Meeting – January 27, 2005 (Pages 1-10)**

**APPROVAL OF MINUTES**  
MOTION: That the minutes of the Board of Health meeting of January 27, 2005 be approved as distributed.

6. **BUSINESS ARISING FROM MINUTES**
7. **REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE DIRECTOR**
  - i) **February 2005 – Medical Officer of Health/Chief Executive Officer Report (Pages 11- 15)**

**ACCEPTANCE OF REPORTS**  
MOTION: That the Report of the Medical Officer of Health for the month of February 2005 be accepted as distributed.

8. **NEW BUSINESS**

- i) **Items for Discussion**
  - a) **Association of Local Public Health Agencies (aLPHa) All Members Meeting on April 21 & 22, 2005 (Pages 16-17)**
    - Meeting information including draft schedule and registration form
  - b) **Organizational Strategic Planning Framework (Page 18-19)**
    - Briefing Note from Dr. Penny Sutcliffe dated February 9, 2005

**c) Provincial Health Care Worker Influenza Immunization Legislation**  
(Pages 20-21)

- Letter from Haliburton, Kawartha, Pine Ridge District Health Unit dated February 8, 2005

**ADVOCACY FOR PROVINCIAL HEALTH CARE WORKER INFLUENZA IMMUNIZATION LEGISLATION**

**WHEREAS** the National Advisory Committee on Immunization (NACI, 2004) recommends that people who are capable of transmitting influenza to those at high risk should receive an annual vaccination regardless of whether the high risk persons has been immunized. These high risk individuals include the following: health care providers who work in facilities and community settings such as physicians, nurses and respiratory workers, and

WHEREAS the 2004 NACI further states that "health care and their employees are at high risk of acquiring influenza and spreading it to high risk individuals. Immunization recommendations to health care workers are based on the risk of infection and complications to the vulnerable populations for which they care, and

WHEREAS it is estimated that each year, about 100,000 Canadians develop serious disease from influenza, hospitalize 100,000 and die, 10,000 when the disease is influenza related, complications such as an exacerbation of asthma, COPD, heart and lung disease, and

WHEREAS influenza vaccination is recognized as the single most effective way of preventing or attenuating influenza for those at high risk of serious illness or death from influenza infection and related complications, and

WHEREAS a recent study and clinical trials conducted in the fields of pediatric, seniors, and health care workers in a soft-shell and hard-shell caps have shown vaccination rates of only 25% to 61%, and

WHEREAS the Medical Officer of Health has recently approved a policy that will require all Sudbury & District Health Unit staff to receive annual influenza vaccination in order to protect the personal health of employees, volunteers, and students, ensure workplace safety, protect the integrity of public health, staffing activities when health units may face increased demands to control illness in the community, and enhance the health unit's credibility in making recommendations for immunization to others.

**THEREFORE BE IT RESOLVED THAT** the Sudbury & District Board of Health endorses the motion of the Haliburton, Kawartha, Pine Ridge Board of Health and advocates to the Minister of Health and Long-Term Care for provincial legislation requiring mandatory annual vaccination against influenza for all Ontario health care providers.

and  
THAT this matter be forwarded to all Ontario Boards of Health, the  
Chief Medical Officer of Health, local members of provincial  
parliament and all Sudbury and District public health care institutions  
for their information and endorsement.  
Date of approval: March 10, 2005  
Date of presentation: February 23, 2005

ii) **Correspondence**

- a) **Re: West Nile Virus - Funding for Ongoing Risk Assessment** (Pages 22-23)  
Letter From: Thunder Bay District Board of Health dated January 31, 2005
- b) **Re: Sudbury & District Board of Health Motion #27-04**  
**Re: Advocacy Against Privatization of the LCBO** (Page 24)  
Resolution From: Timiskaming Health Unit dated January 19, 2005
- c) **Re: Sudbury & District Board of Health Motion #88-04**  
**Re: Haines Report** (Page 25)  
Resolution From: Timiskaming Health Unit dated January 26, 2005
- d) **Re: Sudbury & District Board of Health Motion #90-04**  
**Discontinuation of the Health Intelligence Unit Program Funding** (Pages 26-27)  
Resolution From: Timiskaming Health Unit dated January 26, 2005
- e) **Re: Public Re-Appointments of Phyllis E. Kinoshameg and Ivan C. Edwards** (Pages 28-29)  
Notices From: Ontario Executive Council received February 4, 2005
- f) **Re: Sudbury & District Board of Health Motion #86-04**  
**Re: Healthy School Nutrition Environment** (Pages 30-31)  
Letter From: Grey Bruce Health Unit dated February 7, 2005
- g) **Re: Dissolution of the District Health Council System** (Page 32)  
Letter From: Sudbury & District Board of Health dated February 7, 2005

**ACCEPTANCE OF NEW BUSINESS ITEMS**  
**MOTION: THAT this Board of Health receives New Business Items 8 (i) to (j)**

**9. ITEMS OF INFORMATION**

- |      |   |                  |
|------|---|------------------|
| i)   | EC Minutes  | January 18, 2005 |
| ii)  | alPHa   |                  |
|      | - E-update  | February 7, 2005 |
|      | - Discussion on the 2005 Ontario Budget   | February 8, 2005 |
| iv)  | Ministry of Health and Long-Term Care   |                  |
|      | - Capacity Review Committee Terms of Reference  | February 9, 2005 |
| iii) | Health Status Reports   |                  |
|      | - Healthy Weights: Results for Sudbury and Districts from the Canadian Community Health Survey<br>(Executive Summary) | December 2004    |
|      | - Knowledge of <i>Canada's Food Guide</i> and Food Portion Size (Executive Summary)                                   | December 2004    |
|      | - Sudbury & District Health Unit Area Demographic Profile (Full Report)   | December 2004    |

**10. ADDENDUM**

**MOTION:** THAT this Board of Health deals with the items on the Addendum.

**12. ANNOUNCEMENTS/ENQUIRIES**

**13. ADJOURNMENT**

**MOTION:** THAT we do now adjourn. This meeting will reconvene on February 14, 2005 at 7:00 p.m.

RECEIVED  
FEB 14 2005  
CLERKS - DEPT.

**MINUTES OF THE TENDER OPENING COMMITTEE MEETING**

Committee Room C-14  
Tom Davies Square  
2004-03-08

Commencement: 2:30 p.m.  
Adjournment: 2:32 p.m.

**M. COPPO, SUPPLIES & SERVICES CO-ORDINATOR, IN THE CHAIR**

Present

M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services; B. Mangiardi, Director of Information Technology

Contract CPS05-02  
RFP for Peoplesoft  
HCMS Upgrade

Contract CPS05-02, Proposal for Peoplesoft HCMS Upgrade {estimated at a total cost of \$325,000.00} was received from the following proponent:

**Proponent**

**Cedar Enterprise Solutions Inc.**

A bid deposit in the form of a money order in the amount of \$10,000.00 accompanied the proposal.

The foregoing proposal was turned over to the Director of Information Technology for review and recommendation to the Executive Director of Administrative Support Services. If recommended for award, a report outlining the recommendation would be forwarded to City Council for their approval. A draft of this report would also be provided to the Manager of Supplies & Services for review.

Adjournment

The meeting adjourned at 2:32 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**T.O.C. 2005-03-08 (1)**

**MINUTES OF THE TENDER OPENING SUB-COMMITTEE**

Committee Room C-14  
Tom Davies Square  
2004-03-09

Commencement: 2:30 p.m.  
Adjournment: 2:42 p.m.

**R. DELAIRE, ACTING MANAGER OF SUPPLIES & SERVICES,  
IN THE CHAIR**

Present

R. Gauthier, Supervisor of Transit; S. Cundari, Clerk-Receptionist

Contract IES05-03,  
Tender for Van Horne  
Renovations

Contract IES05-03, Tenders for Renovations to Van Horne Fire/Emergency Services Building {estimated at a total cost of \$160,000.00} were received from the following bidders:

<b>Bidders</b>	<b>Grand Total</b>
939604 Ontario Inc.	\$149,800.00
Build North Construction Inc.	\$156,969.00
LaRo Construction	\$160,500.00
SRS Contracting	\$155,036.58

A bid deposit in the form of a certified cheque, irrevocable letter of credit or a bid bond with an agreement to bond accompanied each tender.

The foregoing tenders would be turned over to the Building & Facilities Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Infrastructure & Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:42 p.m.

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Chairman

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Secretary

**T.O.C.S.C. 2005-03-09 (1)**

## MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14  
Tom Davies Square  
2004-03-15

Commencement: 2:30 p.m.  
Adjournment: 2:35 p.m.

### **DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR**

#### Present

M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services; J. West, Engineering Technician; A. Sweetman, Sewer and Water Engineer

#### Contract 2005-31 Capreol Well Disinfection Improvements

Tenders for Contract 2005-31 Capreol Well Disinfection Improvements {estimated at a total cost of \$210,000.00} were received from the following bidders:

<b>BIDDER</b>	<b>TOTAL AMOUNT</b>
<b>Cecchetto &amp; Sons</b>	<b>\$192,420.24</b>
<b>RM Belanger Limited</b>	<b>\$177,522.63</b>
<b>Patrick Mechanical Ltd.</b>	<b>\$188,106.00</b>

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

The foregoing tenders were turned over to the Engineer Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Infrastructure & Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

#### Contract 2005-4 Infrastructure Upgrading

Tenders for Contract 2005-4, Bruyere/ Whittaker / Winchester Infrastructure Upgrading {estimated at a total cost of \$470,000.00} were received from the following bidders:

<b>BIDDER</b>	<b>TOTAL AMOUNT</b>
<b>Garson Pipe Contractors</b>	<b>\$497,571.95</b>
<b>Pioneer Construction Ltd.</b>	<b>\$474,665.38</b>
<b>RM Belanger Ltd.</b>	<b>\$508,674.79</b>
<b>TeraNorth Construction Eng.</b>	<b>\$507,444.30</b>

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond accompanied each tender.

Contract 2005-4  
(Continued)

The foregoing tenders were turned over to the Engineer Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Infrastructure & Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services

Adjournment

The meeting adjourned at 2:35 p.m.

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Chairman

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Secretary

**T.O.C. 2005-03-15 (2)**



**MINUTES OF THE ANNUAL MEETING OF THE  
FLOUR MILL BUSINESS IMPROVEMENT AREA ASSOCIATION**

Tuesday, March 2, 2005  
Place: Maria's Restaurant

Commencement: 7:00 pm  
Adjournment: 8:05 pm

Present: Robert Kenwell, Rita McMahon, Georges Rosset, Peter Kostakos,  
Frédéric St. Onge, Colette Reynolds, Jean-Serge Pharand, acting-secretary

Excused: Chair Dr Ricardo De la Riva, Adrienne De la Riva, Lynn Reynolds, Terry McMahon

1) In the absence of the chair, Dr. R. De la Riva, Mr. Rosset presides the meeting and welcomes the group to the meeting.

2) The agenda was presented and discussed.

Rita McMahon and Colette Reynolds : "That the Agenda for the Annual Meeting of the Flour Mill Business Improvement Area dated March 15, 2004 be accepted".

Carried

3) Minutes

Rita McMahon and Peter Kostakos : "That the minutes of the Annual Meeting of the Flour Mill Business Improvement Area dated March 15, 2004 be accepted".

Carried

4) Financial Report

Question: C. Reynold asks what are the boundaries of the Flour Mill Business Improvement Area. Mr. Rosset explains the boundaries are Laforest, Clinton, Leslie, Wilma.. The group asks if a complete explanation of the boundaries can be obtained by the next meeting.

Question: C. Reynolds ask if the boundaries includes business' beyond Leslie street. Mr. Rosset explains that no they are not included.

Frédéric St. Onge and Colette Reynolds : "That the financial report ending December 31, 2004 be accepted as presented".

Carried

5) 2005 Budget

Peter Kostakos and Rita McMahon: "That the 2005 Budget be approved in the amount of \$10 000,00 to maintain the same levy as in 2004".

Carried

#### 6. New business

Suggestion: At the March 2nd meeting, Lynn Reynolds presented the costs involved to install Flags along the Notre-Dame corridor to create awareness for the Flour Mill Area and improve the image. Jean-Serge Pharand proposes to broaden this idea by asking the business' within the Flour Mill to participate by flying the same Flag on their buildings. This would help promote the business' within the Flour Mill area and create the same image across the community. It would also be a way to return a part of the levy to the business' who support the the Flour Mill BIA.

Suggestion: Colette Reynolds suggest the a flyer be sent to Flour Mills residents to suggests they take a few minutes to help keep our community clean. Frédéric St.Onge volunteered too prepare a draft for the flyer on the thene of pride in our community by keeping it clean. She also suggest using co-op advertising on TV to promote business' in the area.

Suggestion: It is suggested that we get a final estimate for the proposed improvement on Kathleen by the next meeting so that this project can advance this year.

#### 7. Ajournement

The next meeting has been set on March 17, 2005 , 7h00 pm at Maria's Restaurant.

**FLOUR MILL BUSINESS IMPROVEMENT ASSOCIATION**  
**Association des commerçants du Moulin à Fleur**  
 FINANCIAL ACTIVITIES

FOR THE YEAR ENDING DECEMBER 31, 2004

Cash Balance on December 31 2003		\$61 966,21
<b>REVENUS</b>		
Business Levy 2004	9 896,40	
Interest earned	63,44	
<b>Total revenues</b>		<u>\$9 959,84</u>
<b>EXPENDITURES</b>		
Stamps	31,46	
Fednor Repayment	2 755,00	
<b>Total expenditures</b>		<u>\$2 786,46</u>
Cash on hand, December 31, 2004		<u>\$69 139,59</u>
<b>CASH BALANCE:</b>		
Current account	5 462,78	
Short Term G.I.C. 1 year due 2005-01-05	63 671,81	
Share Capital (Caisse populaire)	5,00	
Cash balance on December 31, 2004		<u>\$69 139,59</u>

Authorized by the Board:

  
 Ricardo de la Riva, Chairman

  
 Rita McMahon, Treasurer

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GREATER SUDBURY HOUSING CORPORATION  
HELD ON TUESDAY, JANUARY 25, 2005  
IN THE BOARDROOM AT THE OFFICES OF THE  
GREATER SUDBURY HOUSING CORPORATION  
AT 5:00 P.M.**

**RECEIVED**

MAR 11 2005

HOUSING SERVICES

**In Attendance:**

Mr. Alex Fex	-	Board Member
Mr. Ronald Bradley	-	Board Member
Ms. Frances Caldarelli	-	Board Member
Mr. Mart Kivistik	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Ms. Karen McCauley	-	Board Member

**Regrets:**

Ms. Rita Clifford	-	Board Member
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**Attending in a Staff Capacity:**

Mr. Robert Sutherland	-	General Manager
Mr. Mark Scarfone	-	Manager of Operations
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) **CALL TO ORDER**

The Chair called the Regular Board Meeting to order.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

**Motion #-05-01**

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

"RESOLVED THAT the revised agenda be accepted as distributed."

**CARRIED**

(IV) **APPROVAL OF MINUTES – Regular GSHC Board Meeting -  
DECEMBER 15, 2004**

**Motion #05-02**

Moved by Mr. M. Kivistik and seconded by Mr. R. Bradley:

"RESOLVED THAT The Minutes of the Regular Board Meeting of  
December 15, 2004 be adopted as circulated."

**CARRIED**

(V) **BUSINESS ARISING FROM THE LAST REGULAR MEETING**

There was no Business Arising From the Last Regular Meeting to  
discuss at this time.

**(VI) ACTION ITEMS**

**1) POLICY FOR RENT SUPPLEMENT SUBSIDY PAYMENT TO PRIVATE LANDLORDS IN CASES OF INELIGIBILITY:**

The submitted report was reviewed and noted with the General Manager providing a verbal explanation to the report.

**Motion #05-03**

Moved by Ms. F. Caldarelli and seconded by Mr. R. Bradley:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation adopt the attached Rent Supplement Policy for payment of subsidies to private landlords in circumstances where the Rent Supplement tenant ceases to be eligible for rent-geared-to-income subsidy.”

**2) POSSIBLE RE-DESIGNATION OF 1052 BELFRY & 1920 PARIS STREET APARTMENT BUILDINGS:**

The submitted report was reviewed and noted with the General Manager providing a verbal explanation to the report.

**Motion #05-04**

Moved by Mr. M. Kivistik and seconded by Mr. R. Bradley:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing receive for information the Re-Designation of 1052 Belfry and 1920 Paris Street Projects from Adult to Senior Mandate Background Report providing general statistics and background information regarding the possibility and / or practicality of changing one or more of these Apartment Buildings from Adult back to a Seniors Only tenancies;

AND BE IT FURTHER RESOLVED THAT the Greater Sudbury Housing Corporation proceed with the process to implement 1052 Belfry Street to a Seniors Only Building as a pilot project.”

**CARRIED**

(VI) **ACTION ITEMS** (Continued)

3) **MEDICAL URGENT PRIORITY POLICY:**

The submitted report was reviewed and noted with the General Manager providing a verbal explanation to the report.

**Motion #05-05**

Moved by Ms. M. Rochon and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing receive for information the report on the Medical Urgent Priority.”

**CARRIED**

(VII) **REPORTS**

1) **Chair's Report:**

The Chair explained to the Board Members that he and the General Manager were invited and attended the meeting of the Housing Study Focus Group for the CGS Official Plan.

**Motion #05-06**

Moved by Mr. R. Bradley and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the Chair’s verbal report for January, 2005.”

**CARRIED**

**(VII) REPORTS (Continued)**

**2) General Manager's Report:**

The distributed report was reviewed and noted with the General Manager providing a verbal explanation to the report.

**Motion #05-07**

Moved by Mr. R. Bradley and seconded by Ms. K. McCauley:

"BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the General Manager's submitted report for January 2005."

**CARRIED**

**3) Financial Report:**

An updated report on the executive summary of revenue and expenses was distributed to the Board Members with the Manager of Finance & Administration providing a verbal summary on the submitted financial report.

**Motion #05-08**

Moved by Ms. K. McCauley and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2004 to December 31, 2004."

**CARRIED**



(VII) REPORTS (Continued)

4) Technical Services Manager's Report:

The Technical Services Manager provided a verbal summary to the submitted reports.

**Motion #05-09**

Moved by Ms. M. Rochon and seconded by Mr. R. Bradley:

"BE IT RESOLVED THAT the GSHC Board of Directors receive the Technical Services Manager's report for information purposes;

AND BE IT FURTHER RESOLVED THAT the GSHC Board of Directors approve the changes to the capital works plan, including the addition or cancellation of jobs listed herein and transfers of approved capital funding between jobs as shown on the attached capital budget report."

**CARRIED**

5) Tender Committee:

5a) Tender Opening Committee

**Motion #05-010**

Moved by Ms. K. McCauley and seconded by Mr. R. Bradley:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Tender Opening Committee meeting of December 8, 2004 for information purposes."

**CARRIED**

5b) Short Form Tender Committee

**Motion #05-011**

Moved by Ms. K. McCauley and seconded by Mr. R. Bradley:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Short Form Tender Committee meeting of December 24, 2004 for information purposes."

**CARRIED**

(VII) **REPORTS (Continued)**

6) **Tenant Placement Activity Report:**

The submitted report was reviewed and noted with the Manager of Operations providing a verbal summary to the report.

**Motion #05-012**

Moved by Ms. M. Rochon and seconded by Mr. R. Bradley:

"RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Tenant Placement reports:  
Move-Outs Annual Comparison  
Reasons for Move-Outs."

**CARRIED**

7) **Operational Arrears Report:**

The Manager of Operations provided a verbal summary to the submitted report.

**Motion #05-013**

Moved by Mr. R. Bradley and seconded by Ms. F. Caldarelli:

"RESOLVED THAT the GSHC Board of Directors receive the Operational Arrears Summary as of December 31, 2004 for information purposes."

**CARRIED**

## **(VIII) ITEMS FOR INFORMATION**

The following items were distributed for information purposes to the Board:

- 1) Minutes of Joint Health & Safety Committee Minutes of November 17, 2004
- 2) Letters regarding transfer of pension assets
- 3) Toronto Star Article – Rent Control Changes Coming
- 4) Letter from CGS RE: Board Members Remuneration and Expenses
- 5) Sudbury Star Article – Accused Arsonist
- 6) CGS Official Plan - RE: Focus Groups - CGS Housing Background Study
- 7) Satisfaction Survey Quarterly Report – as of December 31, 2004
- 8) Summary of Minutes of Internal Review Committee Meetings of  
– *December 9<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 2004 & January 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 2005*
- 9) Social Housing Notifications  
*Policies & Procedures #04-11, #04-13, #04-14, #04-15, #04-16, #04-17, #04-18, #04-19, #04-20, #04-21, #04-22, #04-23 and #04-24,*
- 10) Letter from Insurance Adjusters RE: Contamination Loss

## **(IX) OTHER BUSINESS**

It was indicated that there was no other business to discuss at this time.

## **(X) MOVE TO IN-CAMERA SESSION**

### **Motion #05-014**

Moved by Mr. M. Kivistik and seconded by Mr. F. Caldarelli:

“BE IT RESOLVED THAT the GSHC Board of Directors move in-camera.”

**CARRIED**

### **MOVE OUT OF CAMERA SESSION**

### **Motion #05-015**

Moved by Ms. K McCauley and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the GSHC Board of Directors move out of camera.”

**CARRIED**

(XI) **BUSINESS ARISING OUT OF THE IN-CAMERA SESSION**

There following motions resulted from the In-Camera Session of the Board meeting.

**Motion #05-016**

Moved by Ms. K. McCauley and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT, the GSHC Board of Directors Board approve the awarding of the RFP to the lowest qualified bidder for Collective Bargaining Services to “Human Resource Solutions”.

**CARRIED**

**Motion #05-017**

Moved by Mr. M. Kivistik and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT, the GSHC Board of Directors Board approve a merit increase for the General Manager to the next Step of his pay grid effective January 1, 2005 and further that the Board of Directors approve an accelerated merit increase to the following Step of his pay grid effective July 1, 2005.”

**CARRIED**

(XII) **DATE OF NEXT MEETING**

**The next regularly scheduled Board Meeting is Wednesday, February 22<sup>nd</sup> 2005 at 5:00 p.m.**

**(XIII) ADJOURNMENT OF MEETING**


**Motion #05-018**

Moved by Mr. M. Kivistik and seconded by Ms. K. McCauley:

“RESOLVED THAT, there being no further business to bring before the Board, the meeting be adjourned.”

**CARRIED**

**Meeting Adjourned: 7:00 p.m.**

  
\_\_\_\_\_  
Alex Fex  
Chair

  
\_\_\_\_\_  
Robert Sutherland  
General Manager