

Minutes

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THE TWENTY-FIFTH MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY

C-11
Tom Davies Square

Thursday, January 27, 2005
Commencement: 3:37 p.m.

DEPUTY MAYOR DUPUIS, IN THE CHAIR

Present Councillors Berthiaume; Bradley; Caldarelli; Gainer; Gasparini; Reynolds; Rivest; Thompson; Mayor Courtemanche

City Officials M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; D. Nadorozny, General Manager of Growth & Development; A. Stephen, General Manager of Infrastructure & Emergency Services; C. Hallsworth, Executive Director of Administrative Support Services; S. Jonasson, Acting CFO/Treasurer; R. Swiddle, City Solicitor/Director of Legal Services; G. Lamothe, Manager of Corporate Communications & French Language Services; P. Thomson, Director of Human Resources & Org. Development; J. Nelson, Supervisor of Elections; E. Labelle, Assistant City Solicitor; T. Mowry, City Clerk; CJ Caporale, Council Secretary

"In Camera" 2005-20 Bradley-Dupuis: That we move "In Camera" to deal with Personnel and Litigation Matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

Recess At 7:00 p.m., Council recessed.

Reconvene At 7:07 p.m., Council moved to the Council Chamber to continue the regular meeting.

Chair **HIS WORSHIP MAYOR DAVID COURTEMANCHE, IN THE CHAIR**

Present Councillors Berthiaume; Bradley; Caldarelli; Dupuis; Gainer; Gasparini; Reynolds; Rivest; Thompson

City Officials M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; D. Nadorozny, General Manager of Growth & Development; A. Stephen, General Manager of Infrastructure & Emergency Services; C. Hallsworth, Executive Director of Administrative Support Services; J. Cunningham, Deputy Police Chief, Greater Sudbury Police Services; S. Jonasson, Acting CFO/Treasurer; R. Swiddle, City Solicitor/Director of Legal Services; G. Lamothe, Manager of Corporate Communications & French Language Services; E. Labelle, Assistant City Solicitor; J. Nelson, Supervisor of Elections; P. Demers, Community Relations and Policy Advisor; J. McKechnie, Executive Assistant to the Mayor; T. Mowry, City Clerk; CJ Caporale, Council Secretary

News Media

Sudbury Star; MCTV; CIGM; Channel 10 News; Le Voyageur, Northern Life; CBC Radio-Canada

Declarations of Pecuniary Interest

Councillor Dupuis advised he had declared a conflict of interest with respect to a litigation matter appearing on the In Camera Agenda and had vacated the Chair and left the room while the matter was under discussion.

Councillor Dupuis declared a conflict of interest regarding Item #6 (2003 Municipal Election Recount Application).

Councillor Rivest advised he had declared a conflict of interest with respect to a litigation matter appearing on the In Camera Agenda and had left the room while the matter was under discussion.

Councillor Rivest declared a conflict of interest regarding Item #6 (2003 Municipal Election Recount Application).

Councillor Gasparini declared a conflict regarding By-law 2005-33F (National Child Benefit Plan 2005) as she is Executive Director of the Social Planning Council of Sudbury.

PRESENTATIONS/DELEGATIONS

Item 4
Positron Emission Tomography Scan

Dr. David Webster, President of the Ontario Association of Nuclear Medicine gave an electronic presentation regarding the Positron Emission Tomography (PET) Scan.

The presentation outlined how the PET Scan functions, which Provinces benefit or will benefit from the PET Scan, case histories, the Ministry of Health and Long Term Care's stance on the PET Scan, and, why PET Scan is required in Ontario.

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure and deal with a motion, not on the Agenda, at this time.

Item 4
Positron Emission Tomography Scan
(continued)

The following resolution was presented:

2005-21 Thompson-Reynolds: WHEREAS the Province of Quebec publicly funds FDG-PET scans;

AND WHEREAS the Provinces of British Columbia, Alberta and Manitoba are poised to begin publicly funded FDG-PET scans;

AND WHEREAS Australia, the United States and the European Union publicly fund FDG-PET scans;

AND WHEREAS FDG-PET scans have been shown to change the management of cancer patients in approximately thirty percent (30%) of cases;

Item 4
Positron Emission
Tomography Scan
(continued)

AND WHEREAS Council believes that Ontario patients should have equal access to FDG-PET scans as is found in other provinces;

AND WHEREAS the Ontario Ministry of Health and Long Term Care covers the costs of FDG-PET scans being performed in the United States for patients of Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury directs the Mayor to write a letter of support for publicly funded FDG-PET scans in the Province of Ontario and that this letter is forwarded to the Honourable George Smitherman, Minister of Health and Long Term Care, FONOM and all local Members of the Provincial Legislature.

RECORDED VOTE:

YEAS

NAYS

Berthiaume
Bradley
Caldarelli
Dupuis
Gainer
Gasparini
Reynolds
Rivest
Thompson
Mayor Courtemanche

CARRIED

Item 5
Ontario Mineral
Industry Cluster

Councillor Bradley introduced Ms. Sylvia Barnard, President of Cambrian College, Mr. Rick Grylls, President of Mine Mill & Smelter Workers - Local 598 / C.A.W. and Mr. Harley d'Entremont, Vice-President of the Academic & Francophone Affairs, Laurentian University to Council, who gave an electronic presentation regarding Ontario Mineral Industry Cluster (OMIC) which outlined the following:

- What is a Cluster?
- The importance of Clusters
- Why a Mineral Industry Cluster
- What is OMIC?
- Vision of OMIC
- What is the OMIC Council (OMICC), their vision and mandate
- OMICC working groups

Item 6
2003 Municipal
Election - Recount
Application

Report dated 2005-01-19, with attachments, from Executive Director of Administrative Support Services regarding the 2003 Municipal Election - Recount Application was received.

Mr. Ron Swiddle, Director of Legal Services/City Solicitor gave an electronic presentation which outlined the sequence of events of Mr. John Robert's request for Council recount, court-ordered recounts, and Mr. Robert's concerns.

Declarations of
Pecuniary Interest

Councillors Dupuis and Rivest having declared a conflict with regard to the above matter withdrew from the Council table before the item was presented and did not participate in the discussion of the matter.

Item 7
2004 Tourism Season

Report dated 2005-01-18 from the General Manager of Growth & Development regarding Tourism Section Update to Council - 2004 Tourism Season was received for information only.

Mr. Rob Skelly, Manager of Tourism, Programs & Partnerships and Mr. Ian Wood, Coordinator, Convention & Visitor Services gave an electronic presentation which outlined an overview of the City of Greater Sudbury's 2004 Tourism season, the economic impact, industry investments, tourism development/strategic plan and industry trends.

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report

Deputy Mayor Dupuis, as Chair of the Committee of the Whole, reported Council met to deal with Personnel and Litigation Matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f) and no resolutions emanated therefrom.

MATTERS ARISING FROM THE PRIORITIES COMMITTEE

Rise and Report

Councillor Caldarelli, Chair of the Priorities Committee, reported that the Priorities Committee met on 2005-01-26 and there were no items requiring Council approval.

MATTERS ARISING FROM THE PLANNING COMMITTEE

Rise and Report

Councillor Thompson, Chair of the Planning Committee, reported that the Planning Committee met on 2005-01-18 and there were no items requiring Council approval.

**PART I
CONSENT AGENDA**

Consent Agenda

The following resolution was presented to adopt the items contained in Part I, Consent Agenda:

2005-22 Berthiaume-Bradley: THAT Items C-1 to C-5 and C-7, contained in Part I, Consent Agenda, be adopted, with the exception of Item C-6 (Reappointment of "Private" Directors - Greater Sudbury Utilities Inc.), as otherwise dealt with.

CARRIED

MINUTES

Item C-1
Report No. 24
City Council
2005-01-13

2005-23 Bradley-Berthiaume: THAT Report No. 24, City Council Minutes of 2005-01-13 be adopted.

CARRIED

Planning Committee
Recommendation
2005-11
Motion for Referral

Councillor Caldarelli moved that Planning Committee recommendation 2005-11 (Creation of Two Lots - MR 15, Chelmsford, North Range Sod) be referred to the next regularly scheduled Planning Committee meeting for further discussion.

DEFEATED

Item C-2
Report No. 22
Planning Committee
2005-01-18

2005-24 Berthiaume-Bradley: THAT Report No. 22, Planning Committee Minutes of 2005-01-18 be adopted.

CARRIED

Item C-3
Report No. 21
Priorities Committee
2005-01-26

2005-25 Bradley-Berthiaume: THAT Report No. 21, Priorities Committee Minutes of 2005-01-26 be adopted.

CARRIED

Item C-4
Report No. 22
Finance Committee
2005-01-26

2005-26 Berthiaume-Bradley: That Report No. 22, Finance Committee Minutes of 2005-01-26 be adopted.

CARRIED

Item C-5
TOC
2005-01-18

2005-27 Bradley-Berthiaume: That the Report of the Tender Opening Committee Minutes of 2005-01-18 be received.

CARRIED

C.C. 2005-01-27 (25TH)

(5)

ROUTINE MANAGEMENT REPORTS

Item C-6
Reappointment of
"Private" Directors -
GSU

Report dated 2005-01-21 from the Executive Director of Administrative Support Services regarding Reappointment of "Private" Directors - Greater Sudbury Utilities Inc. was received.

The following resolution was presented:

Gainer-Bradley: BE IT RESOLVED THAT Les Lisk and Cindy Schut be reappointed to the Board of Directors of Greater Sudbury Utilities for a one (1) year term ending February 11, 2006 or until such later time as their successors are appointed.

Motion for Deferral

Councillor Dupuis moved that the foregoing motion be deferred to the 2005-02-10 Council meeting because Councillor Kett, who will be introducing an amendment to the motion, was not present.

CARRIED

Item C-7
Federal Funding for
Partners for Climate
Protection

Report dated 2005-01-19 from the General Manager of Infrastructure & Emergency Services regarding Federal Funding for Partners for Climate Protection was received.

The following resolution was presented:

2005-28 Gainer-Dupuis: WHEREAS the Government of Canada ratified the Kyoto Protocol in December 2002, committing Canada to reducing greenhouse gas (GHG) emissions by six per cent below 1990 levels by 2012;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability have established the Partners for Climate Protection (PCP) to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS the City of Greater Sudbury, being one of 119 municipal governments across Canada representing more than 60 per cent of the population, has already committed to reducing corporate and community GHG emissions through PCP;

WHEREAS PCP participants commit to working towards reducing GHG emissions in municipal operations by a suggested target of 20 per cent below 1994 levels, and a suggested target of six per cent reductions below 1994 levels throughout the community within ten years of joining the PCP initiative;

Item C-7
Federal Funding for
Partners for Climate
Protection
(continued)

WHEREAS PCP participants can apply to the Green Municipal Funds for support in completing inventories and implementing plans, resulting in increased capacity to respond to climate protection and deliver GHG reductions;

WHEREAS PCP participants and partners have communicated their need for a renewed program with additional resources;

WHEREAS FCM and ICLEI- Local Governments for Sustainability have jointly developed the PCP+5 proposal which calls for a renewed PCP Program requesting \$5 million over 5 years;

BE IT RESOLVED that the City of Greater Sudbury urges the Government of Canada to fund a renewed PCP program at \$5 million over 5 years and;

BE IT FURTHER RESOLVED THAT this resolution be sent to FCM for use in securing funding for a renewed PCP program.

CARRIED

BY-LAWS

THE FOLLOWING BY-LAWS APPEARED FOR THREE READINGS:

2005-12 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO REPEAL EXISTING CURFEW BY-LAWS OF ITS FORMER MUNICIPALITIES

Priorities Committee meeting of 2005-01-12

(This By-law repeals the existing Curfew By-laws of the former municipalities.)

2005-15 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ESTABLISH AND CONTINUE RESERVES, RESERVE FUNDS AND TRUST FUNDS

Report dated 2005-01-21 from the Acting CFO/Treasurer regarding Reserves, Reserve Funds and Trust Funds was received.

(A recent review of the By-law governing Reserves, Reserve Funds and Trust Funds was undertaken in December, 2004 and certain changes were recommended.)

BY-LAWS (continued):

2005-25A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A FUNDING AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTER OF HEALTH AND LONG TERM CARE FOR THE PURCHASE OF PATIENT LIFTS AND EDUCATION OF STAFF IN THE USE OF PATIENT LIFTS FOR PIONEER MANOR

(This By-law authorizes an agreement with the Minister of Health and Long Term Care which was approved funding to the City in an amount of up to \$196,364 to the Municipality to purchase 36 patient lifts and to implement a lift education program for nurses at Pioneer Manor. The goal of the initiative is to improve the working conditions of nurses and to prevent musculoskeletal injuries).

2005-27A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A LEASE AGREEMENT WITH OMEGA DIRECT RESPONSE INC. FOR 200 LARCH STREET

Planning Committee Recommendation 2005-02

2005-28E 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN APPLICATION FOR APPROVAL TO EXPROPRIATE PARCELS 4187 AND 29896"A" SUDBURY EAST SECTION FOR THE SUDBURY LANDFILL SITE ATTENUATION ZONE

Planning Committee Recommendation 2005-14

2005-29 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PART OF LOT 60, PLAN 13-S TO GERALD OMER VIAU

Planning Committee Recommendation 2005-03

2005-30 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PARCELS 31077 AND 31078 SUDBURY WEST SECTION IN THE WALDEN INDUSTRIAL PARK TO 1232294 ONTARIO LIMITED

Planning Committee Recommendation 2005-04

BY-LAWS (continued):

- 2005-31A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AGREEMENTS WITH THE GOVERNING COUNCIL OF THE SALVATION ARMY IN CANADA, THE ASSOCIATION DES JEUNES DE LA RUE FOR PROVISION OF HOSTEL SERVICES

Report dated 2005-01-14 from the General Manager of Community Development regarding Annualized Base Funding for Emergency Shelters and Homelessness Programs was received.

(At the request of the Legal Services Division, this report will provide details regarding base funding that is provided on an annualized basis to community organizations that deliver emergency shelter services and homelessness programs on the City's behalf.)

- 2005-32F 3 BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE PAYMENT OF GRANTS TO VARIOUS NON-PROFIT ORGANIZATIONS TO REDUCE HOMELESSNESS AND PROVIDE EMERGENCY SHELTER

Report dated 2005-01-14 from the General Manager of Community Development regarding Annualized Base Funding for Emergency Shelters and Homelessness Programs was received.

(At the request of the Legal Services Division, this report will provide details regarding base funding that is provided on an annualized basis to community organizations that deliver emergency shelter services and homelessness programs on the City's behalf.)

- 2005-34Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-303, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF WALDEN

Planning Committee Recommendation 2005-07

(This By-law rezones the subject property to "R1.D2.5", Single Residential to permit the severance of an existing permanent waterfront, single residential lot. This amendment fulfills a condition of Consent Application B0156/2004 - Dorothy and Lindsay Hyland, 25 Westend Road, Lively.)

BY-LAWS (continued):

- 2005-35F 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE FUNDING FROM THE COMMUNITY PLACEMENT TARGET FUND TO THE ELIZABETH FRY SOCIETY FOR OPERATION OF THE ELIZABETH FRY TRANSITION HOUSE

Priorities Committee Recommendation 2004-18

(This By-law authorizes funding to Elizabeth Fry Society to assist in the operating costs of Elizabeth Fry Transition House in the 2005 budget year. This funding was approved under Recommendation 2004-18 of the Priorities Committee. Elizabeth Fry Society Transition House provides emergency shelter beds to homeless women in the City of Greater Sudbury.)

- 2005-36A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH PERSONA COMMUNICATIONS INC. TO PROVIDE TELEVISION CABLE SERVICE TO RESIDENTS OF PIONEER MANOR

(Persona Communications Inc. currently provides television cable service to residents of Pioneer Manor. Persona has proposed to Pioneer Manor (City of Greater Sudbury) the opportunity to provide cable services for residents through a bulk service agreement. Currently, each resident is responsible for obtaining and paying Persona directly for cable service. Through a bulk service agreement, Pioneer Manor would be responsible for assuming the administration of this service by collecting monthly cable fees and making a single payment to Persona. In return, Persona is willing to provide its "basic+favourites+classic" cable service package at a rate lower than the current "basic only". The term of the agreement is for five years.)

1ST & 2ND Reading

2005-29 Dupuis-Bradley: THAT By-law 2005-12, By-law 2005-15 and By-law 2005-25A to and including By-law 2005-32F, By-law 2005-34Z to and including By-law 2005-36A be read a first and second time.

CARRIED

By-law 2005-26

- 2005-26 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ESTABLISH A LOT GRADING POLICY

Priorities Committee Meeting of 2005-01-26

(This By-law establishes a lot grading policy, design guidelines and requirements for lot grading professionals.)

3RD Reading

2005-30 Rivest-Thompson: THAT By-law 2005-26 be read a third time and passed.

RECORDED VOTE:

YEAS

NAYS

Berthiaume
Caldarelli
Gainer
Gasparini
Thompson
Mayor Courtemanche

Bradley
Dupuis
Reynolds
Rivest

CARRIED

3RD Reading

2005-31 Bradley-Dupuis: THAT By-law 2005-12, By-law 2005-15 and By-law 2005-25A to and including By-law 2005-32F, By-law 2005-34Z to and including By-law 2005-36A be read a third time and passed, with the exception of By-law 2005-26, as otherwise dealt with.

CARRIED

By-law 2005-33F

2005-33F 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE FUNDING TO ORGANIZATIONS FROM THE NATIONAL CHILD BENEFIT PLAN IN 2005

Priorities Committee meeting of 2005-01-26

1ST & 2ND Reading

2005-32 Bradley-Caldarelli: THAT By-law 2005-33F be read a first and second time.

CARRIED

3RD Reading

2005-33 Bradley-Caldarelli: THAT By-law 2005-33F be read a third time and passed.

CARRIED

Declaration of Pecuniary Interest

Councillor Gasparini, having declared a pecuniary interest in the foregoing matter, did not take part in the discussion, vote on any matter or try to influence the vote in respect thereof.

CORRESPONDENCE FOR INFORMATION ONLY

Item C-8
Ethanol Production
Plant

Report dated 2005-01-19 from the General Manager of Infrastructure & Emergency Services regarding Ethanol Production Plant was received for information only.

C.C. 2005-01-27 (25TH)

(11)

Item C-9
Bonding Requirement

Report dated 2005-01-21, with attachments, from the Acting CFO/Treasurer regarding Bonding Requirement - Municipal Officers - January 1, 2005 to January 1, 2006 was received for information only.

Item C-10
Child Care Subsidy Policy

Report dated 2005-01-08 from the General Manager of Community Development regarding Ontario's Best Start Announcement and Impact on Child Care Subsidy Policies was received for information only.

Proceed Past
10:00 p.m.

2005-34 Dupuis-Gainer: THAT we proceed past the hour of 10:00 p.m.

CARRIED

PART II **REGULAR AGENDA**

MANAGERS' REPORTS

Item R-1
CRF Update

Report dated 2005-01-21, with attachments, from the Acting CFO/Treasurer regarding Community Reinvestment Fund (CRF) Update was received.

The following resolution was presented:

2005-35 Dupuis-Bradley: WHEREAS when the Province introduced Local Services Realignment (downloading) it guaranteed revenue neutrality to municipalities; and

WHEREAS revenue neutrality could be achieved only if municipalities met a targeted decrease in expenditures; and

WHEREAS the Province has already further eroded revenue neutrality by no longer providing reconciliations for a number of these downloaded services; and

WHEREAS the City of Greater Sudbury has continued to deliver the downloaded services on the understanding that reconciliations would occur annually for those few services still subject to reconciliation; and

WHEREAS the City of Greater Sudbury has based it's 2003 and preliminary 2004 year-end position on the premise that there would be a continuing reconciliation; and

WHEREAS the City of Greater Sudbury has approved its 2005 Current Budget, subject to CRF reconciliation, based on a continuing CRF reconciliation; and

C.C. 2005-01-27 (25TH)

(12)

Item R-1
CRF Update
(continued)

WHEREAS if the Province does not reconcile the Community Reinvestment Fund for 2003, 2004 and 2005, the City of Greater Sudbury will be facing serious financial consequences; and

WHEREAS if the Province does not continue to provide CRF funding in at least an amount based on 2005 projections the City will have a very difficult time continuing to raise the Capital Infrastructure Levy required to address roads and other capital needs;

NOW THEREFORE BE IT RESOLVED:

THAT the Province be petitioned to provide Community Reinvestment Fund reconciliations for the years 2003 to 2005 inclusive; and

THAT the Province be petitioned to provide CRF reconciliations in 2006 and future years plus increase funding for those programs no longer reconciled by an inflation factor; and

THAT the Province be petitioned to commit to these reconciliations and funding levels prior to March, 2005; and

THAT if the Province will not commit to these reconciliations, it be further petitioned to reassume the provision of all Local Services Realignment programs immediately; and

THAT copies of this resolution be sent to the Ministers of Finance and Municipal Affairs and Housing as well as our local Members of Provincial Parliament.

CARRIED

Item R-2
Hiring of the
CFO/Treasurer

Report dated 2005-01-21, with attachments, from the Director of Human Resources & Org. Development regarding Hiring of the Chief Financial Officer/Treasurer was received.

The following resolution was presented:

2005-36 Gainer-Bradley: THAT the following Councillors join the Chief Administrative Officer (CAO) to form the Hiring Committee for the position of Chief Financial Officer and Treasurer;

Councillor Dupuis
Councillor Bradley

AND THAT the Director of Human Resources and Organizational Development provide advisory and administrative support to the Committee;

Item R-2
Hiring of the
CFO/Treasurer
(continued)

AND FURTHER, that the hiring for the position of Chief Financial Officer and Treasurer conform to the City of Greater Sudbury Hiring Policies, including Appendix "B" to the Hiring Policies, which contain provisions applying generally to the General Managers and CAO.

AND FURTHER, that the Terms of Reference for the hiring of the position of Chief Financial Officer and Treasurer contained herein, be adopted.

CARRIED

Item R-3
Ontario Good Roads
Association - Board
of Directors -
Zone North

Report dated 2005-01-19, with attachments, from Councillor André Rivest regarding Ontario Good Roads Association - Request for Nominations - Councillor Rivest - Board of Directors, Zone North was received.

The following resolution was presented:

2005-37 Bradley-Dupuis: THAT the Council of the City of Greater Sudbury endorses the nomination of Councillor André Rivest as a Director for Zone North of the Ontario Good Roads Association for the term 2005-2006.

CARRIED

Declarations of
Pecuniary Interest

Councillor Caldarelli declared a conflict regarding By-law 2005-36A (Persona Communications Inc. - Pioneer Manor) as this matter may affect a family member.

CIVIC PETITIONS

Restrict Parking
Jean Street, Sudbury

Councillor Bradley submitted a petition to the City Clerk signed by approximately thirty-four (34) residents of Eva Street, Sudbury which will be forwarded to the General Manager of Infrastructure & Emergency Services. The petition requests that the City of Greater Sudbury restrict parking on Jean Street, Sudbury (between Burton Avenue and Eva Street) to one side of the street only.

QUESTION PERIOD

Long Term Care Beds
- Pioneer Manor

Councillor Dupuis asked the General Manager of Community Development what the status was regarding the ten (10) interim beds at Pioneer Manor for long term care patients.

Ms. Matheson advised Council that there is currently no waiting list and there have been no transfers to Manitoulin Island at this time.

Adjournment

2005-38 Gainer-Dupuis: THAT this meeting does now adjourn.
Time: 10:40 p.m.

CARRIED

Mayor

City Clerk

**THE TWENTY-THIRD MEETING OF THE PLANNING COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11
Tom Davies Square**

**Tuesday, February 1st, 2005
Commencement: 4:50 p.m.
Adjournment: 8:20 p.m.**

ANGIE HACHÉ PRESIDING

Present

Councillors Bradley, Caldarelli, Dupuis, Thompson

Councillor Craig

Staff

D. Braney, Property Negotiator / Appraiser; B. Lautenbach, Director of Planning Services; A. Potvin, Manager of Development Services; G. Clausen, Director of Engineering Services; A. Haché, Deputy City Clerk; F. Bortolussi, Planning Committee Secretary

Recommendation #2005-16:

Caldarelli-Thompson: That Councillor Dupuis chair the closed session of the Planning Committee meeting.

CARRIED

COUNCILLOR RON DUPUIS PRESIDING

**Declarations of
Pecuniary Interest**

None declared.

"In Camera"

Recommendation #2005-17:

Caldarelli-Thompson: That we move "In Camera" to deal with a property matter in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

Recess

At 5:00 p.m., the Planning Committee recessed.

Reconvene

At 5:33 p.m., the Planning Committee reconvened in the **Council Chamber** for the regular meeting.

COUNCILLOR RUSS THOMPSON PRESIDING

<u>Present</u>	Councillors Bradley, Caldarelli, Dupuis, Reynolds Councillor Craig
<u>Staff</u>	B. Lautenbach, Director of Planning Services; A. Potvin, Manager of Development Services; G. Clausen, Director of Engineering Services; D. Nadorozny, General Manager of Growth and Development; A. Haché, Deputy City Clerk; M. Burtch, Licensing & Assessment Clerk; F. Bortolussi, Planning Committee Secretary
<u>News Media</u>	Channel 10 News; MCTV; Northern Life; Sudbury Star
<u>Declarations of Pecuniary Interest</u>	None declared

MATTERS ARISING FROM THE "IN CAMERA" SESSION

Rise and Report Councillor Dupuis reported the Committee met in closed session to deal with a property matter and the following recommendation emanated therefrom:

Sale of Property
3555 Highway
144, Chelmsford The following recommendation was presented:
Recommendation #2005-18:

Thompson-Caldarelli: THAT the Council of the City of Greater Sudbury pass a by-law authorizing:

- 1) a tax write off, including penalties for the subject property;
- 2) the vesting of the subject property;
- 3) staff to dispense with the Property By-law;
- 4) the subject land to be declared surplus; and
- 5) the sale of the subject land.

CARRIED

PUBLIC HEARINGS

APPLICATION FOR REZONING TO ACCOMMODATE A LOT ADDITION AS THE RESULT OF CONSENT APPLICATION B171/2004, 69 SAVARD ROAD, WAHNAPITAE - ALBERT SAVARD

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

APPLICATION FOR REZONING TO ACCOMMODATE A LOT ADDITION AS THE RESULT OF CONSENT APPLICATION B171/2004, 69 SAVARD ROAD, WAHNAPITAE - ALBERT SAVARD (cont'd)

Report dated January 24th, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning to accommodate a lot addition as the result of Consent Application B171/2004, 69 Savard Road, Wahnapiatae, Albert Savard.

The applicant was not in attendance.

The Director of Planning Services outlined the application to the Committee.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following recommendation was presented:

Recommendation #2005-19:

Caldarelli-Thompson: THAT the application by Albert Savard to amend By-law 83-304 being the Comprehensive Zoning By-law for the (former) Town of Nickel Centre from "RU", Rural to "R1.D18", Single Residential with respect to part of P.I.N. 73481-0427 being part of Parts 1 & 2, Plan 53R-11011, together with P.I.N. 73481-0650 in Lot 9, Concession 3, Township of Dryden be recommended for approval.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Dupuis, Reynolds, Thompson

CARRIED

APPLICATION FOR REZONING TO PERMIT THE MANUFACTURING AND SALE OF UTILITY TRAILERS AND THE SALE OF PARTS OR MERCHANDISE ACCESSORY TO UTILITY TRAILERS AT 563 MONTEE PRINCIPALE, AZILDA - BRAD HIGGINS AND DARQUISE PERRIN

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

Report dated January 24th, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning to permit the manufacturing and sale of utility trailers and the sale of parts or merchandise accessory to utility trailers at 563 Montee Principale, Azilda, Brad Higgins and Darquise Perrin.

APPLICATION FOR REZONING TO PERMIT THE MANUFACTURING AND SALE OF UTILITY TRAILERS AND THE SALE OF PARTS OR MERCHANDISE ACCESSORY TO UTILITY TRAILERS AT 563 MONTEE PRINCIPALE, AZILDA - BRAD HIGGINS AND DARQUISE PERRIN (cont'd)

Brad Higgins and Darquise Perrin, Montee Principale, Azilda, the applicants, were present.

The Director of Planning Services outlined the application to the Committee.

Brad Higgins, when asked, advised that part of the property was fertilized and seeded in the fall.

Councillor Bradley, Ward Councillor, stated that this property is very well kept and hopes the applicants will continue to produce hay and grain as there is a need by people in the area for their livestock. He asked the Committee to support the application.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following recommendation was presented:

Recommendation #2005-20:

Bradley-Dupuis: THAT the application by Brad Higgins & Darquise Perrin to amend By-law 83-302 being the Comprehensive Zoning By-law for the (former) Town of Rayside-Balfour from "A", Agricultural Reserve to "A-Special", Special Agricultural Special with respect to Parcel 29761 S.W.S. being Parts 1 & 2, Plan 53R-13475 together with Part 2, Plan 53R-13504 in Lot 6, Concession 3, Township of Rayside be recommended to approval subject for the following condition:

1. In addition to the uses permitted in the "A", Agricultural Reserve zone the manufacturing of utility trailers, factory outlet sale of utility trailers, and the accessory sale of parts and merchandise for utility trailers shall be permitted.

CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Dupuis, Reynolds, Thompson

CARRIED

Recess At 6:00 p.m., the Planning Committee recessed.

Reconvene At 6:05 p.m., the Planning Committee reconvened.

APPLICATION FOR REZONING TO PERMIT THE CREATION OF A 185 UNIT SENIORS HOUSING COMPLEX ON THAT PART OF THE LAURENTIAN UNIVERSITY SITE LYING BETWEEN SOUTH BAY ROAD AND BETHEL LAKE - LAURENTIAN UNIVERSITY (AGENT: DALRON CONSTRUCTION LIMITED)

The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.

Report dated January 24th, 2005, was received from the Director of Planning Services and the General Manager of Growth and Development regarding a revised application for rezoning to permit the creation of a 185 unit seniors housing complex on that part of the Laurentian University site lying between South Bay Road and Bethel Lake, Laurentian University (Agent: Dalron Construction Limited).

Letter and Presentation dated February 1st, 2005 from Carolyn Hunt was distributed to the Committee Members at the meeting.

Celia Teale, agent for the applicant, Ron Arnold, representative for the applicant, Joanne Palkovits, CEO and President of St. Joseph's Villa, were present.

The Director of Planning Services outlined the revised application to the Committee. He stated that Council, at the December meeting, referred this matter back to Planning in order that revisions could be made to the application and another public hearing held. He indicated this was a revised application. The number of units was reduced from 225 to 185 by reducing the number of apartment units by 40. The applicant proposes to proceed with the first phase of the project being a mix of 40 single detached, semi-detached and/or row dwelling units. The balance of the property will have a 'Holding' designation which will only be removed when a traffic study has been reviewed and any required modifications have been satisfied. When the 'Holding' designation is removed, the full range of units would be permitted together with accessory uses.

The Director of Planning Services explained, for clarification, that the property referred to in this application is on the Laurentian University campus which has been leased to Dalron Construction Limited by the Sisters of St. Joseph who have a 99-year lease with Laurentian University. He further advised that Laurentian University has tendered a 223-unit students' residence on a one hectare site on campus. He indicated that Staff recommended approval of the previous application for 225 units and also recommended approval of the downsized application of 185 units.

APPLICATION FOR REZONING TO PERMIT THE CREATION OF A 185 UNIT SENIORS HOUSING COMPLEX ON THAT PART OF THE LAURENTIAN UNIVERSITY SITE LYING BETWEEN SOUTH BAY ROAD AND BETHEL LAKE - LAURENTIAN UNIVERSITY (AGENT: DALRON CONSTRUCTION LIMITED) (cont'd)

The Director of Engineering Services indicated that the Traffic Division conducted a traffic count at the intersection of Ramsey Lake Road and South Bay Road. They also monitored the traffic going to and from Laurentian University and checked the site lines. They found that the existing intersection, as it currently exists and with this proposed phase of development, does not require any change in signage. However, when full development is contemplated, an all-way stop sign may be warranted. The count revealed that at the present, at peak times (1 hour in the morning and 1 hour in the evening) the traffic is at 70%. He also stated that this intersection will continue to be monitored with a traffic count in the spring and one in the fall when Laurentian University is in full session.

Councillor Caldarelli questioned if the traffic counts do not warrant additional signage at this time, what is to stop the applicant from asking that the 'Holding' designation be removed.

The Director of Planning Services stated the applicant wishes proceed with the first phase. After completion of the first phase and in order to lift the 'Holding' designation, the applicant must complete a traffic study. If there is no additional requirements for traffic, Council can lift the 'Holding' designation. If modifications are required, they would be part of the conditions to release the holding designation.

Joanne Palkovits feels the proposal speaks for itself. She stated that the Mayor and Councils Roundtable on Senior Issues Report has recently been brought to her attention. What they are proposing is identified in that Seniors Issues Report. If Council is supportive of the Seniors Issues Report then Council supports their proposal.

Ceila Teale stated the proposal is a way of attracting and retaining seniors. Their assessment of the market indicates that in the next 15 years, persons over the age of 55 will make up over 50% of our population. The revised proposal is a way to move forward that would be amenable to residents and Council. She indicated that the first phase, which will take three years to complete, will target younger seniors. This phase will consist of 12 single family dwellings with the balance to be garden suites or semi-detached dwellings. They will then proceed with the condominium apartment units and then the assisted living units. They will continue to monitor the traffic and this is the reason they have requested the holding designation. Ms. Teale further advised that they do not know how long phases two and three will take as it will depend on the market.

APPLICATION FOR REZONING TO PERMIT THE CREATION OF A 185 UNIT SENIORS HOUSING COMPLEX ON THAT PART OF THE LAURENTIAN UNIVERSITY SITE LYING BETWEEN SOUTH BAY ROAD AND BETHEL LAKE - LAURENTIAN UNIVERSITY (AGENT: DALRON CONSTRUCTION LIMITED) (cont'd)

Ron Arnold stated that the units in the first phase would be for sale and, although they can not discriminate, through design and marketing they will try to attract younger seniors.

Joanne Palkovits indicated that, in order to meet the requirements of the lease, the development must be for seniors and the property will be marketed and will service the senior population. They are looking to develop a 'Village of Care' for the citizens of Greater Sudbury.

Councillor Craig, Ward Councillor, stated that seniors are a demographic in our community and many seniors have done very well in this City and are financially well off. The subject area is a desirable place for many seniors to live and Council should take this into consideration. He stated that he does not want to see this application go before the Ontario Municipal Board because, in his experience, when the OMB sees the application is supported by Planning Staff and reporting agencies, the OMB will base their decision on planning principles -- it will be a 'no brainer'. He hopes the City will take the opportunity to work with partners such as Laurentian University, St. Joseph's Villa, our young seniors, Dalron Construction in finding a way to meet each others demands by asking questions and compromising to some sort of agreement because, if they can not, a decision will be made by OMB without emotion and will cost thousands of dollars.

Carolyn Hunt, South Bay Road, made an electronic presentation. She stated that there is a perception that the area residents are against development. They are not against development but are against incompatible development. She stated she is not present because of the critical care portion of the development but because all relevant Planning principles were not used to evaluate the proposal and its compatibility. She has a concern that the zoning designation is inappropriate. Multi-residential development should not have an 'Institutional' zoning. Neither the zoning by-law nor the developer can limit use of the property to a specific age group (i.e. Human Rights). This residential development is open to any person who can pay the market price. She also indicated that the Ramsey Lake Community Improvement Plan (RLCIP) policies are to preserve open character, scenic drive, viewshed, drinking water source and environment. The RLCIP recommended the net density not exceed ten units per hectare, the protection of identified sensitive areas, accountability by developers for environmental and infrastructure costs to the community including mitigating costs. The Laurentian University Master Plan stipulated a 100-foot lakefront buffer zone. She stated the development density and large development footprint on the rocky knoll will increase the pollution potential affecting adjacent sensitive areas due to blasting, erosion, road maintenance,

APPLICATION FOR REZONING TO PERMIT THE CREATION OF A 185 UNIT SENIORS HOUSING COMPLEX ON THAT PART OF THE LAURENTIAN UNIVERSITY SITE LYING BETWEEN SOUTH BAY ROAD AND BETHEL LAKE - LAURENTIAN UNIVERSITY (AGENT: DALRON CONSTRUCTION LIMITED) (cont'd)

vehicle parking and landscaping. The Official Plan for existing residential development provides for a density of 10 units per hectare where the proposed residential development has a density of 28.5 units per hectare plus personal service shops, a pharmacy and medical offices.

Ms. Hunt also stated her traffic concerns. She stated there is a need for relief of traffic congestion on Ramsey Lake Road identified in 1991. An alternate access route has been studied but not implemented and the traffic problem is being compounded by all the development in the area.

Ms. Hunt indicated that Bethel Lake is stressed and it feeds into Ramsey Lake which is a drinking water source. Drainage from Bethel Lake will go into sensitive areas of aquatic vegetation and fish spawning.

Ms. Hunt summarized by stating that the Planning Committee must reject the application in its present form as the zoning and density are not in keeping with the proposed land use and applicable Official Plan policies. The proposed multi-residential development will increase the pollution potential affecting designated sensitive areas and will exacerbate the existing overall traffic congestion along Ramsey Lake Road. She is not against development but would like to see a proposal that fits this piece of property and that will do no harm. She feels the 85 assisted living units would fit in with the requirements of the area and St. Joseph's Villa. She encourages the proponent to revise the application to fit in with the area.

Recess At 7:07 p.m., the Planning Committee recessed.

Reconvene At 7:14 p.m., the Planning Committee reconvened.

Celia Teale stated the applicant realizes Bethel Lake is a sensitive area. This allows for an opportunity to protect and improve the area such as a landscape buffer to mitigate silt and pollutants from going into the lake. As mentioned in the first presentation, the applicant has been exploring means of improving Bethel Lake such as placing a fountain in the lake.

Ms. Teale explained the property is being rezoned 'Institutional - Special' although it is not institutional as it is important not to split the zoning with St. Joseph's Villa allowing opportunities to partner. She indicated the proposed development is still low density development as typical low density is 36 units per hectare. By developing apartment and assisted living units with semi-detached units and garden homes, green space will be preserved. She also stated that this was a double cohort year for Laurentian University and enrolment will drop by 2007.

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Carolyn Hunt stated that the buffer zone is only 39 feet whereas the Laurentian University Master Plan recommended 100 feet. She further stated that, with respect to blasting, a substantial amount of blasting is required for services. Also, she stated the density is set at 10 units per hectare and Official Plan provisions must apply to this development.

Ronald Wallingford, exercise physiologist, stated his reason for speaking is that it behooves someone to mention that adults in senior levels should not be segregated. Everything should be done to keep people active and not turn adults into invalids. He questioned the whole concept of a building for seniors on a mountain. It is not a habitat for seniors where the chances of slipping in the winter are very high. Any encumbrances on Laurentian University property should not be allowed

Cathy Wills-McNeil, Lakewood Drive, Sudbury, stated that in ten years the property will be out of Dalron's hands and young people will be left with these homes. What will happen on this property will be decided today. Anybody can move into the units; not only seniors. She indicated she has a home care nursing operation and is going into homes because seniors do not want to leave their homes. Very few retirement homes are full and there is no need for more. She also is aware of the traffic problems in the area. The expansion of St. Joseph's Villa led to more emergency vehicles. Also the medical school and the new residence at Laurentian University will bring more traffic and when there is an accident traffic can not be rerouted because there is only one access. She feels this is not the location for this project and the location should be used for institutional uses and not for profit.

Suzanne Landstrom, Virginia Drive, Sudbury, chair of a ratepayers association, stated there are proposals for Mine Mill and for LoEllen multi-residential senior lifestyle communities with units at a cost of approximately \$200,000.00. If this proposal is approved, it will set precedence for the other seniors residences. She is also worried about the two lakes and the closeness of the lakes to the development. Also, the proposal would bring 150 to 200 additional vehicles to the road. She indicated that a seniors campus is being built on Notre Dame Avenue and there is property for this type of development. It does not have to occur near a lake.

Peter Beckett, Beatrice Crescent, Sudbury, stated he was speaking as wetland ecologist. He is concerned about the wetland to the northwest of the proposed development. Storm water can go into the wetland. This wetland is very fragile and is not a wetland which can be used at the present time as filter. Also this area is the core of the arboretum. In the spring, the trails are flooded because of run-off. The area can not take any more water. The development will cause flooding and nutrient and pollutant problems in Lake Ramsey.

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When questioned, Ron Arnold advised that they had a similar problem at Mallard's Landing. They worked with environmentalists to deal with the problems and have won awards for their work. He stated that they will not ignore these issues.

Brenda Syrnyk, South Bay Road and Ramsey Lake Road, Sudbury, spoke regarding the traffic statistics. She stated that the statistics can be deceiving as the number of accidents does not include accidents that are not reported. She has had two or three students asking to use her phone because of accidents.

Celia Teale, in summary, stated that they recognize there are concerns with this development but also know that there are opportunities to create a community that recognizes environmental issues to mitigate problems with Bethel Lake and improve them. Also, there is a need to improve the market for young seniors who want this lifestyle. She assured the Planning Committee and residents that they are not going to work in isolation but work with the Planning Committee and the residents. She stated that with any change there comes some reservations but believes the concerns can be addressed.

When questioned, the Director of Planning Services advised that the RLCIP dealt with residential designation area and set the density at ten units per hectare. The subject lands are designated 'Institutional' because they are part of Laurentian University. Laurentian University could have developed these lands for institutional uses and Sister of St. Joseph could have developed at a density greater than ten units per hectare. The total site is 16 acres or 6.6 hectares. If the 40 units were to be placed on four hectares the density would be 10 units per hectare, however there is no requirement that this be developed at that scale. St. Joseph's Villa is 128 units on two hectares and the addition will bring the number to 192 units on less than four hectares. Planning Services feel this is an appropriate density.

Councillor Caldarelli, Ward Councillor, stated she has a problem with the proposed development. Laurentian University and St. Joseph's Villa could have developed without rezoning but did not. She expressed concern with 'Institutional Special' zoning because the first phase is not institutional but residential. If it were residential, an Official Plan amendment would be required. She asked if this was the developer's last proposal or if they would be willing to look at a revision.

Ron Arnold advised that they have made revisions a few times. They think that this is an excellent proposal and his experience has been that typically once people start moving into the area, the fears of the residents will start to alleviate.

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He feels it is beneficial to the area. He indicated there is a huge market here for all of Northern Ontario and even across Canada. He believes this is good for the neighbourhood and the community and his company is determined to do the best for the community.

The Chair asked whether there was anyone else in the audience who wished to speak in favour or against this application and seeing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following recommendation was presented:

Recommendation #2005-21:

Dupuis-Bradley: THAT the application by Laurentian University (Agent: Dalron Construction Ltd.) to amend By-law 95-500Z being the Zoning By-law for the former City of Sudbury by changing the zoning classification of part of Parcel 30769, being part of Part 1, Plan 53R-16920, in Lot 3, Concession 2, McKim Township from "I", Institutional to "I-Special", Institutional Special in order to permit the development of a 185 unit housing complex designed for seniors be approved subject to the following:

- a) That the agent provide the Development Services Section with a registered survey plan of the subject property in order to enable the preparation of an amending by-law.
- b) That the only permitted uses shall be:
 - a maximum of 40 dwelling units consisting of a mix of single detached, semi-detached and/or row dwellings;
 - a maximum of 60 dwelling units in the form of multiple dwellings, where no multiple dwelling shall exceed a height of 4 storeys;
 - a residential building containing a maximum of 85 guest rooms designed for seniors or residents thereof who require nursing and/or homecare, together with common kitchen and dining facilities;
 - accessory support services for a seniors community which may include personal service shops, a pharmacy and medical offices; and
 - related accessory uses.

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Recommendation #2005-21 (cont'd):

- c) That parking for the residential building containing 85 guest rooms shall be provided in accordance with the following:
 - 2 spaces for the residential building, plus 0.5 spaces for each of the first 30 guest rooms, plus 0.25 spaces for each additional guest room.

- d) That an "H", Holding provision in accordance with Section 36 of the Planning Act be incorporated in the amending by-law whereby the only permitted use of the subject property until such time as the "H", Holding designation has been removed by Council shall be "a maximum of 40 dwelling units consisting of a mix of single detached, semi-detached and/or row dwellings"; and, whereby the "H", Holding designation shall only be removed upon fulfilment of the following condition:

"The Planning Services Division is to be advised by the Director of Engineering Services that the Traffic Study has been reviewed as it applies to the design and operation of the Ramsey Lake Road/ South Bay Road intersection, and that any required modifications identified shall be undertaken."

CONCURRING MEMBERS: Councillors Dupuis, Thompson

NON-CONCURRING MEMBERS: Councillors Bradley, Caldarelli, Reynolds

DEFEATED

PART I - CONSENT AGENDA

The following recommendation was presented to adopt Items C-1 to C-6 contained in Part 1 of the Consent Agenda:

Recommendation #2005-22:

Caldarelli-Bradley: THAT Items C-1 to C-6 contained in Part 1, Consent Agenda, be adopted.

CARRIED

MINUTES

Item C-1
Report #10
VETAC Minutes
December 15,
2004

Recommendation #2005-23:

Bradley-Caldarelli: That Report #10, Vegetation Enhancement Technical Advisory Committee Minutes of December 15th, 2004, be received.

CARRIED

ROUTINE MANAGEMENT REPORTS

Item C-2
Extension to
Draft Approval,
Riverdale
Subdivision

Report dated January 21st, 2005 was received from the General Manager of Growth and Development regarding the extension to Draft Approval, Riverdale Subdivision, Parcel 1386 SWS, Lot 7, Concession 3, Township of Waters, Riverglen Developments Ltd.

Recommendation #2005-34:

Bradley-Dupuis: THAT upon payment of Council's processing fee of \$833.00 prior to the February 20th, 2005 lapsing date, the conditions of draft approval of the plan of subdivision of Parcel 1386, in Lot 7, Concession 3, Township of Waters, Riverglen Developments Ltd., File 780-8/89008, be amended as follows:

- a) By deleting condition #12 and replacing it with the following:
 - "12. That this draft approval shall lapse on November 20th, 2005."
- b) That the following condition be added:
 - "14. Prior to the submission of servicing plans, the applicant/ owner shall, to the satisfaction of the General Manager of Infrastructure and Emergency Services, provide a soils report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for the following items: storm and sanitary sewers, watermains, roads, the mass filling of land, surface drainage works including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official."

CARRIED M 27

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-3
Extension to
Draft Approval
Dalron
Construction
Limited _____

Report dated January 21st, 2005 from the General Manager of Growth and Development regarding the extension to Draft Approval Approval, Draft Plan of Subdivision, Part 2, Plan 53R-8676, Lot 4, Concession 5, Township of Waters, Dalron Construction Limited.

Recommendation #2005-25:

Dupuis-Bradley: THAT upon payment of the processing fee of \$2035.50, the conditions of draft approval for the draft plan of subdivision of Part 2, Plan 53R-8676, Lot 4, Concession 5, Township of Waters, Dalron Construction Limited, File #RP780-8/88008, shall be amended as follows:

- a) By deleting condition #14 and replacing it with the following:
 - 14. "That this draft approval shall lapse on February 10, 2008."

- b) By deleting condition #16 and replacing it with the following::
 - "16. As part of the submission of servicing plans, the owner/applicant shall have rear yard slope treatments designed by a geotechnical engineer licensed in the Province of Ontario incorporated into the plans at locations required by the General Manager of Infrastructure and Emergency Services. Suitable provisions shall be incorporated into the subdivision agreement to ensure that the treatment is undertaken to the satisfaction of the General Manager of Infrastructure and Emergency Services."

- c) By adding the following condition #18:
 - "18. Prior to the submission of servicing plans, the applicant/owner shall, to the satisfaction of the General Manager of Infrastructure and Emergency Services, provide a geotechnical report prepared by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for the following items: storm and sanitary sewers, watermains, roads, the mass filling of land, surface drainage works

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-3
Extension to
Draft Approval
Dalron
Construction
Limited (cont'd)

Recommendation #2005-25:

including erosion control, slope stability (if applicable) and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official."

CARRIED

Item C-4
Dominion Parc
Subdivision
Redesign

Report dated January 26th, 2005 was received from the General Manager of Growth and Development regarding Dominion Parc Subdivision Redesign.

Recommendation #2005-26:

Dupuis-Bradley: THAT the conditions of draft approval of the draft plan of subdivision of PIN 73504-2533 (LT), being Part of former Parcel 1323 SES in Lot 6, Concession 2, Hanmer Township, 996465 Ontario Ltd. (Gord Hope), File 780-7/92014, shall be amended as follows:

- a) By adding the following to the end of existing condition #1: "...as amended by a revised plan prepared by D.S. Dorland, O.L.S. and dated October 1, 2004."
- b) By deleting Condition #13.
- c) By adding new Conditions #22 to #27 representing the six new conditions requested by the Technical Services Section as outlined in the staff report dated January 26, 2005.
- d) By changing Condition #10 by removing the phrase "shall undertake" and replacing it with the phrase "may be required to undertake".
- e) By deleting Condition #12 and replacing it with new Condition #28 as follows:

"28. That the subdivision agreement contain provisions whereby the owner agrees to design and construct Jeanne D'Arc Street and Heritage Drive to urban collector standards."
- f) By adding new condition #29 as follows:

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-4
Dominion Parc
Subdivision
Redesign (cont'd)

Recommendation #2005-26 (cont'd):

“29. That a pedestrian connection and emergency access be provided at the east end of Alexandre Street between Lots 2 and 3 to the satisfaction of the General Manager of Public Works.”

g) By adding new Condition #30 as follows:

“30. That phasing of the Dominion Parc Subdivision shall proceed as shown on the Phasing Plan prepared by D.S. Dorland dated January 24, 2005 and included in the Staff Report dated January 26, 2005. Phases 6 and 7 will be developed as a single phase to connect Heritage Drive to Municipal Road 80. Prior to the registration of Phases 6 and 7 the owner shall agree to dedicate on demand the Jeanne D’Arc Street collector road allowance from the existing end of Jeanne D’Arc west of Chateau Crescent to the east side of the intersection of Jeanne D’Arc and Heritage Drive.”

h) By adding new Condition #31 as follows:

“31. That the subdivision agreement contain provisions whereby the owner agrees to the following to the satisfaction of the General Manger of Public Works:

- (i) That Phases 8 and 9 as shown on the Dominion Parc Phasing Plan dated January 24, 2005, as prepared by D.S. Dorland, O.L.S., will be the next phase following Phases 6 and 7 to incorporate the connection of Heritage Drive to Jeanne D’Arc Street.
- (ii) To enter into an agreement with the City for the future construction of Jeanne D’Arc Street easterly from Heritage Drive to the existing cul de sac west of Chateau Crescent.
- (iii) To install traffic signals at the intersection of Jeanne D’Arc Street and Municipal Road 80 when traffic volumes warrant or when the full Jeanne D’Arc connection is built, whichever comes first.

CARRIED

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-5
Declaration of
Surplus Land,
Lots 132 to 135,
Plan M-103 &
Part of Land
North of Brock
Street, Sudbury

Report dated January 26th, 2005 was received from the Executive Director of Administrative Support Services regarding the declaration of surplus land, Lots 132 to 135, Plan M-103 together with part of the Lane north of Brock Street being Part 10, Plan SR-465, Brock Street, Sudbury.

Recommendation #2005-27:

Caldarelli-Bradley: THAT Lots 132 to 135 inclusive, Plan M-103 together with part of the lane north of Brock Street being Part 10, Plan SR-465, having limited marketability, be declared surplus and sold in accordance with the procedures governing the disposal of real property.

CARRIED

Item C-6
Brunet
Municipal Drain

Report dated January 25th, 2005 was received from the General Manager of Infrastructure and Emergency Services regarding Brunet Municipal Drain.

Recommendation #2005-28:

Bradley-Dupuis: THAT the engineer's report for the Brunet Municipal Drain dated July 27, 2004 and received by the City Clerk on July 28, 2004 be referred back to K. Smart Associates Limited, the appointed drainage engineer, for revision.

CARRIED

Adjournment

Recommendation #2005-29:

Bradley-Caldarelli: That we do now adjourn.
Time: 8:20 p.m.

CARRIED

DEPUTY CITY CLERK

COUNCILLOR RUSS THOMPSON PRESIDING

**THE FIRST MEETING OF THE STREET NAMING COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-12
Tom Davies Square**

**Wednesday, January 26th, 2005
Commencement: 4:05 p.m.
Adjournment: 5:30 p.m.**

COUNCILLOR ANDRE RIVEST PRESIDING

- Present Fern Cormier; Roy Edey; Paul Lavallee; Rick Sasseville; Tony Sundholm; Claude Gosselin
- Staff A. Stephen, General Manager of Infrastructure and Emergency Services; C. Hallsworth, Executive Director of Administrative Support Services; R. Swiddle, Director of Legal Services / City Solicitor; A. Haché, Deputy City Clerk; F. Bortolussi, Planning Committee Secretary
- Declarations of Pecuniary Interest None declared.
- Introductions Each member of the Committee introduced themselves providing a brief biography and outlined what they hoped to bring to the Committee.
- Discussion of Procedure The Director of Legal Services/City Solicitor advised that citizen appointees on the Committee are to assist Councillor Rivest. Councillor Rivest is the only one with voting rights and he must be in attendance in order for the meeting to be held. He pointed out that Council is not permitted to delegate any responsibilities to persons who have not been elected. Citizen appointees provide input in an advisory capacity.
- Background The General Manager of Infrastructure and Emergency Services provided background regarding street naming in the last few years in the City of Greater Sudbury. Council approved an ad-hoc committee which Committee met on a number of occasions to try and establish a mandate.
- General Issues The General Manager of Infrastructure and Emergency Services stated that street naming is partly driven by 911 and partly by other issues.

General Issues (continued)

911 -
Emergency
Dispatch Bell Canada, who provides the 911 service, is requiring that all municipalities have no duplication in street names. Toronto, Ottawa and Hamilton have had to deal with the 911 issue and City of Greater Sudbury is on Bell Canada's list. We have to be prepared when Bell Canada approaches the City.

There will be a cost. If a street name is changed, there must be changes to signs, maps, 911 data system, etc. Residents will also have to change their address for mail and deliveries. There will also be a cost to businesses such as new letterhead, business cards, etc. Along with the financial impact, there will be historical issues, emotional impact and recognition of past municipalities to consider.

Toronto and Ottawa have completed their street name changes and Hamilton has advised Bell Canada that they will not change street names. Hamilton is now negotiating with Bell Canada to see if they can have service without changing street names. Neither Hamilton nor Bell Canada are providing information regarding this matter. He also indicated that duplicate street names can be very confusing to tourists who visit Greater Sudbury not being familiar with Hanmer, Azilda, etc.

Other
Issues The General Manager of Infrastructure and Emergency Services indicated that notwithstanding the 911 issue, there are four other items to be dealt with as follows:

1. Street naming and renaming;
2. What are acceptable street names;
3. House numbering problems;
4. What to do with repeated street names.

The Director of Legal Services / City Solicitor advised that we have more street names that are identical, similar or confusing than all of Toronto, Ottawa and Hamilton together. Toronto had 96 duplicate names and 3 triplicate, whereas Sudbury has over 600; an example being 9 streets named Birch - 3 in Walden. He also indicated that not all streets are open. There are some subdivision that are unopen and suggested that the Committee deal with those streets before the subdivision is developed.

Time Lines When asked about a time line, he advised that, if the Committee decides to change street names, the process will take some time as there are procedures to follow and hearings to take place. He

Time Lines
(continued)

recommended that it all be done at one time. He also recommended that it be done in 2005 as 2006 is a municipal election year and 2007 is a provincial election year. If the Committee does not change street names in 2005, the changes should occur after the elections.

Presentation

The Director of Legal Services / City Solicitor advised that Bell Canada has agreed to meet with the Committee. Although there is a local Bell Canada representative in Sudbury, the key person is in Ottawa.

The Chair requested that the Bell Canada representative be contacted to meet with the Committee meet in two weeks, if possible, but no later than one month.

Meeting Dates

The Committee agreed to meet on Mondays or Tuesdays at 5:00 p.m.

Adjournment

The meeting adjourned at 5:30 p.m.

DEPUTY CITY CLERK

COUNCILLOR ANDRE RIVEST PRESIDING

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of Annual General Board Meeting

Wednesday, January 19, 2005

Room C-11
Tom Davies Square

Commenced: 7:05 p.m.
Adjourned: 9:00 p.m.

PRESENT: Ron Bradley, Chairman
Aaron Beaudry
Gerard Dalcourt
Ron Dupuis
Bob Rogers
Russ Thompson

ALSO PRESENT: A. Bonnis
P. Sajatovic
D. Lenzi
Trent Falldien (United Way/Centraide Young Leader Intern)

1. Chair Bradley opened the meeting.
2. No declarations of conflict were declared.
3. Election of Officers - 2005

Chair Bradley turned the meeting over to A. Bonnis to conduct the election. The election process was explained, and the floor was opened for nominations for the position of Chairman.

Nominee
Ron Bradley

Nominator
Ron Dupuis

Following the required procedure, member Bradley indicated his willingness to stand, and the following resolution was passed.

Resolution 2005-04

Rogers - Dalcourt

That Ron Bradley be Chairman of the Nickel District Conservation Authority for the year 2005 and until the first meeting of the Authority in 2006.

Carried.

Nominations for the position of Vice-Chairman were then requested.

Nominee
Bob Rogers

Nominator
Gerard Dalcourt

Member Rogers indicated his willingness to stand and the following resolution was passed.

Resolution 2005-05

Thompson - Beaudry

That Bob Rogers be Vice-Chairman of the Nickel District Conservation Authority for the year 2005 and until the first meeting of the Authority in 2006.

Carried.

4. Adoption of Minutes

a) December 9, 2004

Resolution 2005-06

Dupuis - Beaudry

That the minutes of the December 9, 2004 General Board meeting, as duplicated and circulated, be approved.

Carried.

b) January 6, 2005

Resolution 2005-07

Beaudry - Dupuis

That the minutes of the January 6, 2005 General Board meeting, as duplicated and circulated, be approved.

Carried.

5. Chairman's 2004 Report

Chairman Bradley first thanked members for their vote of support in electing him as Chairman for 2005. Chair Bradley then highlighted specific parts of the Chairman's 2004 report which had been distributed to members. Following a brief discussion, the following resolution was presented.

Resolution 2005-08

Dupuis - Beaudry

That the Chairman's 2004 Report to N.D.C.A. members be received.

Carried.

6. Appointment of Signing Officers

Resolution 2005-09

Beaudry - Dupuis

That the signing officers for the Nickel District Conservation Authority for 2005, and until the first meeting in 2006 be:

a) Chairman, OR

b) Vice-Chairman

AND

c) Director of Operations, OR

d) Planner & Community Relations Co-ordinator.

Carried.

7. Borrowing Resolution - 2005

Resolution 2005-10

Dupuis - Beaudry

That for the year 2005, the signing officers as designated, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

8. Appointment of Solicitor and Auditor - 2005

Resolution 2005-11

Rogers - Beaudry

That the firm of Babij and Associates be appointed the N.D.C.A.'s Auditors for the Year 2005.

Carried.

Resolution 2005-12

Rogers - Beaudry

That Mr. J. D. Innes, of the legal firm Desmarais, Keenan, be appointed as the N.D.C.A.'s Solicitor for the Year 2005.

Carried.

9. General Business

a) 2005 Conservation Ontario Council Appointments

Resolution 2005-13

Dupuis - Rogers

That the Chairman and Vice-Chairman of the Nickel District Conservation Authority be designated as the Authority's Council representative and alternate to Conservation Ontario for the Year 2005,
AND FURTHER that the Chairman is empowered to appoint another voting delegate, in the event that neither of the designated representatives are able to attend Conservation Ontario Council meetings.

Carried.

b) Appointments to Nickel District Conservation Foundation

Resolution 2005-14

Rogers - Beaudry

That 1) Aaron Beaudry, 2) Gerard Dalcourt, and 3) Bob Rogers be appointed as the N.D.C.A. representatives to the Nickel District Conservation Foundation for the year ending December 31, 2005, and until the first meeting of the Authority in 2006.

Carried.

c) Junction Creek Box Culvert Project

Members were given a report prepared by the N.D.C.A.'s Consultant in relation to this project. Tenders were opened on January 10, 2005 at the N.D.C.A. office. All of the bid amounts exceeded the available funding by a significant amount. Reasons for this result were outlined in the report. As well, options as to what could be done next were outlined in the report. After a very thorough discussion, the following resolution was passed.

Resolution 2005-15

Rogers - Beaudry

That, as recommended by Tony Ceccutti of Earth Tech Canada Inc., all of the tenders submitted for the Junction Creek Box Culvert Access Project be rejected, including the low bid,

AND FURTHER that the N.D.C.A. now proceed with repairs to the box culvert as follows:

- a) undertake concrete repair work within the Nolin and Junction Creek Box culverts, and
- b) invest in necessary geotechnical studies to investigate soil conditions adjacent to the box culverts.

Carried.

d) Adjustments to Members Per Diem; Honorarium; Mileage Expenses (2005)

A report was presented to members outlining possible adjustments to various rates for 2005 based on the policy adopted by the General Board in 2004. A recommended resolution was presented and read. Member Dalcourt suggested that parts of the main motion be amended. The following amendment to the main motion was presented.

Resolution 2005-16

Dalcourt - Rogers

That the 2005 rate for the meeting per diem be increased from \$25.00 per meeting to \$31.00 per meeting.

Carried.

Member Dalcourt also suggested that another part of the main motion be amended. At this point, Chair Bradley vacated the Chair and meeting room, and did not participate in any of the discussion or the vote. Vice-Chair Rogers assumed the Chair. The following amendment to the main motion was presented.

Resolution 2005-17

Beaudry - Dalcourt

That the Chairman's Honorarium for 2005 be set at \$3,200.

Carried.

The main motion, as amended was then presented.

Resolution 2005-18

Beaudry - Dupuis

That adjustments to the members' meeting per diems; Chairman's Honorarium; per diem expenses for out-of-town travel; and standard mileage expense for 2005, be implemented as outlined in the staff report dated January 7, 2005, and subject to the amendments as approved.

Carried.

e) Acquisition of Whiteprint Machine

A report from D. Lenzi recommending that the N.D.C.A. acquire a new whiteprint machine through a lease to purchase arrangement had been distributed to members. Mr. Lenzi outlined why and how the machine would be used. After a number of questions were answered, the following resolution was passed.

Resolution 2005-19

Beaudry - Dupuis

That the Nickel District Conservation Authority proceed with the acquisition of a new whiteprint copier, from Exploration Services, Sudbury, on a lease to purchase basis, and as outlined in the staff report dated January 7, 2005.

Carried.

f) Source Protection Planning Project

The N.D.C.A. had held a special General Board meeting on January 6th to deal with this matter. A committee was formed and was presenting a report at the General Board meeting for review and approval by members. The report outlined a recommended Implementation Strategy and addressed the following issues:

- a) Operational structure
- b) Contract agreement with the Province and Conservation Ontario
- c) Job descriptions and posting process for the core team
- d) Office space and support resources
- e) Structure of N.D.C.A. implementation Committee, and
- f) Announcement of implementation strategy to member municipality, general public, community partners, etc.

Members Rogers and Dalcourt lead the discussion. A very extensive and thorough discussion took place. A number of resolutions were then presented.

Resolution 2005-20

Rogers - Dalcourt

That the operational structure recommended for the implementation of the N.D.C.A.'s Source Protection Planning project as outlined in the committee report dated January 14, 2005, be approved.

Carried.

Resolution 2005-21

Rogers - Dalcourt

That the N.D.C.A. enter into an agreement with the Province of Ontario and Conservation Ontario, to implement Phase One of the Source Protection Planning Project, January to July, 2005.

Carried.

Resolution 2005-22

Dalcourt - Rogers

That the Job Descriptions and posting process for the Source Protection Planning Core Team staff as identified in the Phase One agreement be approved and implemented immediately.

Carried.

Resolution 2005-23

Dalcourt - Rogers

That the Nickel District Conservation Authority's Source Protection Planning Hiring Committee be renamed the Source Protection Planning Implementation Committee,
AND FURTHER that member Aaron Beaudry be added to the committee as an alternate,
AND FURTHER that this committee of the N.D.C.A. remain active until the Source Protection Planning Committee is formally constituted, once the Act and Regulations are passed by the Province.

Carried.

10. In-Camera Legal Matter

Resolution 2005-24

Rogers - Dalcourt

That we go in-camera at 8:26 p.m.

Carried.

At 8:49 p.m. the Chair reported that a legal matter had been discussed in-camera and that no resolutions would be forthcoming at this time.

11. New Business

a) Presentation to Standing Committee on Finance & Economic Affairs

Chair Bradley reported that the N.D.C.A. had made a presentation to the Standing Committee on January 11th. The Standing Committee, comprised of MPP's, was holding pre-budget consultation sessions across the Province. The N.D.C.A.'s comments were intended to provide some perspective on the work of the N.D.C.A. locally and the issue of provincial transfer payments, as it affects the N.D.C.A. and our member municipality, the City of Greater Sudbury. Chair Bradley noted that the N.D.C.A. was first to present and next was Mayor Courtemanche from the City, which tied the N.D.C.A.'s approach together quite nicely. The presentation went well and a few questions were asked by the Standing Committee members.

b) 2005 Budget

Members were given a final copy of the 2005 N.D.C.A. budget, including 2004 actuals and more detail on certain cost centres in the 2005 budget.

c) Communications with Member Municipality

Member Dupuis raised the issue of when and how frequently the N.D.C.A. communicates with the City of Greater Sudbury. He suggested presentations should occur more frequently throughout the year, and not just at budget time. It was clarified that the N.D.C.A. had appeared before the Priorities Committee in 2004 on three occasions. Members agreed that frequent communication is very important. It was noted that the N.D.C.A. will soon be appearing before the City's Priorities Committee in relation to the Source Protection Planning Project.

d) Next Meeting

The next regularly scheduled General Board meeting, will be held on Wednesday, February 16, 2005 at 7:00 p.m. at Tom Davies Square.

No other business was transacted.

12. Adjournment

Resolution 2005-25

Rogers - Beaudry

That we do now adjourn.

Carried.

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2004-01-25

Commencement: 2:30 p.m.
Adjournment: 2:35 p.m.

M. JAKUBO, SUPPLIES & SERVICES CO-ORDINATOR, IN THE CHAIR

Present

V. Houdek, Parks Foreman; K. Lessard, Law Clerk; M. Hauta, Accountant; L. Lesar, Secretary to the Manager of Supplies & Services/Purchasing Agent

Contract CPS05-02
Tender for CGS
Flower Requirements

Tender for the CGS Flower Requirements {estimated at a total cost of \$300,000.00 for five years} were received from the following bidders:

BIDDER	2005 TOTAL
Azilda Greenhouses	\$64,923.42 2006 % Increase - 2% 2007 % Increase - 2%
Rainbow Gardens Grhs & Nursery	\$58,801.28 2006 % Increase - 3% 2007 % Increase - 3%

A bid deposit in the form of a certified cheque, in the amount of \$2,000.00 accompanied each tender.

The foregoing tenders were turned over to the Parks Foreman for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Infrastructure & Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:35 p.m.

Chairman

Secretary

T.O.C. 2005-01-25 (1)

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
Tom Davies Square
2005-01-27

Commencement: 2:30 p.m.
Adjournment: 2:40 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

R. Hotta, Director of Long Term Care; M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

Contract CDS05-03
RFP for Supply & Set-up of Lifts

Proposals for Contract CDS05-03, Supply and Set-up of Lifts at Pioneer Manor Long Term Care Facility {estimated at a total cost of \$140,000.00} were received from the following proponents:

PROPONENTS

Peridot Group Inc.

Arjo Canada Inc.

BHM Medical Inc.

Waverly Glen

The foregoing tenders were turned over to the Director of Long Term Care for review and recommendation to the General Manager of the Community Development Department. A draft of this report would also be provided to the Manager of Supplies & Services for review. The report outlining the recommendations would be forwarded to City Council for their approval

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

T.O.C. 2005-01-27 (1)

MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14
 Tom Davies Square
 2005-02-01

Commencement: 2:30 p.m.
 Adjournment: 2:40 p.m.

M. JAKUBO, SUPPLIES & SERVICES CO-ORDINATOR, IN THE CHAIR

Present

R. Martin, Manager of Fleet; M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

Contract IES05-02
 Purchase of Eight (8)
 Tandem Diesel Snow-
 Plow/ Dump/
Spreader Trucks

Tenders for Contract IES05-02, Purchase of Eight (8) Tandem Diesel Snow-Plow/ Dump/ Spreader Trucks {estimated at a total cost of \$1,640,000.00} were received from the following bidders:

Nickel City International	
Type of Truck	Total Amount
Allison	\$1,481,453.92
H.E. Brown	\$1,516,770.88
Larochelle	\$1,527,426.32
Gingras Corriveau	\$1,558,164.62
Champion	\$1,587,415.52
Crosstown Oldsmobile Chevrolet Limited	
GMC	\$1,570,482.30
Northland Truck Sales	
Allison	\$1,534,706.40
Larochelle	\$1,580,679.50
Gingras Corriveau	\$1,611,416.70
Champion	\$1,640,672.70
Cambrian Truck Centre	
Allison	\$1,590,629.85
Larochelle	\$1,636,602.25
H.E. Brown	\$1,637,860.81
Gingras Corriveau	\$1,667,340.55
Champion	\$1,696,595.45

Contract IES05-02
(Continued)

The foregoing tenders were turned over to the Manager of Fleet for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Infrastructure & Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment

The meeting adjourned at 2:40 p.m.

Chairman

Secretary

T.O.C. 2005-02-01 (2)

RECEIVED
JAN 27 2005
HOUSING SERVICES

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GREATER SUDBURY HOUSING CORPORATION
HELD ON TUESDAY, NOVEMBER 23, 2004
IN THE BOARDROOM AT THE OFFICES OF THE
GREATER SUDBURY HOUSING CORPORATION
AT 5:00 P.M.**

In Attendance:

Mr. Alex Fex	-	Board Member
Ms. Rita Clifford	-	Board Member
Mr. Mart Kivistik	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Ms. Karen McCauley	-	Board Member

Regrets:

Mr. Ronald Bradley	-	Board Member
Ms. Frances Caldarelli	-	Board Member

Attending in a Staff Capacity:

Mr. Robert Sutherland	-	General Manager
Mr. Mark Scarfone	-	Manager of Operations
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) **CALL TO ORDER**

The Chair called the Regular Board Meeting to order.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

Motion #-04-152

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"RESOLVED THAT the revised agenda be accepted as distributed."

CARRIED

MOVE TO IN-CAMERA SESSION

Motion #04-153

Moved by Ms. K. McCauley and seconded by Mr. M. Kivistik:

"BE IT RESOLVED THAT the GSHC Board of Directors move in-camera."

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #04-154

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the GSHC Board of Directors move out of camera."

CARRIED

BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

There were no motions resulting from the In-Camera Session of the Board meeting.

(IV) APPROVAL OF MINUTES – Regular GSHC Board Meeting - OCTOBER 26, 2004

Motion #04-155

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"RESOLVED THAT The Minutes of the Regular Board Meeting of October 26, 2004 be adopted as circulated."

CARRIED

(V) BUSINESS ARISING FROM THE LAST REGULAR MEETING

There was no Business Arising From the Last Regular Meeting to discuss at this time.

(VI) ACTION ITEMS

1) Presentation by Fern Bourque, CGS Chief Fire Prevention Officer

Mr. A Fex, Chair introduced and welcomed Mr. F. Bourque, Chief Fire Prevention Officer to the Board meeting. Mr. Bourque informed the members of the Board that there are no Fire Code violations with leaving the hall / stairwell windows open at the Hanmer building and, as such, the GSHC could not be charged as the result of a fire. He further explained that the building has been inspected and is in compliance with all the Fire and Building Code requirements. Mr. Bourque was re-assuring that, as well, the completed retrofits to the Hanmer building and GSHC Staff's dedication in following Fire Department directives and recommendations mitigated any risks in opening the stairwell / hallways windows. He further explained that, in future, a letter of compliance will be provided when a building has been inspected by the Fire Department.

A brief question and answer period followed Mr. Bourque's presentation.

The Chair thanked Mr. Bourque on behalf of the Board for attending tonight's meeting.

(V) **ACTION ITEMS** (Continued)

2) **PRESSURES RESULTING FROM SHRA INTERNAL TRANSFER REQUIREMENTS:**

The submitted report was reviewed and noted with R. Sutherland providing a verbal explanation to the report.

Motion #04-156

Moved by Ms. R. Clifford and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation receive for information purposes, the report on pressures resulting from the excessive number of Internal Transfers required by Social Housing Reform Act legislation.

CARRIED

3) **WRITE OFF OF FORMER TENANT BALANCES FOR THE YEAR ENDING DECEMBER 31, 2004:**

The submitted report was reviewed and noted with B. Dubois, Manager of Finance and Administration providing a more detail verbal explanation to the report.

Motion #04-157

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation authorize the write-off of outstanding balances in December 2004 representing former tenant accounts who vacated during the 12-month period ended July 1, 2004.”

CARRIED

(VI) **ACTION ITEMS** (Continued)

4) **ANNUAL WRITE-OFF REPORT
CASH OVERAGES / SHORTAGES ACCOUNT BALANCE:**

The submitted report was reviewed and noted with B. Dubois, Manager of Finance and Administration providing a more detail verbal explanation to the report.

Motion #04-158

Moved by Ms. K. McCauley and seconded by Ms. R. Clifford:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation approve the submitted listing of cash overages / shortages as at November 23, 2004 in the net shortage amount of \$134.00.”

CARRIED

5) **2005 MARKET RENT INCREASE:**

The submitted report was reviewed and noted with M. Scarfone, Manager of Operations providing a more detail verbal explanation to the report.

Motion #04-159

Moved by Ms. M. Rochon and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the Board of Directors of the Greater Sudbury Housing Corporation authorize the implementation of a 1.5% increase to the 2004 GSHC Market Rents as per the attached Market Rent Analysis Report. Be it further resolved that the GSHC 2005 Market Rents be implemented as follows: upon annual review and with 90 days notice for households already at market rent; upon monthly household rgi rent adjustments to market rent with a month plus one days notice and effective immediately for all new tenancy agreements.”

CARRIED

(VII) REPORTS

1) Chair's Report:

The Chair informed the Board that thank you letters have been prepared and distributed to the staff with regards to the Board portfolio tour and the maintenance of the properties.

The Chair advised the Board that he and Mr. Sutherland met with the CGS Consultant to provide information on the GSHC for their organizational structure review.

The Chair informed the Board that he recently attended the ONPHA Conference which he found to be very helpful. He recommended that the GSHC budget for next year include funds to permit two Board members to attend the ONPHA conference explaining that it is important to get a perspective of what is happening throughout the province.

The Members of the Board expressed interest in networking with colleagues and indicated that it may be more appropriate to meet with the northern Housing Corporations to discuss common issues. The Chair stated that he would canvas the Housing Corporations to determine common issues.

Management indicated that they have contact with staff in other northern Housing Corporations that they regularly discuss common issues with.

Motion #04-160

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the Chair’s verbal report for November, 2004”

CARRIED

(VII) REPORTS (Continued)

2) General Manager's Report:

The distributed revised report and attached report were reviewed and noted with the General Manager providing a verbal explanation to the report.

GSHC Playground Areas:

The attached report was reviewed and noted with R. Munn, Manager of Technical Services providing a verbal explanation to the report.

The Board suggested that the issue of providing playground equipment be reviewed in January.

Motion #04-161

Moved by Mr. M. Kivistik and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the report on the state of the GSHC playground structures.”

CARRIED

Motion #04-162

Moved by Ms. K. McCauley and seconded by Ms. R. Clifford:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors authorize the recommendation to remove the playground equipment due to non-compliance with CSA regulations.”

CARRIED

Motion #04-163

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the General Manager’s submitted report for November 2004”

CARRIED

(VII) **REPORTS (Continued)**

3) **Financial Report:**

The Manager of Finance & Administration provided a verbal summary on the submitted financial report.

Motion #04-164

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2004 to October 31, 2004."

CARRIED

4) **Technical Services Manager's Report:**

The Technical Services Manager provided a verbal summary to the submitted reports.

Motion #04-165

Moved by Ms. M. Rochon and seconded by Ms. K. McCauley:

"BE IT RESOLVED THAT the GSHC Board of Directors receive the Technical Services Manager's report for information purposes.

AND BE IT FURTHER RESOLVED THAT the GSHC Board of Directors approve the changes to the capital works plan, including the addition or cancellation of jobs listed in the submitted report and transfers of approved capital funding between jobs as shown on the attached capital budget report."

CARRIED

5) **Tender Committee:**

It was indicated that there were no Tender Committee to submit to the GSHC Board at this time.

(VII) REPORTS (Continued)

6) Tenant Placement Activity Report:

The submitted report was reviewed and noted with the Manager of Operations providing a verbal summary to the report.

Motion #04-166

Moved by Mr. M. Kivistik and seconded by Ms. R. Clifford:

"RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Tenant Placement reports for October 2004:

"Move-Outs Annual Comparison"

"Reasons for Move-Outs"

CARRIED

7) Operational Arrears Report:

The Manager of Operations provided a verbal summary to the submitted report.

Motion #04-167

Moved by Ms. K. McCauley and seconded by Mr. M. Kivistik:

"RESOLVED THAT the GSHC Board of Directors receive the Operational Arrears Summary as of October 31, 2004 for information purposes."

CARRIED

(VIII) ITEMS FOR INFORMATION

The following items were distributed for information purposes to the Board

- 1) Satisfaction Survey – Quarterly Report – September 30, 2004
- 2) Summary of Minutes of Internal Review Committee Meetings of
- **October 20th, 28th, November 4th, 5th, and 9th, 2004**
- 3) WSIB Classification Audit
- 4) Diversity Thrives Summit

(IX) OTHER BUSINESS

It was indicated that there was no other business to discuss at this time.

(X) MOVE TO IN-CAMERA SESSION

Motion #04-168

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the GSHC Board of Directors move in-camera.”

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #04-169

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

“BE IT RESOLVED THAT the GSHC Board of Directors move out of camera.”

CARRIED

(XI) BUSINESS ARISING OUT OF THE IN-CAMERA SESSION

There following motions resulted from the In-Camera Session of the Board meeting.

Motion #04-170

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

“BE IT RESOLVED THAT, based on his superior performance, the GSHC Manager of Operations, receive a merit increase to the next step of his pay grid and that his salary be adjusted accordingly effective January 1, 2005.”

CARRIED

Motion #04-171

Moved by Mr. M. Kivistik and seconded by Ms. M. Rochon:

“BE IT RESOLVED THAT, based on his superior performance, the GSHC Property Manager, Area C receive a merit increase to the next Step of his pay grid and that his salary be adjusted accordingly effective January 1, 2005.”

CARRIED

(XII) DATE OF NEXT MEETING

The next regularly scheduled Board Meeting is Wednesday, December 15th 2004 at 5:00 p.m. at Ristorante Verdicchio.

(XIII) ADJOURNMENT OF MEETING

Motion #04-172

Moved by Ms. R. Clifford and seconded by Ms. M. Rochon:

“RESOLVED THAT, there being no further business to bring before the Board, the meeting be adjourned.”

CARRIED

Meeting Adjourned: 8:20 p.m.



Alex Fex
Chair



Robert Sutherland
General Manager

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GREATER SUDBURY HOUSING CORPORATION
HELD ON WEDNESDAY, DECEMBER 15, 2004
AT RISTORANTE VERDICCHIO
AT 5:00 P.M.**

RECEIVED

JAN 27 2005

HOUSING SERVICES

In Attendance:

Mr. Alex Fex	-	Board Member
Mr. Ronald Bradley	-	Board Member
Ms. Rita Clifford	-	Board Member
Mr. Mart Kivistik	-	Board Member
Ms. Madeleine Rochon	-	Board Member
Ms. Karen McCauley	-	Board Member

RECEIVED

JAN 27 2005

HOUSING SERVICES

Regrets:

Ms. Frances Caldarelli	-	Board Member
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Attending in a Staff Capacity:

Mr. Robert Sutherland	-	General Manager
Mr. Mark Scarfone	-	Manager of Operations
Mrs. Barb Dubois	-	Manager of Finance & Administration
Mr. Richard Munn	-	Manager of Technical Services
Ms. Debbie Cleaver	-	Executive Assistant (Recording Secretary)

(I) **CALL TO ORDER**

The Chair called the Regular Board Meeting to order.

(II) **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared at this time.

(III) **APPROVAL OF AGENDA**

Motion #-04-173

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"RESOLVED THAT the agenda be accepted as distributed."

CARRIED

(IV) **APPROVAL OF MINUTES – Regular GSHC Board Meeting -
NOVEMBER 23, 2004**

Motion #04-174

Moved by Ms. R. Clifford and seconded by Ms. K. McCauley:

"RESOLVED THAT The Minutes of the Regular Board Meeting of
November 23, 2004 be adopted as circulated."

CARRIED

(V) **BUSINESS ARISING FROM THE LAST REGULAR MEETING**

There was no Business Arising From the Last Regular Meeting to
discuss at this time.

(VI) ACTION ITEMS

1) Senior Buildings Background:

The submitted report was reviewed and noted with R. Sutherland providing a verbal explanation to the report.

There was general support from the Members of the Board in regards to the concept of a pilot project redesignating certain GSHC Adult apartment building complex(es) to Seniors mandate. The Board Members were interested in obtaining supporting documentation from the CGS Housing Registry regarding the number of seniors that are on the waiting list for various projects.

Motion #04-175

Moved by Ms. K. McCauley and seconded by Mr. M. Kivistik:

BE IT RESOLVED THAT the Board of Directors receive for information this Re-designation of 1052 Belfry and 1920 Paris Street Projects from Adult to Senior Mandate Background Report outlining potential issues regarding the possibility and / or practicality of changing one or more of these Apartment Buildings from Adult back to a Seniors Only tenancies.

CARRIED

2) GHSC HEALTHY COMMUNITY ACHIEVEMENTS:

The submitted report was reviewed and noted with R. Sutherland providing a more detail verbal explanation to the report.

(VII) REPORTS

1) Chair's Report:

The Chair thanked the Board for the dedicated service to the Housing Corporation over the past year and wished them a very merry Christmas.

2) General Manager's Report:

The distributed report were reviewed and noted with the General Manager providing a verbal explanation to the report.

Motion #04-176

Moved by Mr. R. Bradley and seconded by Ms. M. Rochon:

"BE IT RESOLVED THAT the G.S.H.C. Board of Directors receive for information the General Manager's submitted report for December 2004"

CARRIED

3) Financial Report:

The Manager of Finance & Administration provided a verbal summary on the submitted financial report.

Motion #04-177

Moved by Mr. R. Bradley and seconded by Ms. R. Clifford:

"BE IT RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Executive Summary of Revenues and Expenses and the Budget Variance Commentary for the period of January 1, 2004 to November 30, 2004."

CARRIED

(VII) REPORTS (Continued)

4) Technical Services Manager's Report:

The Technical Services Manager provided a verbal summary to the submitted reports.

Motion #04-178

Moved by Ms. M. Rochon and seconded by Mr. M. Kivistik:

"BE IT RESOLVED THAT the GSHC Board of Directors receive the Technical Services Manager's report for information purposes.

AND BE IT FURTHER RESOLVED THAT the GSHC Board of Directors approve the changes to the capital works plan, including the addition or cancellation of jobs listed in the submitted report and transfers of approved capital funding between jobs as shown on the attached capital budget report."

CARRIED

5) Tender Committee:

5a) Tender Opening Committee

Motion #04-179

Moved by Mr. M. Kivistik and seconded by Mr. R. Bradley:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Tender Opening Committee meetings of November 17 & November 24, 2004 for information purposes."

CARRIED

(VII) REPORTS (Continued)

5) Tender Committee: (Continued)

5b) Public Tender Committee

Motion #04-180

Moved by Ms. M. Rochon and seconded by Ms. R. Clifford:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Public Tender Committee meeting of November 23, 2004 for information purposes."

CARRIED

5c) Short Form Tender Committee

Motion #04-181

Moved by Ms. R. Clifford and seconded by Mr. R. Bradley:

"RESOLVED THAT the GSHC Board of Directors receive the minutes of the Short Form Tender Committee meeting of November 30, 2004 for information purposes."

CARRIED

6) Tenant Placement Activity Report:

The submitted report was reviewed and noted with the Manager of Operations providing a verbal summary to the report.

Motion #04-182

Moved by Ms. M. Rochon and seconded by Ms. K. McCauley:

"RESOLVED THAT the GSHC Board of Directors receive for information purposes the submitted Tenant Placement reports for November 2004:

"Move-Outs Annual Comparison"

"Reasons for Move-Outs"

CARRIED

(VI) **REPORTS (Continued)**

7) **Operational Arrears Report:**

The Manager of Operations provided a verbal summary to the submitted report.

Motion #04-183

Moved by Mr. R. Bradley and seconded by Mr. M. Kivistik:

"RESOLVED THAT the GSHC Board of Directors receive the Operational Arrears Summary as of November 30, 2004 for information purposes."

CARRIED

(VIII) **ITEMS FOR INFORMATION**

The following items were distributed for information purposes to the Board

- 1) Summary of Minutes of Internal Review Committee Meetings of
- **November 16th, 18th, December 1st and 2nd, 2004**
- 2) Sudbury Housing Community News & Views – December 2004 Edition

(IX) **OTHER BUSINESS**

It was indicated that there was no other business to discuss at this time.

(X) **MOVE TO IN-CAMERA SESSION**

Motion #04-184

Moved by Ms. M. Rochon and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the GSHC Board of Directors move in-camera.”

CARRIED

MOVE OUT OF CAMERA SESSION

Motion #04-185

Moved by Ms. R. Clifford and seconded by Ms. K. McCauley:

“BE IT RESOLVED THAT the GSHC Board of Directors move out of camera.”

CARRIED

(XI) **BUSINESS ARISING OUT OF THE IN-CAMERA SESSION**

There was no business arising out of the In-Camera Session of the Board meeting.

(XII) **DATE OF NEXT MEETING**

The next regularly scheduled Board Meeting is Tuesday, January 25th 2004 at 5:00 p.m.

(XIII) ADJOURNMENT OF MEETING


Motion #04-186

Moved by Ms. R. Clifford and seconded by Mr. M. Kivistik:

“RESOLVED THAT, there being no further business to bring before the Board, the meeting be adjourned.”

CARRIED

Meeting Adjourned: 6:10 p.m.



Alex Fex
Chair



Robert Sutherland
General Manager

8th MEETING OF THE BOARD OF DIRECTORS OF SUBBURY METRO CENTRE

Tuesday, October 26, 2004

A REGULAR MEETING OF THE BOARD HELD AT 6:00 P.M.

A. DAVEY OPENED THE MEETING.

PRESENT

M. Palumbo, B. Conlin, G. Robicheau, J. Arnold, J. Gasparini, L. Reynolds, T. Anselmo (LA: 6:30 p.m.)

REGRETS

R. Hirani, C. Schut, J. Fiorino

ALSO PRESENT

M. Luoma -Executive Director
A. Feng -Market Manager Intern

PART 1 - CONSENT AGENDA

APPROVAL OF MINUTES

47-04 Arnold - Davey

THAT Items C-1 to C-4 in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

C-1 7th Regular Board

48-04 Arnold - Davey

THAT the minutes of the 7th Meeting of the Board of Directors, dated September 28, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

THAT the minutes of the Executive Committee meeting dated October 19, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-3 Safety & Security Work Group

THAT the minutes of the Safety & Security Work Group meetings dated September 30th and October 21, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-4 Farmers' Market Advisory Committee

THAT the minutes of the Farmers' Market Advisory Committee meeting dated October 26, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

PART 2 - REGULAR AGENDA

R-2 Executive Director's Report

Copy of the report/overview of activities over October was previously circulated. Directors were reminded that this is a summary of the regular 'updates' that are circulated to keep Director's informed. Questions were invited.

A handout outlining highlights from the recent IDA Conference, attended by the Executive Director, was circulated. A verbal overview was also provided. M. Luoma noted that 'Arts, Culture & Entertainment' continue to be the trend for Downtowns and, further that we are now in the 'Experience Economy' and customers are looking for more than simply purchasing a product or service. Again, this is an area that a downtown environment, with its specialty/unique stores can build on.

Directors discussed the importance of students to our community, specifically referring to other communities and downtown areas that successfully work with and provide services to students, ie Guelph. Staff was requested to investigate any special program offered, including transit services ... how do they get their students to come Downtown and create the vibrant environment they have?

Further to discussion, the following resolution was then presented:

52-04 Robicheau - Davey

THAT the Executive Director's Report dated October 2004, as duplicated and circulated, be hereby accepted.
CARRIED

T. Anselmo assumed the Chair at this time.

R-1 Chair's Report

T. Anselmo updated Directors on recent meetings held to discuss the 'Downtown Partnership', including: J. Arnold - Chair, 'Downtown Village Development Corporation'; J. Caruso - Chair, Greater Sudbury Development Corporation; D. Nadorozny - General Manager, Economic Development; Mayor Courtemanche; Councillors Gasparini and Reynolds.

He further noted that there has been positive discussion re partnering on specific projects ... ie building on a common vision for Downtown; each group bringing to the table those things that they are able to do, etc.

R-3 Program/Project Updates:

Memo previously circulated, providing update on: Promotion/Marketing; Safety & Security; Transportation/Parking; and Market Square/Farmers' Market. Further information was also provided:

Safety & Security ...

M. Luoma reported on meeting held to discuss specific concerns related to Memorial Park, involving the Downtown Churches, Police, YMCA, Older Adult Centre, various social agencies, Councillors.

This was followed by a lengthy discussion on the role of the BIA in this area, specifically related to social issues ... the various programs that the BIA can do (ie Ambassador Program, 'Change for the Better'), as well as support/lobby for the continuation/development of services that can/are helping those in need in our Downtown (ie various outreach programs).

It was noted that it is the intent to expand the 'Safety & Security Work Group' to better represent the broader downtown community. The Project Officers for the N'Swakamok outreach program have recently joined the group.

It was also noted that the Safety & Security Work Group will continue to assist various groups (ie N'Swakamok) in their efforts ie fundraising opportunities/events, letters of support, etc.

Farmers' Market/Market Square ...

A quick overview was provided of the most recent meeting of this Advisory Committee, including an update on the Vendor Insurance Program and that a meeting has been scheduled with both the City and the Cambrian Insurance to finalize the details and commence the program November 1st.

R-4 New/Old Business:

Memo previously circulated, providing update on: Downtown Ambassador Program; Downtown Recycling Program initiative; Member Survey & Focus Group Sessions. Further discussion included:

Recycling ...

M. Luoma further advised of meeting with C. Mathieu (Waste Management Services) ... proposal being developed that will include review of pros & cons of central depot vs curbside pick up; idea of costs for cardboard and paper pick up, etc., with a view of considering a 'pilot' program for 2005. This will be presented to the Board for discussion during 2005 Program/Budget deliberations.

Member Survey ...

Further to discussion by the Executive Committee, copies of the final draft of the Member Survey (as prepared by Oraclepoll Research) was circulated to Directors. Members agreed to the content but requested that enquiry by made if Oraclepoll might be able to fax/email surveys to those businesses that are unable to give the time to respond over the phone.

It is expected that the Survey will begin over the next few days, with report at the next Board meeting.

R-5 Special Discussion ... Market Square/Farmers' Market

It was agreed that this be included with the Board's overall discussion for the 2005 Program/Budget.

R-6 2005 Program & Budget

Proposed timeline was previously circulated and further explanation provided.

It was agreed that it would be best to hold the AGM in November, as the Board's fiscal operating year is the calendar year and, further that this be considered for 2005. However, it was also noted that the Auditor's Report would then not be current as the year is not completed ... they would be made available when completed.

It was further agreed that, for this year, the timeline be adjusted to schedule the AGM in mid-February ... that should allow the 2004 Audit to be completed (at least in draft).

Directors agreed that the next Board meeting ... Tuesday, November 23rd ... will be specific to 2005 Program/Budget discussions.

R-6 Other

Christmas Decorations ... M. Luoma updated Directors on various meetings held with a Lighting Company re ideas, costs, etc. for a full Downtown program; as well as this year's current program (similar to last year).

Question/idea raised: Is there an opportunity to 'partner' with 'Festival of Lights' and develop this program to incorporate some of the Downtown? Staff to follow up on.

It was further noted (and agreed) that, due to the cost/investment to develop a comprehensive program, the Board must discuss this at budget time ... ie phased program, etc.

NEXT MEETING

Tuesday, November 23rd ... 6:00 p.m. ... 'Brainstorming' ... 2005 Program/Budget

ADJOURNMENT

53-04 Davey

THAT we do now adjourn. Time: 7:45 p.m.

CARRIED

Chair

Executive Director

9th MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Tuesday, November 30, 2004

A REGULAR MEETING OF THE BOARD HELD AT 6:00 P.M.

T. ANSELMO IN THE CHAIR.

PRESENT

J. Fiorino, C. Schut, G. Robicheau, A. Davey, L. Reynolds, B. Conlin

REGRETS

J. Arnold, R. Hirani, M. Palumbo, L. Reynolds

ALSO PRESENT

M. Luoma -Executive Director
P. Seccaspina -Oraclepoll Research

PART 1 - CONSENT AGENDA

APPROVAL OF MINUTES

54-04 Schut - Davey

THAT items C-1 to C-4 in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

C-1 8th Regular Board

55-04 Schut - Davey

THAT the minutes of the 8th Meeting of the Board of Directors, dated October 26, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

56-04 Davey - Conlin

THAT the minutes of the Executive Committee, dated November 18, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-3 Farmers' Market Advisory Committee

57-04 Schut - Davey

THAT the minutes of the Farmers' Market Advisory Committee meeting, dated November 17, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

C-4 Promotion/Marketing Work Group

58-04 Davey - Conlin

THAT the minutes of the Promotion/Marketing Work Group meetings, dated November 3 & 11, 2004, as duplicated and circulated, be hereby accepted.

CARRIED

PART 2 - REGULAR AGENDA

R-1 Chair's Report

T. Anselmo reported on the following:

'Downtown Partnership'

It was noted that the Executive recently met with J. Arnold, in his capacity as Chair - D.V.D.C. to discuss a partnership based on a focus/specific project ... as outlined in the minutes previously circulated. Further to discussion, the following resolution was then presented:

59-04 Davey - Conlin

THAT the Board supports the recommendation of the Executive Committee as outlined in the minutes of November 18th, to redefine the previously established 'Downtown Partnership Work Group' and to focus on a specific project related to Downtown Beautification, including:

1. development of an overall Downtown streetscape design
2. establish priority streetscape project

AND FURTHER THAT the following Directors will be part of this Work Group (together with representatives of the GSDC and the DVDC): **Austin Davey** and **Cindy Schut**;

AND FURTHER THAT this Work Group will further define roles of the Partner Groups in this project.
CARRIED

'Festival of Trees'

Copy of proposal received from the Lung Association to develop a partnership with 'Downtown Sudbury' and Market Square, to host the annual 'Festival of Trees' was circulated.

It was noted that this matter has been discussed by the Market Advisory Committee and that, while there is strong support to the Festival locating Downtown, there was also strong concern to the requirement of the Market closing for the month of November to accommodate this event and the subsequent impact on the Vendors.

Director discussion included: opportunity to generate traffic Downtown; opportunity to increase exposure to Market Square; November is a slow time at Market; etc.

Following a lengthy discussion it was agreed that a meeting between the Board and the current inside Vendors be scheduled to discuss this, specifically their concerns, in an attempt to reach an understanding.

R-2 Executive Director's Report

Copies of the Executive Director's Report covering activities for the month of November was previously circulated.

*Additional information circulated at this meeting included a status report on the Downtown Ambassador Program.

R-3 Member Survey

P. Seccaspina, Oraclepoll Research, was present to provide an overview of the recent Member Survey undertaken, together with the two (2) focus groups sessions held, noting that all members received calls and/or fax.

It was noted that the results are similar to last year, with the main 'top of mind' concerns being Parking and Safety/Security (lack of Police patrol and visibility, aggressive panhandling, etc.).

Other highlights/discussion included:

3. Marketing of the Downtown is still key to what Sudbury Metro Centre should do...including the specialty retail, Farmers' Market
4. need a stronger role in attracting business
5. question ... 'What is the Downtown going to be? ... vision?
 6. ie not going to be retail centre it once was
 7. focus on specialty, arts & entertainment
 8. image ... brand
 9. Conference Centre?
10. need to dispel the 'no parking' image
11. support for 'festivals' and events ... support for street closures to accommodate events

Copies of the results will be circulated to the Board and further discussion will be held in January.

R-4 2005 Program/Budget

Copies of ①2004 Budget Summary (expected @ December 31/04) and ②2005 Proposed Program & Budget were circulated. A. Davey provided some highlights, noting that this is a draft and meant for a starting point and further discussion at the January meeting.

Copy of the proposed Timeline, leading to the Annual General Meeting, was circulated, noting that dates are off the normal meeting schedule to accommodate the need for budget discussions, etc. The date of the AGM was amended to February 22, 2005.

NEXT MEETING

TUESDAY, JANUARY 18, 2005 ... 6 P.M.

ADJOURNMENT

60-04 Gasparini - Davey

THAT we do now adjourn. Time 7:40 p.m.

CARRIED

Chair

Executive Director

**SPECIAL MEETING OF THE BOARD OF SUDBURY METRO CENTRE
TUESDAY, DECEMBER 7, 2004**

A SPECIAL MEETING OF THE BOARD HELD AT 8:00 A.M. (Market Square)

A. DAVEY IN THE CHAIR.

PRESENT

B. Conlin, C. Schut, M. Palumbo, J. Arnold, J. Gasparini, L. Reynolds, T. Anselmo (LA: 8:30 a.m.)

REGRETS

J. Fiorino, G. Robicheau, R. Hirani

ALSO PRESENT

M. Luoma -Executive Director
Vendors -B. Burgess, V. Carter, B. Cretzman, B. Harrison
-(M. Bedkowski arrived as meeting was over)

FESTIVAL OF TREES

It was noted that this was a **Special Meeting of the Board** to discuss, with the Vendors, the proposal by the Lung Association to hold the '**Festival of Trees**' at Market Square, beginning in 2005.

An overview of the current proposal was outlined, noting that:

- the Festival requires the facility for the month of November
- historically, the Festival attracts at least 10,000 to the event
- the Festival would be a good thing for both Downtown (the Board's constituents) and the Market

Highlights of Discussion:

- concern by Vendors re moving of equipment for the month, particularly permanent fixtures ... then moving back in for December
- closure of business for month is not practical ... impact on customer base; revenue; etc.
- approximately 8 Vendors would be impacted

- agreement by all present that the Festival is a positive and good thing and that a plan needs to be developed that can work for the Vendors, the Downtown, and the Lung Assoc.
- there is an opportunity to 'make it happen' ... but ... it may require some adjustments in booth location, products sold for November, etc.

- **idea**
 - create a '**General Store**' that would be one (1) location that would incorporate all 8 Vendors

- the goal is to accommodate the current 8 (+/-) Vendors that were at Market in November
- the annual lease would incorporate notice that the Market is closed in November for the Festival

- **next steps**
 - respond to Lung Association with concerns (moving, storage) and General Store idea ... ultimately - the need to incorporate the existing (8) Vendors
 - pending response from Lung Association, meeting on site between Vendors and 'set designer' (Bob Ivey)
 - meeting with Executive/Board may be required (with Lung Association)

Report at January Board meeting.

ADJOURNMENT

There being no further matters to discuss at this time, this meeting adjourned at 9:10 a.m.

Chair

Executive Director

**GREATER SUDBURY POLICE SERVICES BOARD MEETING
MONDAY, DECEMBER 13, 2004 - 4:00 P.M.
Police Headquarters, 5th Floor Boardroom, Tom Davies Square**

Present:

Andy Humber, Chair
Joanne Fielding, Vice-Chair
Councillor Eldon Gainer
David Petryna
Rollande Mousseau, secretary

Councillor Ron Bradley (regrets)

Ian Davidson, Chief of Police
James Cunningham, Deputy Chief of Police
Sharon Baiden, Director of Corporate Services
Staff Inspector B. Jarrett
Inspector Susan Evans
Inspector Al Lekun

News Media

Laura Stradiotto, The Sudbury Star
Keith Lacey, Northern Life
Gord Nicholls, MCTV
Terry Rivais, MCTV

Adoption of Minutes

(2004-114) Gainer-Fielding: THAT the Greater Sudbury Police Services Board Minutes of November 8, 2004, be adopted as circulated and read.

CARRIED

(2004-115) Gainer-Petryna: THAT the Board approves the Special Meeting Via Telephone Consultation Minutes dated November 29, 2004, as circulated and read.

CARRIED

Matters Arising

None

Declaration of Conflicts of Interest

None

**Greater Sudbury Police Services Board
December 13, 2004**

Matters Arising from IN CAMERA Discussions

Vice Chair Joanne Fielding reported that personnel and legal matters were discussed In Camera with no motion required.

Cadet Introduction

Letter from Chief Davidson dated December 6, 2004, advising that Cadets Matthew Hall and William Pagnutti graduated from the Ontario Police College on December 2, 2004, and will be introduced to the Board on December 13, 2004.

Staff Inspector Brian Jarrett introduced Constables Matthew Hall and William Pagnutti to the Board. Chief Ian Davidson and Andy Humber presented Constable Matthew Hall with his police badge and Constable Doug Pagnutti presented his son Constable William Pagnutti with his police badge. Congratulations were extended to the new officers and their families by the Board and senior staff.

Medal Presentation

Letter from Chief Davidson dated December 6, 2004, advising that Constable Todd Gascon will be introduced to the Board on December 13.

Staff Inspector Brian Jarrett introduced Constable Gascon and advised that Constable Gascon, who was in the Canadian Armed Services prior to joining the Greater Sudbury Police Services Board, has been awarded the Canadian Peacekeeping Service Medal in recognition of his contribution to world peace while serving with the United Nations in Italy in 1997.

Chief Davidson and Chair Humber presented Constable Gascon with the Canadian Peacekeeping Service Medal. Congratulations were extended to Cst. Gascon and his family.

Delayed Priority One Calls

Letter from Chief Davidson dated December 6, 2004, advising that there were no delayed priority one calls during the month of November 2004. For the information of the board.

Collision Reporting Centre

Letter from Chief Davidson dated December 6, 2004, advising that the Board will be updated on the status of the Collision Reporting Centre at this meeting.

Chief Davidson advised that extensive measures have been carried out to find an appropriate site for the collision centre. The Copper Cliff location, originally believed to be a possible site, is not viable since extensive and costly renovations would be required. The Lionel Lalonde Centre, which is already well equipped for this program, has been

**Greater Sudbury Police Services Board
December 13, 2004**

selected and the Collision Reporting Centre will start operation in January 2005. Due to geographic considerations, a search for a second site is being undertaken for the convenience of the community.

Budget 2005

Letter from Chief Davidson dated December 6, 2004, reporting that the board will be updated on the status of the 2005 Operating Budget at this meeting. Chief Davidson reported that the budget was approved by Council at 4.9%. The Chief also advised that he will be representing the Board at meetings with the Ministry of Community Safety and Correctional Services this week with respect to funding and will report back to the board.

Christmas Luncheon

A Christmas Luncheon invitation from Chief Davidson to all staff for the December 13, 2004, was well attended. For the information of the board.

Crime Stoppers Tri-Forces Regimental Ball

Letter from Chief Davidson dated December 6, 2004, advising that the annual Crime Stoppers Tri-Forces Regimental Ball will be held on **Saturday, January 29, 2005, at the Cambrian Foundation**. Cocktails at 6:00 p.m. with dinner at 7:00 p.m. Please contact Ms. Lillian Howard at Ext. 2287 for tickets.

Police Services Board Appointments

Letter from Chief Davidson dated December 6, 2004, attaching letters from the Ministry of Community Safety and Correctional Services reporting the extension of the appointment of Mr. Andy Humber of Ms. Joanne Fielding to the Greater Sudbury Police Services Board. For the information of the board.

Traffic Education Program

Letter from Chief Davidson dated December 6, 2004, attaching a report entitled 'Traffic Education Program'. Chief Davidson advised that By-law 99-3 which establishes and regulates the Traffic Education program in the City of Greater Sudbury has to be rescinded. This program was designed to offer an alternative to a Provincial Offence Notice to traffic offenders through the use of education. It is the opinion of the Minister of Community Safety and Correctional Services that Option Four Traffic Offender Diversion Program is not consistent with the Provincial Offences Act and some of the initiatives with respect to traffic management in the Province of Ontario.

(2004-116) Fielding-Gainer: THAT the Board rescinds By-law 99-3 which establishes and regulates a Traffic Education Program within the City of Greater Sudbury effective January 1, 2005.

CARRIED

**Greater Sudbury Police Services Board
December 13, 2004**

CAPB Membership

Letter from Chief Davidson dated December 6, 2004, attaching the Membership Renewal form for the Canadian Association of Police Boards' dues for the period January 1, 2005 to December 31, 2005.

(2004-117) Gainer-Fielding: THAT the Board approves payment of the 2005 membership renewal fees in the Canadian Association of Police Boards in the amount of \$850.00.

CARRIED

OAPSB Membership

Letter from Chief Davidson dated December 6, 2004, attaching the Membership Renewal form for the Ontario Association of Police Services Boards' dues for the period January 1 to December 31, 2005.

(2004-118) Gainer-Petryna: THAT the Board approves payment of the 2005 membership renewal fees in the Ontario Association of Police Services Boards in the amount of \$4,494.00.

CARRIED

Notes of Appreciation

Letter from Chief Davidson dated December 7, 2004, advising his office received the four attached letters of appreciation since the November board meeting. For the information of the board.

ADDENDA

(2004-119) Petryna-Gainer: THAT this Board deals with Addenda items this date.

CARRIED

Surveying Equipment

Letter from Chief Davidson dated December 13, 2004, attaching a report respecting surveying equipment. The Chief reported that the existing Total Station freezes up in cold temperatures which has caused delays during the winter months. Road closures have to be extended while the unit is warming up. The newer model has a built in heater and can be used in up to -30 degree weather and requires only one person to operate. This equipment was approved during the 2004 budget process.

(2004-120) Fielding-Petryna: THAT the Board approves the standardization of surveying equipment for mapping measurements at accident and crime scenes to Sokkia Instruments, and further

THAT the Board approves the purchase of a Sokkia Total Station in the amount of \$10,800 plus applicable taxes with funds to be drawn from the 2004 operating budget.

CARRIED

Statistics - Year to Date

Letter from Chief Davidson dated December 13, 2004, attaching a report summarizing criminal offences for September 2004 along with the detailed statistical report. Inspector Al Lekun reviewed the report with board members.

New Business

Chief Davidson - Initiatives

Anti Drinking and Driving Campaign - Chief Davidson reported that anti drinking and driving advertisements depicting four photos with different slogans to discourage drinking and driving will be featured in The Sudbury Star this Christmas Season. These creative ads are possible through a partnership with The Sudbury Star and local businesses.

Robbery Prevention Program - Chief Davidson reported that an in-house robbery prevention brochure has been developed which will give business store owners guidelines on how to make their property safer. The 150 brochures are being personally distributed to business owners by police officers.

Next Meeting

The next Greater Sudbury Police Services Board meeting will be held on **MONDAY, JANUARY 17, 2005, AT 4:00 P.M. - Police Headquarters, 5th Floor Boardroom, Tom Davies Square.**

RETURN TO IN CAMERA - 4:50 p.m.

(2004-121) Petryna-Gainer: THAT this Board resumes IN CAMERA discussions.
Time: 4:50 p.m.

CARRIED

RETURN TO PUBLIC - 5:40 p.m.

Matters Arising from IN CAMERA Discussions

Vice Chair Joanne Fielding reported that personnel and legal matters were discussed In Camera with no motions required.

Adjournment

(2004-122) Petryna-Gainer: THAT this meeting be adjourned. Time: 5:40 p.m.

CARRIED

**Greater Sudbury Police Services Board
December 13, 2004**